


**Document G701™ – 2017**
**Change Order**

<b>PROJECT:</b> <i>(Name and address)</i> Norman Public Library Central 103 West Acres Street Norman, OK 73069	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: June 12, 2017	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 003 Date: November 16, 2017
<b>OWNER:</b> <i>(Name and address)</i> City of Norman 201 W Gray Street Norman, OK 73069	<b>ARCHITECT:</b> <i>(Name and address)</i> MSR Design 710 S 2nd Street, 8th Floor Minneapolis, MN 55401	<b>CONTRACTOR:</b> <i>(Name and address)</i> Flintco, LLC 2303 S Prospect Oklahoma City, OK 73129

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

The following Change Order includes:

PCO-10R1 - Relocate Generator Connection -	Cost \$25,786	
PCO-11R1 - Managing storm water due to connection delay at James Garner -	Cost \$ 2,196	)
PCO-16 - Adjusting reinforcing at decorative concrete	Cost \$ 3,320	)
Total	<b>\$31,302</b>	

This Change Order also accounts for the following Rain Delays (7)

- #11 Sept 18, 2017
- #12 Sept 26, 2017
- #13 Sept 27, 2017
- #14 Sept 28, 2017
- #15 Oct 04, 2017
- #16 Oct 05, 2017
- #17 Oct 23, 2017

This CO will also take into account the (7) seven rain days from CO-02 as the substantial completion date was not defined. The rain days will be accounted for taking into account a five day work week as agreed to by CON, Flintco, and MSR.

The original Contract Sum was	\$ 25,858,000.00
The net change by previously authorized Change Orders	\$ 69,278.00
The Contract Sum prior to this Change Order was	\$ 25,927,278.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 31,302.00
The new Contract Sum including this Change Order will be	\$ 25,958,580.00

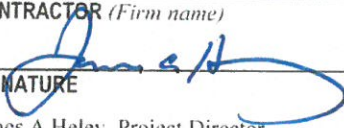
The Contract Time will be increased by seven (7) working) days.

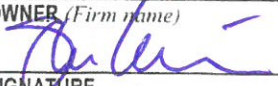
The new date of Substantial Completion will be July 8, 2017

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MSR Design  
ARCHITECT (Firm name)  
  
SIGNATURE  
Kristilyn Vercruysse, AIA  
PRINTED NAME AND TITLE  
11/16/2017  
DATE

Flintco. LLC  
CONTRACTOR (Firm name)  
  
SIGNATURE  
James A Heley, Project Director  
PRINTED NAME AND TITLE  
11/20/17  
DATE

City of Norman  
OWNER (Firm name)  
  
SIGNATURE  
Steven Lewis, City Mgr  
PRINTED NAME AND TITLE  
11/28/17  
DATE

## MEMORANDUM

Date: 11/20/2017  
Project Name: Norman Central Branch Library  
Project No: 2016005.00  
To: CO #003  
From: Thomas Haller (MSR)  
Cc: N/A

Re: NORMAN CENTRAL LIBRARY CO #003 EXPLANATIONS

The descriptions below are intended to explain the reasons for each change stated in CO #003, and the associated costs for each change. Reference CO #003 for the formalized and signed document outlining these changes. Reference the potential change orders produced by Flintco Construction for the origination of stated costs.

**PCO-10RI – Relocate Generator Connection - \$25,786**

Explanation: This PCO adjusted the location and type of the emergency generator connection. The original location was in the mechanical room. It was located there for cost efficiency as this was for emergencies only. The location of the generator was thought to be on Legacy Trail. During the 3D coordination of that that mechanical room it was suggested that the generator location be moved elsewhere as this room did not have room for access to the connection points. The original location was to move the connection to the exterior of the building. This would have added a large box to the east elevation which would have looked like an afterthought as well as put this connection in a more vulnerable location for tampering. It also did not address that the emergency generator would have been located on Legacy trail. The best solution for the building and for the future connection of an emergency generator is to locate the connection in the garage. This would allow a generator to sit outside the garage out of the way of traffic and easily connection to the panel inside the garage. This location was not put into the original documents as it was not the most cost effective solution and it was for emergency only use. This will add resiliency to the building in an emergency situation.

**PCO-11RI – Managing Storm Water due to Connection Delay at James Garner - \$2,196**

Explanation: This PCO is necessary as the storm water connection to James Garner is unable to be connected because of the schedule of the James Garner Project. Flintco has been pumping the water off site per the direction of the CON.

**PCO-16 – Adjusting Reinforcing at Decorative Concrete - \$3,320**

Explanation: This PCO addresses that the landscape etched design would not work well with the specification of a fiber reinforced concrete. The fiber reinforced concrete would leave a fuzzy finished in the etched areas. Flintco brought this to the teams attention. Going to a metal mesh rebar will allow a clean etched concrete design and will better bridge the transition of the engineered fill around the building and the natural soil conditions outside the building. This will add to the longevity of the sidewalk and is the best solution for the project.

**CO #003 Total Cost: \$31,302.00**

Thomas Haller, Associate  
612.375.8708 T tom@msrdesign.com E



ADG, PC  
920 W Main  
Oklahoma City, OK 73106  
405.232.5700 ▪ www.adgokc.com

## MEMO

DATE: 11/16/17  
TO: Terry Floyd  
FROM: ADG Team  
SUBJECT: NORMAN FORWARD – East Library – Change Order #003

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PROJECT: NORMAN FORWARD – East Library

PROJECT NO: 16-003

PHASE NO: Construction

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ADG has reviewed the summary of the referenced Change Order provided by MSR along with their explanation and estimate of cost for each item. ADG is in agreement with MSR's recommendations.

**Leslie Tabor**  
Program Management



ADG, PC  
920 W Main  
Oklahoma City, OK 73106  
405.232.5700



**CHANGE ORDER REQUEST: PCO 16**

Project Name Normon Central Library  
 Flintco Job Number 17039 MSR Job Number 2016005 City of Norman Contract number K-1617-83

<b>TO:</b> Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	<b>Subject:</b> RFI # 91 Fibermesh concrete to wire mesh
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

<b>Document Ref:</b> RFI # 91	<b>NTP DATE:</b>
<b>Summary:</b> Fibermesh concrete can result in fibers on the surface of the concrete that may not be desirable for a decorative sidewalk. RFI # 91 instructed us to change to a steel reinforcing and add two inches of base rock to the Decorative sidewalks on the project. it was later determined that the additional rock is not required with the additional strength of the steel reinforcing, so we have not included additional rock in this proposal.	<b>COR Date:</b> 11.7.17
<b>Exclusions:</b> Additional 2" of rock under the sidewalk. This was determined to be not required.	

**LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS**

Direct Labor		\$	1,200
Labor Burden	(58% *Sum of all Flintco Labor)	\$	696
Direct Materials		\$	575
Direct Subcontracts		\$	-

**SUBTOTAL 1** \$ 2,471

**EXPENSES ON LABOR AND MATERIALS**

Consumables	(5.0% of Labor)		95
Small Tools	(5.0% of Labor)		95

**SUBTOTAL 2** \$ 190

**EXPENSES ON LABOR, LABOR BURDEN, MATERIALS**

Data Processing	(0.25% of labor, burden, and materials)		6
Safety	(1.0% of labor, burden, and materials)		25
Warranty	(1.0% of labor, burden, and materials)		25

**SUBTOTAL 3** \$ 56

**SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE**

Bonding	(1.5% of Subcontracts and Self Performed)	\$	40.74
Bldrs Risk Insurance	(.08% of Subcontracts)		-
Overhead on Subcontracts	(10% of Subcontracts)		-
Fee on Subcontracts	(10% of Subcontracts)		-

**SUBTOTAL 4** \$ 41

**SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE**

Bldrs Risk Insurance	(.6% of Subs and Self Performed work)	\$	17
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	273
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	273

**SUBTOTAL 5** \$ 563

**TOTAL CHANGE ORDER PROPOSAL** \$ 3,320

Flintco, Inc  
  
 James A. Heley  
 11/7/17  
 Date

OWNER  
 Terry Floyd  
 Date



**CHANGE ORDER REQUEST:**

11

**WORKSHEET**

Oklahoma City, OK  
 Job Number 17039 - Norman Central Library

11.7.17

DESCRIPTION	QTY	UNIT	LABOR				MATERIAL		SUBCONTRACTOR		
			UMH	MHRS	RATE	U.P.	COST	U.P.	COST	U.P.	COST
Credit for Fibermesh in concrete	1	LS		-		-		(\$1,800)	(\$1,800)		-
Added Reinforcing wire mesh	1	LS		-		-		\$2,175	\$2,175		-
Ties and Chairs	1	LS		-		-		\$200	\$200		-
Labor for Wire Mesh Install				48	\$ 25.00	-		\$1,200			-
				-		-					-
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<b>TOTAL</b>								<b>\$1,200</b>	<b>\$575</b>	<b>\$</b>	<b>-</b>



**Bid Date:** 11/2/2017  
**Bid Time:** 2:00 PM  
**Project:** Norman Central Library  
  
**Location:** Norman, Oklahoma  
**Estimate #** 18508-00  
**Addenda:** None Seen  
**ISQFT #:** Plans sent by E-mail

Great Plains Rebar, LLC proposes to furnish fabricated reinforcing steel cut, bent, bundled, and tagged in accordance with the plans and specifications, and per the requirements set forth by the latest edition of the CRSI Manual of Standard Practice.

**Decorative Sidewalk Option #1:**

Approx 6.70 Tons of Reinforcing Steel	1 L.S.	\$6,025.00
Includes 51 Sheets of 6 x 6 / W1.4-W1.4 WWM		

**Decorative Sidewalk Option #2:**

Approx 5.85 Tons of Reinforcing Steel	1 L.S.	\$4,600.00
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**Decorative Sidewalk Option #3:**

Approx 61 Sheets of 6 x 6 / W2.1-W2.1 WWM	1 L.S.	\$2,175.00
51 Sheets of 6 x 6 / W1.4-W1.4 WWM		

- a) No Retainage Allowed
- b) F.O.B. Jobsite - Norman, Oklahoma
- c) Any Applicable Sales Tax to be Added
- d) Terms Net 30 Days
- e) Quote valid for 30 days from Bid Date
- f) Prices firm on shipments for 120 days from quote date. After 120 days Prices subject to Escalation.
- g) Pricing excludes: All Sitework, All Utility Work, All Smooth Dowels, All Mechanical Couplers, All Cmu Reinforcing, All Bar Supports, All Epoxy-Coated Reinforcing, and Any Reinforcing Shown on the Mech and Elec Drawings.

**Company:** Great Plains Rebar, LLC.  
**By:** Ken Mowery  
**Title:** President  
**Signed:**  
**Date:** 11/2/2017

**Company:**  
**By:**  
**Title:**  
**Signed:**  
**Date:**





## Request For Information 091

INDEX

Importance:

Status: Open

Norman Public Library Central  
103 West Acres Street  
Norman, OK 73069

Project # 17039

Flintco, LLC  
Tel:

RFI #: 091

Date Created: 10/20/2017

Answer Company	Answered By	Author Company	Authored By
MSR Architects 710 S. 2nd Street 8th Floor Minneapolis, MN 55416q	Thomas Haller	Flintco, LLC 2302 South Prospect Avenue Oklahoma City, OK 73129	David Lyon

Subject	Discipline	Category
Decorative Concrete Reinforcement Detail	Architectural	Plan/Spec Discrepancies

## Question

Date Required: 10/27/2017

RE: Spec. 321316 2.2

SPECS 321316 C400

Please see the GFRC mix design for the decorative sidewalks. The use of fiber mesh, in Flintco's experience, doesn't provide the structural stability that wire mesh and/or rebar would. In addition Flintco has found that owners don't like the exposed fibers that remain visible after surfacing. The batch plant estimator brought this to our attention first because he's received a lot of negative feedback on similar mix designs.

Per correspondence on 10/19 with MSR, please provide a revised mix design and corresponding reinforcing detail for the decorative concrete referenced above.

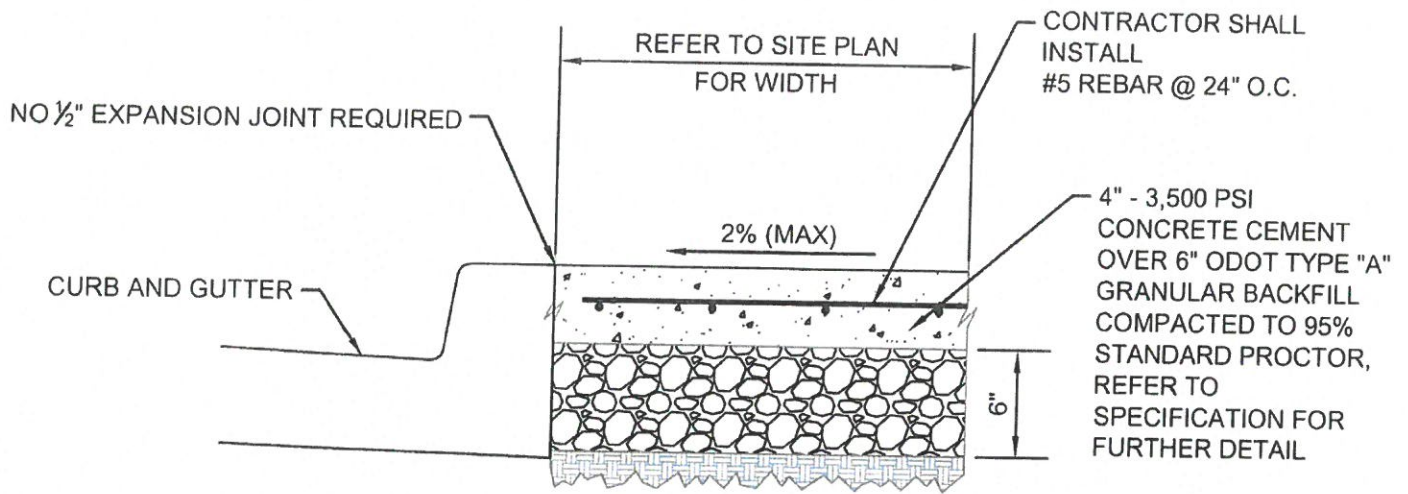
## 2.2 CONCRETE MATERIALS

- A. Mix Design - Compressive Strength: 4000 psi at 28 da
  1. Cement - ASTM C 150/Type I
  2. Fly Ash - ASTM C 618/ Class F
  3. Sand - ASTM C 33
  4. Aggregate - ¾" Granite ASTM C 33/#67
  5. Air Content - 6% +/- 1.5%
  6. HRWRA - ASTM C 494/ Type F
  7. AEA - ASTM C 260
  8. Fibers - Fibermesh 300 ASTM C 1116
  9. Water Cement Ratio - 0.45
  10. Slump - 7.00 in. (at point of discharge)
  11. CONCRETE UNIT WEIGHT - 143.1 PCF

## Answer

Date Answered:

Confirm and agree that placement of rebar will better suite this application. Furthermore the consulting team feels it is beneficial and necessary for the aggregate base to be increased from 4" to 6" as shown on attached Decorative Sidewalk Pavement Detail. Refer to Sheet C400 for Decorative Sidewalk Pavement areas



EXPANSION JOINT SHALL BE INSTALLED BETWEEN PUBLIC SIDEWALKS AND PRIVATE SIDEWALKS, BUILDINGS OR DRIVEWAYS IN ADDITION TO EXPANSION JOINTS SHOWN ON LANDSCAPING PLAN

**DECORATIVE SIDEWALK PAVEMENT SECTION**  
NOT TO SCALE

RFI 091 RESPONSE  
10/23/17



**CHANGE ORDER REQUEST: PCO 10R1**

Project Name: Norman Central Library  
 Flintco Job Number: 17039 MSR Job Number 2016005  
 City of Norman Contract number K-1617-83

<b>TO:</b> Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	<b>Subject:</b> Relocate generator point of connection / panel.
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

<b>Document Ref:</b> PR # 4	<b>NTP DATE:</b>
<b>Summary:</b> This PCO is to add a manual transfer switch (formerly in PR # 3, and relocate the generator connection panel as noted in PR # 4.	<b>COR Date:</b> 11/6/2017
<b>Exclusions:</b>	

**LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS**

Direct Labor		\$	204
Labor Burden	(49% *Sum of all Flintco Labor)	\$	100
Direct Materials		\$	150
Direct Subcontracts		\$	20,712

**SUBTOTAL 1**

\$ 21,166

**EXPENSES ON LABOR AND MATERIALS**

Consumables	(5.0% of Labor)		15
Small Tools	(5.0% of Labor)		15

**SUBTOTAL 2**

\$ 30

**EXPENSES ON LABOR, LABOR BURDEN, MATERIALS**

Data Processing	(0.25% of labor, burden, and materials)		1
Safety	(1.0% of labor, burden, and materials)		5
Warranty	(1.0% of labor, burden, and materials)		5

**SUBTOTAL 3**

\$ 10

**SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE**

Subcontractor Bonding program	(1.5% of Subcontracts)	\$	317
Bidders Risk Insurance	(.08% of Subcontracts)		17
Overhead on Subcontracts	(10% of Subcontracts)		2,071
Fee on Subcontracts	(10% of Subcontracts)		2,071

**SUBTOTAL 4**

\$ 4,476

**SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE**

Bonds and Bldrs Risk Insurance	(.6% of Self Performed work)	\$	3
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	50
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	50

**SUBTOTAL 5**

\$ 102

**TOTAL CHANGE ORDER PROPOSAL**

**\$ 25,786**

Flintco, Inc

James A. Heley

Date

*James A. Heley*  
11/6/17

OWNER

Terry Floyd

Date



**CHANGE ORDER REQUEST:**

**10R1**

Oklahoma City, OK  
Job Number 17039 - Norman Central Library

**WORKSHEET**  
11/6/2017

DESCRIPTION	QTY	UNIT	LABOR				MATERIAL		SUBCONTRACTOR		
			UMH	MHRS	RATE	U.P.	COST	U.P.	COST	U.P.	COST
Prime Electric	1	LS		-		-				\$20,712	\$ 20,712.08
Survey				6	\$ 34.00	-		\$204	LS	\$150	-
<b>TOTAL</b>								<b>\$204</b>		<b>\$150</b>	<b>\$ 20,712.08</b>

# PRIME ELECTRIC CO. / 400 S. Coltrane, Edmond, OK 73034 • (405) 359-9190

TO: Flintco Construction  
 Project Norman Public Library Central  
 COR No. 4  
 COR Title PR-4 Relocating Generator Connection to Garage

Expires 9/29/2017

COR Date 9/21/2017

Revision Date

COR Item No	Description	Qty	Material	Labor		Equipment	
				Hours	Costs	Type	Cost
1	Ditch & Backfill (Lg)	30'	237.90	2.76	\$ 117.99	DJE	\$ 8.85
2	4" SCH 80 PVC	60'	401.40	8.40	\$ 359.10	DJE	\$ 26.93
3	4" GRC Elbow	4	516.63	2.44	\$ 104.31	DJE	\$ 7.82
4	4-#600 THHN	60'	4552.44	21.90	\$ 936.23	DJE	\$ 70.22
5	#1/0 THHN	60'	189.54	1.62	\$ 69.26	DJE	\$ 5.19
6	Powertron 800 (Minor)	(1)	(35.00)	(8.00)	\$ (342.00)	DJE	\$ (25.65)
7	800A Manual Transfer Switch (Minor)	1	250.00	24.00	\$ 1,026.00	DJE	\$ 76.95
8	Electrical Equipment Quote		5800.00				
9	Update As-Builts		0.00	0.00	\$ -	DJE	\$ -
10	Update BIM		935.00	6.00	\$ 256.50	DJE	\$ 19.24
11	Safety Coordination/Documentation			4.82	\$ 206.06	DJE	\$ 15.45
12	Material Staging		21.58	3.08	\$ 131.67	DJE	\$ 9.88
13	Market Adjustment on Wire**		(855.12)				
14							
15							
16	<i>**Wire pricing is not guaranteed. If the market increases between the expiration date of this proposal and</i>						
17	<i>purchase of wire for the project, additional charges will apply for the difference.</i>						
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							

<b>Totals</b>	\$ 12,014.37	67.02	\$ 2,865.11		\$ 214.88
			<b>Labor Burden</b>	\$ 1,170.40	
			<b>Sales Tax - Yes 8.75%</b>	\$ 1,051.26	
			<b>Total Raw Costs (Labor+Labor Burden+Material+Equipment+Tax)</b>	\$ 17,316.01	
			<b>Project Management Expense</b>	\$ -	
			<b>Overhead @ 10%</b>	\$ 1,731.60	
			<b>Profit @ 5%</b>	\$ 952.38	
			<b>Supervision</b>	\$ 712.09	
			<b>Bonds - No</b>	\$ -	
			<b>GRAND TOTAL</b>	\$ 20,712.08	

**NOTES:**  
*Proposal excludes cutting, patching, or painting of any surface unless specifically included above.  
 Proposal assumes all work to be performed during normal working hours and does not include any overtime unless show  
 No work to begin until written authorization for this proposal.*



**CHANGE ORDER REQUEST: PCO 11R1**

Project Name Norman Central Library  
 Flintco Job Number 17039 MSR Job Number 2016005 City of Norman Contract number K-1617-83

<b>TO:</b> Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	<b>Subject:</b> RFI # 54 Temp pump storm drain
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

<b>Document Ref:</b> RFI # 54	<b>NTP DATE:</b>
<b>Summary:</b> This RFI gave us direction for keeping the storm drain detention system pumped down until the James Garner Project Storm Drain is in place for us to tie into. There have been 5 rain events from September 1, 2017 to November 6, 2017. We have had to use a gas powered pump for these events. Once the James Garner storm drain is in place, and we can tie into it, we will make our tie in, and submit another cost proposal for any rain events from this day through the date of the tie in.	<b>COR Date:</b> 11.7.17
<b>Exclusions:</b>	

**LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS**

Direct Labor		\$	660
Labor Burden	(58% *Sum of all Flintco Labor)	\$	383
Direct Materials		\$	612
Direct Subcontracts		\$	-

**SUBTOTAL 1**

**\$ 1,655**

**EXPENSES ON LABOR AND MATERIALS**

Consumables	(5.0% of Labor)		52
Small Tools	(5.0% of Labor)		52

**SUBTOTAL 2**

**\$ 104**

**EXPENSES ON LABOR, LABOR BURDEN, MATERIALS**

Data Processing	(0.25% of labor, burden, and materials)		4
Safety	(1.0% of labor, burden, and materials)		17
Warranty	(1.0% of labor, burden, and materials)		17

**SUBTOTAL 3**

**\$ 37**

**SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE**

Bonding	(1.5% of Subcontracts and Self Performed)	\$	26.94
Bldrs Risk Insurance	(.08% of Subcontracts)		-
Overhead on Subcontracts	(10% of Subcontracts)		-
Fee on Subcontracts	(10% of Subcontracts)		-

**SUBTOTAL 4**

**\$ 27**

**SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE**

Bldrs Risk Insurance	(.6 % of Subs and Self Performed work)	\$	11
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	181
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	181

**SUBTOTAL 5**

**\$ 372**

**TOTAL CHANGE ORDER PROPOSAL**

**\$ 2,196**

Flintco, Inc

James A. Heley

Date

*James A. Heley*  
 11/7/19

OWNER

Terry Floyd

Date



**CHANGE ORDER REQUEST:**

**11**

**WORKSHEET**

**11.7.17**

Oklahoma City, OK  
Job Number 17039 - Norman Central Library

DESCRIPTION	QTY	UNIT	LABOR				MATERIAL		SUBCONTRACTOR		
			UMH	MHRS	RATE	U.P.	COST	U.P.	COST	U.P.	COST
Pump rental from 9/1/17 through 11/6/17	9	wks		-		-		\$68	\$612		-
Rain events 9/1/17 through 11/6/17 with gas pump	5	Days	6	30	\$22.00	\$132	\$660	\$0	\$0		-
<b>TOTAL</b>							\$660	\$612		\$	-

## Jim Heley

---

**From:** Terry Floyd <Terry.Floyd@NormanOK.gov>  
**Sent:** Tuesday, November 14, 2017 1:21 PM  
**To:** Jim Heley; Kristilyn Vercruysse; Willam Harrell  
**Cc:** Tom Haller; Cristine Winchester; Cory Rackley; Zack Blair; Leslie Tabor; Matthew Kruntorad; klombardo@adgokc.com; Kathryn Walker  
**Subject:** RE: CO-03

Jim and all,

I discussed this matter with our staff this morning, and we understand the issues with contract vs. calendar days outlined by Flintco. Given that there are not incentives on this project and there is some questions around the definition of works days/calendar days and their impact on the completion date, we will follow granting days as Jim outlined in his email. Again, weekend days will need to be requested and will be counted in weather days if granted.

I hope this clarifies the matter. If we need to discuss further, we can via conference call tomorrow.

Thanks, again, for working with us to address this issue at this point in the contract.

**Terry Floyd**  
Development Coordinator  
City of Norman  
201 W. Gray Street  
Norman, OK 73069  
405.366.5446 office  
405.464.1730 cell  
[terry.floyd@normanok.gov](mailto:terry.floyd@normanok.gov)  
[www.normanok.gov](http://www.normanok.gov)



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**From:** Jim Heley [mailto:JHeley@flintco.com]  
**Sent:** Monday, November 13, 2017 2:54 PM  
**To:** Kristilyn Vercruysse; Terry Floyd; Willam Harrell  
**Cc:** Tom Haller; Cristine Winchester; Cory Rackley; Zack Blair; Leslie Tabor; Matthew Kruntorad; klombardo@adgokc.com  
**Subject:** RE: CO-03

I agree.. tomorrow is fine.

James A. Heley  
Project Director // Flintco, LLC  
405-835-7369 // Cell 405-659-0980  
<http://www.flintco.com>





**From:** Kristilyn Vercruysse [<mailto:Kristilyn@msrdesign.com>]  
**Sent:** Monday, November 13, 2017 2:31 PM  
**To:** Terry Floyd <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>; Jim Heley <[JHeley@flintco.com](mailto:JHeley@flintco.com)>; Willam Harrell <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Leslie Tabor <[ltabor@adgokc.com](mailto:ltabor@adgokc.com)>; Matthew Kruntorad <[Matthew@msrdesign.com](mailto:Matthew@msrdesign.com)>; [klombardo@adgokc.com](mailto:klombardo@adgokc.com)  
**Subject:** RE: CO-03

Terry,

Thank you for the update. I was going to call this afternoon.

Since the last CO was issued without a substantial completion – it would be my vote to determine how we need to handle this and agree on a new substantial completion date prior to filling out CO keeping in mind that we are hoping to get final word on it tomorrow after the City talks with their attorneys.

Best,  
Kristilyn

**Kristilyn Vercruysse**, AIA, LEED AP, Associate  
612 359 3246 T 612 616 8148 C

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**From:** Terry Floyd [<mailto:Terry.Floyd@NormanOK.gov>]  
**Sent:** Monday, November 13, 2017 2:10 PM  
**To:** Jim Heley <[JHeley@flintco.com](mailto:JHeley@flintco.com)>; Willam Harrell <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>; Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Leslie Tabor <[ltabor@adgokc.com](mailto:ltabor@adgokc.com)>; Matthew Kruntorad <[Matthew@msrdesign.com](mailto:Matthew@msrdesign.com)>; [klombardo@adgokc.com](mailto:klombardo@adgokc.com)  
**Subject:** RE: CO-03

Jim and all,

I wanted a chance to review a few things with our attorney in the City Attorney's office who helped develop the contract. The attorney and other staff in the Legal Department are engaged in a big meeting today, but I should have the opportunity to discuss tomorrow. After I discuss with her, we can either do a quick a conference call to finalize or I'll send an email.

Would it be easier to go ahead and process this Change Order without the delay days for now, and then bring them all up to date on the following Change Order so that we can discuss this and finalize it going forward?

I'm open to doing that if it's easier for the processing of this Change Order.

Let me know your thoughts on it.

Thanks for your patience,

**Terry Floyd**  
Development Coordinator  
City of Norman  
201 W. Gray Street  
Norman, OK 73069  
405.366.5446 office  
405.464.1730 cell  
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---

**From:** Jim Heley [<mailto:JHeley@flintco.com>]  
**Sent:** Friday, November 10, 2017 8:39 AM  
**To:** Willam Harrell; Kristilyn Vercruysse  
**Cc:** Terry Floyd; Tom Haller; Cristine Winchester; Cory Rackley; Zack Blair; Leslie Tabor; Matthew Krontorad  
**Subject:** RE: CO-03

We have agreed to 17 rain days. Using calendar days that would move the date of substantial completion to June 29<sup>th</sup>, 2019.

We built our schedule around working 5 day weeks as per the City of Norman Statues and language in the contact that defines the "Time" of the work as: "All Work at the Site shall be performed during regular working hours Monday through Friday. Contractor shall not perform Work on Saturday, Sunday, or any legal holiday unless the Contractor submits a written request to the Owner which requests working outside of regular working hours, or on Saturdays, Sundays, or legal holidays..."

Thus the effect of losing five (5) work days is to lose a full week of work, or 7 calendar days.

The true effect on our work of 17 rain days is to push the date of substantial completion out to July 8<sup>th</sup>, 2019.

I understand the City of Norman and ADG are off for the Veterans Day Holiday, and will discuss this issue in their regularly scheduled Monday morning meeting.

We look forward to a quick resolution of this issue Monday, so on subsequent changes this will not be a point of discussion.

Thanks,

James A. Heley  
Project Director // Flintco, LLC  
405-835-7369 // Cell 405-659-0980  
<http://www.flintco.com>



**From:** Willam Harrell [<mailto:wharrell@adgokc.com>]  
**Sent:** Friday, November 10, 2017 7:57 AM  
**To:** Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>  
**Cc:** Jim Heley <[JHeley@flintco.com](mailto:JHeley@flintco.com)>; Terry Floyd ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>; Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Leslie Tabor <[ltabor@adgokc.com](mailto:ltabor@adgokc.com)>; Matthew Kruntorad <[Matthew@msrdesign.com](mailto:Matthew@msrdesign.com)>  
**Subject:** Re: CO-03

As of today, how many total delay days has MSR approved?

Bill Harrell, ADG

Sent from my iPhone

On Nov 9, 2017, at 5:04 PM, Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)> wrote:

Bill – Please confirm the date that the CON thinks the substantial completion should be.

MSR is just the administrator of this CO and it is best that Flintco and CON work through the issue as the contract is between those two parties.

In order to get Flintco the money that is owed to them in a timely matter I would hope to have this resolved by the end of day tomorrow.

In short – MSR needs the new date of substantial completion and an understanding of how all future delay days should be added to the substantial completion date.

Best,  
Kristilyn

**Kristilyn Vercruysse**, AIA, LEED AP, Associate  
612 359 3246 T 612 616 8148 C

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**From:** Willam Harrell [<mailto:wharrell@adgokc.com>]  
**Sent:** Thursday, November 9, 2017 4:19 PM  
**To:** Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>; Jim Heley <[JHeley@flintco.com](mailto:JHeley@flintco.com)>; Terry Floyd ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Leslie Tabor <[ltabor@adgokc.com](mailto:ltabor@adgokc.com)>  
**Subject:** RE: CO-03

The Contract is a calendar day contract:  
From page 11, line 4 of the attached document,

We propose to complete this work within **730 calendar days** from the date of receipt of the NOTICE TO PROCEED/WORK ORDER.

**William Harrell**  
**Program Management**

<image001.png>

ADG, PC  
920 W Main  
Oklahoma City, OK 73106  
405.232.5700  
405.239.3269 direct  
405.820-0703 cell  
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[wharrell@adgokc.com](mailto:wharrell@adgokc.com)

**From:** Kristilyn Vercruysse [<mailto:Kristilyn@msrdesign.com>]  
**Sent:** Thursday, November 9, 2017 10:22 AM  
**To:** Jim Heley <[JHeley@flintco.com](mailto:JHeley@flintco.com)>; Willam Harrell <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>; Terry Floyd ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>  
**Subject:** RE: CO-03

Jim,

Thank you for the clarification. MSR just wants to verify everyone is on the same page. We've had projects in the past where the owner and contractor weren't and it cause for some tension at the end of the project when the owner disagreed with the substantial completion on already signed Change Orders.

Terry and Bill,

Please just confirm you agree with Jim's assessment below.

Best,  
Kristilyn

**Kristilyn Vercruysse**, AIA, LEED AP, Associate  
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**From:** Jim Heley [<mailto:JHeley@flintco.com>]  
**Sent:** Thursday, November 9, 2017 10:17 AM  
**To:** Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>; Willam Harrell <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>; Terry Floyd ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>  
**Subject:** RE: CO-03

Terry / Bill,

Not to get "Contractual", but to help expedite everyone's review, I offer the following contract references:

Section III. I. "Day's Work: (in part) ... No work shall be done nights, Sundays, or regular holidays unless a special order or permit is given..."

Section VIII. "Time" A.4. "All Work at the Site shall be performed during regular working hours Monday through Friday. Contractor shall not perform Work on Saturday, Sunday, or any legal holiday unless the Contractor submits a written request to the Owner which requests working outside of regular working hours, or on Saturdays, Sundays, or legal holidays..."

Our schedule was built around working 5 day weeks. We did not ask for a time extension for rain days for Saturdays or Sundays unless we had planned work for those days (Usually to make up for another rain day), or if the rain was so heavy that it shut us down for the next work day.

Please review the above references, and we will proceed with your decision.

Thanks,

James A. Heley  
Project Director // Flintco, LLC  
405-835-7369 // Cell 405-659-0980  
<http://www.flintco.com>  
<image002.png>

**From:** Kristilyn Vercruysse [<mailto:Kristilyn@msrdesign.com>]  
**Sent:** Thursday, November 09, 2017 9:56 AM  
**To:** Jim Heley <[JHeley@flintco.com](mailto:JHeley@flintco.com)>; Willam Harrell <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>; Terry Floyd ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) ([Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)) <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>  
**Subject:** RE: CO-03

Bill and Terry,

Please confirm that your understanding of the rain days is aligned with Jim's below. Typically we see days being calendar days not work days. The typical AIA contract between owners and contractor state that days are to be submitted as calendar days; however I know the CON contract is not a standard AIA document.

You hold the contract with Flintco and thus MSR would like your confirmation on the below understand of rain days and with the approval of the new substantial completion date.

Best,  
Kristilyn

**Kristilyn Vercruysse**, AIA, LEED AP, Associate  
612 359 3246 T 612 616 8148 C

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**From:** Jim Heley [<mailto:JHeley@flintco.com>]  
**Sent:** Thursday, November 9, 2017 9:49 AM  
**To:** Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>  
**Subject:** RE: CO-03

7 lost days is correct. We need to make sure we use 5 day work weeks when establishing the new date of Substantial completion. CO # 2 was silent on a new date.

Based on an original date of June 12<sup>th</sup>, with 17 total rain days, and allowing for the fourth of July to be a non-work day, our new date of Substantial Completion should be July 8, 2017.

After CO-02 the contract sum is 25,927,278. (Agreed)

Change Order # 3 for PCO's 16, 10R1, and 11R1 will increase the contract sum by \$31,302. (Agreed)

The new contract value after CO # 3 will be \$25,927,278 + \$31,302 = \$25,958,580. (not \$25,959,580).

Let me know if I missed something.

Thanks for staying on top of this!

James A. Heley  
Project Director // Flintco, LLC  
405-835-7369 // Cell 405-659-0980  
<http://www.flintco.com>  
<image002.png>

**From:** Kristilyn Vercruysse [<mailto:Kristilyn@msrdesign.com>]  
**Sent:** Thursday, November 09, 2017 8:55 AM  
**To:** Jim Heley <[JHeley@flintco.com](mailto:JHeley@flintco.com)>  
**Cc:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>  
**Subject:** CO-03

Jim – Please confirm these are the outstanding rain days. We will be adding 7 days.  
<image003.jpg>

Substantial completion is now – June 29<sup>th</sup>, 2019. Original Substantial completion – June 12<sup>th</sup> 2019

Per CO-02 the contract sum is 25,927,278 – please confirm.

We will be adding	
PCO-16 –	3,320
PCO-10R1 –	25,786
<u>PCO-11R1 –</u>	<u>2,196</u>
Total	31,302

New contract sum : 25,959,580

It's always good to make sure we are on the same page prior to issuing the final.

Thanks for being a second set of eyes.  
KV

**Kristilyn Vercruysse**, AIA, LEED AP, Associate  
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