

Items submitted for the record

1. Memorandum dated April 25, 2013, from Ms. Kathryn Walker, Assistant City Attorney, through Mr. Jeff H. Bryant, City Attorney, to the Honorable Mayor and City Council
2. Draft Ordinance No. O-1213-48
3. Powerpoint presentation entitled "Domestic Water Wells" City Council Study Session dated April 30, 2013
4. Powerpoint presentation entitled "Old Oilfield Water Well Pollution and Case Studies State and Town Solution for New Development created by Ms. Patricia Billingsley, Brownfields Manager, Oklahoma Corporation Commission, and Mr. John Harrington, Director of Water Resources, Association of Central Oklahoma Governments

Item 2, being:

DISCUSSION REGARDING AN ORDINANCE REQUIRING ALL MEETINGS OF BOARDS, COMMISSIONS, COMMITTEES AND SUB-COMMITTEES TO COMPLY WITH THE OPEN MEETINGS ACT WHEN POSTING MEETING NOTICES AND AGENDAS AND POSTING SAID NOTICES AND AGENDAS ON THE CITY OF NORMAN WEBSITE.

Ms. Kathryn Walker, Assistant City Attorney, provided background information regarding the Oklahoma Open Meetings Act (25 O.S. §301 et seq.) stating it sets forth requirements that a "public body" must follow related to disseminating information about its meetings in a way that will "encourage and facilitate an informed citizenry's understanding of the governmental processes and governmental problems." She said the term "public body" as defined in the Open Meetings Act does not encompass all of the City's committees.

Council adopted Resolution No. R-0102-110 in 2002, to specifically require the Citizens Oversight Committee, Wastewater Master Plan Implementation Committee, and the Northside Wastewater Site Selection Review Committee to follow the provisions of the Open Meeting Act. In 2011, Council adopted Resolution No. R-1112-9 to require all committees, sub-committees, and ad hoc committees follow the Open Meeting Act and State law provision (74 O.S. §3106.2) that requires meeting agendas to be posted on the City's website.

Councilmember Kovach, Chair, Oversight Committee, requested Staff prepare an ordinance which would codify the previous action to ensure all boards, commissions, committees, sub-committees, and ad hoc committees of the City of Norman comply with the Open Meetings Act when posting meeting notices and agendas and requiring the same to be posted on the City's website similar to the requirements of 74 O.S. §3106.2. This would add a section to Chapter 4 of the Code of the City of Norman to clearly express this intent. Under proposed Section 4-107(a), all City of Norman boards, commissions, committees, sub-committees, and ad hoc committees would be required to follow the provisions of the Open Meeting Act when posting notices and agendas. Under proposed Section 4-107(b), those same entities would be required to post the meeting notices and agendas on the City website similar to the provision found in Title 74.

The Council Oversight Committee met and reviewed Ordinance No. O-1213-47 on April 10, 2013, and recommended the proposed ordinance go forward to full Council for review during a Study Session.

Mayor Rosenthal asked if there was or has been a problem with the previously adopted resolutions not being followed and Councilmember Kovach said not at all, this was simply looking at ease for future Councils. He felt if the open meeting requirement was codified it would be much easier to follow.

Ms. Walker said she and Brenda Hall, City Clerk, put together a list that included groups listed in the Charter, City Code, created by contract, and have City representation. Council discussed the committees and boards that would follow the ordinance and those that would not. Mr. Jeff Bryant, City Attorney, said a sub-section can be added to the draft ordinance stating the Norman Convention and Visitors Bureau (NCVB) and Norman Economic Development Coalition (NEDC) are not boards, commissions, committees, sub-committees, or ad hoc committees of the City of Norman. Councilmember Kovach did not support adding that language simply because the ordinance does not list the boards and commissions that are subject to the requirements since the lists can change.

Item 2, continued:

Mayor Rosenthal said she did not think the ordinance was needed and felt the resolutions cover the requirements for boards and commissions to comply with the open meetings act. She said the policy of posting agendas and minutes are currently done and Councilmember Jungman agreed. Councilmember Jungman said he would support the draft ordinance if an exception was included regarding NCVB and NEDC and Mayor Rosenthal suggested inserting language "all boards, commissions, committees, sub-committees, and ad hoc committees constituted by the City of Norman..." Councilmember Castleberry said he supported the draft ordinance as is and felt the proposed ordinance would clarify the requirement. Councilmembers Kovach and Williams agreed.

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1. Memorandum dated April 25, 2013, from Ms. Kathryn Walker, Assistant City Attorney, through Mr. Jeff H. Bryant, City Attorney, to Members of the Council Oversight Committee
2. Draft Ordinance No. O-1213-47

The meeting adjourned at 7:03 p.m.

ATTEST:

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City Clerk

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Mayor