

office memorandum



DATE: July 26, 2016

TO: Leah Messner, Assistant City Attorney


FROM: Ken Danner, Subdivision Development Manager 

SUBJECT: Consent to Encroach No. 1516-7
Lot 20, Block 3,
Summit Lakes Addition, Section 7
628 Summit Crest Lane

Public Works/Engineering staff does not oppose the proposed retaining wall encroaching approximately seven-foot into a ten-foot (10') utility and access easement. We do yield to the Utilities Department regarding any possible sanitary sewer mains that might be located within the easement. The City and/or utility companies should be held harmless in the course of maintaining their facilities if any are located within the utility easement. Attached are responses from the utility companies.

If you have further questions, please feel free to contact me.

Reviewed by: Scott Sturtz, City Engineer 

Reviewed by: Shawn O'Leary, Director of Public Works 

cc: Brenda Hall, City Clerk

Ken Komiske, Director of Utilities