



DATE: November 10, 2014

TO: Jeff Bryant, City Attorney
Rone Tromble, Administrative Technician IV
Ken Danner, Subdivision Manager
Ken Komiske, Director of Utilities
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk

SUBJECT: Request to Vacate Public Utility Easements

I am in receipt of a request to permanently close and vacate existing public utility easements that lie on property in the general vicinity of the existing Bishops Landing Apartment buildings at 303, 333, and 403 E. Brooks Street, Lots One (1) through Thirty-two (32 inclusive, Block three (3) of Replat of Block 3 of the Miller Addition. The application fee has been paid. The applicant is submitting the request to vacate simultaneously with consideration of a Planned Unit Development and Preliminary plat of the area and is reconfiguring the easements.

In accordance with Resolution No. R-8182-66, I am forwarding the request; location map; radius map; and certified ownership list to your office and requesting that your office send notice to the furnished list of property owners and have the necessary ordinance prepared. If further action is needed from my office, please notify me.

BH:kjc
attachments

office memorandum