



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1415-142

File ID: K-1415-142

Type: Contract

Status: Consent Item

Version: 1

Reference: Item No. 21

In Control: City Council

Department: City Clerk Department

Cost: \$5,000.00

File Created: 06/17/2015

File Name: Funding Agreement with 89er Day Parade Committee

Final Action:

Title: CONTRACT NO. K-1415-142: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND 89ER DAY PARADE COMMITTEE IN THE AMOUNT OF \$5,000 FOR THE PURPOSE OF PROMOTING, ENCOURAGING AND PROVIDING SERVICES FOR THE 89ER DAY PARADE THAT WAS HELD APRIL 18, 2015, AS APPROVED IN THE FYE 2015 BUDGET.

Notes: ACTION NEEDED: Motion to approve or reject Contract K-1415-142 with 89er Day Parade Committee in the amount of \$5,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 06/23/2015

Agenda Number: 21

Attachments: Text File, Letter of Request 89er Day Parade,
K-1415-142 - 89er Day Parade Comm, Purchase
Requisition

Project Manager: Brenda Hall

Entered by: jayme.rowe@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	06/23/2015					

Text of Legislative File K-1415-142

Body

BACKGROUND:

During the budgeting process a number of requests for funding assistance from nonprofit agencies are specifically reviewed, discussed and approved by Council. Pursuant to those discussions, funding agreements were prepared and submitted to the various agencies for their execution. One of those agencies is the 89er Day Parade Committee. The 89er Day Parade took place in April, and their funding agreement is now in front of Council for its approval.

DISCUSSION:

The agreement which comes before Council at this time is the same basic form agreement for all agencies. The agreement is specific in that it lists the services which the agency is to perform. Highlights of the funding agreement include a reporting procedure by the agency to the Council of expenditures of the funds. There is a

requirement in each agreement that a representative of the City be allowed to serve as an *ex officio* member of the board of the organization if the City so desires. The agreement also provides for cancellation by either party and specifically provides for cancellation and return of any unexpended funds should the agency fail to use the funds for the purpose for which they are intended or should the agency be dissolved or cease to exist any time during the contract period.

In addition, the contract is for a one-year period only. The contract does not automatically roll over and the funding request will be subject to Council's review as a part of next year's budget should the agency submit another request for funding. Funding for this year's contract is budgeted in Contributions-Organizations (010-1001-411.47-41).

Because of a change in parade committee leadership, the funding request was made for FYE 2015, but the contract was not signed and returned to the City of Norman until now. As a result, the 89er Day Parade has already occurred, and the Committee has incurred all the costs associated with it. If the present Contract, K-1415-142, is approved by Council, the funds will be used to reimburse the Committee for the parade costs.

RECOMMENDATION:

Based upon the above, it is Staff's recommendation that the funding agreement with the 89er Day Parade Committee be approved. Should you have any questions or comments, please let me know.