City of Norman, OK Municipal Building Council Chambers 201 West Gray Norman, OK 73069 **Meeting Agenda** Tuesday, December 23, 2014 6:30 PM City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority **City Council** Mayor Cindy Rosenthal Council Member Greg Heiple **Council Member Clint Williams** Council Member Robert Castleberry Council Member Greg Jungman Council Member Lynne Miller Council Member Jerry Lang Council Member Stephen Holman Council Member Dan Quinn Public wifi - connect to CityOfNormanPublic - Password: April1889.

- 1 Roll Call
- 2 Pledge of Allegiance

Minutes

3 <u>GID-1415-51</u> CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF NOVEMBER 25, 2014 CITY COUNCIL SPECIAL SESSION MINUTES OF DECEMBER 2, 2014 CITY COUNCIL MINUTES OF DECEMBER 9, 2014 NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 9, 2014 NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 9, 2014 NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF DECEMBER 9, 2014

Attachments: Text File Minutes.pdf

November 25 Conference Minutes.pdf

December 2 Special Session minutes.pdf

December 9 CC Minutes.pdf

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

<u>Award</u>

4 <u>GID-1415-55</u> PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO CUB SCOUT PACK 221 FROM ROOSEVELT ELEMENTARY SCHOOL. <u>Attachments:</u> Text File Mayor's Citizenship Awards.pdf

> ACTION NEEDED: Allow the Mayor to present Citizenship Awards to Cub Scout Troop No. 221 from Roosevelt Elementary School.

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 20 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN:

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

Zoning Ordinance

6 O-1415-25 CONSIDERATION OF ORDINANCE O-1415-25 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS 31-40, BLOCK 8, PARSONS ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-2, TWO-FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE RM-2, LOW DENSITY APARTMENT DISTRICT WITH SPECIAL USE FOR A FRATERNITY OR SORORITY HOUSE, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (920 CHAUTAUQUA AVENUE)

Attachments: text File O-1415-25.pdf

O-1415-25 Location Map Staff Report Site Plan Pre-Development Summary 12-11-14 PC Minutes

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1415-25 upon First Reading by title.

7 O-1415-26 CONSIDERATION OF ORDINANCE O-1415-26 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A FRATERNITY OR SORORITY HOUSE IN THE R-3, MULTI-FAMILY DWELLING DISTRICT FOR PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION SIX (6), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1411 ELM AVENUE)

Attachments: Text File O-1415-26

O-1415-26 Location Map Staff Report Pre-Development Summary 12-11-14 PC Minutes

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1415-26 upon First Reading by title.

ACTION TAKEN:

8 O-1415-29

CONSIDERATION OF ORDINANCE 0-1415-29 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER OF SECTION FOURTEEN (14) OF TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE THE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3219 W. ROCK CREEK ROAD)

Attachments: Text File O-1415-29.pdf

<u>O-1415-29</u>

Location Map

Staff Report

PUD Narrative

12-11-14 PC Minutes

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1415-29 upon First Reading by title.

Report/Communication

9 <u>RPT-1415-3</u> <u>2</u> SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF NOVEMBER 30, 2014, AND DIRECTING THE FILING THEREOF.

Attachments: Text File Finance Report.pdf

Finance Director's Report.pdf

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN:

10RPT-1415-3SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY3DEPARTMENTAL REPORTS FOR THE MONTH OF OCTOBER, 2014,
AND DIRECTING THE FILING THEREOF.

Attachments: text File monthly.pdf

Monthly Report November 2014.pdf

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

Final Plat

11 <u>FP-1415-10</u> CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR TRAILWOODS ADDITION, SECTION 8, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ONE-HALF MILE NORTH OF WEST ROCK CREEK ROAD AND ONE-QUARTER MILE EAST OF 12TH AVENUE N.W.)

Attachments: Text File Final Plat Trailwoods.pdf

Location Map Preliminary Plat Final plat Staff Report Dev Comm App

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Trailwoods Addition, Section 8, a Planned Unit Development; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements subject to receipt of a copy of a warranty deed for private park land and a \$20,352.19 for traffic impact fees, and direct the filing of the final site development plan and final plat.

12	<u>FP-1415-11</u>	CONSIDERATION OF A FINAL PLAT FOR CLASSEN MEDICAL COMPLEX ADDITION AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE WEST SIDE OF CLASSEN BOULEVARD SOUTH OF IMHOFF ROAD) <u>Attachments: Text File Final Plat Classen.pdf</u>
		Location Map
		Final plat
		Preliminary Plat
		Site Plan
		Staff Report
		Dev Com Appilcation
		ACTION NEEDED: Motion to approve or reject the final plat for Classen Medical Complex Addition; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements, and direct the filing of the final plat.
		ACTION TAKEN:
Encroa	chment	
13	<u>EN-1415-3</u>	CONSIDERATION OF CONSENT TO ENCROACHMENT EN-1415-3 FOR LOT 17, BLOCK 1, CASCADE ESTATES ADDITION, SECTION 1. (3801 TAYPORT STREET) <u>Attachments:</u> Text File Encroachment.pdf <u>Consent form</u> <u>Memo from Clerk</u> <u>Encroachment Request</u> <u>Planning Response</u> <u>Response from Utilities Dept</u> <u>Response from Public works</u> <u>Responses from Utilities</u>
		ACTION NEEDED: Motion to approve or reject Consent to Encroachment No.

EN-1415-3; and, if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Permits

14	<u>GID-1415-47</u>	SUBMISSION OF WATER LINE PERMIT WL-000014140696 ISSUED
		BY THE STATE OF OKLAHOMA DEPARTMENT OF
		ENVIRONMENTAL QUALITY (ODEQ) FOR THE NORTHEAST
		NORMAN HIGH PRESSURE PLANE ELEVATED WATER STORAGE
		TOWER PROJECT.

Attachments: Text file Water Line Permit.pdf

DEQ Permit

Tanks And Proposed Waterline

ACTION NEEDED: Motion to acknowledge receipt of the permit and direct the filing thereof.

ACTION TAKEN: _____

Special Claim

15 <u>SC-1415-8</u> SPECIAL CLAIM SC-1415-8: A CLAIM IN THE AMOUNT OF \$1,938.31 SUBMITTED BY OUTSIDE PLANT DAMAGE RECOVERY ON BEHALF OF COX COMMUNICATIONS FOR DAMAGES INCURRED TO AN AERIAL LINE BEHIND JOHNNIE'S RESTAURANT LOCATED AT 1230 WEST MAIN STREET THAT HAD BEEN PULLED DOWN BY A SANITATION VEHICLE WHILE EMPTYING TRASH.

Attachments: Text File Special Claim.pdf

Memo from Clerk for Cox Comm.pdf

Claim from Cox.pdf

Photographs from Cox.pdf

ACTION NEEDED: Motion to approve or reject Special Claim No. SC-1415-8; and, if approved, direct payment in the amount of \$1,938.31 contingent upon obtaining a Release and Covenant Not to Sue from Outside Plant Damage Recovery on behalf of Cox Communications.

ACTION TAKEN: _____

Contract

 16
 K-1314-6 FINAL
 CONSIDERATION OF FINAL ACCEPTANCE AND FINAL PAYMENT

 OF CONTRACT K-1314-6 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CENTRAL CONTRACTING SERVICES, INC., FOR THE FRANKLIN ROAD BRIDGE WATER LINE AND WASTEWATER FORCE MAIN RELOCATION PROJECT.

Attachments: Text File Franklin Rd.pdf

Franklin Rd Bridge Location Map

ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$296,457 to Central Contracting Services, Inc.

17	<u>K-1314-119</u>	CHANGE ORDER NO. ONE TO CONTRACT K-1314-119: BY AND
	<u>CO#1</u>	BETWEEN THE NORMAN UTILITIES AUTHORITY AND MATTHEWS
		TRENCHING COMPANY, INC., INCREASING THE CONTRACT
		AMOUNT BY \$58,225 FOR A REVISED CONTRACT AMOUNT OF
		\$1,056,100 FOR THE INTERSTATE 35 WATERLINE RELOCATIONS
		PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

Attachments: Text File Change Order.pdf

Change Order No. 1.pdf

Location Map I-35 Water Line.pdf

Matthews PO249578 rev

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Change Order No. One to Contract K-1314-119 with Matthews Trenching Company, Inc., increasing the contract amount by \$58,225 for a revised contract amount of \$1,051,600; and if approved, authorize the execution thereof, accept the project, and direct final payment in the amount of \$59,225 to Matthews Trenching Company, Inc.

ACTION TAKEN:

18 K-1415-88 CONTRACT K-1415-88: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RKG ASSOCIATES, INC. IN THE AMOUNT OF \$50,770 FOR PREPARATION OF A HOUSING MARKET ANALYSIS AND AN ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE AS PART OF THE 2015-2019 CONSOLIDATED PLAN FOR THE CITY OF NORMAN, OKLAHOMA.

Attachments: Text File CDBG.pdf

K-1415-88.pdf

RKG Associates, Inc. proposal 10-14

PR RKG.pdf

ACTION NEEDED: Motion to approve or reject Contract K-1415-88 with RKG Associates, Inc., in the amount of \$50,770; and, if approved, authorize the execution thereof.

ACTION TAKEN:

19 <u>K-1415-89</u> CONTRACT K-1415-89: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND BRAZOS TECHNOLOGY IN THE AMOUNT OF \$34,821 TO FUND THE PURCHASE, LICENSE AGREEMENT, SOFTWARE AND HARDWARE NECESSARY TO IMPLEMENT ELECTRONIC CITATIONS AND WARNINGS IN A LIMITED SCOPE FOR EIGHT (8) DEVICES.

Attachments: Text File Brazos.pdf

K-1415-89.pdf

Brazos Product Description and Cost.pdf

ACTION NEEDED: Motion to approve or reject Contract K-1415-89 with Brazos Technology in the amount of \$34,821; and, if approved, authorize the execution thereof.

ACTION TAKEN:

Resolution

20 R-1415-65 RESOLUTION R-1415-65: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$119,425 FROM THE STATE SEIZURE FUND BALANCE TO PURCHASE UNIFORMS AND EQUIPMENT FOR COMMISSIONED OFFICERS AND EQUIPMENT TO AID IN POLICE RESPONSE, AND TO PAY COSTS FOR ADVANCED TRAINING FOR THE COMMAND DIVISION. <u>Attachments:</u> Text File R-1415-65.pdf R-1415-65

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1415-65.

ACTION TAKEN: _____

Non-Consent Items

21	<u>O-1415-22</u>	ORDINANCE O-1415-22 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER OF SECTION THREE (3), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-1, LOCAL COMMERCIAL DISTRICT, AND PLACE THE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHEAST CORNER OF 24TH AVENUE S.E. AND EAST LINDSEY STREET)
		Attachments: text File O-1415-22.pdf
		Request for Postponement.pdf
		<u>O-1415-22</u>
		Exhibit A - Site Development Plan
		Exhibit B - PUD Narrative
		Location Map
		Staff Report
		Phasing Plan
		Elevations
		Rendering.pdf

ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-22 upon Second Reading section by section.

ACTION TAKEN: _____

11-13-14 PC Minutes

ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-22 upon Final Reading as a whole.

ACTION TAKEN: _____

APPLICANT IS REQUESTING POSTPONEMENT UNTIL JANUARY 13, 2015

22	<u>PP-1415-11</u>	CONSIDERATION OF A PRELIMINARY PLAT FOR EAST RIDGE PLACE ADDITION, LOTS 1, 2 AND 3, BLOCK 1, AND A PLANNED UNIT DEVELOPMENT FOR LOT 4, BLOCK 1 AND WAIVER OF ALLEY REQUIREMENTS FOR LOTS 1, 2, AND 3, BLOCK 1. (GENERALLY LOCATED EAST OF 24TH AVENUE S.E. AND SOUTH OF LINDSEY STREET)
		Attachments: Text File Prelim East Ridge.pdf
		Attachment A - East Ridge Place Traffic Impact Table
		Request for Postponement.pdf
		Location Map
		Preliminary Plat
		Staff Report
		Transportation Impacts
		Site Development Plan
		Alley Waiver Request
		Pre-Development Summary
		Greenbelt Commission Comments
		11-13-14 PC Minutes - Landstar

ACTION NEEDED: Motion to approve or reject the preliminary plat for East Ridge Place Addition, Lots 1, 2, and 3, Block 1, and a Planned Unit Development for Lot 4, Block 1 and waiver for alley requirements for Lots 1, 2, and 3, Block 1.

ACTION TAKEN: _____

APPLICANT IS REQUESTING POSTPONEMENT UNTIL JANUARY 15, 2015.

23 R-1415-48 RESOLUTION R-1415-48: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO PLACE PART OF THE NORTHWEST QUARTER OF SECTION THIRTY-THREE (33), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE COMMERCIAL DESIGNATION AND REMOVE THE SAME FROM THE HIGH DENSITY RESIDENTIAL DESIGNATION. (SMALL SECTION AT THE SOUTHEAST CORNER OF THE PROPERTY GENERALLY LOCATED ON THE EAST SIDE OF TRIAD VILLAGE DRIVE AND 500 FEET SOUTH OF ALAMEDA STREET) <u>Attachments: Text File R-1415-48.pdf</u>

R-1415-48.pdf

<u>2025 Map</u>

Staff Report

11-13-14 PC Minutes - Sunny Properties

ACTION NEEDED: Motion to adopt or reject Resolution R-1415-48; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

24	<u> </u>	ORDINANCE O-1415-21 UPON SECOND AND FINAL READING: AN
		ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN,
		OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE
		CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF
		THE NORTHWEST QUARTER OF SECTION THIRTY-THREE (33),
		TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE
		INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA,
		FROM THE C-2, GENERAL COMMERCIAL DISTRICT, AND PLACE
		THE SAME IN THE C-1, LOCAL COMMERCIAL DISTRICT, OF SAID
		CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF.
		(GENERALLY LOCATED SOUTH OF ALAMEDA STREET ON THE
		EAST SIDE OF TRIAD VILLAGE DRIVE)

Attachments: Text File O-1415-21

<u> O-1415-21</u>

Location Map

Staff Report

Conceptual Site Plan

11-13-14 PC Minutes

ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-21 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-21 upon Final Reading as a whole.

25	<u>PP-1415-10</u>	CONSIDERATION OF A PRELIMINARY PLAT FOR MIDDLE EARTH ADDITION, FORMERLY KNOWN AS WYNDHAM PLACE AT ANATOLE ADDITION. (GENERALLY LOCATED ON THE EAST SIDE OF TRIAD VILLAGE DRIVE APPROXIMATELY 580 FEET SOUTH OF
		ALAMEDA STREET)
		Attachments: Text File Middle Earth
		Traffic Impact Table
		Location Map
		Preliminary Plat
		Staff Report
		Transportation Impacts

Conceptual Site Plan

Pre-Development Summary

Greenbelt Comments

11-13-14 PC Minutes

ACTION NEEDED: Motion to approve or reject the preliminary plat for Middle Earth Addition (formerly known as Wyndham Place at Anatole Addition).

ACTION TAKEN:

26 O-1415-30 ORDINANCE O-1415-30 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTION 21-113(A) OF CHAPTER 21 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA, PROVIDING THAT WATER RATES AND CHARGES SHALL BE COLLECTED FOR THE PURPOSES OF PROVIDING FUNDS FOR THE WATER SYSTEM AND FOR OTHER MUNICIPAL GOVERNMENTAL PURPOSES RELATED TO PROVIDING UTILITY SERVICES; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: <u>Text File O-1415-30.pdf</u>

<u>O-1415-30</u>

O-1415-30 annotated

ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-30 upon Second Reading section by section.

ACTION TAKEN:

ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-30 upon Final Reading as a whole.

ACTION TAKEN: _____

27 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

28 Adjournment