

# office memorandum



DATE: March 11, 2013

TO: Leah Messner, Assistant City Attorney

FROM: Jane Hudson, Principal Planner

SUBJECT: Consent to Encroach - EN-1213-9  
Lot 22A, Block 5, Norman Medical Park West PUD  
3500 West Healthplex Parkway

The sign for this medical facility is located in the Norman Medical Park West PUD. The sign contractor installed the sign before realizing the sign was not approved as part of the PUD. The applicant has submitted an application for the sign and everything regarding the Sign Code has been addressed.

Planning and Community Development staff does not oppose the sign encroaching on a utility easement. The sign location is in a landscape island, close to the street for easy identification.

If you have further questions, please feel free to contact me.

Reviewed by: Susan Connors, AICP  
Director of Planning and Community Development

cc: Brenda Hall, City Clerk