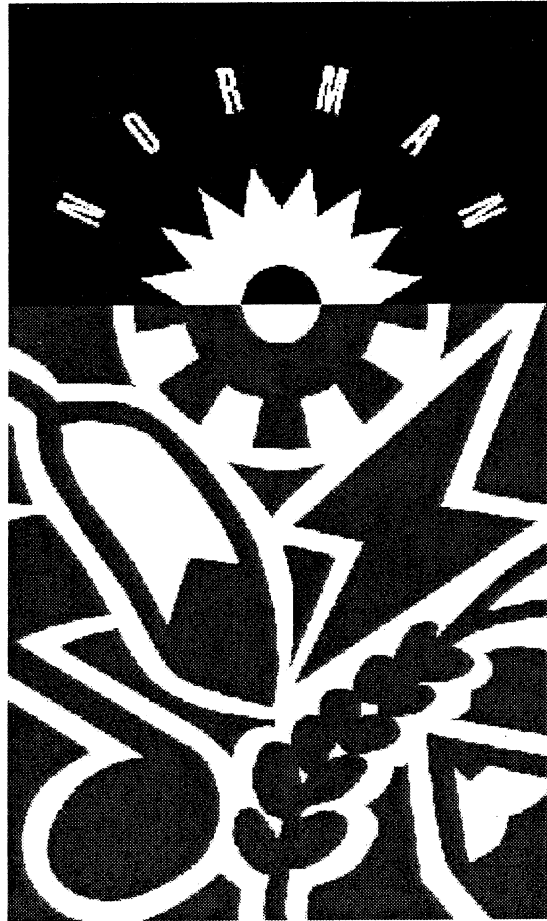


City of Norman



Monthly Departmental Report

November 2017

MONTHLY PROGRESS

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CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
NOVEMBER 2017**

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	11	134	Noise	0	33
Building Permits	13	216	Norman Forward Questions	0	1
CDBG	0	19	Parks and Recreation	11	293
City Clerk	8	*487	Planning	4	115
City Manager/Mayor	0	25	Police	21	416
Code Enforcement	28	822	Recycling	0	21
Engineering/Public Works	15	350	Sanitation	21	428
Finance	7	123	Sidewalks	0	50
Fire/Civil Defense	7	60	Storm Debris	0	48
Human Resources	0	29	Storm Water	8	*306
Information (General)	41	443	Streets	7	313
Information Technology	1	25	Street Lights	12	302
Legal	0	76	Traffic	20	386
Line Maintenance	11	184	Utilities	8	167
Municipal Court	4	51	WC Questions	0	0
			WC Violations	0	1
Total for November		257	Total FYE YTD		5,915

WC (Water Conservation)

* Volume due to Citywide Garage Sale
Volume due to Stormwater Utility Fee

LICENSES

25 new licenses were issued during the month of November. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	8	527	Bee Keeper	0	6
Class I Beer	3	148	Solicitor/Peddler (30 day)	1	11
Class II Beer	0	148	Solicitor/Peddler (60 day)	0	5
Mixed Beverage	0	65	Solicitor/Peddler (one day)	1	10
Mixed Beverage/Caterer	1	34	Coin-Operated Devices	0	493
Brewer or Distiller	1	5	Game Machines	0	255
Wine & Beer/Winemaker	0	11	Taxi/Motorbus/Limousine	0	6
Temporary Food (30 day)	1	44	Impoundment Yard	0	3
Temp Food (180 day)	7	45	Salvage Yard	0	1
Temp Food (one day)	1	39	Transient Amusement	0	1
Kennel	0	28	Special Event	1	42
Pawnbrokers	0	5	Special Event Beer	0	4
Retail Liquor Store	0	22	Sidewalk Dining	0	14

New Establishment/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Barn Burger And Grill	530 West Lindsey Street	Food Service, Class I Beer
Del Taco	110 NE 12 th Avenue	Food Service
Denny's	500 Ed Noble Parkway	Food Service, Class I Beer
Frosty's Rolled Ice Cream	321 White Street	Food Service
La Madeline	1954 Northwest 24 th Avenue	Food Service
Lazy Circles Brewing	422 East Main Street	Brewer
Natural Native	263 Southwest 34 th Avenue	Food Service
Qdoba Mexican Eats	2620 Classen Boulevard 112	Food Service, Class I Beer

Existing Establishment/Additional Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Bay Street Bistro	1315 Southwest 24 th Avenue C	Mixed Beverage/Caterer

Existing Establishment/New Owner

NAME	ADDRESS	LICENSE TYPE(S)
Fusion Café	760 West Main Street	Food Service

- 1 1 Day Temporary Food Permit was issued to Pops Pockets for November 7, 2017
- 1 30 Day Temporary Food Service License was issued to Pops Pockets for November 28, 2017 through December 27, 2017
- 1 180 Day Temporary Food Service License was issued to The Golden Burrito for November 30, 2017 through May 28, 2018
- 1 180 Day Temporary Food Service License was issued to La Sombra for November 17, 2017 through May 15, 2018
- 4 180 Day Temporary Food Service License was issued to Schwan's for November 20, 2017 through May 19, 2018
- 1 180 Day Temporary Food Service License was issued to Tacos El Ray for November 14, 2017 through May 12, 2018
- 1 Special Event License was issued to Norman Arts Council for November 10, 2017, for 2nd Friday Art Walk
- 1 1 Day Door-to-Door Solicitor/Peddler License was issued to Meka Gear for November 11, 2017 for OU home game, 541 South University
- 1 30 Day Door-to-Door Solicitor/Peddler License was issued to Jon Wiggins for November 27, 2017 through December 26, 2017 at Sooner Mall

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Jonathan McCurry	Reimbursement for vehicle damaged after a City Parking Enforcement vehicle struck his vehicle on September 2, 2017 on the 700 block of Chautauqua Avenue.	11-07-2017	\$ 915.68
Southwestern Bell Telephone Company d/b/a AT&T Oklahoma	Reimbursement for damaged buried cable from City crew digging a drain line on April 20, 2017, on the intersection of Berry Road and Iowa Street.	11-07-2017	\$ 838.00

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
11-01-17	Katherine J. Trent	Damages to vehicles – claimant alleges at the beginning of June, 2017, Silver Star Construction Company did not take the necessary precautions during the re-pavement process, which led to severe damage to two vehicles on 96 th Avenue N.E.	\$ 1,299.68
11-01-17	Greg Buwick	Damages to vehicle – claimant alleges on October 24, 2017, a Sanitation employee did not secure a gate to a dumpster and the wind blew it open and struck the claimant's vehicle at 2140 24 th Avenue N.W.	\$ 1,115.39
11-07-17	Christina Atencio	Damages to a basketball goal – claimant alleges on October 21, 2017, Sanitation Division picked the basketball goal up as trash during the Fall Clean-Up Event at 2401 Hunting Horse Trail.	\$ 130.04
11-14-17	Robert Roy	Damages to vehicle – claimant alleges on November 8, 2017, a fire truck changed lanes and struck his driver's side mirror while traveling east on Robinson Street.	\$ 721.48

11-15-17	Geri Lange	Damages to vehicle – claimant alleges on October 27, 2017, a rock was thrown from a City mower, which struck her vehicle while driving southbound on I-35 toward the eastbound exit to Robinson Street.	\$ 1,114.86
11-17-17	Margaret Haggard	Medical expenses – claimant alleges on September 16, 2017, she allegedly tripped on a broken sidewalk injuring her head, mouth, teeth, and hand at 725 Debarr Avenue.	\$ 3,561.50
11-17-17	Dylan Johnson	Damages to vehicle – claimant alleges on October 19, 2017, a Sanitation vehicle sideswiped his parked vehicle at 629 Sherwood Drive.	\$ 3,611.17
11-20-17	Windrock Apartments, L.L.C.	Damages to parking lot – claimant alleges on October 22, 2017, a fire hydrant pipe burst, which washed soil from beneath their parking lot causing extensive damage at 1023 Brooks Street.	\$ 62,284.00
11-21-17	Oklahoma Natural Gas	Damages to gas line – claimant alleges on January 20, 2017, while installing a water line, City crew allegedly struck a two-inch gas line causing damage at 1316 Garfield Avenue.	\$ 425.13
11-22-17	Campus Lodge Apartments	Damages to trash compactor – claimant alleges on October 16, 2017, a Sanitation driver struck and damaged the compactor while emptying the dumpster at 1800 Beaumont Drive.	\$ 2,649.19

BUDGET RETREAT

A City Council Budget Retreat was held on November 14, 2017, to discuss Change Order No. One Contract K-1718-40 with Silver Star Construction Company, Inc., increasing the contract amount by \$193,310.40 to add the completion of Dakota Street, Phase II from Berry Road to Flood Avenue and Iowa Street, Phase III, from Flood Avenue to University Boulevard to the existing contract and the FYE 2018 Capital Improvement Program Budget and FYE 2019-2022 Capital Improvements Plan.

COMMUNITY PLANNING AND TRANSPORTATION

A City Council Community Planning and Transportation Committee meeting was held on November 16, 2017, to discuss Cleveland Area Rapid Transit (CART) Ridership Report including Saferide and Extended Service for the month of October 2017, the creation of regulations for tiny houses and wedding venues, and Green Building Code and Green Infrastructure/Low Impact Development Incentives.

CONFERENCES

A City Council Conference was held on November 28, 2017, to discuss Change Order No. Five to Contract K-1314-136 with Archer Western Construction, L.L.C., increasing the contract amount by \$324,283.30 for a revised contract amount of \$52,226,706 and granting an extension of 124 calendar days to the contract for the Water Reclamation Facility Phase 2 Improvements; Change Order No. One to Contract K-1617-85 with Nash Construction Company increasing the contract amount by \$60,979.78 for a revised contract amount of \$1,810,929.78 for the Urban Concrete Pavement Repair 2016 Bond Program and FYE 2017 locations; and recommendation of the Center City Statutory Review Committee to adopt a Tax Increment Finance District for the Center City Form Based Code Area.

FINANCE COMMITTEE

A City Council Finance Committee meeting was held on November 9, 2017, to discuss the FYE 2017 City of Norman Audit; financial updates for the Public Safety Sales Tax and the Norman Forward Sales Tax; FYE 2018 budget update; submission of Revenue/Expenditure Report; and open positions.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on November 8, 2017, to discuss the City of Norman Street Renaming Policy.

SPECIAL SESSIONS

A Special Session was held on November 21, 2017, to discuss the acquisition of real property for recreational purposes currently owned by the Oklahoma Department of Mental Health and Substance Abuse Services located in the vicinity of East Robinson Street and 12th Avenue N.E. and East Robinson Street and 24th Avenue N.E. and property currently owned by the University of Oklahoma along Lexington Avenue between Flood Avenue and Halley Avenue; pending investigation, claim or action regarding settlement of a tort claim filed by Yvonne and Kendal Galey due to an accident with an Animal Welfare vehicle; and workers' compensation court case of Mark Helm.

STUDY SESSIONS

A City Council Study Session was held on November 7, 2017, to discuss a presentation by Mark Nanny, Chairman of the Greenbelt Commission, of the revised Greenbelt Priority Trail Proposal.

FACILITY MAINTENANCE

1A

**City of Norman Facility Maintenance
November 2017 Monthly Hourly Materials Cost Report**

		Data			
Craft	Location	Labor Hrs.	Labor Cost	Materials Cost	Total
Custodial	Administration Building-201	56.00	\$731.02	\$0.00	\$731.02
	Building A	37.50	\$513.14	\$0.00	\$513.14
	Building B	84.50	\$1,173.91	\$0.00	\$1,173.91
	Building C	37.50	\$513.14	\$0.00	\$513.14
	Library	121.50	\$1,613.85	\$0.00	\$1,613.85
Custodial Total		337.00	\$4,545.06	\$0.00	\$4,545.06
Doors and Hardware	Building B	1.00	\$29.06	\$0.00	\$29.06
	Facility Maintenance	1.00	\$29.06	\$0.00	\$29.06
	Library	1.00	\$29.06	\$0.00	\$29.06
Doors and Hardware Total		3.00	\$87.18	\$0.00	\$87.18
Electrical	Administration Building-201	1.50	\$45.33	\$0.00	\$45.33
	Building A	1.00	\$30.22	\$0.00	\$30.22
	Building C	4.00	\$120.88	\$0.00	\$120.88
	Facility Maintenance	14.50	\$438.19	\$0.00	\$438.19
	Fire Station 2	3.50	\$143.39	\$0.00	\$143.39
	Fleet Maintenance	8.75	\$262.11	\$35.94	\$298.05
	Lindsey Yard-Administration	4.00	\$118.56	\$0.00	\$118.56
	Park Maintenance-Shop	2.00	\$60.44	\$0.00	\$60.44
	Parks-Andrews	5.00	\$148.78	\$0.00	\$148.78
	Parks-Community	10.00	\$302.20	\$0.00	\$302.20
	Parks-Reaves	10.00	\$301.04	\$0.00	\$301.04
	Traffic Control	2.00	\$60.44	\$0.00	\$60.44
	Water Reclamation Facility-Other	7.00	\$211.54	\$133.91	\$345.45
	Water Treatment Plant	8.00	\$241.76	\$126.56	\$368.32
	Westwood Clubhouse	3.00	\$90.66	\$0.00	\$90.66
Electrical Total		84.25	\$2,575.54	\$296.41	\$2,871.95
General Maintenance Administration Building-201		0.50	\$14.53	\$0.00	\$14.53
General Maintenance Total		0.50	\$14.53	\$0.00	\$14.53
Heating/Ventilation / 12th Avenue Rec Center		4.00	\$120.88	\$0.00	\$120.88

City of Norman Facility Maintenance

November 2017 Monthly Hourly Materials Cost Report

Heating/Ventilation / Administration Building-201	9.00	\$270.82	\$0.00	\$270.82
Animal Welfare	8.00	\$241.76	\$0.00	\$241.76
Building A	2.00	\$98.06	\$0.00	\$98.06
Building B	4.00	\$120.88	\$0.00	\$120.88
Building C	20.50	\$628.92	\$0.00	\$628.92
Facility Maintenance	55.00	\$1,699.72	\$0.00	\$1,699.72
Library	4.00	\$120.88	\$0.00	\$120.88
Lindsey Yard-Administration	3.00	\$90.66	\$0.00	\$90.66
Norman Investigations Center	6.00	\$179.00	\$0.00	\$179.00
Santa Fe Depot	1.00	\$30.22	\$0.00	\$30.22
Senior Citizens Center	14.00	\$423.08	\$146.60	\$569.68
Traffic Control	7.00	\$211.54	\$29.67	\$241.21
Water Reclamation Facility-Other	4.00	\$120.88	\$0.00	\$120.88
Heating/Ventilation /Air Conditioning Total	141.50	\$4,357.30	\$176.27	\$4,533.57
Lighting				
Administration Building-201	2.00	\$60.44	\$0.00	\$60.44
Building B	5.00	\$151.10	\$0.00	\$151.10
Building C	4.00	\$118.56	\$0.00	\$118.56
Fire Station 1	1.00	\$30.22	\$0.00	\$30.22
Fire Station 9	2.00	\$60.44	\$0.00	\$60.44
Library	23.00	\$691.58	\$146.70	\$838.28
Police Range-Classroom A	2.50	\$75.55	\$0.00	\$75.55
Sanitation	1.00	\$30.22	\$0.00	\$30.22
Santa Fe Depot	1.00	\$49.03	\$0.00	\$49.03
Senior Citizens Center	1.00	\$29.06	\$0.00	\$29.06
Water Treatment Plant	2.50	\$75.55	\$13.64	\$89.19
Westwood Clubhouse	2.50	\$72.65	\$0.00	\$72.65
Westwood Tennis Center	2.00	\$60.44	\$0.00	\$60.44
Lighting Total	49.50	\$1,504.84	\$160.34	\$1,665.18
Miscellaneous				
Administration Building-201	3.50	\$121.68	\$5.97	\$127.65
Animal Welfare	4.50	\$130.77	\$0.00	\$130.77
Building A	3.00	\$87.18	\$0.00	\$87.18
Building B	2.00	\$58.12	\$0.00	\$58.12
Facility Maintenance	16.00	\$514.18	\$0.00	\$514.18

**City of Norman Facility Maintenance
November 2017 Monthly Hourly Materials Cost Report**

Miscellaneous	Fleet Maintenance	3.00	\$88.34	\$0.00	\$88.34
	Irving Rec Center	1.00	\$29.06	\$0.00	\$29.06
	Norman Investigations Center	2.00	\$58.12	\$0.00	\$58.12
	Parks-Community	1.00	\$29.06	\$0.00	\$29.06
	Senior Citizens Center	3.00	\$127.12	\$0.00	\$127.12
	Sooner Theatre	2.00	\$58.12	\$0.00	\$58.12
	Water Treatment Plant	2.00	\$58.12	\$0.00	\$58.12
Miscellaneous Total		43.00	\$1,359.87	\$5.97	\$1,365.84
Plumbing	12th Avenue Rec Center	1.00	\$29.06	\$0.00	\$29.06
	Administration Building-201	2.00	\$58.12	\$0.00	\$58.12
	Building B	5.00	\$145.30	\$22.72	\$168.02
	Building C	1.00	\$29.06	\$0.00	\$29.06
	Facility Maintenance	20.50	\$595.73	\$0.00	\$595.73
	Fire Station 1	2.00	\$58.12	\$0.00	\$58.12
	Fire Station 5	3.00	\$87.18	\$0.00	\$87.18
	Fire Station 8	3.00	\$87.18	\$0.00	\$87.18
	Firehouse Art Center	1.00	\$29.06	\$0.00	\$29.06
	Library	3.00	\$87.18	\$70.70	\$157.88
	Little Axe Rec Center	2.00	\$58.12	\$55.39	\$113.51
	Norman Investigations Center	5.00	\$175.26	\$0.00	\$175.26
	Parks-Andrews	5.00	\$145.30	\$0.00	\$145.30
	Parks-Community	8.50	\$247.01	\$0.00	\$247.01
	Parks-Griffin	2.50	\$72.65	\$0.00	\$72.65
	Parks-Neighborhood	2.00	\$58.12	\$0.00	\$58.12
	Parks-Reaves	5.00	\$145.30	\$0.00	\$145.30
	Senior Citizens Center	2.00	\$58.12	\$0.00	\$58.12
	Westwood Clubhouse	10.00	\$290.60	\$0.00	\$290.60
	Whittier Recreation Center	1.00	\$29.06	\$0.00	\$29.06
Plumbing Total		84.50	\$2,485.53	\$148.81	\$2,634.34
Grand Total		743.25	\$16,929.83	\$787.80	\$17,717.63

CITY MANAGER

2

CIP FINANCIAL STATUS 2A

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

10/12/2017

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
FIRE				
EF0180; BP0356	10/2/2017 Fire Admin Remodel	\$0	\$40,000	Capital Fund 50
UTILITIES				
WA0305	10/2/2017 Berry Road Phase 3/Main Street WL	\$0	\$50,000	Water Fund 031
WW0062	Royal Oak FM Rehab	\$0	\$250,000	Sewer Maintenance Fund 321
WW0065	WRF Phase 2 Improvements	\$0	\$200,000	Sewer Excise Tax 322
WW0065	WRF Phase 2 Improvements	\$0	\$500,000	Water Reclamation Fund 032
WW0120	Woodcrest Interceptor	\$0	\$275,000	Sewer Excise Tax 322
PUBLIC WORKS	none			
POLICE	none			
INFORMATION TECHNOLOGY	none 10/2/17			
PLANNING	none			
PARKS AND RECREATION	none			
CITY CLERK	none			
<u>Notes</u>				
	* Source of information Quarterly CIP Reports and Project Managers.			
	** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.			

COMMUNITY RELATIONS

2B

Community Relations Office October 2017

	July	August	September	October
Number of Press Releases	9	7	11	10
Media Contacts	10	8	11	8
Summer News Members	863	878	885	916
Website Views	188,376	179,233	160,027	170,633
Facebook Likes	6,605	6,862	7,131	7,256
Twitter Followers	3,229	3,321	3,383	3,476
NORWEX FORWARD Quarterly Report	1			1
Weekly Electronic Member's Report	4	4	5	4
Citizen's Satisfaction Survey				
Annual Media Training for Staff				

DEVELOPMENT COORDINATOR 2C

City of Norman - Development Coordinator Monthly Report November 2017

Below are activities and projects that the Development Coordinator has been involved with during the month of November 2017.

General Inquiries, Contacts and Meetings

- City Council Meeting
- City Council Study Session
- East Library Construction Meeting
- Central Library Construction Meeting
- City-Wide Construction Coordination Meeting
- Economic Development Professionals Meeting
- Presentation to the Norman Convention and Visitors Bureau
- Presentation to Norman Downtowners
- NORMAN FORWARD Library Ad Hoc Group
- Council Community Planning and Transportation Committee
- Pre-Development Meeting
- NORMAN FORWARD Citizens Financial Oversight Board

Building Permit and Plat Application Meetings

- Assisted representatives and staff in discussions regarding a new industrial project
- Discussed development requirements for new commercial/office development on Porter Ave.
- Assisted homeowners in permit requirements and regulations for rental property in core Norman
- Discussed requirements with staff and project representative for industrial development project
- Met with staff and organization representatives regarding a project for commercial project

Development Process Improvements

- ***Customer Service Survey for Development Services Division*** –The latest round of surveys for the November 2017 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.

###

NORMAN FORWARD 2D



ADG. PC
920 W Main
Oklahoma City, OK 73106
405.232.5700 ▪ www.adgokc.com

MONTHLY REPORT – NOVEMBER 2017

NORMAN FORWARD

DATE: December 8, 2017

PROJECT: NORMAN FORWARD
PROJECT NO: 16-003

REPORT PERIOD: November 1 through November 30, 2017

WORK THIS MONTH

1. Wednesday, November 1, 2017 | 9:00 a.m. | Westwood Family Aquatic Center Construction Meeting
 - a. Regular construction meeting with McNatt and Waters Edge to discuss construction progress, critical path, and any project issues
2. Monday, November 6, 2017 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
3. Tuesday, November 7, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
4. Tuesday, November 7, 2017 | 11:00 a.m. | Central Library Bi-Weekly Change Order Meeting
 - a. Meeting to review and discuss pending change orders for the Central Library project
5. Monday, November 13, 2017 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
6. Tuesday, November 14, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
7. Wednesday, November 15, 2017 | 9:00 a.m. | Westwood Family Aquatic Center Construction Meeting
 - a. Regular construction meeting with McNatt and Waters Edge to discuss construction progress, critical path, and any project issues
8. Wednesday, November 15, 2017 | 2:00 p.m. | Libraries Ad Hoc Advisory Meeting
 - a. Presentation of the East Library furnishings design and hard hat tour of the construction site for the ad hoc committee.



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9. Monday, November 20, 2017 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
10. Monday, November 20, 2017 | 2:00 p.m. | Teleconference Indoor Aquatic Center and Multi-Sport Facility
 - a. Teleconference to discuss challenges with land lease and site fit for the indoor aquatic center and multi-sport facility
11. Monday, November 27, 2017 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
12. Tuesday, November 28, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
13. Tuesday, November 28, 2017 | 11:00 a.m. | Central Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
14. Wednesday, November 29, 2017 | 9:00 a.m. | Westwood Family Aquatic Center Construction Meeting
 - a. Regular construction meeting with McNatt and Waters Edge to discuss construction progress, critical path, and any project issues
15. Wednesday, November 29, 2017 | 10:30 a.m. | James Garner Avenue Coordination Meeting
 - a. Meeting with City Staff, Flinto, Cedar Creek, and ADG to discuss phasing and coordination of James Garner Avenue and intersections adjacent to the Central Library project
16. Wednesday, November 29, 2017 | 3:30 p.m. | Program Meeting
 - a. Meeting to discuss timeline and budgets of the NORMAN FORWARD program
17. Thursday, November 30, 2017 | 2:30 p.m. | Westwood Family Aquatic Meeting
 - a. Meeting on-site to discuss the Westwood Family Aquatic Center filter building and timing of appropriate winterizing of the cafe
18. Westwood site visits for observation: 27
19. East Library site visits for observation: 9
20. Central Library site visits for observation: 11

WORK ANTICIPATED THE UPCOMING MONTH

- Westwood Family Aquatic Center ongoing construction
- East Library ongoing construction
- Central Library ongoing construction
- Griffin Park Master Plan construction documents
- Reaves Park Master Plan to Council for adoption



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- Westwood Indoor Tennis Facility budget evaluation
- Continued development of standardized contracts for use with architectural, design, and construction consultants
- Continued discussion of project budgets
- Continued discussion of indoor multi-sport facility project development
- Continued discussion of indoor aquatic center project development
- Continued discussion of senior center location and funding options

PROJECTS STATUS

1. East Library
 - a. Schedule: Construction contract awarded February 28, 2017
 - b. Budget: Within budget
 - c. Issues: No known issues
2. Central Library
 - a. Schedule: Construction contract awarded April 25, 2017
 - b. Budget: Within budget
 - c. Issues: No known issues
3. Westwood Family Aquatic Center
 - a. Schedule: Change Order No. 4 increases the Contract Completion Time by 59 days and changes the Substantial Completion Date to August 29, 2017.
 - b. Budget: Within budget
 - c. Issues: See schedule above
4. Griffin Park Master Plan
 - a. Schedule: Design contract awarded March 14, 2017
 - b. Budget: Phase I within budget
 - c. Issues: No known issues
5. Reaves Park Master Plan
 - a. Schedule: Design contract awarded March 28, 2017
 - b. Budget: Cost estimate in progress
 - c. Issues: No known issues
6. Westwood Indoor Tennis Facility
 - a. Schedule: Design contract awarded Tuesday, June 27
 - b. Budget: Under evaluation
 - c. Issues: No known issues
7. Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Adopted on June 28, 2016
 - d. Issues:
 - Continued discussion regarding lease for indoor multi-sport facility



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- Continued discussion regarding operator for indoor multi-sport facility
 - Continued discussion regarding operator for indoor aquatic center
 - Continued discussion regarding senior center location, commercial kitchen inclusion, and potential budget impact
-

SUBMITTED BY: ADG Team - Leslie Tabor, Kyle Lombardo, William Harrell, Mike Mize

CITY OF NORMAN

Department of Finance
Monthly Report – November 2017

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in November are discussed below:

Utility Services Division:

The Meter Reading Division read 34,407 meters. Out of 77 meter reading routes, 30 (39%) were read within the targeted 30-day reading cycle. All routes were read by the 34th day. No routes were estimated in November.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are on target for the month of November at 0.11%. Revenues from the City's largest single source of revenue, sales tax, are below target at -1.45% for the year to date and 0.82% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 18 Budget To Date	FYE 18 Actual To Date	FYE 17 Actual To Date	FYE 16 Actual To Date
Sales Tax Revenue	\$16,464,425	\$16,225,792	\$16,093,080	\$16,856,815
General Fund Revenue	\$31,790,643	\$30,012,060	\$29,706,099	\$30,453,618
General Fund Expenses	\$33,067,332	\$30,446,794	\$32,199,400	\$33,745,527

Administration Division

	FYE 18		FYE 17	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	5,552.00	320.00	320.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	10.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	5,562.00	320.00	320.00
Benefit Hours Taken	72.00	681.00	8.00	8.00
TOTAL ACCOUNTABLE STAFF HOURS	248.00	4,881.00	312.00	312.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	290.50	41.50	41.50
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	290.50	41.50	41.50

ACCOUNTING 3A

Accounting Division

	FYE 18		FYE 17	
	November	YTD	November	YTD
Total Regular Hours Available	960.00	17,200.00	960.00	960.00
Total Comp Time Available	5.00	35.00	0.00	0.00
Total Overtime Hours	4.00	33.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	969.00	17,268.00	960.00	960.00
Benefit Hours Taken	101.75	1,915.50	64.25	64.25
TOTAL ACCOUNTABLE STAFF HOURS	867.25	15,352.50	895.75	895.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report
FYE 18
November

FYE 17
November

Total Revenue Received (\$)	\$13,575,013	(\$13,575,013)
Utility Payments - Office (#)	2,529	(2,529)
Utility Payments - Office (\$)	\$466,898	(\$466,898)
Lockbox (#)	18,578	(18,578)
Lockbox (\$)	\$1,992,906	(\$1,992,906)
IVR Credit Card (#)	1,374	(1,374)
IVR Credit Card (\$)	\$184,875	(\$184,875)
Click to Gov (#)	4,882	(4,882)
Click to Gov (\$)	\$485,701	(\$485,701)
UT Credit Card Payments (#)	1,343	(1,343)
UT Credit Card Payments (\$)	\$154,517	(\$154,517)
Art Donations (#)	116	(116)
Art Donations (\$)	\$282	(\$282)
Bank Draft Payments (#)	8,185	(8,185)
Bank Draft Payments (\$)	\$841,179	(\$841,179)
Utility Deposits (#)	20	(20)
Utility Deposits (\$)	\$600	(\$600)
Fix Payments (#)	0	0
Fix Payments (\$)	\$0	\$0
Processed Return Checks (#)	58	(58)
Processed Return Checks (\$)	(\$11,757)	\$11,757
Other Revenue Transactions (#)	270	(270)
Other Revenue Received (\$)	\$8,730,424	(\$8,730,424)
Accounts Receivable Payments (\$)	\$270,593	(\$270,593)
Accounts Receivable - Credit Card #	2	(2)
Accounts Receivable - Credit Card \$	\$519	(\$519)
Municipal Court - Fines/Bonds (\$)	\$96,862	(\$96,862)
Municipal Court - Credit Card (#)	533	(533)
Municipal Court - Credit Card (\$)	\$102,898	(\$102,898)
Municipal Court - C2G (#)	541	(541)
Municipal Court - C2G (\$)	\$40,411	(\$40,411)
Building Permits Cash Report (\$)	\$146,590	(\$146,590)
Building Permits Credit Card (#)	90	(90)
Building Permits Credit Card (\$)	\$42,220	(\$42,220)
Building Permits C2G (#)	75	(75)
Building Permits C2G (\$)	\$3,605	(\$3,605)
Occupational License - Bldg Insp. (\$)	\$450	(\$450)
Occupational License - Bldg Insp. CC (#)	3	(3)
Occupational License - Bldg Insp. CC (\$)	\$300	(\$300)
Business License - City Clerk (\$)	\$2,068	(\$2,068)
Business License - City Clerk CR CD (#)	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0
Convenience Fees - All Payments (#)	7,624	(7,624)
Convenience Fees - All Payments (\$)	\$22,872	(\$22,872)
Bank Drafts Billed (#)	7,622	(7,622)
Bank Drafts Billed (\$)	\$747,216	(\$747,216)
Interdepartmental Billing (#)	152	(152)
Interdepartmental Billing (\$)	\$15,364	(\$15,364)
Accounts Receivable Billed (\$)	\$496,270	(\$496,270)

Budget Services Division

	FYE 18		FYE 17	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	4,800.00	160.00	160.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	4,800.00	160.00	160.00
Benefit Hours Taken	24.00	688.00	32.00	32.00
TOTAL ACCOUNTABLE STAFF HOURS	136.00	4,112.00	128.00	128.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 18		FYE 17	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	13,622.00	800.00	800.00
Total Comp Time Available	19.50	371.50	28.50	28.50
Total Overtime Hours	13.50	500.25	3.25	3.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	833.00	14,493.75	831.75	831.75
Benefit Hours Taken	69.50	2,378.25	85.00	85.00
TOTAL ACCOUNTABLE STAFF HOURS	763.50	12,115.50	746.75	746.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	133.75	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	133.75	0.00	0.00

UTILITY 3C

Utility Division

	FYE 18		FYE 17	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,675.00	42,624.00	2,400.00	2,400.00
Total Comp Time Available	0.75	10.75	0.00	0.00
Total Overtime Hours	39.00	421.50	13.75	13.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,714.75	43,056.25	2,413.75	2,413.75
Benefit Hours Taken	139.75	4,443.25	208.75	208.75
TOTAL ACCOUNTABLE STAFF HOURS	2,575.00	38,613.00	2,205.00	2,205.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 18		FYE 17	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	155.00	4,275.00	320.00	320.00
Total Comp Time Available	0.00	24.25	0.00	0.00
Total Overtime Hours	5.00	59.50	3.00	3.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	4,358.75	323.00	323.00
Benefit Hours Taken	0.00	429.50	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	160.00	3,929.25	323.00	323.00
PERMANENT PART-TIME				
Total Regular Hours Available	112.00	833.25	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	112.00	833.25	0.00	0.00
Benefit Hours Taken	0.00	16.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	112.00	817.25	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 18 November	FYE 17 November
Mail Payments - Lockbox		18,578
Mail Payments - Office		268
Mail Payments - Subtotal	0	18,846
Night Deposit		511
Click-to-Gov Payments		4,882
IVR Payments		1,374
Without assistance payments - Subtotal	0	6,767
Drive-up window & inside counter		2,529
Credit Card machine payments (swipe)		872
Credit Card machine payments (phone)		471
With assistance payments - Subtotal	0	3,872
Total Payments Processed - Subtotal	0	29,485
Bank Draft (ACH) Payments		8,185
Total Payments (Utility)	0	37,670
Total Convenience Fees - all Payments		20,361
Grand Total Payments	0	58,031

Traffic Counter at Drive-up Facility

Night Drop *		887
8-5 Drive-up Window Customers *		4,489
Total Traffic Counter	0	5,376

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

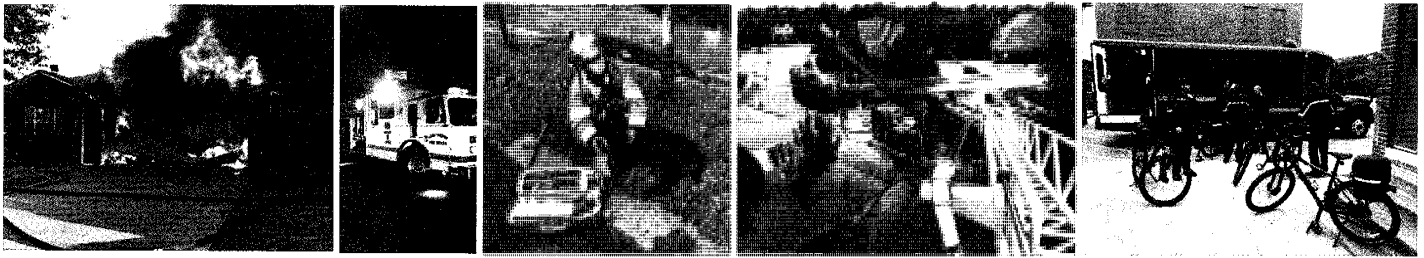
	FYE 18		FYE 17	
	November	YTD	November	YTD
Number of Meters Read	34,407	638,593	34,585	34,585
New Service	524	13,941	528	528
Request for Termination	543	13,700	518	518
Delinquent On(s)	292	3,807	247	247
Delinquent Offs	493	5,506	362	362
Collect Deposit Tags Hung	42	664	34	34
Collect Deposit Cut Offs	22	490	36	36
Blue Tags	31	466	20	20
Number of Meters Re-read	1,303	27,522	1,582	1,582
Meters Cleaned	127	882	37	37
Customer Assists	80	682	43	43
Meters Pulled	0	8	1	1
Meters Re-set	0	5	0	0
Meter Exchanges	39	854	50	50
TOTAL	37,903	707,120	38,043	38,043

Utility Division Activity Report

	FYE 18		FYE 17	
	November	YTD	November	YTD
STATUS REPORT				
Regular Utility Accounts Billed	41,635	670,259	41,773	41,773
New Ons	739	12,863	631	631
Final Accounts Billed	493	11,824	595	595
TOTAL ACCOUNTS BILLED	42,867	694,946	42,999	42,999

FIRE DEPARTMENT

4



NFD Monthly Progress Report November 2017

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	40	3.24%
2 - Overpressure Rupture, explosion, Overheat - No Fire	2	0.16%
3 - Rescue & emergency	777	62.91%
4 - Hazardous Conditions (No Fire)	24	1.94%
5 - Service Call	107	8.66%
6 - Good Intent Call	200	16.19%
7 - False Alarm & False Call	63	5.10%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	22	1.78%
Total Incident Count (Unique Calls)	1235	100.00%
Number of Total Unit Responses	1655	

Total Fire Loss \$1,677,808.00

Average Response Times

	Number of First-in Calls	Average Time/Seconds	Average Time/Minutes
Station #1	287	287	0:04:47
Station #2	162	317	0:05:17
Station #3	199	332	0:05:32
Station #4	148	284	0:04:44
Station #5	57	471	0:07:51
Station #6	48	514	0:08:34
Station #7	85	310	0:05:10
Station #8	72	321	0:05:21
Station #9	157	363	0:06:03

Community Outreach

Tours	6	Around 100 kids & Parents
Special Events	1	Bernstein Turkey giveaway assistance

Burn Permits

Burn Permits Issued	86	Total of 7 Burn Days
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Training

Personnel Training Hours	924	Total number of training credit hours taken by NFD Personnel
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NFD Monthly Progress Report November 2017

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD1	2	1	1							
NFD2	1				1					
Chief 301	18	1	3		1	3	4	1	3	2
Chief 302	25	3	3	5	3	2	3	3	3	
Chief 303	31	14	2	3	3	1	2	2	1	3
Chief 304	3		1		2					
Engine 1	294	281	3	6	1		1	2		
Brush 1	2	1					1			
Engine 2	179	9	161	6	1			1	1	
Engine 3	205	8	1	195						1
Brush 3	2	1		1						
Engine 4	156	1	3		148				3	1
Brush 4	3				2				1	
Engine 5	62					57	1		1	3
Brush 5	62					57	1		1	3
Tanker 5	7					3	1			3
Engine 6	53					2	48			3
Brush 6	53					2	48			3
Rescue Boat 6	1							1		
Rescue 7	2						1	1		
Squad 7	132	20	7	8	6		1	85	4	1
Engine 8	84		2		7			4	71	
Brush 8	5				2				3	
Tanker 8	7				2		1		2	2
Engine 9	168	2	1	3	1	2	7			152
Brush 9	7						6			1
Tanker 9	10					1	8			1
HAZMAT	2			1					1	
MA	1	1								
Ladder 9	36	12	3	5	5			2	1	8
Fire Marshal 1	1			1						
Fire Marshal 2	4			1	1		2			
Fire Marshal 3	14	5	1		3	1	1			3
Fire Marshal 4	10	2		2		1	4			1
Fire Marshal 5	7	3			2					2
FB10	3	1		2						
FB11	1			1						
FB12	1			1						
FB13	1			1						
	1655	366	192	242	191	132	141	102	96	193

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
November 2017**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections/Plan Review			
Activites	Notes	Number	Staff Hours
Inspections		117	143
Re-Inspections		25	22.5
Residential Inspections			
Plan/Platt Review		46.5	45
Company Inspections			
Re-Inspections			
Total Inspections		142	165.5

Smoke Detector Program			
Activites	Notes	Units	Staff Hours
Smoke Detector Batteries			
Smoke Detectors Installed		38	31

Training/Public Education Education			
Activites	Notes	Events	Staff Hours
Training (hours)		16	56.5
Fire Education Classes		2	3

Code Issues/Investigation			
Activites	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)			
Code Violation Complaints		69	86.5
Investigations		31	107
Investigative Activities		38	96.5
Miscellaneous/Special			

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: November 2017
Mitigation:	
Outdoor Warning System	New software purchase order completed and forwarded to vendor
Safe room Program	19 additional residents approved to finish safe room project. Completed notifications and forwarded packets to participants
Preparedness:	
Natural Hazard Workshop at Weather Center	Nov 2
Amateur Radio Testing	Nov 2
Meeting for proposed building at the training center	Nov 8
Amateur radio Meeting	Nov 11
Central Emergency Management Workshop	Nov 15-17
Citizens Emergency Response Training, Day One of Three	Nov 30
Response:	N/A
Recovery:	N/A

HUMAN RESOURCES 5

HUMAN RESOURCES

Monthly Report

November, 2017

ADMINISTRATION/LABOR RELATIONS

A. Grievances (active AFSCME and Non-Union)

- AFSCME Grievance FYE18-05 – Gilmore (Water Treatment) – denial of working out class pay waived *Grievance waived by employee*
- AFSCME Grievance FYE18-02 – Lake (Police Comm.) – denial of overtime work
- AFSCME Grievance FYE17-02 – Goldsby (Street Maint.) – demotion *Union has requested arbitration.*
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination *District Court Judge vacated the arbitrator's decision. Pending action- settle Green's employment issues with the City or schedule another arbitration.*

B. Collective Bargaining

- Held one (1) negotiation session with FOP
- Held one (1) negotiation session with IAFF

C. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed November 2017 Employee Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized two (2) negotiation sessions
 - 1 – FOP
 - 1 – IAFF

BENEFITS

- Conducted 2 new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes as well as data entry for Open Enrollment Changes
- Reconciliation of health, dental, and supplemental products
- Continued education of plan documents
- Working with VSP to reconcile Vision billing
- Held approximately 29 one-on-one meetings with employees to review Explanation of Benefits to ensure correct benefit was applied
- Fielded approximately 375 phone calls discussing benefits, claims, and open enrollment
- Held 33 Open Enrollment/FSA Meetings at multiple locations to discuss open enrollment procedures and FSA changes
- Conference all with Gallagher and Jim Keesee to discuss Insurance Committee Presentations
- Conference call with Meritain to discuss multiple claims issues
- Starting ACA reporting for 2017

COMPENSATION

New Hires - 3

Dept/Div	Position	Number of Employees
Police/Animal Welfare	Animal Welfare Manager	1
Police/Animal Welfare	Animal Welfare Tech	1
Parks & Recreation/Recreation	Special Instructor I (PT)	1

Separations - 6

Dept/Div	Position	Number of Employees
Utilities/Sewer Line Maint.	Maintenance Worker II	1
Utilities/Sewer Line Maint.	Maintenance Worker I	1
Parks & Recreation/P Maint.	Laborer (PT)	4

Promotions - 2

Dept/Div	Position	Number of Employees
Utilities/Sanitation	Sanitation Worker I	1
Parks & Recreation/Recreation	Recreation Leader I (PPT)	1

SURVEYS

- Responded to a compensation survey for Edmond OK.

RECRUITMENT

Accepted applications for the following positions:

- Juvenile Community Services Assistant (PT)/Municipal Court
- Sports Supervisor, Parks & Recreation/Recreation
- Golf Course Attendant (PT), Parks & Recreation/Westwood Golf Course
- Community Center Assistant (PT), Parks & Recreation/Recreation
- Special Instructor I: After School (PT), Parks & Recreation/Whittier Center
- Special Instructor I: After School (PT), Parks & Recreation/12th Ave Center
- Parks & Recreation Photography Intern (PT), Parks & Recreation/Recreation
- Recreation Leader I (PPT), Parks & Recreation/Recreation-12th Ave
- Custodian (PPT), City Clerk/Custodial Services
- Maintenance Worker I, Parks & Recreation/Park Maintenance
- Maintenance Worker I, Public Works/Streets
- Maintenance Worker I, Utilities/Water Line Maintenance
- Communications Officer I, Police/Emergency Comm. Bureau
- Maintenance Worker I, Utilities/Sewer Line Maintenance
- Police Records Clerk, Police/Staff Services
- Police Officer, Police Department
- Assistant City Attorney II, Legal Department
- City Surveyor, Public Works/Engineering
- Engineering Technician I, Public Works/Engineering
- Animal Welfare Technician, Police/Animal Welfare
- Tradesworker (Electrician), City Clerk's Office/Building Maintenance

- Communications Officer II, Police/Em. Communications Bureau
- Maintenance Worker I, Public Works/Stormwater
- Sanitation Worker II, Utilities/Sanitation
- Rehabilitation Specialist, Planning & Community Development
- Head Tennis Professional, Parks & Recreation/Recreation
- Administrative Technician III, Police/Administration

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	400	Written Exams	1
Phone	485	Practical Testing/Assessment Center	1
Mail	295	Panel Board Interviews	8
Email	190	Promotions	2
Total Subscribers on E-mail Vacancy List	3988	Oral Interviews	5
Total Visits to City of Norman HR website	2205	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	8	Advertisements Placed	11
Pre-Employment Drug Screens	5	Applications Received	109
Pre-Employment Physicals	4	Job Announcements Emailed	74
Pre-Employment OSBI	4	Job Announcements to CON Depts.	225

TRAINING AND DEVELOPMENT

Conducted training for two (2) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Conduct, Social Media and IT Acceptable Use policies.

SAFETY

- Safety meetings were held for all departments covering blood borne pathogen safety
- Safety material documents were sent to divisions each week
- Conducted two (2) new employee orientations
- Held three (3) Return to Work Meetings (Sanitation/Fleet/Streets)
- Conducted Safety Committee Meeting at the Animal Welfare Facility

Recordable Injuries – 3

Dept./Division	Nature of the injury	Activity	Prognosis
Fire/ Fire Suppression	Strained back	Injured back while pulling hose	Work restrictions
Police/ Administrative	Carpal tunnel to left arm	Experienced numbness while performing duties at desk	Physical therapy
Police/ Patrol	Twisted left knee	Injured knee during arrest of suspect	Work restrictions

Recordable Injuries per calendar year. CY2017 is current year to date:

2017	2016	2015
57	69	70

Vehicle Collisions -

Division	Description of Collision	Status

Cumulative number of "at fault" Vehicle Collisions per fiscal year:

2018	2017	2016	2015	2014	2013
4	17	13	10	23	15

INFORMATION TECHNOLOGY

6

CITY OF NORMANInformation Technology Department
Monthly Report –November 2017.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology and business review process.	In Progress – Team has completed negotiations with software vendors contracts will go to city council Dec 19th. Project team meets weekly to discuss milestones. Currently working contracts for Council review.
PD body camera and patrol car dash camera infrastructure build.	Introduces technology to help police officers and citizens with increased security by providing video and audio evidence on a case-by-case basis.	In live testing: IT techs will train on data uploads from cameras. IT Data Storage Upgrade project will assist in storing data
Website Rebuild/Redesign	Our current design is 6 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design and look to accomplish this with HTML5.	In Planning: Meeting with PIO's, CCO - exploring vendors and purchasing options, RFP in development.
Datacenter Storage Upgrade	\$1.4M project to add storage and improved technology to expand the amount of storage available for daily data storage, backups, and disaster recover.	In Implementation: EMC systems hardware install complete. Old systems removal complete. Configuration of systems and connectivity 98% complete.

Water Reclaim Facility network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure, which is currently in a very high temperature environment, which degrades the equipment life.	In Progress : AC upgrade complete, room build complete, Hardware and Software installation complete. Room to be sealed by end of calendar year.
Fiber Optic Installation for redundant loop	Remove fiber from the path of central library and James Garner projects while creating two points of entry and a loop for business continuity during a break or disaster scenario.	In Construction: Conduit and junction box placement complete. Fiber connection and move complete for Phase I. Planning Phase II.
Water Treatment Facility Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	Holding: Right of Way approved 10/13/15. Have hit a snag on a small amount of right of way that will delay the project. Discussing ROW with land owners to negotiate a path.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning: FYE18 funding of new core switching has been approved. IT Network staff reviewing options for purchase.
Active Directory/Domain Controller Upgrade	Current Operating system is MS 2003 and needs to be upgraded to MS 2008	2008 R2 installed prepping for Domain Controller Upgrades on 2 DC Servers
TAMS/FASTER Integration for City's NAPA Parts Room.	City of Norman and NAPA will integrate a program that will download data nightly from NAPA'S TAMS into the City's FASTER Fleet management Software, eliminating the need for NAPA to manually enter the data	

	into FASTER	
Installation of fiber optic cable along Main Street from 24th Avenue West to 36th Avenue West with switches at 26th Street/Interstate Drive, I-35 Interchange, Ed Noble Parkway, and 36th Avenue West.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction began around June 1. Near full completion.
Installation of fiber optic cable along Robinson Street from Peters Avenue to 12th Avenue NE with switches at Porter Avenue, Findlay Avenue, and 12th Avenue NE.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure.	In Planning FYE18

License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	System is installed and in use - data connection with LERMS being evaluated
Credit Card installs at Rec Centers	Allow citizens to pay class fees, after school fees, etc. at the rec centers.	In Discussion
Replacement of fiber optic cable along Lindsey Street from 24th Avenue SW to Berry Road includes a new traffic signal with fiber optic switch on Lindsey Street at Wylie Road.	New fiber with connections to three signals including new signal at Wylie--will require IP addresses	In progress with Lindsey Street Widening project.
Westwood Fuelmaster Merger	Merge Westwood Golf from Phoenix SQL to the Fuelmaster Fuel System, making all city fuel keys congr	
Installation of fiber optic cable along Boyd Street from Berry Road to Classen Boulevard with switches at Berry Road, Flood Avenue, Chautauqua Avenue, Elm Avenue, University Boulevard, Asp Avenue, and Classen Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Complete.
Installation of a new traffic signal on Robinson Street at 48th Avenue NW with a fiber switch and extension of fiber optic cable east toward Brookhaven Boulevard intersection.	Increase the coverage of traffic signals and the IT Fiber infrastructure will require IP addresses	Complete.

Video Detection Upgrade (Phase 2)	Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centrac	Bids in Oct 2016
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac	In Progress
Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter.	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centrac	In Progress
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2016
City Works Upgrade	Upgrade City Works software to new version. This software tracks public works projects in a ticket format.	
North Base Gate Security Access		

<p>Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	<p>Bids in Oct 2017</p>
<p>Installation of fiber optic cable along Rock Creek Road from Flood Avenue to Porter Avenue with switches Stubbeman Avenue, Porter Avenue, and at new signals at 12th Avenue NW and Trailwoods Drive.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	<p>Bids in Oct 2018</p>
<p>New traffic signal on Alameda Street at Summit Lakes Boulevard/Lochwood Drive with a switch to connect to existing fiber.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	
<p>Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	
<p>Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of November 2017.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 28 emails from the groups shown were sent from city servers using city resources – of those 16,467 were delivered to outside mailboxes for the month of November 2017. The city servers generated mass communications to Norman citizens of 16,467 messages from only 28 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. IT had 748,896 attempted incoming and 55,992 outgoing messages for the month of November 2017. Incoming messages totaling 583,182 were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). Without the email filter, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the filter kept city employees from bombardment of spam, phishing, and other types of potentially harmful emails.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of November 2017 the City of Norman's web site had 66,444 individual web sessions access the web site for a total of 152,796 total page views. Of those sessions, 34,144 were identified as New Users to view content on the City web site (see **IT Table 4**).

Table 1

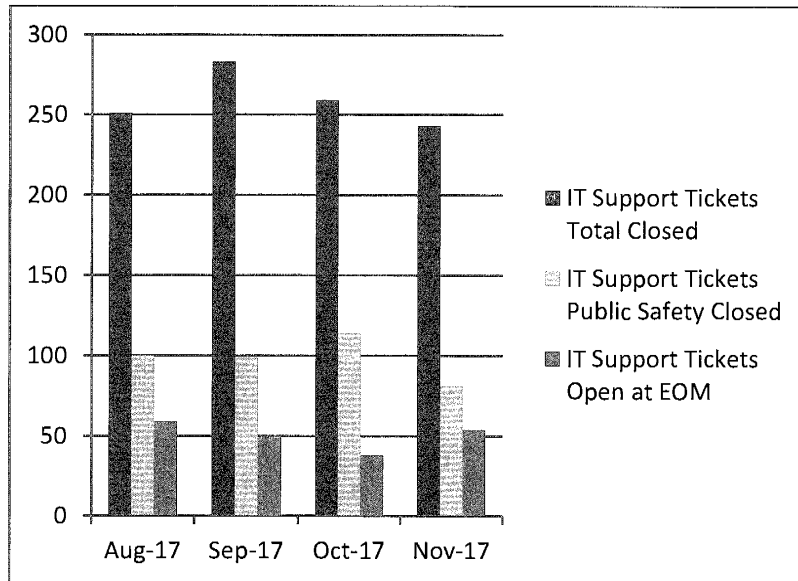


Table 2

November 2017 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	37	2	74
Job Posting	2240	2	4480
Norman News	921	11	10131
Police - Animal Welfare Volunteers	42	0	0
Police – Citizens' Academy	82	0	0
Police – Neighborhood Watch	105	0	0
Public Works Consultants	104	0	0
Westwood Golf	696	2	1392
Westwood Golf Members	40	2	80
Westwood Men's Clinic	16	2	32
Westwood Men's Golf Assoc.	72	3	216
Westwood Women's Clinic	26	2	52
Westwood Women's Golf Assoc.	5	2	10
Totals	2370	28	16467

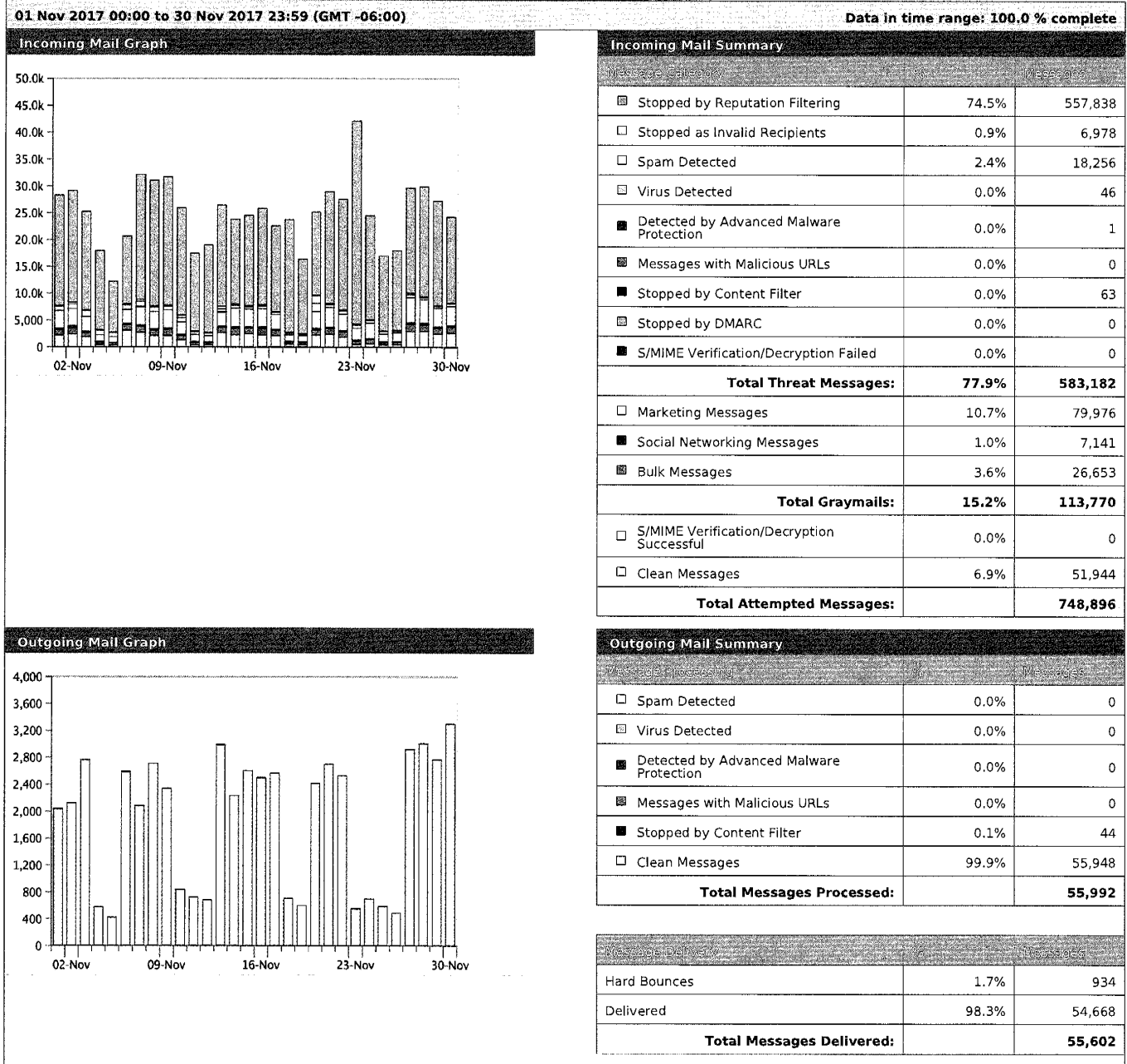
Table 3

EMAIL SECURITY APPLIANCE



Executive Summary

mail.ci.norman.ok.us



mail.ci.norman.ok.us - 01 Dec 2017 01:00 (GMT -06:00)

Monthly Web Site Statistics

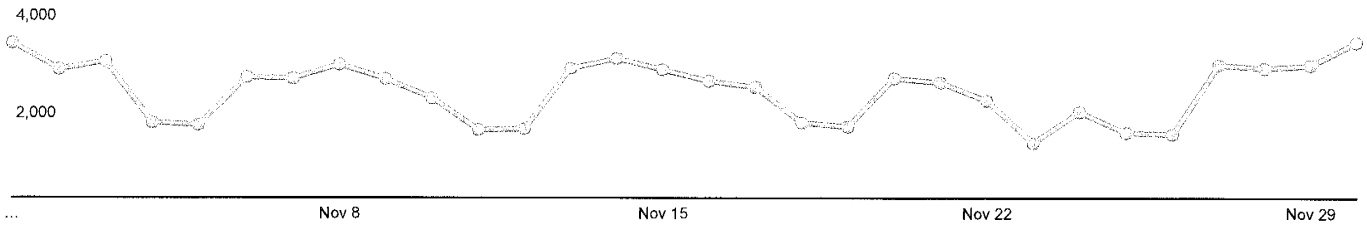
All Users
100.00% Sessions

Nov 1, 2017 - Nov 30, 2017

Explorer

Table 4

Sessions



Date	Sessions	Pages / Session	Pageviews	Users (Deprecated)	Users	New Users	Bounce Rate	Avg. Time on Page
	66,444 % of Total: 100.00% (66,444)	2.30 Avg for View: 2.30 (0.00%)	152,796 % of Total: 100.00% (152,796)	58,912 % of Total: 129.29% (45,566)	58,912 % of Total: 129.29% (45,566)	34,144 % of Total: 100.04% (34,129)	47.46% Avg for View: 47.46% (0.00%)	00:01:33 Avg for View: 00:01:33 (0.00%)
1. 20171130	3,204 (4.82%)	2.02	6,477 (4.24%)	2,858 (4.85%)	2,858 (4.85%)	1,582 (4.63%)	55.18%	00:01:38
2. 20171101	3,185 (4.79%)	2.04	6,494 (4.25%)	2,859 (4.85%)	2,859 (4.85%)	1,667 (4.88%)	53.41%	00:01:58
3. 20171114	2,873 (4.32%)	2.36	6,770 (4.43%)	2,488 (4.22%)	2,488 (4.22%)	1,391 (4.07%)	43.23%	00:01:42
4. 20171103	2,807 (4.22%)	2.02	5,678 (3.72%)	2,540 (4.31%)	2,540 (4.31%)	1,407 (4.12%)	54.90%	00:01:29
5. 20171127	2,747 (4.13%)	2.52	6,924 (4.53%)	2,391 (4.06%)	2,391 (4.06%)	1,324 (3.88%)	43.50%	00:01:26
6. 20171108	2,743 (4.13%)	2.27	6,214 (4.07%)	2,449 (4.16%)	2,449 (4.16%)	1,384 (4.05%)	50.46%	00:01:50
7. 20171129	2,737 (4.12%)	2.35	6,435 (4.21%)	2,359 (4.00%)	2,359 (4.00%)	1,312 (3.84%)	45.74%	00:01:48
8. 20171128	2,674 (4.02%)	2.37	6,331 (4.14%)	2,323 (3.94%)	2,323 (3.94%)	1,349 (3.95%)	43.31%	00:01:32
9. 20171113	2,669 (4.02%)	2.58	6,892 (4.51%)	2,327 (3.95%)	2,327 (3.95%)	1,345 (3.94%)	41.14%	00:01:37
10. 20171102	2,646 (3.98%)	2.36	6,250 (4.09%)	2,360 (4.01%)	2,360 (4.01%)	1,387 (4.06%)	46.90%	00:01:32

Rows 1 - 10 of 30

MONTHLY REPORT - LEGAL DEPARTMENT
November 2017 Report
(Submitted December 8, 2017)

MONTHLY HIGHLIGHTS: No highlights for November 2017.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Green v. City of Norman, CIV-17-510 (K, B)

Williams v. City of Norman, CIV-16-1008 C (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AFSCME, Fox, and Green v. City of Norman, SD-114640; CV-2015-267 JV (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Kevin Easley v. City of Norman, CV-2012-346 L, Case No. 115811 (K, B)

COURT OF CRIMINAL APPEALS – None pending

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) supra.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al., CV-2012-748 (K, W)

Cox, Holman, Franklin & Walters v. Oklahoma, District Attorney, City of Norman, CP-2017-33

Easley, Kevin v. City of Norman, CJ-2015-304 (K, B)

Easley, Kevin v. City of Norman, CV-2017-474 (K,S, B)

Fabian v. City of Norman, et al., CJ-2013-1388 W (K)

Fabian v. City of Norman et al., CV-2017-1931 (K, B)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Gulledge, Tyler v. City of Norman, CJ-2017-411 (K)

Dustin B. and Courtney J. Graham v. Carrington Place Property Owners Association, Inc. and City of Norman, Case No. CJ-2016-705 LW (K)

Hamoush v. City of Norman and Kody Rogers, CJ-2014-1116 (K, B)

Henderson, Randolph, Wilk, Green v. City of Norman, IAFF, Travis King, Case No. CJ-2016-610 LW

Hinckley v. City of Norman, Case No. CM-2016-1048 SS (K)

Casey Holcomb and Darcie Woodson v. Brenda Hall, in her official capacity as Clerk of the City of Norman, City of Norman, ex rel. Office of the City Clerk, and City of Norman, Case No. CV-2015-2343

Holloway v. Harris et al, CJ-2013-566

Kirk v. City of Norman, Case No. CJ-2016-1238 TS

McCarver v. City of Norman, Case No. CJ-2013-128 TS

Oklahoma Association of Broadcasters, Inc. v. Ronda Hall, et al., Case No. CJ-2016-750 (K)

Remy v. Brenda Hall, et al., Case No. CIV-2017-1853 (K, B, S)

This case arises out of a number of open records requests submitted by the plaintiff.

Rogers v. City of Norman, Case No. CJ-2014-1116 TS (K, B)

Rodgers v. City of Norman, Case No. CJ-2016-1185

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

Young v. City of Norman, CJ-2006-819 BH (K)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al; CV-2015-677 (M)

City of Norman v. Historic Berry Farms, LLC, et al; CV-2015-674 (M)

City of Norman v. Tietsort Revocable Trust, et al; CJ-2013-775 (W)

City of Norman v. West Lindsey Center Investors, LLC, et al; CV-2015-671 (M)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219

JPMorgan Chase Bank, National Association v James L. Martin, et al., CJ-2016-461

D. *Municipal Court Appeals*

E. *Small Claims Court*

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court's CJ docket.

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

- AFSCME Grievance FYE 14-06 – (Green - Termination)
- AFSCME Grievance FYE 17-2 – (Goldsby – Demotion)
- AFSCME Grievance FYE 18-2 – (Lake - Overtime)
- AFSCME Grievance FYE 18-5 – (Gilmore – Exception Performance Pay)

- IAFF Grievance FYE 16 – (Hazmat Physicals - Nuclear Stress Test)
- IAFF Grievance FYE 17 – (Social Media Policy)
- IAFF Grievance FYE 17 – (Koscinski – Functional Capacity Exam)
- IAFF Grievance FYE 17 – (Water Testing at Station 5)

- FOP Grievance FY 17 – (Holiday Pay – President’s Day 2017)
- FOP Grievance FY 18 – (Holiday Pay – Labor Day, 2017)
- FOP Grievance FY 18 – (National Police Shooting Championship)
- FOP Grievance FY 18 – (Burriss and Hackbarth)

B. *Public Employees Relations Board (PERB)*

None

C. *Equal Employment Opportunity Commission (EEOC)*

Bileu v. City of Norman – (Charge of Discrimination – Disability) –This charge was filed and closed by the EEOC on November 13, 2017.

D. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through November 2017. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 16	FYE 17	FYE 18	FYE 16	FYE 17	FYE 18	FYE 16	FYE 17	FYE 18
JULY	550	516	543	48	19	50	15	13	13
AUG	501	588	629	46	29	48	14	16	17
SEPT	467	467	552	30	32	49	11	12	12
OCT	431	466	436	45	32	26	14	10	10
NOV	459	468	439	29	23	26	10	12	12

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
DEC	437	414		39	25		12	9	
JAN	436	432		31	46		15	13	
FEB	528	381		37	37		16	13	
MAR	600	593		30	58		10	14	
APR	512	406		31	49		14	10	
MAY	521	543		32	38		11	10	
JUNE	572	544		47	43		15	16	
TOTALS / YTD	6,014	5,818	2,599	445	431	199	157	148	64

WORKERS' COMPENSATION COURT

The total number cases pending as of November 30, 2017 are 29. During the month of November 2017, there was one new workers compensation case received. One settlement is scheduled for Council's consideration on December 19, 2017. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Court of Existing Claims & Oklahoma Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE18 CASES	FYE17 CASES	FYE16 CASES	FYE15 CASES
Fire	Suppression	9		4	4	
Parks/Rec.	Park Maintenance	4		3	2	1
Planning	Development Services	1				1
Police	Patrol	7	1	3	1	3
Police	Administration	1				2
Public Works	Street Maintenance	2	1	1	1	
Public Works	Vehicle Maintenance					1
Public Works	Storm Water					2
Utilities	Line Maintenance	2	1		1	1
Utilities	Sanitation	3		1	1	4
TOTALS		29	3	12	10	15

List of Pending Cases (S)

- Amason, Amber v. City of Norman, WCC 2012-12306 K
(Police, Patrol, MPO, Intestinal/Parasite/Infection)
- Ashley, Grant v. City of Norman, CM 2016-07496 A
(Parks/Rec, Custodian, Neck, Upper Back, & Both Hands)
- Atteberry, William v. City of Norman, CM 2015-06559 Q
(Fire, Suppression, Fire Captain, Neck)
- Atteberry, William v. City of Norman, CM 2016-05332 L
(Fire, Suppression, Fire Captain, L. Shoulder)
- Bozeman, Chris v. City of Norman, CM 2015-08111 R
(Utilities, Sewer Line Maintenance, MWII, Back)
- Burright, Justin v. City of Norman, CM-2017-00238 K
(Fire, Suppression, Firefighter, Left Shoulder)

Drain, Jamie v. City of Norman, CM-2017-07397 J

(Parks/Rec, Park Maint., MWI, Back)

Garrett, Curtis W. v. City of Norman, CM-2017-03730 A

(Police, Patrol, Police Sergeant, Left Hand/Left Index Finger)

Grippen, Barry v. City of Norman, CM 2016-07136 R

(Police, Patrol, Police Sergeant, R. Knee)

Hale, Michael G. v City of Norman, CM 2015-00702 H

(Planning, Dev. Svcs., Bldg. Insp., L. Shoulder, Arm)

Hiatt, Darin L. v. City of Norman, CM-2017-00909 Q

(Public Works, Streets, MWII, L. Shoulder, Spine/Neck, L. Arm, L. Wrist)

Helm, Mark v. City of Norman, WCC 2007-07137 A

(Fire, Suppression, Firefighter, Multiple)

Settlement in the above Helm case is scheduled for Council's consideration December 19, 2017.

Houser, Jason v. City of Norman, CM 2015-02888 Y

(Police, Patrol, MPO, R. Wrist)

Ingraham, Brandon Chad v. City of Norman, CM 2016-02864 H

(Parks/Rec., Park Maint., MWI, L. Shoulder, Arm)

Johnson III, Tommie v. City of Norman, CM 2016-06766 R

(Police, Patrol, Police Officer, L. Shoulder)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee, Body (Reopen–Change of Condition))

Koscinski, Chris v. City of Norman, CM 2015-06363 K

(Fire, Suppression, Firefighter, Heart/Cardiovascular)

Koscinski, Chris v. City of Norman, CM 2015-06809 A

(Fire, Suppression, Firefighter, Back)

Koscinski, Chris v. City of Norman, CM 2016-00738 H

(Fire, Suppression, Firefighter, Left Shoulder)

Koscinski, Chris v. City of Norman, CM-2017-00239 Q

(Fire, Suppression, Firefighter, Back)

Lake, Stephanie M. v. City of Norman, WCC 2014-11262 J

(Police, Emerg. Commun., Commun. Officer, Hands, Arms, Shoulders, Neck, Low Back)

Loveless, Ryan L. v. City of Norman, CM 2017-05504 A

(Utilities, Water Line Maintenance, MWI, Spine)

Mulder, Lenny Brian v. City of Norman, WCC 2016-04403 Y

(Fire, Suppression, Fire Captain, Ears)

Pack, Robert v. City of Norman, CM-2017-06285 K

(Public Works, Streets, HEO, Low Back)

Paczosa, Donald v. City of Norman, CM 2016-08419 F

(Parks/Rec, Park Maint., MWII, R. Shoulder, R. Arm)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Rohr, Robert "Shane", CM 2017-01333 R

(Utilities/Sanitation, MWII, Neck)

Teuscher, David v. City of Norman, WCC 2017-04378 K
 (Police, Patrol, Major, Left Shoulder)
Tillman, Daniel A. v. City of Norman, CM 2015-01499 A
 (Utilities, Sanitation, SWI, Back)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through November, 2017.

DEPARTMENT	FYE 18 Month	FYE 18 YTD	FYE 17	FYE 16	FYE 15
Animal Control		1	1		
Code Enforcement					1
Finance - IT			1		
Fire	1	2	1	2	1
Fleet				1	1
Human Resources					
Other	1	5	5	6	6
Legal		1			
Parks	1	3	3	2	5
Planning			1		
Police		6	12	13	10
Public Works – Stormwater		2	2		
Public Works - Traffic			4		5
Public Works - Engineering			1	5	1
Public Works - Road & Channel	1	1		2	
Public Works - Streets	1	3	5	6	4
Utilities – Water	2	6	13	6	2
Utilities – Sanitation	4	6	12	14	15
Utilities - Sewer & Line Maintenance			4	9	9
TOTAL CLAIMS	11	36	65	66	60

CURRENT CLAIM STATUS	FYE 18 TO DATE	FYE 17	FYE 16	FYE 15
Claims Filed	36	72	66	60
Claims Open and Under Consideration	18	2	6	1
Claims Not Accepted Under Statute/Other	5	8	7	7
Claims Paid Administratively	2	17	22	18
Claims Paid Through Council Approval	4	12	12	9
Claims Resulting in a Lawsuit for FY18	0	5 ¹	0	0

¹ Lawsuits are 2 for FYE 16 torts and 2 for FYE 17 torts.

Claims Barred by Statute (No Further Action Allowed)	0	20	16	25
Claims in Denied Status (Still Subject to Lawsuit)	7	11	3	0

EXPUNGEMENTS

The following represents a breakdown of the Expungement Requests considered by the City Attorney’s Office through November 2017.

MONTH	REQUESTS				COMPLETED			
	FYE18	FYE17	FYE16	FYE15	FYE18	FYE17	FYE16	FYE15
JULY	26	10	9	5	14	12	9	5
AUG	20	7	12	2	10	11	6	1
SEPT	15	16	7	10	5	5	6	2
OCT	24	19	10	8	11	12	4	5
NOV	13	22	11	6	26	18	4	5
DEC		21	13	9		20	10	3
JAN		21	15	12		11	3	9
FEB		27	13	8		14	6	7
MAR		16	12	13		27	11	8
APR		19	15	4		15	5	7
MAY		25	22	13		12	9	3
JUNE		14	12	11		15	16	5
TOTALS/YTD	98	217	151	101	66	172	89	60

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
NOVEMBER - FY '18**

CASES FILED

	<u>FY18</u>		<u>FY17</u>	
	<u>NOVEMBER</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>Y-T-D</u>
Traffic	1,155	6,462	1,225	6,128
Non-Traffic	342	1,770	733	1,952
SUB TOTAL	1,497	8,232	1,958	8,080
Parking	1,485	7,220	1,209	6,718
GRAND TOTAL	2,982	15,452	3,167	14,798

CASES DISPOSED

	<u>FY18</u>		<u>FY17</u>	
	<u>NOVEMBER</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>Y-T-D</u>
Traffic	924	5,462	980	5,437
Non-Traffic	313	1,579	263	1,444
SUB TOTAL	1,237	7,041	1,243	6,881
Parking	980	5,334	1,058	5,003
GRAND TOTAL	2,217	12,375	2,301	11,884

REVENUE

	<u>FY18</u>		<u>FY17</u>	
	<u>NOVEMBER</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>Y-T-D</u>
Traffic	\$ 119,471.50	\$626,159.88	\$ 115,754.15	\$ 631,709.75
Non-Traffic	\$ 52,185.00	\$246,484.71	\$ 43,270.00	\$ 201,153.54
SUB TOTAL	\$ 171,656.50	\$872,644.59	\$ 159,024.15	\$ 832,863.29
Parking	\$ 20,430.00	\$113,585.00	\$ 24,129.25	\$ 116,000.65
GRAND TOTAL	\$ 192,086.50	\$986,229.59	\$ 183,153.40	\$ 948,863.94

MUNICIPAL COURT - MONTHLY REPORT
November 2017

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

For the month of November, 2017, the Early Settlement-Norman Mediation Program accepted 34 new cases and closed 27 cases. There were four mediations conducted in November.

PARKS AND RECREATION

9

December 7, 2017

**Park Planning Activities
November, 2017**

PARK PLANNING

City staff is working to identify multiple park locations around town where we could relocate the current skate park from Andrews Park. This is in anticipation of the reconstruction of the Acres and Front Street intersection and the renovation of Andrews Park. The renovation includes construction of a new concrete skate park in the southeast corner of the park. Staff is working with American Ramp Company (the original builder of the existing skate park) to determine the best way to divide the current steel jumps and ramps from Andrews for relocation as smaller Skate Spots in other areas.

NORMAN FORWARD Neighborhood Parks

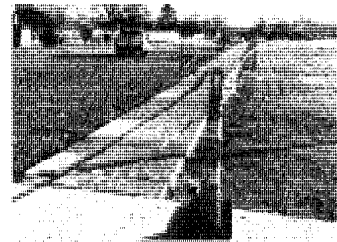


Work began to install the new playground in Oakhurst Park. Crews removed the old play equipment early in the month to make way for the new. An existing set of exercise-type play equipment will be joined to the new play features and swing sets being installed now. Work will continue on the playground, along with the perimeter trail and new park sign through December, as weather permits. The playground improvements/additions for Sonoma Park will be installed next, once Oakhurst is completed, along with several additional trees and improved site furnishings, walking path

and an enlarged basketball court at that park.

Eastridge Park

The existing gravel perimeter trail in the park had several eroded and low areas along the portion that connects the neighborhood east of the park to the Reagan Elementary school site. That segment of trail was replaced with concrete and linked to the existing north-south concrete approach to the school in November. The remainder of the park perimeter trail will be converted from gravel to concrete as the park renovations planned in NORMAN FORWARD are completed in the coming years.

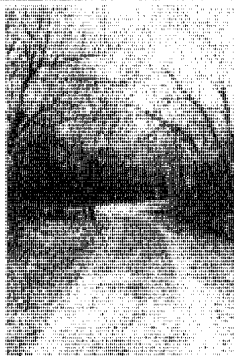


Recreation Center Renovations:



Work continues on the painting at Irving and Whittier Recreation Centers. Both locations were cleaned, prepped and primed and then painted with a new color scheme that will greatly improve the look of each facility. Work will proceed as weather permits; to be completed in early December.

GEORGE M. SUTTON URBAN WILDERNESS



Downey Construction completed installation of several drain pipes under the perimeter granite trail at Sutton Wilderness last month. Locations where those were installed were then re-surfaced with crushed granite and compacted to match the rest of the trail. With the trail work completed, work is now underway to expand the parking lot at the park entry off of 12th Avenue NE. The parking lot will be almost doubled in capacity, as we add another bay of parking west of the existing parking area, & add additional spaces along the north side of the lot. The entry signage and approach walks will also be adjusted to

accommodate the new accessible parking spaces for the park. The final interpretive signage for the trail system are in production - to be placed later this year, as weather permits.



NOVEMBER 2017
RECREATION DIVISION
MONTHLY REPORT

Senior Citizens Center: The Ceramics class had their annual Thanksgiving potluck and 22 members attended. BJ Brewer was kind enough to fry the turkey. Everyone thoroughly enjoyed the turkey and camaraderie.

Little Axe Community Center: The outreach food distribution for the month of October was 234 adults and 64 children for a total of 298. There were four facility rentals for the month of November with approximately 190 in attendance. The average daily attendance and/or service were 77. The Pioneer Library Service Statistics Report indicated 475 units of service. The Head Start program is full with 18 children and they do have a waiting list. The classroom attendance for October was 81%.

12th Avenue Recreation Center: All instructional programming at the 12th Avenue Recreational Center continued their fall season this month with no problems to report and classes are having a good participation level. Open gym to the public continued this month; the open gym hours are 12:00- 2:30 p.m., Monday thru Friday afternoons and 6:00 – 8:00 p.m., Mondays. The 12th Avenue After School program currently has an average of 26 children participating in the program. Pickle Ball league continued their league play this month. The American Karate program finished their fall session and had belt tests for those students wanting to move up into a higher belt classification. The fall season of the Adult Basketball League finished play this month with seven teams and 84 participants.

Irving Recreation Center: Irving Recreational Center hosted Junior Jammer Basketball regular season and playoff/championship games during the month. Games ran smoothly and were well attended. Irving had 4 facility rentals this month. Monthly youth activity classes held this month had a Fall/Thanksgiving theme. Irving hosted a few nights of open gym basketball during the month, attendance by patrons was good. Our annual youth Winter Coat/Drive was held the entire month and proceeds collected were donated to the non-profit organization Luggage With Love, which specializes in providing resources to foster children.

Whittier Recreation Center: The fall 2017 junior jammer season has come to an end with this year's league having 60 teams and nearly 500 participants. Whittier Recreational Center hosted two days of championship games. The 2018 winter league registration is now open and will begin at the end of January. Tippi Toes and Okie Stompers are still continuing throughout the month. The after school program gained a new student and is averaging 26 children daily. The after school program is exploring STEM (Science, Technology, Engineering, and Math) activities with the children. This month the children were given raw spaghetti and marshmallows and were asked to build a bridge that could withhold weight. These activities encourage differing thought processes, and explore the idea of multiple attempts to achieving a goal.

FACILITY ATTENDANCE:	Month	Year to Date
Senior Citizens Center (includes congregate meals)	1,687	8,827
Little Axe Community Center	1,962	11,483
12th Avenue Recreation Center	2,538	11,319
Irving Recreation Center	2,670	7,353
Whittier Recreation Center	2,769	12,423
Reaves Center	300	1,500
Tennis Center	1,205	14,219

**NOVEMBER 2017
PARK MAINTENANCE DIVISION**

Park Maintenance staff began installation of the holiday decorations around town this month. Staff also prepared Legacy Park for the annual Winterfest celebration and Andrews Park for the annual Christmas tree lighting. Crews also preformed routine trash and leaf removal.

SAFETY REPORT	FYE-18MTD	FYE-18YTD		FYE-17MTD	FYE-17YTD
On-The-Job Injuries	0	8		1	5
Vehicle Accidents	0	0		1	1
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours MONTH- DATE	YEAR-TO- DATE		Total Man Hours MONTH- TO-DATE	YEAR-TO- DATE
Mowing	49.00	2945.50		68.00	1827.50
Trim Mowing	45.50	6337.25		268.00	4551.50
Chemical Spraying	0.00	73.00		0.00	4283.50
Fertilization	0.00	21.00		0.00	0.00
Tree Planting	0.00	112.00		0.00	0.00
Tree & Stump Removal	3.00	330.50		30.00	62.00
Tree Trimming/Limb Pick-Up	35.00	571.50		2.00	444.00
Restroom/Trash Maintenance	228.00	1968.50		509.50	2236.25
Play Equipment Maintenance	53.50	441.50		32.50	503.75
Sprinkler Maintenance	72.00	615.50		92.00	573.50
Watering	0.00	136.00		0.00	22.50
Grounds/Building Maintenance	16.00	402.00		0.00	160.00
Painting	10.00	245.00		0.00	0.00
Planning Design	0.00	50.00		0.00	8.00
Park Development	50.00	164.50		0.00	3.00
Special Projects	175.00	1329.00		97.00	855.00
Nursery Maintenance	0.00	1.50		0.00	0.00
Flower/Shrub Bed Maintenance	54.00	603.00		114.00	683.00
Seeding/Sodding	0.00	8.00		0.00	0.00
Ballfield Maintenance/Marking	87.00	865.00		0.00	447.50
Fence Repairs	0.00	164.00		0.00	141.00
Equipment Repairs/Maintenance	72.50	1187.75		47.00	767.50
Material Pick-Up	29.25	145.00		9.25	59.75
Miscellaneous	162.25	878.75		218.25	787.75
Shop Time	34.00	329.00		14.00	240.50
Snow/Ice Removal	0.00	0.00		0.00	0.00
Christmas Lights	1018.00	1018.00		1294.00	1347.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	0.00		0.00	1.00
Graffiti Clean-Up	0.00	0.00		0.00	0.00
Water Fountains	0.00	0.00		0.00	0.00
Inground Trash	0.00	65.00		0.00	34.00
Vector Control	0.00	233.00		0.00	179.00

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



NOVEMBER 2017

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	NOVEMBER FY'18	NOVEMBER FY'17
Regular Green Fees	387	304
Senior Green Fees	199	169
Junior Fees	37	48
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	390	387
Employee Comp Rounds	266	264
Golf Passport Rounds	0	0
9-Hole Green Fee	36	33
2:00 Fees	6	45
4:00 Fees	123	168
Dusk Fees or 6:00 Fees	35	35
PGA Comp Rounds	3	5
*Rainchecks (not counted in total round count)	3	16
Misc Promo Fees <small>(birthday fees, players cards, OU student fees, Military, player pass)</small>	423	373
Green Fee Adjustments (fee difference on rainchecks)	3	8
Total Rounds <small>(*not included in total round count)</small>	1908	1839
% change from FY '17	3.75%	0.125458996
Range Tokens	1145	1318
% change from FY '17	-13.13%	0.362978283
18 - Hole Carts	49	70
9 - Hole Carts	22	26
½ / 18 - Hole Carts	749	651
½ / 9 - Hole Carts	97	91
Total Carts	917	838
% change from FY '17	9.43%	0.030750308
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	1	6
9 - Hole Senior Trail Fees	4	5
Total Trail Fees	5	11
% change from FY '17	-54.55%	2.666666667
TOTAL REVENUE	\$49,719.58	45547
% change from FY '17	9.16%	4.72%

**NOVEMBER 2017
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2018	FY 2018	FY 2017	FY 2017
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2018	FY 2018	FY 2017	FY 2017
	MTD	YTD	MTD	YTD
Green Fees	\$28,013.42	\$216,867.96	25,008.40	\$226,597.81
Driving Range	\$4,166.06	\$44,102.60	4,646.34	\$44,537.94
Cart Rental	\$16,434.66	\$128,173.21	14,936.75	\$137,939.90
Restaurant	\$902.50	\$6,114.36	902.5	\$6,037.50
Insufficient Check Charge	\$0.00	\$0.00	0	\$75.00
Interest Earnings	\$202.94	\$902.23	53.01	\$195.63
TOTAL INCOME	\$49,719.58	\$396,160.36	45,547.00	\$415,383.78
Expenditures	\$117,690.58	\$450,739.30	125,858.41	\$464,420.90
Income vs Expenditures	(\$67,971.00)	(\$54,578.94)	-80,311.41	(\$49,037.12)
Rounds of Golf	1908	14909	1839	15551

November 2017 Maintenance Summary

Routine maintenance practices in November include: Greensmowing, cup changing and sand trap raking are daily at the start of the month and twice a week by months end. Leaf management becomes an issue in November. Blowers are used almost daily on traps and greens, as well as the club house area. A mower is sent to mulch the leaves that gather. Collars, an area immediately around the greens, are mowed weekly. Irrigation water is added as required by the weather conditions.

November is the month for winterizing the golf course. Heaters are added to all out buildings. Vents are sealed and insulated. The outdoor drinking fountain is removed. Exposed water hydrants are turned off and insulated. An irrigation pump station problem was finally resolved after two months. In addition to outside repairs, staff redesigned the cooling system of the control unit from a water cooled system, that leaked and caused additional problems, to an air conditioned system.

This month we started the process of retooling for next season. In the next few months every piece of equipment will be examined and serviced. Our annual fuel station inspection was performed. Golf car maintenance, including checking torque on all battery connections, and filling all tires with air was completed.

Agronomically, greens were fertilized. All other cool season grasses were fertilized. Post emergent herbicides were applied where needed. An application of wetting agent was applied to the greens. Seedlings established in October were watered as needed and are establishing nicely.

A sprinkler head raising project, started last year, continues. This is a labor intensive project that has us digging up each head to adjust the swing joint and bring the sprinkler up to grade.

The annual Oklahoma Turfgrass Research Foundation turf show was held in Owasso. The five certified pesticide applicators, from Westwood, attended the C.E.U. sessions given there.

NOVEMBER 2017
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool closed July 31, 2016

FINANCIAL INFORMATION

	FY2018 MTD	FY2018 YTD	FY2017 MTD	FY2017 YTD
Admission Fees	\$0.00	\$0.00	0.00	\$27,519.50
Waterslide Fees	\$0.00	\$0.00	0.00	\$5,430.00
Swim Lesson Fees	\$0.00	\$0.00	0.00	\$3,105.00
Pool/Slide Rental	\$0.00	\$0.00	0.00	\$4,925.00
Locker Fees	\$0.00	\$0.00	0.00	\$11.50
Concessions	\$0.00	\$0.00	0.00	\$1,550.00
TOTAL INCOME	\$0.00	\$0.00	0.00	\$42,541.00
Expenditures	\$2,165.01	\$6,412.85	581.29	\$80,972.40
Income verses Expenditures	(\$2,165.01)	(\$6,412.85)	(581.29)	(\$38,431.40)

ATTENDANCE INFORMATION

	FY 2018 Month to Date	FY 2018 Season to Date (May-Sept 17)	FY 2017 Month to Date	FY 2017 Season to Date (May-Sept 16)
a. swim tags	0	0	0	4369
b. pool admission	0	0	0	7751
c. slide admission- (not inc. in total)	0	0	0	5761
d. group admission	0	0	0	1211
e. noon admission	0	0	0	59
f. evening admission	0	0	0	1199
g. evening tags	0	0	0	1417
TOTAL ATTENDANCE	0	0	0	16006

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

**PLANNING DEPARTMENT ACTIVITY
November 2017**

ADMINISTRATIVE DIVISION

The Comprehensive Plan Steering Committee met on November 1st at 6:00 p.m. in the City Council Chambers. Susan Connors gave a report on the Growth Scenario Survey Results and gave an overview of the Land Use Approach to be used in PlanNorman. Ms. Connors, with the assistance of Planning Staff, sought and recorded feedback from the Committee regarding the Recommendations for implementation of the Goals of PlanNorman. Additionally, the Committee was asked to prioritize the recommendations into short term and long term goals to create a 5-year Action Plan. The Steering Committee was very engaged in providing the comments but was unable to finish the task that evening. A second meeting was held on November 8th in which the Committee finished identifying recommendations and their prioritization. The meeting ended with a review of the timeline for the remaining steps for the PlanNorman process before consideration of adoption of PlanNorman.

GREENBELT COMMISSION

The Greenbelt Commission met on November 20, 2017 and discussed two enhancement statements and the proposed Priority Trails System.

The two enhancement statements were for the following projects:

i. GBC 17-20

Applicant: Wally G. Kerr
Project: TBD
Location: 801 36th Ave. NW
Request: Land Use Plan Amendment
Land Use: Office
Comment: Affirm their comment on the previous site plan reviewed in Feb. 2017.

ii. GBC 17-21

Applicant: Campus 715 Asp, LLC; Campus 719 Asp, LLC and Campus 727 Asp, LLC
Project: Coltrane Crossing
Location: 715, 719 and 723 Asp Avenue
Request: Land Use Plan Amendment
Land Use: Mixed Use (Residential and Commercial)
Comment: Forward with no comments.

City Council approved the Greenbelt Priority Trails System, by resolution, on November 28, 2017.

The next meeting is scheduled for December 18, 2017.

HISTORIC DISTRICT COMMISSION

The Historic District Commission regular meeting was held on November 6, 2017.

Certificates of Appropriateness Requests:

717 W Boyd (also known as the Chouse) - A COA amendment was granted for the expansion of a side balcony.

COA Six-Month Extensions Request:

428 Chautauqua Avenue – a 6-month COA extension was granted for addition and garage approved but not started.

COA Administrative Bypass granted by staff:

There were not any COA's by Administrative Bypass granted in November.

MISCELLANEOUS

	2016 Nov	Dec	2017 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
Walk-Ins	77	40	32	28	51	50	56	42	44	37	39	26	46
Email Contacts	319	285	318	275	367	280	317	247	260	294	230	341	
Lot Line Adjustments	1	-	2	-	-	3	2	-	2	2	-	-	3
Landscape Maint. & Replacement Bonds	3	1	4	2	4	1	4	3	3	2	3	-	-
Board of Adjustment Variance Appl.	5	-	-	2	4	3	2	1	2	1	1	1	1
Legal Notices Sent	89	-	-	47	98	86	59	25	52	41	14	38	14
Planning Commission Applications Rec'd	3	2	6	2	2	2	2	-	-	4	5	2	5
Legal Notices Sent	58	35	53	84	-	13	63	-	-	97	187	50	99
Pre-Development Meeting Appl. Rec'd	1	1	4	2	4	-	3	-	1	3	2	5	4
Notices Sent	29	23	53	84	675	-	775	-	23	156	194	183	103

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2016 Nov	Dec	2017 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
Ordinance Amendments			1		2	1	2				1		
NORMAN 2025 Land Use Plan Amendments	2	1	1	3		1				1	2		
Rezoning Requests	1	2	4	3		1	2			4	4	1	5
Utility Easement/Road Closures		1	1	2									1
Preliminary Plats	1	2	1	2		1	1				1		2
Rural Certificates of Survey		1	1	2	1					1			
Short Form Plats	1				1			1			1	1	
Site Plan Amendments					1								
Certificate of Plat Correction													

During November, four applications for Pre-Development were received for the meeting scheduled for November 16, 2017.

During November, submittals for the December 14, 2017 Planning Commission meeting included one preliminary plat; one utility easement closure; one project which includes rezoning and preliminary plat; two special uses for municipal communication towers; one SPUD, Simple Planned Unit Development; a resolution regarding the Center City Project Plan Increment District No. 3; and amendment of the UNP PUD for the area north of Rock Creek Road. In addition, several items were postponed at the November 9 Planning Commission meeting and added to the upcoming December agenda: an amendment to the UNP PUD; a request for Special Use for a Recreational Camp; and an item which includes a NORMAN 2025 Land Use & Transportation Plan amendment and rezoning with Special Use for a Live Entertainment Venue and Special Use for a Nightclub or Tavern.

The Planning Commission met on November 9, 2017 and recommended approval of the following items: one Short Form Plat; and one special use for a Church, Temple or Other Place of Worship. Several items were postponed to the December agenda. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of November, 22 commercial building applications were submitted for review. Of those applications submitted, Current Planning staff reviewed and approved 15.

BOARD OF ADJUSTMENT

The Board of Adjustment did not have a regularly scheduled meeting during November. The next regular meeting is scheduled for December 6, 2017.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

Fugro delivered the 3 inch aerial photography data and the pilot for the 6 inch portion of the project. The project is behind because Fugro is correcting some problems with the ground control. For Norman, this project will update the City's base map to reflect new construction and any other changes on the ground that can be detected using airborne sensors. The deliverable products are updated color digital aerial photography and updated planimetric mapping. Planimetric mapping layers to be collected include the following: streets, pavement, unpaved parking, paved driveways, unpaved driveways, hydrology, building footprints and height, fences, sidewalks, and vegetation.

Staff trained the Utility and Retail Coordinators on how to edit Construction Story Map. Staff worked with Public Works staff to help them go live with Cityworks. Staff attended the University of Oklahoma's GIS Day at the Student Union. Staff continued working with a Fire fighter who has volunteered to update the Apartment Atlas and prepare site plans to be loaded into the New World software. Staff reviewed the CityView portion of the ERP contract.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 56 requests for service that resulted in the production of 36 mapping products and reports. The GIS division did work for 9 of the City's departments during the month of November, as well as providing information for and staffing of City Council and Planning Commission meetings.

DEVELOPMENT SERVICE

10B

DEVELOPMENT SERVICES DIVISION

Commercial New Construction and Addition/Alteration projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during November:

CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:**New Construction:**

ADDRESS	DESCRIPTION	VALUATION	WARD
3261 24 th Ave. NW Suite 101	Premiere Pediatrics	\$2,900,000	8
2620 Classen Blvd.	Retail Center Shell Building	\$1,168,737	7
1100 E. Constitution St.	Highland Pure Water & Ice	\$110,000	7
151 12 th Ave. SE	Bank of Oklahoma New ATM Machine	\$45,000	1

Retail Center Shell Building:

Classen Crossing Shell Building received Certificate of Completion on November 14th, 2017. The reported valuation of the 11,687 square foot shell building was reported at \$1,168,737. The shell building holds three tenant spaces including Qdoba Mexican Eats, Great Clips, and Carol's Kitchen. Qdoba and Great Clips received their Certificate of Occupancy on November 14th, 2017.

Addition/Alteration:

ADDRESS	DESCRIPTION	VALUATION	WARD
1809 Stubbeman Ave.	Norman North South Locker Remodel/Addition	\$1,994,640	8
3261 24 th Ave. NW Suite 105	Oklahoma Institute of Allergy, Asthma, & Immunology	\$250,000	8
2620 Classen Blvd. Suite 112	Qdoba Restaurant	\$300,000	7

Addition/Alterations (continued):

2620 Classen Blvd. Suite 104	Great Clips	\$150,000	7
1551 Ann Branden Blvd.	McDonalds Dining Addition & Remodel	\$500,000	5
3651 Classen Blvd.	Online Grocery Pickup Remodel	\$48,000	5
2601 24 th Ave. SE	Crosspointe Church Care Center Canopy	\$3,000	5
226 E. Main St.	Whispering Willows Art Gallery Remodel	\$250,000	4
228 E. Main St.	Pinot's Palette Remodel	\$250,000	4
323 W. Boyd St.	Rainey Powell Landlord Improvements	\$20,000	4
321 W. Boyd St.	Rainey Powell Landlord Improvements	\$15,000	4
422 E. Main St.	Lazy Circles Brewing, LP	\$13,000	4
500 Ed Noble Pky.	Denny's Restaurant Renovation	\$250,000	3
3651 W. Robinson St.	CVS Pharmacy ADA Upgrade & Remodel	\$130,000	3
2627 Classen Blvd. Suite 116	White Box	\$43,000	1
1217 Lindsey Plaza Dr. Suite 113	Shoe Warehouse Remodel	\$3,000	1

MOBILE FIELD INSPECTION SYSTEM

During November 1,354 inspection results were entered using the Mobile Field Inspection (MFI) System. Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed.

November 1-3	November 6-10	November 13-17	November 20-24	November 27-30
209	299	388	191	267

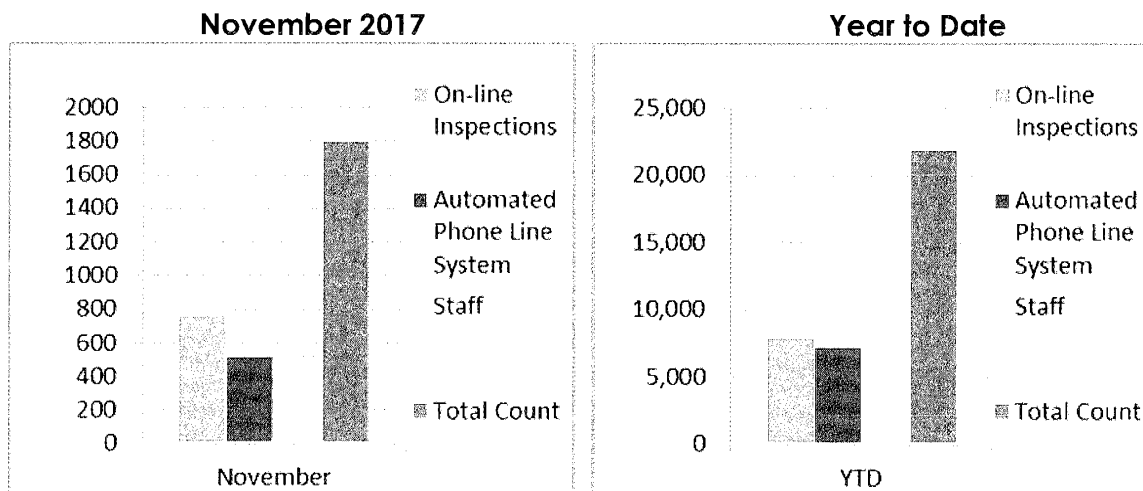
ON-LINE INSPECTION SERVICES

On-line Payments

During November 30 payments were made on-line totaling \$1,296.50. Year-to-date 762 payments have been made on-line totaling \$91,579.14.

Inspection Requests

During November a total of 1,794 inspections were requested. 758 inspection requests were made on-line, 514 inspection requests were made using the Automated Phone Line System, and 522 inspections were made by the staff. Inspection requests made by the staff include phone and in-person requests, as well as administrative items.



CONSTRUCTION ACTIVITY

Total value of all construction activity permitted in NOVEMBER of 2017 totaled \$50,416,252, much more than the \$12,527,279 for the same month last year. A total of 137 permits were issued in NOVEMBER of 2017, up from 90 in NOVEMBER of 2016. The higher number in NOVEMBER 2017 is due to all permit types. The higher dollar value in NOVEMBER of 2017 is primarily due to non-residential new construction permits (City projects at the water treatment plant).

Total new residential permitting activity in NOVEMBER 2017 was valued at \$10,897,498 compared to \$7,284,703 in NOVEMBER 2016. New single-family detached residential construction in NOVEMBER 2017 represented 28 new homes valued at \$8,471,998 compared with 16 new homes valued at \$4,969,063 in NOVEMBER 2016. There were no attached single family permits either year. There were 2 new mobile home permits valued at \$55,500 in NOVEMBER 2017 compared to no new mobile home permits in NOVEMBER 2016. There were no single family non-dwelling unit permits in either year. There were 2 new duplex units valued at \$370,000 permitted in NOVEMBER 2017 compared to 8 units in NOVEMBER 2016 valued at \$1,571,880. There were no garage apartments either year. There were 10 new 3+ family permits (10 condo units) valued at \$2,000,000 in NOVEMBER 2017 compared to 4 permits valued at \$743,760 in NOVEMBER 2016.

Residential addition/alteration permits in NOVEMBER 2017 numbered 58 valued at \$1,579,394 compared to 46 permits valued at \$838,658 for NOVEMBER 2016. The higher number of permits in NOVEMBER 2017 is primarily due to storm shelters. The higher value in NOVEMBER 2017 is primarily due to 1 & 2 Family Additions/Alterations and Manufactured Home replacements.

New non-residential construction permits in NOVEMBER of 2017 totaled 11 with a value of \$29,786,208 compared to 6 permits valued at \$2,246,955 for NOVEMBER 2016. The higher number in NOVEMBER 2017 is due to full permits. The higher value in NOVEMBER 2016 is due to the \$25,013,448 City of Norman water treatment plant improvements.

Non-residential Addition/Alteration permits in NOVEMBER of 2017 totaled 26 with a value of \$8,153,152 compared to 10 permits valued at \$2,156,963 for NOVEMBER 2016. The higher number of permits in NOVEMBER 2017 is primarily due to smaller remodeling projects in the 4200 block of Classen Blvd. The primary difference in value is due to NOVEMBER 2017 the \$5,900,000 remodeling project at the City of Norman water treatment plant.

City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued NOVEMBER 2017 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	FOLEY COMPANY	2243	11/20/17	3000	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 5,900,000	3,820
COMMERCIAL, ADD/ALT-2	KRG NORMAN UNIVERSITY II, LLC.	3338	11/13/17	1389	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 5	PUD	\$ 15,000	1,134
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3441	11/13/17	4210		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	3,060
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3442	11/13/17	4210		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	3,060
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3443	11/13/17	4210		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	3,030
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3444	11/13/17	4210		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	1,490
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3445	11/13/17	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	4,777
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3446	11/13/17	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	2,467
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3447	11/13/17	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	2,520
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3448	11/13/17	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	2,790
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3449	11/13/17	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	2,870
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3450	11/13/17	4216		CLASSEN	CIR	3	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	3,547
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3451	11/13/17	4216		CLASSEN	CIR	3	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	3,547
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3452	11/13/17	4216		CLASSEN	CIR	3	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	3,547
COMMERCIAL, ADD/ALT-2	SOUTH CLASSEN INDUSTRIAL	3453	11/13/17	4216		CLASSEN	CIR	3	1	SOUTH CLASSEN INDUSTRIAL PAI	I1	\$ 25,000	1,774
COMMERCIAL, ADD/ALT-2	HEADS-UP CO.	3545	11/13/17	563		BUCHANAN	AVE	1	1	OLDE TOWNE	C3	\$ 400,000	6,424
COMMERCIAL, ADD/ALT-2	BROADSTONE RL PORTFOLIO, LL	3588	11/13/17	302		INTERSTATE	DR	1	1	RIVER OAKS #4	C2	\$ 450,000	8,285
COMMERCIAL, ADD/ALT-2	CUSTOM TOWER, LLC.	4278	11/07/17	3199	NW	36TH	AVE	14	3W	NOT SUBDIVIDED	I1	\$ 289,800	288
COMMERCIAL, ADD/ALT-2	CUSTOM TOWER, LLC.	4279	11/07/17	2797	E	ROBINSON	ST	22	2W	CITY PROPERTY	A2	\$ 289,800	288
COMMERCIAL, ADD/ALT-2	SUN CONSTRUCTION SERVICES	4384	11/27/17	901	N	PORTER	AVE	1	1	WHITWELL ADD	R1	\$ 100,000	1,500
COMMERCIAL, ADD/ALT-2	SUN CONSTRUCTION SERVICES	4526	11/27/17	3400	N	TECUMSEH	RD	1	1	NRH MEDICAL PARK WEST	PUD	\$ 250,000	2,035
COMMERCIAL, ADD/ALT-2	ERICKSON/CONMARK CORP.	4806	11/02/17	3126	NE	36TH	AVE	15	2W	NOT SUBDIVIDED	A2	\$ 15,000	50
COMMERCIAL, ADD/ALT-2	MILL IRON CROSS CONST. LLC.	5116	11/17/17	1330	E	LINDSEY	ST	4	2	EAST LINDSEY PLAZA #1	C2	\$ 2,000	693
COMMERCIAL, ADD/ALT-2	FOLEY COMPANY	5125	11/20/17	3000	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 66,552	1,270
COMMERCIAL, ADD/ALT-2	ERICKSON	5237	11/20/17	2850	W	FRANKLIN	RD	11	3W	NOT SUBDIVIDED	A2	\$ 15,000	5
COMMERCIAL, ADD/ALT-2	ERICKSON	5238	11/20/17	4700	DR	WILLOW GROVE	DR	34	3W	NOT SUBDIVIDED	A2	\$ 15,000	5
COMMERCIAL, FOUNDATION PERMIT-2	TC GRISSOM BUILDING CO.	5257	11/28/17	5740	CT	RUEITNER	CT	6	1	RUEITNER ADDITION SEC 3	I1	\$ 84,000	12,000
COMMERCIAL, INTERIOR FINISH-2	KA-ROE, JIM	4274	11/01/17	2620		LINDSEY	BLVD	2	1	CLASSEN CROSSING APTS & RET.	PUD	\$ 75,000	1,560
COMMERCIAL, INTERIOR FINISH-2	HYMER-HALL 4, LLC.	4727	11/09/17	1217		LINDSEY PLAZA	DR	4	1	EAST LINDSEY PLAZA #2	C2	\$ 3,000	1,800
COMMERCIAL, NEW CONSTRUCTION-2	EMJ CONSTRUCTION	1667	11/14/17	2351		INTERSTATE	DR	4A	1	UNIVERSITY NORTH PARK SEC 12	PUD	\$ 1,585,760	7,450
COMMERCIAL, NEW CONSTRUCTION-2	FOLEY COMPANY	2244	11/20/17	3000	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 4,287,750	2,736
COMMERCIAL, NEW CONSTRUCTION-2	FOLEY COMPANY	2245	11/20/17	3000	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 15,049,443	9,995
COMMERCIAL, NEW CONSTRUCTION-2	FOLEY COMPANY	2246	11/20/17	3000	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 5,061,928	3,230
COMMERCIAL, NEW CONSTRUCTION-2	FOLEY COMPANY	2315	11/20/17	3000	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 614,327	392
COMMERCIAL, NEW CONSTRUCTION-2	MISSION NORMAN	2791	11/16/17	2525	E	LINDSEY	ST	1	1	MISSION NORMAN	A2	\$ 1,500,000	18,415
COMMERCIAL, NEW CONSTRUCTION-2	D H FRENCH CONSTRUCTION CO	2796	11/06/17	3401	W	TECUMSEH	RD	2	2	CARROLL PROPERTY	PUD	\$ 1,400,000	5,958
COMMERCIAL, NEW CONSTRUCTION-2	MPA SYSTEMS, LLC.	3985	11/13/17	3400	NW	24TH	AVE	14	3W	NOT SUBDIVIDED	I1	\$ 125,000	980
TEMPORARY BLDG/CONST TRAILER-2	BETA THETA PI CORP. OF OK	5093	11/15/17	800		CHAULAUOIA	AVE	31	7	PARSONS ADDITION	R2		
TEMPORARY BLDG/CONST TRAILER-2	EMJ CONSTRUCTION	5130	11/21/17	2351		INTERSTATE	DR	4A	1	UNIVERSITY NORTH PARK SEC 12	PUD		

Total Permits		37
Average Valuation		\$ 1,025,388
Total Valuation		\$ 37,939,360
Average Project Area		3,482
Total Project Area		128,822

NEW CONSTRUCTION INFORMATION (New Const & New Shell Bldg)		USE		CLASSIFICAT		BUILDING SIZE (Square Feet)		CONTRACTOR	
COMMERCIAL, ADD/ALT-2	COMMERCIAL, INTERIOR FINISH-2	REPAIR	26	COMMERCIAL, ADD/ALT-2	REPAIR	26	COMMERCIAL, INTERIOR FINISH-2	REPAIR	26
COMMERCIAL, ADD/ALT-2	COMMERCIAL, FOUNDATION PERMIT-2	FOUNDATION PERMIT-2	1	COMMERCIAL, ADD/ALT-2	FOUNDATION PERMIT-2	1	COMMERCIAL, ADD/ALT-2	FOUNDATION PERMIT-2	1
COMMERCIAL, ADD/ALT-2	COMMERCIAL, SUBTOTAL ADDITIONS AND ALTERATIONS	84,000	11	COMMERCIAL, ADD/ALT-2	SUBTOTAL ADDITIONS AND ALTERATIONS	84,000	COMMERCIAL, ADD/ALT-2	SUBTOTAL ADDITIONS AND ALTERATIONS	84,000
COMMERCIAL, ADD/ALT-2	COMMERCIAL, SUBTOTAL NEW CONSTRUCTION	29,624,208	8	COMMERCIAL, ADD/ALT-2	COMMERCIAL, SUBTOTAL NEW CONSTRUCTION	29,624,208	COMMERCIAL, ADD/ALT-2	COMMERCIAL, SUBTOTAL NEW CONSTRUCTION	29,624,208
COMMERCIAL, ADD/ALT-2	TEMPORARY BLDG/CONST TRAILER-2	37,939,360	37	TEMPORARY BLDG/CONST TRAILER-2	TEMPORARY BLDG/CONST TRAILER-2	37,939,360	TEMPORARY BLDG/CONST TRAILER-2	TEMPORARY BLDG/CONST TRAILER-2	37,939,360

DEMOLITIONS		Purpose		Use	
Address		Address		Address	
NONE		NONE		NONE	

City of Norman
BUILDING PERMITS AND INSPECTIONS
Issued NOVEMBER 2017 - Sorted by Permit Type
RESIDENTIAL PERMITS

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	527	11/20/17	4216		HACKNEY WICK	RD	8	2	CARRINGTON PLACE ADD #12	R1	\$ 3,000	35
1 & 2 FAMILY STORM SHELTER-3	RED ROCK LANDSCAPE & DESIGN,	4891	11/09/17	903		FLAMING OAKS	DR	16	4	FLAMING OAKS ESTATES	RE	\$ 8,000	48
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	4898	11/08/17	6650	NE	120TH AVE	AVE	35	1W	POWELL ACRES	A2	\$ 3,450	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	4900	11/01/17	1700		EGRET LN	LN	1A	1	SUTTON PLACE ADD #5	R1	\$ 2,700	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4947	11/02/17	3721		CHAIL DR	DR	8	1	BERKELEY ADD #6	R1	\$ 2,400	23
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4953	11/02/17	7951	NE	96TH AVE	AVE	27	1W	NOT SUBDIVIDED	A2	\$ 3,125	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5060	11/08/17	4521		OSPREY DR	DR	3	7	EAGLE CLIFF SOUTH ADD #2	R1	\$ 3,200	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	5105	11/13/17	3633		SIERRA VISTA WAY	WAY	7	2	RED CANYON RANCH SEC 4	PUD	\$ 3,200	30
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5107	11/13/17	3900		COOPERS HAWK DR	DR	33	7	EAGLE CLIFF ADD #3	R1	\$ 3,200	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5109	11/13/17	3009		SUMMIT HILL RD	RD	13	1	SUMMIT LAKES ADD #5	R1	\$ 2,900	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5123	11/14/17	3708		PRESIDIO CIR	CIR	1	8	CEDAR LANE SEC #1	R1	\$ 1,995	22
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	5136	11/14/17	711		MOSSY DR	DR	19	2	TRAILWOODS SEC 9	PUD	\$ 3,100	15
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5162	11/15/17	1908		ROBIN RIDGE DR	DR	2	6	ROCK CREEK POLO CLUB (REPL	RM6	\$ 2,400	22
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS, INC	5186	11/16/17	1609		GREENBRIAR DR	DR	3	2	COLLEGE MANOR	R1	\$ 3,500	0
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5194	11/17/17	3801		PAINTED BIRD LN	LN	5	1	RED CANYON RANCH SEC 4	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5197	11/17/17	400		PERTH CT	CT	19	1	HIGHLAND VILLAGE ADD SEC 8	R1	\$ 2,800	23
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	5202	11/17/17	309		TOWRY DR	DR	4	3	HAWTHORNE PLACE #3	R1	\$ 8,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	5223	11/20/17	1102		MISSOURI ST	ST	9	7	FACULTY HEIGHTS ADD	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	LANDMARK FINE HOMES, LP.	5225	11/21/17	3313		MOUNT MITCHELL LN	LN	12	3	SPRINGS AT GREENLEAF TRAIL:	PUD	\$ 2,845	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	5239	11/21/17	428		LONE OAK DR	DR	3	3	ROYAL OAKS ADD #8	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	5248	11/22/17	3725		PAINTED BIRD LN	LN	3	1	RED CANYON RANCH SEC 4	PUD	\$ 2,400	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5254	11/27/17	616		APLOMADO ST	ST	24	2	EAGLE CLIFF SOUTH ADD #5	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	5264	11/27/17	2003		ALLORA CT	CT	8	6	SUMMIT VALLEY #2	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5266	11/27/17	4108		CASTLEROCK DR	DR	33	1	CASTLEROCK ADD #3	R1	\$ 3,200	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5268	11/27/17	4008		BENTBROOK PL	PL	4	3	BROOKHAVEN #32	R1	\$ 3,200	28
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS	5270	11/28/17	1307		BEVERLY HILLS ST	ST	20	3	BERRY EST #1	R1	\$ 4,000	8
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS	5271	11/28/17	2031	E	ROBINSON ST	ST	4	8	HALL PARK	R1	\$ 4,000	8
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS	5272	11/28/17	2107	E	ROBINSON ST	ST	2	8	HALL PARK	R1	\$ 4,000	8
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS	5273	11/28/17	2004		WYCKHAM DR	DR	4	1	BROOKHAVEN #28	R1	\$ 4,000	12
1 & 2 FAMILY STORM SHELTER-3	APPLE CONSTRUCTION, LLC.	5300	11/30/17	4403		ESCALON PL	PL	26	2	LAS COLINAS SEC. #1	R1	\$ 10,000	70
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5308	11/29/17	1009		MIDLAND VALLEY DR	DR	7	7	GREENLEAF TRAILS ADD 1	PUD	\$ 2,400	22
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	5312	11/30/17	2731		RICHARDSON ST	ST	2	6	MEADOWOOD ESTATES ADD	R1	\$ 3,350	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5317	11/30/17	1917		DELANCEY DR	DR	9	3	PARK PLACE ADD	R1	\$ 2,400	22
1 & 2 FAMILY, ADD OR ALTER-2	RED BRIDGE FINE HOMES	4833	11/01/17	1731		HOLLYWOOD AVE	AVE	16	1	COLLEGE MANOR	R1	\$ 300,000	751
1 & 2 FAMILY, ADD OR ALTER-2	RED ROCK LANDSCAPE & DESIGN,	4890	11/09/17	903		FLAMING OAKS	DR	16	4	FLAMING OAKS ESTATES	RE	\$ 180,000	2,100
1 & 2 FAMILY, ADD OR ALTER-2	J. AMICK CONSTRUCTION, INC.	4944	11/03/17	504	W	DAWS ST	ST	3	2	BIRCHUM, W B FIRST ADD	R1	\$ 20,000	1,000
1 & 2 FAMILY, ADD OR ALTER-2	BYRD BUILDING	5051	11/21/17	346	W	FRANKLIN RD	RD	7	2W	NOT SUBDIVIDED	RE	\$ 350,000	1,347
1 & 2 FAMILY, ADD OR ALTER-2	HAYNES REMODELING	5076	11/15/17	4520	E	FRANKLIN RD	RD	11	2W	NOT SUBDIVIDED	A2	\$ 50,000	2,000
1 & 2 FAMILY, ADD OR ALTER-2	STONERIDGE ENTERPRISES, INC.	5127	11/14/17	2226		RAVENWOOD LN	LN	12	2	HALL PARK	R1	\$ 84,904	100
1 & 2 FAMILY, CARPORT-2	JOHN KEELY CONSTRUCTION	5044	11/08/17	4401		HUNTERS GLEN RD	RD	2	2W	HUNTERS GLEN ESTATE (SURVI	A2	\$ 81,000	800
1 & 2 FAMILY, FIRE REPAIR	MORREN HOME IMPROVEMENT	5135	11/15/17	517		MACY ST	ST	32	2W	NOT SUBDIVIDED	R1	\$ 15,000	40
1 & 2 FAMILY, PAVING-2	RAISON, WILLIAM T & DEBORAH C	5122	11/15/17	140	N	CRESTMONT AVE	AVE	17	2	TOWN & COUNTRY ESTATES	R1	\$ 4,625	735
1 & 2 FAMILY, PAVING-2	WALDONADO, JUAN	5256	11/30/17	1118		MOCKINGBIRD LN	LN	2	6	BEL-AIRE ADD SEC 2	R1	\$ 2,400	99
1 & 2 FAMILY, PAVING-2	QUALITY CONCRETE CONSTRUCT	5274	11/28/17	234		FOREMAN AVE	AVE	11	4	TOWN & COUNTRY ESTATES #2	R1	\$ 17,000	3,120
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	4850	11/01/17	1401		COUNTRYWOOD ES	DR	5	1E	CLEAR BAY ESTATES (SURVEY)	A2	\$ 28,000	1,500
1 & 2 FAMILY, STORAGE BLDG-2	PERRY, BRADLEY J.	4857	11/02/17	3900	NE	36TH AVE	AVE	10	2W	HOFFMANN HEIGHTS	A2	\$ 30,000	2,400
1 & 2 FAMILY, STORAGE BLDG-2	ALL AMERICAN CONSTRUCTION	5034	11/03/17	515		HOFFMAN DR	DR	10	10	HOFFMANN HEIGHTS	RE	\$ 15,000	1,500
1 & 2 FAMILY, STORAGE BLDG-2	KNOWLES, LINDA	5081	11/22/17	1621	SE	156TH AVE	AVE	4	1E	NOT SUBDIVIDED	A2	\$ 2,000	240
1 & 2 FAMILY, STORAGE BLDG-2	KNOWLES, LINDA	5082	11/22/17	1621	SE	156TH AVE	AVE	4	1E	NOT SUBDIVIDED	A2	\$ 2,000	240
1 & 2 FAMILY, STORAGE BLDG-2	ROSENFELT, GLEN	5115	11/13/17	16400	E	ROCK CREEK DR	DR	21	1E	NOT SUBDIVIDED	A2	\$ 21,000	1,440
1 & 2 FAMILY, STORAGE BLDG-2	FARNADO REMODELING, LLC.	5124	11/14/17	613		STURTZ CIR	CIR	0004	001	ARBOR LAKE ADD #3	R1	\$ 15,000	188
1 & 2 FAMILY, STORAGE BLDG-2	ELLIOTT, MICHAEL	5163	11/15/17	14203		MESQUITE RD	RD	1	9	THUNDERBIRD HILLS	RE	\$ 2,700	800
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	5226	11/21/17	1509		CAMBRIDGE DR	DR	26	9	WOODSLAWN ADD #2	R1	\$ 1,500	196
1 & 2 FAMILY, STORAGE BLDG-2	MCCONNELL BUILDERS	5285	11/28/17	1211		WILLOW ROCK CT	CT	3	1	CROSSROADS WEST #3	R1	\$ 3,000	192
1 & 2 FAMILY, SWIMMING POOL-3	THREE STAR POOLS	5132	11/16/17	1104		WHISPERING PINES DR	DR	1	2	WHISPERING PINES ADD	R1	\$ 41,000	512
1 FAMILY, MANUF HOME REPLACE-2	HARRIS, KIM WAYNE	5057	11/14/17	10510	E	TECUMSEH RD	RD	15	1W	NOT SUBDIVIDED	A2	\$ 95,000	1,568
1 FAMILY, MANUF HOME REPLACE-2	OWNER	5215	11/20/17	10712	NE	144TH AVE	AVE	19	2	PRIDE #034	A2	\$ 53,000	1,368
1 FAMILY, MANUF HOME REPLACE-2	HUTCHINSON, EDWIN W. & STACY I	5295	11/29/17	3809		INDIAN POINT CIR	CIR	14	2	INDIAN POINT ESTATES	RE	\$ 50,000	1,120
1 FAMILY, MANUFACTURED HOME-2	NORRIS, JIMMI	4683	11/03/17	16351	E	IMHOFF RD	RD	4	1E	NOT SUBDIVIDED	A2	\$ 50,500	1,276
1 FAMILY, MANUFACTURED HOME-2	KNOWLES, LINDA	4686	11/22/17	1621	SE	156TH AVE	AVE	4	1E	NOT SUBDIVIDED	A2	\$ 5,000	1,050

City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS
Issued NOVEMBER 2017 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
2 FAMILY, NEW CONSTRUCTION	DEAN, CARL R.	90	11/09/17	215		EMELYN	ST	33	18	CLASSEN-MILLER ADDITION	R3	\$ 185,000	2,495
2 FAMILY, NEW CONSTRUCTION	DEAN, CARL R.	91	11/09/17	215		EMELYN	ST	33	18	CLASSEN-MILLER ADDITION	R3	\$ 185,000	2,495
1 FAMILY, NEW CONSTRUCTION-2	CANTERRA HOMES	4554	11/07/17	3501		CRYSTAL SPRING	DR	20	1	CRYSTAL SPRING	RE	\$ 800,000	6,258
1 FAMILY, NEW CONSTRUCTION-2	WAGNER, ROBIN	4702	11/09/17	2706		PECOS	DR	15	1	LAGO VISTA	A2	\$ 198,000	3,085
1 FAMILY, NEW CONSTRUCTION-2	OWNER	4771	11/03/17	3130	NE	168TH	AVE	16	1E	NOT SUBDIVIDED	A2	\$ 100,000	3,051
1 FAMILY, NEW CONSTRUCTION-2	JONES, GARY A.	4819	11/02/17	10901	E	POST OAK	RD	14	1W	NOT SUBDIVIDED	A2	\$ 114,750	2,720
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	4830	11/03/17	1118		OLD FRISCO	RD	22	4	GREENLEAF TRAILS ADD 8	PUD	\$ 243,540	4,268
1 FAMILY, NEW CONSTRUCTION-2	SHERIDAN HOMES, LLC.	4841	11/15/17	4404		LAS COLINAS	LN	17	1	LAS COLINAS SEC. #1	R1	\$ 214,500	4,277
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	4884	11/07/17	680		VILLAVARDE	CT	8	2	MONTORO RIDGE SEC. #1	PUD	\$ 492,815	2,850
1 FAMILY, NEW CONSTRUCTION-2	SKYRIDGE HOMES, INC.	4896	11/15/17	2100		VALLEY HOLLOW	CT	2	5	SUMMIT VALLEY SEC. #2	R1	\$ 180,720	2,919
1 FAMILY, NEW CONSTRUCTION-2	SKYRIDGE HOMES, INC.	4897	11/15/17	2108		VALLEY HOLLOW	CT	4	5	SUMMIT VALLEY SEC. #2	R1	\$ 178,110	2,850
1 FAMILY, NEW CONSTRUCTION-2	FLORIDA CONSTRUCTION	4902	11/06/17	3204		WOOD VALLEY	RD	4	7	SUMMIT VALLEY SEC. #2	R1	\$ 168,930	2,684
1 FAMILY, NEW CONSTRUCTION-2	BYRD BUILDING COMPANY	4949	11/21/17	3735	NW	48TH	AVE	10	3W	NOT SUBDIVIDED	A2	\$ 800,000	7,352
1 FAMILY, NEW CONSTRUCTION-2	C.A. MCCARTY CONSTRUCTION LL	4950	11/02/17	3312		QUIDNET	RD	12A	9	VINEYARD PHASE III	R1	\$ 350,000	4,148
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	4955	11/03/17	616		APLOMADO	ST	24	2	EAGLE CLIFF SOUTH ADD #5	R1	\$ 140,850	2,008
1 FAMILY, NEW CONSTRUCTION-2	FLOIDA CONSTRUCTION	5039	11/06/17	1920		INGLENOOK	DR	2	3	SUMMIT VALLEY SEC. #2	R1	\$ 172,890	2,775
1 FAMILY, NEW CONSTRUCTION-2	BROOKFIELD CUSTOM HOMES LLC	5111	11/17/17	3219		EVERTON	CT	5	3	ST. JAMES PARK ADD 5	R1	\$ 306,983	3,569
1 FAMILY, NEW CONSTRUCTION-2	BROOKFIELD CUSTOM HOMES LLC	5112	11/17/17	3117		TURNBERRY	DR	8	4	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 279,641	3,385
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	5113	11/20/17	4220		HACKNEY WICK	DR	7	2	CARRINGTON PLACE ADD #12	R1	\$ 559,904	4,890
1 FAMILY, NEW CONSTRUCTION-2	MODERN EDGE HOMES	5134	11/14/17	3919		CATALINA	CT	4	1	MONTREY ADD. #2	R1	\$ 265,000	2,828
1 FAMILY, NEW CONSTRUCTION-2	STONEWALL HOMES, LLC.	5146	11/15/17	811	E	MOSIER	RD	18	2	CARPENTER ADD	R1	\$ 205,000	2,534
1 FAMILY, NEW CONSTRUCTION-2	C.A. MCCARTY CONSTRUCTION LL	5169	11/15/17	3324		QUIDNET	RD	9	9	VINEYARD PHASE III	R1	\$ 400,000	4,653
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	5190	11/27/17	3434		CRAMPTON GAP	WAY	8	2	SPRINGS AT GREENLEAF TRAIL	PUD	\$ 297,635	2,982
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	5191	11/27/17	3437		CRAMPTON GAP	WAY	9	1	SPRINGS AT GREENLEAF TRAIL	PUD	\$ 279,326	2,663
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	5192	11/27/17	3313		MOUNT MITCHELL	LN	12	3	SPRINGS AT GREENLEAF TRAIL	PUD	\$ 265,384	2,279
1 FAMILY, NEW CONSTRUCTION-2	STONEWALL HOMES, LLC.	5214	11/20/17	3701		TRADITIONS	TR	1	5	VINTAGE CREEK ADDITION	PUD	\$ 550,000	4,963
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	5250	11/27/17	512		APLOMADO	ST	19	2	EAGLE CLIFF SOUTH ADD #5	R1	\$ 147,000	2,189
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	5253	11/27/17	613		APLOMADO	ST	13	4	EAGLE CLIFF SOUTH ADD #5	R1	\$ 147,000	2,189
1 FAMILY, NEW CONSTRUCTION-2	APPLE CONSTRUCTION, LLC.	5261	11/20/17	4403		ESCALON	DR	26	2	LAS COLINAS SEC. #1	R1	\$ 367,020	5,928
1 FAMILY, NEW CONSTRUCTION-2	MUIRFIELD HOMES	5294	11/29/17	605		VINTAGE	DR	3	11	VINTAGE CREEK ADDITION	PUD	\$ 247,000	3,834
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4029	11/01/17	4700	W	MAIN, Bldg 3	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	1,878
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4031	11/01/17	4702	W	MAIN, Bldg 3	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	2,109
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4032	11/01/17	4704	W	MAIN, Bldg 3	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	2,109
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4033	11/01/17	4706	W	MAIN, Bldg 3	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	2,109
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4034	11/01/17	4708	W	MAIN, Bldg 3	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	1,878
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4035	11/01/17	4720	W	MAIN, Bldg 2	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	1,878
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4036	11/01/17	4722	W	MAIN, Bldg 2	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	2,109
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4037	11/01/17	4724	W	MAIN, Bldg 2	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	2,109
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4038	11/01/17	4726	W	MAIN, Bldg 2	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	2,109
3+ FAMILY, NEW FULL PERMIT (5+ D) WINDSTONE CONSTRUCTION		4039	11/01/17	4728	W	MAIN, Bldg 2	ST	1	1	WEST MAIN LOFTS	PUD	\$ 200,000	1,878

MONTHLY BUILDING REPORT SUMMARY - NORMAN, OK

12/6/2017

RESIDENTIAL PERMITS	NOVEMBER 2017			NOVEMBER 2016		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
New Construction						
1 Family						
Detached Dwellings	28	28	\$8,471,998	16	16	\$4,969,063
Attached Dwellings	0	0	\$0	0	0	\$0
Manufactured Home (New)	2	2	\$55,500	0	0	\$0
Other (Non-dwelling)	0	na	\$0	0	na	\$0
2 Family						
Duplexes (2 DU per bldg)	2	2	\$370,000	8	8	\$1,571,880
Garage Apartments	0	0	\$0	0	0	\$0
3+ Family						
Foundation	0	na	\$0	0	na	\$0
Shell	0	na	\$0	0	na	\$0
Interior Finish	0	0	\$0	0	0	\$0
Full Permit (3-4 DU per bldg)	0	0	\$0	4	4	\$743,760
Full Permit (5+ DU per bldg)	10	10	\$2,000,000	0	0	\$0
Other (Non-dwelling)	0	na	\$0	0	na	\$0
Total Residential New	42	42	\$10,897,498	28	28	\$7,284,703
Net Residential Demos & Removals		-1			-3	
Net Residential Units		41			25	
Additions & Alterations						
1 & 2 Family						
Additions & Alterations	7		\$999,904	2		\$79,100
Manufactured Home (Replace)	3		\$198,000	0		\$0
Paving & Pools	4		\$65,025	7		\$198,710
Accessory Buildings	11		\$200,200	8		\$181,968
Storm Shelters	33		\$116,265	18		\$62,880
3+ Family						
Addition & Alteration (All Types)	0		\$0	11		\$316,000
Total Residential Additions & Alterations	58		\$1,579,394	46		\$838,658
TOTAL RESIDENTIAL	100		\$12,476,892	74		\$8,123,361

NON-RESIDENTIAL PERMITS	Number of Permits	Valuation	Number of Permits	Valuation
New Construction				
Foundation	1	\$84,000	1	\$300,000
Shell	0	\$0	3	\$1,691,955
Interior Finish	2	\$78,000	0	\$0
Full Permit	8	\$29,624,208	2	\$255,000
Total Non-Residential New	11	\$29,786,208	6	\$2,246,955
Additions & Alterations				
Additions & Alterations (All Types)	26	\$8,153,152	10	\$2,156,963
Total Non-Residential Additions & Alterations	26	\$8,153,152	10	\$2,156,963
TOTAL NON-RESIDENTIAL	37	\$37,939,360	16	\$4,403,918

TOTAL ALL PERMITS	137	\$50,416,252	90	\$12,527,279
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OTHER ACTIVITY	Number	Number
Electrical Permits	111	99
Heat/Air/Refrigeration Permits	107	110
Plumbing & Gas Permits	90	123
Sign Permits	16	32
Water Well Permits	1	1
Garage Sale Permits	97	107
Structure Moving Permits	4	4
Demo - Residential Permits	3	2
Demo - Non-residential Permits	0	1
Temporary Const Bldgs & Roll-off Permits	9	14
Lot Line Adjustments Filed	2	1
Certificate of Occupancy (CO) Permits	79	97
All Field Inspections	1,789	2,130

YEAR TO DATE	JANUARY-NOVEMBER 2017			JANUARY-NOVEMBER 2016		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
Residential New Construction	375	370	\$96,781,638	460	1361	\$188,111,142
Residential Demos/Removals	na	-19	na	na	-40	na
Residential Additions/Alterations	850	na	\$42,724,955	1179	na	\$79,850,069
Non-residential New Construction	72	na	\$100,421,737	169	na	\$109,594,638
Non-residential Additions/Alterations	134	na	\$42,724,955	170	na	\$79,850,069
TOTAL YEAR TO DATE	1431	351	\$282,653,285	1978	1321	\$457,405,918

REVITALIZATION 10C

CDBG and HOME Investment Partnerships Programs

The Vicksburg six-unit development being undertaken by the Norman 2015 CHDO is under construction with completion estimated for December 2017. This project is partially funded by the City of Norman HOME Program. LG Construction, Inc. is the construction contractor.

CDBG and HOME Investment Partnerships Programs

The Vicksburg six-unit development being undertaken by the Norman 2015 CHDO is under construction with completion estimated for mid December 2017. This project is partially funded by the City of Norman HOME Program. LG Construction, Inc. is the construction contractor.

The CDBG Program opened bids on November 30, 2017 for two projects for the Horizontal Saw Cut Sidewalk Repair Projects (Bid 1718-30 and Bid 1718-31). The two locations are approximately one square mile each. Core Area Phase 2; Robinson on the north, RR Right-of Way on the west, Boyd Street on the south, and Carter/ Reed/ Porter on the east. Colonial Estates; Alameda on the north, 12th Ave SE on the west, Lindsey Ave on the south, and 24th Ave SE on the east. A mandatory pre-bid meeting was November 7, 2017 with two firms participating. One bid for each project was received from Precision Concrete Cutting of Oklahoma City.

CDBG Disaster Relief Grant

The status of the CDBG DR project locations is as follows:

- Project #1 (108th Ave SE from SH9 to Etowah Road) 100% complete.
- Project #2 (120th Ave SE from SH9 to Etowah Road) 90% complete with one drainage structure remaining to be installed after AT&T relocation in complete.
- Projects #3, #5, and #6 generally located at 120th Ave NE and Tecumseh NE are underway with completion anticipated February 2018.
- Projects #8 (120th Ave NE from Tecumseh to Stella Rd) and #9 (Stella Rd from 132 Ave NE to 144th Ave NE) are under construction with punch list being completed on Project #9 and anticipated completion for Project #8 February 2018.
- Projects #4 (84th Ave NE north of Rock Creek) and #7 (Rock Creek from 108th Ave NE to 120th Ave NE). Bids to be let in January 2018 dependent upon relocation of utilities by AT&T.

Homeless Activities

On November 20, the housing placement report for the Ready for Zero initiative was made to Community Solutions for the month of October. There were five housing placements made (2 Veteran; 3 Chronic). Community Solutions and HUD are have reviewed the housing placement data for Veterans and determined that Functional Zero has been obtained. A formal review is underway with the Federal Partners; verification will be completed in early 2018.

A Homeless Resource Event was held on November 1, 2017 in Andrews Park. This event was coordinated by the Norman Police Department and included multiple Homeless Service Providers representing the Norman/Cleveland County Continuum of Care. The event had the unique ability to provide Oklahoma ID Cards as well as Birth Certificates

POLICE 11



Administrative Summary

12/4/2017

November 2017 Summary



Operations

Part I Crimes	Current			Year-To-Date		
	2017	MONTH 5YR AVG	2016	2017	YTD 5YR AVG	2016
Murder	0	0	0	8	3	2
Rape	6	5	4	59	46	51
Robbery	6	4	6	47	49	56
Agg. Assault	13	18	8	153	146	177
Burglary	49	73	61	539	665	655
Larceny	228	320	244	2,450	2,986	2,653
Motor Vehicle Theft	22	26	39	276	256	387
Arson	1	1	1	2	5	6
Part I Totals:	325		363	3,534		3,987

Part II Crimes						
DUI/APC	26	37	14	359	444	338
Drunkenness	58	65	46	632	642	581
DrugViolations	98	82	63	976	950	842
Forgery	19	22	4	221	245	202
Vandalism	64	71	65	875	765	934
Others	395	NA	345	4,054	NA	4,158
Part II Totals:	660		537	7,117		7,055

Total Reported Crime: 985 900 10,651 11,042

Other Reported Activity						
Public Peace Reports	172	155	169	2,104	1,447	1,966
Warrants Served	117	113	96	1,251	1,259	1,263
Other Reports Totals:	289		265	3,355		3,229

Total Case Reports: 1,274 1,165 14,006 14,271

Collisions	2017	MONTH 5YR AVG	2016	2017	YTD 5YR AVG	2016
Fatality	1	1	1	4	4	3
Injury	48	64	63	580	633	669
Non-Injury	129	176	144	1,479	1,912	1,593
Total Collisions:	178		208	2,063		2,265

Call for Service
 CAD Activity (Total) ** CFS Data for November currently not available due to Record System Error on Nov 14th. Repair in progress. Update will be sent when completed.

Citations & Warnings:						
Citations	1,110	NA	1,212	15,250	NA	15,038
Warnings	1,956	NA	1,181	23,280	NA	13,851
Total Citations & Warnings:	3,066		2,393	38,530		28,889

** Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other
 ** Five Year Average based on 2012 to 2016

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report November 2017



IN SHELTER ANIMAL COUNTS

	2016			2017			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	74	104	178	52	76	128	(50)	-28%
Ending	54	65	119	66	68	134	15	13%

ANIMAL INTAKES

	2016			2017			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	97	37	134	115	63	178	44	33%
Owner Relinquish	20	25	45	18	20	38	(7)	-16%
Owner Intended Euth	2	0	2	0	0	0	(2)	-100%
Transfer In	0	0	0	0	0	0	0	
Other Intakes	5	0	5	14	5	19	14	280%
TOTAL LIVE INTAKES	124	62	186	147	88	235	49	26%

OTHER STATISTICS

	2016		2017		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	N/A	0	18	18	18	
Wildlife Transferred	N/A	0	37	37	37	
Intake Horses	N/A	0	0	0	0	
Intake Cows	N/A	0	0	0	0	
Intake Goats	N/A	0	0	0	0	
Intake Sheep	N/A	0	0	0	0	
Intake Rabbits	N/A	0	2	2	2	
Intake Pigs	N/A	0	0	0	0	
Intake Other	N/A	0	2	2	2	
TOTAL OTHER ITEMS	0	0	59	59	59	

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	0	0	0	0

Norman Animal Welfare Monthly Statistical Report October 2017



LIVE ANIMAL OUTCOMES

	2016			2017			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	67	64	131	76	77	153	22	17%
Return To Owner	45	4	49	49	6	55	6	12%
Transferred Out	21	20	41	1	8	9	(32)	-78%
Returned in Field	0	0	0	0	0	0	0	
Other Outcome	0	0	0	0	0	0	0	
TOTAL LIVE OUTCOMES	133	88	221	126	91	217	(4)	-2%

OTHER ANIMAL OUTCOMES

	2016			2017			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	9	9	0	5	5	(4)	-44%
Lost in Care	1	0	1	0	0	0	(1)	-100%
Shelter Euth	8	4	12	6	0	6	(6)	-50%
Owner Intended Euth	2	0	2	0	0	0	(2)	-100%
TOTAL OTHER OUTCOMES	11	13	24	6	5	11	(13)	-54%

TOTAL OUTCOMES

	2016			2017			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	133	88	221	126	91	217	(4)	-2%
Total Other Outcomes	11	13	24	6	5	11	(13)	-54%
TOTAL OUTCOMES	144	101	245	132	96	228	(17)	-7%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	0	0	0	0
Medical - Injured	2	0	0	2	33%
Behavior - Aggressive	4	0	0	4	67%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	6	0	0	6	

MONTHLY LIVE RELEASE RATE

2016	2017
90.9%	95.2%

Live Outcomes / (Total Outcomes - Owner Int Euth)

Monthly Service By Assignment

March 2017 to November 2017
Animal Welfare Volunteers Recent



Place	Assignment	Mar 2017 Hours	Apr 2017 Hours	May 2017 Hours	Jun 2017 Hours	Jul 2017 Hours	Aug 2017 Hours	Sep 2017 Hours	Oct 2017 Hours	Nov 2017 Hours	Total Hours	
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Bather / Groomer	0:00	0:00	0:00	0:00	0:00	0:00	24:00	6:27	1:55	32:22	
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Cat Socializer	44:10	28:35	24:14	63:11	59:23	42:47	53:30	112:12	75:17	503:19	
	NAWC-Community Outreach Volunteer	6:18	0:00	3:25	3:00	0:00	6:28	0:00	0:00	1:15	20:26	
	NAWC-Dog Handler	117:33	151:25	122:54	114:09	146:52	70:46	105:37	134:50	92:05	1,056:11	
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00	0:00	2:52	0:00	2:52	
	NAWC-Laundry	6:43	11:50	2:47	9:53	11:57	8:01	8:59	0:00	0:00	60:10	
	NAWC-Lobby Greeter	16:31	44:35	59:31	44:08	38:52	21:57	45:49	51:05	79:33	402:01	
	NAWC-Orientation	5:00	11:00	6:00	9:00	7:00	5:00	5:00	28:00	10:00	86:00	
	NAWC-Photographer	12:35	6:40	12:35	11:11	17:21	4:21	4:40	0:00	0:50	74:54	
	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	Veterinarian Assistant Tech	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	22:39	31:57	54:36
	Total		208:50	254:05	231:26	254:32	281:25	159:20	247:35	360:10	295:28	2,292:51
Grand total		208:50	254:05	231:26	254:32	281:25	159:20	247:35	360:10	295:28	2,292:51	

PUBLIC WORKS

12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
November 2017

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed 2 Preliminary Plats for Planning Commission; also 3 Preliminary Plats and 2 Final Plats for City Council review, and 1 Final Plat for Development Committee Action. The Development Engineer reviewed 19 sets of construction plans and 6 punch lists. There were 104 permits reviewed and/or issued. Fees were collected in the amount of \$30,032.90.

CAPITAL PROJECTS

SH-9E and Lindsey Street Interchanges on Interstate 35

Construction on the I-35/ SH-9E and Lindsey Street Interchanges Reconstruction project began on Monday, March 2, 2015. This is a \$72 million construction project awarded to Sherwood Construction Company of Tulsa, Oklahoma. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- The new SH-9E modified Interchange will allow large volumes of traffic to negotiate the area.
- SH-9E Project will provide a connection from Ed Noble Parkway to SH-9E
- Replace the existing Lindsey Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Lindsey Street bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic signals mounted at the center of the bridge. This is the second SPUI interchange in Norman and the third in the State of Oklahoma.
- Widen I-35, from the Canadian River Bridge to ½ mile south of Main street, from four to six lanes
- Three new bridges will be constructed to vertically separate the on and off ramps from I-35 to SH-9E and Lindsey Street

The contractor's activities this month were as follows:

- Filled planters with soil
- Installed irrigation system
- Completed plantings inside of the planter boxes

Lindsey Street from 24th Avenue SW to east of Berry Road:

Construction on the Lindsey Street Reconstruction and Widening Project is scheduled to begin on Tuesday, July 5, 2016. This is a \$28.4 million construction project under construction by Sherwood Construction of Tulsa, Oklahoma. The contract time is set at 500 days with a \$5,000 per day incentive with a maximum of 100 days. Completion of this project is estimated to be October 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. Lindsey Street between 24th Avenue and Berry Road will remain open during construction. When the Lindsey Street Bridge over Imhoff Creek located between Berry Road and Pickard Avenue is replaced, this portion of the road will be closed, except for local traffic, for a maximum of 100 days.

The project involves the following items:

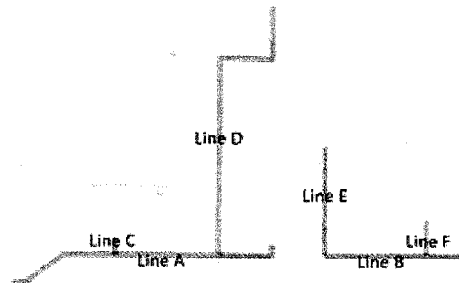
- Widening West Lindsey Street from 3 lanes to 4 lanes with additional lanes at intersections
- New bridge over Imhoff Creek
- Continuous sidewalks on both sides of the street
- Access management to adjacent properties
- Multi-modal improvements including bicycle lanes
- Aesthetic enhancements including decorative pavement, landscaping, and roadway lighting
- Underground utilities
- Accessibility for disabled individuals
- Drainage improvement for the corridor

*Monthly Progress Report
Public Works (November 2017)*

Construction on the Lindsey Street Bridge over Imhoff Creek began on Tuesday, July 5, 2016. The portion of Lindsey Street between Berry Road and Pickard Avenue is closed to through traffic. Signs are placed to direct the traveling public.

The contractor's activities this month were as follows:

- Completed the installation of Line E
- Installed and activated traffic signal poles at the Berry Road and West Lindsey Street intersection.
- Installed and activated traffic signal poles at the Wiley Road and West Lindsey Street intersection.
- Completed installation of the irrigation sleeves along the West Lindsey Street Corridor
- Completed installation of roadway drainage systems along Wiley Road, and began associated pavement of the roadway
- Began installing decorative benches and bus shelter pads along the West Lindsey Street corridor
- Completed the sod installation along the West Lindsey Street corridor
- Completed final pavement operations on McGee Drive and south of Boyd Street
- Completed installation of driveways, sidewalks, and sidewalk ramps on West Lindsey Street
- Began concrete pavement of Lenox Drive and Rosedale Drive



Drainage System on W. Lindsey Street

On Tuesday, November 28th, the decorative traffic signal poles at the intersection of Wiley Road and West Lindsey Street was activated. This was the final signalized intersection along the project corridor to be activated.

2013 CDBG-DR Project Groups 1 and 2:

Construction on the CDBG-DR Project Groups 1 and 2 began on June 16th, 2016 with Silver Star Construction of Moore, Oklahoma. Project Group 1 includes: 84th Avenue NE from Tecumseh Road to Franklin Road, Tecumseh Road from 84th Avenue NE to 120th Avenue NE, and 96th Avenue NE from south of Rock Creek Road to Tecumseh Road. Project Group 2 includes 108th Avenue SE and 120th Avenue SE, both from Etowah Road to State Highway 9. Project Group 3 was awarded on August 22, 2017 and consists of two new Projects: 120th Avenue NE, Tecumseh Road to Stella Road and Stella Road, 132nd Avenue NE to 144th Avenue NE.

These three project groups total \$10.1 million in construction projects under contract with Silver Star Construction and are 100% funded by the Department of Housing and Urban Development (HUD) and administered by Oklahoma Department of Commerce (ODOC). Construction engineering services will be completed by Atkins North America of Norman, Oklahoma. Road closures will be necessary during the culvert replacement phase of construction. Detour routes will be posted and local access will be provided at all times during construction.

The project involves the following items:

- Subgrade Stabilization
- New 6" asphalt pavement
- Some roadway widening
- Culvert replacement at most locations
- Ditch grading

Group 2 projects were substantially complete in April. One of the Group 3 Projects, Stella Road, was completed in October. The major focus of work now is construction of the three Group 1 Projects on 84th Avenue NE, Tecumseh Road and 96th Avenue NE and the one remaining Group 3 Project on 120th Avenue NE.

The contractor's activities this month were as follows:

- Finish ditch grading and sod on 96th Avenue NE
- Finish asphalt base on Tecumseh Road between 96th Avenue NE and 108th Avenue NE
- Continue culvert installations, grading and subgrade stabilization on Tecumseh Road between 108th Avenue NE and 120th Avenue NE
- Finish drive installations, shoulder work, and ditch grading on 84th Avenue NE between Franklin Road and Tecumseh Road

Main Street Streetscape Project:

Waterline construction on the Main Street Streetscape Project located between James Garner Avenue and Park Drive began on Monday, March 20, 2017 and was completed on Wednesday May 17, 2017.

ODOT held the Streetscape Bid opening on Thursday, May 18, 2017 and awarded the project to the low bidder Rudy Construction on Tuesday, June 5, 2017 in the amount of \$3,052,466.98. The entire streetscape project cost for design, right-of-way, utility relocation and construction will be approximately \$3.9 million.

This project involves the following items:

- New Waterline
- Landscaping and Street Furniture
- Sidewalks and ADA Ramps
- Lighting and Traffic Signal Upgrades
- Asphalt Pavement Rehabilitation

The contractor's activities this month were as follows:

- Completed Phase 1 sidewalk, drive, and ramp installations
- Substantially completed Phase 2 curb and gutter removal/installation, light pole base installation, underdrain system installation, irrigation system installation and backfilling/compaction of utility trenches

Imhoff Creek Channel Repair Project:

Construction on the Imhoff Creek Channel Repair Project began on Monday, September 11, 2017. This is a \$450,000 construction project to address damages to a 750-foot segment of articulated concrete block channel caused by the May 2015 Floods. A-Tech Paving of Oklahoma City, Oklahoma is the contractor. The Federal Emergency Management Agency (FEMA) has agreed to reimburse the City 87.5% of the actual construction costs.

This project involves the following items:

- Re-grading the channel bottom and side slopes to match pre-disaster elevations and dimensions
- Re-establishing the plunge pool for energy dissipation located at the downstream end of the project
- Removal of the damaged concrete articulated block segments and drop structure
- Installation of new concrete lined channel and drop structure

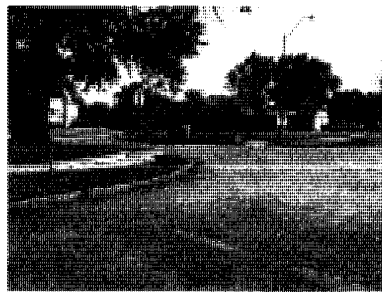
The contractor's activities this month were as follows:

- Continue debris removal of the broken and dislodged concrete articulated blocks
- Began installing the floor of the concrete ditch liner beginning at the north end of the project and continuing south.

Sidewalk Program:

FYE 2018 Sidewalk Program bid was awarded on August 8, 2017 by City Council to MTZ Construction in the amount of \$250,650.00 for the five following projects to be scheduled throughout the fiscal year 2018:

- **Citywide Sidewalk Reconstruction Program** which is intended to assist property owners in repairing existing sidewalks and constructing new sidewalks along an entire city block. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty- percent (50%) from funds allocated to this project. Construction to repair sidewalk in various residential locations in Norman will began in September 2017. Construction to repair sidewalk in ten residential locations in Universal Heights Addition began October 9th, 2017, additional citizen owner requests for sidewalk repair at five more locations were included. Construction was completed on December 1st, 2017. On Newbury Drive & Saddleback Drive, Construction to repair damaged sidewalk began November 15th, 2017 and was completed November 28th.
- **Sidewalk Accessibility Program** which provides sidewalk ramps where none exist and rebuilds existing ramps that do not comply with the current Americans with Disabilities Act (ADA) standards. This project will construct approximately twenty-two (22) curb ramps. Locations are determined at the request of citizens and along arterial and collector streets that do not currently have ramps at street-sidewalk intersections. Construction of ramps on La Dean Drive from Westridge Terrace and Nancy Lynn began October 26th, 2017 to coincided with sidewalk repair of the Citywide Sidewalk Program to remove hazardous sidewalk; work was completed November 28th, 2017. Construction of ramps on Wylie Road between Lindsey Street and Boyd Street following the Lindsey Street Improvements in the area are scheduled in January 2018. Construction of ramps on Wylie Road between Lindsey and Boyd Street following the Lindsey Street Improvements.
- The **Sidewalk Program for Schools and Arterials** is used to construct new sidewalks adjacent to elementary schools that have no sidewalks and along walking routes to the schools. The location in this year's program is the east side of Classen Blvd. from Lincoln School to Macy Street, with new ramps at each crossing. This sidewalk project is scheduled for June 2018.
- The **Downtown Area Sidewalks and Curbs Program** will repair hazardous or deteriorated sidewalks, ramps and curbs in the downtown area. The location will be concentrated along Porter Avenue south of Main Street. Work expected to begin in March 2018.
- The **Sidewalks and Trails Project** constructs new sidewalk and trails throughout the city in conformance with adopted plans including the Greenbelt Master Plan, Bikeway & Transportation Master Plan and Parks Master Plan. The location this fiscal year is concentrated along the north side of Main Street from 26th Avenue West to 700 feet east to close sidewalk gaps and provide sidewalk ramps to provide a contiguous sidewalk route from the I-35 Bridge overpass to the commercial area to the east. Work began November 28 and project is expected to be complete December 15, 2017.



Sidewalk Accessibility Program - Westridge Terrace & La Dean Drive

STREETS DIVISION

CIP/BOND PROJECTS

DAKOTA ST B/ BERRY RD AND UNIVERSITY AVE, FYE 2015 BOND

827.13 tons of asphalt and 2249.50 cubic yards of concrete

INDIAN HILLS RD – EAST AND WEST OF 120TH AVE NE, FYE 2017 BOND

1,441.17 tons of asphalt for paving

ASPHALT OPERATIONS

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 1.01 tons of asphalt was utilized in routine pothole patching operations.

ROADSIDE OPERATIONS

MOWING OF ROADSIDE RIGHTS-OF-WAY

Mow 7.00 miles of urban rights-of-way

Mow 97.00 miles of rural rights-of way

R-O-W DRAINAGE MAINTENANCE

Trimmed trees in drainage right-of-ways in the rural area, removed 36.50 tons of organic debris.

OTHER

INTERLOCAL AGREEMENT CLEVELAND COUNTY DIST 2

192ND AVE NE B/ ALAMEDA ST AND LINDSEY ST

1,921.42 tons of asphalt for paving

INTERLOCAL AGREEMENT CLEVELAND COUNTY DIST 2

INDIAN HILLS RD B/ 48TH AVE AND 60TH NE AVE NE

14.46 tons of asphalt deep patched

STORMWATER DIVISION

Stormwater Maintenance

WORK ORDER RESPONSE

Stormwater Division received 21 work order requests and closed 25.

1708 WINDING RIDGE RD

Stormwater crews continued the replacement of an inlet box, which included clearing an additional 11 tons of debris and pouring 11.50 cubic yards of concrete. The project has been completed.

DRAINAGE MAINTENANCE

Channel maintenance crew trimmed trees and cleared debris in drainage rights-of-way in the urban area and removed 63.75 tons of debris from channels.

Inspected 662 inlets and cleared 251 inlets of debris from drainage rights-of-way in the urban/rural area.

URBAN STREET SWEEPING OPERATIONS

Total of 438 miles were swept resulting in the removal of approximately 465 tons of debris from various curblines streets.

STORMWATER OKIE LOCATES

During the month of November, 2,067 Call 811 Okie Spots were received. Of those requests, 38 were stormwater pipe locates, 82 were physically checked, and 820 were referred to other departments.

STORMWATER QUALITY

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 108 inspections of 79 active sites.

Issued 0 citations and 0 NOV's to active sites.

Issued 0 Earth Change Permits to new projects/YTD Total 27.

MS4 OPERATIONS

Received and responded to 18 citizen calls/ YTD Total is 161.
Stormwater Citizen Committee meetings were held on November 6th and 20th.

On November 2nd, Stormwater Quality staff conducted the first Brown Bag Lunch & Learn with builders and developers. Twelve people attended.

On November 8th, Michele Loudenback hosted a clean-up at Griffin Community Park for the Norman High School Girls Basketball Team. There were 24 participants; 34 pounds of trash and 34 pounds of recyclables were removed from the system.

On November 15th, Michele Loudenback attended her first Preliminary Plat Meeting. She will be the Stormwater Division's representative for plat reviews.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

NOVEMBER 2017

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	24	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	19	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	19	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

STREET DIVISION					
	FYE 2018 Nov. 2017	FYE 2018 Nov. 2017	Year to Date	Year to Date	FYE 2018
PERFORMANCE INDICATOR	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	10%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	1.01	10%	51.94	100%	95%
Overlay/pave 10 miles per year.	1.53	15%	12.18	122%	100%
Replace 1,160 square yards of concrete pavement panels	-	0%	285.00	25%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	13.00	3%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 12 miles)	1.00	8%	5.00	42%	100%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	7.00	0%	251.50	7%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	97.00	33%	668.00	226%	50%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	65%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

STORMWATER DIVISION					
	FYE 2018	FYE 2018	Year to Date	Year to Date	FYE 2018
	November, 2017	November, 2017			
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	483.00	97%	1,830.00	31%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	662.00	7%	3,441.00	34%	70%
Mow 2,271,548 sq. feet of open drainage ways, six times per year	-	0%	6,721,567.00	49%	90%
Perform erosion control inspections of permitted sites within 30 days.	108.00	137%	645.00		100%
Permit all earth disturbing operations over 1 acre in size.	-	95%	11.00		95%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	-		50%
Inspect stormwater outfalls.	-	0%	-		20%
Respond to stormwater complaints within 24 hours of the time reported	18.00	100%	161.00		100%
Enforcement actions (NOV's and citations)	-	N/A	11.00		N/A

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT
November 2017**

**FYE 2018
FUEL REPORT
IN GALLONS**

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	18,298.00	18,396.00	23,976.00
Outside - sublet	529.74	328.30	0.00
TOTAL	18,827.74	18,724.30	23,976.00

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	18,334.61	19,262.61	18,369.78	5,606.22

FYE 2018 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	101,006.32	112,582.03	92,842.39	34,263.71

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.07	Low	\$1.84	UNLEADED	High	\$2.47	Low	\$2.06
DIESEL	High	\$2.07	Low	\$1.77	DIESEL	High	\$2.56	Low	\$2.56
CNG	High	n/a	Low	\$1.02	CNG	High	n/a	Low	n/a

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$58,018.26	Month Total Public CNG Sales	\$8,664
BATTERIES	\$2,379.21	FYE 2018 To Date Public Sales	\$53,524
OILS/FLUIDS	\$2,554.88	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$20,167.25	Total Sold Gallons Life To Date	730,227
SUBLET REPAIRS	\$2,177.08	Total Gross Sales Life To Date	\$1,045,703
TOTAL SPENT	\$85,296.68	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station	1,412,702

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	19	37	27	93
EMERGENCY ROAD CALLS	4	4	8	13
PM SERVICES	134	147	155	417
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	425	505	500	1465
SCHEDULED REPAIRS	196	220	238	639
NON SCHEDULED REPAIRS	229	285	262	826

Light Shop	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	1	6	5	16
EMERGENCY ROAD CALLS	3	1	7	5
PM SERVICES	97	84	131	268
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	214	199	256	659
SCHEDULED REPAIRS	113	104	141	328
NON SCHEDULED REPAIRS	101	95	115	331

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	18	31	22	59
EMERGENCY ROAD CALLS	1	3	1	16
PM SERVICES	37	63	45	229
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	211	306	244	1,218
SCHEDULED REPAIRS	83	116	57	328
NON SCHEDULED REPAIRS	128	190	187	640

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2018

November 2017

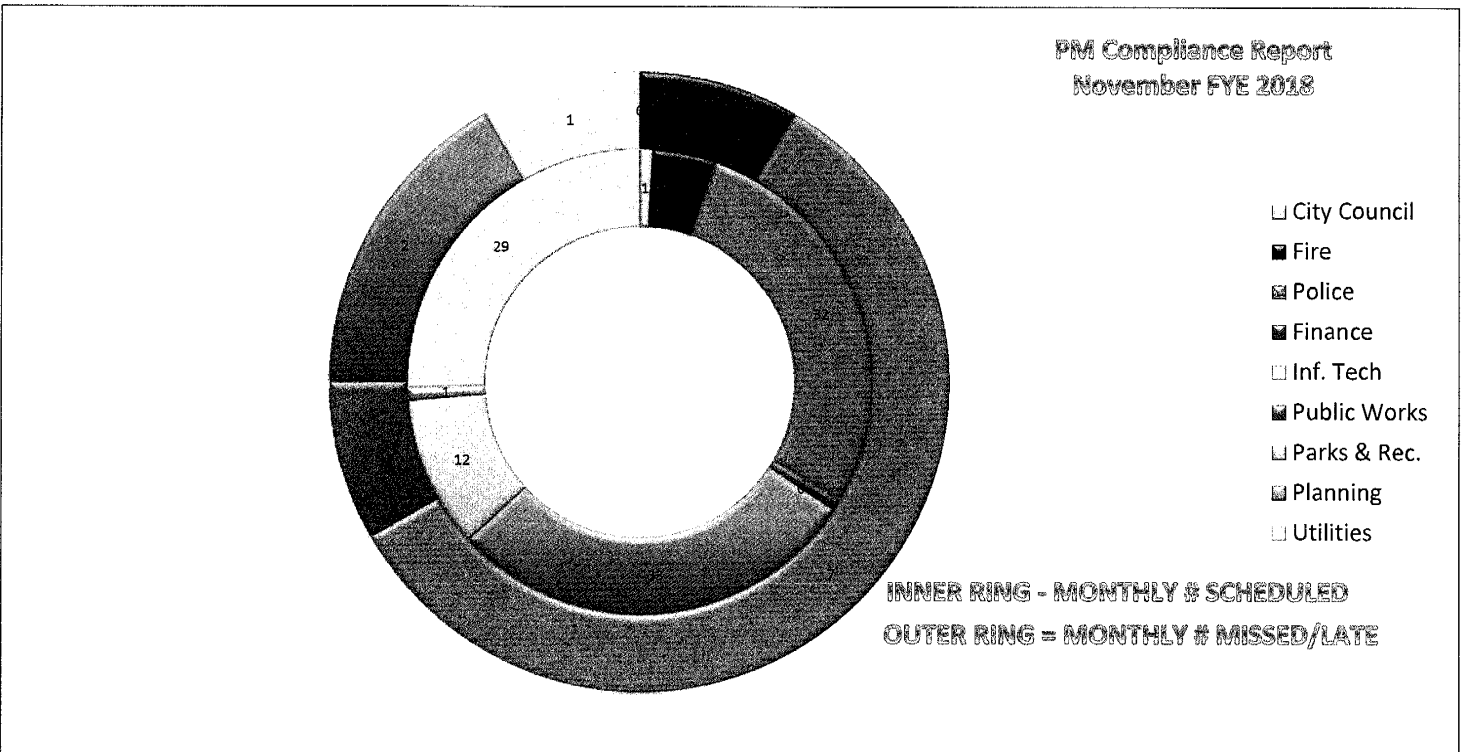
MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY DIFFERENCE
		GOAL	ACTUAL	
# 001	102.08	72%	100.0%	0.0%
# 002	126.63	72%	92.6%	20.6%
# 003	133.80	72%	80.5%	8.5%
# 004	111.43	72%	88.6%	16.6%
# 007	126.51	72%	83.9%	11.9%
# 008	157.84	72%	90.1%	18.1%
# 009	101.01	72%	83.3%	11.3%
# 010	113.36	72%	85.8%	13.8%
# 011	100.28	72%	88.2%	16.2%
# 012	87.63	72%	83.5%	11.5%
# 013	100.21	72%	86.0%	14.0%
# 014	117.85	72%	87.0%	15.0%
# 015	97.62	72%	86.7%	14.7%
# 016	120.42	72%	86.9%	14.9%
# 021	137.38	72%	87.2%	15.2%

DIRECT LABOR HOURS	1734.05
TOTAL AVAILABLE HOURS	2000.91
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	86.7%

November FYE 2018

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Due at Meter or scheduled	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE	
PUBLIC WORKS											
0693	2015 Toro 5900 Mower	Street Division	1084	1070	14	hours	10/4/2017	Light Repair	PMD-H	8/14/2017	
POLICE											
1107	2009 Ford Crown Victoria	Patrol Division	53491	53100	391	miles	10/18/2017	Light Repair	PM-C	2/8/2017	
1003	2006 Dodge Charger	Criminal Investigations	82576	82500	76	miles	11/13/2017	Light Repair	PM-C	2/23/2017	
UTILITIES											
285T	1994 Terry's Recycle Trailer	Sanitation Recycle		12/5/2017	11/21/2017	14	days	11/21/2017	Light Repair	PM-C	5/31/2017



Department	Scheduled	Missed/Late	% Late
City Council	1	0	0.0%
Fire	5	1	20.0%
Police	32	7	21.9%
Finance	1	1	100.0%
Inf. Tech	0	0	0.0%
Public Works	33	2	6.1%
Parks & Rec.	12	0	0.0%
Planning	1	0	0.0%
Utilities	29	1	3.4%
Citywide Total	114	12	10.5%

**FLEET DIVISION
PM COMPLIANCE REPORT
November FYE 2018**

Industry Standard Compliance: Not To Exceed 5%

					Current %	
					PENDING	
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION	1	1			0%	0%
CUSTODIAL					0%	0%
BUILDING MAINTENANCE					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	50%
FINANCE						
METER SERVICES	1		1		0%	50%
PLANNING						
PLANNING					0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	0%
PUBLIC WORKS						
ENGINEERING	4	4			0%	0%
STREETS	24	22	2		0%	6%
STORMWATER	1	1			0%	0%
TRAFFIC	3	3			0%	0%
STORMWATER QUALITY					0%	0%
FLEET	1	1			0%	0%
POLICE						
ANIMAL CONTROL					0%	0%
POLICE ADMINISTRATION	2	2			0%	0%
POLICE STAFF SERVICES	1	1			0%	0%
POLICE CRIMINAL INVESTIGATIONS	4	3		1	25%	24%
POLICE PATROL	18	14	4		0%	22%
POLICE SPECIAL INVESTIGATIONS	2	2			0%	20%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION					0%	25%
FIRE SUPPRESSION	2	2			0%	4%
FIRE DISASTER PREPAREDNESS	1		1		0%	50%
PARKS & RECREATION						
PARK MAINTENANCE	12	12			0%	7%
PARKS & RECREATION					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	5	3	2		0%	24%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION	2	2			0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT	1	1			0%	33%
WATER PLANT WELLS					0%	50%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	11	11			0%	5%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	1	1			0%	0%
WRF OPERATIONS					0%	25%
SEWER LINE MAINTENANCE	5	5			0%	0%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	4	4			0%	0%
SANITATION COMMERCIAL					0%	4%
SANITATION TRANSFER	5	5			0%	7%
SANITATION COMPOST					0%	33%
SANITATION RECYCLE	1			1	100%	20%
SANITATION YARD WASTE	1	1			0%	0%
CITYWIDE TOTAL	114	102	10	2	2%	9%

**CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT**

	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	96	96	100%	432	432	100%
Provide information requested by citizens within 7 days	95%	96	96	100%	432	432	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	2	2	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	33	33	100%	256	256	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	0	0	100%	2893	680	0.24
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	100%	2.91	55.78	19.17
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		21	21	100%	63	63	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	7	7	100%	20	20	100%
<i>Lower Priority</i> all other signs within one day	90%	61	61	100%	276	276	100%
<i>Street Name Signs</i> within two weeks	90%	18	18	100%	126	126	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		2888	0	100%	15808	0	0.00%

UTILITIES

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Monthly Report

November 2017

LINE MAINTENANCE:

Capital Projects

- Windwood Court - 100% Complete
- Creekwood Court - 100% Complete
- Cove Hollow Court – 100% Complete
- Greenwood Court - 100% Complete
- Smalley Drive – 100% Complete
- Smalley Circle - 100% Complete
- Kingswood Drive – 100% Complete
- Richardson Drive – 30% Complete

Richardson Drive – WA0227: Staff will replace 940 of 6" ductile Iron with 6" PVC on Richardson Drive from Smalley Drive to Kingswood Drive. Staff laid 840' of new water main, made 7 drive approach bores and installed 1 fire hydrant, project 30% complete.

Timberdell Road. – WA0324: Staff will be replacing 1,140 feet of 6" cast Iron pipe with C-900 8" PVC on Timberdell Road from Chautauqua Avenue to Pickard Avenue and 5 cul-de-sacs. Staff cut and capped existing water main, made new tie-in, laid 860 feet of 8" PVC and set 1 fire hydrant, project 35% complete.

Water Line Breaks - 16

Sewer Line Data

- Total obstruction service requests - 36
- Private Plumbing: 33
- City Infrastructure: 3
- Sanitary Sewer Overflows: 2; 1 City responsibility and 1 private plumbing

Lift Station D Flows:

- Days - 30
- Average daily flow: 0.99 MGD
- Total flow: 29.7 MG

WASTEWATER PROJECTS:

Royal Oaks Force Main Rehab (WW0062): Project will replace 1,900 feet of 16-inch ductile iron force main, and add about 2,900 feet of 18-inch gravity sewer along 24th Avenue NE, from near Alex Plaza Drive south across Alameda to Beaumont Drive; design by Cardinal Engineering; advertised for bids on 6/29; seven (7) bids received 7/20/17, with McKee Utility Contractors of Prague low at \$495,503; NUA award and contract approved 8/22; Notice to Proceed issued effective 9/5/17; construction is on schedule and within budget; payment for \$ \$426,227.88 of contract total of \$495,503, or 86% approved to date.

Woodcrest Interceptor (WW0120): Project is a \$1.7 million dollar sewer improvement project funded by the Sewer Excise Tax (SET). It will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road; design by RJN Group; three (3) bids received 2/11/16 with Jordan Contractors of Tecumseh low at \$1,725,750; NUA award and contract approved 3/8/16; Notice to Proceed issued effective 4/4/16. On 11/8/16, NUA approved Change Order No. 1 (CO1) increasing contract amount by \$92,290, and the contract time by twenty (20) calendar days; all work complete 2/3/17; on 2/28, NUA approved (final) Change Order No. 2 CO2) decreasing contract amount by \$161,547, and project acceptance; payment for \$1,656,493 of revised contract total \$1,656,493, or 100% approved to date; record drawings delivered by RJN on 5/13/17; Lemke furnished as-built data, which is under review for import into GIS.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in two (2) or more phases, in the area bounded by Robinson Street to the north, Sherry Avenue to the west, Main Street to the south, and Berry Road to the east, excluding Dakota & Iowa, which were in the 2009 project area; design by NUA staff with Lemke assistance; five (5) bids on Phase 1 received 3/17/16 with Urban Contractors of OKC low at \$1,784,680; NUA award and contract approved 4/12/16; Notice to Proceed issued effective 4/25/16. On 7/12/16, the NUA approved Change Order No. 1 (CO1) increasing contract amount by \$128,190, and the contract time by thirty (30) calendar days. On 5/23/17, the NUA approved Change Order No. 2 (CO1) increasing contract amount by \$268,490, and the contract time by ninety (90) calendar days; all work complete on 6/16/17; NUA approval of final change order and project acceptance scheduled 2/28/17; payment for \$2,124,371 of revised contract total of \$2,181,360, or 97% approved to date.

Lift Station Modification FY17 (WW0305): Three (3) existing lift stations, Ashton Grove, Franklin Road, and Royal Oaks need modifications more extensive than our annual rehabilitation. The work consists of pumps, pump guide rails and brackets, and discharge fittings and piping. Royal Oaks also requires replacement of its 8-foot wet well with a 10-foot wet well. On 2/28/17, the NUA approved an On-call Professional Services expenditure with Lemke Land Surveying to provide surveying and design services, design in progress; geotech report received 6/2/17; final plans are nearing completion; final specs are under review.

Sewer Maintenance Project FYE17 (WW0307): Annual project to rehabilitate about 26,000 feet (5 miles) of sewers and over 110 manholes in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue NE to the east. On 7/26/16, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; survey by Lemke is complete; All TV inspection complete by staff; draft plans received 7/5/17; under review for preliminary design.

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet (5 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Westbrook Terrace to the North, Highway 9 to the Southwest and Berry Road to the East. No work to date

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating our wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data and sewer sub-basin maps reviewed to determine population equivalents for proper loading information under 2025 Plan. Loading data transmitted to HDR 04/25/12 and model development workshop was held 03/14/13. Capacity analysis report received 05/07/13 and collection system improvements report received 04/28/14. Report returned with comments 11/20/15. Staff met with HDR on 05/24/16 to review Final Report received 11/17/17 and is under review. Payments totaling \$570,922 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; revised Final ER approved 06/27/13. NUA approved Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents submitted to DEQ 08/01/13 and were approved 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman 04/05/13. NUA approved Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals on 04/22/14. Public Meeting on proposed rate hike held 08/12/13 and was approved 11/12/13 by 67% of voters. NUA approved Resolution 1314-89 authorizing OWRB \$50.3 million loan application; loan approved 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates older equipment and adds ultra violet disinfection, effluent aeration and odor control technologies. Bids received 03/27/14 and the NUA approved award to Archer Western Construction, LLC (AW) of Irving, TX on 04/22/14. NUA approved AW contract and bonds 05/13/14 and construction began 06/02/14. Change Order No. 1 (CO#1) extending contract time by 47 days approved by NUA on 09/09/15. CO#2 increasing cost by \$98,546.78 and extending time by 32 days was approved by NUA on 05/10/16. CO#3 increasing cost by \$152,808.92 and extending time by 53 days was approved by NUA 12/13/16. With the change order, all original work is scheduled to be complete by 03/30/17. On 02/14/17, the NUA approved CO#4 incorporating the Phase 2 Maintenance Improvements into the project, increasing the contract by \$2,828,517 and requiring completion by 11/14/17. On 11/14/17. On 11/28/17, the NUA approved CO#5 increasing the contract amount by \$324,283.30 or 0.66% of the original contract amount; this will finalize the original work scope of the WRF Phase 2 Improvements which were found to be acceptable on August 1, 2017.

The following briefly summarizes the work completed this period:

- Headworks/Screening: original scope to modify structure, coat channels, rehab screens and install new conveying systems and electrical controls are complete. Odor control system is also in operation. Influent Flow Measurement Structure: new structure, 36-inch piping to aeration basins, slide gates, aluminum covers and handrails are complete.
- Primary Clarifiers 1, 2, 3 and 4: PC#1 and PC#2 placed in service 10/28/15; PC#3 placed in service in June 2016; PC#4 placed in service in November 2016.
- RBC and Bio-Tower structures: demolition and removal of these structures is complete.
- Aeration Basins: New basins 4, 5 and 6 placed in operation 10/11/16; existing aeration basins 1, 2 and 3 cleaned, rehabbed and returned to service 01/24/17.
- Final Clarifiers 5 and 6: Concrete structure, mechanisms, handrail, baffles and weirs in both clarifiers are complete and were placed in service in December 2016; grading, sod and sidewalks complete.
- RAS/WAS Pump station including 3 RAS pumps, 2 WAS pumps, electrical room, pump removal room with hoist, and electrical generator are complete. Pump station was placed in service in December 2016; a correction to concrete stairwell is complete.
- UV/Post Aeration Facility: Blower control building, blowers, electrical controls and backup generator placed into operation in September 2015. UV influent box, UV disinfection and post aeration structures, UV equipment and superstructure complete and placed into operation on 10/29/15. Performance testing completed 03/02/16.
- Outfall Structure and 66-inch Outfall Piping: New outfall structure with 66-inch and 54-inch outfall piping installed and tested. Trash excavated from construction disposed and covered on top of landfill per DEQ requirements; additional demolition waste stockpiled on landfill needs to be capped with erosion control installed on landfill areas. Asphalt access road installed in 2016 but need repairs now due to erosion.
- Sludge Blending Tank and Pump Station Building: New sludge blending tank with mixing system and pump station building began operations in December 2016.
- Sludge Thickening Centrifuges: two new centrifuges, monorail crane and access platform in Main Control Building became operational in late January 2017; performance testing complete.
- Digester Modifications: sludge removal from Digesters 2 and 4 complete. Digester 4 fixed cover with exterior insulation, new doors and windows complete.
- Standby Generators: Generators at Transformer 5 (Environmental Services Building) and UV Blower Building installed; generator startup and testing completed in September 2015. Generator for RAS/WAS Pump Station and Westside Lift Station and Blower Building installed and tested.
- Odor Control system installed at Westside LS, Sludge Holding area and Headworks, 30-day performance testing complete.
- Roadway Replacement: new asphalt paving, milling and overlay work complete; completed minor roadway repairs in November.
- Pay Estimate No. 41 for period ending 10/31/17 received for total of \$51,145,168 or 99% of the contract amount. OWRB reimbursement requests total \$37.9M.
- Work is complete; 100% of the 1156 calendar day contract time for Phase 2 Improvements has been consumed.
- 270 calendar days or 100% of the original 270 calendar day contract time for the Maintenance Improvements has been consumed; contract requires completion by 11/14/17.
- Monthly Progress Meeting No. 41 was held 11/29/17.

WRF Phase 2 Maintenance Improvements: On 02/14/17, the NUA approved CO#4 incorporating the following Phase 2 Maintenance Improvements into the project:

- WRF South Digester Boiler Replacement: Project WW0169 will remove and replace two sludge boilers in the South Digester complex that will match the boilers installed in the North Digester Complex in 2013 at an estimated cost of \$1,044,392. Boiler submittals approved and boilers received in October. Both boilers are set in place with piping and electrical connections being finalized at this time. Performance testing expected in December.
- WRF Primary Sludge Thickener Replacement: Project WW0171 will install four new sludge thickener mechanisms in the refurbished concrete basins at an estimated cost of \$706,903. Received delivery in

September and all 4 thickeners have been placed in service. Odor control covers are being installed at this time.

- WRF Grit Classifiers: Project WW0309 will remove and replace the existing grit washer/classifier unit at an estimated cost of \$333,216. Project WW0310 will provide a new grit washer/classifier unit at an estimated cost of \$433,180. Submittals for classifiers have been approved and are being manufactured. New work to replace grit classifier is underway; demolition of slab and installation of underground piping is complete. Received delivery in September; installation of both classifiers is complete. Performance testing is ongoing.
- WRF Generator Access Platforms (WW0311) will provide and install access platforms to perform maintenance at four (4) new emergency generators installed at under the ongoing WRF Phase 2 Improvements at an estimated cost of \$310,826. Installation of concrete pads (5) and sidewalk complete. Handrail and platform submittal approved with platforms and grating being installed at this time. Awaiting delivery of handrails.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- Submit SEP project and schedule 11/30/14 (complete)
- Complete disinfection improvements 01/01/16 (complete)
- Attain compliance with fecal coliform limits 07/01/16 (complete)
- Complete Phase 2 improvements 01/01/17 (Operational February 2017)
- Attain compliance with Ammonia and TSS limits 07/01/17 (in compliance as required)

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; draft ER received 2/27/15 and is under review.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16.

Bishop Creek Emergency SS Crossing (WW0209): The existing aerial sewer crossing over Bishop Creek just east of the intersection of Constitution and Ryan Avenue failed 11/30/15 when the eastern bank of the creek bed was undermined causing several large trees to fall into the creek. Portable pumping equipment which was installed and operating that night to eliminate the bypass and the DEQ was notified on 12/01/15. Purchase orders were created for Urban Contractors, Lemke Surveying, Terracon Consultants and CP&Y, for use of emergency bypass pumping

equipment, surveying services, completion of geotechnical borings, and expedited design services, respectively. On 12/01/15, the Mayor declared an emergency related to the severe weather and ice storm. Competitive bidding requirements were waived and expedited bidding process was initiated. Five contractors attended an on-site pre-bid conference on 12/16/15 and bids were received from 3 contractors on 12/22/15. Krapff-Reynolds Construction Company was the low bidder at \$344,355 and work was awarded to Krapff-Reynolds. Work began 01/05/16 and was complete 02/01/16. The NUA ratified project costs on 04/12/16; this will be the last report for this project.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. The lift station might initially be funded by developers and/or the NUA with a portion of the funding paid back as additional areas develop.

WRF Effluent Truck Wash (WW0050): Project will provide a non-potable water line from the Water Reclamation Facility (WRF) to the Sanitation storage yard north of the WRF where an automated truck wash will be constructed to allow reuse of treated effluent. All wastewater generated will be returned to the WRF for reclamation. Certain DEQ criteria have to be met regarding reuse of treated effluent: (A) truck washing must be fully automated to ensure no human contact with the reuse water or (B) a pretreatment system (Ozone) to render the water harmless is required. A periodic maintenance program for the facility will also be developed. Project may be consolidated with SA0009, funded by the Sanitation Division. Staff has held preliminary discussions of concept and location for the facility. An RFP for engineering services is in progress.

WATER PROJECTS:

Main Library Waterline Relocation (WA0233): 16-inch waterline from south of Acres to just north of Library property will be replaced with 24-inch waterline in conjunction with the Acres/James Garner Intersection Improvements. Design plans through Public Works are nearing approval; expect to bid in January 2018. Modeling has indicated a 16" diameter water line is adequate; this will save NUA additional cost.

Segment D Waterline, Phase 2 (WA0239): Final design for the Phase 2 project utilizing Highway 9 right-of-way was completed but the permit to construct from ODOT was not renewed. Alternative routing determined with first portion along Lindsey Street from 24th Avenue SW to Chautauqua. The last phase connecting the 24-inch on Lindsey to the 24-inch along Highway 9 at Jenkins is underway. Staff met with OU staff the week of 10/31/16 to walk out proposed alignments that will cross OU property. All available alignments will require OU to donate easement of some sort. POE prepared the two alignments on a map for OU representatives review. NUA approved full contract for surveying, design, construction administration, and easement acquisition in the amount of \$194,000 1/24/17. Design kickoff meeting was held 2/14/17. OU's Tony Gardner was in attendance and will be our point of contact throughout the project. OU representatives, Poe & Associates, and staff walked the alignments 2/16/17 and determined a favored path of Lindsey to Timberdell, east along Timberdell to Jenkins, and then south to Highway 9. Public Works, NUA, and OU shared costs for street replacement down Chautauqua. NUA approved Berry Road CO#5 on 5/23/17. This change order allowed Central Contracting to begin project immediately after they finished Main Street project. Unfortunately, they were not able to begin until June 19, 2017. Central was substantially complete by 10/4/17. Staff still awaits final approval from OU to install next portion of project along Timberdell which is a private road owned by OU. OU officials have verbally agreed to the alignment yet no easements have been signed or obtained by POE. Staff met with OU officials 11/8/17 and will move forward with preparing easements and take to Board of Regents for signature by end of year. Staff anticipates having the alignment settled and beginning next phase of construction next summer when school is out.

Water Treatment Plant Expansion (WA0291): Phase II design will include the installation of ozone treatment, UV treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08/14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans are complete and DEQ approved all variances associated with the project. The NUA loan in the amount of \$31 million was approved by OWRB January 17, 2017. NUA approved

acceptance of loan January 24, 2017 and loan closing was January 31st with a rate of 2.81% locked in for 15 years. Bids were opened 3/23/17. Low bidder was Foley Company of Kansas City, Missouri followed by Archer Western and Garney. NUA approved Foley Company's contract and bonds in the amount of \$29,990,165 5/9/17. Staff held the pre-construction meeting 5/31/17 and construction is underway. Contractor began by relocating lines that interfered with new chemical building. Contractor is near completion of the 104 required piers for chemical building. Contractor has excavated ozone contact basin and piping for UV building. First partial plant shutdown was held 11/13/17 and was without issue. Second plant shutdown is underway and should be complete by next week without issue. Project completion date is July 2019.

Gray Street Waterline Replacement: C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA approved Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224. Work is being delayed due to desire to not have Gray Street under construction at same time as Main Street Enhancement by PW.

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff has tentatively selected several consultants and has begun contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. Each project is broken out below.

Update Water Distribution System Modeling APAI and Water Rights Permitting Cowan (WA0212): In association with the FYE15 Water Wells and Supply Lines project, the NUA approved APAI contract K-1516-85 on 02/09/16 in the amount of \$222,000 to update a city wide water model. On 02/28/17, Amendment No. 1 to APAI Contract K-1516-85 was approved by the NUA to authorize additional funding of \$33,000 for further work toward development and calibration of the hydraulic water model, as identified in Tasks B-2 and B-3 of the contract. This project is approximately 86% complete and is progressing satisfactorily. During the month of November, City staff forwarded a final version of collective comments for APAI's proposed 10-year CIP list, citing concerns from both Utilities Engineering and Line Maintenance. Since this contract represents the first time the City has acquired a full pipe water distribution system model, APAI's recommended CIP list is quite lengthy and includes many small diameter neighborhood improvements which required detailed review. Staff also responded to a request to clarify information on the primary large distribution lines leaving the water treatment facility heading west, and provided details on the potential future conversion of a main that would begin to serve the main distribution system instead of the high pressure plane as presently configured. APAI has worked to incorporate the City's comments and is finalizing the draft modeling report at this time. Staff expects delivery of the draft report in late December.

Cowan submitted a technical memorandum 7/1/16 and staff reviewed and made suggested edits. Staff met with Cowan Group December 7, 2016 and decided to pursue Option #3 of the technical memorandum which states to obtain additional water rights for the upcoming 10-12 wells. Cowan attended well coordination meeting with staff and Carollo 11/30/17. A meeting was set with OWRB for December 11th at OWRB's offices to discuss additional water rights and a few final details of attaching new well locations to existing water rights.

Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending: This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo has reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflating our past reported values. Additional samples were taken and results May 2017 showed again wells were below limits. Staff and Carollo met with DEQ to share new compliance data findings on April 6 and again on July 6 to request permission to reactivate wells. DEQ agreed but directed Norman to use an Oklahoma DEQ certified lab to perform first quarter compliance sampling beginning September 2017. Samples were collected in September by staff and the results came back favorable for resuming supplying safe potable water. DEQ agrees the samples are safe regarding Adjusted Gross Alpha and will

schedule an inspection to allow the wells to be returned to service in January 2018. The design for a blending scheme will be delayed until deemed necessary.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. The next step is to approach land owners to negotiate test well sites. Carollo is also preparing an addendum to their contract to appear before NUA 12/19/17. Test wells are expected to begin in February 2018.

Horizontal Well Feasibility Study – Garver met with staff and proposed an option that could be advantageous for future Norman wells. Normal wells are drilled vertically down through various sand layers. Screens are placed at each sand layer to allow the water in the sand layer to enter the well and be removed by pumping. Horizontal wells are directed down to the sand layer and then steered horizontally within the sand layer. This will significantly increase the ability for water to enter the well since it is dependent on the amount of screen surface area against the sand layer. A few consultants have approached staff to further investigate this concept that is unproven in this aquifer but has a potential to yield much more water per well. Staff finalized a contract with Garver and NUA approved it February 14, 2017. Staff supplied past well data to Garver and a draft technical memorandum was submitted to staff for review. Garver partnered with Pumps of Oklahoma and their hydrogeology team and researched how much more water can be expected utilizing horizontal water wells. They also reviewed the operation and maintenance that the City can expect with a completed horizontal well. The oil and gas industry has utilized these types of wells and have found great success in increased yields. The water industry has only applied this concept for river alluvium wells but not for sand layers deeper into aquifer formations such as the Garber-Wellington. Staff is coordinating a meeting between Garver and selected peer review team interested in vetting the concept of deep horizontal wells for domestic water. The group met Friday December 1st and had no major criticisms of the concept. Staff and Garver presented findings thus far to NUA December 5th and again there was support for the concept to date. Staff will bring an amendment to Garver's contract to begin Phase II of the Design which will include test wells as part of the investigation. The findings from this portion will determine if the NUA will move forward with drilling the wells or not.

Water Line Replacement: Gray St & Tonhawa (WA0224): Project will replace about 4,900 feet of 6", 8" and 12" ductile iron pipe (DIP) with C900 PVC water lines along Gray Street from Porter across BNSF RR to University Blvd; also along Tonhawa from west of City Hall to Flood Avenue. NUA staff will select a design engineer for the project shortly.

Biological Removal of Chromium from Water Pilot Project – NUA staff participated with Carollo Engineers in proposing to perform a pilot study to assess the removal of hexavalent chromium (Cr(VI)) from groundwater using a new biological treatment processes. The Bureau of Reclamation (BOR) selected Norman's project for Desalination and Water Purification Research Program funding through a highly competitive national process in December 2015. Project pilot treated water from Well #5 from September 2016 through July 2017. The project was slow to establish the necessary microbial growth which was anticipated by the Carollo team. Once the microbial growth achieved treatment status, it has shown the ability to remove chromium down to very low levels. Carollo increased the flow of water through the vessels to verify optimal time of treatment and have seen great success. Carollo also tested the robustness of the system by turning off for different time intervals and by shutting off chemical feeds for various times. The pilot was deemed successful and Carollo is now preparing final report to assess the feasibility, scale-up, and sizing of biottra TM for use in removing Cr(VI) to anticipated regulatory thresholds more economically than with currently-available technologies. They also co-treated for arsenic removal in parallel with the Cr(VI) removal process. A ferric compound was fed and showed that Cr(VI) treatment was not compromised as a result. Research results will be applicable to both Norman's wells and countless other utilities as new lower federal regulations on Cr(VI) are expected in the next few years. Carollo presented the final report and findings to BOR representatives and staff 11/30/17. Staff will submit final re-imbusement claims to BOR in January and close out the project March 2018.

Ion Exchange and Stannous Chloride Reduction Removal of Chromium Pilot Project – March 2016 the Bureau of

Reclamation's Science & Technology Program approached the NUA and asked to trial two other types of known treatment for Chromium VI removal. The first lead lag unit was installed into Well #48 10/28/16. NUA staff assisted in the installation and type of treatment piloted was ion exchange using a resin that is specific for adsorbing Chromium from the water. The lead lag system at Well #48 worked well and did finally exhaust the media. Once the chromium adsorbs to the resin media, the columns can be sent back to a lab for regeneration and the resin media can be re-used. The next trial was scheduled for ion exchange to run the columns in parallel as shown below. Unfortunately, FEDEX shipment damaged a few of the tubes and this unit awaits the replacement tubes. The resin media from the lead lag was shipped to U.C. Davis for regeneration. They are looking into cost effective ways of regenerating media using brine.

RCF - The second type of treatment at Well #44 was Reduction Coagulation Filtration utilizing Stannous Chloride. The pilot unit was commissioned November 30, 2016. There is much known literature utilizing Ferrous Sulfate and Ferrous Chloride but stannous chloride is a newly discovered less expensive form of treatment that has the water treatment industry excited.

BOR and WTP crews installed the RCF system at Well #44 and the system works by reducing the Cr VI (dissolved form) into Cr III (solid form particulate). Once it forms the particulates, they are filtered and removed from the water. The stannous chloride is a liquid which is pumped into the well stream which goes through a reaction column. After the reaction column, cartridge filters are utilized to remove the chromium particulates. Sample ports are utilized throughout the sequence to analyze the amount of chromium in the water and the goal is to reduce the chromium to levels below 10 ppb. As shown from a snap shot of Cr VI data on 12/15/16,

SP1=94 ppb, SP2=7 ppb, SP3=1 ppb, SP4=6 ppb, SP5=1 ppb. The project has experienced some difficulties with the cartridge filters allowing small amounts to pass through. BOR thinks Norman could pursue larger mixed media filters similar to what is used at the WTP. They applied and have been approved to extend their study of the filters in particular. BOR staff returned October 12, 2017 and constructed a pilot to perform additional testing on our well water and set up a deeper bed media filter system. They expect to have results by the first of the year.

Waterline Replacement: 24th Avenue NE: Robinson to Alameda to Carter: Project will replace and upsize about 5,300 feet of 30" concrete waterline with 48" PVC along 24th Avenue NE from Robinson to Alameda, then replace 9,200 feet of 24" concrete waterline with 36" PVC from 24th NE west to Carter; estimated start of design & ROW acquisition is 2022. However, Public Works will move utilities during FYE18 to widen 24th Avenue NE. Phase 1 of this project is budgeted to partner with PW to upsize the existing 30" between Robinson And Alameda with NUA funds. No expenditure to date.

Waterline: Replacement Interstate Drive (WA0245): Project will replace ductile iron pipe (DIP) with C900 PVC pipe. Failing DIP is causing service disruptions to customers and damage to driveways and streets. The project location is along N Interstate Drive from near Northwest Blvd. south to near River Oaks Drive, along Copperfield Drive from Northwest Blvd. south to Interstate Drive, and an extension west into Springbrook Addition. Approximately 3,600 feet of 6-inch and 8-inch DIP will be upgraded to 12-inch diameter while another 2,700 feet will be upgraded to 8-inch. An RFP for engineering services is in progress.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 13,800 feet of ductile iron (DI) water lines with C900 PVC in the Crossroads Blvd area north of Robinson between 36th Ave NW and I-35; Design by Cardinal Engineering; advertised for bids on 7/20/17; five (5) bids received 8/10/17, with McKee Utility Contractors of Prague low at \$1,184,999; NUA award and contract approved 9/12/17; Notice to Proceed issued effective 9/25/17; construction is on schedule and within budget; payment for \$ 514,685 of contract total of \$1,184,999, or 43% approved to date.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 10 commercial entities last month. Assessments of \$44,499 were made on 9 entities whose projects will increase wastewater flows, including a 200,000+ square foot expansion at Johnson Controls, who was assessed \$26,425.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. UNP Professional Center Lot 5 paid \$8,848.53 on 10/13/17 and Shops at Tecumseh Crossing paid \$9,485.15 on 10/06/17; total payback to date is \$87,074 of original project cost of \$346,134.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. NUA approved appropriation of payback funds on 12/05/17.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is complete and staff is working on agenda to finalize project costs and payback amounts.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron water lines in the Crossroads Blvd area north of Robinson between I-35 and 36th Ave NW. Failing ductile iron lines are causing damage to driveways, streets, and yards, and will be replaced with C900 PVC pipe. Engineering design is budgeted for FY 2016, while Construction is budgeted in FY 2017. Staff intends to negotiate a design contract shortly; no work to date.

Utilities Administration
Monthly Capital Projects Report

Project Information			Design Information			Construction Information								
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contractor	Contract Number	Contract Amount	Amount Paid	Percent Change	Scheduled %	Actual %	Completion Date
WA0195	Robinson/I-35 WL Replacement Phase 1	Alan Plummer	01314-110	432,000	\$419,467	97%	McKee Utility Contractors	1516-33	3,337,685	3,091,588	0.00%	100%	93%	3/21/2017
WA0195	Robinson/I-35 WL Replacement Phase 2&3	Alan Plummer	01314-110	196,060	\$80,072	41%	Future							
WA0212	Water Wells Water Rights Permitting	Cowan	1516-114	79,284	\$36,099	46%								
WA0225/236	Biological Cr(VI) Removal Pilot	Carollo	1617-43	334,254	\$119,106	36%								
WA0235	Water Wells and Supply Lines	Carollo	1617-139	228,384	\$28,167	12%								
WA0239	Waterline Segment D, Phases 4 & 5	Poe & Associates	1617-93	194,000	\$16,250	8%	See Chautauqua WL below							
WA0239	Waterline Segment D, Phase 5	Poe & Associates	1617-93	-	-	-								
WA0239	WTP Phase II Improvements	Carollo	1617-94	5,071,870	\$3,400,575	67%	Foley Company	1617-121	29,990,165	-	0.00%	28%	0%	
WA0173	Master Meter Replacement	Staff	NA	-	-	-	TBD		249,050	-	0.00%	-	0%	
WA0239	Chautauqua WL Lindsey to Timberdell	Poe & Associates	1617-93	-	-	-	Central Contracting Service	1516-80	CO#5	-	-	100%	0%	
	SE Lift Station Payback													
	Robinson WL Phase 3													
	Water Well Blending													
	WTP Backwash Tower Rehab													
WA0199	Bishop Creek Waterline Replacement	Lemke/CP&Y	0910-55	21,850	\$21,480	98%	McKee Utility Contractors							
WW0120	Interceptor Improvements: Woodcrest	R/JN Group	0405-159	189,749	\$167,418	88%	Jordan Contractors, Inc.	1516-86	1,725,750	1,656,494	-4.01%	100%	100%	5/6/2016 2/3/2017
	WRF Class A Sludge Co-Compositing													
	Effluent Reuse Truck Wash													
	24th NE WL: Robinson to Alameda													
WA0213	Crossroads Blvd Water Line	Cardinal	0910-62	126,500	\$106,321	84%	McKee Utility Contractors	1718-5	1,184,999	514,685	1.40%	35%	43%	
WW0062	Royal Oaks Force Main Rehabilitation	Cardinal	0910-62	66,740	\$58,573	88%	McKee Utility Contractors	1718-4	495,503	426,228	0.00%	52%	86%	
WW0202	SMP FYE 2014 Phase 1	Staff / Lemke	0910-55	-	\$49,421	-	Urban Contractors, LLC	1516-122	1,784,680	2,113,749	22.23%	100%	97%	
WW0202	SMP FYE 2014 Phase 2	Staff / Lemke	0910-55	-	-	-	TBD							
WW0305	Lift Station Upgrades, FYE17	Lemke/CP&Y	0910-55	69,800	\$39,143	56%	TBD	TBA						
WW0307	Sewer Maintenance Project FYE 2017	Staff / Lemke	0910-55	78,400	-	0%	TBD	TBA						
	Sewer Maintenance Project FYE 2018													
	Interstate Drive WL													
	West Campus WL													
WW0011	WW Flow Metering Phase 2	NA	0	-	\$0	-	R/JN Group	0405-116	154,244	130,982	0.00%	-	85%	
WA0196	I-35 Waterline Relocations	SAIC	1314-66	62,000	\$45,000	73%	Matthews Trenching Co., Inc	1314-119	987,875	1,056,100	5.83%	100%	100%	8/28/2014
WA0305	Berry Road WL Replacement Phase 2	Poe & Associates	0910-61	-	-	-	McKee Utility Contractors	1516-43	1,206,024	1,600,400	34.01%	100%	99%	4/1/2016
WA0293	HPP Water Storage Tower	PEC (design)	1314-98	218,900	\$218,900	100%	Landmark Structures I, LP	1415-14	2,636,000	2,598,360	0.00%	100%	99%	6/17/2016
WA0224	Gray/Tonhawa Water Line	Guernsey	1415-120	87,200	-	0%	TBD	TBA						
WA0293	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709	-	Red Cliff, Inc.	1011-123	1,178,194	1,055,036	0.00%	100%	90%	
WA0293	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,944	-	Red Cliff, Inc.	1011-123	294,548	226,809	0.00%	100%	77%	
WA0305	HPP Water Storage Tower	Garver (inspection)	1516-35	152,700	\$94,008	62%	NA							
WA0305	Berry Road WL Replacement Phase 3	Poe & Associates	0910-61	-	-	-	Central Contracting Service	1516-80	1,470,680	2,947,070	128.56%	100%	88%	
WW0042	Wastewater Flow Monitoring	(see construction)					HDR Engineering/R/JN Group	0910-164	576,699	570,922	0.00%	100%	99%	
WA0058	Effluent Reuse at Composting Facility	APAI	1213-54	18,700	\$18,700	100%	Cannot be Permitted by DEQ							
WW0058	WRF Phase 2 Expansion	APAI	1213-54	45,800	\$41,867	91%								
WW0055	WRF Phase 2 Maintenance Improvements	Garver	1011-148	10,271,800	\$9,537,820	93%	Archer Western Constructio	1314-136	48,822,550	49,398,189	1.18%	93%	100%	
WW0091	Lift Station D Force Main Phase 2	Garver	1011-148	-	-	0%	Archer Western Constructio	1314-136	2,828,517	1,746,979	0.00%	100%	62%	
	Summit Valley Interceptor Payback	PEC	1617-66	55,800	-	-								
	Library WL													
WA0202	Gray/Main WL	Guernsey	1415-120	39,400	-	0%								
WW0204	North WRF Engineering Report	HDR/APAI	1213-134	249,935	\$224,095	90%	NA							
WA0212	Update Distribution System Modeling	APAI	1516-85	255,000	\$208,686	82%								
	Totals			18,546,126					98,933,163	69,133,589	4.10%			

**NOVEMBER 2017
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS	November	Year to date
Fats, oil and grease (FOG) program	27	115
Food license approval	4	10
Significant Industrial Users	4	23
Total inspections	35	148

ROUTINE ACTIVITIES	November	Year to date
Significant Industrial User sites sampled	2	17
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	50%
Household hazardous waste disposal calls	46	109

REVENUE	November	Year to date
FOG Program	\$0.00	\$950.00
Surcharge	\$10,809.59	\$40,301.64
Lab Analysis Recovery	\$3,365.00	\$3,711.00
Industrial Discharge Permit	\$2,500.00	\$2,500.00
Total revenue	\$16,674.59	\$47,462.64

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education for water issues and recycling.
4. Assisting members with the Water's Worth It Landscape Award
5. Board members and staff are reviewing the US Mayors Climate Protection Agreement to determine progress and make recommendations.
6. Board started planning Water's Worth It Poster Contest
7. Board started planning Big Event

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day, May Fair, Norman Music Festival, Summer Breeze, MidSummer Night Fair, Groovefest and 2nd Friday Artwalk
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of November approx. 60,000 gallons of grease/solids did not enter the sanitary sewer in FYE 18 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer
7. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
8. Staff is helping with the planning of the EPA Region VI Pretreatment Workshop to be held in Oklahoma in 2018.
9. Staff is working on the new Dental Amalgam Program.
10. Household hazardous waste collection event held November 18, 2017.
11. Staff is working with the University of Oklahoma for Earth Month 2018.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
November, 2017	FYE 18		FYE 17	
	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	3	12	3	8
Property Owner Responsibility	33	136	21	126
TOTAL	36	148	24	134
Number of Feet of Sewer Cleaned:				
Cleaned	94,186	537,996	107,545	662,092
Rodded	7,200	23,480	3,555	13,129
Foamed	0	84,301	0	90,135
TOTAL	101,386	645,777	111,100	765,356
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	1	4	1	2
Private	1	3	1	1
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	2	7	2	4
Feet of Sewer Lines Televised	16,141	113,537	18,955	90,262
Locates Completed	297	1,364	281	1,745
Manholes:				
Inspected	623	3,955	688	4,023
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	30	0	897
Hours Worked at Lift Station	177	991	169	905
Hours Worked for Other Departments	0	160	0	0
OJI Percentage	0.00	0.21	0.00	0.00
Square Feet of Concrete	0	1,242	0	0
Average Response Time (Hours)	0.360	0.440	0.36	0.45
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 18		FYE 17	
November, 2017	MONTH	YTD	MONTH	YTD
New Meter Sets:	20	168	37	199
Number Short Sets	20	163	37	197
Number Long Sets	0	5	0	2
Average Meter Set Time	5.96	5.54	5.57	5.82
Number of Work Orders:				
Service Calls	382	2,108	464	2,369
Meter Resets	0	3	0	2
Meter Removals	4	8	2	9
Meter Changes	41	219	25	208
Locates Completed	335	1,916	421	2,186
Number of Water Main Breaks	16	78	3	78
Average Time Water Off	1.19	2.13	0.50	2.08
Fire Hydrants:				
New	1	5	0	6
Replaced	1	5	0	6
Maintained	110	531	61	498
Number of Valves Exercised	104	525	149	1,229
Feet of Main Construction	1,720	5,623	340	3,135
Hours of Main Construction	834	4,422	401	2,690
Meter Changeovers	9	101	2	77
OJI Percentage	0.00	0.36	4.00	2.47
Hours Flushing/Testing New Mains	99.75	355	76	461
Hours Worked Outside of Division	55	412	85	532

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
November 1-30 2017

Flow Statistics

	FYE 2018		FYE 2017	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	287.7	1588.5	246.0	1441.4
Total Effluent Flow (M.G.)	284.7	1550.3	246.0	1405.6
Influent Peak Flow (MGD)	10.9	18.3	8.8	14.8
Effluent Peak Flow (MGD)	10.4	17.8	8.8	14.5
Daily Avg. Influent Flow (MGD)	9.6	10.4	8.2	9.7
Daily Avg. Effluent Flow (MGD)	9.5	10.1	8.2	9.5
Precipitation (inches)	0.0	17.7	1.0	10.6

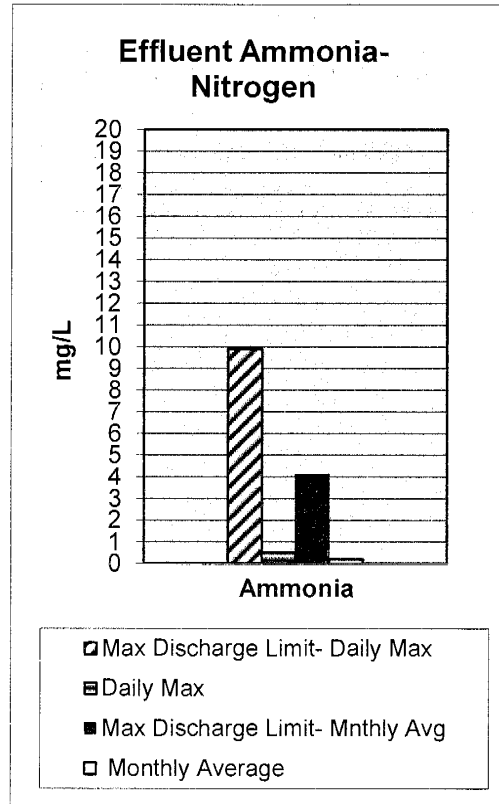
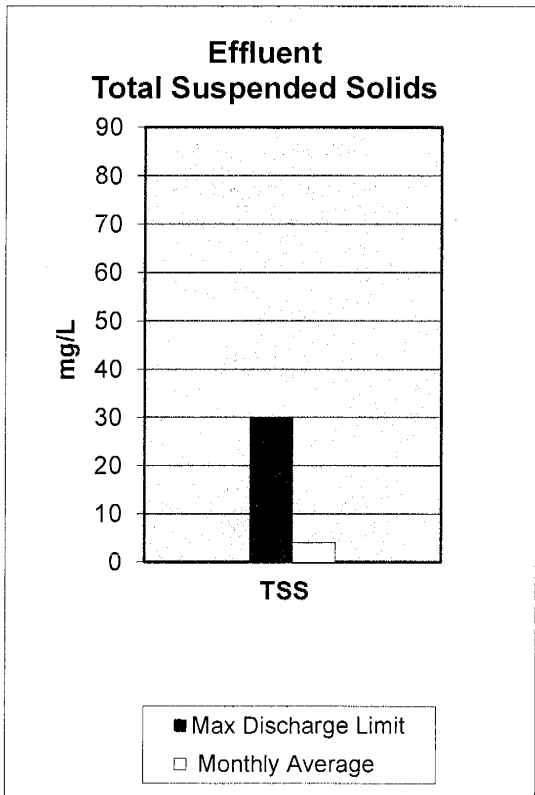
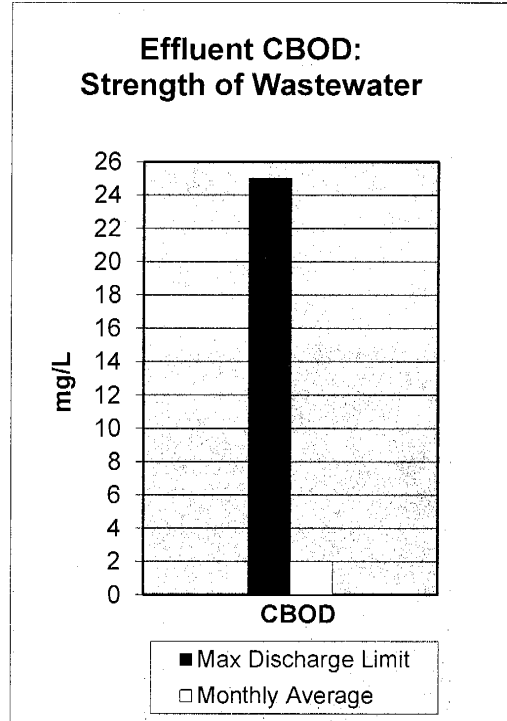
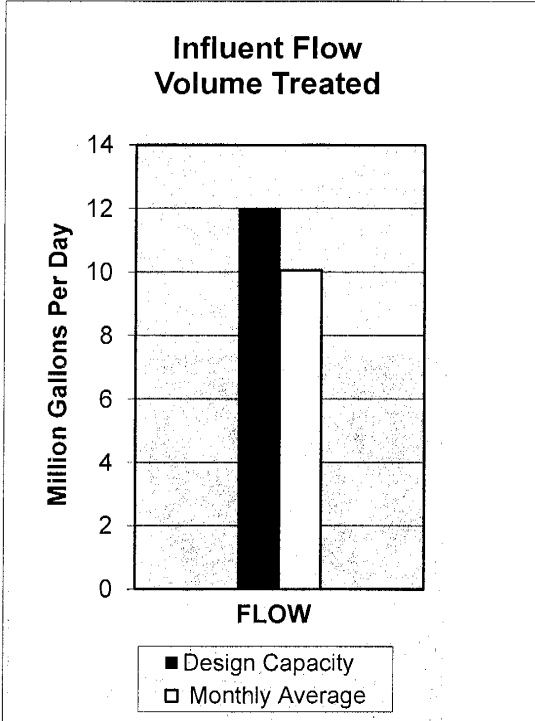
Discharge Monitoring Report Stats

	EPA minimum percentage removal 85%	
5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	245	276
Effluent Carbonaceous Total	2	3
Percent Removal	99.2	98.9
Total Suspended Solids:		
Influent (mg/L)	250	198
Effluent (mg/L)	4	8
Percent Removal	98.4	96.0
Dissolved Oxygen:		
Influent (min)	0.6	0.6
Effluent (min)	6.3	7.0
pH		
Influent (Low)	7.2	7.1
(High)	7.5	7.5
Effluent (Low)	6.9	6.8
(High)	7.1	7.5
Ammonia Nitrogen		
Influent (mg/L)	28.7	30
Effluent (mg/L)	0.2	0.5
Percent Removal	99.3	98.4

Utilities

Electrical				
Total kWh Used (Plant wide)	414,460	2,027,600	536,900	2,032,990
Aeration Blowers, WSL&Headworks	130,200	785,500	200,600	914,600
UV Facility	34,800	184,600	630,000	2,686,000
Natural Gas				
Total cubic feet/day (plant wide)	514,000	2,570,000	58,200	349,600
Public Education (Tours)	2	25	1	15
Total Attendees for FYE 18	25		64	
Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
OU Golf Course	4.6	43.3	2.8	78.2
Fecal Coliform geometric meanaverage for November 2017	7 (Limit is 1000)			

**CITY OF NORMAN
WATER RECLAMATION FACILITY
November 2017**



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

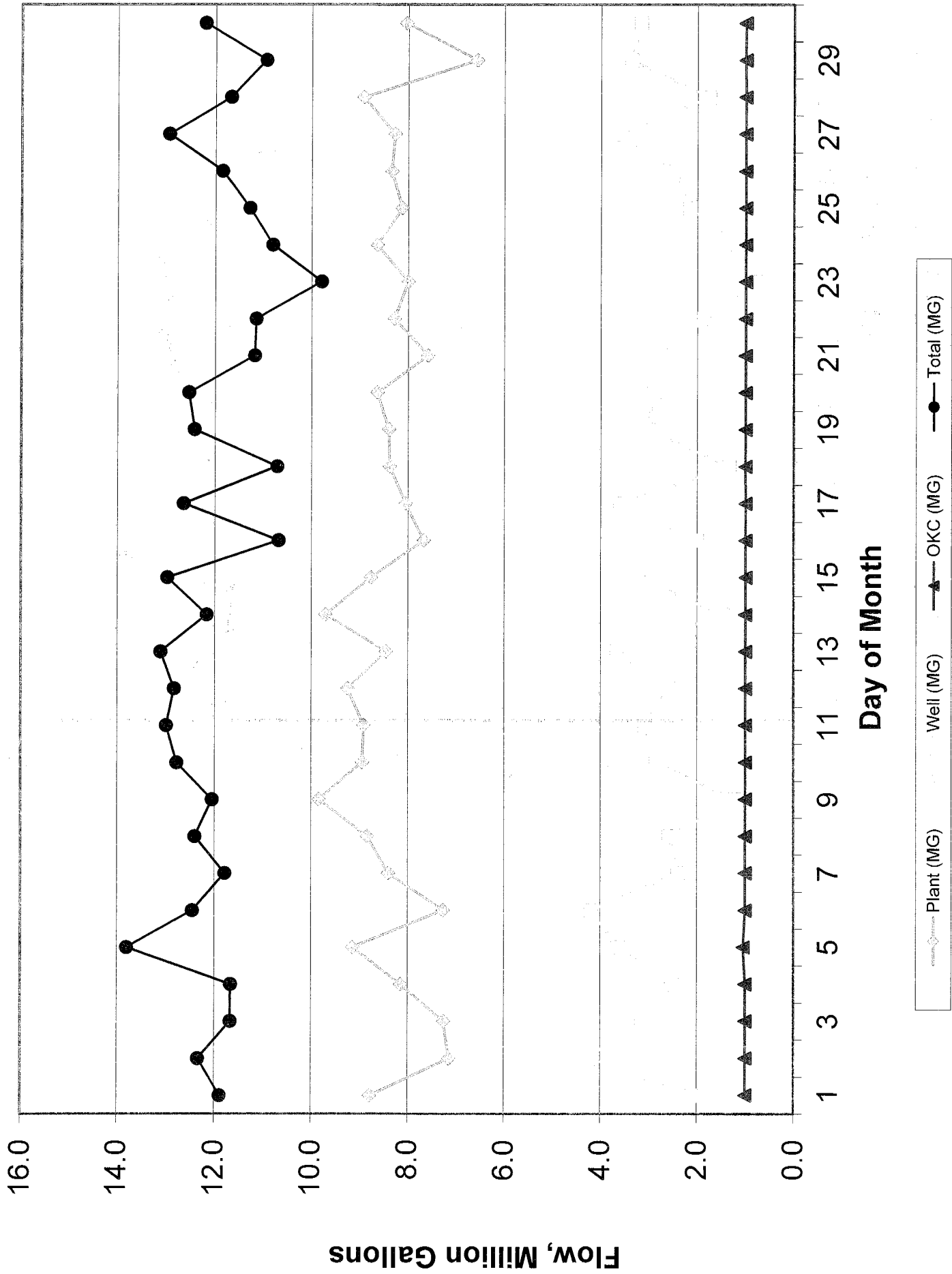
MONTH: November-2017

	<u>FYE 2018</u>		<u>FYE 2017</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	250.69	1611.34	216.56	1418.47
Well Production (MG)	79.04	461.80	91.16	550.40
Oklahoma City Water Used (MG)	30.02	152.00	32.73	152.40
Total Water Produced (MG)	359.75	2225.14	340.45	2121.27
Average Daily Production	11.99	14.54	11.35	13.86
Peak Day Demand				
Million Gallons	13.80	20.56	13.20	18.25
Date	11/5/2017	7/21/2017	11/16/2016	8/15/2016
System Capacity (see note 1)	23.35	23.35	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)				
Costs				
Plant	\$338,684.21	\$1,769,344.66	\$369,645.43	\$1,976,701.62
Wells	\$176,271.46	\$887,010.25	\$170,421.07	\$913,179.96
OKC	\$65,201.14	\$346,962.60	\$67,628.54	\$315,109.84
Total	\$580,156.81	\$3,003,317.51	\$607,695.04	\$3,204,991.42
Cost per Million Gallons				
Plant	\$1,351.02	\$1,098.06	\$1,706.91	\$1,393.55
Wells	\$2,230.04	\$1,920.78	\$1,869.47	\$1,659.12
OKC	\$2,172.07	\$2,282.71	\$2,066.00	\$2,067.70
Total	\$1,612.67	\$1,349.72	\$1,784.97	\$1,510.89
Water Quality				
Total Number of Bacterial Samples	80	401	80	401
Bacterial Samples out of Compliance	0	1	0	2
Total number of inquiries (Note 2)	2	45	0	38
Total number of complaints (Note 2)	2	72	1	37
Number of complaints per 1000 service connections	0.04	1.41	0.03	1.03
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	6	24	5	24
Public Education				
Number of tours conducted	0	9	2	11
Number of people on tours	0	107	20	164

Notes:

Flow meters on well 1 & 52 broke - parts are on order. Bleach pump at well 31 broke - has been replaced.

Water Production for November 2017



SANITATION DIVISION PROGRESS REPORT

NOVEMBER 2017

	FY 17		FY 18	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	7	1	12
<u>On The Job Injuries</u>	2	4	0	2
<u>Bulk Pickups</u>	37	124	28	89
<u>Refuse Complaints</u>	79	383	60	322
<u>New Polycarts Requests</u>	42	272	52	215
<u>Polycarts Exchanges</u>	13	53	10	59
<u>Additional Polycart Requests</u>	39	233	44	200
<u>Replaced Stolen Polycarts</u>	20	117	13	72
<u>Replaced Damaged Polycarts</u>	80	595	80	466
<u>Polycarts Repaired</u>	27	147	25	178

COMPOST MONTHLY REPORT

NOVEMBER 2017

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	360.05	1517.89
LANDFILL TIPPING FEE'S	\$ 20.66	\$ 20.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 7,438.63	\$ 31,359.61
TONS BROUGHT IN BY PUBLIC:	286.00	\$1,043.40
TONS BROUGHT IN BY CONTRACTORS :	492.00	\$1,810.60
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	140.00	\$205.00
LANDFILL TIPPING FEE'S	\$ 20.66	\$20.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 18,965.88	\$62,593.58
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 26,404.51	\$93,755.34
REVENUE COLLECTED FROM COMPOST SALES:	\$ 1,850.00	\$4,810.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	5,660	0	0
SELF LOADING BIN	15	111	0	0
DRYING BEDS	4,280	4,780	0	0
COMPOST SOLD BY CUBIC YARDS	0	0	555	1,998
TOTAL:	4,295	10,551	555	1,998

MONTHLY RECYCLING REPORT
(CURBSIDE)

Nov-17

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	92%	92%
AVERAGE TONS PER DAY :	16.62	64.95
POUNDS PER HOME:	30.94	121.02

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.3	6.48	32.01
#1 PET	4.06	20.24	99.97
NEWS			0
GLASS CONTAINERS	13.35	66.55	328.72
MIX PAPER	37.32	186.05	918.94
PLASTIC FILM	4.12	20.54	101.45
#2 NATURAL	1.24	6.18	30.52
#2 COLOR	1.02	5.08	25.11
#3-#7			0
METAL	0.8	3.99	19.71
RIGIDS	1.15	5.73	28.32
TIN-STEEL SCRAP	1.67	8.33	41.12
TRASH	26.2	130.61	645.13
OCC	7.77	38.74	191.33
TOTAL	100	498.52	2462.33

	MONTH	YTD
SERVICE CALLS (MISSES)	26	170
HOUSESIDE	6	23
REMINDER	4	20
MISC.	0	4
REPAIR	11	54
NEW	29	188
ADD	2	16
MISSING	5	33
EXCHANGE	1	7
REPLACE	4	23
PICK UP	11	47
		0
		0
		0
TOTAL CALLS	99	585

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$10,075.09	\$49,763.69

MONTHLY TRANSFER STATION REPORT

Nov 2017

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	397.72	1,973.39	17,333.62	85,910.68
CONT. TONS:	124.51	1,288.24	\$ 6,317.00	50,693.00
CASH TONS:	1,091.89	6,391.33	\$ 56,894.84	832,692.16
BRUSH/YDS:		0.00		0.00
PULL OFFS:	19	62.00	\$ 285.00	930.00
TOTALS:	1,614.12	9,652.96	\$ 80,830.46	\$ 970,225.84

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	391	1587
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,566.51	31656.36
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0	0
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00	0
GRAND TOTAL TONS TO LANDFILLS	7,566.51	31656.36

DISPOSAL COST PER TON (OKC)	\$ 20.66	\$ 20.66
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 156,324.10	\$ 654,020.40
GRAND TOTAL TIPPING FEE'S	\$ 156,324.10	\$ 156,324.10

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	433	2584
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	2,939.66	22126.74
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	369	1436
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,355.91	9555.37
TOTAL LOADS BROUGHT TO TRANSFER STATION:	802	11,238
TOTAL TONS BROUGHT TO TRANSFER STATION:	5,295.57	30,162.41
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:		

Drop Center Report 2017

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$750.00	\$0.00		0	0	\$19.55	167.89	\$3,282.25
PLASTICS:	\$50.00	\$0.00						
STEEL CANS:	\$25.00	\$0.00						
CLEAR GLASS:	\$0.00	\$20.00						
GREEN GLASS:	\$0.00	\$20.00						
BROWN GLASS:	\$0.00	\$11.28						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$105.00	\$0.00						
NEWSPAPER:	\$20.00	\$0.00						

RECYCLING CENTER DATA:	#9 TONS	HollyWood		Fairgrounds		Hobby Lobby		Total Tons	PRO/FEE	REVENUES	Net
		TONS	TONS	TONS	TONS	TONS	TONS				
ALUMINUM:	0	0.29	0	0.25	0.11	0.65	\$0.00	\$487.50	\$487.50		
PLASTICS:	0	3.25	0	3.49	2.52	9.26	\$0.00	\$463.00	\$463.00		
STEEL CANS:	0	0.72	0	0.88	0.59	2.19	\$0.00	\$54.75	\$54.75		
CLEAR GLASS:	0	3.74	0	4.11	4.22	12.07	\$241.40	\$0.00	(\$241.40)		
GREEN GLASS:	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00		
BROWN GLASS:	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00		
MIXED OFFICE PAPER:	0	7.9	0	5.62	18.28	31.8	\$0.00	\$0.00	\$0.00		
CARDBOARD:	0	10.54	0	12.11	10.67	33.32	\$0.00	\$3,498.60	\$3,498.60		
NEWSPAPER:	0	2.34	0	1.15	3.32	6.81	\$0.00	\$136.20	\$136.20		
RECYCLING CENTER TOTALS:	0	28.78	0	27.61	39.71	96.1	\$241.40	\$4,640.05	\$4,398.65		

Cardboard	Other Cardboard Containers	Compactors	Totals
TONS	\$	TONS	Tons
47.76	\$5,014.80	24.03	\$2,523.15
			71.79
			\$7,537.95

News paper	Other News Containers	Total CB	Total Recy
Tons	\$	TONS	\$
0	\$0.00	105.11	\$11,036.55
			\$11,936.60

Rental	Expenses	Average hrly+ benefits	Cage Rolloff	Glass	Cardboard	Newsprint	Occ Compact	MXD Office	Total
TONS	\$	TONS	TONS	TONS	TONS	TONS	TONS	TONS	TONS
0	\$0.00	56	66	6	2	2	2	18	150
		\$0.00	\$160.68	\$1,767.48	\$53.56	\$53.56	\$53.56	\$482.04	\$2,517.32
		\$2,123.52	\$227.52	\$1,081.99	\$161.74	\$75.84	\$682.56	\$4,353.17	
		\$12,178.00	\$6,870.49	\$5,307.51					

