



DATE: August 3, 2017

TO: Jeff Bryant, City Attorney
Rone Tromble, Administrative Technician IV
Ken Danner, Subdivision Manager
Ken Komiske, Director of Utilities
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk

SUBJECT: Request for Consent to Encroachment No. 1718-3

I am in receipt of an encroachment request for permission to encroach on a utility easement located in Lot 40, Block 1, Sutton Place Addition No. 7, a/k/a 1505 Goldfinch for a new home to be built. The applicant states that one corner of the structure will encroach two feet into a 15 foot utility that currently contains a sewer force main. The application fee has been paid. After the information has been received from the Planning Department, Public Works Department, and Utilities Department and a determination has been made on whether to recommend approval or denial, please forward your recommendation and Consent to Encroachment Form, if needed, to my office in order that it may be scheduled as an agenda item.

The applicant would like this item to be scheduled as an agenda item on August 22, 2017, and the information must be received in my office by August 14, 2017. If there is a problem in meeting that timeframe, please advise.

smr
attachments

office memorandum