

CITY COUNCIL MINUTES  
NORMAN UTILITIES AUTHORITY MINUTES  
NORMAN MUNICIPAL AUTHORITY MINUTES  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

March 24, 2015

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 24th day of March, 2015, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Allison, Castleberry,  
Heiple, Holman, Lang, Miller, Williams,  
Mayor Rosenthal

ABSENT: Councilmember Jungman

The Pledge of Allegiance was led by Mayor Rosenthal.

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Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

PUBLIC MEETING MINUTES OF JANUARY 6, 2015  
PUBLIC MEETING MINUTES OF JANUARY 7, 2015  
PUBLIC MEETING MINUTES OF JANUARY 8, 2015  
CITY COUNCIL STUDY SESSION MINUTES OF FEBRUARY 3, 2015  
CITY COUNCIL SPECIAL SESSION MINUTES OF FEBRUARY 17, 2015  
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF FEBRUARY 19, 2015  
CITY COUNCIL BUDGET RETREAT MINUTES OF FEBRUARY 24, 2015  
CITY COUNCIL MINUTES OF MARCH 10, 2015  
NORMAN UTILITIES AUTHORITY MINUTES OF MARCH 10, 2015  
NORMAN MUNICIPAL AUTHORITY MINUTES OF MARCH 10, 2015  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF MARCH 10, 2015

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Holman moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

1. Text File GID-1415-37 dated March 17, 2015, by Brenda Hall, City Clerk
2. Public Meeting minutes of January 6, 7, and 8, 2015
3. City Council Study Session minutes of February 3, 2015
4. City Council Special Session minutes of February 17, 2015
5. City Council Oversight Committee minutes of February 19, 2015
6. City Council Budget Retreat minutes of February 24, 2015
7. City Council minutes of March 10, 2015
8. Norman Utilities Authority minutes of March 10, 2015
9. Norman Municipal Authority minutes of March 10, 2015
10. Norman Tax Increment Finance Authority minutes of March 10, 2015

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,  
Heiple, Holman, Lang, Miller, Williams,  
Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

PROCLAMATION P-1415-22: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL, 2015, AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF NORMAN.

Councilmember Williams moved that receipt of Proclamation P-1415-22 proclaiming the month of April, 2015, as Child Abuse Prevention Month in the City of Norman be acknowledged, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File P-1415-22 dated March 10, 2015, by Brenda Hall, City Clerk
- 2. Proclamation P-1415-22

Participants in discussion

- 1. Ms. Heidi Smith, Children’s Right Coordinating Commission member, and Ms. Sandra Wellman, Clinical Psychologist, Bethesda, Inc., accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation P-1415-22 proclaiming the month of April, 2015, as Child Abuse Prevention Month in the City of Norman, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and receipt of Proclamation P-1415-22 proclaiming the month of April, 2015, as Child Abuse Prevention Month in the City of Norman was acknowledged.

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Item 5, being:

CONSENT DOCKET

Councilmember Williams moved that Item 6 through Item 24 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Holman; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 24, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Item 6 through Item 24 were placed on the consent docket by unanimous vote.

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Item 6, being:

CONSIDERATION OF ORDINANCE O-1415-32 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THE RIGHT-OF-WAY KNOWN AS 60TH AVENUE N.W. LOCATED BETWEEN WEST MAIN STREET AND WEST ROBINSON STREET IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Williams moved that Ordinance O-1415-32 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File O-1415-32 dated January 13, 2015, by Ken Danner, Subdivision Development Manager
- 2. Ordinance O-1415-32
- 3. Location map

Item 6, continued:

Items submitted for the record, continued

- 4. Memorandum dated January 12, 2015, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Rone Tromble, Administrative Technician IV; Ken Danner, Subdivision Manager; Ken Komiske, Director of Utilities; and Jane Hudson, Principal Planner
- 5. Letter dated January 12, 2015, and revised January 20, 2015, from Sean Paul Rieger, Attorney at Law, Architect, S.P. Rieger, P.L.L.C., to Ms. Brenda Hall, City Clerk with Exhibit A, location maps and photographs, and Exhibit B, Owner’s notice radius map and certified owners list
- 6. Planning Commission staff report dated February 12, 2015, recommending approval
- 7. Email dated January 28, 2015, from Thad Peterson, Manager of Engineering Services, Oklahoma Electric Cooperative, to Ken Danner
- 8. Letter dated February 3, 2015, from Timothy J. Bailey, Right-of-Way Agent, Oklahoma Gas and Electric Company, to Ken Danner, Development Coordinator
- 9. Letter received February 10, 2015, from Henry Bluejacket, ONE Gas Real Estate Services, Oklahoma Natural Gas, a Division of ONE Gas, to Ms. Brenda Hall, City Clerk
- 10. Pertinent excerpts from Planning Commission minutes of February 12, 2015

Participants in discussion

- 1. Mr. Shawn O’Leary, Director of Public Works

and the question being upon the Introduction and adoption of Ordinance O-1415-32 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance O-1415-32 was Introduced, read, and adopted upon First Reading by title.

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Item 7, being:

CONSIDERATION OF ORDINANCE O-1415-37 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA FURTHER AMENDING ORDINANCE NO. O-0910-9 AS AMENDED BY ORDINANCE NO. O-1314-48 FIXING THE COMPENSATION OF THE CITY MANAGER AS PROVIDED BY ARTICLE XVII, SECTION 1, OF THE CHARTER OF THE CITY OF NORMAN; PROVIDING FOR THE EFFECTIVE DATE FOR AN ADJUSTMENT IN COMPENSATION TO BEGIN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Williams moved that Ordinance O-1415-37 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File O-1415-37 dated March 17, 2015, by Jeff Bryant, City Attorney
- 2. Memorandum dated March 11, 2015, from Mayor Cindy Rosenthal to Councilmembers
- 3. Legislatively notated copy of Ordinance O-1415-37
- 4. Ordinance O-1415-37

and the question being upon the Introduction and adoption of Ordinance O-1415-37 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance O-1415-37 was Introduced, read, and adopted upon First Reading by title.

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Item 8, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR’S INVESTMENT REPORT AS OF FEBRUARY 28, 2015, AND DIRECTING THE FILING THEREOF.

Councilmember Williams moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1415-52 dated March 17, 2015, by Anthony Francisco, Finance Director
- 2. Finance Director's Investment Report as of February 28, 2015

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 9, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF FEBRUARY, 2015, AND DIRECTING THE FILING THEREOF.

Councilmember Williams moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1415-51 dated March 17, 2015, by Stacey Parker, Administrative Assistant
- 2. Monthly Departmental Reports for the month of February, 2015

and the question being upon acknowledging receipt of the reports and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the reports acknowledged; and the filing thereof was directed.

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Item 10, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE PUBLIC ARTS BOARD ANNUAL REPORT AND DIRECTING THE FILING THEREOF.

Councilmember Williams moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1415-49 dated March 10, 2015, by Brenda Hall, City Clerk
- 2. Annual Report of the Norman Public Arts Board, March 2016

Item 10, continued:

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 11, being:

CONSIDERATION OF AWARDING BID 1415-2, APPROVAL OF CONTRACT K-1415-8 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RDNJ L.L.C., D/B/A A-TECH PAVING IN THE AMOUNT OF \$848,756.50; PERFORMANCE BOND B-1415-3, STATUTORY BOND B-1415-4, MAINTENANCE BOND MB-1415-2, AND PROJECT AGENT RESOLUTION R-1415-5 FOR THE URBAN ROAD RECONSTRUCTION 2010 BOND PROGRAM, MOSIER STREET FROM COCKREL AVENUE TO CARTER AVENUE, AND NEBRASKA STREET FROM UNIVERSITY BOULEVARD TO FLOOD AVENUE.

Councilmember Williams moved that all bids meeting specifications be accepted; the bid in the amount of \$848,756.50 be awarded to RDNJ, Inc., d/b/a A-Tech Paving as the lowest and best bidder meeting specifications; Contract K-1415-8, and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized; the filing of the bonds be directed; and Resolution R-1415-5 be adopted, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
- 1. Text File K-1415-8 dated March 4, 2015, by Greg Hall, Street Superintendent
  - 2. Location map
  - 3. Tabulation of bids dated January 29, 2015, for Bond Road Reconstruction, One (1) FYE 2013 and One (1) FYE 2014 Location
  - 4. Contract K-1415-8
  - 5. Performance Bond B-1415-3
  - 6. Statutory Bond B-1415-4
  - 7. Maintenance Bond MB-1415-2
  - 8. Resolution R-1415-5
  - 9. Purchase Requisition 0000246915 dated March 11, 2015, in the amount of \$848,756.50 to RDNJ, Inc.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, directive, and adoption, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$848,756.50 was awarded to RDNJ, Inc., d/b/a A-Tech Paving as the lowest and best bidder meeting specifications; Contract K-1415-8 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds was authorized; the filing of the bonds was directed; and Resolution R-1415-5 was adopted.

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Item 12, being:

CONSIDERATION OF AWARDING BID 1415-22, APPROVAL OF CONTRACT K-1415-17 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND LANDMARK STRUCTURES I, L.P., IN THE AMOUNT OF \$2,636,000; PERFORMANCE BOND B-1415-9, STATUTORY BOND B-1415-10, AND MAINTENANCE BOND MB-1415-5 FOR THE HIGH PRESSURE PLANE ONE (1) MILLION GALLON ELEVATED WATER STORAGE TANK PROJECT LOCATED IN NORTHEAST NORMAN.

Acting as the Norman Utilities Authority, Trustee Williams moved that all bids meeting specifications be accepted; the bid in the amount of \$2,636,000 be awarded to Landmark Structures I, L.P., as the lowest and best bidder meeting specifications; Contract K-1415-17, and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized and the Norman Utilities Authority be further authorized as part of the contract to pay subcontractors for equipment and supplies for the High Pressure Plane Elevated Water Storage Tank Project; and the filing of the bonds be directed, which motion was duly seconded by Trustee Holman;

Items submitted for the record

- 1. Text File K-1415-17 dated March 6, 2015, by Mark Daniels, Utilities Engineer
- 2. Location map
- 3. Tabulation of bids dated March 5, 2015, for High Pressure Plane Elevated Water Storage Tower
- 4. Letter dated March 6, 2015, from Brian N. Wintle, P.E., Ph.D., CHMM, Project Manager, Professional Engineering Consultants, P.A., to Norman Utilities Authority
- 5. Contract K-1415-17
- 6. Performance Bond B-1415-9
- 7. Statutory Bond B-1415-10
- 8. Maintenance Bond MB-1415-5
- 9. Purchase Requisition 0000247166 dated March 18, 2015, in the amount of \$2,636,000 to Landmark Structures I, L.P.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorizations, and directive, a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$2,636,000 was awarded to Landmark Structures I, L.P., as the lowest and best bidder meeting specifications; Contract K-1415-17 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds was authorized and the Norman Utilities Authority was further authorized as part of the contract to pay subcontractors for equipment and supplies for the High Pressure Plane Elevated Water Storage Tank Project; and the filing of the bonds was directed.

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Item 13, being:

CONSIDERATION OF AWARDING BID 1415-36, CONTRACT K-1415-91 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND URBAN CONTRACTORS, L.L.C., IN THE AMOUNT OF \$2,873,020; PERFORMANCE BOND B-1415-56; STATUTORY BOND B-1415-57, AND MAINTENANCE BOND MB-1415-55 FOR THE SEWER MAINTENANCE PROJECT FYE 2013.

Acting as the Norman Utilities Authority, Trustee Williams moved that all bids meeting specifications be accepted; the bid in the amount of \$2,873,020 be awarded to Urban Contractors, L.L.C., as the lowest and best bidder meeting specifications; Contract K-1415-91 and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized and the Norman Utilities Authority be further authorized as part of the contract to pay subcontractors for equipment and supplies for the Sewer Maintenance Project FYE 2013; and the filing of the bonds be directed, which motion was duly seconded by Trustee Holman;

Item 13, continued:

Items submitted for the record

- 1. Text File K-1415-91 dated March 3, 2015, by Charlie Thomas, Capital Projects Engineer
- 2. Location map
- 3. Tabulation of bids dated February 26, 2015, for Sewer Maintenance Project FYE 2013
- 4. Contract K-1415-91
- 5. Performance Bond B-1415-56
- 6. Statutory Bond B-1415-57
- 7. Maintenance Bond MB-1415-55
- 8. Purchase Requisition 0000247150 dated March 18, 2015, in the amount of \$2,873,020 to Urban Contractors, L.L.C.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorizations, and directive, a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$2,873,020 was awarded to Urban Contractors, L.L.C., as the lowest and best bidder meeting specifications; Contract K-1415-91 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds was authorized and the Norman Utilities Authority was further authorized as part of the contract to pay subcontractors for equipment and supplies for the Sewer Maintenance Project FYE 2013; and the filing of the bonds was directed.

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Item 14, being:

CONSIDERATION OF REQUEST FOR PROPOSAL RFP-1415-41, APPROVAL OF CONTRACT K-1415-114 WITH MERRITT TENNIS AND TRACK SYSTEMS WHICH INCLUDES THE BASE BID OF \$83,880 AND ADD ALTERNATE A IN THE AMOUNT OF \$20,500 FOR A TOTAL CONTRACT PRICE OF \$104,380, PERFORMANCE BOND B-1415-77, STATUTORY BOND B-1415-78, AND MAINTENANCE BOND MB-1415-72 FOR THE WESTWOOD TENNIS CENTER YOUTH COURTS PROJECT AND ADOPTION OF PROJECT AGENT RESOLUTION R-1415-89 AND BUDGET APPROPRIATION FROM THE ROOM TAX FUND BALANCE.

Councilmember Williams moved that Request for Proposal RFP-1415-41 from Merritt Tennis & Track Systems for the Westwood Tennis Youth Courts Project be accepted; Contract K-1415-114 which includes a base bid of \$83,880 and Add Alternate A in the amount of \$20,500 for a total contract price of \$104,380 and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized; the filing of the bonds be directed; Resolution R-1415-89 be adopted; and \$14,000 be appropriated from the Room Tax Fund Balance (023-0000-253.20-00) to Project RT0082, Westwood Tennis Youth Courts, Construction (023-9364-451.61-01), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File K-1415-114 dated March 3, 2015, by James Briggs, Park Planner
- 2. Location map
- 3. Tabulation of bids dated February 24, 2015, for Westwood Youth Tennis Courts Construction Project
- 4. Contract K-1415-114
- 5. Performance Bond B-1415-77
- 6. Statutory Bond B-1415-78
- 7. Maintenance Bond MB-1415-72
- 8. Resolution R-1415-89
- 9. Purchase Requisition 0000247020 dated March 16, 2015, in the amount of \$104,380 to Merritt Tennis & Track Systems

Participants in discussion

- 1. Mr. Jud Foster, Director of Parks and Recreation

Item 14, continued:

and the question being upon accepting Request for Proposal RFP-1415-41 from Merritt Tennis & Track Systems for the Westwood Tennis Youth Courts Project and upon the subsequent approval, authorization, directive, adoption, and appropriation, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Request for Proposal RFP-1415-41 from Merritt Tennis & Track Systems for the Westwood Tennis Youth Courts Project accepted; Contract K-1415-114 which includes a base bid of \$83,880 and Add Alternate A in the amount of \$20,500 for a total contract price of \$104,380 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds was authorized; the filing of the bonds was directed; Resolution R-1415-89 was adopted; and \$14,000 was appropriated from the Room Tax Fund Balance (023-0000-253.20-00) to Project RT0082, Westwood Tennis Youth Courts, Construction (023-9364-451.61-01).

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Item 15, being:

LIMITED LICENSE LL-1415-14: LIMITED LICENSE TO PLACE THIRTEEN (13) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE ASSISTANCE LEAGUE OF NORMAN FOR THE MAY FAIR ARTS FESTIVAL –MAY FAIR 5K TO BE HELD MAY 2 AND 3, 2015.

Councilmember Williams moved that Limited License LL-1415-14 to place thirteen (13) ground banners within the public rights-of-way pursuant to a request from the Assistance League of Norman for the May Fair Arts Festival – May Fair 5K be approved and the issuance thereof be authorized, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
1. Text File LL-1415-14 dated March 10, 2015, by Wayne Stenis, Planner II
  2. Application for Limited License for 13 banners dated February 13, 2015, from the Assistance League of Norman
  3. Sign locations
  4. Limited License LL-1415-14

and the question being upon approving Limited License LL-1415-14 to place thirteen (13) ground banners within the public rights-of-way pursuant to a request from the Assistance League of Norman for the May Fair Arts Festival – May Fair 5K and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Limited License LL-1415-14 to place thirteen (13) ground banners within the public rights-of-way pursuant to a request from the Assistance League of Norman for the May Fair Arts Festival – May Fair 5K approved; and the issuance thereof was authorized.

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Item 16, being:

CONSIDERATION OF THE ACCEPTANCE OF A PUBLIC FLEET CONVERSION GRANT FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) IN THE AMOUNT OF \$209,484 TO BE USED TO PURCHASE TEN (10) COMPRESSED NATURAL GAS (CNG) VEHICLES FOR VARIOUS CITY DEPARTMENTS, APPROVAL OF CONTRACT K-1415-117, AND ADOPTION OF RESOLUTION R-1415-19.

Acting as the City Council and Norman Municipal Authority, Councilmember Williams moved that a grant from ACOG in the amount of \$209,484 for ten (10) CNG vehicles for various City departments be accepted, Contract K-1415-117 be approved, execution of the contract be authorized, and Resolution R-1415-19 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File K-1415-117 dated March 6, 2015, by Mike White, Fleet Superintendent
- 2. Contract K-1415-117
- 3. Fuel Usage History
- 4. Public Sales – CNG Fuel Usage History
- 5. Return on Investments – CNG Fueling Infrastructure
- 6. Resolution R-1415-19

Participants in discussion

- 1. Mr. Shawn O’Leary, Director of Public Works

and the question being upon accepting a grant from ACOG for ten (10) CNG vehicles for various City departments and upon the subsequent approval, authorization and adoption, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and a grant from ACOG in the amount of \$209,484 for ten (10) CNG vehicles for various City departments accepted; Contract K-1415-117 was approved and Resolution R-1415-19 was adopted.

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Item 17, being:

CONSIDERATION OF THE ACCEPTANCE OF A SAFE ROOM GRANT IN THE AMOUNT OF \$1,019,975 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) THROUGH THE STATE OF OKLAHOMA EMERGENCY MANAGEMENT HAZARD MITIGATION PROGRAM TO BE USED TO FUND A REBATE PROGRAM FOR NORMAN RESIDENTS WHO PREVIOUSLY SUBMITTED A REQUEST FOR FUNDING TO HAVE A SAFE ROOM INSTALLED AT THEIR RESIDENCE; APPROVAL OF CONTRACT K-1415-125; AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Councilmember Williams moved that a Safe Room Grant in the amount of \$1,019.97 from FEMA through the State of Oklahoma Emergency Management Hazard Mitigation Program be accepted; Contract K-1415-125 be approved; execution of the contract be authorized and the Mayor be further authorized to sign any supplemental documentation related to the grant; and \$1,019,975 be appropriated from the Capital Fund Balance (050-0000-253.20-00) to Miscellaneous Services/Misc. Pass-Thru Refunds (022-6450-422.47-54) and upon receipt of payments from FEMA, funds will be deposited into Other Revenue/Shelter Rebate-Federal (022-0000-331.13-90) and then transferred back to the Capital Fund Balance, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File K-1415-125 dated March 11, 2015, by James Fullingim, Fire Chief
- 2. Letter dated March 6, 2015, from Albert Ashwood, Director, State of Oklahoma Department of Emergency Management, to Mr. David Grizzle, City of Norman Emergency Manager Coordinator
- 3. Memorandum dated January 27, 2015, from Kevin Jaynes, Regional Environmental Officer, United States Department of Homeland Security, Federal Emergency Management Agency (FEMA) Region 6, to Melissa Wise, Hazard Mitigation Assistance Branch Chief

Item 17, continued:

Items submitted for the record, continued

4. Record of Environmental Consideration, Disaster Emergency Program Project Title: HMGP-DR-4117-OK Project #23, Individual Safe Room Reimbursement dated January 27, 2015
5. Contract K-1415-125

and the question being upon accepting a Safe Room Grant in the amount of \$1,019.97 from FEMA through the State of Oklahoma Emergency Management Hazard Mitigation Program and upon the subsequent approval, authorizations, appropriation, and deposit, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and a Safe Room Grant in the amount of \$1,019.97 from FEMA through the State of Oklahoma Emergency Management Hazard Mitigation Program accepted; Contract K-1415-125 was approved, execution of the contract was authorized and the Mayor was further authorized to sign any supplemental documentation related to the grant, and \$1,019,975 was appropriated from the Capital Fund Balance (050-0000-253.20-00) to Miscellaneous Services/Misc. Pass-Thru Refunds (022-6450-422.47-54) and upon receipt of payments from FEMA, funds will be deposited into Other Revenue/Shelter Rebate-Federal (022-0000-331.13-90) and then transferred back to the Capital Fund Balance.

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Item 18, being:

AMENDMENT NO. ONE TO CONTRACT K-1415-24: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND PSC ENVIRONMENTAL SERVICES, L.L.C., D/B/A STERICYCLE ENVIRONMENTAL SOLUTIONS INCREASING THE CONTRACT AMOUNT BY \$4,418.28 FOR A REVISED CONTRACT AMOUNT OF \$79,418.28 TO COVER ADDITIONAL COSTS FOR INCREASED PARTICIPATION FOR THE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT HELD AT THE LLOYD NOBLE CENTER PARKING LOT ON NOVEMBER 1, 2014.

Acting as the Norman Utilities Authority, Trustee Williams moved that Amendment No. One to Contract K-1415-24 with PSC Environmental Services, L.L.C., d/b/a Stericycle Environmental Solutions increasing the contract amount by \$4,418.28 for a revised contract amount of \$79,418.28 be approved and the execution thereof be authorized, which motion was duly seconded by Trustee Holman;

Items submitted for the record

1. Text File K-1415-24, Amendment No. One, dated March 4, 2015, by Debbie Smith, Environmental Services Coordinator
2. Amendment No. One to Contract K-1415-24
3. Purchase Order 254427 dated October 1, 2014, to Chemical Reclamation Services (a/k/a PSC Environmental Services, L.L.C.) in the amount of \$75,000 adding Amendment No. One in the amount of \$4,418.28 for a total contract price of \$79,418.28

and the question being upon approving Amendment No. One to Contract K-1415-24 with PSC Environmental Services, L.L.C., d/b/a Stericycle Environmental Solutions increasing the contract amount by \$4,418.28 for a revised contract amount of \$79,418.28 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Trustees Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Chairman Rosenthal

NAYES:

None

The Chairman declared the motion carried and Amendment No. One to Contract K-1415-24 with PSC Environmental Services, L.L.C., d/b/a Stericycle Environmental Solutions increasing the contract amount by \$4,418.28 for a revised contract amount of \$79,418.28 approved; and the execution thereof was authorized.

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Item 19, being:

CONTRACT K-1415-123: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND COMPLETE LAWN MAINTENANCE FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE REVITALIZATION DIVISION THROUGH MARCH 31, 2016.

Councilmember Williams moved that Contract K-1415-123 with Complete Lawn Maintenance through March 31, 2016, be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
1.

Text File K-1415-123 dated March 9, 2015, by Kelvin Winter, Code Compliance Inspector
2.

Contract K-1415-123

and the question being upon approving Contract K-1415-123 with Complete Lawn Maintenance through March 31, 2016, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract K-1415-123 with Complete Lawn Maintenance through March 31, 2016, approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 20, being:

CONTRACT K-1415-124: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PROPERTY IMAGE SOLUTIONS, INC., FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE REVITALIZATION DIVISION THROUGH MARCH 31, 2016.

Councilmember Williams moved that Contract K-1415-124 with Property Image Solutions, Inc., through March 31, 2016, be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
1.

Text File K-1415-124 dated March 9, 2015, by Kelvin Winter, Code Compliance Inspector
2.

Contract K-1415-124

and the question being upon approving Contract K-1415-124 with Property Image Solutions, Inc., through March 31, 2016, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract K-1415-124 with Property Image Solutions, Inc., through March 31, 2016, approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 21, being:

RESOLUTION R-1415-94: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR; RATIFYING A LEGAL SERVICES AGREEMENT AND A FINANCIAL ADVISOR SERVICES AGREEMENT WITH RESPECT TO THE ISSUANCE OF THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; ADOPTING CONTINUING DISCLOSURE POLICIES AND PROCEDURES; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW; AND FIXING OTHER DETAILS OF THE ISSUE.

Councilmember Williams moved that Resolution R-1415-94 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File R-1415-94 dated March 19, 2015, by Anthony Francisco, Finance Director
- 2. Resolution R-1415-94

Participants in discussion

- 1. Mr. Anthony Francisco, Finance Director

and the question being upon adopting Resolution R-1415-94, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution R-1415-94 was adopted.

\* \* \* \* \*

Item 22, being:

RESOLUTION R-1415-95: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF THE CLAIM FILED BY JOSEPH SMITH UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JOSEPH SMITH V. THE CITY OF NORMAN, WORKERS' COMPENSATION CASE WCC-2010-03196F; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Councilmember Williams moved that Resolution R-1415-95 be adopted and payment of claims in the amount of \$94,850 which will constitute judgment against the City of Norman be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File R-1415-95 dated March 17, 2015, by Anthony Francisco, Finance Director
- 2. Resolution R-1415-95
- 3. Purchase Requisition 0000247070 dated March 17, 2015, in the amount of \$94,850 to Joseph Smith and Gary Prochaska
- 4. Purchase Requisition 0000247072 dated March 17, 2015, in the amount of \$935.90 to Workers' Compensation Administrative Tax Fund
- 5. Purchase Requisition 0000247074 dated March 17, 2015, in the amount of \$350.96 to Special Occupational Health and Safety Fund
- 6. Purchase Requisition 0000247075 dated March 17, 2015, in the amount of \$140 to Workers' Compensation Court Clerk
- 7. Purchase Requisition 0000247076 dated March 17, 2015, in the amount of \$125.70 to Cleveland County District Court Clerk

Item 22, continued:

and the question being upon adopting Resolution R-1415-95 and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution R-1415-95 adopted; and payment of claims in the amount of \$94,850 which will constitute judgment against the City of Norman was directed.

\* \* \* \* \*

Item 23, being:

CONSIDERATION OF THE CITY ATTORNEY’S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$9,690 REGARDING DAVID AWBREY VS. THE CITY OF NORMAN, WORKERS’ COMPENSATION COURT CASE WCC 2013-10572Q.

Councilmember Williams moved that the City Attorney's recommendation be approved, compliance with the Workers’ Compensation Order be authorized, and payment of claims in the amount of \$9,690 which will constitute judgment against the City of Norman be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File GID-1415-41 dated March 17, 2015, by Jeanne Snider, Assistant City Attorney
- 2. Workers’ Compensation Court Case WCC-2013-10572Q, Order Awarding the Nature and Extent of Permanent Partial Impairment Benefits, filed February 27, 2015
- 3. Purchase Requisition 0000247029 dated March 16, 2015, in the amount of \$9,690 to David Awbrey and Jeffrey Cooper
- 4. Purchase Requisition 0000247031 dated March 16, 2015, in the amount of \$193.80 to Workers’ Compensation Administration Tax Fund
- 5. Purchase Requisition 0000247033 dated March 16, 2015, in the amount of \$72.68 to Special Occupational Health and Safety Fund
- 6. Purchase Requisition 0000247034 dated March 16, 2015, in the amount of \$140 to Workers’ Compensation Court
- 7. Purchase Requisition 0000247035 dated March 16, 2015, in the amount of \$125.70 to Cleveland County Court Clerk

and the question being upon approving the City Attorney's recommendation and upon the subsequent authorization and directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the City Attorney's recommendation approved; compliance with the Workers’ Compensation Order be authorized and payment of claims in the amount of \$9,690 which will constitute judgment against the City of Norman be directed.

\* \* \* \* \*

Item 24, being:

CONSIDERATION OF THE CITY ATTORNEY’S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$19,541.50 REGARDING DERRALD R. KIZZIA VS. THE CITY OF NORMAN, WORKERS’ COMPENSATION COURT CASE WCC 2014-06995K.

Councilmember Williams moved that the City Attorney's recommendation be approved, compliance with the Workers’ Compensation Order be authorized, and payment of claims in the amount of \$19,541.50 which will constitute judgment against the City of Norman be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File GID-1415-52 dated March 17, 2015, by Jeanne Snider, Assistant City Attorney
- 2. Workers’ Compensation Court Case WCC-2014-06995K, Order Determining Compensability and Awarding Permanent partial Impairment Benefits filed March 6, 2015
- 3. Purchase Requisition 0000247019 dated March 16, 2015, in the amount of \$19,541.50 to Derrald Kizzia and Richard Bell
- 4. Purchase Requisition 0000247022 dated March 16, 2015, in the amount of \$390.83 to Workers’ Compensation Administration Tax Fund
- 5. Purchase Requisition 0000247024 dated March 16, 2015, in the amount of \$144.56 to Special Occupational Health and Safety Fund
- 6. Purchase Requisition 0000247025 dated March 16, 2015, in the amount of \$140 to Workers’ Compensation Court
- 7. Purchase Requisition 00002470276 dated March 16, 2015, in the amount of \$125.70 to Cleveland County Court Clerk

and the question being upon approving the City Attorney's recommendation and upon the subsequent authorization and directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the City Attorney's recommendation approved; compliance with the Workers’ Compensation Order be authorized and payment of claims in the amount of \$19,541.50 which will constitute judgment against the City of Norman be directed.

\* \* \* \* \*

Item 25, being:

MISCELLANEOUS DISCUSSION

Ward 5 Candidate Forum at Little Axe Community Center. Mr. Bobby Stevens, Post Office Box 6226, thanked City Staff for providing assistance at the Ward 5 Candidate Forum held Monday, March 23rd at the Little Axe Community Center.

Councilmember Miller thanked all who attended the Coffee at Little Axe Community Center on Saturday, March 21st.

\*

Illegal Signs. Mr. Bobby Stevens, Post Office Box 6226, said in a previous election, political signs had been placed on Highway 9 and promptly removed by Code Compliance because it is illegal to place signs on a scenic highway. He said it is also illegal to place signs in a construction zone or in a State Park and none of his signs will be found in these places. He said political signs are required to have the words “Paid for by...” and his signs has that information. He has been very particular where his signs are placed because he tries to follow the rules. He said there are other signs that have been placed at the intersection of Highway 9 and 24th Avenue S.E. which is a construction zone. He said he has taken many pictures of signs he believes are illegal that he will post on his Facebook page and let the public decide if this is right.

\*

Ward 5 Council Election. Mr. Bobby Stevens, Post Office Box 6226, thanked all of those who will be voting in the Ward Five Election on April 7th. He said he did not care who they were voting for, just as long as they voted.

\*

Miscellaneous Discussion, continued:

Upcoming Norman Forward Meetings. Mr. Roger Gallagher, 1522 East Boyd Street, requested the upcoming meetings to discuss the Norman Forward proposal be held in City Council Chambers instead of the City Council Conference Room. He said he hoped there would be adequate warning if some of the dates of these meetings are changed.

Mr. Steve Lewis, City Manager, said City Council and Staff has dedicated the rest of March and all of April to allow Council to learn about these projects. He said April 2nd will be the first meeting to review the projects with the topics being Front Street, the Central and East Side Library, and the Senior Center. He said on April 7th the topics will be the Parks Master Plan and Westwood Complex.

Mayor Rosenthal said Council has seen relatively little detail on many of the projects included in the citizens' initiative. She said the first step is having meetings to allow Council to become better informed about all the parameters. She said the Work Sessions the manager mentioned will allow Council to learn about all the details and that is why the meetings are being held in the Study Session Room. She said after each one of these informational meetings, it is Council and Staff's intent to post information on the website and allow citizens to express their opinions. She urged anyone interested in asking any questions about a particular project to contact their Councilmember because part of what Council is doing is asking the citizens' questions as well as their own. She said this is a very large and ambitious set of projects that have been proposed by the Norman Forward group and it is important to fully understand what is going on. She said after these work sessions are completed, it is intended for there to be one or more public meetings to discuss the pieces of the package and to allow additional public input. She said Council also intends to send out a survey to find out what people want. She said the most important thing right now is to get the questions to be asked during this learning process.

\*

Thanks to Fire Station 9. Councilmember Miller thanked the firefighters at Fire Station 9 who responded to a fire at her home on Sunday, March 22nd.

\*

Recycling Center at Fire Station 9. Councilmember Miller said she is very happy to announce that there is now a Recycling Center located at Fire Station 9 on Alameda Street. She thanked Council for adding funds in the budget to place a Recycling Center at Fire Station 9 and Staff for making it operational.

\*

Friendly Wager. Councilmember Williams said his counterpart, Ms. Katie Fitzgerald, Director of the Center for Children and Families (CCFI), approached him after the Oklahoma Sooner Basketball Team made it to the first round of the Championship, and said she was a Michigan State graduate and wanted to make a friendly wager with him that if Michigan State defeats Oklahoma on Friday, March 27th, he would make a contribution to CCFI and if Oklahoma won, she would make a contribution to Mary Abbott Children's House if Michigan State won. She also said she had a Michigan State jersey he would have to wear if Oklahoma lost and he could provide a jersey for her if Oklahoma won. He said they are doing all of this to mark the beginning of Child Abuse Prevention Month.

Councilmember Castleberry said he would match Councilmember Williams' bet with CCFI.

\*

Ward 7 Meeting. Councilmember Holman said he would be hosting a Ward 7 Neighborhood Meeting on Wednesday, March 25th at 6:00 p.m. at Cobblestone Creek Clubhouse. He said discussion will include issues regarding the construction surrounding 12th Avenue S.E. and Cedar Lane. He said City Staff has commented that this area might be the fastest growing area in the City. He encouraged attendance.

\*

Medieval Fair. Councilmember Holman said the annual Medieval Fair would be held this weekend at Reaves Park from Friday, March 27th through Sunday, March 29th. He encouraged all Norman residents to take advantage of the festivities

\*

Miscellaneous Discussion, continued:

Placemaking Conference. Councilmember Holman said he attended the Placemaking Conference on Monday, March 22nd at the University of Oklahoma. He said it was a great event and very well attended by people from all over the state of Oklahoma. He had the opportunity to meet the former Mayor of Pittsburg, PA, and had a very interesting discussion with him about revitalization. He said two years ago, there seemed to be very little interest in converting Main Street back to a two-way street but he said the conference showed a renewed interest. He thanked the University of Oklahoma for holding the conference.

\*

Thanks for Attendance. Councilmember Holman thanked everyone for attending tonight’s meeting.

\*

Emergency Communications Upgrade Project. Mr. Steve Lewis, City Manager, said the City Council Conference tonight at 5:30 p.m. provided an update regarding the upgrade of the City Communications System. He said last year City voters approved the extension of Public Safety Sales Tax which was also converted from a temporary sales tax to a permanent sales tax. He said as a part of that election, considerable resources were set aside for some public safety capital improvements, primarily an emergency communications system. He said the City engaged an independent consultant who specializes in these types of systems and the consultant reviewed the current system which has served the City well since 2000; however, the technology it was based on is declining and parts and support will no longer be available after 2018. He said there are solutions that will provide better coverage and increased safety for public safety officers throughout the community and he looks forward to working with Council on the upcoming stages of the project.

\* \* \* \* \*

Item 26, being:

ADJOURNMENT

There being no further business, Councilmember Williams moved that the meeting be adjourned, which motion was duly seconded by Councilmember Holman; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the meeting was adjourned at 7:25 p.m.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor