



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1516-102

File ID: K-1516-102

Type: Contract

Status: Consent Item

Version: 1

Reference: Item 18

In Control: City Council

Department: Parks and Recreation
Department

Cost:

File Created: 01/12/2016

File Name: Contract with Richard L. Parish as Golf Pro

Final Action:

Title: CONTRACT K-1516-102: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND RICHARD L. PARISH FOR GOLF PROFESSIONAL SERVICES FOR WESTWOOD GOLF COURSE FOR A PERIOD OF TWO YEARS.

Notes: ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Contract K-1516-102 with Richard L. Parish for Golf Professional Services for a period of two years; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 01/26/2016

Agenda Number: 18

Attachments: Parish Contract

Project Manager: Jud Foster, Director of Parks and Recreation

Entered by: suzanne.terry@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File K-1516-102

Body

BACKGROUND: Westwood Golf Course is an 18-hole public golf facility originally constructed in 1966. On 14 January 2014, the Norman Municipal Authority approved Contract Number K-1314-111 with Rick L. Parish for golf professional services at the Westwood Golf Course for the Parks and Recreation Department. That contract provided Mr. Parish a two year term and expires on 14 January 2016. On 11 January 2016, Mr. Parish signed a letter of agreement to extend that contract through 26 January 2016. This item brings to Council for consideration Contract K-1516-102 for an additional two year term.

DISCUSSION: Attached is Contract Number K-1516-102 with Richard L. Parish to manage and operate the Westwood Golf Course as the Westwood Golf Professional. The terms of this agreement are identical to the previous contract except the required insurance amounts have been increased to correspond with the Oklahoma Tort Claims Act liability limits.

This contract provides for a two year term and stipulates the golf pro will maintain, manage and operate the facilities (not including maintenance of the grounds), provide lessons and rent and sell golf supplies and

equipment. The golf professional will be paid an annual fee of \$42,500, paid on a monthly basis, City health benefits and 100% of the revenue from lessons, lockers, club storage and repair, rented pull carts and clubs, and pro shop merchandise (all supplied by him). The contract also provides that upon review, the City Manager may recommend an adjustment to the fixed fee based on demonstrated progress by the professional. Mr. Parish has done an admirable job in his position as head golf professional at Westwood Golf Course towards meeting the goals set forth in his contract.

RECOMMENDATION: It is recommended that Norman Municipal Authority approve Contract K-1516-102 with Richard L. Parish as submitted.