



# office memorandum

**TO:** Leah Messner, Assistant City Attorney

**FROM:** Jane Hudson, Principal Planner

**DATE:** August 23, 2017

**SUBJECT:** Consent to Encroach – No. 1718-3  
Lot 40, Block 1, Sutton Place Addition No. 7  
1505 Goldfinch

The lot located at the subject address has a platted 7.5' Utility Easement across the side of the lot. The owner is requesting consent to encroach into this platted easement with a corner of the house. The required 5' side yard setback will still be met per the Zoning Ordinance. The site plan will be reviewed with the submittal of a building permit application for verification of building setbacks.

Planning and Community Development Staff does not oppose the encroachment of this corner of the house into the easement for this lot.

Reviewed by: Susan Connors, AICP *SC*  
Director of Planning and Community Development

**Cc:** Brenda Hall, City Clerk