



DATE: September 4, 2019

TO: Shawn O'Leary, Director of Public Works  
Kathryn Walker, Interim City Attorney

FROM: Brenda Hall, City Clerk

*BH* *by* *LEU*

SUBJECT: Claim from Paul Zuck

I am in receipt of a claim from Paul Zuck in the amount of \$2,407.27 for damages to his vehicle due to his claim that on August 20, 2019, a City of Norman Street Maintenance truck, Unit 120, had a blow out at the I-35 and I-40 Junction, which damaged his vehicle.

Shawn, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr  
attachments

office memorandum