

KIM EDD CARTER
DIRECTOR



MARY FALLIN
GOVERNOR

STATE OF OKLAHOMA
OFFICE OF HOMELAND SECURITY

August 1, 2016

Steve Lewis, City Manager
City of Norman
415 E Main
Norman, Ok 73071

RE: Grant #680.505 (2014) Approval Schedule attached

Dear Mr. Lewis:

Based on the Budget Detail Worksheet(s) ("BDW") that was previously submitted to OKOHS, we have confirmed Department of Homeland Security ("DHS") approval for you to purchase the requested items that are listed on the attached Schedule "C".

Accordingly, you are now authorized to purchase these approved items. Please keep in mind that the total amount OKOHS can reimburse is limited to the amount of the grant less any prior reimbursements made to your agency. If the total amount of approvals to date is less than the total amount of your award, please provide a supplemental BDW with a list of additional equipment so we can provide the required written pre-approval for the additional items.

After delivery of the approved items has been accepted by your agency, please forward signed copies of the invoices to verify your receipt of the items and your commitment to pay the vendor in accordance with the terms of the invoice. In addition, please complete and provide our office with an original OKOHS Reimbursement Request Form signed by an authorized individual (forms are available in the grants section of the OKOHS website).

We understand that particular items of equipment may cost more or less than the approved amount for that specific item. Purchases of other items of equipment (not listed on Schedule 1 or previously approved by OKOHS) will require an additional OKOHS approval letter and your submission of an additional Reimbursement Request Form.

We appreciate your efforts to spend OKOHS/DHS funds prudently. Should you have any questions, please do not hesitate to call Ms. Robbie Foster or Ms. Christina Daron at our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim E. Carter", is written over the word "Sincerely,".

Kim Edd Carter
Director
encl.

cc: David Grizzle

Award ID#	Region	Subgrantee	Agency	IJ#	Project Description	Program	State / Local	ITEM (Approval Requested)	Est. Unit Cost	Qty	Total	August 2016 Approvals	Revised Award Amount	Total Approved To Date	Checks Written	Current Available
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Large Enclosed Equipment Trailer	\$ 20,000.00	1.00	\$ 20,000.00		\$ 24,635.40	\$ 24,635.40	\$ 21,836.01	\$ 2,799.39
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Seagate Wireless Plus External Network Hard Drive, 1TB	\$ 174.99	1.00	\$ 174.99					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Asus Dual Band Wireless Gigabit Router	\$ 195.99	1.00	\$ 195.99					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Seagate Backup Plus 1 TB External Hard Drive	\$ 102.99	3.00	\$ 308.97					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	ProPac Tri-Pac Medical Kit	\$ 150.00	1.00	\$ 150.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Ball Cap, CERT Pro Model	\$ 15.00	10.00	\$ 150.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	CERT Feather Flag Kit	\$ 150.00	1.00	\$ 150.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	MRC Feather Flag Kit	\$ 150.00	1.00	\$ 150.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	MRC Table Cover	\$ 150.00	1.00	\$ 150.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	CERT Table Cover	\$ 150.00	1.00	\$ 150.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	MRC Responder Back Pack	\$ 22.50	10.00	\$ 225.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Shipping	\$ 150.00	1.00	\$ 150.00					
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Install A/C in trailer (A/C with heat, breaker and wiring)	\$ 1,597.48	1.00	\$ 1,597.48	\$1,597.48				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Relocate Roof vent on trailer	\$ 421.97	1.00	\$ 421.97	\$421.97				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Install tie down brackets	\$ 869.94	1.00	\$ 869.94	\$869.94				

SCA
APR 2016