

# City of Norman



## Monthly Departmental Report

**June 2017**

## **MONTHLY PROGRESS**

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**CITY CLERK      1**



**CITY CLERK  
MONTHLY PROGRESS REPORT  
JUNE 2017**

**CITY CLERK**

<b>ACTION CENTER</b>					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	9	82	Noise	3	33
Building Permits	13	155	Norman Forward Questions	1	1
CDBG	1	14	Parks and Recreation	28	194
City Clerk	19	*412	Planning	5	67
City Manager/Mayor	2	19	Police	32	273
Code Enforcement	52	536	Recycling	1	21
Engineering/Public Works	20	208	Sanitation	34	307
Finance	6	76	Sidewalks	6	30
Fire/Civil Defense	3	40	Storm Debris	9	47
Human Resources	3	24	Storm Water	16	*222
Information (General)	28	287	Streets	21	213
Information Technology	1	14	Street Lights	13	234
Legal	10	52	Traffic	27	232
Line Maintenance	13	113	Utilities	10	108
Municipal Court	4	33	WC Questions	0	0
			WC Violations	0	1
<b>Total for June</b>		<b>387</b>	<b>Total FYE YTD</b>		<b>4,045</b>

WC (Water Conservation)

\* Volume due to Citywide Garage Sale  
Volume due to Stormwater Utility Fee

**LICENSES**

13 new licenses were issued during the month of June. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	3	505	Bee Keeper	0	6
Class I Beer	0	138	Solicitor/Peddler (30 day)	2	6
Class II Beer	1	142	Solicitor/Peddler (60 day)	0	2
Mixed Beverage	0	64	Solicitor/Peddler (one day)	0	9
Mixed Beverage/Caterer	0	32	Coin-Operated Devices	0	493
Brewer or Distiller	0	4	Game Machines	0	255
Wine & Beer/Winemaker	0	10	Taxi/Motorbus/Limousine	0	6
Temporary Food (30 day)	2	29	Impoundment Yard	0	3
Temp Food (180 day)	2	28	Salvage Yard	0	1
Temp Food (one day)	1	28	Transient Amusement	0	1
Kennel	0	28	Special Event	2	27
Pawnbrokers	0	5	Special Event Beer	0	3
Retail Liquor Store	0	22	Sidewalk Dining	0	13

**New Establishment/Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
McAlister's Deli	1924 NW 24 <sup>th</sup> Avenue	Food Service
Shiva Indian Cuisine	1320 East Lindsey Street	Food Service

**Existing Establishment/New Owner**

NAME	ADDRESS	LICENSE TYPE(S)
Coriander Cafe	323 White Street	Food Service

**Existing Establishment/Additional License**

NAME	ADDRESS	LICENSE TYPE(S)
Henry Hudson's VII	737 West Main Street	Class II Beer

- 1 1 Day Temporary Food Permit was issued to R 'Lil Diner for June 27, 2017
- 1 30 Day Temporary Food Service License was issued to Fatt Boys Smoke Wagon for June 23, 2017 through July 22, 2017
- 1 30 Day Temporary Food Service License was issued to Snowballs by Frigid Fox for June 24, 2017 through July 23, 2017
- 1 180 Day Temporary Food Service License was issued to Café Rica for June 6, 2017 through December 5, 2017
- 1 180 Day Temporary Food Service License was issued to Topsy Treats for June 30, 2017 through December 26, 2017
- 1 Special Event License was issued to Norman Arts Council for June 9, 2017, for 2<sup>nd</sup> Friday Art Walk
- 1 Special Event License was issued to Stash for June 9, 2017, for 2<sup>nd</sup> Friday Art Walk
- 1 30 Day Door-to-Door Solicitor/Peddler License was issued to Seven Communications for June 28, 2017 through July 27, 2017
- 1 30 Day Door-to-Door Solicitor/Peddler License was issued to Urbanex OKC for June 9, 2017 through July 8, 2017

**CLAIMS ADMINISTRATIVELY PAID**

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Lisa Seifried	Reimbursement of expenses for cleaning services and the replacement of damaged bathroom items after she discovered sewage in her bathroom on February 24, 2017, caused by recent maintenance to the main sewer line at 1730 Oakwood Drive by the Line Maintenance Division.	06-19-17	\$ 238.53
Jeffrey J. Brown	Reimbursement for vehicle damaged after Police Officer backed up and struck the front of his vehicle on May 11, 2017, Traffic Collision Report 2017-33247.	06-19-17	\$ 1,408.83
William Hancock	Reimbursement for tires damaged by stop sticks placed on I-35 by Norman Police Officers on May 17, 2017, Traffic Collision Report 2017-34869.	06-20-17	\$ 368.32

**CLAIMS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
06-02-17	Dennis Boyle	Damages to vehicle – claimant alleges on May 15, 2017, his parked vehicle was struck by a Sanitation truck at 3708 Astor Drive.	\$ 2,182.96
06-09-17	Southwestern Bell Telephone d/b/a AT&T Oklahoma	Damages to telephone cable – claimant alleges the cable was damaged by City crew while digging a drain line at the intersection of Berry Road and Iowa Street	\$ 1,674.83

DATE FILED	NAME	JUSTIFICATION	AMOUNT
06-13-17	Sabrina Rice	Damages to sprinkler system – claimant alleges Line Maintenance tore out her driveway and sidewalk, which damaged the sprinkler system at 3100 Windward Court in August, 2016	\$ 131.00
06-15-17	John Hare	Damages to vehicle – claimant alleges on May 22, 2017, Park Maintenance crew at 1174 Robinhood Lane used a wood chipper and the chips struck his vehicle causing multiple scratches to the paint.	\$ 717.96
06-16-17	John Cappabianco	Damages to natural gas line – Claimant alleges on June 9, 2017, City Workers were doing some type of work with heavy equipment in the alley and ran over the gas meter causing damage to gas meter and line south of 900 Dakota Street.	\$ 365.49
06-22-17	Erica Greb	Damages to vehicle – claimant alleges on June 20, 2017, her parked vehicle was struck by a Sanitation truck at 1504 Charles Street.	\$ 10,504.39
06-23-17	Jerry Ogle Dreamland Lawns	Damages to trailer and mowing equipment – claimant alleges on June 16, 2017, a Sanitation vehicle crossed the center line hitting a vehicle towing the claimant’s trailer and lawn equipment on Flood Avenue.	\$ 20,026.83
06-27-17	Cristian Mejia for Omar Mejia Arita	Damages to vehicle – claimant alleges on June 16, 2017, Sanitation vehicle crossed the center line and struck claimant’s vehicle on Flood Avenue and Symmes Street.	\$ 12,747.05
06-29-17	Tonya Reed	Damages to vehicle – claimant alleges on June 26, 2017, her rear passenger window on the driver’s side was broken when a rock from a City mower struck the window at 1660 West Tecumseh Road.	\$ 110.00
06-29-17	Randy L. Brown	Damages to vehicle – claimant alleges on April 13, 2017, he hit a strip of graveled area in the roadway which caused him to lose a hubcap and alignment of his vehicle going eastbound on Main Street between Santa Fe Avenue and James Garner Boulevard.	\$ 530.17

**COMMUNITY PLANNING AND TRANSPORTATION**

A City Council Community Planning and Transportation Committee meeting was held on June 22, 2017, to discuss the Cleveland Area Rapid Transit (CART) Ridership Report including Saferide and extended service for the months of April and May 2017 and a proposed garage apartment overlay district for the Miller and Elm-Park neighborhood rezoning boundaries.

**CONFERENCES**

A City Council Conference was held on June 13, 2017, to discuss the issuance of revenue bonds in the amount of \$30,950,000 for the next phase of Norman Forward projects.

A City Council Conference was held on June 27, 2017, to discuss Change Order No. One to Contract K-1516-33 with McKee Utility Contractors, Inc. increasing the contract amount by \$26,371.86 for a revised contract amount of \$3,364,056.86 for the Robinson Street Water Line Project, Phase I, Change Order No. One to Contract K-1516-112 with RDNJ, L.L.C. D/B/A A-Tech Paving increasing the contract amount by \$180,113 for a revised contract amount of \$913,550 for the Urban Concrete Pavement Rehabilitation Bond Project, and Change Order No. One to Contract K-1617-80 with Central Contracting Services, Inc., increasing the contract amount by \$6,175 for a revised contract amount of \$83,293 for the 12<sup>th</sup> Avenue S.E. Water Line Relocation Project between Cedar Lane and Highway 9.

**SPECIAL SESSION**

A City Council Special Session was held on June 13, 2017, adjourning into Executive Session to discuss the potential acquisition of real property (Misty Lake Dam) in the Summit Lakes Addition and threatened litigation associated with Frederick Spitz vs. the City of Norman.

A City Council Special Session was held on June 20, 2017, adjourning into Executive Session to evaluate the City Manager as required by Section 5(A) of Contract K-0708-32.

A City Council Special Session was held on June 27, 2017, adjourning into Executive Session to discuss the potential acquisition of real property (Misty Lake Dam) in the Summit Lakes Addition and threatened litigation associated with Frederick Spitz vs. the City of Norman and pending litigation in Rogers vs. the City of Norman

**STUDY SESSIONS**

A City Council Study Session was held on June 6, 2017, to discuss the proposed FYE 2018 CON Budget and possible Amendments.

A City Council Study Session was held on June 15, 2017, to discuss the update from Moore, IACFANO, Goltsman, Inc., (MIG) on the development of a Comprehensive Plan.

**FACILITY MAINTENANCE**

**1A**

**City of Norman Facility Maintenance  
June 2017 Monthly Hourly Materials Cost Report**

		Data			
Craft	Location	Labor Hrs.	Labor Cost	Materials cost	Total
Custodial	Administration Building-201	86.00	\$1,061.74	\$0.00	\$1,061.74
	Building A	53.50	\$691.24	\$0.00	\$691.24
	Building B	120.00	\$1,581.03	\$0.00	\$1,581.03
	Building C	53.50	\$691.24	\$0.00	\$691.24
	Library	185.00	\$2,322.03	\$0.00	\$2,322.03
<b>Custodial Total</b>		<b>498.00</b>	<b>\$6,347.27</b>	<b>\$0.00</b>	<b>\$6,347.27</b>
Doors and Hardware	Administration Building-201	1.00	\$26.57	\$0.00	\$26.57
	Facility Maintenance	8.00	\$212.55	\$186.39	\$398.94
	Fire Station 3	3.00	\$79.71	\$34.96	\$114.67
	Fire Station 7	3.00	\$89.69	\$0.00	\$89.69
	Library	1.00	\$46.43	\$17.95	\$64.38
<b>Doors and Hardware Total</b>		<b>16.00</b>	<b>\$454.95</b>	<b>\$239.30</b>	<b>\$694.25</b>
Electrical	12th Avenue Rec Center	3.00	\$86.78	\$0.00	\$86.78
	Building A	20.00	\$578.55	\$0.00	\$578.55
	Building B	28.50	\$827.35	\$94.34	\$921.69
	Facility Maintenance	20.50	\$591.56	\$0.00	\$591.56
	Fire Station 8	10.00	\$291.22	\$61.08	\$352.30
	Fleet Maintenance	0.50	\$14.95	\$0.00	\$14.95
	Library	8.00	\$231.42	\$45.00	\$276.42
	Little Axe Rec Center	3.00	\$79.71	\$35.72	\$115.43
	Parks-Community	19.00	\$546.72	\$21.38	\$568.10
	Parks-Neighborhood	2.00	\$57.86	\$0.00	\$57.86
	Parks-Reaves	11.00	\$318.20	\$0.00	\$318.20
	Police Range-Main Bldg	4.00	\$115.71	\$0.00	\$115.71
	Sanitation	1.00	\$29.90	\$0.00	\$29.90
	Santa Fe Depot	9.00	\$251.75	\$0.00	\$251.75
	Senior Citizens Center	4.00	\$115.71	\$0.00	\$115.71
Transfer Station	5.00	\$144.64	\$0.00	\$144.64	
Water Reclamation Facility-Other	4.00	\$115.71	\$0.00	\$115.71	

**City of Norman Facility Maintenance  
June 2017 Monthly Hourly Materials Cost Report**

Electrical	Water Treatment Plant	15.50	\$452.74	\$26.99	\$479.73
	Westwood Clubhouse	2.00	\$57.86	\$0.00	\$57.86
	Westwood Equipment Maintenance	16.00	\$462.84	\$0.00	\$462.84
Electrical Total		186.00	\$5,371.18	\$284.51	\$5,655.69
General Maintenance	Building A	1.00	\$26.57	\$0.00	\$26.57
	Library	1.00	\$26.57	\$0.00	\$26.57
General Maintenance Total		2.00	\$53.14	\$0.00	\$53.14
Heating/Ventilation	12th Avenue Rec Center	23.00	\$680.86	\$122.67	\$803.53
	Administration Building-201	10.50	\$322.19	\$0.00	\$322.19
	Animal Welfare	14.00	\$418.57	\$0.00	\$418.57
	Building A	4.50	\$134.54	\$0.00	\$134.54
	Building C	11.00	\$378.47	\$0.00	\$378.47
	Fire Station 1	4.00	\$119.59	\$0.00	\$119.59
	Fire Station 2	2.00	\$59.80	\$5.19	\$64.99
	Fire Station 6	4.00	\$119.59	\$0.00	\$119.59
	Fire Station 8	2.00	\$59.80	\$0.00	\$59.80
	Fleet Maintenance	8.00	\$239.18	\$0.00	\$239.18
	Library	6.00	\$179.39	\$0.00	\$179.39
	Lindsey Yard-Administration	18.50	\$553.11	\$0.00	\$553.11
	Line Maintenance	2.00	\$59.80	\$0.00	\$59.80
	Norman Investigations Center	8.00	\$239.18	\$0.00	\$239.18
	Parks-Reaves	4.00	\$119.59	\$0.00	\$119.59
	Parks-Reaves Center	4.00	\$119.59	\$0.00	\$119.59
	Radio Tower 108	4.00	\$119.59	\$0.00	\$119.59
	Transfer Station	4.00	\$119.59	\$0.00	\$119.59
	Water Reclamation Facility-Main Control	2.50	\$74.74	\$0.00	\$74.74
	Water Reclamation Facility-Other	26.00	\$777.34	\$0.00	\$777.34
	Water Treatment Plant	2.00	\$59.80	\$0.00	\$59.80
Heating/Ventilation /Air Conditioning Total		164.00	\$4,954.28	\$127.86	\$5,082.14
Lighting	Administration Building-201	3.00	\$86.78	\$0.00	\$86.78
	Building A	4.50	\$132.11	\$0.00	\$132.11
	Building B	7.00	\$202.49	\$17.32	\$219.81
	Building C	2.00	\$57.86	\$33.08	\$90.94

**City of Norman Facility Maintenance  
June 2017 Monthly Hourly Materials Cost Report**

Lighting	Facility Maintenance	2.00	\$57.86	\$0.00	\$57.86
	Fire Administration	4.00	\$115.71	\$13.26	\$128.97
	Firehouse Art Center	5.00	\$144.64	\$0.00	\$144.64
	Library	8.00	\$231.42	\$6.21	\$237.63
	Sanitation	2.00	\$57.86	\$0.00	\$57.86
	Santa Fe Depot	5.00	\$144.64	\$6.39	\$151.03
	Sooner Theatre	1.50	\$41.94	\$0.00	\$41.94
	Westwood Clubhouse	16.75	\$476.54	\$0.00	\$476.54
	Whittier Recreation Center	14.00	\$404.99	\$14.59	\$419.58
<b>Lighting Total</b>		<b>74.75</b>	<b>\$2,154.83</b>	<b>\$90.85</b>	<b>\$2,245.68</b>
Miscellaneous	Administration Building-201	2.00	\$53.14	\$0.00	\$53.14
	Animal Welfare	1.00	\$26.57	\$0.00	\$26.57
	Building A	2.00	\$53.14	\$0.00	\$53.14
	Building B	2.00	\$55.50	\$0.00	\$55.50
	Building C	1.00	\$26.57	\$0.00	\$26.57
	Facility Maintenance	1.00	\$26.57	\$33.96	\$60.53
	Fleet Maintenance	3.00	\$79.71	\$0.00	\$79.71
	Norman Investigations Center	4.00	\$106.28	\$52.44	\$158.72
	Santa Fe Depot	1.00	\$26.57	\$0.00	\$26.57
	Senior Citizens Center	1.00	\$26.57	\$0.00	\$26.57
	Whittier Recreation Center	2.00	\$53.14	\$0.00	\$53.14
<b>Miscellaneous Total</b>		<b>20.00</b>	<b>\$533.74</b>	<b>\$86.40</b>	<b>\$620.14</b>
Plumbing	12th Avenue Rec Center	11.00	\$292.26	\$0.00	\$292.26
	Administration Building-201	2.00	\$53.14	\$0.00	\$53.14
	Building A	3.00	\$79.71	\$0.95	\$80.66
	Building C	1.00	\$26.57	\$0.00	\$26.57
	Facility Maintenance	0.50	\$13.28	\$0.00	\$13.28
	Fire Station 1	3.00	\$79.71	\$0.00	\$79.71
	Fire Station 2	4.00	\$126.14	\$23.05	\$149.19
	Fire Station 3	10.00	\$282.20	\$0.00	\$282.20
	Fire Station 5	16.00	\$458.13	\$102.11	\$560.24
	Fire Station 6	1.00	\$26.57	\$0.00	\$26.57
	Fire Station 8	4.00	\$106.28	\$24.69	\$130.97



**City of Norman Facility Maintenance  
June 2017 Monthly Hourly Materials Cost Report**

Plumbing	Fire Station 9	2.00	\$53.14	\$0.00	\$53.14
	Firehouse Art Center	1.00	\$26.57	\$0.00	\$26.57
	Fleet Maintenance	1.00	\$26.57	\$0.00	\$26.57
	Irving Rec Center	3.00	\$79.71	\$0.00	\$79.71
	Library	14.00	\$431.55	\$0.00	\$431.55
	Little Axe Rec Center	17.00	\$491.39	\$21.83	\$513.22
	Parks-Andrews	4.00	\$106.28	\$0.00	\$106.28
	Parks-Community	19.00	\$569.11	\$54.25	\$623.36
	Parks-Griffin	5.00	\$132.84	\$0.00	\$132.84
	Parks-Neighborhood	4.00	\$106.28	\$0.00	\$106.28
	Parks-Reaves	1.00	\$26.57	\$0.00	\$26.57
	Parks-Reaves Center	3.00	\$79.71	\$0.00	\$79.71
	Police Range-Main Bldg	16.00	\$462.84	\$183.09	\$645.93
	Senior Citizens Center	3.00	\$79.71	\$0.00	\$79.71
	Sooner Theatre	10.00	\$271.24	\$0.00	\$271.24
	Traffic Control	1.00	\$26.57	\$0.00	\$26.57
	Westwood Clubhouse	3.00	\$79.71	\$0.00	\$79.71
	Westwood Tennis Center	4.00	\$115.71	\$0.00	\$115.71
Plumbing Total		166.50	\$4,709.45	\$409.97	\$5,119.42
Grand Total		1127.25	\$24,578.84	\$1,238.89	\$25,817.73

**CITY MANAGER**

**2**

**CIP FINANCIAL STATUS 2A**

**CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS**

7/17/2017

Project No. **	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
<b>FIRE</b>				
EF0180; BP0356	Fire Admin Remodel	\$0	\$40,000	Capital Fund 50
<b>UTILITIES</b>				
	7/5/2017			
WA0305	Berry Road Phase 3/Main Street WL	\$0	\$50,000	Water Fund 031
WW0120	Woodcrest Interceptor	\$0	\$275,000	Sewer Excise Tax 322
<b>PUBLIC WORKS</b>				
DR0059	Sutton Wilderness Lake Dam & Spillway Repair Project	\$0	\$14,164	Capital Fund 50
DR0012	West Main Street Drainage Project	\$0	\$0	Capital Fund 50
TR0105	CNG Storage Upgrade Project	\$0	\$34,429	Capital Fund 50
<b>POLICE</b>				
BP0188	Animal Welfare Expansion and Renovation	\$22,000	\$0	Capital Fund 50
<b>INFORMATION TECHNOLOGY</b>				
BG0056	City Datacenter Storage	\$0	\$0	Capital Fund 50
<b>PLANNING</b>				
	none 7/5/17			
<b>PARKS AND RECREATION</b>				
	none			
<b>CITY CLERK</b>				
	none			
Notes				
* Source of information Quarterly CIP Reports and Project Managers.				
** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.				

**COMMUNITY RELATIONS**

**2B**

## Community Relation's Office June 2017

	<b>7/16</b>	<b>8/16</b>	<b>9/16</b>	<b>10/16</b>	<b>11/16</b>	<b>12/16</b>
Number of Press Releases	9	10	13	15	16	7
Media Contacts	15	14	11	7	6	4
Normans News Members	860	877	874	856	848	850
Website Visits	199,777	202,937	183,829	179,034	152,968	142,979
Facebook Likes	4440	4604	4705	4889	5008	5147
Twitter Followers	2199	2338	2393	2467	2543	2655
NORMAN FORWARD Qtrly Report	1			1		
NORMAN FORWARD Communication Plan	1					
Annual Media Training for City Staff						

	<b>1/17</b>	<b>2/17</b>	<b>3/17</b>	<b>4/17</b>	<b>5/17</b>	<b>6/17</b>
Number of Press Releases	19	3	14	13	20	14
Media Contacts	5	6	5	6	5	5
Normans News Members	851	844	843	867	862	866
Website Visits	170,563	181,596	192,958	193,738	182,512	184,552
Facebook Likes	5355	5579	5683	5823	6033	6240
Twitter Followers	2738	2857	2959	3009	3075	3151
NORMAN FORWARD Qtrly Report	1			1		
NORMAN FORWARD Communication Plan						
Annual Media Training for City Staff				2 (Classes)		

**DEVELOPMENT COORDINATOR 2C**

## City of Norman - Development Coordinator Monthly Report June 2017

Below are activities and projects that the Development Coordinator has been involved with during the month of June 2017.

### **General Inquiries, Contacts and Meetings**

- City Council Meeting
- City Council Study Session
- Planning Commission
- East Library Construction Meeting
- Central Library Construction Meeting
- City-Wide Construction Coordination Meeting

### **Building Permit and Plat Application Meetings**

- Discussed development requirements for new commercial development
- Assisted homeowners in permit requirements and regulations for land options in East Norman.
- Met with project representatives to discuss development requirements for restaurant rebuild project.
- Discussed requirements with staff and project representative for an industrial business expansion.
- Met with project representatives and staff to discuss commercial development Downtown
- Assisted homeowner with permit regulations for addition
- Assisted homeowner in working with staff regarding zoning regulations

### **Development Process Improvements**

- ***Customer Service Survey for Development Services Division*** –The latest round of surveys for the June 2017 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.

###



**NORMAN FORWARD 2D**



ADG. PC  
920 W Main  
Oklahoma City, OK 73106  
405.232.5700 • www.adgokc.com

## MONTHLY REPORT – JUNE 2017

NORMAN FORWARD

DATE: July 5, 2017

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**PROJECT: NORMAN FORWARD**  
**PROJECT NO: 16-003**

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**REPORT PERIOD:** June 1 through June 30, 2017

### WORK THIS MONTH

1. Thursday, June 1, 2017 | 5:30 p.m. | Parks Board Presentation
  - a. Presentation by PDG team to the Parks Board of the Griffin Park Master Plan
2. Monday, June 5, 2017 | 11:00 a.m. | Weekly Coordination Meeting
  - a. Weekly discussion of project schedules, budgets, and critical issues
3. Tuesday, June 6, 2017 | 8:30 a.m. | East Library Construction Meeting
  - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
4. Tuesday, June 6, 2017 | 10:30 a.m. | Central Library Pre-Construction Meeting
  - a. Official pre-construction meeting for the Central Library with City Staff, Flintco, MSR, and ADG to prepare for groundbreaking and construction kick-off
5. Wednesday, June 7, 2017 | 8:30 a.m. | Libraries Update
  - a. Meeting with Pioneer Library System to provide updates on project timelines and budgets
6. Wednesday, June 7, 2017 | 1:00 p.m. | Reaves Park Ad Hoc Advisory Group Meeting
  - a. Meeting of the Reaves Park Ad Hoc Advisory Group to review and provide feedback on refined preliminary master plan concepts from Halff and Associates team
7. Friday, June 9, 2017 | 11:00 a.m. | Reaves Park Small Group Meeting
  - a. Meeting with ad hoc chair, Parks and Recreation staff, Halff and Associates, and ADG to review and discuss preliminary master plan and cost estimate
8. Monday, June 12, 2017 | 11:00 a.m. | Weekly Coordination Meeting



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- a. Weekly discussion of project schedules, budgets, and critical issues
9. Tuesday, June 13, 2017 | 5:00 p.m. | City Council Conference
  - a. Discussion regarding the issuance of revenue bonds in the amount of \$30,950,000 for the next phase of NORMAN FORWARD projects.
10. Tuesday, June 13, 2017 | 6:30 p.m. | City Council Meeting
  - a. Non-Consent Item 22 R-1617-123 Resolution R-1617-123: A resolution authorizing the Norman Municipal Authority (the "Authority") to issue its sales tax revenue note, series 2017 (the "Note") in the aggregate principal amount of \$30,950,000; waiving the competitive bidding and authorizing the note to be sold on a negotiated basis; ratifying and confirming a sales tax agreement by and between the City of Norman, Oklahoma (the "City") and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a supplemental note indenture providing that the organizational document creating the Authority is subject to the provisions of said indenture; authorizing and directing the execution of the Note and other documents relating to the transaction; and containing other provisions relating thereto
11. Wednesday, June 14, 2017 | 9:00 a.m. | Westwood Family Aquatic Center Construction Meeting
  - a. Regular construction meeting with McNatt and Waters Edge to discuss construction progress, critical path, and any project issues
12. Wednesday, June 14, 2017 | 10:00 a.m. | Central Library Groundbreaking
  - a. Groundbreaking for the Norman Public Library Central, located at the site north of Andrews Park
13. Wednesday, June 21, 2017 | 8:30 a.m. | Libraries Update
  - a. Meeting with Pioneer Library System to provide updates on project timelines and budgets
14. Monday, June 26, 2017 | 11:00 a.m. | Weekly Coordination Meeting
  - a. Weekly discussion of project schedules, budgets, and critical issues
15. Monday, June 26, 2017 | 12:00 p.m. | Contract Amendment Discussion
  - a. Meeting with Staff and Councilmember to discuss ADG contract amendment #1
16. Tuesday, June 27, 2017 | 8:30 a.m. | East Library Construction Meeting
  - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
17. Tuesday, June 27, 2017 | 11:00 a.m. | Central Library Construction Meeting
  - a. Initial construction meeting with City Staff, Flintco, MSR, and ADG to discuss critical path issues



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18. Tuesday, June 27, 2017 | 6:30 p.m. | City Council Meeting
  - a. Consent Item 13 K-1516-110 Amd #1 Amendment No. one to Contract K-1516-110: By and between the Norman Municipal Authority and ADG, P.C., increasing the contract amount by \$130,037 for a revised contract amount of \$1,877,681.14 to provide Program Management services for additional Norman Forward projects (Griffin Park, Reaves Park, and Westwood Indoor Tennis Facility).
  - b. Consent Item 18 K-1617-128 Contract K-1617-128: A contract by and between the Norman Municipal Authority and The McKinney Partnership Architects, P.C., in the amount of \$53,250 to provide professional architecture services for the Westwood Tennis Center indoor court facility project and budget transfer between project accounts
19. Wednesday, June 28, 2017 | 9:00 a.m. | Westwood Family Aquatic Center Construction Meeting
  - a. Regular construction meeting with McNatt and Waters Edge to discuss construction progress, critical path, and any project issues
20. Wednesday, June 28, 2017 | 10:00 a.m. | Reaves Park Small Group Meeting
  - a. Meeting with ad hoc chair, Parks and Recreation staff, Halff and Associates, and ADG to review and discuss preliminary master plan and cost estimate
21. Westwood site visits for observation: 20
22. East Library site visits for observation: 8
23. Central Library site visits for observation: 12

#### **WORK ANTICIPATED THE UPCOMING MONTH**

- Westwood Family Aquatic Center ongoing construction
- East Library ongoing construction
- Central Library ongoing construction
- Griffin Park Master Plan review
- Reaves Park Master Plan review
- Westwood Indoor Tennis Facility conceptual design work
- Continued development of standardized contracts for use with architectural, design, and construction consultants
- Continued discussion of project budgets
- Continued discussion of indoor multi-sport facility project development
- Continued discussion of indoor aquatic center project development
- Continued discussion of senior center location and funding options



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## PROJECTS STATUS

1. East Library
    - a. Schedule: Construction contract awarded February 28, 2017
    - b. Budget: Within budget
    - c. Issues: No known issues
  2. Central Library
    - a. Schedule: Construction contract awarded April 25, 2017
    - b. Budget: Within budget
    - c. Issues: No known issues
  3. Westwood Family Aquatic Center
    - a. Schedule: Delay days submitted by McNatt; under review
    - b. Budget: Within budget
    - c. Issues: Delay days submitted by McNatt; under review
  4. Griffin Park Master Plan
    - a. Schedule: On schedule
    - b. Budget: Phase I within budget
    - c. Issues: No known issues
  5. Reaves Park Master Plan
    - a. Schedule: On schedule
    - b. Budget: Cost estimate in progress
    - c. Issues: No known issues
  6. Westwood Indoor Tennis Facility
    - a. Schedule: Design contract awarded Tuesday, June 27
    - b. Budget: Within budget
    - c. Issues: No known issues
  7. Norman Forward Program Management
    - a. Schedule: Proceeding per Implementation Plan
    - b. Budget: Proceeding per Implementation Plan
    - c. Implementation Plan: No changes since adoption on June 28, 2016
    - d. Issues:
      - Continued discussion regarding lease for indoor multi-sport facility
      - Continued discussion regarding operator for indoor multi-sport facility
      - Continued discussion regarding operator for indoor aquatic center
      - Continued discussion regarding senior center location, commercial kitchen inclusion, and potential budget impact
- 

SUBMITTED BY: ADG Team - Leslie Tabor, Kyle Lombardo, William Harrell, Mike Mize

**FINANCE 3**

CITY OF NORMAN

Department of Finance  
Monthly Report –June 2017

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in June are discussed below:

Treasury Division:

In the month of June, the Treasury division processed 29,388 total payments. The traffic counter at the Drive-up Facility counted 7,969 customers. The Treasury division processed 1,253 credit card utility payments, a decrease of -11.5% from last month, and the IVR (Interactive Voice Response) system processed 1,532 credit card utility payments, a decrease of -10.2% from last month. Utility customers also have the option of paying on the City of Norman website. There were 6,057 credit card payments made on the internet in June, a decrease of -13.6% from last month. The Municipal Court processed 649 credit card payments for court fines, a decrease of -4.8% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$24,613 in convenience fees in the month of June with a fiscal year-to-date total of \$291,583.

Utility Services Division:

The Meter Reading Division read 37,491 meters. Out of 77 meter reading routes, 51 (66.2%) were read within the targeted 30-day reading cycle. All routes were read by the 35<sup>th</sup> day. No routes were estimated in June.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are below target for the month of June at -7.8%. Revenues from the City's largest single source of revenue, sales tax, are below target at -7.1% for the year to date and -4.9% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 17 Budget To Date	FYE 17 Actual To Date	FYE 16 Actual To Date	FYE 15 Actual To Date
Sales Tax Revenue	\$40,851,000	\$37,961,211	\$39,919,064	\$38,133,120
General Fund Revenue	\$78,015,082	\$69,268,987	\$72,570,549	\$71,064,852
General Fund Expenses	\$81,094,623	\$73,553,715	\$72,039,570	\$69,164,140

## Administration Division

	FYE 17		FYE 16	
	June	YTD	June	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	480.00	3,952.00	320.00	4,160.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	10.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>480.00</b>	<b>3,962.00</b>	<b>320.00</b>	<b>4,160.00</b>
Benefit Hours Taken	60.00	430.00	20.50	488.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>420.00</b>	<b>3,532.00</b>	<b>299.50</b>	<b>3,672.00</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>	 <b>0.00</b>	 <b>0.00</b>		
Total Regular Hours Available	0.00	290.50	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>290.50</b>	<b>0.00</b>	<b>0.00</b>



**ACCOUNTING 3A**

## Accounting Division

	FYE 17		FYE 16	
	June	YTD	June	YTD
Total Regular Hours Available	1,440.00	12,400.00	800.00	12,320.00
Total Comp Time Available	2.00	12.50	1.00	17.25
Total Overtime Hours	0.00	29.00	2.50	2.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>1,442.00</b>	<b>12,441.50</b>	<b>803.50</b>	<b>12,339.75</b>
Benefit Hours Taken	168.75	1,379.00	163.50	1,850.75
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>1,273.25</b>	<b>11,062.50</b>	<b>640.00</b>	<b>10,489.00</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**CITY REVENUE REPORTS**

**3B**

**City Revenue Report**

	<b>FYE 17</b>	<b>FYE 16</b>	
	<b>June</b>	<b>June</b>	
Total Revenue Received (\$)	\$11,689,935	\$13,875,249	(\$2,185,314)
Utility Payments - Office (#)	1,229	2,642	(1,413)
Utility Payments - Office (\$)	\$356,958	\$438,359	(\$81,401)
Lockbox (#)	17,609	19,353	(1,744)
Lockbox (\$)	\$1,671,689	\$1,870,711	(\$199,022)
IVR Credit Card (#)	1,532	1,613	(81)
IVR Credit Card (\$)	\$149,901	\$210,404	(\$60,503)
Click to Gov (#)	5,231	4,283	948
Click to Gov (\$)	\$467,188	\$396,755	\$70,433
UT Credit Card Payments (#)	1,253	1,300	(47)
UT Credit Card Payments (\$)	\$122,350	\$141,026	(\$18,676)
Art Donations (#)	90	163	(73)
Art Donations (\$)	\$282	\$190	\$92
Bank Draft Payments (#)	7,392	7,447	(55)
Bank Draft Payments (\$)	\$737,109	\$657,965	79,144
Utility Deposits (#)	0	53	(53)
Utility Deposits (\$)	\$0	\$1,590	(\$1,590)
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	41	58	(17)
Processed Return Checks (\$)	(\$3,592)	(\$7,145)	\$3,553
Other Revenue Transactions (#)	306	371	(65)
Other Revenue Received (\$)	\$7,293,153	\$7,550,363	(\$257,210)
Accounts Receivable Payments (\$)	\$294,563	\$2,052,159	(\$1,757,596)
Accounts Receivable - Credit Card #	7	1	6
Accounts Receivable - Credit Card \$	\$1,705	\$148	\$1,557
Municipal Court - Fines/Bonds (\$)	\$109,337	\$127,170	(\$17,833)
Municipal Court - Credit Card (#)	649	685	(36)
Municipal Court - Credit Card (\$)	\$117,828	\$114,900	\$2,928
Municipal Court - C2G (#)	557	360	197
Municipal Court - C2G (\$)	\$42,047	\$32,655	\$9,392
Building Permits Cash Report (\$)	\$189,153	\$184,344	\$4,809
Building Permits Credit Card (#)	152	138	14
Building Permits Credit Card (\$)	\$81,797	\$63,420	\$18,377
Building Permits C2G (#)	104	106	(2)
Building Permits C2G (\$)	\$25,870	\$6,281	\$19,589
Occupational License - Bldg Insp. (\$)	(\$25,762)	\$4,700	(\$30,462)
Occupational License - Bldg Insp. CC (#)	25	12	13
Occupational License - Bldg Insp. CC (\$)	\$32,062	\$1,800	\$30,262
Business License - City Clerk (\$)	\$330	\$3,755	(\$3,425)
Business License - City Clerk CR CD (#)	2	8	(6)
Business License - City Clerk CR CD (\$)	\$1,355	\$2,550	(\$1,195)
Convenience Fees - All Payments (#)	8,221	7,048	1,173
Convenience Fees - All Payments (\$)	\$24,613	\$21,147	\$3,466
Bank Drafts Billed (#)	7,392	7,467	(75)
Bank Drafts Billed (\$)	\$737,109	\$680,615	\$56,494
Interdepartmental Billing (#)	148	155	(7)
Interdepartmental Billing (\$)	\$68,926	\$18,327	\$50,599
Accounts Receivable Billed (\$)	\$153,627	\$202,629	(\$49,002)

## Budget Services Division

	FYE 17		FYE 16	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	240.00	4,000.00	160.00	2,080.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>240.00</b>	<b>4,000.00</b>	<b>160.00</b>	<b>2,080.00</b>
Benefit Hours Taken	40.00	584.00	24.00	288.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>200.00</b>	<b>3,416.00</b>	<b>136.00</b>	<b>1,792.00</b>
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Treasury Division

	FYE 17		FYE 16	
	June	YTD	June	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	960.00	10,198.00	800.00	10,400.00
Total Comp Time Available	27.75	302.00	17.25	315.00
Total Overtime Hours	30.50	363.25	5.50	131.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>1,018.25</b>	<b>10,863.25</b>	<b>822.75</b>	<b>10,846.75</b>
Benefit Hours Taken	163.00	2,032.00	153.00	2,581.50
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>855.25</b>	<b>8,831.25</b>	<b>669.75</b>	<b>8,265.25</b>
<b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TEMPORARY</b>				
Total Regular Hours Available	7.00	7.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>0.00</b>

**UTILITY 3C**

## Utility Division

	FYE 17		FYE 16	
	June	YTD	June	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	3,376.00	30,576.00	2,240.00	28,353.00
Total Comp Time Available	0.50	2.50	0.00	40.50
Total Overtime Hours	26.00	139.50	20.25	421.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>3,402.50</b>	<b>30,718.00</b>	<b>2,260.25</b>	<b>28,814.50</b>
Benefit Hours Taken	394.50	3,404.75	237.50	3,318.75
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>3,008.00</b>	<b>27,313.25</b>	<b>2,022.75</b>	<b>25,495.75</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



## Office Services

	FYE 17		FYE 16	
	June	YTD	June	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	240.00	3,480.00	320.00	4,160.00
Total Comp Time Available	5.00	24.25	0.00	0.00
Total Overtime Hours	6.00	20.25	5.25	21.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>251.00</b>	<b>3,524.50</b>	<b>325.25</b>	<b>4,181.75</b>
Benefit Hours Taken	35.00	378.00	152.50	949.50
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>216.00</b>	<b>3,146.50</b>	<b>172.75</b>	<b>3,232.25</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	169.75	274.75	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>169.75</b>	<b>274.75</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	4.00	4.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>165.75</b>	<b>270.75</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Drive-up Window and Mail Payments

	FYE 17 June	FYE 16 June
Mail Payments - Lockbox	17,609	19,353
Mail Payments - Office	196	265
<b>Mail Payments - Subtotal</b>	<b>17,805</b>	<b>19,618</b>
Night Deposit	338	491
Click-to-Gov Payments	5,231	4,283
IVR Payments	1,532	1,613
<b>Without assistance payments - Subtotal</b>	<b>7,101</b>	<b>6,387</b>
Drive-up window & inside counter	3,229	2,642
Credit Card machine payments (swipe)	827	863
Credit Card machine payments (phone)	426	437
<b>With assistance payments - Subtotal</b>	<b>4,482</b>	<b>3,942</b>
<b>Total Payments Processed - Subtotal</b>	<b>29,388</b>	<b>29,947</b>
Bank Draft (ACH) Payments	7,392	7,447
<b>Total Payments (Utility)</b>	<b>36,780</b>	<b>37,394</b>
Total Convenience Fees - all Payments	21,561	7,048
<b>Grand Total Payments</b>	<b>58,341</b>	<b>44,442</b>

## Traffic Counter at Drive-up Facility

Night Drop *	615	532
8-5 Drive-up Window Customers *	7,354	5,229
<b>Total Traffic Counter</b>	<b>7,969</b>	<b>5,761</b>

\* These figures are included in the above Total Customer Contact Payments.

## Meter Reading Division

	FYE 17		FYE 16	
	June	YTD	June	YTD
Number of Meters Read	37,491	449,376	37,275	467,740
New Service	1,191	9,886	1,176	8,680
Request for Termination	1,208	9,804	1,165	8,838
Delinquent On(s)	211	2,808	209	1,992
Delinquent Offs	278	4,078	376	3,418
Collect Deposit Tags Hung	30	463	41	860
Collect Deposit Cut Offs	15	358	25	586
Blue Tags	36	329	40	240
Number of Meters Re-read	1,762	19,425	1,577	20,895
Meters Cleaned	80	624	37	433
Customer Assists	39	541	43	458
Meters Pulled	0	4	1	7
Meters Re-set	1	4	0	5
Meter Exchanges	37	617	0	112
TOTAL	42,379	498,317	41,965	514,264

## Utility Division Activity Report

	FYE 17		FYE 16	
	June	YTD	June	YTD
STATUS REPORT				
Regular Utility Accounts Billed	42,560	462,155	42,080	494,717
New Ons	967	7,958	994	9,263
Final Accounts Billed	1,334	7,891	1,282	8,982
TOTAL ACCOUNTS BILLED	44,861	478,004	44,356	512,962

**FIRE DEPARTMENT**

**4**



## NFD Monthly Progress Report June 2017

### Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	30	2.57%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.09%
3 - Rescue & emergency	764	65.52%
4 - Hazardous Conditions (No Fire)	25	2.14%
5 - Service Call	98	8.40%
6 - Good Intent Call	173	14.84%
7 - False Alarm & False Call	70	6.00%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	5	0.43%
<b>Total Incident Count (Unique Calls)</b>	1166	100.00%
<b>Number of Total Unit Responses</b>	1482	

Total Fire Loss \$102,753.00

### Average Response Times

	Number of First-in Calls	Average Time/Seconds	Average Time/Minutes
<b>Station #1</b>	218	280	0:04:40
<b>Station #2</b>	126	325	0:05:25
<b>Station #3</b>	197	332	0:05:32
<b>Station #4</b>	141	298	0:04:58
<b>Station #5</b>	55	521	0:08:41
<b>Station #6</b>	33	523	0:08:43
<b>Station #7</b>	115	322	0:05:22
<b>Station #8</b>	97	292	0:04:52
<b>Station #9</b>	179	368	0:06:08

**NFD Monthly Progress Report  
June 2017**

**Total Calls By Unit**

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD2	2	2								
Chief 301	17	5	2	2	1	1	1	1	3	1
Chief 302	6			4	1				1	
Chief 303	16	4		3	2	2	2	1	2	
Chief 304	22	4		4	2			5	6	1
Engine 1	235	218	2	6	1			4	1	3
Brush 1	5	2						2	1	
Engine 2	133	3	125	4	1					
Brush 2	1			1						
Engine 3	197	1		195						1
Brush 3	6			6						
Engine 4	155	4	4		141			1	5	
Brush 4	6				2				4	
Engine 5	58	1				55	1			1
Brush 5	58	1				55	1			1
Tanker 5	3	1				1	1			
Engine 6	34			1		1	32			
Brush 6	33			1		1	31			
Rescue Boat 6	1						1			
Rescue 7	1							1		
Squad 7	147	8	3	6	5		1	115	7	2
Brush 7	6	1						2	3	
Engine 8	109	2			5			6	96	
Brush 8	7				1			1	5	
Tanker 8	5	1			1				3	
Engine 9	176	4		3			1			168
Brush 9	3			2			1			
Tanker 9	4			1		1	2			
Ladder 9	21	4		3	1					13
Fire Marshal 2	4	1		1			1		1	
Fire Marshal 3	4			1	1		2			
Fire Marshal 4	5	1		2			1		1	
Fire Marshal 5	2						1		1	
	<b>1482</b>	<b>268</b>	<b>136</b>	<b>246</b>	<b>165</b>	<b>117</b>	<b>80</b>	<b>139</b>	<b>140</b>	<b>191</b>

**Community Outreach**

Tours	6	240 Students/Parents/Citizens
Ride-Alongs	1	
Special Events	11	Safety Town (6), Jazz in June (2), Walmart Safety Day, Dad's First Car Show, Boys and Girls Club Touch-A-Truck - 1000+ Citizens

**Burn Permits**

Burn Permits Issued	107	Total of 11 Burn Days
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**Training**

Personnel Training Hours	2130	Total number of training credit hours taken by NFD Personnel
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**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
June 2017**

**FIRE PREVENTION DIVISION ACTIVITIES**

Inspections/Plan Review			
Activities	Notes	Number	Staff Hours
Inspections		245	230.5
Re-Inspections		43	26
Residential Inspections			
Plan/Platt Review		38	66
Company Inspections			
Re-Inspections			
<b>Total Inspections</b>		<b>288</b>	<b>256.5</b>

Smoke Detector Program			
Activities	Notes	Units	Staff Hours
Smoke Detector Batteries			
Smoke Detectors Installed		11	13

Training/Public Education Education			
Activities	Notes	Events	Staff Hours
Training (hours)		18	85
Fire Education Classes		18	72

Code Issues/Investigation			
Activities	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)			
Code Violation Complaints		101	106
Investigations		16	62
Investigative Activities		34	72
Miscellaneous/Special	Safety Town, New World Training		



## EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: June 2017
<b>Mitigation:</b>	
	391 of 406 installed, processing a request to add additional residents to finish the project
Safe room program	
Siren system	Continued issues with software expecting to replace it in FY18
<b>Preparedness:</b>	
Respectful workplace training	June 1
Amateur License testing	June 1
Local Preparedness Committee	June 7
Amateur Radio Meeting	June 10
Inter-Tribal Conference	June 14-16
Amateur Field Day Communications Exercise	June 24-25
Medical Reserve CORPS Teleconference	June 29
<b>Response:</b>	
	N/A
<b>Recovery:</b>	
	N/A

**HUMAN RESOURCES 5**

## HUMAN RESOURCES

### Monthly Report

June, 2017

#### ADMINISTRATION/LABOR RELATIONS

##### *A. Administrative*

- Held nine (9) meetings with management personnel to discuss a variety of issues
- Held four (4) meeting with various employees to address their concerns
- Held one (1) pre-disciplinary meeting – Sanitation
- Participated in an ERP selection discussion
- Met with health insurance consultants to discuss ways to mitigate premium increases

##### *B. Grievances (active AFSCME and Non-Union)*

- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination  
*District Court Judge vacated the arbitrator's decision. Pending action- settle Green's employment issues with the City or schedule another arbitration.*
- AFSCME Grievance FYE17-02 – Goldsby (Street Maint.) – demotion  
*The grievance has been forwarded to the City Manager per AFSCME contract.*

##### *C. Collective Bargaining*

- Participated in two (2) negotiation sessions with FOP
- Participated in one (1) negotiation session with IAFF
- Participated in one (1) negotiation session with AFSCME

##### *D. Administrative Support*

- Processed Monthly Department Report
- Compiled and distributed June 2017 Employee Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized four (4) negotiation sessions
  - 2 – FOP
  - 1 – IAFF
  - 1 – AFSCME

#### BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Conducted seven (7) employee orientations
- Open Enrollment for supplemental vision plan
- Scheduled Interactive Health's Aggregate Report for Wellness Program
- Responded to 76 benefit/wellness inquiries

## **COMPENSATION AND CLASSIFICATION**

### **COMPENSATION**

#### **New Hires - 34**

<b>Dept./Div.</b>	<b>Position</b>	<b>Number of Employees</b>
Public Works/Stormwater	Stormwater Comp. Inspector	1
Utilities/Water Treatment	Custodian (PPT)	1
Utilities/Water Line Maint.	Maintenance Worker I	1
Utilities/Sanitation	Sanitation Worker I	2
Public Works/Engineering	Capital Projects Engineer	1
Utilities/Water Treatment	Plant Operator "D"	1
Public Works/Streets	Laborer (PT)	1
City Clerk/Custodial Svs.	Custodian (PPT)	1
Finance/Utilities	Customer Service Rep I	1
Utilities/Water Treatment	Laborer (PT)	1
Utilities/Water Reclamation	Laborer (PT)	1
Parks/Park Maintenance	Laborer (PT)	8
Parks/Recreation	Special Instructor (PT)	3
Parks/Westwood Golf	Golf Shop Attendant (PT)	2
Parks/Westwood Golf	Golf Course Attendant (PT)	3
Parks/Recreation	Tennis Shop Attendant (PT)	1
Parks/Recreation	Recreation Leader I (PPT)	1
Parks/Recreation	Bus Driver (PT)	1
Parks/Westwood Golf	Laborer (PT)	2

#### **Separations - 13**

<b>Dept./Div.</b>	<b>Position</b>	<b>Number of Employees</b>
Finance/Utilities	Customer Service Rep I	1
Utilities/Sanitation	Sanitation Worker II	2
Police/Patrol	Police Officer	2
Police/Patrol	Police Captain	1
Fire/Suppression	Fire Driver Engineer	1
Parks/Park Maintenance	Maintenance Worker I	1
Parks/Recreation	Recreation Leader I (PPT)	2
Parks/Recreation	Tennis Shop Attendant (PT)	1
Parks/Westwood Golf	Golf Course Attendant (PT)	2

#### **Promotions - 5**

<b>Dept./Div.</b>	<b>Position</b>	<b>Number of Employees</b>
Utilities/Sanitation	Sanitation Worker II	1
Parks/Park Maintenance	Maintenance Worker II	1
Police/Patrol	Police Captain	1
Police/Emergency Comm.	Comm. Systems. Mgr.	1
Fire/Suppression	Fire Driver Engineer	1

### **SURVEYS**

Requested and compiled Executive and Non-Union Compensation Survey information from local and comparable cities.

Responded to a compensation survey from Bentonville AR.

## **RECRUITMENT**

Accepted applications for the following positions:

- Cold Case Investigator (PT), Police/Investigations
- Golf Shop Attendant , Parks & Recreation/Recreation
- Juvenile Community Services Supervisor (PT)/Municipal Court
- Parks Temporary Laborer (PT), Parks & Recreation/Park Maintenance
- Temporary Laborer (PT), Parks & Recreation/Westwood Golf Course
- Temporary Laborer (PT), Utilities/ Water Treatment Plant
- Temporary Laborer (PT), Utilities/ Water Reclamation Facility
- Tennis Shop Attendant (PT), Parks & Recreation/Recreation
- Golf Course Attendant (PT), Parks & Recreation/Recreation
- Special Instructor I: After School (PT), Parks & Recreation/Recreation
- Special Instructor I: Summer Camp (PT), Parks & Recreation/Recreation
- Custodian (PPT), City Clerk's Office
- Mechanic I, Public Works/Fleet Management
- Customer Service Representative I, Finance/Utility Services
- Maintenance Worker I, Parks & Recreation/Park Maintenance
- Communications Officer I, Police/Emergency Comm. Bureau
- Benefits Specialist, Human Resources Department
- Public Works Superintendent, Public Works/Streets
- Transfer Station Attendant, Utilities/Sanitation
- Treasury Service Specialist, Finance/Treasury
- Business Systems Analyst, Information Technology
- Systems Support Technician, Information Technology
- Communications Officer III, Police/Emergency Communications Bureau

### **Recruitment & Hiring Statistics:**

<b>Contacts/Inquiries</b>		<b>Selection Process Elements</b>	
In Person	425	Written Exams	5
Phone	500	Practical Testing/Assessment Center	2
Mail	285	Panel Board Interviews	8
Email	210	Promotions	1
Total Subscribers on E-mail Vacancy List	4860	Oral Interviews	14
Total Visits to City of Norman HR website	2177	Hiring/Promotion Board	0

<b>Hiring Statistics</b>		<b>Recruitment Statistics</b>	
Pre-Employment Background Investigations	22	Advertisements Placed	10
Pre-Employment Drug Screens	25	Applications Received	183
Pre-Employment Physicals	23	Job Announcements Emailed	60
Pre-Employment OSBI	11	Job Announcements to CON Depts.	405

## **TRAINING AND DEVELOPMENT**

Conducted training for seven (7) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Conduct, Social Media and IT Acceptable Use policies.

The Computer Training Lab was the site for Electronic Records Processing (ERP) System demonstrations for employees representing various departments.

## SAFETY

- Walkthrough inspections were conducted at ten (10) facilities
- Safety material documents were sent to divisions each week
- Conducted seven (7) new employee orientations
- Held four (4) Return to Work Meetings (Fire/Police/Sanitation/Streets)
- Conducted one (1) Vehicle Accident Review Meeting (Streets)
- Conducted a First Aid/CPR/AED class certifying seven (7) employees through the American Red Cross

### **Recordable Injuries – 4**

<b>Dept./Division</b>	<b>Nature of the injury</b>	<b>Activity</b>	<b>Prognosis</b>
Parks & Recreation/ Park Maint.	Exposure to poison ivy	Employee was mowing grass	Released to regular duties
Public Works/ Streets	Whiplash	While traveling in a 10-wheeler, employee hit a large bump in the road causing a numbing sensation down the left side of his person	Work restrictions
Police/ Staff Services	Contusions to knees & rib pain	Employee fell onto sidewalk	Released to regular duties
Utilities/ Sanitation	Burn to left ear	Spark flew into left ear during welding operation	Released to regular duties

### **Recordable Injuries per calendar year. CY2017 is current year to date:**

<b>2017</b>	<b>2016</b>	<b>2015</b>
30	69	70

### **Vehicle Collisions - 5**

<b>Division</b>	<b>Description of Collision</b>	<b>Status</b>
Fire/ Fire Marshall	An oncoming vehicle pulled into lane of travel of the City vehicle and a collision occurred	“No Fault”
Utilities/ Sanitation	While backing up to get trash receptacle, Sanitation vehicle struck a parked truck on the right rear side.	“At Fault”
Utilities/ Sanitation	Employee was looking at log book and crossed the center line striking oncoming vehicle.	“At Fault”
Utilities/ Sanitation	While servicing trash receptacles, the grippers were left out and while going forward, hit a vehicle parked alongside the curb	“At Fault”
Utilities/ Sanitation	While at an intersection, another vehicle hit the City vehicle twice and then fled the scene.	“No Fault”

### **Cumulative number of “at fault” Vehicle Collisions per fiscal year:**

<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
17	13	10	23	15	18

**INFORMATION TECHNOLOGY**

**6**

**CITY OF NORMAN**

Information Technology Department  
Monthly Report –June 2017.

Working projects for the IT Department are as follows:

<b>Project</b>	<b>Description/improvement anticipated</b>	<b>Status</b>
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology and business review process.	In Progress - Team is interviewing various government agencies to help with the selection process. Project team meets weekly to discuss milestones. Project Proposal to be reviewed in August Finance Committee Meeting.
PD body camera and patrol car dash camera infrastructure build.	Introduces technology to help police officers and citizens with increased security by providing video and audio evidence on a case-by-case basis.	In Implementation and live testing: IT techs will train on data uploads from cameras. IT Data Storage Upgrade project will assist in storing data
Website Rebuild/Redesign	Our current design is 5 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design.	In Planning: Meeting with PIO's, CCO - exploring vendors and purchasing options, RFP in development
Datacenter Storage Upgrade	\$1.4M project to add storage and improved technology to expand the amount of storage available for daily data storage, backups, and disaster recover.	In Implementation: EMC systems hardware install complete. Old systems removal complete. Configuration of systems and connectivity 95% complete.



Water Reclaim Facility network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure, which is currently in a very high temperature environment, which degrades the equipment life.	In Progress : AC upgrade complete, room build complete, Hardware and Software installation in progress
Fiber Optic Installation for redundant loop	Remove fiber from the path of central library and James Garner projects while creating two points of entry and a loop for business continuity during a break or disaster scenario.	In Construction: Conduit and junction box placement ongoing through July. Fiber construction and move projected to be complete for Phase I 2 <sup>nd</sup> week in August.
Water Treatment Facility Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	Holding: Right of Way approved 10/13/15. Have hit a snag on a small amount of right of way that will delay the project. Discussing ROW with land owners to negotiate a path.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning: FYE18 funding of new core switching has been approved. IT Network staff reviewing options for purchase.
Active Directory/Domain Controller Upgrade	Current Operating system is MS 2003 and needs to be upgraded to MS 2008	2008 R2 installed prepping for Domain Controller Upgrades on 2 DC Servers
TAMS/FASTER Integration for City's NAPA Parts Room.	City of Norman and NAPA will integrate a program that will download data nightly from NAPA'S TAMS into the City's FASTER Fleet management Software, eliminating the need for	

	NAPA to manually enter the data into FASTER	
Installation of fiber optic cable along Main Street from 24th Avenue West to 36th Avenue West with switches at 26th Street/Interstate Drive, I-35 Interchange, Ed Noble Parkway, and 36th Avenue West.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Installation of fiber optic cable along Robinson Street from Peters Avenue to 12th Avenue NE with switches at Porter Avenue, Findlay Avenue, and 12th Avenue NE.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure.	In Planning

License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	System is installed and in use - data connection with LERMS being evaluated
Credit Card installs at Rec Centers	Allow citizens to pay class fees, after school fees, etc. at the rec centers.	In Discussion
Replacement of fiber optic cable along Lindsey Street from 24th Avenue SW to Berry Road includes a new traffic signal with fiber optic switch on Lindsey Street at Wylie Road.	New fiber with connections to three signals including new signal at Wylie--will require IP addresses	Bids in April 2016
Westwood Fuelmaster Merger	Merge Westwood Golf from Phoenix SQL to the Fuelmaster Fuel System, making all city fuel keys congr	
Installation of fiber optic cable along Boyd Street from Berry Road to Classen Boulevard with switches at Berry Road, Flood Avenue, Chautauqua Avenue, Elm Avenue, University Boulevard, Asp Avenue, and Classen Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in July 2016.
Installation of a new traffic signal on Robinson Street at 48th Avenue NW with a fiber switch and extension of fiber optic cable east toward Brookhaven Boulevard intersection.	Increase the coverage of traffic signals and the IT Fiber infrastructure will require IP addresses	Bids in Oct 2016

Video Detection Upgrade (Phase 2)	Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centrac	Bids in Oct 2016
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac	Bids in Oct 2016
Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter.	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centrac	Bids in Oct 2016
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Nov 2016
Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2016
City Works Upgrade	Upgrade City Works software to new version. This software tracks public works projects in a ticket format.	
North Base Gate Security Access		

Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2017
Installation of fiber optic cable along Rock Creek Road from Flood Avenue to Porter Avenue with switches Stubbeman Avenue, Porter Avenue, and at new signals at 12th Avenue NW and Trailwoods Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2018
New traffic signal on Alameda Street at Summit Lakes Boulevard/Lochwood Drive with a switch to connect to existing fiber.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

### Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of June 2017.

### Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 35 emails from the groups shown were sent from city servers using city resources – of those 26,120 were delivered to outside mailboxes for the month of June 2017. The city servers generated mass communications to Norman citizens of 26,120 messages from only 35 sent (see **IT Table 2**).

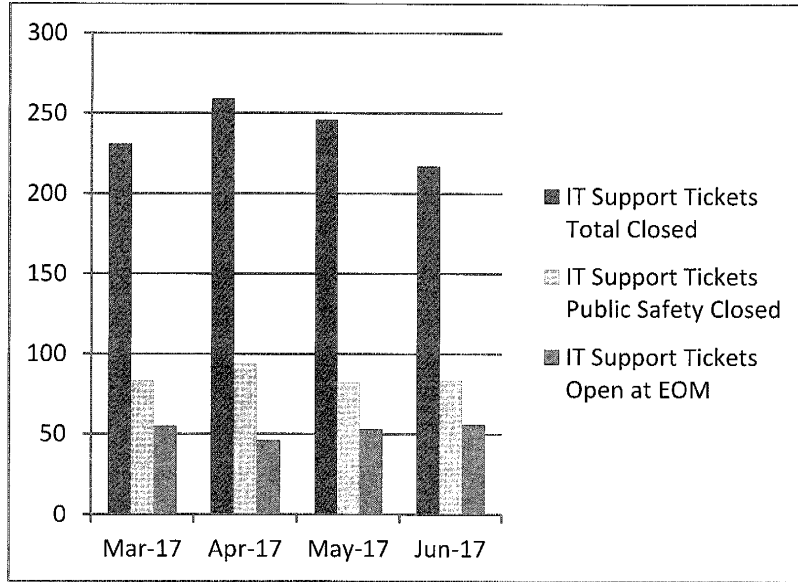
### Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. IT had 540,022 attempted incoming and 58,156 outgoing messages for the month of June 2017. Incoming messages totaling 383,413 were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). Without the email filter, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the filter kept city employees from bombardment of spam, phishing, and other types of potentially harmful emails. This downward turn in malicious traffic continues and we will continue to monitor this trend. Even though the email security appliance has successfully blocked this traffic, the IT Department has deployed various counter measures to combat the potential of malicious software attacking our network - newer sophisticated attacks have been able to penetrate the system periodically.

### Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of June 2017 the City of Norman's web site had 67,936 individual web sessions access the web site for a total of 184,552 total page views. Of those sessions, 38,589 were identified as New Users to view content on the City web site (see **IT Table 4**).

**I.T. Table 1**



**I.T. Table 2**

<b>June 2017 LIST SERVER REPORT</b>			
<b>Group</b>	<b>Active Members</b>	<b>Mailings</b>	<b>Total Delivered</b>
Affirmative Action Group	12	5	60
Job Posting	2178	5	10890
Norman News	865	17	14705
Police - Animal Welfare Volunteers	42	0	0
Police – Citizens' Academy	82	0	0
Police – Neighborhood Watch	105	0	0
Public Works Consultants	100	3	298
Westwood Golf	678	0	0
Westwood Golf Members	35	1	35
Westwood Men's Clinic	19	1	19
Westwood Men's Golf Assoc.	75	1	74
Westwood Women's Clinic	34	1	34
Westwood Women's Golf Assoc.	5	1	5
<b>Totals</b>	<b>4230</b>	<b>35</b>	<b>26120</b>

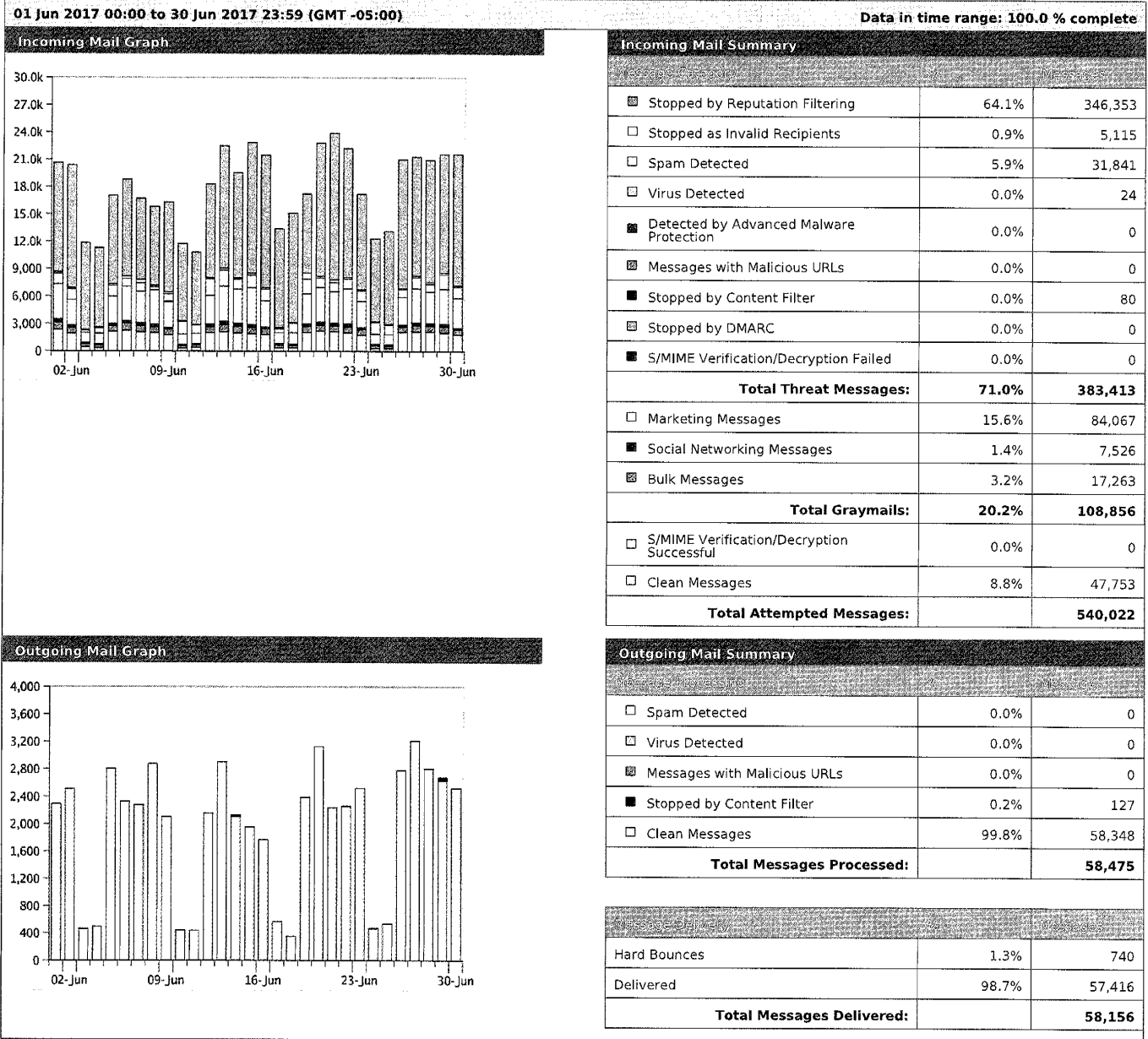
I.T. Table 3



EMAIL SECURITY APPLIANCE

Executive Summary

mail.ci.norman.ok.us



mail.ci.norman.ok.us - 01 Jul 2017 01:00 (GMT -05:00)



# Monthly Web Site Statistics

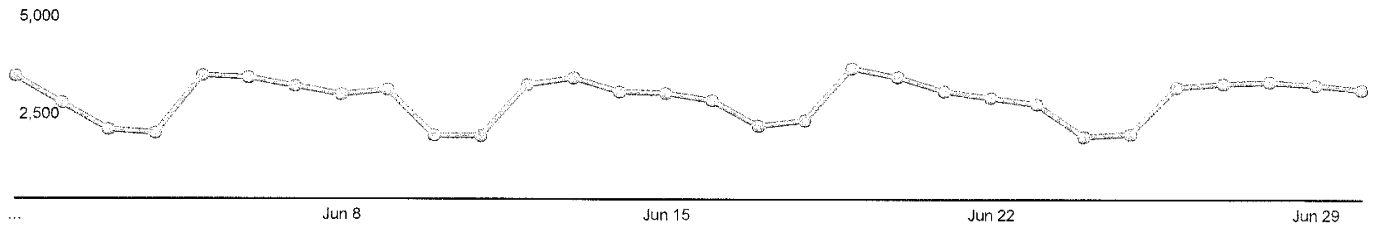
Jun 1, 2017 - Jun 30, 2017

All Users  
100.00% Sessions

Report Tab

## I.T. Table 4

Sessions



Date	Sessions	Pages / Session	Pageviews	Users (Deprecated)	Users	New Users	% New Sessions	Bounce Rate	Avg. Session Duration
	77,274 % of Total: 100.00% (77,274)	2.39 Avg for View: 2.39 (0.00%)	184,552 % of Total: 100.00% (184,552)	67,936 % of Total: 132.42% (51,305)	51,305 % of Total: 100.00% (51,305)	38,589 % of Total: 100.06% (38,567)	49.94% Avg for View: 49.91% (0.06%)	45.24% Avg for View: 45.24% (0.00%)	00:02:05 Avg for View: 00:02:05 (0.00%)
1. 20170619	3,373 (4.36%)	2.50	8,424 (4.56%)	2,871 (4.23%)	2,871 (4.23%)	1,552 (4.02%)	46.01%	41.68%	00:02:29
2. 20170605	3,172 (4.10%)	2.43	7,707 (4.18%)	2,754 (4.05%)	2,754 (4.05%)	1,562 (4.05%)	49.24%	42.91%	00:02:19
3. 20170601	3,147 (4.07%)	2.21	6,958 (3.77%)	2,728 (4.02%)	2,728 (4.02%)	1,501 (3.89%)	47.70%	43.31%	00:01:58
4. 20170620	3,141 (4.06%)	2.40	7,530 (4.08%)	2,729 (4.02%)	2,729 (4.02%)	1,570 (4.07%)	49.98%	41.39%	00:02:28
5. 20170606	3,118 (4.03%)	2.34	7,292 (3.95%)	2,746 (4.04%)	2,746 (4.04%)	1,566 (4.06%)	50.22%	43.49%	00:02:04
6. 20170613	3,118 (4.03%)	2.31	7,214 (3.91%)	2,735 (4.03%)	2,735 (4.03%)	1,523 (3.95%)	48.85%	44.36%	00:02:05
7. 20170628	3,019 (3.91%)	2.39	7,226 (3.92%)	2,650 (3.90%)	2,650 (3.90%)	1,561 (4.05%)	51.71%	47.33%	00:02:01
8. 20170627	2,973 (3.85%)	2.60	7,731 (4.19%)	2,599 (3.83%)	2,599 (3.83%)	1,461 (3.79%)	49.14%	44.94%	00:02:18
9. 20170612	2,938 (3.80%)	2.32	6,823 (3.70%)	2,544 (3.74%)	2,544 (3.74%)	1,415 (3.67%)	48.16%	44.42%	00:01:58
10. 20170629	2,938 (3.80%)	2.37	6,959 (3.77%)	2,572 (3.79%)	2,572 (3.79%)	1,403 (3.64%)	47.75%	46.66%	00:02:05

Rows 1 - 10 of 30

**LEGAL**

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**MONTHLY REPORT - LEGAL DEPARTMENT**

**June 2017 Report  
(Submitted July 14, 2017)**

**MONTHLY HIGHLIGHTS:**

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

**UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA**

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Green v. City of Norman, CIV-17-510 (K, B)

Williams v. City of Norman, CIV-16-1008 C (K, B)

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

AFSCME, Fox, and Green v. City of Norman, SD-114640; CV-2015-267 JV (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Kevin Easley v. City of Norman, CV-2012-346 L, Case No. 115811 (K, B)

**COURT OF CRIMINAL APPEALS** – None pending

**CLEVELAND COUNTY DISTRICT COURT**

**A. *General Lawsuits***

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) supra.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Cox, Holman, Franklin & Walters v. Oklahoma, District Attorney, City of Norman, CP-2017-33

This case seeks the return of the items seized from the Friendly Market. A hearing was held on July 5, 2017, and the Court ordered that the items be returned. The Court also gave the District Attorney's office 10 days to determine whether it will file an appeal

Easley, Kevin v. City of Norman, CJ-2015-304 (K, B)

Easley, Kevin v. City of Norman, CV-2017-474 (K,S, B)

Fabian v. City of Norman, et al., CJ-2013-1388 W (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Dustin B. and Courtney J. Graham v. Carrington Place Property Owners Association, Inc. and City of Norman, Case No. CJ-2016-705 LW (K)

Hamoush v. City of Norman and Kody Rogers, CJ-2014-1116 (K, B)

Henderson, Randolph, Wilk, Green v. City of Norman, IAFF, Travis King, Case No. CJ-2016-610 LW

This case was filed on May 25, 2017, but not served. An Amended Petition was filed on June 27, 2017, and served on the City. The case arises out of an internal dispute between the Fire Prevention Division of the Fire Department and the labor union that represents the City's firefighters, International Federation of Firefighters Local 2067.

Hinckley v. City of Norman, Case No. CM-2016-1048 SS (K)

Casey Holcomb and Darcie Woodson v. Brenda Hall, in her official capacity as Clerk of the City of Norman, City of Norman, ex rel. Office of the City Clerk, and City of Norman, Case No. CV-2015-2343

Holloway v. Harris et al, CJ-2013-566

Kirk v. City of Norman, Case No. CJ-2016-1238 TS

McCarver v. City of Norman, Case No. CJ-2013-128 TS

Oklahoma Association of Broadcasters, Inc. v. Ronda Hall, et al., Case No. CJ-2016-750 (K)

Rogers v. City of Norman, Case No. CJ-2014-1116 TS (K, B)

Rodgers v. City of Norman, Case No. CJ-2016-1185

Stephens & Johnson Operating Co. v. City of Norman, CV-2017-1041

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

Young v. City of Norman, CJ-2006-819 BH (K)

**B. *Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al; CV-2015-677 (M)

City of Norman v. Historic Berry Farms, LLC, et al; CV-2015-674 (M)

City of Norman v. Tietsort Revocable Trust, et al; CJ-2013-775 (W)

City of Norman v. West Lindsey Center Investors, LLC, et al; CV-2015-671 (M)

City of Norman v. Jerry Madole and Neva Madole, et al, CJ-2017-333 (S)

**C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate***

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219

JPMorgan Chase Bank, National Association v James L. Martin, et al., CJ-2016-461

Hines Family Revocable Trust v. The City of Norman, et al., CV-2017-1052

**D. *Municipal Court Appeals***

**E. *Small Claims Court***

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court's CJ docket.

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

**F. *Board of Adjustment Appeals***

None

**LABOR / ADMINISTRATIVE PROCEEDINGS**

**A. *Grievance & Arbitration Proceedings (B, K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE 14-06 – (Green Termination)

AFSCME Grievance FYE 17-2 – (Goldsby – Demotion)

AFSCME Grievance FYE 17-03 – (Fleet Group Grievance)

IAFF Grievance FYE 16 – (Hazmat Physicals - Nuclear Stress Test)

IAFF Grievance FYE 17 – (Terhune Suspension)

IAFF Grievance FYE 17 – (Brooks Suspension)

IAFF Grievance FYE 17 – (Smith Termination)

IAFF Grievance FYE 17 – (Social Media Policy)

IAFF Grievance FYE 17 – (Koscinski – Functional Capacity Exam)

This grievance arises out of the City's requirement that a firefighter complete a functional capacity evaluation prior to returning to work.

IAFF Grievance FYE 17 – (Water Testing at Station 5)

This grievance arises out of the Fire Chief's directive that firefighters at Station 5 test the water twice a day on weekends and holidays.

FOP Grievance FY 17 – (Holiday Pay)

**B. *Public Employees Relations Board (PERB)***

None

**C. *Equal Employment Opportunity Commission (EEOC)***

McClees v. City of Norman, EEOC Charge No. 564-2016-01539

The EEOC has issued Ms. McClees a right to sue letter. If she decides to initiate a lawsuit, it will be added to appropriate section. Because her case at the EEOC has been closed, this entry will no longer appear on the monthly report.

**D. *Contested Unemployment Claims (OESC)***

None

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through June 2017. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<b><u>ADULT CASES</u></b>			<b><u>JUVENILE CASES</u></b>			<b><u>COURT SESSIONS</u></b>		
	FYE 15	FYE 16	FYE 17	FYE 15	FYE 16	FYE 17	FYE 15	FYE 16	FYE 17
JULY	548	550	516	40	48	19	16	15	13
AUG	795	501	588	32	46	29	15	14	16
SEPT	684	467	467	25	30	32	8	11	12
OCT	711	431	466	46	45	32	17	14	10
NOV	437	459	468	21	29	23	10	10	12
DEC	491	437	414	46	39	25	12	12	9
JAN	668	436	432	39	31	46	16	15	13
FEB	507	528	381	33	37	37	12	16	13
MAR	493	600	593	42	30	58	10	10	14
APR	669	512	406	76	31	49	19	14	10
MAY	436	521	543	20	32	38	9	11	10
JUNE	515	572	544	54	47	43	11	15	16
TOTALS / YTD	6,954	6,014	5,818	474	445	431	155	157	148

**WORKERS' COMPENSATION COURT**

The total number cases pending as of June 30, 2017 are 28. During the month of June 2017, there was one new workers compensation case filed. There were no Court Orders or Settlements that went to Council for consideration. The remaining cases are proceeding in active litigation in the Oklahoma Workers’ Compensation Court of Existing Claims & Oklahoma Workers’ Compensation Commission. The current breakdown of pending Workers’ Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE17 CASES	FYE16 CASES	FYE15 CASES
Fire	Suppression	9	4	4	
Parks/Rec.	Park Maintenance	4	3	2	1
Planning	Development Services	1			1
Police	Patrol	6	3	1	3
Police	Administration	1			2
Public Works	Street Maintenance	2	1	1	
Public Works	Vehicle Maintenance				1
Public Works	Storm Water				2
Utilities	Line Maintenance	1		1	1
Utilities	Sanitation	4	1	1	4
<b>TOTALS</b>		<b>28</b>	<b>12</b>	<b>10</b>	<b>15</b>

***List of Pending Cases (S)***

- Amason, Amber v. City of Norman, WCC 2012-12306 K  
(Police, Patrol, MPO, Intestinal/Parasite/Infection)
- Ashley, Grant v. City of Norman, CM 2016-07496 A  
(Parks/Rec, Custodian, Neck, Upper Back, & Both Hands)
- Atteberry, William v. City of Norman, CM 2015-06559 Q  
(Fire, Suppression, Fire Captain, Neck)
- Atteberry, William v. City of Norman, CM 2016-05332 L  
(Fire, Suppression, Fire Captain, L. Shoulder)
- Blalock, Rick v. City of Norman, WCC 2009-08466 H  
(Utilities, Sanitation, SWI, Back, Neck, Depression, Hips)
- Bolenbaugh, v. City of Norman, WCC 2012-13808 Y  
(Utilities, Sanitation, SWII, R. Knee-Re-Open Change in Condition)
- Bozeman, Chris v. City of Norman, CM 2015-08111 R  
(Utilities, Sewer Line Maintenance, MWII, Back)
- Burright, Justin v. City of Norman, CM-2017-00238 K  
(Fire, Suppression, Firefighter, Left Shoulder)
- Garrett, Curtis W. v. City of Norman, CM-2017-03730 A***  
***(Police, Patrol, Police Sergeant, Left Hand/Left Index Finger)***
- Grippen, Barry v. City of Norman, CM 2016-07136 R  
(Police, Patrol, Police Sergeant, R. Knee)
- Hale, Michael G. v. City of Norman, CM 2015-00702 H  
(Planning, Dev. Svcs., Bldg. Insp., L. Shoulder, Arm)
- Hiett, Darin L. v. City of Norman, CM-2017-00909 Q  
(Public Works, Streets, MWII, L. Shoulder, Spine/Neck, L. Arm, L. Wrist)
- Helm, Mark v. City of Norman, WCC 2007-07137 A  
(Fire, Suppression, Firefighter, Multiple)
- Houser, Jason v. City of Norman, CM 2015-02888 Y  
(Police, Patrol, MPO, R. Wrist)
- Ingraham, Brandon Chad v. City of Norman, CM 2016-02864 H  
(Parks/Rec., Park Maint., MWI, L. Shoulder, Arm)
- Johnson III, Tommie v. City of Norman, CM 2016-06766 R  
(Police, Patrol, Police Officer, L. Shoulder)
- Kizzia, Derrald v. City of Norman, WCC 2014-06995 K  
(Parks & Rec, Park Maintenance, HEO, R. Knee, Body (Reopen–Change of Condition))
- Koscinski, Chris v. City of Norman, CM 2015-06363 K  
(Fire, Suppression, Firefighter, Heart/Cardiovascular)
- Koscinski, Chris v. City of Norman, CM 2015-06809 A  
(Fire, Suppression, Firefighter, Back)
- Koscinski, Chris v. City of Norman, CM 2016-00738 H  
(Fire, Suppression, Firefighter, Left Shoulder)
- Koscinski, Chris v. City of Norman, CM-2017-00239 Q  
(Fire, Suppression, Firefighter, Back)
- Lake, Stephanie M. v. City of Norman, WCC 2014-11262 J  
(Police, Emerg. Commun., Commun. Officer, Hands, Arms, Shoulders, Neck, Low Back)

Mulder, Lenny Brian v. City of Norman, WCC 2016-04403 Y  
 (Fire, Suppression, Fire Captain, Ears)

Paczosa, Donald v. City of Norman, CM 2016-08419 F  
 (Parks/Rec, Park Maint., MWII, R. Shoulder, R. Arm)

Raney, Jeremy v. City of Norman, WCC 2015-05518 L  
 (PW, St. Maintenance, HEO, Lumbar Spine)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Rohr, Robert “Shane”, CM 2017-01333 R

(Utilities/Sanitation, MWII, Neck)

Tillman, Daniel A. v. City of Norman, CM 2015-01499 A

(Utilities, Sanitation, SWI, Back)

**SPECIAL CLAIMS**

The following is a breakdown of the Special Claims activity through June, 2017.

<b><u>DEPARTMENT</u></b>	<b><u>FYE 17 Month</u></b>	<b><u>FYE 17 YTD</u></b>	<b><u>FYE 16</u></b>	<b><u>FYE 15</u></b>	<b><u>FYE 14</u></b>
Animal Control		1			
Code Enforcement				1	
Finance - IT		1			
Fire		1	2	1	
Fleet			1	1	
Human Resources					1
Other	1	5	6	6	6
Parks	1	3	2	5	
Planning		1			
Police		12	13	10	11
Public Works – Stormwater	1	2			
Public Works - Traffic		4		5	4
Public Works - Engineering		1	5	1	2
Road & Channel			2		2
Streets	1	5	6	4	5
Utilities	2	12	6	2	13
Utilities - Sanitation	1	12	14	15	19
Utilities - Sewer & Line Maintenance		4	9	9	6
<b>TOTAL CLAIMS</b>	<b>7</b>	<b>64</b>	<b>66</b>	<b>60</b>	<b>63</b>



<b><u>CURRENT CLAIM STATUS</u></b>	<b><u>FYE 17 TO DATE</u></b>	<b><u>FYE 16</u></b>	<b><u>FYE 15</u></b>	<b><u>FYE 14</u></b>
Claims Filed	64	66	60	63
Claims Open and Under Consideration	13	6	1	5
Claims Not Accepted Under Statute/Other	5	7	7	2
Claims Paid Administratively	12	22	18	16
Claims Paid Through Council Approval	7	12	9	15
Claims Resulting in a Lawsuit for FY17	5 <sup>1</sup>	0	0	2
Claims Barred by Statute (No Further Action Allowed)	5	16	25	23
Claims in Denied Status (Still Subject to Lawsuit)	20	3	0	0

**EXPUNGEMENTS**

The following represents a breakdown of the Expungement Requests considered by the City Attorney's Office through June 2017.

<b>MONTH</b>	<b>REQUESTS</b>			<b>COMPLETED</b>		
	<b>FYE17</b>	<b>FYE16</b>	<b>FYE15</b>	<b>FYE17</b>	<b>FYE16</b>	<b>FYE15</b>
JULY	10	9	5	12	9	5
AUG	7	12	2	11	6	1
SEPT	16	7	10	5	6	2
OCT	19	10	8	12	4	5
NOV	22	11	6	18	4	5
DEC	21	13	9	20	10	3
JAN	21	15	12	11	3	9
FEB	27	13	8	14	6	7
MAR	16	12	13	27	11	8
APR	19	15	4	15	5	7
MAY	25	22	13	12	9	3
JUNE	14	12	11	15	16	5
<b>TOTALS/YTD</b>	<b>217</b>	<b>151</b>	<b>101</b>	<b>172</b>	<b>89</b>	<b>60</b>

<sup>1</sup> Lawsuits are 2 for FYE 16, and 2 for FYE 17 torts.

**MUNICIPAL COURT**

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**MUNICIPAL COURT  
MONTHLY REPORT  
JUNE - FY '17**

**CASES FILED**

	<u>JUNE</u>	<u>FY16</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY15</u>	<u>Y-T-D</u>
Traffic	1,455		16,998	1,159		16,329
Non-Traffic	357		4,704	372		4,444
SUB TOTAL	1,812		21,702	1,531		20,773
Parking	1,239		17,438	1,300		15,616
<b>GRAND TOTAL</b>	<b>3,051</b>		<b>39,140</b>	<b>2,831</b>		<b>36,389</b>

**CASES DISPOSED**

	<u>JUNE</u>	<u>FY16</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY15</u>	<u>Y-T-D</u>
Traffic	1,311		13,459	1,013		13,691
Non-Traffic	291		3,520	311		4,027
SUB TOTAL	1,602		16,979	1,324		17,718
Parking	1,191		14,195	1,040		13,041
<b>GRAND TOTAL</b>	<b>2,793</b>		<b>31,174</b>	<b>2,364</b>		<b>30,759</b>

**REVENUE**

	<u>JUNE</u>	<u>FY16</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY15</u>	<u>Y-T-D</u>
Traffic	\$ 144,351.01		\$1,533,529.81	\$ 129,589.00		\$1,736,388.00
Non-Traffic	\$ 44,535.37		\$ 476,863.63	\$ 45,827.00		\$ 570,641.00
SUB TOTAL	\$ 188,886.38		\$2,010,393.44	\$ 175,416.00		\$2,307,029.00
Parking	\$ 26,258.00		\$ 324,056.65	\$ 22,133.00		\$ 310,017.00
<b>GRAND TOTAL</b>	<b>\$ 215,144.38</b>		<b>\$2,334,450.09</b>	<b>\$ 197,549.00</b>		<b>\$2,617,046.00</b>

MUNICIPAL COURT - MONTHLY REPORT  
June 2017

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in the program, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

For the month of June, 2017, the Early Settlement-Norman Mediation Program accepted 31 new cases and closed 24 cases. There were four mediations conducted in June.

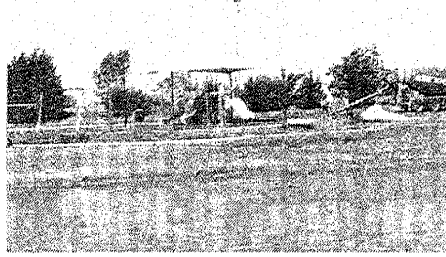
**PARKS AND RECREATION**

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## Park Planning Activities June, 2017

### **HIGHLAND VILLAGE PARK**

Construction has begun on the walking trail in the park, which will allow residents to access the entire park site from all directions once complete. The trail leads to the playground and will also connect to the planned basketball court, gazebo, picnic tables and will have several benches and bike racks placed along its route. The border around the playground was also installed, which will allow the synthetic turf contractor to install the safety surfacing around the new equipment starting next month.



### **NORMAN FORWARD Neighborhood Parks:**

We have been working to meet with local playground representatives to put together the final design program for the Sonoma Park and Oakhurst Park renovations. An RFP will be issued next month for new play equipment; while other work on walking trails and park furnishing and landscape improvements is bid out and awarded to other contractors. These were identified by park staff as the two parks most in need of attention in the NORMAN FORWARD project, which will address all neighborhood parks over the course of the project. Other work is being done city-wide to address safety surfacing and park signage this year, while the total park renovations occur at these first two large project sites.

### **Sooner Theatre:**



The alley behind the theatre was repaired where water had been penetrating below the surface and entering the basement dressing room area recently. The new alley and garage door threshold at the back of the stage was exposed to check for water damage in the framing before the area was formed and poured back at proper grade to shed water away from the building towards the storm drain at the end of the alley. A secondary drain pipe was also installed to direct excess subsurface water away from the building in the future.

### **NORMAN FORWARD Reaves Park Sports Complex:**

We met with the design team from Halff Associates along with members of the ADG project management team and the chair of the Ad-hoc design committee for this project to review the preliminary design modifications being made to the project that will be presented to the entire Ad-hoc committee in July. We are working to get the project scope refined according to feedback from the committee in early June. Once this review is complete, we will prepare an item for Park Board to present the committee's chosen design for public comment and the next steps in the design and cost estimating process.

### **NORMAN FORWARD Griffin Park Sports Complex:**

City Staff from Parks and Recreation and Public Works-Engineering, met with the consulting team to review traffic information and the impacts on the Master Plan Design. Traffic improvement cost estimates are being completed and will be incorporated into the final Master Plan to be presented to City Council in August.

### **NORMAN FORWARD Westwood Tennis Indoor Facility:**

Council approved the contract with The McKinney Partnership Architects for the new 2-court indoor facility. We are coordinating the survey and soil testing with the project engineer and will continue work on the building design and construction over the coming months.

Volunteers from State Farm Insurance worked on the 25th to clean up the landscape beds at Ruth Updegraff Park and the grounds of the Moore-Lindsey House and planted new annual flowers in those areas. Ruth Updegraff was a former State Garden Club President from Norman. The park is one where we maintain more manicured ornamental beds with help from volunteer groups.



**JUNE 2017  
PARK MAINTENANCE DIVISION**

Parks maintenance crews performed routine trash removal, landscape bed maintenance and mowing in city parks. In addition, maintenance crews performed routine ballfield maintenance in support of the recreation softball/baseball leagues.

<b>SAFETY REPORT</b>	<b>FYE-17MTD</b>	<b>FYE-17YTD</b>		<b>FYE-16MTD</b>	<b>FYE-16YTD</b>
On-The-Job Injuries	0	5		0	6
Vehicle Accidents	0	5		0	3
Employee responsible	0	0		0	3
<b>ROUTINE ACTIVITIES</b>	<b>Total Man Hours</b>			<b>Total Man Hours</b>	
	<b>MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>		<b>MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>
Mowing	608.50	3028.75		560.50	2983.75
Trim Mowing	1762.75	8625.25		1274.50	7053.50
Chemical Spraying	56.50	797.50		93.50	5872.50
Fertilization	8.00	32.00		13.50	25.50
Tree Planting	36.00	274.00		0.00	9.00
Tree & Stump Removal	130.00	1115.00		0.00	1010.00
Tree Trimming/Limb Pick-Up	663.00	1911.15		47.50	1423.50
Restroom/Trash Maintenance	46.00	4642.75		507.25	4844.25
Play Equipment Maintenance	207.50	1066.75		50.00	635.75
Sprinkler Maintenance	79.50	1132.75		9.50	1523.25
Watering	288.25	476.25		0.00	125.00
Grounds/Building Maintenance	122.50	982.25		32.00	686.00
Painting	193.00	230.00		0.00	28.00
Planning Design	250.00	406.25		0.00	0.00
Park Development	13.55	380.30		4.00	160.00
Special Projects	243.25	2833.00		87.75	3427.00
Nursery Maintenance	83.00	157.00		0.00	8.00
Flower/Shrub Bed Maintenance	70.00	1802.00		37.50	1027.50
Seeding/Sodding	41.00	45.00		0.00	0.00
Ballfield Maintenance/Marking	22.00	1126.50		286.00	2372.00
Fence Repairs	2822.75	5742.50		0.00	256.00
Equipment Repairs/Maintenance	164.75	1939.75		211.25	1924.00
Material Pick-Up	10.50	202.50		10.00	220.75
Miscellaneous	135.75	2522.25		115.25	2853.25
Shop Time	60.50	1030.00		66.50	703.25
Snow/Ice Removal	0.00	177.00		0.00	132.00
Christmas Lights	0.00	1776.00		0.00	1381.00
Close to Home Fishing	0.00	3.00		0.00	34.00
Forestry	2.00	83.50		1.00	81.00
Graffiti Clean-Up	3.00	63.50		0.00	29.00
Water Fountains	0.00	0.00		0.00	0.00
Inground Trash	0.00	66.00		0.00	54.00
Vector Control	0.00	300.00		143.50	258.75

JUNE 2017  
RECREATION DIVISION  
MONTHLY REPORT

**Senior Citizens Center:** The ceramics class, in keeping with their mystery dinner night, held a mystery luncheon on June 21<sup>st</sup>. They had a mystery sandwich lunch and everyone brought 5-6 sandwiches to share with the group. They had several varieties of sandwiches from luncheon meat to tuna salad. Their next mystery luncheon will be in August and their next mystery dinner is scheduled for Wednesday July 12<sup>th</sup>.

**Little Axe Community Center:** The outreach food distribution for the month of June was 223 adults and 55 children for a total of 278. There were no facility rentals for the month of June because of the summer lunch program. The Pioneer Library Service Statistics Report indicated 490 units of service. The Head Start program currently has 16 participants and had 81% attendance rate for the month of May. There were two post season tournaments; a girls T-ball with 10 teams and boys Coach Pitch with seventeen teams.

**12th Avenue Recreation Center:** All instructional programming at the 12<sup>th</sup> Avenue Recreational Center began their summer season this month with the exception of the Karate Program which offers classes from September thru May each year. The summer camp program continued this month with an average of thirty three campers participating daily. The summer camp program has gone on such field trips as; the University Pool, Star Skate, Hollywood Theater and the Sooner Bowling facility.

**Irving Recreation Center:** The Irving Explorer Camp has been in full swing this month! The children have been enjoying themselves with all the activities and field trips we planned. Each day, campers enjoyed indoor/outdoor games, arts/crafts, sports/recreational activities, and other special activities and events to include an Extreme Animals show; Finger Puppets crafts; field trip to Parmele Park Splashpad; popcorn and movie at Irving Recreation Center; Orr Family Farm and much, much more.

**Whittier Recreation Center:** Sports Camps was the main program that Whittier Recreation Center had in the month of June. The Sports Camps included Soccer, Sooner Jr. Volleyball, Sooner Jr. Football, Sooner Jr. Basketball, Basketball Shooting, Speed and Strength Camps. Whittier also had weekly classes which included clogging and a hip-hop dance class. Junior Jammer Fall Basketball registration opened up registration at the end of June; registration will run through September 1<sup>st</sup>.

<b>FACILITY ATTENDANCE:</b>	Month	Year to Date
Senior Citizens Center (includes congregate meals)	1,875	21,975
Little Axe Community Center	3,760	27,219
12th Avenue Recreation Center	1,120	30,720
Irving Recreation Center	885	25,624
Whittier Recreation Center	1,541	23,867
Reaves Center	300	3,600
Tennis Center	3,895	30,387



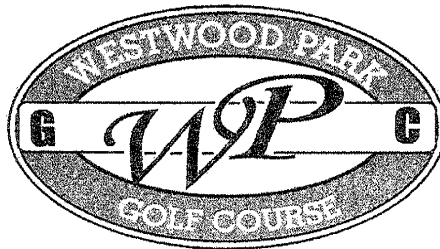
JUNE 2017  
COMMUNITY SERVICE PROGRAM  
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control		2		35.00		8		178.00		10		213.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value				\$7.25				\$7.25				\$7.25
Value of hours Month												
Value of hours Y-T-D				\$253.75				\$1,290.50				\$1,544.25

\*clients and hours are counted in month in which total service hours are completed

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A**



JUNE 2017

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	JUNE FY'17	JUNE FY'16
Regular Green Fees	797	790
Senior Green Fees	421	337
Junior Fees	195	260
School Fees ( high school golf team players)	289	293
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	767	642
Employee Comp Rounds	364	322
Golf Passport Rounds	0	0
9-Hole Green Fee	111	115
2:00 Fees	141	94
4:00 Fees	431	458
Dusk Fees or 6:00 Fees	142	85
PGA Comp Rounds	4	6
*Rainchecks (not counted in total round count)	47	44
Misc Promo Fees (birthday fees, players cards, OU student fees, Military, player pass)	828	774
Green Fee Adjustments (fee difference on rainchecks)	8	13
<b>Total Rounds</b> (*not included in total round count)	<b>4498</b>	<b>4189</b>
% change from FY '16	7.38%	
<b>Range Tokens</b>	<b>4331</b>	<b>3783</b>
% change from FY '16	14.49%	
18 - Hole Carts	237	185
9 - Hole Carts	96	90
1/2 / 18 - Hole Carts	1449	1322
1/2 / 9 - Hole Carts	516	504
<b>Total Carts</b>	<b>2298</b>	<b>2101</b>
% change from FY '16	9.38%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	2	0
18 - Hole Senior Trail Fees	5	4
9 - Hole Senior Trail Fees	2	8
<b>Total Trail Fees</b>	<b>9</b>	<b>12</b>
% change from FY '16	-25.00%	
<b>TOTAL REVENUE</b>	<b>\$118,012.53</b>	<b>110464.54</b>
% change from FY '16	6.83%	

**JUNE 2017**  
**WESTWOOD GOLF DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>FY 2016</b>	<b>FY 2016</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Injuries On The Job	0	0	0	1
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

**FINANCIAL INFORMATION**

	<b>FY 2017</b>	<b>FY 2017</b>	<b>FY 2016</b>	<b>FY 2016</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Green Fees	\$63,719.84	\$488,284.76	61,197.90	\$521,525.45
Driving Range	\$14,943.56	\$102,339.17	13,224.20	\$104,855.19
Cart Rental	\$37,740.46	\$289,652.36	34,585.41	\$289,631.33
Restaurant	\$1,402.50	\$11,214.51	1402.5	\$11,221.90
Insufficient Check Charge	\$0.00	\$75.00	0	\$100.00
Interest Earnings	\$206.17	\$809.43	54.53	\$281.33
<b>TOTAL INCOME</b>	<b>\$118,012.53</b>	<b>\$892,375.23</b>	<b>110,464.54</b>	<b>\$927,615.20</b>
Expenditures	\$76,214.85	\$982,196.35	60,401.92	\$999,455.35
Income vs Expenditures	<b>\$41,797.68</b>	<b>(\$89,821.12)</b>	50,062.62	<b>(\$71,840.15)</b>
Rounds of Golf	3883	32878	4189	33833

Routine June maintenance practices include:

Daily greensmowing, cup changing (putting green hole relocation), handwatering of putting green dry spots, trash pick up, restroom maintenance, irrigation monitoring and testing; repair as required, and operating manual valve irrigation on 10 acres. Additionally we rake sand bunkers daily.

Weekly we mow tees, fairways and aprons 3-times. Roughs are mowed daily. Buffer zones around water features are mowed once a week. Peripheral areas are mowed once a week.

We applied a second application of pre-emerge herbicide to greens. Post-emergent herbicides are applied as needed, with play areas being the highest priority. Greens were sprayed with fungicide and insecticide, as well as a wetting agent and a micronutrient package. Fairway fertilizer was applied to most areas of the golf course. Additional fertilizer was added to weaker areas of turf.

In advance of our 4th of July tournament we initiate a chemical trimming application. Sickle mowing around all waterways is completed. Low hanging limbs and suckers around the base of trees are pruned. Yardage markers and basin lids are painted, and out of bounds poles are straightened. All bed areas around clubhouse and patio were trimmed and cleaned.

Irrigation repair was very much increased. Hand watering was required daily as rainfall has been minimal. Several nozzles have been replaced on select greens heads, in order to expand coverage in play areas. All part circle heads have been turned to water collars and aprons. Gator bags on newer trees were filled three times. Areas along cart paths that held water were improved.

Training of new temporary laborers continues. A very late acquisition of temporary labor has made for a challenge. Fifteen rental cars were traded in and new cars with windshields were put into service in the third week.

JUNE 2017  
WESTWOOD POOL  
MONTHLY REPORT

Westwood Pool closed July 31st.

FINANCIAL INFORMATION

	FY2017 MTD	FY2017 YTD	FY2016 MTD	FY2016 YTD
Admission Fees	\$0.00	\$27,519.50	36,121.50	\$91,698.65
Waterslide Fees	\$0.00	\$5,430.00	7,394.00	\$18,560.00
Swim Lesson Fees	\$0.00	\$3,105.00	14,027.50	\$23,770.00
Pool/Slide Rental	\$0.00	\$4,925.00	2,000.00	\$11,940.00
Locker Fees	\$0.00	\$11.50	32.00	\$51.00
Concessions	\$0.00	\$1,550.00	0.00	\$1,975.00
<b>TOTAL INCOME</b>	<b>\$0.00</b>	<b>\$42,541.00</b>	<b>59,575.00</b>	<b>\$147,994.65</b>
Expenditures	\$1,591.97	\$87,660.39	20,538.97	\$138,740.76
<b>Income verses Expenditures</b>	<b>(\$1,591.97)</b>	<b>(\$45,119.39)</b>	<b>\$39,036.03</b>	<b>\$9,253.89</b>

ATTENDANCE INFORMATION

	FY 2016 Month to Date	FY 2016 Season to Date (May-Sept 16)	FY 2015 Month to Date	FY 2015 Season to Date (May-Sept 15)
a. swim tags	0	4369	177	4345
b. pool admission	0	7751	583	13211
c. slide admission- (not inc. in total)	0	5761	296	8635
d. group admission	0	1211	10	2379
e. noon admission	0	59	0	73
f. evening admission	0	1199	0	2676
g. evening tags	0	1417	0	1104
<b>TOTAL ATTENDANCE</b>	<b>0</b>	<b>16006</b>	<b>770</b>	<b>23788</b>

**PLANNING AND COMMUNITY DEVELOPMENT 10**

**ADMINISTRATION, CURRENT PLANNING, GIS 10A**

**PLANNING DEPARTMENT ACTIVITY**  
**June 2017**

**ADMINISTRATIVE DIVISION**

**Comprehensive Plan Update**

The Comprehensive Plan Steering Committee met on June 14<sup>th</sup> at 6:00 p.m. The Steering Committee was given an overview of the Growth Scenarios and Neighborhood Types before they began a future land use exercise. After the brief presentation, the Steering Committee broke into three groups in order to work on filling in future land use map of Norman. Using four neighborhood types, the groups worked on accommodating future projected growth within identified areas of infill, re-development and greenfield land in Norman. The information presented at the Steering Committee and a summary of the meeting are posted on the **PlanNorman** webpage at <http://www.plannorman.com/>.

**Center City Form Based Code**

The City Council held the final public hearing on the Center City Form Based Code (CCFBC) on May 23, 2017. The CCFBC was adopted with amendments by a 9 to 0 vote. The CCFBC went into effect on June 23, 2017.

**Central Norman Overlay District**

The Central Norman Zoning Overlay District (CNZOD) boundary includes the residentially-zoned properties in the Silk Stocking Neighborhood and the remaining areas of the Miller Neighborhood that are not covered by the Miller Historic District Overlay or the recent downzoning from R-3, Multi-Family Dwelling District to R-1, Single Family Dwelling District. The CNZOD includes Purpose and Intent statements, definition of the boundary, and applicability of the CNZOD and development standards within the District. The development standards include regulations for intensity of use, parking on-site, landscape buffering and screening. The CNZOD was heard by and recommended by the Planning Commission on June 8<sup>th</sup>. It was approved by City Council on June 13<sup>th</sup>.

In addition to the Overlay District, staff presented other minor changes to other sections of the Zoning Code to clarify confusion that exists in the existing language regarding landscaping and fencing for off-street parking areas. These changes were also approved by City Council on June 13<sup>th</sup>.

**GREENBELT COMMISSION**

There was no meeting in June because of lack of agenda items. The next meeting is scheduled for July 17, 2017.



## **HISTORIC DISTRICT COMMISSION**

The Historic District Commission regular meeting was held on June 5, 2017.

### **Certificates of Appropriateness Requests:**

**717 W Boyd Street** – A COA was granted for the installation of a balcony on the side of the structure, for a carport with an attached pergola and a gated fence in the rear yard.

**428 Chautauqua Ave** – A COA was granted for the installation of a garage with associated concrete access pad in the rear yard and a paved driveway in the front yard.

**410 S Peters Ave** – A COA was granted for the installation of side and front yard fences.

**502 Macy Street** – A COA was granted for the installation a screened porch on the rear of the house.

### **COA Six-Month Extensions Request:**

There were not any applications that needed extensions at the June meeting.

### **COA Administrative Bypass granted by staff:**

**530 E Boyd St** – The replacement of non-original French door on the rear of the house with aluminum clad French door.

### **Certified Local Government (CLG) Program Report (FY 2016-2017):**

The consultant submitted the draft Hetherington Heights 2<sup>nd</sup> Addition Historic Survey which staff and the State Historic Preservation Office reviewed. The consultant has made corrections and will be submitting a final Hetherington Heights Report to staff and SHPO. Five Historic District Commissioners and the Historic Preservation Officer attended the Oklahoma Preservation Conference in Oklahoma City from June 7<sup>th</sup>- 9<sup>th</sup>. All five Commissioners, the Historic Preservation Officer and assistant city attorney who staffs the Historic District Commission, all attended the Friday morning Historic District Commissioner Workshop lead by nationally known historic preservation lawyer, James Reap. With these two projects completed, this closes out the all of the projects for the 2016-2017 CLG funds. Staff has already applied for CLG funds for 2017- 2018 and is awaiting the CLG contract from the State Historic Preservation Office.

## MISCELLANEOUS

	2016 June	July	Aug	Sept	Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	June
Walk-Ins	61	66	66	62	103	77	40	32	28	51	50	56	42
Email Contacts	276	299	320	263	301	319	285	318	275	367	280	317	247
Lot Line Adjustments	-	-	4	2	4	1	-	2	-	-	3	2	-
Landscape Maint. & Replacement Bonds	4	5	2	2	1	3	1	4	2	4	1	4	3
Board of Adjustment Variance Appl.	1	7	3	5	1	5	-	-	2	4	3	2	1
Legal Notices Sent	31	119	33	174	5	89	-	-	47	98	86	59	25
Planning Commission Applications Rec'd	2	1	4	3	6	3	2	6	2	2	2	2	-
Legal Notices Sent	88	39	322	499	168	58	35	53	84	-	13	63	-
Pre-Development Meeting Appl. Rec'd	1	1	2	2	6	1	1	4	2	4	-	3	-
Notices Sent	17	39	89	499	146	29	23	53	84	675	-	775	-

## CURRENT PLANNING DIVISION

### Planning Commission – number of applications received

	2016 June	July	Aug	Sept	Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	June
Ordinance Amendments					1			1		2	1	2	
NORMAN 2025 Land Use Plan Amendments	1		1			2	1	1	3		1		
Rezoning Requests	2	1	3	2	5	1	2	4	3		1	2	
Utility Easement/Road Closures			1		1		1	1	2				
Preliminary Plats						1	2	1	2		1	1	
Rural Certificates of Survey			1				1	1	2	1			
Short Form Plats					1	1				1			1
Site Plan Amendments										1			
Certificate of Plat Correction													

During June, no applications for Pre-Development were received for the meeting scheduled for June 22, 2017.

During June, submittals for the July 13, 2017 Planning Commission meeting included one short form plat.

The Planning Commission met in Regular Session on June 8, 2017. One project which included a rezoning and preliminary plat; one special use for a bar, lounge or tavern; and two Zoning Code amendments were recommended for adoption by the City Council. One PUD amendment was postponed to the July 13 Planning Commission agenda. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of June, 25 commercial building applications were submitted for review. Of those applications submitted, Current Planning staff reviewed and approved 12.

### BOARD OF ADJUSTMENT

The Board of Adjustment met on June 28, 2017 and approved one variance to the maximum floor area ratio and one variance to the required off-street parking for one project. One set of minutes was prepared for the Board of Adjustment Regular Meeting. The next regular meeting is scheduled for July 26, 2017.

## **GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION**

Fugro continued processing data. For Norman, this project will update the City's base map to reflect new construction and any other changes on the ground that can be detected using airborne sensors. The deliverable products are updated color digital aerial photography and updated planimetric mapping. Planimetric mapping layers to be collected include the following: streets, pavement, unpaved parking, paved driveways, unpaved driveways, hydrology, building footprints and height, fences, sidewalks, and vegetation.

Working with IT, staff completed the upgrade to Cityworks in Line maintenance. The Cityworks expansion into Public Works is scheduled for July. Staff provided mapping support related to issues in core Norman and the comprehensive plan. Staff also continued support of the New World public safety software. Staff continued to troubleshoot problems with the AV system. It appears to be data overrunning buffers in the core software; the AV consultant is continuing the work to correct.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 63 requests for service that resulted in the production of 77 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of June, as well as providing information for and staffing of City Council and Planning Commission meetings.

**DEVELOPMENT SERVICE**

**10B**

## DEVELOPMENT SERVICES DIVISION

Commercial New Construction and Addition/Alteration projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during June:

### CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:

#### **New Construction:**

ADDRESS	DESCRIPTION	VALUATION	WARD
1219 Lindsey Plaza Dr.	Shell Building	\$151,500	1
2000 168 <sup>th</sup> Ave. NE	Little Axe High School Storm Shelter Addition	\$1,200,000	5
4010 Bandera Tr.	Little River Trails Swimming Pool	\$71,000	6
600 W. Tecumseh Rd.	LifeSpring Church	\$1,600,000	6
2900 Oak Tree Ave.	Ash University Greens Pergola & Outdoor Kitchen	\$15,000	7
2501 Pendleton Dr.	Legacy Trail Apartments	\$11,100,326	8
5798 Windstone Dr.	Windstone Basketball Court	\$10,000	8
3351 W. Rock Creek Rd.	Legacy Business Park Shell Building E	\$440,000	8
1920 24 <sup>th</sup> Ave. NW	New Shell Building H	\$950,000	8
2782 Washington Dr. Suite 100	Office Building # 8	\$675,000	8

#### LifeSpring Church



LifeSpring Church located at 600 W. Tecumseh Rd. received Certificate of Occupancy (CO) on June 13, 2017. The reported valuation of the 12,805 square foot project was reported at \$1,600,000.

### Legacy Trail Apartments



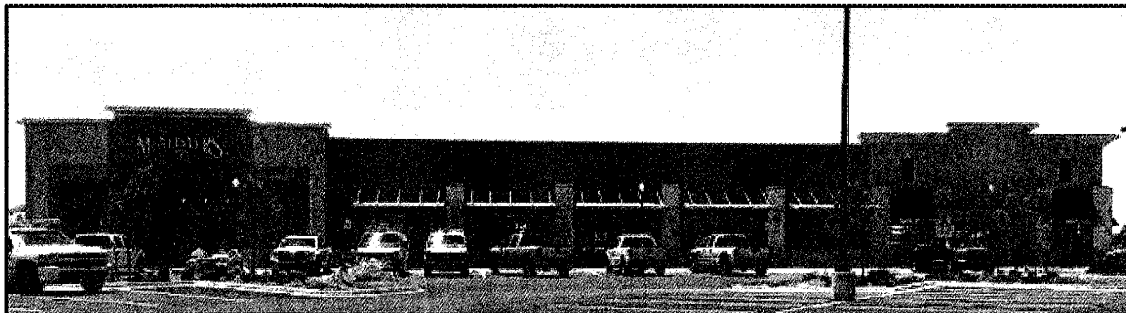
The final building of the Legacy Trail Apartments located at 2501 Pendleton Drive received Certificate of Occupancy (CO) this week. The complex consists of 22 buildings, a clubhouse, swimming pool and mail kiosk. The reported valuation of the 210 unit project totals \$11,100,326.

### Legacy Business Park Shell Bldg. E



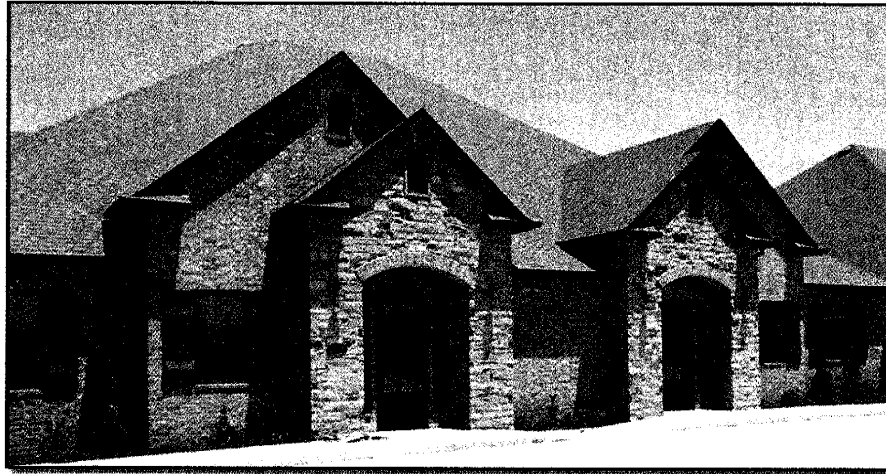
Legacy Business Park Shell Bldg.-E received Certificate of Completion (CC) on June 13, 2017. The 8,802 square foot shell with a \$440,000 reported valuation includes Paradigm Consulting in space 100, and Great Plains Bank in space 140.

### University North Park (UNP) Shell Building H



University North Park (UNP) Shell Building-H, located at 1920 24th Ave. NW obtained Certificate of Completion (CC) on June 21st, 2017. The 13,650 square foot building was reported to be valued at \$950,000. McAlister's Deli is scheduled to occupy the southern portion of the shell building and La Madeleine the northern portion of the building, following the completion of construction. The center of the building includes five additional spaces.

Landmark Fine Homes Office Building # 8



Landmark Fine Homes new office building number eight (8) located at 2782 Washington Dr. obtained Certificate of Occupancy (CO) on June 23rd, 2017. The 6,473 square foot building was reported to be valued at \$675,000.

**Addition/Alteration:**

<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUATION</b>	<b>WARD</b>
2306 Glen Oaks Dr.	Fire Repair	\$47,745	1
1219 Lindsey Plaza Dr.	Antioch Community Church	\$50,000	1
2516 W. Brook St.	NV Brook Apartments	\$54,270	2
1955 W. Lindsey St.	Heritage Plaza New Wall Dividing Space	\$20,000	2
2200 Classen Blvd.	The Edge Apartments Repair Fire Damage	\$17,000	7
1100 College Ave.	Kappa Sigma Fraternity 3 <sup>rd</sup> Floor Dorm Rooms	\$535,000	7
3351 W. Rock Creek Rd. Suite 100	Paradigm Consulting	\$150,000	8
3351 W. Rock Creek Rd. Suite 140	Great Plains Bank	\$130,000	8
2821 36 <sup>th</sup> Ave. NW	Goodno's Jewelry, Inc.	\$40,000	8
3201 Broce Dr.	McCoy Tree Surgery Interior Warehouse & Office Remodel	\$25,000	8
4150 28 <sup>th</sup> Ave. NW Suite 115	28 <sup>th</sup> Industrial White Box	\$30,000	8
2821 36 <sup>th</sup> Ave. NW Suite 130	Physical Therapy Center	\$75,000	8



**Addition/Alteration (continued):**

1930 24 <sup>th</sup> Ave. NW	UNP Retail Shop Suite H2	\$43,000	8
1933 24 <sup>th</sup> Ave. NW	UNP Retail Shop Suite H3	\$43,000	8
1942 24 <sup>th</sup> Ave. NW	UNP Retail Shop Suite H4	\$43,000	8
1948 24 <sup>th</sup> Ave. NW	UNP Retail Shop Suite H5	\$43,000	8

**MOBILE FIELD INSPECTION SYSTEM**

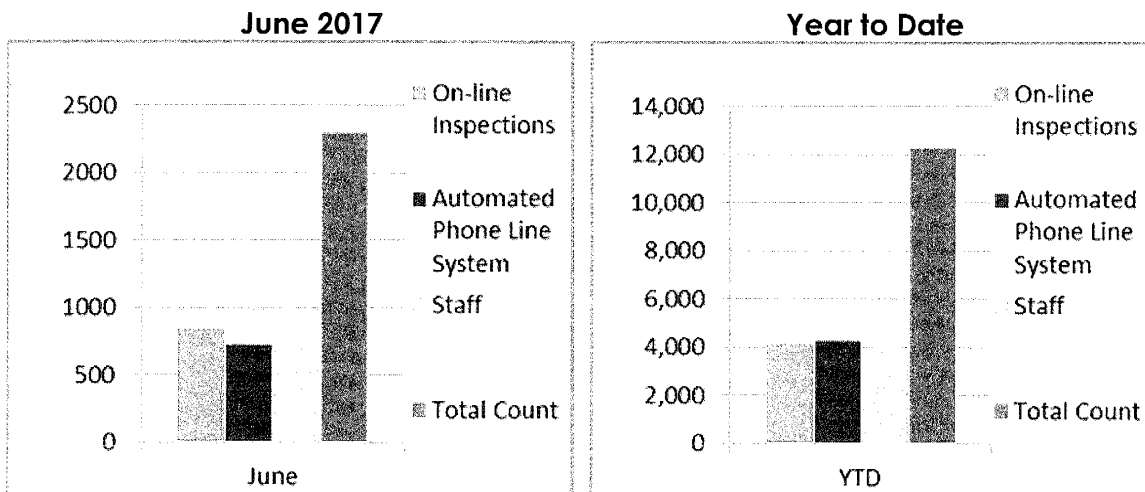
During June 1,687 inspection results were entered using the Mobile Field Inspection (MFI) System. Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed.

June 1-2	June 5-9	June 12-16	June 19-23	June 26-30
157	353	388	418	371

**ON-LINE INSPECTION SERVICES**

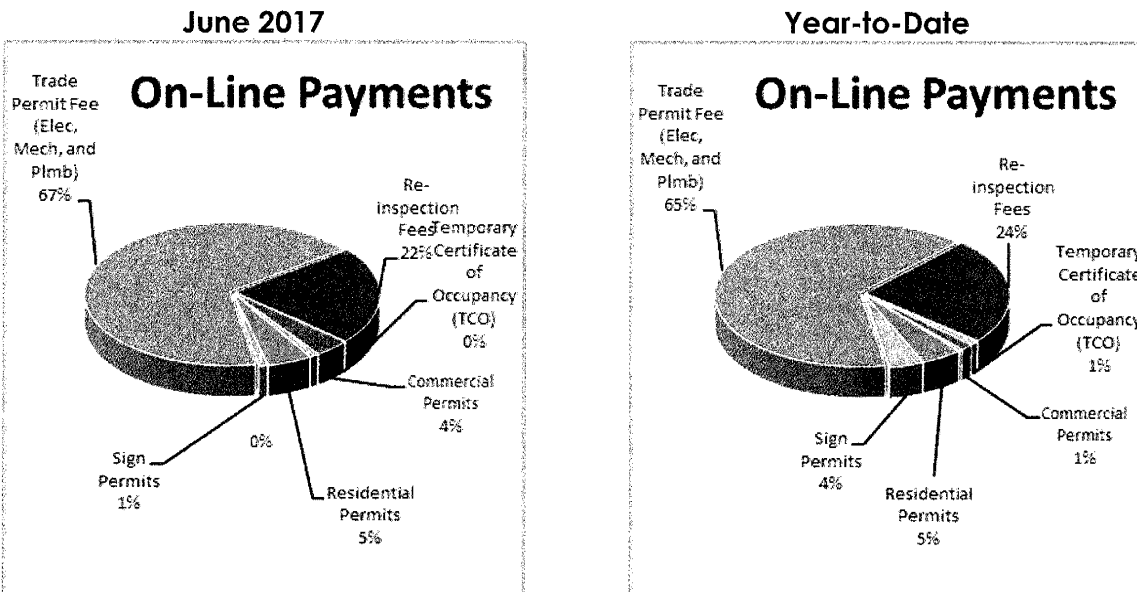
**Inspection Requests**

During June a total of 2,300 inspections were requested. 844 inspection requests were made on-line, 732 inspection requests were made using the Automated Phone Line System, and 724 inspections were made by the staff. Inspection requests made by the staff include phone and in-person requests, as well as administrative items.



## On-line Payments

During June 104 payments were made on-line totaling \$25,447.04. Year-to-date 509 payments have been made on-line totaling \$57,463.77.



## Construction Activity

*Reporting of data changed with the JULY 2016 report to more thoroughly delineate residential construction for reporting to the Reapportionment Commission and Census Bureau. Data previously reported was grouped differently and individual permit types JUNE or JUNE not correspond to data after this date.*

Total value of all construction activity permitted in JUNE of 2017 totaled \$18,756,658, only slightly lower than the \$19,603,445 for the same month last year. A total of 150 permits were issued in JUNE of 2017, down from 200 in JUNE of 2016. The higher number in JUNE 2016 is primarily due to residential additions/alterations. The higher dollar value in JUNE of 2016 is due to non-residential additions/alterations.

Total new residential permitting activity in JUNE 2017 was valued at \$11,950,810 compared to \$9,682,501 in JUNE 2016. New single-family detached residential construction in JUNE 2017 represented 42 new homes compared with 33 new homes in JUNE 2016. There were no attached single family permits in JUNE 2017 or JUNE 2016. There were no new mobile homes in JUNE 2017 compared to 2 valued at \$86,000 in JUNE 2016. There were no non-dwelling units permits in either year. There were 4 new duplex units valued at \$918,320 permitted in JUNE 2017 compared to 4 units in JUNE 2016 valued at \$529,920. There were no new garage apartments in JUNE 2017 compared to 1 valued at \$75,000 in JUNE 2016. There were 4 multi-family permits valued at \$1,070,000 in JUNE 2017 (3 dwelling units and 1 non-dwelling) compared to 2 multi-family permits valued at \$79,940 (non-dwelling units) in JUNE 2016.

Residential addition/alteration permits in JUNE 2017 numbered 77 valued at \$1,464,478 compared to 122 permits valued at \$2,746,146 for JUNE 2016. There are fewer permits in JUNE 2017 primarily due to storm shelters and multi-family additions/alterations. The difference in value between JUNE 2017 and JUNE 2016 is primarily due to additions/alterations for single family and multi-family.

New non-residential construction permits in JUNE of 2017 totaled 9 with a value of \$4,002,000 compared to 15 permits valued at \$3,650,200 for JUNE 2016. The difference in number is primarily due to foundations and full permits issued in JUNE 2016. The difference in value is primarily due to foundations and full permits as well.

Non-residential Addition/Alteration permits in JUNE of 2017 totaled 14 with a value of \$1,339,370 compared to 21 permits valued at \$3,524,598 for JUNE 2016. The difference in number of permits is insignificant. The primary difference in value is due to JUNE 2016 remodeling project at Norman High School totaling \$3,400,000.

City of Norman  
 BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS  
 Issued JUNE 2017 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	MORRISON CONSTRUCTION CO	1195	06/20/17	1551		ANN BRANDEN	BLVD	1	1	SOUTHLAKE ADDITION #10	C2	\$ 500,000	3,883
COMMERCIAL, ADD/ALT-2	SUN CONSTRUCTION SERVICES	1396	06/05/17	1289		NORTHCLIFF	AVE	1	1	IMMANUEL BAPTIST CHURCH	RME	\$ 133,605	2,095
COMMERCIAL, ADD/ALT-2	PRECISION BUILDERS, LLC	1415	06/23/17	3201	W	TECUMSEH	RD	2	1	COVENANT DEVELOPMENT ADD #	PUD	\$ 75,000	4,725
COMMERCIAL, ADD/ALT-2	PRECISION BUILDERS, LLC	1489	06/23/17	701	E	ROBINSON	ST	1	1	ROBINSON ST, MEDICAL PLAZA	C3	\$ 75,000	3,485
COMMERCIAL, ADD/ALT-2	CAVINS CONSTRUCTION, LLC	1879	06/15/17	321	W	BOYD	ST	26	1	LARSHS UNIVERSITY ADD	C3	\$ 15,000	1,580
COMMERCIAL, ADD/ALT-2	CAVINS CONSTRUCTION, LLC	1880	06/15/17	323	W	BOYD	ST	26	1	LARSHS UNIVERSITY ADD	C3	\$ 20,000	2,064
COMMERCIAL, ADD/ALT-2	HUGHES, MATTHEW	2006	06/23/17	3900	E	ROBINSON	ST	26	2W	PECAN HEIGHTS (SURVEY)	A2	\$ 5,000	788
COMMERCIAL, ADD/ALT-2	HUGHES, MATTHEW	2011	06/01/17	3900	E	ROBINSON	ST	26	2W	PECAN HEIGHTS (SURVEY)	A2	\$ 10,000	1,116
COMMERCIAL, ADD/ALT-2	CADDELL & CO, LLC	2127	06/21/17	415	E	MAIN	ST	7	34	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 110,765	3,235
COMMERCIAL, ADD/ALT-2	JE DUNN CONSTRUCTION CO	2155	06/28/17	950	N	PORTER	AVE	1	1	HIGHLAND ADDITION	R2	\$ 150,000	1,540
COMMERCIAL, ADD/ALT-2	DUNCAN, BOB & SONS INC.	2382	06/28/17	3750	W	MAIN	ST	1	1	MGRB WEST #2	C2	\$ 30,000	1,006
COMMERCIAL, ADD/ALT-2	CAVINS CONSTRUCTION, LLC	2785	06/27/17	3901	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 8,000	1,850
COMMERCIAL, ADD/ALT-2	ASTELLAS PHARMA TECH, INC.	1610	06/20/17	3900	W	MARSHALL	AVE	1	2	SHAKLEE ADD	I1	\$ 200,000	1,460
COMMERCIAL, INTERIOR FINISH-2	RAND CONSTRUCTION	520	06/07/17	1954	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 700,000	4,378
COMMERCIAL, INTERIOR FINISH-2	KITE REALTY GROUP	1414	06/05/17	2230	NW	24TH	AVE	2	2	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 66,000	1,071
COMMERCIAL, INTERIOR FINISH-2	BROOKFIELD CUSTOM HOMES LLC	1684	06/05/17	3351	W	ROCK CREEK	RD	1	1	LEGACY BUSINESS PARK SEC. #1	C2	\$ 275,000	3,748
COMMERCIAL, INTERIOR FINISH-2	BROOKFIELD CUSTOM HOMES LLC	1685	06/05/17	3351	W	ROCK CREEK	RD	1	1	LEGACY BUSINESS PARK SEC. #1	C2	\$ 150,000	1,218
COMMERCIAL, INTERIOR FINISH-2	MILLER-TIPPENS CONSTRUCTION	1950	06/23/17	3501	NW	24TH	AVE	2	1	UNIVERSITY NORTH PARK PROF.(	PUD	\$ 431,000	4,288
COMMERCIAL, INTERIOR FINISH-2	TC GRISSOM BUILDING CO.	2154	06/19/17	3680	W	TECUMSEH	RD	2	1	UNIVERSOR ADDITION	C1	\$ 20,000	3,584
COMMERCIAL, NEW CONSTRUCTION-2	TIMBERLAKE CONSTRUCTION	1603	06/27/17	5005		YORK	DR			WESTINGHOUSE ELECTRIC	I1	\$ 1,750,000	106
COMMERCIAL, INTERIOR FINISH-2	CANNON, JEREMY	1909	06/05/17	1100	E	CONSTITUTION	ST		37	NAVAL AIR TECH TRAINING CENTI	C2	\$ 110,000	127
COMMERCIAL, NEW SHELL BLDG-2	BROOKFIELD CUSTOM HOMES LLC	1587	06/07/17	3311	W	ROCK CREEK	RD	1	2	LEGACY BUSINESS PARK SEC. #1	C2	\$ 500,000	9,200
COMMERCIAL, PARKING LOT-2	HUGHES, MATTHEW	1983	06/07/17	3900	E	ROBINSON	ST	26	2W	PECAN HEIGHTS (SURVEY)	A2	\$ 7,000	1,609
TEMPORARY BLDG/CONST TRAILER-2	MARIANNE'S RENTALS	2153	06/07/17	2402		WESTPORT	DR	1	5		C1		
TEMPORARY BLDG/CONST TRAILER-2	FOLEY COMPANY	2218	06/05/17	3000	E	ROBINSON	ST	27	2W	NOT SUBDIVDED	A2		
<b>Total Permits</b>											<b>23</b>	<b>Average Project Area</b>	<b>2,483</b>
<b>Total Valuation</b>											<b>\$ 5,341,370</b>	<b>Total Project Area</b>	<b>57,116</b>

NEW CONSTRUCTION INFORMATION (New Const & New Shell Bldg)			BUSINESS		
CONTRACTOR	BUILDING SIZE (Square Feet)	USE / CLASSIFICATION	ADD/ALT-2	COMMERCIAL, FIRE REPAIR	NEW CONSTRUCTION
TIMBERLAKE CONSTRUCTION	106	INDUSTRIAL	13		COMMERICAL, COMMERCIAL, INTERIOR FINISH-2, NEW SHELL BLDG- CONSTRUCTIO
CANNON, JEREMY	127	RETAIL			
BROOKFIELD CUSTOM HOMES LLC	9,200	OFFICE			
<b>SUBTOTAL NEW CONSTRUCTION</b>			<b>6</b>	<b>1</b>	<b>2</b>
<b>DEMOLITIONS</b>			<b>DEMOLITIONS</b>		
Address			Purpose		
5300 N Interstate			press box		
4701 NW 12th			school		
3750 W Main			retail		
1440 N Porter			retail		
<b>TEMPORARY BLDG/CONST TRAILER-2</b>			<b>TEMPORARY BLDG/CONST TRAILER-2</b>		
<b>Subtotal</b>			<b>1</b>	<b>14</b>	<b>9</b>
<b>Total</b>			<b>7,000</b>	<b>1,339,370</b>	<b>5,341,370</b>

City of Norman  
**BUILDING PERMITS AND INSPECTIONS**  
**Issued JUNE 2017 - Sorted by Permit Type**  
**RESIDENTIAL PERMITS**

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	2262	06/01/17	521	W	ACRES	ST	30	2W	NOT SUBDIVIDED	R1	\$ 2,390	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2320	06/05/17	517		VINTAGE	DR	2	14	VINTAGE CREEK ADDITION	PUD	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2321	06/05/17	714		BARBAROOT	DR	4	2	TRAILWOODS SEC 9	PUD	\$ 2,000	23
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	2375	06/07/17	1446		VINE	ST	10	6	WESTLAND ADD	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	2430	06/08/17	2532		QUEENSTON	AVE	17	2	DEERFIELD ADD SEC 3	R1	\$ 2,500	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	2430	06/14/17	909		BUTTERFLY	WAY	9	6	TRAILWOODS SEC 10	PUD	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS, INC	2449	06/09/17	1624		CINDERELLA	AVE	2	5	TRAILWOODS SEC 10	R1	\$ 3,100	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS, INC	2507	06/14/17	2908		CITY VIEW	CT	12	3	SHADOWLAKE ADD #5	R1	\$ 2,545	18
1 & 2 FAMILY STORM SHELTER-3	MIKE BARNETT BUILDING CO.	2523	06/14/17	2550	NE	48TH	AVE	14	2W	NOT SUBDIVIDED	A2	\$ 6,500	59
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2529	06/14/17	1519		ANN ARBOR	DR	23	4	EDGEMERE 4TH ADD	R1	\$ 2,825	22
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2542	06/15/17	512		SUMMIT CREST	LN	1	1	SUMMIT LAKES ADD #10	R1	\$ 3,200	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	2545	06/15/17	4412		WHITMERE	CT	15	1	CARRINGTON PLACE ADD	R1	\$ 2,100	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2592	06/19/17	2720		RED FISH	RD	6	15	TRAILWOODS SEC 5	PUD	\$ 2,400	22
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2629	06/20/17	3227		WOOD VALLEY	RD	20	6	SUMMIT VALLEY #2	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2631	06/20/17	2405		CAMELIA	ST	9	3	PEBBLE BROOK #2	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	2690	06/22/17	9820		BRUSH CREEK	RD	1	2	OAKRIDGE EST #1	RE	\$ 2,750	21
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	2697	06/23/17	1813		CONCORD	PL	8	1	WOODCREEK ADD #7	R1	\$ 2,850	20
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2726	06/23/17	2032		CLOVERDALE	LN	9	1	EAST RIDGE ADD #16	R1	\$ 4,200	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CON'	2775	06/28/17	650		ALAMEDA	ST	1	1	MILLERS ADDITION	R1	\$ 5,000	24
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	2117	06/02/17	7935	E	POST OAK	RD	17	1W	NOT SUBDIVIDED	A2	\$ 50,000	1,900
1 & 2 FAMILY, ADD OR ALTER-2	ESPERANZA REAL ESTATE	2125	06/07/17	530	E	BOYD	ST	12	3	SOUTHBRIDGE ADD	R1	\$ 60,000	604
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	2337	06/09/17	708	W	EUFULA	ST	17	1	EAGLETON ADD	R1	\$ 5,000	50
1 & 2 FAMILY, ADD OR ALTER-2	AAA FANTASTIC BUILDERS, LLC.	2364	06/09/17	1510		ESSEX	CT	20	7	WOODSLAWN ADD #2	R1	\$ 24,000	400
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	2370	06/07/17	1809		THORNTON	ST	18	21	WESTWOOD ESTATES	R1	\$ 4,000	600
1 & 2 FAMILY, ADD OR ALTER-2	GUTHRIE, ROBERT N. & DIANE	2479	06/15/17	1709		DAKOTA	ST	22	2	SUNSET ADDITION	R1	\$ 58,000	626
1 & 2 FAMILY, ADD OR ALTER-2	C.A. MCCARTY CONSTRUCTION LL	2554	06/21/17	540	S	LAHOMA	AVE	20	3	ROSS ADDITION	R1	\$ 100,000	2,416
1 & 2 FAMILY, ADD OR ALTER-2	BUNDRICK, SAMUEL S, JR. &	2583	06/19/17	519		TULSA	ST	19	3	SOUTHBRIDGE ADD	R1	\$ 25,000	110
1 & 2 FAMILY, ADD OR ALTER-2	BEHRMANN, MIKE & CHRISTINA	2649	06/21/17	4106		NORTHHAMPTON	DR	2	1	BROOKHAVEN #09	R1	\$ 130,000	500
1 & 2 FAMILY, ADD OR ALTER-2	KHOURI, RODOLPHE	2767	06/27/17	801		KANSAS	ST	16	11	PARK ADD	R1	\$ 8,000	116
1 & 2 FAMILY, ADD OR ALTER-2	AMIL, AHSAN	2805	06/28/17	1314		LOUISIANA	ST	9	1	COLONIAL_EST # 2	R1	\$ 50,000	1,650
1 & 2 FAMILY, CARPORT-2	CAROLINA CARPORTS INC.	1528	06/22/17	1024	E	MAIN	ST	11	2	RUCKERS CHURCH ADD #2	R2	\$ 2,876	378
1 & 2 FAMILY, CARPORT-2	BARGAIN BARNS & BUILDINGS,LLC	2281	06/02/17	1408		DORCHESTER	DR	5	4	WOODSLAWN ADD #1	R1	\$ 695	252
1 & 2 FAMILY, CARPORT-2	CAROLINA CARPORTS INC.	2620	06/20/17	13003		ETOWAH	RD	24	1W	NOT SUBDIVIDED	A2	\$ 995	420
1 & 2 FAMILY, CARPORT-2	SOUTHWEST BUILDERS	2707	06/28/17	1429		HURON	ST	5	3	LAKECREST ESTATES	R1	\$ 2,960	216
1 & 2 FAMILY, CARPORT-2	SOUTHWEST BUILDERS	2797	06/28/17	1204		WINDSOR	WAY	3	2	EDGEMERE 2ND ADD	R1	\$ 3,090	280
1 & 2 FAMILY, PAVING-2	QUALITY CONCRETE CONSTRUCT	1135	06/12/17	1727		HIGH MEADOWS	DR	14	14	HIGH MEADOWS #3	R1	\$ 6,500	700
1 & 2 FAMILY, PAVING-2	KEAR CONSTRUCTION INC.	1649	06/12/17	418	W	TONHAWA	ST	28	88	NORMAN, ORIGINAL TOWNSHIP	R1	\$ 2,500	300
1 & 2 FAMILY, PAVING-2	KEAR CONSTRUCTION INC.	1650	06/12/17	420	W	TONHAWA	ST	23	88	NORMAN, ORIGINAL TOWNSHIP	R1	\$ 2,500	300
1 & 2 FAMILY, PAVING-2	WAGNER, ROBIN	2041	06/02/17	716	E	BROOKS	ST	9	1	UNIVERSITY VIEW ADD	R1	\$ 3,500	600
1 & 2 FAMILY, PAVING-2	LOCH, BILL & DIANA	2209	06/02/17	504		HANGING ELM	DR	18	10	WOODCREST EST #6	R1	\$ 2,500	450
1 & 2 FAMILY, PAVING-2	TENNYSON CONCRETE	2213	06/02/17	1621		NORMANDIE	DR	13	5	VALLEY VIEW ADD	R1	\$ 3,000	250
1 & 2 FAMILY, PAVING-2	J.C SMITH CONCRETE	2236	06/02/17	747		NANCY LYNN	TER	12	1	UNIVERSAL HEIGHTS 2ND ADD	R1	\$ 4,200	510
1 & 2 FAMILY, PAVING-2	ROLLINS, ROB	2349	06/09/17	814		WOODS	AVE	2	4	WOODSLAWN ADD #3	R1	\$ 6,000	750
1 & 2 FAMILY, PAVING-2	FLENNIKEN, JOE W & LESLIE	2458	06/12/17	2101		BLUE CREEK	PKY	8	1	BLUE CREEK ADD	RE	\$ 4,000	1,000
1 & 2 FAMILY, PAVING-2	CHARLEYS CONCRETE & DRAINAG	2460	06/12/17	2620		BRIAR PATCH	WAY	15	1	EAST RIDGE ADD #14	R1A	\$ 2,225	300
1 & 2 FAMILY, PAVING-2	CARTER, BRIAN	2467	06/12/17	2128		BLUE CREEK	PKY	7	1	BLUE CREEK ADD	RE	\$ 3,100	1,536
1 & 2 FAMILY, PAVING-2	CJB CONSTRUCTION, LLC	2470	06/13/17	3216		SWAN HOLLOW	DR	14	1	BLUE CREEK ADD	R1A	\$ 2,225	300
1 & 2 FAMILY, PAVING-2	ALEX'S CONSTRUCTION, CO	2604	06/20/17	204	S	UNIVERSITY	BLVD	28	16	WAGGONER'S T.R. FIRST ADD	R1	\$ 3,000	1,540
1 & 2 FAMILY, PAVING-2	CHARLEYS CONCRETE & DRAINAG	2621	06/20/17	4401		SPOTTED OWL	CIR	9	4	EAGLE CLIFF SOUTH ADD	R1	\$ 5,800	387
1 & 2 FAMILY, PAVING-2	BROWN, RANDY	2624	06/20/17	3903		NORTHBRIDGE	RD	1	2	BROOKHAVEN #04	R1	\$ 825	70
1 & 2 FAMILY, PAVING-2	KELLOGG, DAWSON	2706	06/26/17	540		HANGING ELM	DR	12	10	WOODCREST EST #6	R1	\$ 14,500	2,200
1 & 2 FAMILY, PAVING-2	G&H CONCRETE	2782	06/28/17	4901		CYPRESS LAKE	DR	1	2	CAMBRIDGE ADD #8	R1	\$ 10,000	1,525
1 & 2 FAMILY, PAVING-2	MARTINEZ, JOSE	2808	06/29/17	1302		CHERRY LAUREL	DR	18	13	COLLEGE MANOR	R1	\$ 3,800	416

City of Norman  
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS  
Issued JUNE 2017 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY, STORAGE BLDG-2	D CROSS BARN COMPANY	2079	06/09/17	1603	SE	108TH OVERTON	AVE	34	2	SOUTHERN SHORES ADDITION	RE	\$ 42,000	2,700
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	2089	06/02/17	208		60TH	DR	3	5	LAKEVIEW TERRACE	R1	\$ 3,000	192
1 & 2 FAMILY, STORAGE BLDG-2	MORTON BUILDINGS	2284	06/07/17	4515	NE	LYON	AVE	7	1W	NOT SUBDIVIDED	A2	\$ 50,000	1,728
1 & 2 FAMILY, STORAGE BLDG-2	TUFF SHED	2365	06/07/17	5109		LOHMAN	DR	5	1	CAMBRIDGE ADD #7	R1	\$ 4,700	120
1 & 2 FAMILY, STORAGE BLDG-2	AAA CONSTRUCTION	2380	06/08/17	1850		LOHMAN	CIR	1	3W	NOT SUBDIVIDED	A2	\$ 75,000	2,450
1 & 2 FAMILY, STORAGE BLDG-2	PRIMROSE, LARRY T & KAREN T	2600	06/19/17	4041	NE	48TH MORNING GLORY	AVE	12	2W	NOT SUBDIVIDED	A2	\$ 12,000	864
1 & 2 FAMILY, STORAGE BLDG-2	COMPTON, JOSHUA R.	2628	06/20/17	9711		SEMINOLE	DR	21	2	HANSMEYER HEIGHTS #1	RE	\$ 16,000	1,500
1 & 2 FAMILY, STORAGE BLDG-2	BRADFORD'S BUILDINGS	2636	06/23/17	2121		ALAMEDA	RD	22	1W	MINER ESTATES (NCOS)	A2	\$ 15,000	2,000
1 & 2 FAMILY, STORAGE BLDG-2	BYFORD STEEL BUILDING & CO.	2674	06/22/17	7900		STELLA	ST	2	1W	HOFFMANN HEIGHTS	RE	\$ 21,000	1,200
1 & 2 FAMILY, STORAGE BLDG-2	PRO BOX PORTABLE STORAGE	2682	06/22/17	10050		CYPRESS LAKE	RD	27	1W	NOT SUBDIVIDED	A2	\$ 4,850	320
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	2784	06/28/17	4901		36TH	DR	1	2	CAMBRIDGE ADD #8	R1	\$ 4,800	184
1 & 2 FAMILY, STORAGE BLDG-2	GOTCHA COVERED INC.	2846	06/30/17	851	NE	HILLVIEW	AVE	26	2W	NOT SUBDIVIDED	A2	\$ 59,170	2,550
1 & 2 FAMILY, SWIMMING POOL-3	S & S POOLS	2381	06/14/17	3501		WELLMAN	DR	2	1	HILLVIEW ESTATES	RE	\$ 43,850	648
1 & 2 FAMILY, SWIMMING POOL-3	TERRA DESIGNS	2441	06/14/17	4909		MONTLENA	DR	15	2	ARBOR LAKE ADD #5	R1	\$ 65,000	675
1 & 2 FAMILY, SWIMMING POOL-3	PRISTINE POOLS	2475	06/15/17	3805		CORBETT	CIR	3	2	BROOKHAVEN #41	R1	\$ 52,300	384
1 & 2 FAMILY, SWIMMING POOL-3	LEISURE TIME POOLS	2603	06/20/17	1004		BARRINGTON	DR	32	2	ARBOR LAKE ADD #5	R1	\$ 31,000	360
1 & 2 FAMILY, SWIMMING POOL-3	PLEASANT POOLS	2632	06/21/17	2001		LORINGS	DR	11	3	HALL PARK #6	R1	\$ 39,000	500
1 & 2 FAMILY, SWIMMING POOL-3	PLEASANT POOLS	2692	06/26/17	4211		TUSCANY	CIR	10	5	CARRINGTON PLACE ADD #11	R1	\$ 60,000	535
1 & 2 FAMILY, SWIMMING POOL-3	SPARTAN POOLS & PONDS	2714	06/23/17	4524		FOUNTAIN VIEW	DR	21	2	BROOKHAVEN #37	R1	\$ 87,000	437
1 & 2 FAMILY, SWIMMING POOL-3	ARTISTIC POOLS	2731	06/28/17	4511		FOUNTAIN VIEW	DR	27	3	FOUNTAIN VIEW SEC. #1	R1	\$ 55,000	577

City of Norman  
**BUILDING PERMITS AND INSPECTIONS**

**RESIDENTIAL PERMITS**  
**Issued JUNE 2017 - Sorted by Permit Type**

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 FAMILY, NEW CONSTRUCTION-2	C.A. MCCARTY CONSTRUCTION LL	1558	06/05/17	823	S	LAHOMA	AVE	2	7	PARSONS ADDITION	R1	\$ 600,000	5,274
1 FAMILY, NEW CONSTRUCTION-2	ARMSTRONG HOMES	1634	06/06/17	508		MOSSWOOD	RD	7	14	VINTAGE CREEK ADDITION	PUD	\$ 200,000	2,857
1 FAMILY, NEW CONSTRUCTION-2	ARMSTRONG HOMES	1947	06/06/17	512		MOSSWOOD	RD	8	14	VINTAGE CREEK ADDITION	PUD	\$ 200,000	2,756
1 FAMILY, NEW CONSTRUCTION-2	OWNER	2160	06/07/17	9900		CHLOE	LN	34	1W	HIDDEN MEADOWS ESTATES	A2	\$ 282,000	3,730
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2203	06/07/17	805		BARBAROOT	DR	7	3	TRAILWOODS SEC 9	PUD	\$ 190,260	2,114
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2268	06/07/17	611		CAROLYN RIDGE	RD	9	2	RED CANYON RANCH SEC 5	PUD	\$ 271,800	3,020
1 FAMILY, NEW CONSTRUCTION-2	MALLARD CONSTRUCTION	2270	06/09/17	2249		BRET-FORD	WAY	15	2	RED CANYON RANCH SEC 5	R1	\$ 249,000	1,870
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2287	06/02/17	513		TALON	DR	10	5	EAGLE CLIFF SOUTH ADD #5	R1	\$ 117,090	1,851
1 FAMILY, NEW CONSTRUCTION-2	DAVID CADDELL CONSTRUCTION	2288	06/09/17	4101		HAMMER	DR	26	2W	PECANI HEIGHTS (SURVEY)	A2	\$ 404,000	4,208
1 FAMILY, NEW CONSTRUCTION-2	CUSTOM BUILDERS OF OK, LLC.	2319	06/05/17	517		VINTAGE	DR	2	14	VINTAGE CREEK ADDITION	PUD	\$ 275,000	2,688
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2346	06/14/17	2701		LEOPARD LILY	DR	1	4	TRAILWOODS SEC 9	PUD	\$ 174,240	1,936
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2347	06/14/17	3616		CAROLYN RIDGE	RD	17	3	RED CANYON RANCH SEC 5	PUD	\$ 282,510	3,139
1 FAMILY, NEW CONSTRUCTION-2	HARBOR HOMES, INC.	2355	06/14/17	2222		BRET-FORD	WAY	17	3	ST JAMES PARK ADD 6	R1	\$ 250,000	2,823
1 FAMILY, NEW CONSTRUCTION-2	HARBOR HOMES, INC.	2357	06/14/17	2313		BRET-FORD	WAY	10	2	ST JAMES PARK ADD 6	R1	\$ 250,000	3,456
1 FAMILY, NEW CONSTRUCTION-2	HARBOR HOMES, INC.	2358	06/14/17	2333		BRET-FORD	WAY	5	2	ST JAMES PARK ADD 6	R1	\$ 250,000	3,163
1 FAMILY, NEW CONSTRUCTION-2	HARBOR HOMES, INC.	2359	06/14/17	2916		SOUTHAMPTON	DR	28	2	ST JAMES PARK ADD 6	R1	\$ 250,000	3,114
1 FAMILY, NEW CONSTRUCTION-2	HARBOR HOMES, INC.	2360	06/14/17	2300		KIMBALL	DR	4	4	ST JAMES PARK ADD 6	R1	\$ 250,000	3,163
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2429	06/14/17	909		BUTTERFLY	WAY	9	6	TRAILWOODS SEC 10	PUD	\$ 181,170	2,019
1 FAMILY, NEW CONSTRUCTION-2	MIKE BARNETT BUILDING CO.	2437	06/14/17	2550	NE	48TH	AVE	14	2W	NOT SUBDIVIDED	A2	\$ 122,000	1,925
1 FAMILY, NEW CONSTRUCTION-2	WINDSTONE CONSTRUCTION	2438	06/20/17	3617		VINTAGE CREEK	DR	3	2	VINTAGE CREEK ADDITION	PUD	\$ 290,000	3,940
1 FAMILY, NEW CONSTRUCTION-2	WINDSTONE CONSTRUCTION	2439	06/20/17	613		TIMBERBROOK	DR	2	13	VINTAGE CREEK ADDITION	PUD	\$ 220,000	2,970
1 FAMILY, NEW CONSTRUCTION-2	WINDSTONE CONSTRUCTION	2440	06/20/17	713		LEGACY	AVE	23	4	VINTAGE CREEK ADDITION	PUD	\$ 290,000	4,694
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2468	06/12/17	505		TALON	DR	12	5	EAGLE CLIFF SOUTH ADD #5	R1	\$ 135,270	2,079
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2469	06/12/17	509		TALON	DR	11	5	EAGLE CLIFF SOUTH ADD #5	R1	\$ 140,040	2,101
1 FAMILY, NEW CONSTRUCTION-2	WINDSTONE CONSTRUCTION	2479	06/20/17	604		MAPLE HILL	DR	5	6	VINTAGE CREEK ADDITION	PUD	\$ 250,000	4,030
1 FAMILY, NEW CONSTRUCTION-2	FAUCHIER, DANIEL J & GLENDA A	2483	06/20/17	3090		TWIN ACRES	DR	18	1	TWIN ACRES	R1	\$ 275,000	4,386
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2494	06/13/17	3920		COLEFAX	LN	6	11	BELLATONA SEC. #1	R1	\$ 145,710	2,114
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2495	06/13/17	3921		COLEFAX	LN	6	10	BELLATONA SEC. #1	R1	\$ 154,980	2,224
1 FAMILY, NEW CONSTRUCTION-2	SHERIDAN HOMES, LLC.	2503	06/20/17	1916		TYLER	DR	14	1	ALAMEDA PARK ADD #3	R1	\$ 132,750	2,063
1 FAMILY, NEW CONSTRUCTION-2	MUIRFIELD HOMES	2516	06/15/17	319		GLADE	CT	34	5	HIGHLAND VILLAGE ADD SEC 9	R1	\$ 252,720	3,840
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2584	06/21/17	119		ALAMOSA	RD	3	5	LITTLE RIVER TRAILS SEC #2	PUD	\$ 223,380	3,474
1 FAMILY, NEW CONSTRUCTION-2	NORTHSTAR HOMES	2599	08/22/17	3111		VENICE	CT	8	1	SIENA SPRINGS ADD #1	PUD	\$ 286,200	4,806
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2606	06/19/17	513		LALEH	CT	13	2	EAGLE CLIFF SOUTH ADD #5	R1	\$ 128,070	1,899
1 FAMILY, NEW CONSTRUCTION-2	GRINSTEAD III, HENRY & PAM	2626	06/26/17	9910	E	FRANKLIN	RD	10	1W	HIGHLAND VILLAGE ADD SEC 9	A2	\$ 135,000	1,740
1 FAMILY, NEW CONSTRUCTION-2	BROOKFIELD CUSTOM HOMES LLC	2637	06/22/17	315		GLADE	CT	33	1	TRAILWOODS SEC 9	PUD	\$ 219,690	3,315
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2645	06/23/17	702		LEOPARD LILY	DR	1	1	TRAILWOODS SEC 9	PUD	\$ 197,730	2,197
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2702	06/30/17	3722		PAINTED BIRD	LN	5	3	RED CANYON RANCH SEC 4	PUD	\$ 270,540	3,006
1 FAMILY, NEW CONSTRUCTION-2	MICALISTER CONSTRUCTION INC.	2703	06/28/17	10110		STELLA ACRES	LN	27	1W	NOT SUBDIVIDED	A2	\$ 275,000	3,638
1 FAMILY, NEW CONSTRUCTION-2	DRAGG, CANDACE & DIANE	2716	06/28/17	3817		DANFIELD	LN	5	1	BROOKHAVEN #40	R1	\$ 335,000	4,864
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2730	06/30/17	813		BARBAROOT	DR	9	3	TRAILWOODS SEC 9	PUD	\$ 177,840	1,976
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2770	06/27/17	3800		MANDERLY	PL	10	5	BELLATONA SEC. #1	R1	\$ 118,500	2,199
1 FAMILY, NEW CONSTRUCTION-2	C.A. MCCARTY CONSTRUCTION LL	2839	06/30/17	4605		ISABELLA	RD	9	2	LAS COLINAS SEC. #1	R1	\$ 500,000	4,057
2 FAMILY, NEW CONSTRUCTION	MIKE PIERCE ENTERPRISES	6378	06/07/17	125	W	APACHE	ST	12	2	LARSH ADD #1	R3	\$ 250,000	2,568
2 FAMILY, NEW CONSTRUCTION	MIKE PIERCE ENTERPRISES	6379	06/07/17	127	W	APACHE	ST	12	2	LARSH ADD #1	R3	\$ 250,000	2,568
2 FAMILY, NEW CONSTRUCTION	FOSTER SIGNATURE HOMES	2035	06/05/17	5908		WINDSTONE	DR	4	1	GLENRIDGE SEC. #1	PUD	\$ 207,000	3,378
2 FAMILY, NEW CONSTRUCTION	FOSTER SIGNATURE HOMES	2036	06/05/17	5912		WINDSTONE	DR	4	1	GLENRIDGE SEC. #1	PUD	\$ 211,320	3,484
3+ FAMILY, NEW FULL PERMIT (3-4 C	MIKE PIERCE ENTERPRISES	6496	06/07/17	720 UNIT 1		DEBARR	AVE	9	2	LARSH'S UNIVERSITY ADD	R3	\$ 350,000	2,222
3+ FAMILY, NEW FULL PERMIT (3-4 C	MIKE PIERCE ENTERPRISES	6497	06/07/17	720 UNIT 2		DEBARR	AVE	9	2	LARSH'S UNIVERSITY ADD	R3	\$ 350,000	2,355
3+ FAMILY, NEW FULL PERMIT (3-4 C	MIKE PIERCE ENTERPRISES	6498	06/07/17	720 UNIT 3		DEBARR	AVE	9	2	LARSH'S UNIVERSITY ADD	R3	\$ 350,000	2,833
3+ FAMILY, PERGOLA/KITCHEN	JOY POOLS	2466	06/30/17	2751	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC.	PUD	\$ 30,000	774
3+ FAMILY, FIRE REPAIR	SKYLINE ROOFING, LLC.	1550	06/01/17	1812		ALAMEDA	ST	1	1	VENICE CONDOMINIUMS	RM6	\$ 8,500	350
3+ FAMILY, FIRE REPAIR	SCOTT-WHETSONE CONST., LLC.	1984	06/08/17	201		WOODCREST	DR	1	1	WOODCREST ESTATES PLAZA	RM6	\$ 12,500	750
3+ FAMILY, FIRE REPAIR	SCOTT-WHETSONE CONST., LLC.	1985	06/08/17	201		WOODCREST	DR	1	1	WOODCREST ESTATES PLAZA	RM6	\$ 12,500	750
3+ FAMILY, FIRE REPAIR	SPATES, JACK	2264	06/12/17	2130	W	BROOKS	ST	A	130	BLUE RIDGE VILLAGE	RM6	\$ 28,882	678

City of Norman  
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS  
Issued JUNE 2017 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
RESIDENTIAL STORAGE CONTAINER	PODS ENT., INC	2492	06/13/17	1414		CAMBRIDGE	DR	5	10	WOODSLAWN ADD #2	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	2383	06/09/17	2681		JEFFERSON	ST	1	3	PRESIDENTIAL #1	RM6		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	2510	06/14/17	110	NE	12TH	AVE	1	1	EASTPARK CROSSING #2	PUD		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2405	06/08/17	1051		BALTIC	AVE	34	1W	WINDEMERE HEIGHTS	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2432	06/09/17	3229		WILLOW ROCK	RD	4	3	CROSSROADS WEST #1	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2477	06/13/17	5921		ALAMEDA	ST	25	2W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2488	06/13/17	3307		HILLVIEW	DR	5	1		RE		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2513	06/15/17	2709	NE	9TH	AVE	5	14	WILDWOOD GREEN #5	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2517	06/15/17	13400		CHAPARRAL	RD	2	12	THUNDERBIRD HILLS	RE		
TEMPORARY ROLL-OFF, OTHER	SOONER INVESTMENTS	2566	06/16/17	2030	NW	24TH	AVE	1	2	UNIVERSITY NORTH PARK SEC.	PUD		
TEMPORARY ROLL-OFF, RESIDENTIAL	WASTE CONNECTIONS, INC.	2608	06/20/17	3350	W	MAIN	ST	2A	1	STRAWBERRY LAKE #2	C2		
TEMPORARY ROLL-OFF, RESIDENTIAL	MORENO DISPOSAL INC	2643	06/21/17	806	S	LAHOMA	AVE	28	6	PARSONS ADDITION	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2710	06/23/17	2516		WALNUT	RD	9	1	OAK BROOK ESTATES	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2732	06/26/17	2119		ELMHURST	DR	17	11	OAKHURST ADD SEC 04	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2756	06/26/17	906		HARDIN	DR	14	6	VALLEY VIEW ADD	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2766	06/28/17	2420	SE	180TH	AVE	10	1E		A2		

Total Permits (excluding temp roll-off)  
127  
Average Valuation \$ 105,632  
Total Valuation \$ 13,415,288

Average Project Area 1,533 sq ft  
Total Project Area 194,736 sq ft

Permit Description	Sq Ft	Valuation	Other Description	Count	Valuation	Permit Type	Count	Valuation	Other Description	Count	Valuation
1 FAMILY, NEW CONSTRUCTION-2	3,043	\$0	1 FAMILY, ATTACHED HOME-2	0	\$0	1 FAMILY, MANUFACTURED HOME-2	0	\$0	1 FAMILY, OTHER NON DWELLINGS	0	\$0
42	2,124	\$0	1 FAMILY, MANUFACTURED HOME-2	0	\$0	1 FAMILY, OTHER NON DWELLINGS	0	\$0	1 FAMILY, STORAGE BLDG-2	12	\$306,720
\$3,952,490			1 FAMILY, ATTACHED HOME-2	0	\$0	1 FAMILY, MANUFACTURED HOME-2	0	\$0	1 FAMILY, STORAGE BLDG-2	12	\$306,720
2 FAMILY, NEW CONSTRUCTION	89,228	\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
4			3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
\$918,320			3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
11,988 SF			3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0 SF LIVING AREA			3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
GARAGE APT, NEW CONST		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0 SF LIVING AREA		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, FOUNDATION PERMIT-2		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
0		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616
3+ FAMILY, SHELL		\$0	3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG)	3	\$1,050,000	1 & 2 FAMILY, STORAGE BLDG-2	2	\$10,616	1 & 2 FAMILY, STORAGE BLDG-2		



## MONTHLY BUILDING REPORT SUMMARY - NORMAN, OK

7/11/2017

RESIDENTIAL PERMITS	JUNE 2017			JUNE 2016		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
<b>New Construction</b>						
1 Family						
Detached Dwellings	42	42	\$9,952,490	33	33	\$8,911,641
Attached Dwellings	0	0	\$0	0	0	\$0
Manufactured Home (New)	0	0	\$0	2	2	\$86,000
Other (Non-dwelling)	0	na	\$0	0	na	\$0
2 Family						
Duplexes (2 DU per bldg)	4	4	\$918,320	4	4	\$529,920
Garage Apartments	0	0	\$0	1	1	\$75,000
3+ Family						
Foundation	0	na	\$0	0	na	\$0
Shell	0	na	\$0	0	na	\$0
Interior Finish	0	0	\$0	0	0	\$0
Full Permit (3-4 DU per bldg)	3	3	\$1,050,000	0	0	\$0
Full Permit (5+ DU per bldg)	0	0	\$0	0	0	\$0
Other (Non-dwelling)	1	na	\$30,000	2	na	\$79,940
<b>Total Residential New</b>	<b>50</b>	<b>49</b>	<b>\$11,950,810</b>	<b>42</b>	<b>40</b>	<b>\$9,682,501</b>
<b>Net Residential Demos &amp; Removals</b>		<b>-4</b>			<b>-5</b>	
<b>Net Residential Units</b>		<b>45</b>			<b>35</b>	
<b>Additions &amp; Alterations</b>						
1 & 2 Family						
Additions & Alterations	11		\$514,000	16		\$1,104,907
Manufactured Home (Replace)	0		\$0	1		\$24,900
Paving & Pools	26		\$513,300	21		\$472,354
Accessory Buildings	17		\$317,336	6		\$191,540
Storm Shelters	19		\$57,460	47		\$147,505
3+ Family						
Addition & Alteration (All Types)	4		\$62,382	31		\$804,940
<b>Total Residential Additions &amp; Alterations</b>	<b>77</b>		<b>\$1,464,478</b>	<b>122</b>		<b>\$2,746,146</b>
<b>TOTAL RESIDENTIAL</b>	<b>127</b>		<b>\$13,415,288</b>	<b>164</b>		<b>\$12,428,647</b>

NON-RESIDENTIAL PERMITS	Number of Permits	Valuation	Number of Permits	Valuation
<b>New Construction</b>				
Foundation	0	\$0	3	\$260,000
Shell	1	\$500,000	1	\$288,000
Interior Finish	6	\$1,642,000	5	\$973,400
Full Permit	2	\$1,860,000	6	\$2,128,800
<b>Total Non-Residential New</b>	<b>9</b>	<b>\$4,002,000</b>	<b>15</b>	<b>\$3,650,200</b>
<b>Additions &amp; Alterations</b>				
Additions & Alterations (All Types)	14	\$1,339,370	21	\$3,524,598
<b>Total Non-Residential Additions &amp; Alterations</b>	<b>14</b>	<b>\$1,339,370</b>	<b>21</b>	<b>\$3,524,598</b>
<b>TOTAL NON-RESIDENTIAL</b>	<b>23</b>	<b>\$5,341,370</b>	<b>36</b>	<b>\$7,174,798</b>

<b>TOTAL ALL PERMITS</b>	<b>150</b>	<b>\$18,756,658</b>	<b>200</b>	<b>\$19,603,445</b>
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OTHER ACTIVITY	Number	Number
Electrical Permits	128	119
Heat/Air/Refrigeration Permits	160	167
Plumbing & Gas Permits	143	172
Sign Permits	20	19
Water Well Permits	2	3
Garage Sale Permits	310	297
Structure Moving Permits	1	3
Demo - Residential Permits	3	5
Demo - Non-residential Permits	4	2
Temporary Const Bldgs & Roll-off Permits	18	20
Lot Line Adjustments Filed	1	1
Certificate of Occupancy (CO) Permits	120	138
All Field Inspections	2,258	2,183

YEAR TO DATE	JAN-JUNE 2017			JAN-JUNE 2016		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
Residential New Construction	200	196	\$47,581,802	273	882	\$118,925,496
Residential Demos/Removals	na	-11	na	na	-17	na
Residential Additions/Alterations	558	na	\$9,427,637	881	na	\$68,015,484
Non-residential New Construction	31	na	\$19,628,119	106	na	\$51,090,376
Non-residential Additions/Alterations	57	na	\$9,427,637	88	na	\$68,015,484
<b>TOTAL YEAR TO DATE</b>	<b>846</b>	<b>185</b>	<b>\$86,065,195</b>	<b>1348</b>	<b>865</b>	<b>\$306,046,840</b>

Reporting of data changed with the July 2015 report. The purpose is to more thoroughly delineate residential construction for reporting to the Reapportionment Commission and Census Bureau. Data previously reported was grouped differently and individual permit types may or may not correspond to data after this date.



**REVITALIZATION 10C**

### **CDBG and HOME Investment Partnerships Programs**

The Vicksburg six-unit development being undertaken by the Norman 2015 CHDO is under construction with completion estimated for September 2017. This project is partially funded by the City of Norman HOME Program. LG Construction, Inc. is the construction contractor.

### **CDBG Disaster Relief Grant**

Construction is underway on Project #1 (100% complete) located on 108<sup>th</sup> Ave SE and Project #2 (100% complete) located on 120<sup>th</sup> Ave SE. Punch lists are being completed by contractor. Project #'s 3, 5, and 6 generally located at 120<sup>th</sup> AVE NE and Tecumseh NE are underway.

Engineering and design for the remaining two projects (#8 and #9) is substantially complete with an estimated bid date of August 2017 for these projects.

Contract K-1617-135 with the Oklahoma Department of Commerce was approved on July 27, 2017 for the remaining \$719,970 of the award to proceed on projects 4 and 7 which are as follows:

Project 4: 84<sup>th</sup> Ave NE from Rock Creek Road to north end (.3 miles)

Project 7: Rock Creek Road from 108<sup>th</sup> Ave NE to 120<sup>th</sup> Ave NE (1 mile)

These two projects were previously determined to be ineligible based upon Census data but were approved after completion of an income survey.

### **Homeless Activities**

On June 20, the housing placement report for the Zero:2016 initiative was made to Community Solutions for the month of April. There were three housing placements made (1 Veteran; 2 Chronic).

### **Housing Programs**

June 2017

CDBG

- One rehabilitation project is under contract, six rehabilitation projects completed since July 1, 2016.
- One emergency repair is under contract; nineteen emergency repair projects have been completed since July 1, 2016.
- Two accessibility modifications are under contract; eight accessibility modification projects have been completed since July 1, 2016.

### **Social and Voluntary Services Commission**

The award of nineteen contracts totaling \$175,000 was executed at the August 9, 2016 City Council Meeting, site visits and expenditures are complete. Twenty-four non-profit agencies submitted applications totaling almost \$270,000 for the \$175,000 allocated in the FYE18 City of Norman budget. On June 19, 2017 applicants made presentations to the Social and Voluntary Services Commission. On June 26, 2017, the Social and Voluntary Services Commission met and recommended funding to twenty-two of the applicants. Contracts are being prepared and are tentatively scheduled for consideration by the Norman City Council at the August 22, 2017 meeting.

## Code Compliance

Code Compliance investigated 1182 new code violation cases and 821 of those were proactive. 1202 code cases were closed with 694 cases remaining open. 839 Violation letters were mailed out and 46 legal documents filed at the courthouse. 4,251 Tasks were completed, such as initial inspections, re-inspections, additional site visits, charges, postings, inspector abated, etc. City-wide proactive enforcement began on March 15, 2012.

		Total New Cases and Number of Proactive Cases for FYE 2017												
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Total	Cases	1045	1381	821	810	662	565	656	756	570	734	1105	1182	10287
Proactive	Only	402	772	409	513	484	397	487	424	291	402	764	821	6166

		Work Orders, Owner Abatement after Work Order Issued, and Liens Filed FYE 2017												
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work	Orders	71	67	31	18	0	6	12	6	5	12	40	39	307
Owner	Abated	12	16	2	2	0	0	0	2	0	0	5	21	60
Liens	Filed	7	18	30	20	8	0	0	13	2	0	15	10	123

		Signs Removed from Rights-of-Way FYE 2017												
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs	Removed	122	85	94	77	456	176	129	352	205	164	87	158	2105

## Oil & Gas

Oil & Gas Activity - FYE 2017													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Active Producing Wells	103	103	84	84	85	83	86	91	91	98	98	95	
Inactive Producing Wells	38	38	56	56	54	56	53	48	48	41	40	43	
Active Injection Wells	7	7	7	7	6	6	6	7	7	8	8	9	
Inactive Injection Wells	11	11	11	11	12	12	12	11	11	10	10	9	
<b>Total Wells:</b>	<b>159</b>	<b>159</b>	<b>158</b>	<b>158</b>	<b>157</b>	<b>157</b>	<b>157</b>	<b>157</b>	<b>157</b>	<b>157</b>	<b>156</b>	<b>156</b>	
Monthly Well Inspections	160	159	30	128	157	157	157	157	96	61	157	156	1575
Additional Well Inspections	*	*	*	*	*	*	*	*	12	10	5	19	46
Drilling Permit Applications Received			1										1
Drilling Permits Issued													0
Active Drilling Locations & Completions													0
Wells Plugged	1		1		1						1		4
Plugged Location		1		1		1							3
Hazardous Incidents			2		1			1			1		5
Mechanical Integrity Tests	1												1
FOIA Requests	1	1	1		1			1					5
BOA Hearings	1	1	3	2		2	1			2	1		13
Charges Filed												11	11
Predevelopment Notices					1	1			1				3
Public Works Assist/Plat Review	4	4	1	1	2	2		1	1	1	0		17

\*Data Not Previously Tracked; Will start tracking March 2017

10 charges filed for vegetation and 1 charge for fencing against Rob Arrowood with Trinity Resources

**POLICE**

**11**



# Administrative Summary

7/5/2017

## June 2017 Summary



### Operations

Part I Crimes	Current			Year-To-Date		
	2017	MONTH 5YR AVG	2016	2017	YTD 5YR AVG	2016
Murder	0	2	2	4	3	2
Rape	5	5	5	31	28	32
Robbery	5	6	8	24	30	35
Agg. Assault	8	12	13	86	78	101
Burglary	49	67	58	299	381	373
Larceny	182	309	227	1,304	1,798	1,467
Motor Vehicle Theft	13	29	39	136	150	215
Arson	0	1	0	1	2	3
<b>Part I Totals:</b>	<b>262</b>		<b>352</b>	<b>1,885</b>		<b>2,228</b>

Part II Crimes	2017	MONTH 5YR AVG	2016	2017	YTD 5YR AVG	2016
DUI/APC	38	49	28	206	282	207
Drunkenness	61	66	51	323	374	312
Drug Violations	100	96	69	528	608	496
Forgery	14	23	19	114	147	110
Vandalism	86	78	78	516	458	540
Others	375	NA	344	2,183	NA	2,353
<b>Part II Totals:</b>	<b>674</b>		<b>589</b>	<b>3,870</b>		<b>4,018</b>

**Total Reported Crime: 936 941 5,755 6,246**

#### Other Reported Activity

Public Peace Reports	191	137	179	1,132	856	1,073
Warrants Served	107	122	135	626	778	720
<b>Other Reports Totals:</b>	<b>298</b>		<b>314</b>	<b>1,758</b>		<b>1,793</b>

**Total Case Reports: 1,234 1,255 7,513 8,039**

Collisions	2017	MONTH 5YR AVG	2016	2017	YTD 5YR AVG	2016
Fatality	0	1	1	0	2	1
Injury	41	53	56	332	333	381
Non-Injury	123	155	145	779	1,024	916
<b>Total Collisions:</b>	<b>164</b>		<b>202</b>	<b>1,111</b>		<b>1,298</b>

#### Call for Service

CAD Activity (Total)	10,459	NA	9,704	61,948	NA	59,056
Calls for Service (Police)	7,894	NA	7,207	46,175	NA	43,398
<b>Total CFS:</b>	<b>18,353</b>		<b>16,911</b>	<b>108,123</b>		<b>102,454</b>

#### Citations & Warnings:

Citations	1,362	NA	1,135	8,974	NA	9,117
Warnings	2,146	NA	1,379	12,298	NA	7,150
<b>Total Citations &amp; Warnings:</b>	<b>3,508</b>		<b>2,514</b>	<b>21,272</b>		<b>16,267</b>

\*\* Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other

\*\* Five Year Average based on 2012 to 2016



**ANIMAL CONTROL 11A**



# Norman Animal Welfare Shelter Animal Count

06/01/2017 to 06/30/2017



## Beginning Animal Counts

CANINE		
Adult	Up to 5 Months	Age Unknown
54	15	10

FELINE		
Adult	Up to 5 Months	Age Unknown
23	47	14

## Animal Intake

Stray At Large  
Relinquished by Owner  
Owner-Intended Euthanasia  
Transferred In  
Other Intakes  
**Total Live Intakes**

CANINE		
Adult	Up to 5 Months	Age Unknown
66	31	29
40	5	3
0	0	1
0	0	0
4	0	6
<b>110</b>	<b>36</b>	<b>39</b>

FELINE		
Adult	Up to 5 Months	Age Unknown
17	39	20
14	33	15
0	0	0
0	0	0
0	0	0
<b>31</b>	<b>72</b>	<b>35</b>

## Animal Outcomes

### Live Outcomes

Adoption  
Returned to Owner  
Transferred Out  
Returned to Field  
Other Live Outcome  
**SubTotal Live Outcomes**

CANINE		
Adult	Up to 5 Months	Age Unknown
79	23	16
32	2	11
6	4	2
0	0	0
0	0	0
<b>117</b>	<b>29</b>	<b>29</b>

FELINE		
Adult	Up to 5 Months	Age Unknown
30	33	11
0	0	1
0	7	5
0	0	0
0	0	0
<b>30</b>	<b>40</b>	<b>17</b>



# Norman Animal Welfare Shelter Animal Count

06/01/2017 to 06/30/2017



## Animal Outcomes

Died in Care  
Lost in Care  
Shelter Euthanasia  
Owner-Intended Euthanasia  
**Subtotal Other Outcomes**  
**Total Outcomes**

## Other Outcomes

CANINE		
Adult	Up to 5 Months	Age Unknown
0	0	0
0	0	0
8	0	3
0	0	1
<b>8</b>	<b>0</b>	<b>4</b>
<b>125</b>	<b>29</b>	<b>33</b>

FELINE		
Adult	Up to 5 Months	Age Unknown
0	2	1
2	1	1
3	1	11
0	0	0
<b>5</b>	<b>4</b>	<b>13</b>
<b>35</b>	<b>44</b>	<b>30</b>

## Ending Animal Counts

CANINE		
Adult	Up to 5 Months	Age Unknown
<b>49</b>	<b>12</b>	<b>16</b>

FELINE		
Adult	Up to 5 Months	Age Unknown
<b>20</b>	<b>74</b>	<b>19</b>

Kennel Statistics Report  
Intakes from 06/01/17 to 06/30/17

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
<b>TOTAL</b>	<b>151</b>	<b>37</b>	<b>75</b>	<b>84</b>	<b>82</b>	<b>429</b>
CONFISCAT	10	0	0	0	0	10
POLICE	10	0	0	0	0	10
DISPO REQ	1	1	9	1	56	68
FIELD	1	0	8	1	53	63
OTC	0	1	1	0	3	5
EUTH REQ	1	0	0	0	0	1
OTC	1	0	0	0	0	1
FOSTER	1	0	0	11	0	12
OTC	1	0	0	11	0	12
OWNER SUF	26	4	27	31	4	92
FIELD	5	0	11	7	0	23
OTC	21	4	16	24	4	69
RETURN	17	1	2	2	0	22
FIELD	1	0	0	0	0	1
OTC	16	1	2	2	0	21
STRAY	95	31	37	39	3	205
FIELD	37	6	13	4	1	61
OTC	58	25	24	35	2	144
WILDLIFE	0	0	0	0	19	19
FIELD	0	0	0	0	19	19

Kennel Statistics Report  
Outcomes from 06/01/17 to 06/30/17

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
<b>TOTAL</b>	<b>161</b>	<b>30</b>	<b>79</b>	<b>71</b>	<b>82</b>	<b>423</b>
ADOPTION	103	27	46	40	7	223
	0	0	2	0	0	2
OUT EVENT	15	2	0	0	0	17
RESCUE GRP	8	4	5	7	4	28
WALKIN	80	21	39	33	3	176
DIED	0	0	1	2	0	3
IN FOSTER	0	0	0	2	0	2
IN KENNEL	0	0	1	0	0	1
DISPOSAL	1	1	12	2	60	76
	0	1	1	0	1	3
CREM-PRIV	0	0	1	0	2	3
CREM-SHELT	1	0	10	2	57	70
EUTH	12	0	14	1	0	27
AGGRESSIVE	6	0	0	0	0	6
BEH SEVERE	3	0	0	0	0	3
COND SEVER	2	0	13	1	0	16
INJ SEVERE	0	0	1	0	0	1
OWNER REQ	1	0	0	0	0	1
FOSTER	2	0	5	26	0	33
BEH MANAGE	1	0	0	2	0	3
HW MINOR	1	0	0	0	0	1
ILL MINOR	0	0	0	3	0	3
INJ MINOR	0	0	1	0	0	1
UNDRAGE/WT	0	0	4	21	0	25
RTO	43	2	1	0	0	46
MICROCHIP	1	0	0	0	0	1
PHONE	5	1	1	0	0	7
WALKIN	36	1	0	0	0	37
WEB	1	0	0	0	0	1

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
TRANSFER	0	0	0	0	15	15
	0	0	0	0	8	8
WILDCARE	0	0	0	0	7	7

Kennel Statistics Report  
Animals On Hand on 06/30/17

	DOG	PUPPY	CAT	KITTEN	OTHER
<b>Total</b>	<b>59</b>	<b>12</b>	<b>31</b>	<b>42</b>	<b>1</b>
CLEVELAND CNTY	0	0	1	4	0
NOBLE	1	0	0	0	0
NORMAN	57	12	30	38	1
OKLAHOMA CITY	1	0	0	0	0



## Norman Animal Welfare Kennel Comparisons Statistics



### "Intake Comparisons"

6/1/16 to 6/30/16

6/1/17 to 6/30/17

<b>Dogs</b>				
Strays	114	126	↑	10.5 %
Owner Surrenders	42	48	↑	14.3 %
Others	4	10	↑	150.0 %
<b>Total Dogs Received:</b>	<b>160</b>	<b>184</b>	↑	<b>15.0 %</b>
<b>Cats</b>				
Strays	101	76	↓	24.8 %
Owner Surrenders	70	62	↓	11.4 %
Others	15	0	↓	100.0 %
<b>Total Cats Received:</b>	<b>186</b>	<b>138</b>	↓	<b>25.8 %</b>
<b>Total Intakes:</b>	<b>346</b>	<b>322</b>	↓	<b>6.9 %</b>

### "Outcome Comparisons"

6/1/16 to 6/30/16

6/1/17 to 6/30/17

<b>Dogs</b>				
Adoption	66	130	↑	97.0 %
Euthanasia	25	11	↓	56.0 %
Return to Owner	36	45	↑	25.0 %
Others	1	0	↓	100.0 %
<b>Total Dogs Dispositioned:</b>	<b>128</b>	<b>186</b>	↑	<b>45.3 %</b>
<b>Cats</b>				
Adoption	55	86	↑	56.4 %
Euthanasia	45	15	↓	66.7 %
Return to Owner	17	1	↓	94.1 %
Others	5	7	↑	40.0 %
<b>Total Cats Dispositioned:</b>	<b>122</b>	<b>109</b>	↓	<b>10.7 %</b>
<b>Total Outcomes:</b>	<b>250</b>	<b>295</b>	↑	<b>18.0 %</b>





# Norman Animal Welfare Average Days In Kennel

6/1/2017 - 6/30/2017



Type	Total Animals	Average Days
<b>Dogs</b>	<b>185</b>	<b>14</b>
<u>Strays</u>	<u>129</u>	<u>14</u>
<u>Owner Surrenders</u>	<u>32</u>	<u>13</u>
<u>Others</u>	<u>24</u>	<u>15</u>
<b>Cats</b>	<b>101</b>	<b>13</b>
<u>Strays</u>	<u>47</u>	<u>17</u>
<u>Owner Surrenders</u>	<u>51</u>	<u>9</u>
<u>Others</u>	<u>3</u>	<u>1</u>
<b>Others</b>	<b>26</b>	<b>3</b>
<u>Strays</u>	<u>3</u>	<u>12</u>
<u>Owner Surrenders</u>	<u>4</u>	<u>4</u>
<u>Others</u>	<u>19</u>	<u>1</u>



# Monthly Service By Assignment

January 2017 to June 2017  
Animal Welfare Volunteers

Place	Assignment	Jan 2017 Hours	Feb 2017 Hours	Mar 2017 Hours	Apr 2017 Hours	May 2017 Hours	Jun 2017 Hours	Total Hours
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Bather / Groomer	2:26	0:00	0:00	0:00	0:51	0:00	3:17
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	47:06	51:40	62:57	41:31	33:06	75:34	311:54
	NAWC-Community Outreach Volunteer	0:00	5:35	6:18	0:00	3:25	3:00	18:18
	NAWC-Dog Handler	89:59	99:04	163:06	230:05	142:34	117:18	842:06
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Laundry	3:45	5:57	6:43	11:50	2:47	9:53	40:55
	NAWC-Lobby Greeter	24:13	21:45	16:31	47:35	59:31	44:08	213:43
	NAWC-Orientation	19:00	13:00	23:00	37:00	17:00	20:30	129:30
	NAWC-Photographer	2:15	0:00	12:35	6:40	12:35	11:11	45:16
	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	Total		188:44	197:01	291:10	374:41	271:49	281:34
<b>Grand total</b>		<b>188:44</b>	<b>197:01</b>	<b>291:10</b>	<b>374:41</b>	<b>271:49</b>	<b>281:34</b>	<b>1,604:59</b>

**PUBLIC WORKS**

**12**

DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
June 2017

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Manager processed 1 Short Form Plat for Planning Commission review; 4 Final Plats and 2 Preliminary Plats for City Council review. The Development Engineer reviewed 24 sets of construction plans and 6 punch lists. There were 132 permits reviewed and/or issued. Fees were collected in the amount of \$4,195.83.

**CAPITAL PROJECTS**

**SH-9E and Lindsey Street Interchanges on Interstate 35**

Construction on the I-35/ SH-9E and Lindsey Street Interchanges Reconstruction project began on Monday, March 2, 2015. This is a \$72 million construction project awarded to Sherwood Construction Company of Tulsa, Oklahoma. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- The new SH-9E modified Interchange will allow large volumes of traffic to negotiate the area.
- SH-9E Project will provide a connection from Ed Noble Parkway to SH-9E
- Replace the existing Lindsey Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Lindsey Street bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic signals mounted at the center of the bridge. This is the second SPUI interchange in Norman and the third in the State of Oklahoma.
- Widen I-35, from the Canadian River Bridge to ½ mile south of Main street, from four to six lanes
- Three new bridges will be constructed to vertically separate the on and off ramps from I-35 to SH-9E and Lindsey Street

The contractor's activities this month were as follows:

- Continue work on the I-35 median walls
- Completed construction of the Lindsey Street Bridge over I-35 bridge deck
- Continue to apply anti-graffiti paint on the ramp walls and Lindsey Street bridge piers
- Continue to pour concrete on the Lindsey Street Bridge over I-35 bridge deck for the curbed islands and planters on the south side of the bridge
- Continue forming planters on the north side of the Lindsey bridge deck
- Continue parapet walls on the Lindsey Street bridge deck
- Begin installation of the Lindsey Bridge traffic signal
- Install ditch liners and sod north bound I-35 to Lindsey Street off ramp
- Install ditch liners and sod west bound Highway 9 to north bound I-35 on ramp

**Lindsey Street from 24<sup>th</sup> Avenue SW to east of Berry Road:**

Construction on the Lindsey Street Reconstruction and Widening Project is scheduled to begin on Tuesday, July 5, 2016. This is a \$28.4 million construction project under construction by Sherwood Construction of Tulsa, Oklahoma. The contract time is set at 500 days with a \$5,000 per day incentive with a maximum of 100 days. Completion of this project is estimated to be October 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. Lindsey Street between 24th Avenue and Berry Road will remain open during construction. When the Lindsey Street Bridge over Imhoff Creek located between Berry Road and Pickard Avenue is replaced, this portion of the road will be closed, except for local traffic, for a maximum of 100 days.

The project involves the following items:

- Widening West Lindsey Street from 3 lanes to 4 lanes with additional lanes at intersections
- New bridge over Imhoff Creek
- Continuous sidewalks on both sides of the street
- Access management to adjacent properties
- Multi-modal improvements including bicycle lanes
- Aesthetic enhancements including decorative pavement, landscaping, and roadway lighting
- Underground utilities
- Accessibility for disabled individuals
- Drainage improvement for the corridor

Construction on the Lindsey Street Bridge over Imhoff Creek began on Tuesday, July 5, 2016. The portion of Lindsey Street between Berry Road and Pickard Avenue is closed to through traffic. Signs are placed to direct the traveling public.

The contractor's activities this month were as follows:

- Completed the relocation waterlines in eight different locations on McGee Drive and north to Camden Way in preparation for installing the new stormwater drainage box that will relieve flooding in the area
- Complete the roadway pavement construction on the east bound lanes between Wiley Road and Berry Road
- Completed the installation of the stormwater drainage system (Lines A, B and C) along the Lindsey Street corridor.
- Installed stormwater drainage system on McGee Drive (Line D) between Lindsey Street and Brooks Street.
- Completed construction of the Imhoff Bridge
- Completed decorative pavement on the north half of the W. Lindsey and McGee intersection

On Friday, June 30 the contractor opened the north leg of the intersection of Lindsey Street and McGee Drive. The south leg of the McGee and Lindsey Intersection was closed to traffic on the same day so the contractor can begin installing the decorative pavement. Also on June 30th, the contractor closed the north leg of Wiley Road to begin installing the drainage box (Line E) and the decorative pavement.

Traffic was shifted to the newly paved westbound lanes from SW 24th Avenue to McGee Drive.

**Franklin Road Bridge over the Little River:**

Construction on the Franklin Road Bridge Project began on Monday, January 16, 2017. This is a \$3.7 million project under construction by Frontier Bridge of Okarche, Oklahoma. This project is a part of the 2012 Bond Program. Contract time is set at 180 days with an estimated completion date of July 15, 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. The contractor closed Franklin Road between 24th Avenue NW and 12th Avenue NW to through traffic on January 16 for the duration of the project, in order to remove and reconstruct the bridge over the Little River. The detour during the construction of the project is Tecumseh Road. City staff met with officials from Moore-Norman Technology Center in November 2016 to inform them of the upcoming construction project.

The project involved the following items:

- Replaces existing 2-lane bridge over Little River
- Replaces 2,000 feet of pavement on Franklin Road
- Adds 10-foot shoulders to roadway
- Reduces roadway flooding
- Improves public safety and accessibility

The contractor's activities this month were as follows:

- Completed the bridge deck on the west bridge
- Began installing the bridge deck on the east bridge
- Completed grading operations on the overflow

**2013 CDBG-DR Project Groups 1 and 2:**

Construction on the CDBG-DR Project Groups 1 and 2 began on June 16th, 2016. Project Group 1 includes: 84th Avenue NE from Tecumseh Road to Franklin Road, Tecumseh Road from 84th Avenue NE to 120th Avenue NE, and 96th Avenue NE from south of Rock Creek Road to Tecumseh Road. Project Group 2 includes 108th Avenue SE and 120th Avenue SE, both from Etowah Road to State Highway 9. This is a \$7.8 million construction project under contract with Silver Star Construction of Moore, Oklahoma. This project is 100% funded by the Department of Housing and Urban Development (HUD) and administered by Oklahoma Department of Commerce (ODOC). Construction engineering services will be completed by Atkins North America of Norman, Oklahoma. Road closures will be necessary during the culvert replacement phase of construction. Detour routes will be posted and local access will be provided at all times during construction.

The project involves the following items:

- Subgrade Stabilization
- New 6" asphalt pavement
- Some roadway widening
- Culvert replacement at most locations
- Ditch grading

Group 2 projects were substantially complete in April. The major focus of work now is construction of the three Group 1 Projects on 84th Avenue NE, Tecumseh Road and 96th Avenue NE.

The contractor's activities this month were as follows:

- Continue culvert installations and subgrade stabilization on 96th Avenue NE
- Addressed some of the punch list items on 108th Avenue SE and 120th Avenue SE

**Main Street Streetscape Project:**

Waterline construction on the Main Street Streetscape Project located between James Garner Avenue and Park Drive began on Monday, March 20, 2017. This utility relocation work needs to be completed on or before the streetscape bid opening on Thursday, May 18, 2017. The Utilities Department is managing and inspecting this phase of the project. Two lanes of traffic are to be maintained on Main Street, with the exception of some night time closures to install fire and side street crossings across Main Street.

The entire streetscape project is estimated to cost approximately \$3.9 million. The Oklahoma Department of Transportation (ODOT) is administering the bid opening and construction of this project.

This project involves the following items:

- New Waterline
- Landscaping and Street Furniture
- Sidewalks and ADA Ramps
- Lighting and Traffic Signal Upgrades
- Asphalt Pavement Rehabilitation

In April, all water line work on Main Street from James Garner Avenue to University Boulevard was completed.

The contractor's activities this month were as follows:

- No work was done on this project this month.

The water line relocation was completed on May 17th and ODOT Awarded the Streetscape Project to Rudy Construction on May 31st in the amount of \$3,052,446.98. Work is anticipated to begin on the streetscape in August.

### **Citywide Resurfacing Projects:**

Construction began on the Citywide resurfacing projects on May 10, 2017. The three projects include:

- Imhoff Road- Classen Boulevard to 24th Avenue SE
- Constitution Street- Jenkins Avenue to Oak Tree Avenue
- Lindsey Street- Pickard Avenue to Jenkins Avenue

The project is estimated to cost approximately \$970,000. The Oklahoma Department of Transportation (ODOT) is administering the bid opening and construction of this project.

This project involves the following items:

- Pavement Patching
- Asphalt Pavement Rehabilitation
- Sidewalk replacements at specific locations
- New ADA ramps where needed
- Pedestrian pedestal replacements to accommodate new ADA ramps
- Video detection upgrades at specific intersections

The contractor's activities this month were as follows:

- Finished milling and overlaying Constitution Street
- Finished sidewalk ramps and sidewalk on Lindsey Street between Pickard Avenue and Flood Avenue
- Began pavement patching on Lindsey Street between Pickard Avenue and Jenkins Avenue

### **Sidewalk Program:**

FYE 2017 Concrete Projects bid was awarded on August 9, 2016 by City Council to Central Contracting services in the amount of \$246,025.00 for the four following projects to be completed throughout the fiscal year 2017:

- **Citywide Sidewalk Reconstruction Program** which is intended to assist property owners in repairing existing sidewalks and constructing new sidewalks along an entire city block. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty- percent (50%) from funds allocated to this project. No citywide sidewalk construction in June of 2017.
- **Sidewalk Accessibility Program** which provides sidewalk ramps where none exist and rebuilds existing ramps that do not comply with the current Americans with Disabilities Act (ADA) standards. This project will construct approximately fourteen (50) curb ramps. Locations are determined at the request of citizens and along arterial and collector streets that do not currently have ramps at street-sidewalk intersections. Project sites in this year's program will include the intersections along Wylie Road, Biloxi Drive, Boyd Street and Chautauqua Avenue. No accessibility program ramps constructed in June 2017.
- **Sidewalk Program for Schools and Arterials Program** is used to construct new sidewalks adjacent to elementary schools that have no sidewalks and along walking routes to the schools. The location in this year's program is the south side of Westlawn Drive from Berry Road to Wylie Road, with new ramps crossing Wylie at the east entrance of Jackson School. Construction is 90% complete on June 30th, 2017.
- **Downtown Area Sidewalks and Curbs Program** will repair hazardous or deteriorated sidewalks, ramps and curbs in the downtown area. The location will be concentrated on the north/south corridors on the east side of downtown, along Crawford Avenue and Peters Ave. north and south of Main Street. All construction was completed in March of 2017.

## **STREETS DIVISION**

### **ASPHALT OPERATIONS**

**IOWA ST B/BERRY RD AND PICKARD AVE, FYE 2013 BOND**  
1064.80 tons of asphalt and 238.00 cubic yards of concrete

**ROCK CREEK RD AND BNSF CROSSING: GRADE IMPROVEMENTS**  
34.34 tons of asphalt

**24th SW and OSBORN DR – DEEP PATCH**  
774.27 tons of asphalt

### **CONCRETE OPERATIONS**

**PICKARD AND BROOKS INTERSECTION PANEL REPAIR**  
18.00 cubic yards of concrete

**700 E ROCK CREEK PANEL REPLACEMENT**  
16.00 cubic yards of concrete

### **ROADSIDE OPERATIONS**

**MOWING OF ROADSIDE RIGHTS-OF-WAY**  
Mow 98.00 miles of urban rights-of-way  
Mow 214.00 miles of rural rights-of way

### **ROUTINE POTHOLE PATCHING OPERATIONS**

This month approximately 10.34 tons of asphalt was utilized in routine pothole patching operations.

**INTERLOCAL AGREEMENT CLEVELAND COUNTY DIST 2**  
**BANNER RD B/120TH AVE SE AND INDIAN MERIDIAN OVERLAY**  
774.27 tons of asphalt

## **STORMWATER DIVISION**

### **Stormwater Maintenance**

#### **WORK ORDER RESPONSE**

Stormwater Division received 37 work order requests and closed 31.

#### **FINDLAY & MAIN CROSSDRAIN**

Stormwater crews cleared 140 tons of debris removing the existing cross drain. Crews set forms and poured 17.50 cubic yards of concrete to create the new drainage structure located at the intersection of Findlay and Main Street.

#### **DRAINAGE MAINTENANCE**

Removed 194 tons of debris/sediment, 108 tons of organic drainage debris, mowed 1,864,937 sq ft, and trimmed trees in drainage rights-of-way in the urban area.

Cleared 120 inlets of debris from drainage rights-of-way in the urban/rural area.

#### **URBAN STREET SWEEPING OPERATIONS**

Total of 354 miles were swept resulting in the removal of approximately 246 tons of debris from various curblines streets.

#### **STORMWATER OKIE LOCATES**

During the month of May, 2,552 Call 811 Okie Spots were received. Of those requests, 62 were Stormwater pipe locates, 1,017 were referred to other departments.



### **STORMWATER QUALITY**

Received and responded to 48 citizen calls/ YTD Total is 382.

Performed 89 inspections of 79 active sites

Issued 2 citations and 3 NOVs to active sites

Issued 5 Earth Change Permits to new projects.

On June 7, 2017, Michele Loudenback and Stuart Shumate participated in the Sam Noble Museum's Stream Sleuth summer program. They used the Enviroscape model to discuss stormwater pollution with 10 students and 2 teachers at this event.

On June 14, 2017, the Stormwater Division hosted a Lunch-n-Learn on Cable Concrete with 42 attendees from local MS4s, state agencies, and builders/developers.

On June 20, 2017, the Runoff Roundup Quarterly Newsletter was distributed to via email to 98 recipients.

On June 22, 2017, 6 employees of Hitachi participated in a stream clean-up event at Eastwood Park on Bishop Creek led by Michele Loudenback and Stephen Henry. They removed 42 pounds of material from the watershed.

A Stormwater Citizen Committee meeting to discuss capital projects was held on June 26, 2017.

### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

#### **Fuel Report**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

#### **Maintenance Report**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

*Monthly Progress Report  
Public Works (June 2017)*

**Productivity Report**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

**JUNE 2017**  
**DEVELOPMENT COORDINATION, ENGINEERING,**  
**AND PERMIT REVIEW**

**Subdivision Development:**

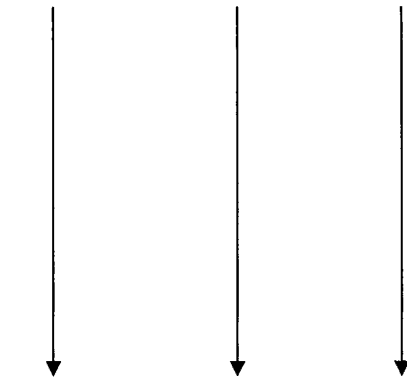
FY 16-17 Associated Fees

**Planning Commission/Dev Comm Review:** This Month    Last Month    Total

\*Norman Rural Cert of Survey...0  
 \*Final Plats.....0  
 \*Preliminary Plats.....0  
 \*Short Form Plat.....1

**City Council Review:**

Certificate of Survey.....0  
 Preliminary Plat.....2  
 Final Plats.....0  
 Certificate of Plat Correction...0  
 Encroachment.....0  
 Resolution for Part Exempt.....0  
 Closure.....0



**\$360.00**

**Development Committee:**

Final Plats.....3

**Fee-In-Lieu of Detention.....0**

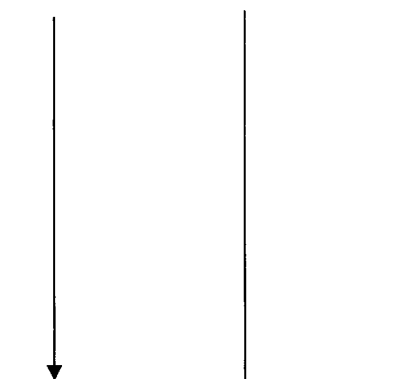
**\$0.00**

**Subtotal:                    \$360.00                    \$5,460.00                    \$37,460.00**

**Permits Reviewed/Issued:**

(includes Offsite Construction fees)

\*\*Single Family.....42  
 \*\*\*Commercial.....27  
 Multi-Family.....0  
 Addition/Alteration.....9  
 House Moving.....1  
 Paving Only.....15  
 Storage Building.....8  
 Swimming Pool.....7  
 Storm Shelters.....16  
 Public Improvements.....4  
 Temporary Encroachments.....0  
 Fire Line Pits/Misc.....2  
 Flood Plain (@\$100.00 each).....1



**\$100.00                    \$0.00                    \$1,000.00**

**Total Permits..... \$4,195.83                    \$3,280.48                    \$111,562.28**

**Grand Total..... \$4,655.83                    \$8,740.48                    \$150,022.28**

**\*\*\*\*Construction Plan Review occurrences                    24                    22                    280**

**\*\*\*\*\*Punch Lists prepared.....                    6                    7                    65**

\* All Final Plat review completed within ten days.....PI # 13  
 \*\* All Single Family Permits were reviewed and completed within three days.....PI # 10  
 \*\*\* All Commercial Permits were reviewed and completed within seven days.....PI # 11  
 \*\*\*\* All Construction Plans were reviewed within ten days.....PI # 12  
 \*\*\*\*\*All Punch Lists prepared within one day of Final Inspection.....PI # 8

**JUNE 2017**

**DEVELOPMENT COORDINATION,  
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW  
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	42	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	27	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	24	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	1	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2017

<b>STORMWATER DIVISION</b>					
	<b>FYE 2017 June, 2017</b>	<b>FYE 2017 June, 2017</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>FYE 2017</b>
<b>PERFORMANCE INDICATORS</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>PROJECTED</b>
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	354.00	71%	4,621.90	77%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	120.00	1%	4,414.00	44%	70%
Mow 2,271,548 sq. feet of open drainage ways, six times per year	1,864,937.00	14%	7,948,443.00	58%	90%
Perform erosion control inspections of permitted sites within 30 days.	89.00	113%	1,336.00		100%
Permit all earth disturbing operations over 1 acre in size.	5.00	95%	29.00		95%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	1.00		50%
Inspect stormwater outfalls.	19.00	0%	32.00		20%
Respond to stormwater complaints within 24 hours of the time reported	48.00	100%	382.00		100%
Citations issued for stormwater violations	2.00	N/A	4.00		N/A

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2017

<b>STREET DIVISION</b>					
	<b>FYE 2017 June, 2017</b>	<b>FYE 2017 June, 2017</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>FYE 2017</b>
<b>PERFORMANCE INDICATORS</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>PROJECTED</b>
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	10.34	100%	1,432.12	100%	95%
Overlay/pave 10 miles per year.	1.00	10%	7.32	73%	100%
Replace 1,160 square yards of concrete pavement panels	96.00	8%	2,974.60	256%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	30.00	7%	243.00	58%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 12 miles)	1.00	6%	12.00	100%	100%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	98.00	3%	415.25	12%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	214.00	72%	1,093.75	370%	50%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	20.25	6%	65%

**PUBLIC WORKS  
FLEET DIVISION**  
Technician Productivity  
Report

FYE 2017

June 2017

MECHANIC	DIRECT LABOR HOURS	INDIVIDUAL PRODUCTIVITY	
		GOAL	DIFFERENCE
# 001	131.501	72%	88.9%
# 002	125.841	72%	88.9%
# 003	138.18	72%	85.8%
# 004	132.54	72%	88.2%
# 005	0.051	72%	100.0%
# 006	0.00	72%	100.0%
# 007	105.07	72%	86.4%
# 008	177.891	72%	90.7%
# 009	145.871	72%	85.4%
# 010	137.82	72%	86.1%
# 011	116.081	72%	88.5%
# 012	0.00	72%	100.0%
# 013	149.57	72%	87.3%
# 014	119.11	72%	86.3%
# 015	136.52	72%	77.7%
# 016	134.15	72%	85.5%
# 019	0.00	72%	100.0%
# 021	158.571	72%	87.1%

DIRECT LABOR HOURS	1908.76
TOTAL AVAILABLE HOURS	2204.31
PRODUCTIVITY GOAL	72.0%
<b>ACTUAL PRODUCTIVITY</b>	<b>86.6%</b>

**PUBLIC WORKS  
FLEET DIVISION  
ACTIVITY REPORT**

June 2017

**FYE 2017**

**FUEL REPORT**

IN GALLONS

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	21,861.00	26,947.00	22,792.00
Outside - sublet	474.75	295.20	0.00
<b>TOTAL</b>	<b>22,335.75</b>	<b>27,242.20</b>	<b>22,792.00</b>

<b>TOTAL</b>	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	20,207.36	25,372.93	16,153.27	6,638.73

<b>FYE 2017 TO DATE CONSUMPTION</b>				
<b>TOTAL</b>	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	211,868.26	247,609.24	159,136.19	118,142.01

<b>INTERNAL PRICE PER GALLON:</b>					<b>EXTERNAL PRICE PER GALLON:</b>				
UNLEADED	High	\$1.72	Low	\$1.54	UNLEADED	High	\$2.17	Low	\$1.82
DIESEL	High	\$1.57	Low	\$1.40	DIESEL	High	\$2.19	Low	n/a
CNG	High	n/a	Low	\$1.08	CNG	High	n/a	Low	n/a

<b>FASTER CONSUMABLE PARTS PURCHASED</b>		<b>PUBLIC CNG SALES</b>	
REPAIR PARTS	\$71,513.89	Month Total Public CNG Sales	\$10,409
BATTERIES	\$3,003.64	FYE 2017 To Date Public Sales	\$101,360
OILS/FLUIDS	\$3,157.66	<b>LIFE TO DATE CNG GAS GALLON EQUIVALENT</b>	
TIRES	\$17,031.31	Total Sold Gallons Life To Date	702,601
SUBLET REPAIRS	<b>\$8,940.82</b>	Total Gross Sales Life To Date	\$1,002,588
<b>TOTAL SPENT</b>	<b>\$103,647.32</b>	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station	1,313,596

<b>COMBINED SHOPS</b>	<b>CURRENT MONTH</b>	<b>LAST MONTH</b>	<b>TWO MONTHS AGO</b>	<b>YEAR TO DATE</b>
ROAD SERVICE	25	10	14	83
EMERGENCY ROAD CALLS	4	10	3	26
PM SERVICES	114	104	117	567
INCLEMENT WEATHER	0	0	0	5
WORK ORDERS	440	449	408	2,109
SCHEDULED REPAIRS	174	191	162	794
NON SCHEDULED REPAIRS	266	258	246	1,315

<b>Light Shop</b>	<b>CURRENT MONTH</b>	<b>LAST MONTH</b>	<b>TWO MONTHS AGO</b>	<b>YEAR TO DATE</b>
ROAD SERVICE	4	0	3	9
EMERGENCY ROAD CALLS	1	5	1	3
PM SERVICES	75	70	76	183
INCLEMENT WEATHER	0	0	0	2
WORK ORDERS	205	201	190	557
SCHEDULED REPAIRS	92	103	98	254
NON SCHEDULED REPAIRS	113	98	92	303

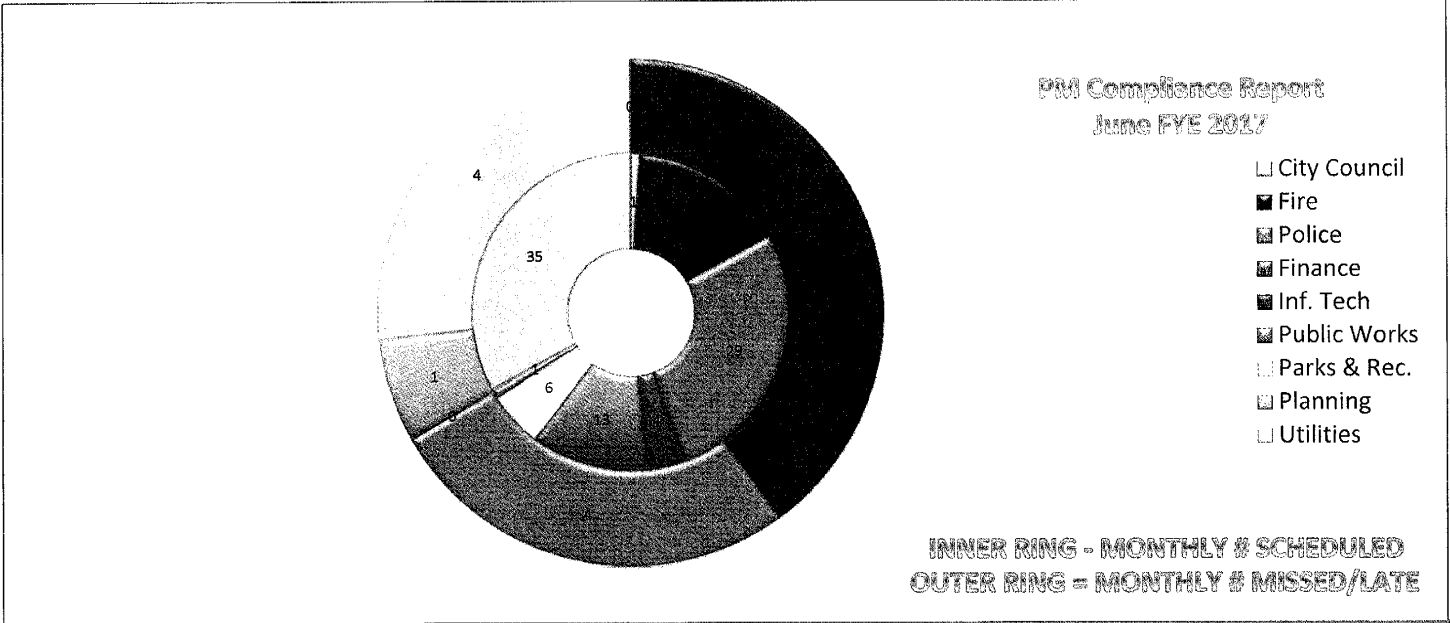
<b>Heavy Shop</b>	<b>CURRENT MONTH</b>	<b>LAST MONTH</b>	<b>Two Months Ago</b>	<b>YEAR TO DATE</b>
ROAD SERVICE	21	10	0	28
EMERGENCY ROAD CALLS	3	5	1	13
PM SERVICES	39	34	41	122
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	235	248	218	657
SCHEDULED REPAIRS	82	88	64	116
NON SCHEDULED REPAIRS	153	160	154	291



June FYE 2017

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	or scheduled date	Meter Past	ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE	
<b>WRF</b>										
596BB	Forest River Box Blade	WRF Biosolids	6/30/2017	5/14/2017	47	days	5/14/2017	Light Shop	PM-A	5/14/2016
<b>Police</b>										
1061T	Forest River Box Trailer	Police Special Investigations	6/30/2017	5/14/2017	47	days	5/14/2017	Light Shop	PM-A	5/14/2016
<b>Fire</b>										
0022	Pierce Pumper @ Station 2	Fire Suppression	6562	6490	72	hours	6/19/2017	Heavy Shop	PM-C & PM-I	2/28/2017
0044	Ford F450 Brush @ Station 4	Fire Suppression	3423	3400	23	miles	6/26/2017	Light Shop	PM-C	~



Department	Scheduled	Missed/Late	% Late
City Council	1	0	0.0%
Fire	17	6	35.3%
Police	29	4	13.8%
Finance	4	0	0.0%
Inf. Tech	0	0	0.0%
Public Works	13	0	0.0%
Parks & Rec.	6	0	0.0%
Planning	1	1	100.0%
Utilities	35	4	11.4%
<b>Citywide Total</b>	<b>106</b>	<b>15</b>	<b>14.2%</b>

**FLEET DIVISION  
PM COMPLIANCE REPORT**

**June FYE 2017**

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs		Number of PMs		Current % <b>PENDING</b>	Year-to-Date Compliance Trend
	Scheduled	Completed On Time	Completed Late	Still Past Due		
<b>CITY CLERK</b>						
CITY COUNCIL	1	1			0%	0%
BUILDING ADMINISTRATION					0%	0%
CUSTODIAL					0%	0%
BUILDING MAINTENANCE					0%	11%
<b>MUNICIPAL COURT</b>						
MUNICIPAL COURT					0%	50%
<b>INFORMATION TECHNOLOGY</b>						
INFORMATION TECHNOLOGY					0%	100%
<b>FINANCE</b>						
METER SERVICES	4	4			0%	10%
<b>PLANNING</b>						
PLANNING					0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1		1		0%	11%
<b>PUBLIC WORKS</b>						
ENGINEERING	1	1			0%	9%
STREET MAINTENANCE	7	7			0%	8%
STORMWATER MAINTENANCE	2	2			0%	4%
TRAFFIC	1	1			0%	0%
STORM WATER QUALITY					0%	0%
FLEET MANAGEMENT	2	2			0%	0%
<b>POLICE</b>						
ANIMAL CONTROL	1	1			0%	10%
POLICE ADMINISTRATION					0%	0%
POLICE STAFF SERVICES					0%	29%
POLICE CRIMINAL INVESTIGATIONS	1	1			0%	25%
POLICE PATROL	21	18	3		0%	16%
POLICE SPECIAL INVESTIGATIONS	3	2		1	33%	18%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
<b>FIRE</b>						
FIRE ADMINISTRATION					0%	25%
FIRE TRAINING	1	1			0%	22%
FIRE PREVENTION	2	1	1		0%	45%
FIRE SUPPRESSION	10	6	2	2	20%	14%
FIRE DISASTER PREPAREDNESS					0%	0%
<b>PARKS &amp; RECREATION</b>						
PARK MAINTENANCE	6	6			0%	1%
PARKS & RECREATION					0%	0%
<b>PUBLIC SAFETY SALES TAX (PSST)</b>						
PSST POLICE PATROL	2	2			0%	18%
PSST POLICE CRIMINAL INVESTIGATION	1	1			0%	0%
PSST FIRE SUPPRESSION	4	3	1		0%	16%
<b>CDBG</b>						
PLANNING CDBG					0%	0%
<b>UTILITIES WATER</b>						
UTILITIES ADMINISTRATION	1	1			0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT	1	1			0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	4	4			0%	5%
UTILITIES INSPECTOR					0%	0%
<b>UTILITIES WRF</b>						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	1			1	100%	23%
WRF OPERATIONS					0%	40%
SEWER LINE MAINTENANCE	3	3			0%	2%
<b>UTILITIES SANITATION</b>						
SANITATION ADMINISTRATION	1	1			0%	0%
SANITATION RESIDENTIAL	5	5			0%	4%
SANITATION COMMERCIAL					0%	4%
SANITATION TRANSFER	4	4			0%	9%
SANITATION COMPOST	6	3	3		0%	35%
SANITATION RECYCLE	6	6			0%	11%
SANITATION YARD WASTE	3	3			0%	17%
<b>CITYWIDE TOTAL</b>	<b>106</b>	<b>91</b>	<b>11</b>	<b>4</b>	<b>4%</b>	<b>24%</b>

**CITY OF NORMAN  
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION  
MONTHLY PROGRESS REPORT**

<b>JUNE 2017</b>	<b>PROJECTED GOAL</b>	<b>THIS MONTH</b>			<b>YEAR TO DATE</b>		
		<b>Number of Requests</b>	<b>Goal Met</b>	<b>Percentage Met</b>	<b>Number of Requests</b>	<b>Goal Met</b>	<b>Percentage Met</b>
Provide initial response to citizen inquiries within 2 days	100%	118	118	100%	0	0	100%
Provide information requested by citizens within 7 days	95%	118	118	100%	0	0	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	67	67	100%	0	0	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		143	136	0.95	2877	1253.75	0.44
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	1.00	0	0	1.00
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		13	13	100%	169	169	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		37	37	100%	387	387	100%
Response to reports of sign damage:	Percentage						
<b>High Priority</b> Stop or Yield Signs within one hour	99%	7	7	100%	73	73	100%
<b>Lower Priority</b> all other signs within one day	90%	31	31	100%	513	513	100%
<b>Street Name Signs</b> within two weeks	90%	42	42	100%	311	311	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3344	0	0.00	38152	0	0.00

**UTILITIES**

**13**

## Monthly Report

June 2017

### **LINE MAINTENANCE:**

#### Capital Projects

- Windwood Court - 100% Complete
- Creekwood Court - 100% Complete
- Cove Hollow Court – 100% Complete
- Greenwood Court - 100% Complete
- Smalley Drive – 70% Complete
- Smalley Circle - 55% Complete

Iowa Street – Public Works Bond Project (CDBG): Division staff are replacing old 6" ACP water main from Berry Road to Flood Avenue in preparation for street and drainage improvements. Staff replaced 550 feet with new 6" PVC, passed bacteriological samples and re-connected 10 meter service connections from Arizona Avenue to Utah Street. Street Maintenance is starting this section while Division staff continues replacing the old water main in the block of Iowa and Pickard Avenue.

#### Water Line Breaks - 8

#### Sewer Line Data

- Total obstruction service requests - 24
- Private Plumbing: 23
- City Infrastructure: 1
- Sanitary Sewer Overflows: 1 – Private Plumbing

#### Lift Station D Flows:

- Days - 31
- Average daily flow: 1.10 MGD
- Total flow: 34.1 MG

### **WASTEWATER PROJECTS:**

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 feet of 16-inch ductile iron force main along 24<sup>th</sup> Avenue NE, from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. NUA staff coordinated with Public Works staff on their bond project to widen 24<sup>th</sup> Avenue NE; design by Cardinal Engineering; project scope expanded to include new gravity sewer; advertised for bids on 6/29 & 7/6/17; pre-bid meeting held 7/12; bids due 7/20/17.

Woodcrest Interceptor (WW0120): Project is a \$1.7 million dollar sewer improvement project funded by the Sewer Excise Tax (SET). It will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road; design by RJN Group; three (3) bids received 2/11/16 with Jordan Contractors of Tecumseh low at \$1,725,750; NUA award and contract approved 3/8/16; Notice to Proceed issued effective 4/4/16. On 11/8/16, NUA approved Change Order No. 1 (CO1) increasing contract amount by \$92,290, and the contract time by twenty (20) calendar days; all work complete 2/3/17; on 2/28, NUA approved (final) Change Order No. 2 (CO2) decreasing contract amount by \$161,547, and project acceptance; payment for \$1,656,493 of revised contract total \$1,656,493, or 100% approved to date; record drawings delivered by RJN on 5/13/17; Lemke furnished as-built data, which is under review for import into GIS.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in two (2) or more phases, in the area bounded by Robinson Street to the north, Sherry Avenue to the west, Main Street to the south, and Berry Road to the east, excluding Dakota & Iowa, which were in the 2009 project area. On 10/28/14, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; five (5) bids on Phase 1 received 3/17/16 with Urban Contractors of OKC low at \$1,784,680; NUA award and contract approved 4/12/16; Notice to Proceed issued effective 4/25/16. On 7/12/16, the

NUA approved Change Order No. 1 (CO1) increasing contract amount by \$128,190, and the contract time by thirty (30) calendar days. On 5/23/17, the NUA approved Change Order No. 2 (CO1) increasing contract amount by \$268,490, and the contract time by ninety (90) calendar days; construction is nearing completion and within budget; for \$2,113,749 of revised contract total of \$2,181,360, or 97% approved to date.

Lift Station Modification FY17 (WW0305): Three (3) existing lift stations, Ashton Grove, Vo-Tech and Royal Oaks need modifications more extensive than our annual rehabilitation. The work consists of pumps, pump guide rails and brackets, and discharge fittings and piping. Royal Oaks also requires replacement of its 8-foot wet well with a 10-foot wet well. Bypass pumping will be required while stations are off line to prevent back-ups or overflows. On 2/28/17, the NUA approved an On-call Professional Services expenditure with Lemke Land Surveying to provide surveying and design services. Design in progress; Geotech report received 6/2/17; 60% plans received 6/16; currently under review.

Sewer Maintenance Project FYE17 (WW0307): Annual project to rehabilitate about 26,000 feet (5 miles) of sewers and over 110 manholes in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue NE to the east. On 7/26/16, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; survey by Lemke is complete; All TV inspection complete by staff; draft plans received 7/5/17; under review for preliminary design.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating our wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data and sewer sub-basin maps reviewed to determine population equivalents for proper loading information under 2025 Plan. Loading data transmitted to HDR 04/25/12 and model development workshop was held 03/14/13. Capacity analysis report received 05/07/13 and collection system improvements report received 04/28/14. Report returned with comments 11/20/15. Staff met with HDR on 05/24/16 to review Final Report and is sending additional loading data to allow report completion. Payments totaling \$570,922 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; revised Final ER approved 06/27/13. NUA approved Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents submitted to DEQ 08/01/13 and were approved 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman 04/05/13. NUA approved Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals on 04/22/14. Public Meeting on proposed rate hike held 08/12/13 and was approved 11/12/13 by 67% of voters. NUA approved Resolution 1314-89 authorizing OWRB \$50.3 million loan application; loan approved 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates older equipment and adds ultra violet disinfection, effluent aeration and odor control technologies. Bids received 03/27/14 and the NUA approved award to Archer Western Construction, LLC (AW) of Irving, TX on 04/22/14. NUA approved AW contract and bonds 05/13/14 and construction began 06/02/14. Change Order No. 1 (CO#1) extending contract time by 47 days approved by NUA on 09/09/15. CO#2 increasing cost by \$98,546.78 and extending time by 32 days was approved by NUA on 05/10/16. CO#3 increasing cost by \$152,808.92 and extending time by 53 days was approved by NUA 12/13/16. With the change order, all original work is scheduled to be complete by 03/30/17. On 02/14/17, the NUA approved CO#4 incorporating the Phase 2 Maintenance Improvements into the project, increasing the contract by \$2,828,517 and requiring completion by 11/14/17.

The following briefly summarizes the work completed this period:

- Headworks/Screening: original scope to modify structure, coat channels, rehab screens and install new conveying systems and electrical controls are complete. Odor control system is also in operation. Influent Flow Measurement Structure: new structure, 36-inch piping to aeration basins, slide gates, aluminum covers and handrails are complete.
- Primary Clarifiers 1, 2, 3 and 4: PC#1 and PC#2 placed in service 10/28/15; PC#3 placed in service in June 2016; PC#4 placed in service in November 2016.
- RBC and Bio-Tower structures: demolition and removal of these structures is complete.
- Aeration Basins: New basins 4, 5 and 6 placed in operation 10/11/16; existing aeration basins 1, 2 and 3 cleaned, rehabbed and returned to service 01/24/17.

- Final Clarifiers 5 and 6: Concrete structure, mechanisms, handrail, baffles and weirs in both clarifiers are complete and were placed in service in December 2016; grading, sod and sidewalks complete.
- RAS/WAS Pump station including 3 RAS pumps, 2 WAS pumps, electrical room, pump removal room with hoist, and electrical generator are complete. Pump station was placed in service in December 2016; a correction to concrete stairwell remains.
- UV/Post Aeration Facility: Blower control building, blowers, electrical controls and backup generator placed into operation in September 2015. UV influent box, UV disinfection and post aeration structures, UV equipment and superstructure complete and placed into operation on 10/29/15. Performance testing completed 03/02/16.
- Outfall Structure and 66-inch Outfall Piping: New outfall structure with 66-inch and 54-inch outfall piping installed and tested. Trash excavated from construction disposed and covered on top of landfill per DEQ requirements; additional demolition waste stockpiled on landfill needs to be capped with erosion control installed on landfill areas. Asphalt access road installed in 2016 but need repairs now due to erosion.
- Sludge Blending Tank and Pump Station Building: New sludge blending tank with mixing system and pump station building began operations in December 2016.
- Sludge Thickening Centrifuges: two new centrifuges, monorail crane and access platform in Main Control Building became operational in late January 2017; performance testing complete.
- Digester Modifications: sludge removal from Digesters 2 and 4 complete. Digester 4 fixed cover with exterior insulation, new doors and windows complete.
- Standby Generators: Generators at Transformer 5 (Environmental Services Building) and UV Blower Building installed; generator startup and testing completed in September 2015. Generator for RAS/WAS Pump Station and Westside Lift Station and Blower Building installed and waiting for testing.
- Odor Control system installed at Westside LS, Sludge Holding area and Headworks, 30-day performance testing complete.
- Roadway Replacement: new asphalt paving, milling and overlay work about 75% complete; expect to complete by mid June.
- Pay Estimate No. 36 for period ending 05/31/17 received for total of \$48,158,545 or 95% of the contract amount. OWRB reimbursement requests total \$30M.
- 1094 calendar days or 100% of the 1032 calendar day contract time for Phase 2 Improvements has been consumed.
- 116 calendar days or 43% of the original 270 calendar day contract time for the Maintenance Improvements consumed; contract requires completion by 11/14/17.
- Monthly Progress Meeting No. 36 was held 05/31/17.

WRF Phase 2 Maintenance Improvements: On 02/14/17, the NUA approved CO#4 incorporating the following Phase 2 Maintenance Improvements into the project:

- WRF South Digester Boiler Replacement: Project WW0169 will remove and replace two sludge boilers in the South Digester complex that will match the boilers installed in the North Digester Complex in 2013 at an estimated cost of \$1,044,392. Boiler submittals have been approved and are being manufactured.
- WRF Primary Sludge Thickener Replacement: Project WW0171 will install four new sludge thickener mechanisms in the refurbished concrete basins at an estimated cost of \$706,903. No work to date.
- WRF Grit Classifiers: Project WW0309 will remove and replace the existing grit washer/classifier unit at an estimated cost of \$333,216. Project WW0310 will provide a new grit washer/classifier unit at an estimated cost of \$433,180. Submittals for classifiers have been approved and are being manufactured. New work to replace grit classifier is underway; demolition of slab and installation of underground piping is complete.
- WRF Generator Access Platforms (WW0311) will provide and install access platforms to perform maintenance at four (4) new emergency generators installed at under the ongoing WRF Phase 2 Improvements at an estimated cost of \$310,826. Began installation of concrete pads (5) and sidewalk for handrail installation. Handrail submittal to be rejected as it is angle iron, not round tubing.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- Submit SEP project and schedule 11/30/14 (complete)

- Complete disinfection improvements 01/01/16 (complete)
- Attain compliance with fecal coliform limits 07/01/16 (complete)
- Complete Phase 2 improvements 01/01/17 (Operational February 2017)
- Attain compliance with Ammonia and TSS limits 07/01/17 (Estimated to be in compliance)

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; draft ER received 2/27/15 and is under review.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16.

Bishop Creek Emergency SS Crossing (WW0209): The existing aerial sewer crossing over Bishop Creek just east of the intersection of Constitution and Ryan Avenue failed 11/30/15 when the eastern bank of the creek bed was undermined causing several large trees to fall into the creek. Portable pumping equipment which was installed and operating that night to eliminate the bypass and the DEQ was notified on 12/01/15. Purchase orders were created for Urban Contractors, Lemke Surveying, Terracon Consultants and CP&Y, for use of emergency bypass pumping equipment, surveying services, completion of geotechnical borings, and expedited design services, respectively. On 12/01/15, the Mayor declared an emergency related to the severe weather and ice storm. Competitive bidding requirements were waived and expedited bidding process was initiated. Five contractors attended an on-site pre-bid conference on 12/16/15 and bids were received from 3 contractors on 12/22/15. Krapff-Reynolds Construction Company was the low bidder at \$344,355 and work was awarded to Krapff-Reynolds. Work began 01/05/16 and was complete 02/01/16. The NUA ratified project costs on 04/12/16; this will be the last report for this project.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. The lift station might initially be funded by developers and/or the NUA with a portion of the funding paid back as additional areas develop.



## **WATER PROJECTS:**

Main Library Waterline Relocation (WA0233): 16-inch waterline from south of Acres to just north of Library property will be replaced with 24-inch waterline in conjunction with the Acres/James Garner Intersection Improvements. Design plans through Public Works are nearing approval; expect to bid in June 2017.

Segment D Waterline, Phase 2: Final design for the Phase 2 project utilizing Highway 9 right-of-way was completed but the permit to construct from ODOT was not renewed. Alternative routing determined with first portion along Lindsey Street from 24<sup>th</sup> Avenue SW to Chautauqua. The last phase connecting the 24 inch on Lindsey to the 24 inch along Highway 9 at Jenkins is under consideration. Staff met with OU staff the week of October 31<sup>st</sup> to walk out proposed alignments that will cross OU property. All available alignments will require OU to donate easement of some sort. POE prepared the two alignments on a map so OU representatives can review the alignments. OU is still reviewing alignments. Staff negotiated a full contract for surveying, design, construction administration, and easement acquisition in the amount of \$194,000. Contract was approved by NUA January 24<sup>th</sup>, 2017. Design kickoff meeting is scheduled February 14<sup>th</sup>. OU's Tony Gardner was in attendance and will be our point of contact throughout the project. Public Works, NUA, and OU will share costs for street replacement down Chautauqua. Staff is taking Berry Road CO#5 to NUA for approval on May 23, 2017. If approved, this change order will allow Central Contracting to begin project June 1, 2017 once they finish Main Street project. OU staff and NUA staff both agree this will allow an expedited project to complete over summer while students are out and the prices on Berry Road were very favorable.

Water Treatment Plant Expansion (WA0291): Phase II design will include the installation of ozone treatment, UV treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08//14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans are complete and DEQ has approved all variances and proposed plans and specifications. The NUA loan in the amount of \$31 million was approved by OWRB January 17, 2017. NUA approved acceptance of loan January 24, 2017 and loan closing was January 31<sup>st</sup> with a rate of 2.81% locked in for 15 years. Scheduled bid date of March 9<sup>th</sup> was extended until March 23<sup>rd</sup>. Low bidder was Foley Company of Kansas City, Missouri followed by Archer Western and Garney. NUA approved Foley Company's contract and bonds in the amount of \$29,990,165 May 9, 2017. Staff is in process of sending out Notice to Proceed so that Construction can officially begin within 10 days and the project is expected to take 2 years to complete.

Waterline Relocation: I-35 Widening (WA0196): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Meetings held consultant, ODOT, NUA and Public Works staff. Draft Engineering Report (ER) received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; 80% plans received 06/05/15 and were submitted to ODOT 06/12/15; ODOT has approved permit for proposed I-35 crossings. NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase 2 waterline between Crossroads Blvd. and Brookhaven Blvd. Final design plans and specifications submitted to DEQ 01/12/16 and were approved 01/29/16. APAI submitted draft easement acquisition documents and staff has all easements/ROW except for final documentation from OU for 1 donated easement near airport. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids opened 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and began 06/15/16. Crews have completed the project which included 3,440 linear feet (LF) of 30-inch water line and 3,400 LF of 12-inch water line. Crews have been called back for a few settled areas after the recent rains. Contractor verified final quantities and now staff will take a final as-bid to as-built change order to NUA in June.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Meetings held consultant, ODOT, NUA and Public Works staff. Draft Engineering Report (ER) received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; 80% plans received 06/05/15 and were submitted to ODOT 06/12/15; ODOT has approved permit for proposed I-35 crossings. NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase 2 waterline between Crossroads Blvd. and Brookhaven Blvd. Final design plans and specifications submitted to DEQ 01/12/16

and were approved 01/29/16. APAI has submitted draft easement acquisition documents and staff is working to acquire easements/ROW. Smith Roberts Land Acquisition selected to help acquire 6 easements. Offer's made for 3 easements west of I-35 nearing completion; 3 UNP easements are in process of being donated. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids opened 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and began 06/15/16. Crews have completed the project which included 3,440 linear feet (LF) of 30-inch water line and 3,400 LF of 12-inch water line. Crews have been called back for a few settled areas after the recent rains. Staff will take a final as-bid to as-built change order to NUA in May.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into three phases with Phase 1 being a half mile along Lindsey. Bids were opened January 22 for Phase 1 which runs along Lindsey from Chautauqua to Berry and then north approximately 400 feet. The bid was awarded to Central Contracting and construction is complete. Phase 2 has been bid with McKee Utility Contractors, Inc. being the low bidder. Construction was complete April 2016 and NUA approved final reconciliation change order 09/27/16. Phase 3 awarded to Central Contracting Services, Inc.; construction began 05/02/16; with completion expected by 01/29/17. NUA approved CO#1 on 05/10/16 adding 1,800 feet of 16-inch waterline along Main Street to the project. NUA approved CO#2 on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Park to the project. Work on Berry from Main to Acres and work along Main between Berry and Flood is complete. Work on Berry Road north of Acres resumed 01/03/17 and waterline installation was completed 02/07/17 and pressure tested 02/08/17. Disinfection of waterline is also complete; concrete paving work began 02/13/17 and was complete 03/17/17. NUA approved CO#3 on 02/28/17 and CO#4 on 03/28/17 adding about 2,000 LF of 16-inch waterline and about 600 LF of 6-inch fire lines to 9 businesses on Main beginning at the railroad and moving west to Park. Work began 03/13/17 and all four blocks were placed back into operation on 05/19/17.; the last block is being pressure tested at this time. The NUA approved CO#5 on 05/23/17 adding about 2,700 feet of 24-inch waterline along Chautauqua between Lindsey and Timberdell. Work expected to begin by 06/15/17; most pipes have been delivered to site. CO#2 pipeline work between Park and Flood is essentially complete; expect to make tie-ins by 06/15/17 before moving to Chautauqua.

Gray Street Waterline Replacement: C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA will consider Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224.

Lindsey Street 24-inch Water Line Improvements (WB0184): In order for the roadway and drainage improvements associated with the Lindsey Street Widening project to proceed, numerous public and privately owned utilities will need to be relocated. The Lindsey Street Waterline Improvements will install about 6,000 feet of 24-inch waterline along Lindsey between 24th Avenue SW and Berry Road. On 03/10/15, NUA approved Contract K-1415-103 for \$2,130,885 with McKee Utility Contractors, Inc. (McKee). The work began 04/06/15 at Briggs Street and 24th Avenue NW and proceeded in an easterly direction along Lindsey Drive to Lindsey Street, to McGee and finally to Berry Road. Phase 1 completion date of June 4, 2015 was established to complete all waterlines west of McGee Street; Phase 1 work in operation on 06/06/15. Waterline installation east of McGee to Berry completed, tested and connected to system on 08/28/15; cleanup work is complete. NUA approved final change order increasing contract by \$146,015.90 to \$2,276,900.90 and accepted project on 02/09/16. Final payment from contractor processed 03/01/16. Project closed out; staff working on as-built drawings.

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff has tentatively selected several consultants and has begun contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16.

Update Water Distribution System Modeling APAI and Water Rights Permitting Cowan (WA0212): In association with the FYE15 Water Wells and Supply Lines project, the NUA approved APAI contract K-1516-85 on 02/09/16 to update our city wide water model. On 02/28/17, Amendment No. 1 to APAI Contract K-1516-85 was approved by the NUA to authorize additional funding of \$33,000 for further work toward development and calibration of the hydraulic water model, as identified in Tasks B-2 and B-3 of the contract. This project is approximately 61% complete and is

progressing satisfactorily. Throughout the month, City staff communicated with the APAI project team to resolve outstanding questions regarding future well operation patterns, to review the network of closed and partially closed valves that separate the high pressure plane from the main distribution system, and to confirm that future (10-year horizon) modeling scenarios should include the high pressure plane functioning as a closed system. APAI is on track to provide a draft 10-year CIP with recommended system improvements by mid-July, and will submit the full draft of the modeling report for staff review by mid-August.

Cowan submitted a technical memorandum 7/1/16 and staff reviewed and made suggested edits. Cowan is now awaiting well locations from Carollo before they can proceed with their applications for water rights. Staff met with Cowan Group December 7, 2016 and decided to pursue Option #3 of the technical memorandum which states to obtain additional water rights for the upcoming 10-12 wells.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 13,800 feet of ductile iron (DI) water lines in the Crossroads Blvd area north of Robinson between 36th Ave NW and I-35. Failing ductile iron lines are causing street failure and driveway damage, and will be replaced with C900 PVC pipe. Line Maintenance requested about 1,400 feet of supplemental DI waterline replacement with PVC along 24<sup>th</sup> Ave. NW; design by Cardinal Engineering; project will advertise for bids 7/20; bids due 8/10.

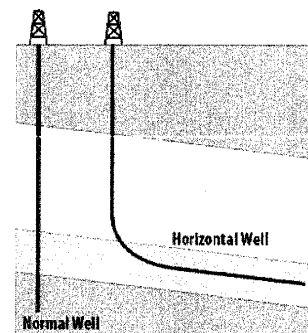
#### Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending: This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo has reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflating our past reported values. Staff took another round of samples in March and since results were again favorable, held a conference call with DEQ to discuss the findings. Staff will take another round of samples and DEQ was favorable to the idea if further analysis continues to show the same trend. The next round of samples will be available in May. This will shift the need from constructing blending lines to allowing 3 wells to be simply returned to pumping to the system.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map better define future well locations to seek. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo awaits modeling information from APAI before they can proceed with optimizing the best well sites and groundwater treatment plant site. Carollo prepared a Gantt chart for all well related projects. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo completed a draft TM and met again with staff February 3, 2017. Edits have been discussed February 3 and February 17<sup>th</sup> at scheduled meetings and Carollo is now preparing final TM.

Horizontal Well Feasibility Study – Garver met with staff and proposed an option that could be advantageous for future Norman wells. If the study is approved by NUA, Garver will analyze the feasibility for installing horizontal wells in the Garber-Wellington (Central Oklahoma) aquifer for the purposes of public water supply. Results of the desktop feasibility analysis, field assessment, and recommendations will be summarized in technical memoranda.

Normal wells are drilled vertically down through various sand layers. Screens are placed at each sand layer to allow the water in the sand layer to enter the well and be removed by pumping. Horizontal wells are directed down to the sand layer and then steered horizontally within the sand layer. This will significantly increase the ability for water to enter the well since it is dependent on the amount of screen surface area against the sand layer. A few consultants have approached staff to further investigate this concept that is unproven in this aquifer but has a potential to yield much more water per well. Garver is partnering with Pumps of Oklahoma and their hydrogeology team and will research how much more water can be expected versus this more expensive style of drilling. They will also review the operation and maintenance that the City can expect with a completed horizontal well. Oil and gas has utilized these types of



wells and have found great success in increased yields. The water industry has only applied this concept for river alluvium wells but not for sand layers deeper into aquifer formations such as the Garber-Wellington.

Staff is finalizing contract negotiations and plans to bring a contract for NUA approval February 14, 2017. Staff currently estimates the completion of Garver Phase 1 study will be complete June 2017.

Water Line Replacement: Gray St & Tonhawa (WA0224): Project will replace about 4,900 feet of 6", 8" and 12" ductile iron pipe (DIP) with C900 PVC water lines along Gray Street from Porter across BNSF RR to University Blvd; also along Tonhawa from west of City Hall to Flood Avenue. NUA staff will select a design engineer for the project shortly.

Biological Removal of Chromium from Water Pilot Project – NUA staff participated with Carollo Engineers in proposing to perform a pilot study to assess the removal of hexavalent chromium (Cr(VI)) from groundwater using a new biological treatment processes. The Bureau of Reclamation (BOR) selected Norman's project for Desalination and Water Purification Research Program funding through a highly competitive national process in December 2015. Project is underway and water is being treated from Well #5. The unit was installed and operational by 9/17/16. Since then, the project has awaited the microbial growth necessary to begin removal. The microbial growth has achieved treatment status and has shown the ability to remove chromium down to very low levels. Carollo is now trying to increase the flow of water through the vessels to verify optimal time of treatment. If successful, the pilot study will assess the feasibility, scale-up, and sizing of biotita™ for use in removing Cr(VI) to anticipated regulatory thresholds more economically than with currently-available technologies. There may also be potential for arsenic removal. Research results will be applicable to both Norman's wells and countless other utilities as new lower federal regulations on Cr(VI) are expected in the next few years. Preliminary results are the biological unit is handling the increase flows which will compete economically with other technologies. Carollo will now test robustness of microbial population by starting and stopping unit for prolonged periods of time.

Ion Exchange and Stannous Chloride Reduction Removal of Chromium Pilot Project – March 2016 the Bureau of Reclamation's Science & Technology Program approached the NUA and asked to trial two other types of known treatment for Chromium VI removal. The first lead lag unit was installed into Well #48 10/28/16. NUA staff assisted in the installation and type of treatment piloted was ion exchange using a resin that is specific for adsorbing Chromium from the water. The lead lag system at Well #48 worked well and did finally exhaust the media. Once the chromium adsorbs to the resin media, the columns can be sent back to a lab for regeneration and the resin media can be re-used. The next trial was scheduled for ion exchange to run the columns in parallel as shown below. Unfortunately, FEDEX shipment damaged a few of the tubes and this unit awaits the replacement tubes. The resin media from the lead lag is being shipped to U.C. Davis for regeneration. They are looking into cost effective ways of regenerating media using brine.

RCF - The second type of treatment now underway in Well #44 and is Reduction Coagulation Filtration utilizing Stannous Chloride. The pilot unit was commissioned November 30, 2016. There is much known literature utilizing Ferrous Sulfate and or Ferrous Chloride but stannous chloride is a newly discovered less expensive form of treatment that has the water treatment industry excited.

BOR and WTP crews installed the RCF system at Well #44 as shown below. The system works by reducing the Cr VI (dissolved form) into Cr III (solid form particulate). Once it forms the particulates, they are filtered and removed from the water. So as shown in the picture, liquid stannous chloride is pumped into the well stream which goes through a gray reaction column in the back corner. After the reaction column, three blue cartridge filters are utilized to remove the chromium particulates. Five sample ports are utilized throughout the sequence to analyze the amount of chromium in the water and the goal is to reduce the chromium to levels below 10 ppb. As shown from a snap shot of Cr VI data on 12/15/16,

SP1=94 ppb, SP2=7 ppb, SP3=1 ppb, SP4=6 ppb, SP5=1 ppb. The project has experienced some difficulties with the cartridge filters allowing small amounts to pass through. BOR thinks Norman could pursue larger mixed media filters similar to what is used at the WTP. They are now applying for additional funds to extend their study.

## **RECOUPMENT PROJECTS:**

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 10 commercial entities last month. This resulted in assessments of \$19,274 on 9 entities whose projects will increase wastewater flows.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. Payback of \$671 received from Carroll Farm Addition on 05/31/17.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36<sup>th</sup> Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. UNP Professional Center Lot 2 made payment of \$8,340.72 on 07/19/16; total of \$68,739 collected to date. Awaiting payment of \$8,799 from UNP Professional Center Lot 5.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is complete and staff is working on agenda to finalize project costs and payback amounts.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron water lines in the Crossroads Blvd area north of Robinson between I-35 and 36th Ave NW. Failing ductile iron lines are causing damage to driveways, streets, and yards, and will be replaced with C900 PVC pipe. Engineering design is budgeted for FY 2016, while Construction is budgeted in FY 2017. Staff intends to negotiate a design contract shortly; no work to date.

**JUNE 2017  
ENVIRONMENTAL SERVICES DIVISION  
MONTHLY REPORT**

<b>INSPECTIONS</b>	<b>June</b>	<b>Year to date</b>
Fats, oil and grease (FOG) program	37	317
Food license approval	1	18
Significant Industrial Users	0	24
<b>Total inspections</b>	<b>38</b>	<b>359</b>
<b>ROUTINE ACTIVITIES</b>	<b>June</b>	<b>Year to date</b>
Significant Industrial User sites sampled	0	11
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	100%
Household hazardous waste disposal calls	34	235
<b>REVENUE</b>	<b>June</b>	<b>Year to date</b>
FOG Program	\$500.00	\$32,900.00
Surcharge	\$4,501.16	\$51,551.42
Lab Analysis Recovery	\$0.00	\$7,330.32
Industrial Discharge Permit	\$0.00	\$0.00
<b>Total revenue</b>	<b>\$5,001.16</b>	<b>\$91,781.74</b>

**ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)**

1. Provided routine staff support including minutes, attending meetings, and researching information
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education for water issues and recycling.
4. Assisting members with the Water's Worth It Landscape Award
5. Board members and staff are reviewing the US Mayors Climate Protection Agreement to determine progress and make recommendations.
6. Assisting members with the Water's Worth It Proclamation

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

1. Provided routine staff support, minutes, attending meetings

**MISCELLANEOUS ACTIVITIES**

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day, May Fair, Norman Music Festival, Summer Breeze, MidSummer Night Fair, Groovefest and 2nd Friday Artwalk
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of June, approx. 189,900 gallons of grease/solids did not enter the sanitary sewer in FYE 17 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer
7. Staff assisting the Water Reclamation Facility and the Water Treatment Facility with their Tier 2 reports
8. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
9. Working with delinquent FOG program participants
10. Staff is assisting the U.S. EPA Region VI Pretreatment Association with the annual workshop.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 17		FYE 16	
June, 2017	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	23	1	12
Property Owner Responsibility	19	287	24	338
TOTAL	20	310	25	350
Number of Feet of Sewer Cleaned:				
Cleaned	137,726	1,449,696	151,335	1,828,888
Rodded	2,885	43,528	4,985	51,134
Foamed	0	90,135	0	109,109
TOTAL	140,611	1,583,359	156,320	1,989,131
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	1	0	2
Obstruction	1	7	0	2
Private	0	4	0	7
Other (Lift Station, Line Break, etc.)	0	1	0	3
Total Overflows	1	13	0	14
Feet of Sewer Lines Televised	23,928	233,204	17,697	209,478
Locates Completed	234	3,863	345	3,983
Manholes:				
Inspected	993	9,024	724	10,719
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	7
Feet of Sewer Lines Replaced/Repaired	0	0	0	6
Hours Worked at Lift Station	175	2,167	193	2,393
Hours Worked for Other Departments	0	487	0	352
OJI Percentage	0.00	0.00	0.00	2.21
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.410	0.440	0.39	0.44
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 17		FYE 16	
June, 2017	MONTH	YTD	MONTH	YTD
New Meter Sets:	38	458	53	496
Number Short Sets	38	455	51	480
Number Long Sets	0	3	2	16
Average Meter Set Time	5.07	5.55	4.46	3.80
Number of Work Orders:				
Service Calls	470	5,844	400	5,904
Meter Resets	0	3	0	3
Meter Removals	2	20	2	45
Meter Changes	53	557	35	530
Locates Completed	361	4,908	240	5,486
Number of Water Main Breaks	17	160	7	159
Average Time Water Off	2.13	2.17	1.59	2.49
Fire Hydrants:				
New	0	11	0	2
Replaced	1	18	3	17
Maintained	121	1,125	146	1,232
Number of Valves Exercised	181	2,545	114	2,488
Feet of Main Construction	400	7,858	1,395	8,900
Hours of Main Construction	862	7,872	750	7,061
Meter Changeovers	31	231	17	126
OJI Percentage	4.45	3.53	0.00	0.03
Hours Flushing/Testing New Mains	47	1,065	40	1,047
Hours Worked Outside of Division	44	1,381	51	1,437



City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
June 1-30, 2017

**Flow Statistics**

	<b>FYE 2017</b>		<b>FYE 2016</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	291.1	3475.1	340.2	3612.2
Total Effluent Flow (M.G.)	284.5	3369.7	323.6	3552.7
Influent Peak Flow (MGD)	12.4	24.0	11.3	26.7
Effluent Peak Flow (MGD)	11.7	22.8	10.8	23.1
Daily Avg. Influent Flow (MGD)	9.7	9.7	11.3	11.0
Daily Avg. Effluent Flow (MGD)	9.5	9.7	10.8	10.8
Precipitation (inches)	0.1	27.9	2.1	33.6

**Discharge Monitoring Report Stats**

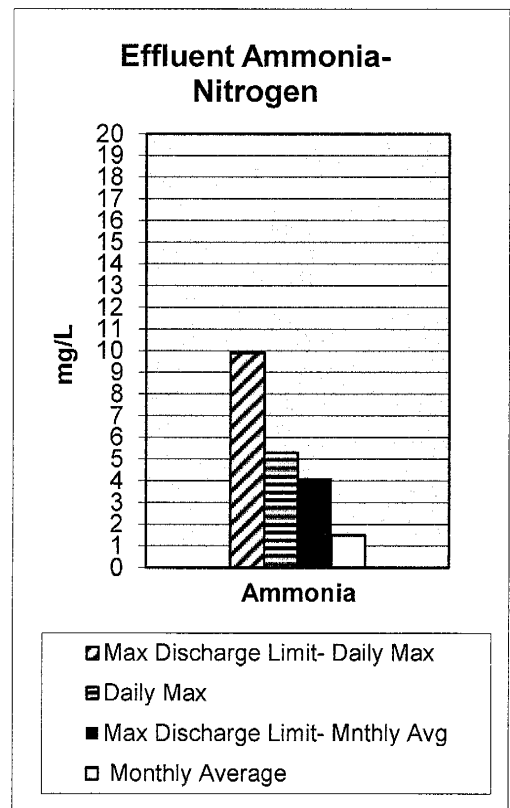
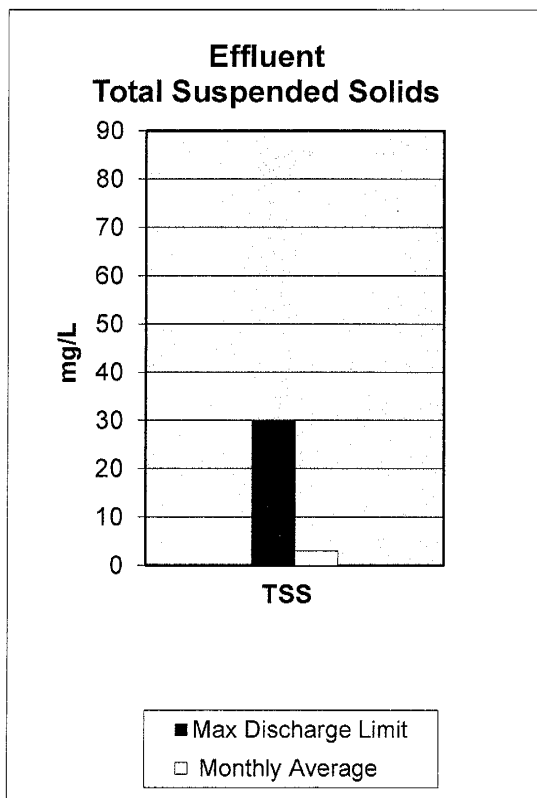
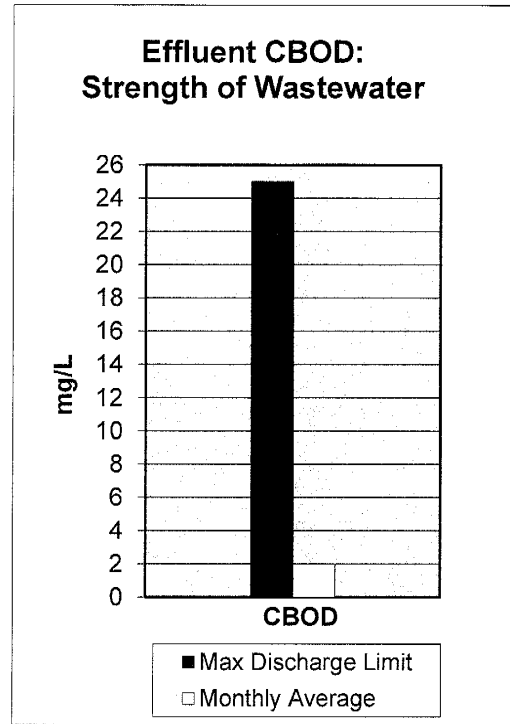
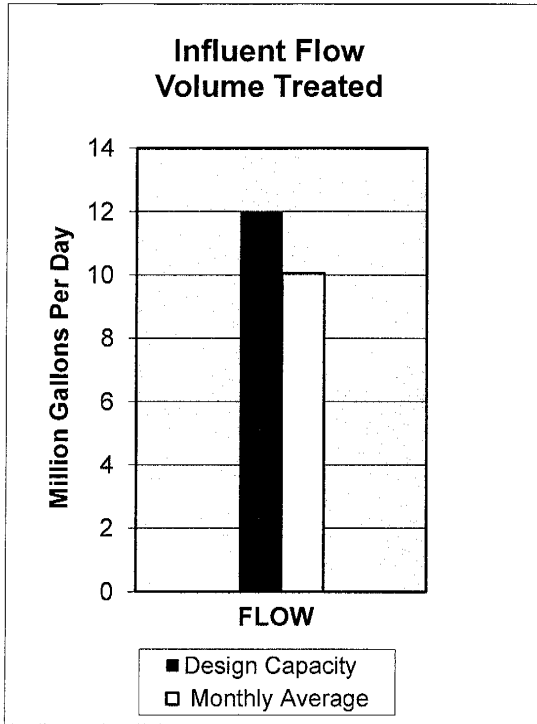
	EPA minimum percentage removal 85%	
5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	217	225
Effluent Carbonaceous Total	2	7.1
Percent Removal	99.1	96.8
Total Suspended Solids:		
Influent (mg/L)	191	141
Effluent (mg/L)	3	70.7
Percent Removal	98.4	49.9
Dissolved Oxygen:		
Influent (min)	0.2	0.2
Effluent (min)	5.5	6.9
pH		
Influent (Low)	7.14	7.02
(High)	7.47	7.29
Effluent (Low)	7.01	6.95
(High)	7.21	7.31
Ammonia Nitrogen		
Influent (mg/L)	27.3	20.9
Effluent (mg/L)	1.5	4.75
Percent Removal	94.5	77.3

**Utilities**

Electrical				
Total kWh (Plant wide w/ UV)	433,000	5,709,672	390,940	6,684,305
Aeration Blowers	176,400	2,141,200	390,940	4,239,798
Natural Gas				
Total cubic feet/day (plant wide)	389,000	7,416,000	564,000	13,117,000
UV Facility/ OEC	37,600	351,600	89,200	480,800
Public Education (Tours)	1	3	0	0
Total Attendees for FYE 17	131		139	
Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
OU Golf Course	11.8	102.9	6.0	59.8

Fecal Coliform average for June 2017 **7** (200 organisms/100 ml)

**CITY OF NORMAN  
WATER RECLAMATION FACILITY  
JUNE 2017**



Comments here

**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

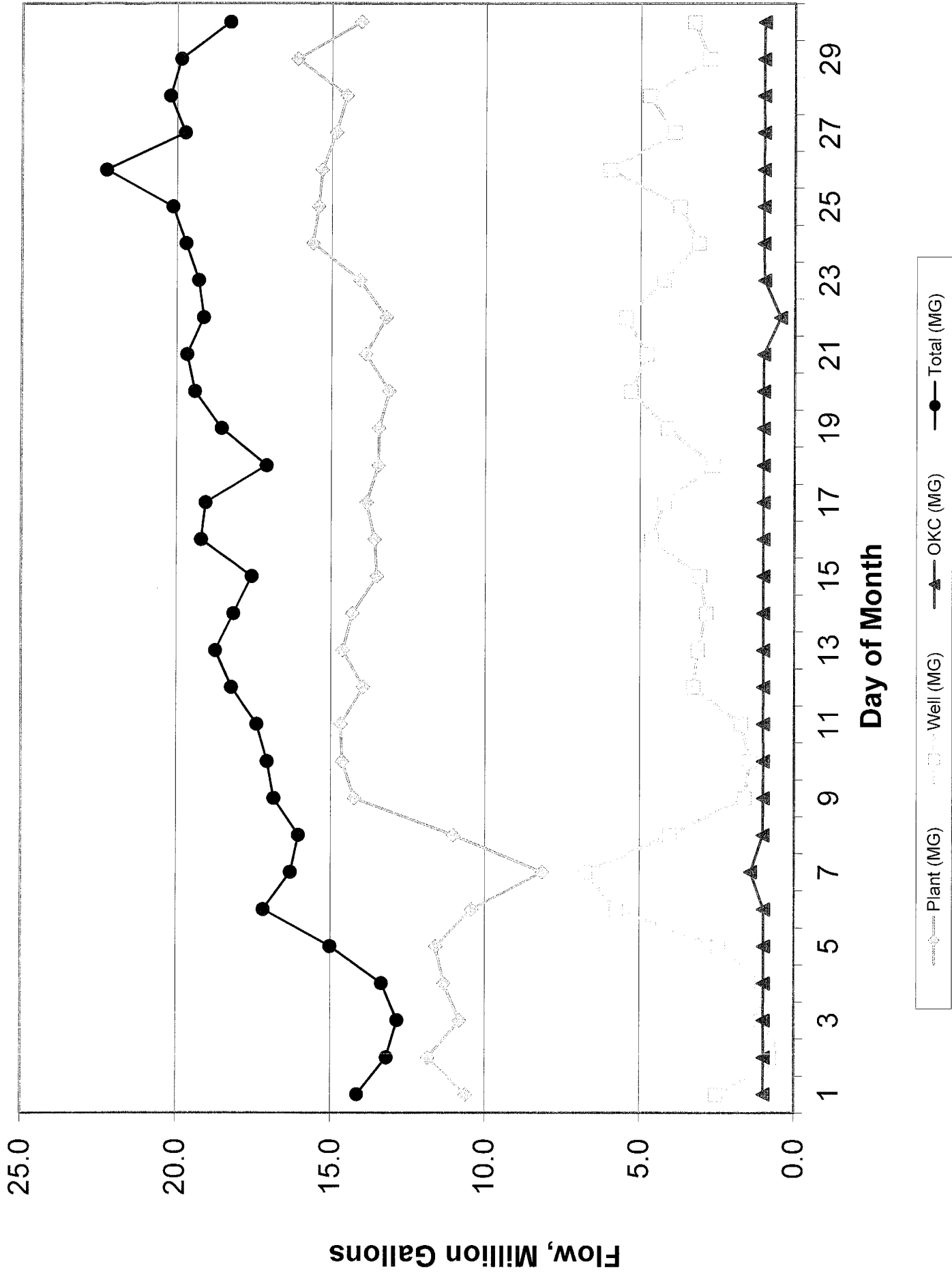
**MONTH: June-2017**

	<u>FYE 2017</u>		<u>FYE 2016</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
<b>Water Supply</b>				
Plant Production (MG)	400.19	3131.82	253.38	2847.52
Well Production (MG)	103.71	1152.49	109.15	1414.51
Oklahoma City Water Used (MG)	29.74	360.55	32.34	199.48
Total Water Produced (MG)	533.64	4644.86	394.86	4461.50
Average Daily Production	17.79	12.73	13.16	12.19
<b>Peak Day Demand</b>				
Million Gallons	22.29	22.29	15.64	19.87
Date	6/26/2017	6/26/2017	6/24/2016	9/7/2015
System Capacity (see note 1)	23.35	23.35	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)				
<b>Costs</b>				
Plant	\$445,682.35	\$4,685,494.98	\$364,112.63	\$4,211,430.26
Wells	\$172,433.60	\$2,073,886.10	\$196,364.24	\$2,286,369.36
OKC	\$68,934.34	\$797,067.72	\$58,907.62	\$406,231.34
Total	\$687,050.29	\$7,556,448.80	\$619,384.49	\$6,904,030.96
<b>Cost per Million Gallons</b>				
Plant	\$1,113.67	\$1,496.10	\$1,437.02	\$1,478.98
Wells	\$1,662.60	\$1,799.48	\$1,799.10	\$1,616.37
OKC	\$2,318.13	\$2,210.68	\$1,821.79	\$2,036.47
Total	\$1,287.47	\$1,626.84	\$1,568.61	\$1,547.47
<b>Water Quality</b>				
Total Number of Bacterial Samples	80	961	80	1,054
Bacterial Samples out of Compliance	0	2	0	6
Total number of inquirers (Note 2)	0	54	5	N/A
Total number of complaints (Note 2)	3	50	6	58
Number of complaints per 1000 service connections	0.08	1.39	0.17	1.61
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
<b>Safety</b>				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	4	57	4	54
<b>Public Education</b>				
Number of tours conducted	1	16	0	13
Number of people on tours	2	242	0	211

**Notes:**

Fluoride feed system stopped working - has been repaired. Feeder pump for copper sulfate had a leak - has been repaired.

# Water Production for June 2017



SANITATION DIVISION PROGRESS REPORT  
JUNE 2017

	FY 16		FY17	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	3	31	5	23
<u>On The Job Injuries</u>	1	6	2	13
<u>Bulk Pickups</u>	39	313	32	317
<u>Refuse Complaints</u>	73	848	89	917
<u>New Polycarts Requests</u>	61	763	75	656
<u>Polycarts Exchanges</u>	19	183	16	128
<u>Additional Polycart Requests</u>	64	601	67	571
<u>Replaced Stolen Polycarts</u>	31	393	24	245
<u>Replaced Damaged Polycarts</u>	133	1787	127	1260
<u>Polycarts Repaired</u>	28	334	24	314

COMPOST MONTHLY REPORT  
JUNE 2017

	MONTH	YR-TO-DATE	
TONS BROUGHT IN BY COMPOST CREWS:	398.32	4,152.40	
LANDFILL TIPPING FEE'S	\$ 20.10	\$ 20.10	
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 8,006.23	\$ 83,463.24	
TONS BROUGHT IN BY PUBLIC:	546.00	4,635.00	
TONS BROUGHT IN BY CONTRACTORS :	672.00	6,813.00	Ttl Tons
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	190.00	1,104.00	
LANDFILL TIPPING FEE'S	\$ 20.10	20.10	16,704.40
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 5,037.00	59,295.00	
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 13,043.23	142,758.24	
REVENUE COLLECTED FROM COMPOST SALES:	\$ 1,760.00	22,250.00	

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	1,890	1,890	0	0
SELF LOADING BIN	25	320	0	0
DRYING BEDS	210	16,760	0	0
COMPOST SOLD BY CUBIC YARDS	0	0	529	6,682
TOTAL:	2,125	18,970	529	6,682

MONTHLY RECYCLING REPORT  
(CURBSIDE)

June-17

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	92%	92%
AVERAGE TONS PER DAY :	20.62	21.21
POUNDS PER HOME:	28.95	29.68

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.3	6.43	68.65
#1 PET	4.06	20.09	183.84
NEWS	0	0	0
GLASS CONTAINERS	13.35	66.04	756.9
MIX PAPER	37.32	184.63	2396.21
PLASTIC FILM	4.12	20.38	101.94
#2 NATURAL	1.24	6.13	64.57
#2 COLOR	1.02	5.05	48.95
#3-#7	0	0	0
METAL	0.8	3.96	51.53
RIGIDS	1.15	5.69	55.18
TIN-STEEL SCRAP	1.67	8.26	127.09
TRASH	26.2	129.61	1139.7
OCC	7.77	38.44	451.14
<b>TOTALS</b>	<b>100</b>	<b>494.71</b>	<b>5445.7</b>

	MONTH	YTD
SERVICE CALLS (MISSES)	53	547
REMINDER NOTICES	4	104
MISC. (throwing bins, left in driveway, blowing trash)	0	22
MISSING BINS	7	71
BROKEN GLASS	0	0
PICK UP CART	9	98
REPAIR	16	154
DELIVERY REQUEST		0
SCATTERED	0	3
NEW	57	489
EXCHANGE	0	11
ADD	4	47
HOUSESIDE	10	84
REPLACE	7	53
<b>TOTAL CALLS</b>	<b>167</b>	<b>1683</b>

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$9,998.09	\$110,057.60

# MONTHLY TRANSFER STATION REPORT

JUNE 2017

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	369.27	4,311.65	15,646.00	182,731.71
CONT. TONS:	121.91	1,109.86	\$ 6,136.50	55,340.38
CASH TONS:	1,382.75	13,213.43	\$ 66,822.06	621,219.92
BRUSH/YDS:		0.00		0.00
PULL OFFS:	27	149.00	\$ 405.00	2,235.00
TOTALS:	1,873.93	18,634.94	\$ 89,009.56	\$ 861,527.01

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	418	4,723
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,994.12	93,939
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0	80
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00	522.71
GRAND TOTAL TONS TO LANDFILLS	7,994.12	94,462

DISPOSAL COST PER TON (OKC)	\$ 20.10	\$ 20.10
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 160,681.81	\$ 1,898,676.95
GRAND TOTAL TIPPING FEE'S	\$ 160,681.81	\$ 1,898,676.95

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	608	6162
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,748.83	41,326.73
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	363	4210
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,486.39	28,447.92
TOTAL LOADS BROUGHT TO TRANSFER STATION:	971	10,723
TOTAL TONS BROUGHT TO TRANSFER STATION:	6,235.22	77634.50
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	0.00	431.19

# Drop Center

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$750.00	\$0.00	0	0	0	\$20.10	232.57	\$4,674.66
PLASTICS:	\$50.00	\$0.00						
STEEL CANS:	\$25.00	\$0.00						
CLEAR GLASS:	\$0.00	\$20.00						
GREEN GLASS:	\$0.00	\$20.00						
BROWN GLASS:	\$0.00	\$11.28						
MIXED OFFICE PAPER:	\$40.00	\$0.00						
CARDBOARD:	\$145.00	\$0.00						
NEWSPAPER:	\$50.00	\$0.00						

### RECYCLING CENTER DATA: #9

	TONS	HollyWood	Fairgrounds	Hobby Lobby	Total Tons	PRO/FEE	REVENUES	Net
ALUMINUM:	0	0.3	0.35	0.15	0.8	\$0.00	\$600.00	\$600.00
PLASTICS:	0	2.66	2.57	2.26	7.49	\$0.00	\$374.50	\$374.50
STEEL CANS:	0	0.98	1	0.67	2.65	\$0.00	\$66.25	\$66.25
CLEAR GLASS:	0	4.71	5.54	6.09	16.34	\$326.80	\$0.00	(\$326.80)
GREEN GLASS:	0	0	0	0	0	\$0.00	\$0.00	\$0.00
BROWN GLASS:	0	0	0	0	0	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	0	8.75	9.43	11.39	29.57	\$333.55	\$1,182.80	\$849.25
CARDBOARD:	0	18.93	20.2	24	63.13	\$0.00	\$9,153.85	\$9,153.85
NEWSPAPER:	0	3.58	4.3	5.88	13.76	\$0.00	\$688.00	\$688.00
RECYCLING CENTER TOTALS:	0	39.91	43.39	50.44	133.74	\$660.35	\$12,065.40	\$11,405.05

### Cardboard

Other Cardboard Containers	Compactors	Totals
TONS	TONS	Tons
\$	\$	\$
26.76	8.94	35.7
\$3,880.20	\$1,296.30	\$5,176.50

### Newspaper

Other News Containers	total cb	total recy
Tons		
\$		
0	98.83	232.57
\$0.00	\$14,330.35	\$16,915.10

### Rental

\$0.00

### Expenses

Average hrly+ benefits	\$26.78
Cage Rolloff	Glass
52	8
\$1,392.56	\$214.24
\$633.62	\$168.00
\$1,779.03	\$159.67
\$84.00	\$420.00
\$3,856.32	\$3,244.32

### Revenue

Expense	Net
\$17,241.90	\$7,100.64
	\$10,141.26



