

EXHIBIT F
DATA FILE CONVERSION ASSISTANCE

New World will provide conversion assistance to **City** to help convert the existing data files specified below. If additional files are identified after contract execution, estimates will be provided to **City** prior to **New World** beginning work on those newly identified files.

General

1. A data conversion analysis and assessment to verify the scope of effort for the project will be conducted. A revised cost estimate for the data conversion may be provided at the conclusion of the assessment. **City** may elect to cancel or proceed with the conversion effort based on the revised estimate (open item).
2. This conversion effort includes data coming from one unique database or source, not multiple sources.
3. No data cleansing, consolidation of records, or editing of data will be part of the data conversion effort. Any data cleansing, removal of duplicate records, or editing must take place by **City** prior to providing the data to **New World**.

New World Responsibilities

1. **New World** will create and provide **City** with a conversion design document for signoff prior to beginning development work on the data conversion. No conversion programming by **New World** will commence until **City** approves this document.
2. **New World** will provide the data conversion programs to convert **Citys** data from a single data source to the **New World Licensed Standard Software** for the specified files that contain 500 or more records.
3. As provided in the approved project plan for conversions, **New World** will schedule on-site trips to **City** location in order to conduct the following:
 - a. Conversion Analysis,
 - b. Assistance for Mapping and Testing, and
 - c. Conversion Go-Live Implementation and Support

City will be responsible for actual Travel Expenses for these trips.

4. **New World** will provide **City** up to four (4) test iterations of converted data. One test iteration consists of:
 - a. Running a conversion test in the **City's** test environment,
 - b. **City** reviewing a conversion test and responding in writing to **New World** (see **City** responsibilities paragraph 3 below),
 - c. **New World** correcting or otherwise responding to issues to issues discovered and reported by **City**,
 - d. **New World** conducting internal testing to verify corrections, and
 - e. **New World** and **City** planning for the next test iteration and/or the live implementation.
5. **New World** will provide warranty coverage for any conversion-procedure-related issue reported by **City** to **New World** within thirty (30) days after the conversion is run in the live database.

Exhibit F / DATA FILE CONVERSION ASSISTANCE

Files to be converted:

Master Files (From a single data source)

- *Master Name (Jackets)*
- *Address Re-verification*
- *Master Property*
- *Master Gun*
- *Master Vehicle*
- *Statutes*

CAD/POLICE RMS (From a single data source)

- *CAD / Calls for Service*
- *Incidents*
- *Cases*
- *Alerts*
- *Arrests*
- *Accidents*
- *Tickets/Citations*
- *Vehicle Impounds*
- *Personnel Training*
- *Contact Cards*
- *Career Criminals*
- *Warrants*
- *Narrative*
- *External Documents*
(self-contained documents linked to legacy data)
- *Mug Shots (from AFIX system)*

FIRE CAD / Records Management System

(From a single data source)

- *Incidents*
- *Run Cards*
- *Buildings and Businesses*
- *Pre-plans*
- *Inspections*
- *Hydrants*
- *Hoses*
- *Investigations*