



DATE: March 8, 2019

TO: Keith Humphrey, Police Chief
Kathryn Walker, Interim City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Cory Averitt

I am in receipt of a claim from Cory Averitt in the amount of \$3,369.96 for damages to his vehicle due to an accident with a police vehicle at the 7-Eleven parking lot located at 1333 East Lindsey Street on February 12, 2019.

Keith, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
Attachments

office memorandum