


DATE: October 2, 2019

TO: Ken Komiske, Director of Utilities
Kathryn Walker, Interim City Attorney

FROM: Brenda Hall, City Clerk 

SUBJECT: Claim from RJH Realty Investments, Inc.

I am in receipt of a claim from RJH Realty Investments, Inc., in the amount of \$2,208.16 for damages to two residential units located at 1316 to 1320 Glen Oaks due to their claim that a main waterline broke on March 22, 2019, causing water damage to the units.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum