



OKLAHOMA TOURISM &
RECREATION DEPARTMENT

120 NORTH ROBINSON
SUITE 600
OKLAHOMA CITY, OK
73102

P.O. BOX 52002
OKLAHOMA CITY, OK
73152

405-230-8300

To: RTP Project Sponsor

From: Susan Henry, Recreational Trails Program Coordinator

Now that you have received your signed project agreement you may begin tracking expenditures on your project for reimbursement through the Recreational Trails Program. You may send in for increments of \$5,000 or more.

Remember any contract work costing more than \$50,000 must go to bid. We will need a copy of the advertisement and bid contract.

You will have two years to complete the project in accordance with the Project Agreement. Please send us quarterly progress reports by e-mail.

We will inspect the project three times; at the beginning, just before surfacing, and when the trail facility is complete.

Be sure to allow 2-3 months for preparation of the trailhead sign and any directional or trail etiquette signs. The sign should include wording stating that assistance was received from the Recreational Trails Program. Please review all of the information that is provided to assure timely reimbursements.

If you have any questions or need information, you may contact me at 405/230-8490 or e-mail at shenry@oklahomaparks.com or Eve Atkinson at 405/230-8483 or eatkinson@oklahomaparks.com. Questions regarding the reimbursement process should be directed to Jan Flippin at 405/ 230-8491 or jflippin@oklahomaparks.com.

RECREATIONAL TRAILS PROGRAM **PROJECT AGREEMENT**

This Project Agreement is entered into by and between the State of Oklahoma, by and through the Oklahoma Tourism and Recreation Department and the City of Norman, the Project Sponsor.

Federal Project Number NRT-2011 (100) State Project Number 11-02
Project Sponsor City of Norman
Project Name: Saxon Community Park Cross-Country Trail
Project Period: December 2011 – December 2013
Project Stage Covered By This Agreement: Entire Project
Total Project Cost \$200,000
Approved Federal Funds \$160,000 Local Funds \$40,000

In consideration for the matching grant funds provided by the State of Oklahoma, the Project Sponsor agrees to perform the work identified in the project scope and agrees to comply with all of the requirements noted in this agreement. As a part of this project, a sign recognizing the Recreational Trails Program (RTP) must be installed at the trail facility. This facility shall remain open to the public for a period not less than twenty-five years. In the event that a facility funded through the RTP becomes unusable as a recreation facility and/or does not remain open to the public, the project sponsor will be obligated to pay back federal funds received. Cash will be due within 90 days of closure.

PROJECT SCOPE:

Construction of a cross country running trail that will be a 12 foot wide 3 kilometer loop using crushed granite surfacing. The project also includes a trailhead with an asphalt entry drive, lighted parking, signage, markers and a paved warm-up area.

Cost estimate will be used as submitted.

Environmental Categorical Exclusion Approved

This Proposal is not intended to include those projects or actions which would cause significant environmental impacts, affect wetland areas or require dredging or filling within the channel of a navigable waterway. The project will not affect significant archaeological or historical resources as determined by the State Historic Preservation officer and the Oklahoma Archeological Survey.

The undersigned Project Sponsor does hereby agree and accept the same responsibility and obligations set out in the herein described project and to the same extent and in the same manner, including all requirements, as does the State of Oklahoma. The undersigned Project Sponsor of the State of Oklahoma further understands, agrees, and accepts that this project is not effective and no costs should be incurred until this Project Agreement has been duly executed by the State of Oklahoma and the said Project Sponsor on the herein described project until it has received said notification by the State.

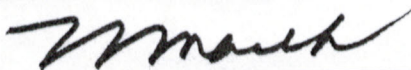
The Project Sponsor Agrees to comply with the terms and intent of the following:

1. Equal Opportunity Clause (41 CFR 60-1.4);
2. Nonsegregated Facilities Statement (41 CFR 60-1.8);
3. Notice of Requirement for Affirmative Action (41 CFR 60-4.2);
4. Standard Federal Equal Employment Opportunity Specifications (41 CFR 60-3);
5. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Public Law 91-646);
6. Facility designs must be in accordance with the Architectural Barriers Act of 1968 (P. L. 90-480 as amended through 1978), and the Americans With Disabilities Act (ADA) (P. L. 101-336, 1990).
7. Civil Rights Assurance of Compliance
8. Compliance Report Title VI Civil Rights Act of 1964
9. Assurances Construction Programs/Assurances Non-construction Programs
10. Debarment and Suspension Agreements
11. Flood Disaster Protection Act of 1973 (P.L. 93-234); and all applicable regulations and procedures implementing these Acts.
12. Public Law 100-463 (H.R. 4781) Any contract work that is \$50,000 or over must be put out to bid.
13. Sponsor agrees to complete the project within two (2) years of the last date of signature on this agreement. Failure to complete the project within two years may result in forfeiture of any unexpended balance of funds.
14. Sponsor shall submit reimbursement requests on a periodic basis in accordance with the budget submitted and Program requirements.

This Agreement incorporates the provisions of the Transportation Equity Act for the 21st Century (TEA-21), under federal statutes 23 U.S.C. 206.

STATE OF OKLAHOMA

BY



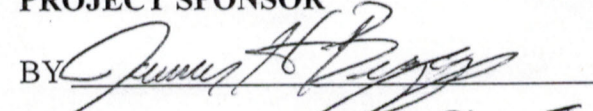
TITLE State Liaison Officer

DATE

5-7-12

PROJECT SPONSOR

BY


JAMES H. BRIGGS, Park Planner II
NAME & TITLE

DATE

4/24/12

If any person other than the Project Sponsor named above will be submitting for reimbursements and signing the Outlay Report for the Project Sponsor, that person must also sign and date below.

BY

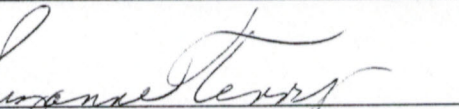
NAME & TITLE

DATE

BY

NAME & TITLE

DATE


Suzanne Terry, Programs Coord.
NAME & TITLE
24 April 2012