



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: R-1920-109

File ID: R-1920-109 **Type:** Resolution **Status:** Consent Item

Version: 1 **Reference:** Item 19 **In Control:** City Council

Department: Finance Department **Cost:** **File Created:** 05/01/2020

File Name: Resolution closing accounts and transferring funds **Final Action:**

Title: RESOLUTION R-1920-109: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING OUT CAPITAL PROJECTS; TRANSFERRING \$1,324,805 FROM COMPLETED CAPITAL PROJECTS AND \$867,798 FROM ACTIVE CAPITAL PROJECTS TO THE TRANSIT/FIRE MAINTENANCE FACILITY PROJECT; AND TRANSFERRING \$1,440,697 FROM COMPLETED CAPITAL PROJECTS IN THE 2016 STREET MAINTENANCE BOND PROGRAM TO FUND PROJECTS IN THE 2012 TRANSPORTATION/STORMWATER BOND PROGRAM.

Notes: ACTION NEEDED: Motion to adopt or reject Resolution R-1920-109.

ACTION TAKEN: _____

Agenda Date: 05/12/2020

Agenda Number: 19

Attachments: R-1920-109, CIP Savings Agenda Item Attachment

Project Manager: Anthony Francisco, Finance Director

Entered by: Ellen.Usry@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File R-1920-109

Body

BACKGROUND: The City of Norman assumed operation of the public transportation system in the Norman area on July 1, 2019. The City contracted with the University of Oklahoma (OU) to provide operational services through August 2, 2019. On August 5, 2019, the City's third-party contractor, the Central Oklahoma Transportation and Parking Authority (COTPA), doing business as EMBARK, began operation of the City's fixed routes. On July 30, 2019, the Council approved Contract K-1920-32, leasing a portion of University-owned property located at 510 Chesapeake, commonly referred to as the OU Transportation Operations Center, for

office space, maintenance bays, and fleet storage, until December 31, 2019. On December 10, 2019, the City and the University extended that lease agreement until June 30, 2020, and on April 28, 2020, this lease was further extended until December 31, 2020. OU desires to utilize its Transit Operations Center for its own purposes, and desires that the City vacate these leased premises as of December 31, 2020.

Estimates for the design and construction of a Transit/Fire Maintenance Facility to be located on City-owned property east of Flood Avenue and south of Da Vinci Street, total \$8.1 million. It is anticipated that \$5.1 million of this project will be funded with Federal Transportation Administration (FTA) funds allocated through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, leaving approximately \$3 million to be funded by the City. Approximately \$870,000 for this project will be funded by the Fire Storage Facility project in the Public Safety Sales Tax fund. This agenda item identifies and proposes to transfer the remaining \$2.2 million needed to fund this project.

This item also identifies \$1.4 million in cost savings from completed Street Maintenance Bond projects, which are proposed to be transferred to fund project deficits in the 2012 Transportation/Stormwater Bond program, as discussed at the April 21, 2020 Capital Improvement Project Budget presentation. On December 11, 2018, Council approved Resolution R-1819-52, which transferred \$2,000,000 in cost savings from completed Street Maintenance Bond projects to the 2012 Road Reconstruction program in a similar action.

DISCUSSION: In January and February of 2020, Budget staff conducted an audit of inactive capital projects in preparation for the Fiscal Year Ending 2021 budget process. With the assistance of department heads and project managers, staff determined that fifty-seven (57) capital projects in the Capital Fund were complete and should be closed, resulting in savings of approximately \$2.7 million. Seventeen (17) of these projects have received final acceptance from Council and forty need to be closed out. \$1.4 million of these funds were located in completed Street Maintenance Bond projects, and the remaining \$1.3 million was located in various pay-as-you-go projects.

The Transit/Fire Maintenance Facility still requires approximately \$800,000 in funding after the FTA contribution and the transfer of \$1.3 million in capital project savings from completed projects. City staff has identified seventeen (17) active capital projects to delay in order to fully fund the Transit/fire facility. The project allocations have gone unused for more than a full fiscal year.

The 2012 Transportation/ Stormwater Bond program had an estimated deficit of about \$5.8 million. \$1.4 million was identified in completed Street Maintenance Bond projects to help fund this deficit.

The projects to be closed out, finally accepted and allocations transferred to the Fire-Transit Maintenance facility or 36th Avenue NW Bond Project are summarized on the attachment, but include the following:

Completed Projects to be Closed Out:

Fire Administration Building Remodel (BP0356) \$140;
Ross's Addition Street Maintenance (BP0399) \$0;
Robinson Street: 24th NE - 36th NE (BP0454) \$250,000;
Drainage Projects, Fiscal Year 2008-2009 (DR0012) \$0;
West Main Street Drainage Structures/Bridge (DR0066) \$0;
Westwood Pro Shop Roof Replacement (EF0224) \$0;
Indian Hills Road:12th NE - 24th NE (SC0625) \$0;
24th Avenue SE: Highway77-New Pavement (SC0606) \$0;
Norman Investigations Center {NIC} Exterior Doors (EF0223) \$0;
NIC Gates/Lighting (EF0224) \$0;
Building A Engineering Offices Remodel (EF0211) \$20;
Fire Station 6 Restoration (EF0150) \$2,038;
Building C Hallway Security Door Project (EF0185) \$2,670;
North Base Lighting Project (BF0249) \$4,259;
Fire Suppression - Data Centers (BG0058) \$6,294;
Retrofit 2 Vehicle Repair Bays - Fleet (BG0029) \$14,871;
Building C Restroom Renovation (EF0225) \$12,468;
ODOT Roadway Resurfacing Match (SC0103) \$173,935;
Peters & Eufaula Intersection (SC0111) \$88,000;
Peters & Comanche Intersection (SC0589) \$25,000;
Peters & Eufaula Intersection (SC0590) \$100,000;
Driveway Repair Fiscal Year 2016-2017 (SC0620) \$841;
Cedar Lane:48th SE - SE-60th SE (SC0634) \$44,417;
Driveway Repair Program Fiscal Year 2017-2018 (SC0637) \$1,192;
Brooks Street: Jenkins Avenue - Classen Boulevard (SC0668) \$30,859;
Jenkins Avenue: 768 Jenkins Ave (SC0669) \$11,500;
Rural Chip Seal Fiscal Year 2019-2020 - 3 Locations (SC0675) \$36,540;
Lindsey Interchange Aesthetic (TC0045) \$21,764;
Downtown/Campus Parking Study (TC0157) \$1,995;
Sidewalk Porter: Acres-Johnson (TC0252) \$50,000;
Citywide Sidewalk Reconstruction (TC0263) \$2,523;
Citywide Sidewalk Reconstruction Fiscal Year 2017-2018 (TC0271) \$142;
Jenkins/Imhoff Traffic Signals (TR0013) \$6,150;
Boyd/Pickard Intersection & Bridge (TR0058) \$9,002;
State Highway 9 Multimodal Path (TR0073) \$222,225;
Boyd/University Signal (TR0091) \$47,554;
Bridge Replacement Main Stormwater (TR0119) \$175,209;
US 77- Imhoff (TR0239) \$67,484;
Guardrail Improvements (SC0595) \$65,340;
Imhoff Channel Site #17 (SR0103) \$100,513.

The following projects are proposed to be delayed, and some or all of their remaining allocations are proposed to be transferred to the Fire/Transit Maintenance Facility project:

Comprehensive Land Use Plan Update (BG0164) \$ 48,016

Existing Facilities Contingency (EF0020)	\$ 20,000
Fire Station 1 Repair (EF0134)	\$ 3,104
Park Maintenance Rewire (EF0192)	\$ 4,477
Fire Station 7 Remodel (EF0214)	\$ 1,704
Animal Welfare Kennel Shade (EF0217)	\$ 10,000
Animal Welfare Kennel Improvements (EF0218)	\$ 3,928
Greenbelt Acquisition (PR0040)	\$ 50,000
Pedestrian Safe Rail Improvements (SC0596)	\$ 19,714
Shelby Court Drainage (SC0615)	\$ 30,000
Concrete Valley Gutter - FYE 2019 (SC0654)	\$ 50,000
Jenkins/Bratcher Minor Intersection (TC0039)	\$ 50,000
Wayfinding Signage (TC0041)	\$ 635
SH 9 Multi-Modal Phase 2 (TR0107)	\$ 175,000
Lindsey/SH 9 Wayfinding (TR0114)	\$ 120,000
Alley Repair - FYE 2018 (SC0622)	\$ 81,220
Alley Repair - FYE 2019 (SC0639)	\$ 200,000

As detailed on the Attachment, Resolution R-1920-109 proposes to close 57 capital projects and transfer their remaining balances to the Fire/Transit Maintenance Facility project and the 36th NW: Tecumseh-Indian Hills transportation bond project. Each individual project may have multiple associated line-items, including Design, Land Acquisition, Construction and other accounts. A total of \$2,192,603 would be transferred to the Fire/Transit Maintenance Facility project (BG0252) and \$1,440,697 would be transferred to the 36th Avenue N.W. Widening bond project (BP0197).

RECOMMENDATION: It is recommended that the Resolution, the project close-outs, and transfers of allocations be approved.