



SEPTEMBER 28, 2018

NORMAN MUNICIPAL AUTHORITY  
ATTN: LYNNE MILLER  
201 WEST GRAY  
NORMAN, OK. 73069

**RE: Easement for Westwood Indoor Tennis Center.**

Ms. Miller;

Oklahoma Gas and Electric Company (OG&E) has been asked to provide electrical power for the Westwood Indoor Tennis Center. Our Project Manager Rusty Baldwin has been working with your contractor to devise the proper route of service that will cross part of the golf course. As part of this process, we do need written permission in the form of an easement, before our underground line can be installed. It has been determined by our survey, the route is in part of two Sections. OG&E has determined it is best to prepare and easement for each section.

The proposed line was surveyed and a description of the easement appears on Exhibit "A", and a drawing showing the path way of the line appears on Exhibit "B" of each document.

If the attached document meets with the approval of the Norman Municipal Authority, please sign the enclosed forms in the presence of a Notary Public, and return them in the enclosed envelopes, as soon as possible. Before signing, please read the following instructions, to insure that each easement will be legally correct and that there will be no delay in processing:

1. The property owner must fill in the **date of signing**, and **signature**, exactly as typed.
2. The **date of signing** must match the **date of notarizing**.
3. The notary must fill in **all blanks** in the acknowledgement, and add the **notary seal**
4. The **notary expiration date** must be later than the **date of notarizing**.

If you have any questions, or if anything will cause a delay in signing, please contact me at (405) 553-5174. Thank you so much for your help in this matter.

Sincerely,

A handwritten signature in black ink that reads "Timothy J. Bailey". The signature is written in a cursive style with a large initial 'T'.

Timothy J. Bailey  
Right-Of-Way Agent