

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**SEPTEMBER 13, 2012**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 13<sup>th</sup> day of September 2012. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Vice Chairman Chris Lewis called the meeting to order at 6:30 p.m.

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Item No. 1, being:  
**ROLL CALL**

**MEMBERS PRESENT**

Dave Boeck  
Jim Gasaway  
Cindy Gordon  
Tom Knotts  
Curtis McCarty  
Robertta Pailes  
Chris Lewis

**MEMBERS ABSENT**

Diana Hartley  
Andy Sherrer

A quorum was present.

**STAFF MEMBERS PRESENT**

Susan Connors, Director, Planning &  
Community Development  
Jane Hudson, Principal Planner  
Ken Danner, Subdivision Development  
Manager  
Roné Tromble, Recording Secretary  
Leah Messner, Asst. City Attorney  
Jeff Bryant, City Attorney  
Rick Hoffstatter, GIS Analyst  
Terry Floyd, Development Coordinator  
Scott Sturtz, City Engineer

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Vice Chairman Lewis noted the request for postponement submitted by the applicant for Item 11, OSOI Tecumseh Development, L.L.C. and NE Development, L.L.C. (R-1213-36, O-1213-11, and PP-1213-4).

*Curtis McCarty moved to postpone Item Nos. 11a, 11b and 11c until the October 11, 2012 Planning Commission meeting. Tom Knotts seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

Item No. 8, being:

**ORDINANCE NO. O-1213-8 – UTC II, L.L.C. REQUESTS CLOSURE OF PARTS OF A UTILITY EASEMENT AND A DRAINAGE EASEMENT IN LOT 1, BLOCK 2 OF A REPLAT OF A REPLAT OF UNIVERSITY NORTH PARK ADDITION SECTION III, GENERALLY LOCATED WEST OF 24<sup>TH</sup> AVENUE N.W. AND SOUTH OF CONFERENCE DRIVE.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Petition for Closure and Exhibits A-D

**PRESENTATION BY STAFF:**

1. Mr. Danner – The University North Park Section III replat was filed of record in 2009, and the Academy store facility was built on Lot 2, which is south of the lot that is in question. Lot 1 is presented with a structure that will encroach on these easements. As a result, the applicant has chosen to close and vacate the easements, reroute a sanitary sewer and drainage pipe. That is in the process. Plans have been approved for that. In order for the structure to be built on this particular lot, this closure and vacation has to take place. With the rerouting and new easements, staff is not opposed to the closure. We have new utility and drainage easements to take the place for the rerouting of the utilities. Utility companies have not objected to the closure. The City recommends approval.

**PRESENTATION BY THE APPLICANT:**

1. Harold Heiple, 218 E. Eufaula, representing the applicant – Garden variety closing of a very short stretch of both a utility easement and a drainage easement. Instead of going across, we're just going to "V" it up in order to be able to have a little more building space to situate a building. We've already turned in that and nobody complains and we've complied with everything, so we'd respectfully request that you recommend approval.

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

*Jim Gasaway moved to recommend approval of Ordinance No. O-1213-8 to the City Council.  
Dave Boeck seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Dave Boeck, Jim Gasaway, Cindy Gordon, Tom Knotts, Curtis McCarty, Roberta Pailes, Chris Lewis
NAYES	None
ABSENT	Diana Hartley, Andy Sherrer

Ms. Tromble announced that the motion, to recommend approval of Ordinance No. O-1213-8 to the City Council, passed by a vote of 7-0.

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