

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, July 25, 2017

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Lynne Miller
Councilmember Kate Bierman
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember Sereta Wilson
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1718-4](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF MAY 23, 2017
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF MAY 30, 2017
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MINUTES OF JUNE 22, 2017
CITY COUNCIL CONFERENCE MINUTES OF JUNE 27, 2017
CITY COUNCIL MINUTES OF JULY 11, 2017
NORMAN UTILITIES AUTHORITY MINUTES OF JULY 11, 2017
NORMAN MUNICIPAL AUTHORITY MINUTES OF JULY 11, 2017
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JULY 11, 2017

Attachments: [Text File Minutes](#)

[May 23 Conference Minutes](#)

[May 30 Oversight Minutes](#)

[June 22 CPT Minutes](#)

[June 27 Conference Minutes](#)

[July 11 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Awards and Presentations

4 [R-1718-13](#) RESOLUTION R-1718-13: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, HONORING THE 2017 RECIPIENT OF THE CITIZENS HONOR ROLL OF SERVICE.

Attachments: [Text File Honor Roll](#)

[Resolution Honor Roll](#)

CTION NEEDED: Motion to adopt or reject Resolution R-1718-13.

ACTION TAKEN: _____

Appointment

5 [AP-1718-1](#) ELECTION OF A MAYOR PRO TEM.

Attachments: [Text File Mayor Pro Tem](#)

ACTION NEEDED: Elect a Mayor Pro Tem.

ACTION TAKEN: _____

6 [AP-1718-2](#) ELECTION OF A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE OKLAHOMA MUNICIPAL LEAGUE BOARD OF DIRECTORS.

Attachments: [Text File OML](#)

ACTION NEEDED: Elect a representative and alternative representative to the Oklahoma Municipal League Board of Directors.

ACTION TAKEN: _____

7 [AP-1718-4](#) ELECTION OF A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS.

Attachments: [Text File ACOG](#)

ACTION NEEDED: Elect a representative and an alternate representative to the Association of Central Oklahoma Governments Board of Directors.

ACTION TAKEN: _____

8 [AP-1718-3](#) ELECTION OF A CITY COUNCILMEMBER TO SERVE ON THE BOARD OF TRUSTEES FOR THE CITY OF NORMAN RETIREMENT SYSTEM.

Attachments: [Text File Retirement](#)

ACTION NEEDED: Elect a Councilmember to serve on the Board of Trustees for the City of Norman Retirement System.

ACTION TAKEN: _____

9 Consent Docket*Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 10 through Item 22 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Report/Communication

- 10** [RPT-1718-3](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JUNE 30, 2017, AND DIRECTING THE FILING THEREOF.

Attachments: [Text File Finance Report](#)
[June Finance Investment Report](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 11** [RPT-1718-7](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JUNE, 2017, AND DIRECTING THE FILING THEREOF.

Attachments: [Text File Monthly Report](#)
[Monthly Report June 2017](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

- 12 [RPT-1718-8](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE PUBLIC ARTS BOARD ANNUAL REPORT AND DIRECTING THE FILING THEREOF.

Attachments: [Text File Public Arts](#)

[2017 Public Arts Board Annual Report.pdf](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Final Plat

- 13 [FP-1617-16](#) CONSIDERATION OF A FINAL PLAT SUBMITTED FOR NORMAN PUBLIC LIBRARY CENTRAL ADDITION FOR PROPERTY GENERALLY LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF JAMES GARNER AVENUE AND ACRES STREET.

Attachments: [Text File Final Plat](#)

[Location Map](#)

[Application](#)

[Final Plat](#)

[Site Plan](#)

[Preliminary Plat](#)

[Staff Report](#)

ACTION NEEDED: Motion to approve or reject the final plat for Norman Public Library Central Addition; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements, and direct the filing of the final plat.

ACTION TAKEN: _____

Donation

- 14 [GID 1718-15](#) CONSIDERATION OF ACCEPTANCE OF A DONATION OF 500 SMOKE DETECTORS VALUED AT \$7,740.28 FROM VISION 20/20 TO BE USED BY THE FIRE DEPARTMENT FOR THE SMOKE DETECTOR PROGRAM FOR SENIOR CITIZENS AND THE UNDERPRIVILEGED.

Attachments: [Text File donation](#)

[Smoke Detector receipt](#)

ACTION NEEDED: Motion to accept or reject a donation of 500 smoke detectors valued at \$7,740.28 from Vision 20/20 to be used by the Fire Department for the Smoke Detector Program for Senior Citizens and the underprivileged.

ACTION TAKEN: _____

Contract

- 15 [K-1718-38](#) CONSIDERATION OF THE ACCEPTANCE OF CERTIFIED LOCAL GOVERNMENTS GRANT FUNDING IN THE AMOUNT OF \$11,250 TO BE USED FOR THE DEVELOPMENT AND SUPPORT OF LOCAL HISTORIC PROGRAMS, APPROVAL OF CONTRACT K-1718-38 WITH THE OKLAHOMA HISTORICAL SOCIETY, STATE HISTORIC PRESERVATION OFFICE AND BUDGET APPROPRIATION FROM THE SPECIAL GRANT FUND BALANCE

Attachments: [Text File CLG](#)

[2017-2018 CLG Contract](#)

ACTION NEEDED: Motion to accept or reject CLG grant funding in the amount of \$15,000 to be used for the development and support of local historic programs; and, if accepted, approve Contract K-1516-149 with the Oklahoma Historical Society, SHPO; authorize the execution thereof and the Mayor to sign any supplemental documentation related to the grant; appropriate \$11,250 from the Special Grant Fund Balance (022-0000-334.13-26) designating \$10,000 to Professional Services/Consultant/Other (022-4046-464.40-09); \$700 to Prof. Services/Workshops & Seminars (022-4046-464.46-04); \$200 to Misc Services/Postage (022-4046-464.47-01); \$100 to Business Services/Printing - General (022-4046-464.41-30); \$100 to General Supplies/Books, Reports, Manuals (022-4046-464.30-01); and \$150 to Membership Dues (022-4046-464.46-01).

ACTION TAKEN: _____

- 16 [K-1718-41](#) CONSIDERATION OF ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$2,080 FROM THE OKLAHOMA OFFICE OF HOMELAND SECURITY TO BE USED BY THE FIRE DEPARTMENT TO PURCHASE SPECIALIZED EQUIPMENT TO SUPPORT THE RESPONSE CAPABILITY FOR COMMUNICATION WITH HEARING IMPAIRED RESIDENTS, APPROVAL OF CONTRACT K-1718-41, AND BUDGET APPROPRIATION TO PROJECT ACCOUNT.

Attachments: [Text File OHS Grant](#)

[Grant Contract](#)

[Sales Quote](#)

ACTION NEEDED: Motion to accept or reject a grant in the amount of \$2,080 from the Oklahoma Office of Homeland Security to be used by the Fire Department to purchase specialized equipment to support the response capability for communication with hearing impaired residents; and, if accepted, approve Contract K-1718-41, authorize the execution thereof, increase Emergency Management Grant Revenue Account (022-0000-331.13-60) by \$2,080, and appropriate \$2,080 to Project GR0075, Emergency UbiDuo 780.503 (022-9508-422.36-10).

ACTION TAKEN: _____

- 17 [K-1516-137
AMD #1](#) AMENDMENT NO. ONE TO CONTRACT K-1516-137: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NORMAN PUBLIC SCHOOLS INCREASING THE CONTRACT BY \$221,853 (\$110,926.50 FOR THE CITY'S SHARE) FOR A REVISED CONTRACT AMOUNT OF \$648,690 FOR A TOTAL CONTRACT AMOUNT OF \$1,297,380 AND MAKING MINOR REVISIONS TO THE CONTRACT FOR THE SCHOOL RESOURCE OFFICER (SRO) PROGRAM.

Attachments: [Text File SRO](#)

[K-1516-137 Amendment #1](#)

[Attachment B - Amended](#)

[K-1516-137](#)

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1516-137 with Norman Public Schools increasing the contract by \$221,853 (\$110,926.50 for the City's share) for a revised contract amount of \$648,690 for a total amount of \$1,297,380; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 18 [K-1718-7](#) CONTRACT K-1718-7: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND THE ALTERNATIVE DISPUTE RESOLUTION SYSTEM OF THE STATE OF OKLAHOMA FOR THE PURPOSE OF CERTIFYING NORMAN'S DISPUTE MEDIATION PROGRAM THROUGH JUNE 30, 2018.

Attachments: [Text File Mediation](#)

[contract for mediation FY18](#)

ACTION NEEDED: Motion to approve or reject Contract K-1718-7 with the Alternative Dispute Resolution System of the State of Oklahoma through June 30, 2018; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Resolution

- 19 [R-1718-9](#) RESOLUTION R-1718-9: A RESOLUTION OF THE CITY OF NORMAN, OKLAHOMA, APPROVING A MODIFICATION TO THE STREAM BANKS OF IMHOFF CREEK SOUTH OF WESTBROOKE TERRACE AS PART OF THE IMHOFF CREEK CHANNEL REPAIR PROJECT.

Attachments: [Text File R-1718-9](#)
[R-1718-9](#)
[May Rainfall Graph](#)
[Damages Map](#)
[Location Map](#)
[Existing Channel Conditions](#)
[588 Final - Approved](#)
[Minutes](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-9.

ACTION TAKEN: _____

Contract

- 20 [K-1617-127](#) CONSIDERATION OF AWARDING OF BID 1617-28; APPROVAL OF CONTRACT K-1617-127 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RDNJ, L.L.C., D/B/A A-TECH PAVING WITH THE INCLUSION OF ALTERNATE A IN THE AMOUNT OF \$109,700 FOR A TOTAL AMOUNT OF \$451,245; PERFORMANCE BOND B-1617-93; STATUTORY BOND B-1617-94; MAINTENANCE BOND MB-1617-79; AND ADOPTION OF RESOLUTION R-1617-117 FOR THE IMHOFF CREEK CHANNEL REPAIR PROJECT AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Attachments: [Text File Imhoff Project](#)
[Letter of Recommendation](#)
[Location Map](#)
[May Rainfall Graph](#)
[Damages Map](#)
[Existing Channel Conditions](#)
[K-1617-127](#)
[Perf B-1617-93](#)
[Stat B-1617-94](#)
[MB-1617-79](#)
[RDNJ Project Agent](#)
[Requisition](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$451,245 with the inclusion of Alternate A to RDNJ, L.L.C., d/b/a A-Tech Paving, as the lowest and best bidder meeting specifications; approve Contract K-1617-127 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds, adopt Resolution R-1617-117; and appropriate \$36,245 from the Capital Fund Balance (050-0000-253.-20-00) to Project SR0103, Imhoff Creek Channel Repair, Construction (050-9387-419.61-01).

ACTION TAKEN: _____

Resolution

- 21 [R-1718-12](#) RESOLUTION R-1718-12: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ACKNOWLEDGING THE RECEIPT OF THE 2018 ASSESSMENT ROLL AND ASSESSMENT PLAT FOR THE UNIVERSITY NORTH PARK BUSINESS IMPROVEMENT DISTRICT, INSTRUCTING THE CITY CLERK TO GIVE NOTICE OF A HEARING ON THE PROPOSED ASSESSMENT ROLL; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Attachments: [Text File Assessment](#)
[R-1718-12 Receipt of Assessment Roll and Plat](#)
[2018 Assessment Map](#)
[2018 Assessment Roll](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-12.

ACTION TAKEN: _____

Settlement

- 22 [GID-1718-7](#) CONSIDERATION OF A RECOMMENDATION FROM THE CITY ATTORNEY THAT THE CITY COUNCIL APPROVE A SETTLEMENT IN THE AMOUNT OF \$13,620 FOR ACQUISITION OF PROPERTY IN CONNECTION WITH THE WIDENING OF 12TH AVENUE S.E., IN CITY OF NORMAN V. JERRY MADOLE AND NEVA MADOLE, ET AL., CLEVELAND COUNTY DISTRICT COURT CASE CJ-2017-333TS.

Attachments: [Map](#)
[Text File Madole](#)
[ROW from Madole property](#)
[Signed Resolution](#)
[3-15-17-Filed Petition](#)
[Commissioners Assessed Value](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and, if approved, authorize the City Attorney's Office to effectuate the settlement in the amount of \$13,620.

ACTION TAKEN: _____

Non-Consent Items

- 23 [O-1617-40](#) CONSIDERATION OF ORDINANCE O-1617-40 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-3, INTENSIVE COMMERCIAL DISTRICT WITH SPECIAL USE FOR A MIXED BUILDING FOR LOTS 13 AND 14, BLOCK 13, ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (226-228 EAST MAIN STREET)

Attachments: [Text File Ordinance](#)

[O-1617-40](#)

[Location Map](#)

[Staff Report](#)

[Pre-Development Summary](#)

[6-8-17 PC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-40 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-40 upon Final Reading as a whole.

ACTION TAKEN: _____

- 24 [R-1718-17](#) RESOLUTION R-1718-17: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GRANTING AN APPEAL FILED BY THE CAMPUS CORNER MERCHANTS ASSOCIATION FOR THE DISPLAY OF A BANNER EXTENDING OVER ASP AVENUE FOR THE DURATION OF THE UNIVERSITY OF OKLAHOMA FOOTBALL SEASON.

Attachments: [Text File Campus](#)

[R-1718-17 Campus Corner Merchants](#)

[Banner Exception Request](#)

[Banner Appeal 7-17-17](#)

[Banner Picture](#)

[Final Banner Plans](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-17.

ACTION TAKEN: _____

25 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

26 Adjournment