



DATE: December 1, 2017

TO: Ken Komiske, Director of Utilities  
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Frank Nees

I am in receipt of a claim from Frank Nees in the amount of \$5,375.98 for damages to his vehicle due to his claim that the large tractor used at the Transfer Station ran over his parked vehicle while unloading on October 9, 2017.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:rdo  
attachments

office memorandum