



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: RPT-1415-3**

**File ID:** RPT-1415-3      **Type:** Communication or Report      **Status:** Consent Item

**Version:** 1      **Reference:** Item No. 8      **In Control:** City Council

**Department:** City Clerk Department      **Cost:**      **File Created:** 07/15/2014

**File Name:** City Manager's Change Order Report      **Final Action:**

**Title:** SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

**Notes:** ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 08/12/2014

**Agenda Number:** 8

**Attachments:** Text File Change Order Report.pdf, Memo for Change Order #2.pdf, Change Order #2 K-1213-190.pdf, Memo Change Order #3.pdf, Change Order #3 K-1213-190.pdf, K-1112-83 Change Order 2.pdf, Memo Change Order K-1112-83.pdf

**Project Manager:** Brenda Hall, City Clerk

**Entered by:** Ellen.Usry@normanok.gov

**Effective Date:**

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

### Text of Legislative File RPT-1415-3

Body

**INFORMATION:** City Council, in its meeting of November, 8, 2011, adopted Resolution No. R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

City Council, in its meeting of July 9, 2013, approved Contract No. K-1213-190 with Jim Cooley Construction, Inc., for the Norman Animal Welfare Impound Facility Renovation and Addition Project in the amount of \$2,624,000 and Change Order No. One which increased the contract by \$179,000 for a modified contract amount of \$2,803,000. Several items were deleted from the original project to meet the project budget. One item that was deleted was a cat porch located on the front of the building. Donations were received in memory of Sara Maisano and these donated funds were appropriated to add the cat porch back into the project at a cost

of \$10,000. Change Order Two in the amount of \$10,000 to add the cat porch was submitted to the City Manager and approved on July 29, 2014. The Change Order amount of \$10,000 which is less than a one percent increase revises the total amount of the contract to \$2,813,000.

Tevis Architects developed the plans for the renovation and expansion project and currently Phase 1 is underway. On the south side of the adoption section of the building there will be indoor/outdoor kennels for some of the larger dogs. There is a trench drain on the inside of the building to aid with cleaning and to help with disease control. The plans were developed without a trench drain in the outdoor kennel area; Staff has negotiated with the contractor a price of \$15,974 to add the outside trench drain during the construction project. The outside trench drain, along with the inside trench drain will provide more efficient cleaning and disease control for the new building. Change Order No. Three in the amount of \$15,974 was submitted to the City Manager and approved July 24, 2014. Funding for this change order will be provided from Animal Welfare donations and the budget appropriation item is a separate item on this agenda. Change Order No. Three is less than a one percent increase to the total contract and increases the contract total to \$2,828,974.

Contract No. K-1112-83 with Silver Star Construction Company, Inc., in the amount of \$905,600 for the Urban Asphalt Rehabilitation Bond Projects, Additional Locations, and Change Order No. One increasing the contract by \$80,034 for a revised contract amount of \$985,634 were both approved by City Council on January 24, 2012. One project involved additional repair work on McGee Drive and Carriage Lane/Marian Drive. Staff anticipated that this process would reveal the need for additional repair work. It has been determined that the contractor can finish the repair work while on site for an additional \$14,566. Change Order No. Two was submitted to the City Manager and approved on August 1, 2014. Change Order No. Two to Contract No. K-1112-83 is a 1.48% increase for a revised contract amount of \$1,000,200.