

Name and title of person submitting request: * Samantha Harcrow, Program Manager
 Application Name: OHSO-FFY2018-NORMAN CI-00115
 Organization Name: Norman, City of
 Project Title: Norman Traffic Enforcement
 Project Director: John Stege Program Manager: Samantha Harcrow

Does this request involve an increase or decrease in the current funding level? * Yes

Explain in detail the specific change(s) being requested: *
 To provide additional funding for selected agencies identified by the Oklahoma Department of Mental Health Substance Abuse Services in their grant titled ODMHSAS 2M2L Task Force Project, Project Number F5OT-18-05-01-05.

Provide a justification for the change(s) being requested: *
 In support of State efforts in alcohol impaired driving prevention, this change will allow the agency to conduct targeted alcohol compliance enforcement as set forth in the 2M2L Task Force MOU and Statement of Work with the Department of Mental Health Substance Abuse Services in support of the NHTSA goal to target violations which contribute to alcohol-related motor vehicle crashes.

Important Notice: Regardless of the effective date (if approved), any changes made will not modify any Progress or Financial reports already in the system, but will be reflected on reports initiated following execution of the amended agreement.

This section to be completed by the OHSO Program Manager

Change Request discussed with Chief of Resources ✓ *

Change Request discussed with Chief of Plans & Programs ✓ *

Other personnel consulted: Sgt. John Stege

Will this change result in an increase or decrease in the total amount of funding? * Yes No
 ✓

Project Number	Current Grant Amount	Revised Grant Amount
PT-18-03-16-10	\$69,200.00	\$69,200.00
Current Total Amount:	\$69,200.00	Revised Total Amount: \$69,200.00

Does this change represent a major change in project type or description? * (a major change will require a new agreement) ✓

Are new cost categories being added or existing ones being deleted? * ✓

Will the revisions require modification of existing Activity/Milestones? * ✓

Effective date of revised agreement: 12/1/2017

Budget Detail line item modifications:

Cost Category	Project #	Description	Current Funding Amount	New Funding Amount
I.A.	2	F5OT-18-03-01-02N Salary for overtime 2M2L enforcement (rate not to exceed 1.5 times regular hourly rate unless contractually required and pre-approved by OHSO).	\$0	\$9,290.00
I.B.	2	F5OT-18-03-01-02N Benefits for overtime 2M2L enforcement (rate not to exceed 7.65% unless contractually required and pre-approved by OHSO).	\$0	\$710.00

Narrative summary of approved changes (all other provisions of the agreement remain the same)
 This Change Request is to add an additional \$10,000.00 to the existing grant to fund participation in the ODMHSAS 2M2L project, in accordance with the attached ODMHSAS MOU and Statement of Work.