

# Exhibit A

**MAY 11, 1993**

## **A TRANSITION PLAN**

**The Americans with Disabilities Act  
Title II**

**FOR**

**THE CITY OF NORMAN  
NORMAN, OKLAHOMA**

*Presented  
at Study Session  
4/28/93*

**KAIGHN ASSOCIATES ARCHITECTS, INC.**

A PROFESSIONAL CORPORATION      NORMAN, OKLAHOMA  
MEMBER AMERICAN INSTITUTE OF ARCHITECTS

# **TRANSITION PLAN**

## **The Americans with Disabilities Act Title II**

Nondiscrimination on the Basis of Disability  
in State and Local Government Services

MAY 11, 1993

### **FOR THE CITY OF NORMAN NORMAN, OKLAHOMA**

Bill Nations, Mayor  
Ron Wood, City Manager

#### **TRANSITION PLAN COMMITTEE**

Richard Massie, Director of Planning  
Wm. Bart Hines, Director of Public Works  
Gary Allen, Director of Code Enforcement  
Jud Foster, Director of Parks and Recreation

#### **PREPARED BY**

#### **KAIGHN ASSOCIATES ARCHITECTS, INC.**

William Kaighn, Architect, Principal  
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Judd Lanning, Architect, Senior Estimator

## INTRODUCTION

On June 9, 1992, the Norman City Council approved a contract with Kaighn Associates Architects, Inc. to design a Transition Plan for the City of Norman to comply with the Americans with Disabilities Act (ADA). Fourteen city owned facilities were selected by the staff as either having high priority or as being representative of several similar facilities.

Kaighn Associates representatives visited each of the fourteen sites to identify the physical architectural barriers that limit accessibility. The remaining city owned facilities were surveyed by City of Norman staff. At each site, survey instruments were used to determine the degree of slope along exterior routes. Exterior and interior measurements were taken to determine operating forces and clearances. The "ADA Handbook", jointly published by the Equal Employment Opportunity Commission and the U. S. Department of Justice, was used as a guide in preparing this document. In particular, the "ADA Accessibility Guidelines for Buildings and Facilities" section of "Appendix B" provided the technical guidelines for identifying architectural barriers.

The elements and spaces investigated at each site were as follows: accessible exterior route, accessible parking, curb ramps, entrances, accessible interior route, exterior and interior ramps, exterior and interior stairs, elevators, platform lifts, doors, drinking fountains, toilet rooms and bathrooms, assembly areas, storage, signage, public telephones and seating and tables. Special use areas investigated were: restaurants and cafeterias, business and mercantile and libraries.

A public input meeting was held on March 31, 1993 to gather comments from the general public regarding accessibility to City programs and facilities. Articles were placed in The Norman Transcript, announcements were made on radio station K.N.O.R. and letters were sent to social service organizations to invite interested parties to attend. The meeting offered those interested in accessibility issues an opportunity to express concerns and submit comments. Interested parties unable to attend the public input meeting were encouraged to submit comments by mail.

With the evaluation of the architectural barrier surveys and the submitted public comments, this Transition Plan has been developed. An amount has been appropriated in a prior years budget for the modification of certain curb cuts and ramps where pedestrian walks cross a curb. It is the intent of the City of Norman to include in the FY 94 budget an amount to accomplish the removal of the architectural barriers identified in this document. Most of the physical barriers are to be contracted for removal prior to January 26, 1994. Any architectural barriers which remain after this date shall be removed by January 26, 1995 or access shall be accomplished by alternative means. All City of Norman facilities and programs will be reviewed periodically for compliance with the Americans with Disabilities Act.

The official responsible for implementing the Transition Plan shall be the Director of Code Enforcement.

## **POLICY STATEMENT**

The City of Norman embraces the goals and objectives established in the Americans with Disabilities Act as adopted by the United States Congress through Public Law Number 100-336. It shall be the policy of the City of Norman to make every reasonable effort to ensure that all people have an equal opportunity to participate in and experience all public programs and facilities.