



DATE: November 22, 2017

TO: Ken Komiske, Utilities Director
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Campus Lodge Apartments

I am in receipt of a claim from Campus Lodge Apartments in the amount of \$2,649.19 for damages to their trash compactor due to their claim that on October 16, 2017, a sanitation driver struck damaged the compactor while emptying the dumpster at 1800 Beaumont Drive.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum