

**City of Norman, Oklahoma**  
**Citizen's Public Safety Oversight Committee**  
**Annual Report**  
**July 2018 - June 2019**

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**Citizen's Public Safety Oversight Committee**  
**Annual Report**  
**July 1, 2018 – June 30, 2019**

**Executive Summary**

The Public Safety Sales Tax Oversight Committee offers the following information for the status of fiscal year ending June 30, 2019. We are pleased to report that several items were accomplished this year, but we would be remiss if we didn't report on the items that are outstanding and must be addressed.

**MAJOR ISSUES**

- The SRO Program has not been fully implemented due to budget constraints within the City of Norman and Norman Public Schools. The citizens expect their children to be protected as promised in the original program.
- Dedicated vehicles have not been purchased for the School Resource Officers.
- Staffing and retention of Communications Officers have presented a huge problem.

**PROJECT STATUS**

- Fire Department pumper truck delivered in May of 2019 with another pumper truck ordered to be delivered in May of 2020
- \$9.5 million in radio project delivered and operational
- Over \$250,000 expended in Emergency Communications Center/Emergency Operations Center design in preparation for bidding in fiscal year ending 2020
- 2 Emergency Vehicle Mechanic positions were approved for fiscal year ending 2020

**FINANCIAL OVERVIEW**

Public Safety Sales Tax Fund has a positive fund balance as of the end of fiscal year 2019. However, a deficit is projected in this fund for fiscal year ending 2020 due to the completion of budgeted capital projects. (See Appendix E for further details.)

**LOOKING FORWARD**

- Anticipated start of construction of the Norman Emergency Communications Center (ECC)/Emergency Operations Center (EOC) with construction lasting 13-18 months
- Completion of the \$16.5 million communications system
- Hiring of 2 Emergency Vehicle Mechanics
- Expected Delivery of pumper truck
- Complete implementation of SRO Program and hiring of Communications Officers

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## **Introduction**

On May 13, 2008, a special election was held in the City of Norman providing for the assessment of a temporary seven year sales tax of one half of one percent (.5%) in addition to the present City and State sales tax for staffing of forty-one (41) additional Police personnel and thirty (30) additional Fire personnel. The additional sales tax was also to be used for vehicles and equipment for such personnel, acquiring, constructing and equipping two new fire stations. The proposition was approved with a vote of 8,301 in favor to 4,307 opposed. The public safety sales tax (PSST) was implemented October 1, 2008 and expired September 30, 2015.

On April 1, 2014 a special election was held in the City of Norman providing for the extension of the one half of one percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved with a vote of 3,801 in favor to 3,662 opposed. In this report, the tax effective prior to October 1, 2015 is called PSST I, and the tax effective on October 1, 2015 is called PSST II.

### Creation and Purpose

The Ordinance calling the election provided for the establishment of a Citizens Public Safety Oversight Committee (CPSOC) to review the expenditures of such monies and submit recommendations to the City Council regarding such expenditures. Further the CPSOC was to review the expenditures of revenues collected to determine if such funds were expended for the purposes specified and monitor the successful implementation of community oriented policing concepts. The Ordinance called for the committee to issue reports on their findings to the City Council and the public on an annual basis or as requested by Council. (See Appendix A for the PSST I Ordinance, Appendix B for the COP Establishment Resolution and Appendix C for the PSST II Ordinance and Resolution).

### Membership

The Norman City Council in its meeting of February 10, 2009, appointed the first Citizen's Public Safety Oversight Committee. Current members of the Committee are: Joan Goth, Lea Greenleaf, Melanie Hayes, James Costello, Linda Price, Bill Scanlon, David Wilson and Chair Eddie Sims.

Meeting Schedule – The CPSOC meets on a monthly basis. Below are the dates for the Committee's meetings from July 2018 to June 2019. (See Appendix D for the Schedules of Regular Meetings and the Corresponding Agendas)

July 12, 2018	Monthly Meeting
August 9, 2018	Monthly Meeting
September 13, 2018	Monthly Meeting
October 11, 2018	Monthly Meeting
November 8, 2018	Monthly Meeting
December 13, 2018	Monthly Meeting
January 10, 2019	Monthly Meeting
February 14, 2019	Monthly Meeting
March 14, 2019	Monthly Meeting
April 11, 2019	Monthly Meeting
May 9, 2019	Monthly Meeting

### Discussion Items

Topics of discussion involved Public Safety Sales Tax revenues and expenses for each month. Detailed financial information is included under the Financial Report section of this document.

Members of the Police Command staff presented monthly information regarding the Community Oriented Policing efforts.

Members of the Fire Command staff presented monthly updates on Fire Department activity.

Other topics of discussion and advisement to Council included:

- Fire Department Apparatus Replacement Schedule – (See Appendix H)
- Emergency Operations Center project
- Data-Driven Approaches to Crime & Traffic Safety (DDACTS)
- School Resource Officer Program staffing
- Phase II and Phase III of replacement of the emergency communications system and consultants
- Emergency Communications staffing
- Emergency Vehicle Mechanic staffing

### Accomplishments

The Committee continued its work meeting monthly to review revenue and expenditures reports as well as monitoring the community oriented policing philosophy.

### Financial Report

On May 13, 2008, the citizens of Norman voted on and approved a temporary 7-year, one-half percent (0.5%) Public Safety Sales Tax (PSST I) in order to increase the number of police officers and firefighters, and to construct and equip two new fire stations. The sales tax began October 1, 2008 and terminated on September 30, 2015. The City received its first sales tax remittance from the Oklahoma Tax Commission on December 18, 2008.

As of June 30, 2019, a total of \$92,691,032 has been collected from the PSST since its inception. An additional \$4,759,046 has been collected from the related Public Safety Use Tax (a sales tax levied on purchases made outside of the city for use within the city). Interest earned from investing the taxes has earned the PSST Fund an additional \$856,878. Total expenditures to date from PSST funds are \$117,712,173 (see Appendix E for a revenue and expenditure analysis by month).

As mentioned earlier in this report, on April 1, 2014 a special election was held in the City of Norman providing for the permanent extension of the one half of one percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved and is called PSST II.

With the approval of the PSST permanent extension, Ordinance O-1314-33 was also approved. This Ordinance specifically states what the PSST II revenues can and will be used for. The Ordinance directed that funding for the 71 personnel added to the City public safety workforce by

the PSST I be made permanent; 19 personnel be added over a period of four years (13 police officers to staff a School Resource Officer program; 4 additional Dispatchers; and 2 Emergency Vehicle Mechanics); and a program to replace or acquire Critical Public Safety Capital Facility Needs be implemented (See Appendix G for the original PSST II project, equipment and personnel plan). The Critical Public Safety Capital Needs were identified, in priority order, as follows:

Emergency Communication System Replacement - \$15,000,000  
Emergency Operations/Dispatch Center Facility - \$6,500,000  
Fire Apparatus Replacement Program – \$6,800,000  
Reconstruct/Relocate Fire Station #5 - \$3,500,000  
TOTAL - \$31,800,000

In discussions and presentations leading up to the approval of the PSST extension, the plan to finance the Emergency Communications (Radio) System and Emergency Operations Center (EOC) facilities through some sort of debt issuance was discussed and acknowledged due to the need to have those facilities up and running before sufficient PSST revenues would accrue. Under the plan, available PSST fund balance would be used as a partial “down payment” on the Communication System and EOC facilities, and PSST Fund balance would be used to pay for the Fire Apparatus and Fire Station #5 Reconstructions on a pay-as-you-go basis, as funds became available after the Radio System and EOC were financed.

As illustrated on the following page, the City of Norman has followed the approved Staffing Plan in adding personnel to the budgeted workforce as anticipated by PSST I and is working on fulfilling the additional workforce anticipated by the PSST II Ordinance. During FYE 17, it was originally planned to add seven additional School Resource Officers, two Emergency Vehicle Mechanics and two Emergency Communications Officers. Due to financial cuts and an economic downturn, all of the planned positions, except for the two Communication Officers, were delayed. In FYE 18, three of the remaining seven School Resource Officers were added. No positions were fulfilled in FYE 19. Two Emergency Vehicle Mechanic positions were approved for FYE 20. The four remaining School Resource Officer positions and the two remaining Emergency Communications Officer positions will be added when funds are available from both the Norman Public School System and the City.

## Public Safety Sales Tax Staffing Plan

	Original Plan				Fulfilled in PSST I	Fulfilled in PSST II	Not Fulfilled	Reason
	Fire- fighters	Commissioned Police Officers	Non-commissioned Police Officers	Plan Total				
FYE 2008	0	0	0	0	0		0	
FYE 2009	0	12	0	12	12		0	
FYE 2010	15	9	0	24	24		0	
FYE 2011	0	9	0	9	9		0	
FYE 2012	15	5	0	20	20		0	
FYE 2013	0	2	0	2	2		0	
FYE 2014	0	2	0	2	2		0	
FYE 2015	0	2	0	2	2		0	
FYE 2016	0	6	0	6		6	0	
FYE 2017	0	7	2 Emerg Vehicle Mechanics 2 Emerg Communications Officers	11		2 Emerg Communications Officers	7 Police Officers 2 Emerg Vehicle Mechanics	Lack of funding/staffing
FYE 2018	0	0	0	0		3 Police Officers planned in FYE 2017	0	
FYE 2019	0	0	2 Emerg Communications Officers	2			2 Emerg Communications Officers	Lack of funding/staffing
FYE 2020	0	0	0	0		2 Emerg Vehicle Mechanics planned in FYE 2017		
Total	30	54	6	90	71	13	6	

### Total Public Safety Personnel\*

	Firefighters		Commissioned Police Officers	
	Budgeted	Filled 6/30	Budgeted	Filled 6/30
FY 2008	127	120	134	125
FY 2009	127	123	146	127
FY 2010	142	126	155	156
FY 2011	142	135	164	159
FY 2012	157	129	169	165
FY 2013	157	156	169**	154
FY 2014	157	150	171	159
FY 2015	157	156	173	157
FY 2016	157	145	177 <sup>#</sup>	158
FY 2017	157	155	177	163
FY 2018	157	151	178 <sup>##</sup>	160
FY 2019	158	141	179	170
FY 2020	158		179	

\*Only includes positions in the Fraternal Order of Police (FOP) and International Association of Fire Fighters (IAFF), excludes all other public safety support personnel.

\*\*In the FY 2013 Budget, one Major (FOP) position was reclassified to a non-union Deputy Police Chief position, and a Forensic Tech (FOP) position was reclassified to a non-union position, and two PSST positions were added, so no net change in total.

<sup>#</sup>In the FY 2015 Budget year, a Master Police Officer position was reclassified to a non-union Forensic Tech position. In FYE 2016, a Police Officer position was reclassified to a non-union I.T. Systems Support Tech position for the PD and six officers were added for the School Resource Officer program.

<sup>##</sup>In the FY 2018 Budget year, three additional School Resource Officers were added, an MPO was reclassified to a non-union Animal Welfare Shelter Manager and a Sergeant was reclassified as a non-union Police Standards Administrator. In FYE 2019, a police major was added.

### Plan Status

The original PSST plan is complete. With the hiring of nine (9) additional police officers for the school resource officer program in FYE 16 and 18, two (2) Emergency Communications Officers in FYE 17, and the approval of two (2) Emergency Vehicle Mechanic positions in FYE 20, the plan for PSST II is almost complete. The hiring of four more School Resource Officers and two more Emergency Communication Officers will fully implement the plan.

With the approval of PSST II, PSST II revenues will be utilized for specific capital improvements identified in the PSST II Ordinance, including an improved communications system, replacement of fire trucks and apparatus, relocation and reconstruction of Fire Station No. 5, and the construction of an emergency operations and dispatch facility.

### Findings and Conclusions

The Committee reports that City staff has been responsive to information requests and guidance as such requests have been made.

Committee members would like a more prospective review of public safety issues to be able to make recommendations to Council before any decisions are made. The Committee is a dedicated group that comprises subject matter experts within their fields and has the expertise needed to give Council advice and recommendations on public safety issues. Members are eager to share their knowledge with Council to help with decision making.

Public Safety Sales Tax expenditures have been extensively reviewed by the committee and the committee finds such expenditures have been made in accordance with the Ordinance establishing the parameters for such expenditures. In the Committee's judgment, the Police Department is successfully implementing Community Policing concepts.

### Looking Forward to Fiscal Year Ending 2020

In the future, the committee will continue monitoring activities designated in the COP Annual Work Plan (see Appendix F) as well as monitoring expenditures and revenues associated with the Public Safety Sales Tax collections.

The Committee also looks forward to the partnership with the Norman Public Schools for the School Resource Officer (SRO) Program as a part of the PSST extension. However, the Committee is concerned that the original hiring plan of the SROs has not been implemented as planned due to budget constraints.

The members are also looking forward to the completion of the radio system replacement and the construction of the new Emergency Operations Center (EOC).

Finally, members of the committee would like to express our appreciation to the Council for your support. The committee stands ready to assist the Council in whatever advisory capacity you deem appropriate.

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The Citizen's Public Safety Oversight Committee FYE 2019 Annual Report was approved at the CPSOC meeting on August 8, 2019, with the recommendation that it be forwarded to City Council as required by Ordinance 0-0708-32.



AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE 13<sup>TH</sup> DAY OF MAY, 2008, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-0708-32 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) SALES TAX TO BE USED FOR STAFFING OF ADDITIONAL POLICE PERSONNEL AND ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE CITY OF NORMAN, OKLAHOMA, AND THEN FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE 1<sup>ST</sup> DAY OF OCTOBER, 2008, AND TERMINATE ON 30<sup>TH</sup> DAY OF SEPTEMBER, 2015; PROVIDING EXEMPTIONS EXEMPTED FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; PROVIDING SEVERABILITY OF PROVISIONS; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the 13<sup>th</sup> day of May, 2008, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

"SHALL ORDINANCE NO. O-0708-32 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR STAFFING OF FORTY-ONE (41) ADDITIONAL POLICE PERSONNEL AND THIRTY (30) ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE VICINITY OF 36<sup>TH</sup> AVENUE NORTHWEST AND TECUMSEH STREET AND IN THE VICINITY OF EAST ALAMEDA AND EAST 36<sup>TH</sup> AVENUE IN THE CITY OF NORMAN, OKLAHOMA, ALL TO BE OWNED EXCLUSIVELY BY THE CITY OF NORMAN AND THEN FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (.5%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2008, AND CEASE TO BE LEVIED ON SEPTEMBER 30, 2015?"

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to

- attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.
- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.
- § 6. Citation and codification. This Ordinance shall be known and cited as the Norman Sales Tax Ordinance of 2008, and the same shall be codified and incorporated into the Code of Ordinances of the City of Norman, Oklahoma (the "City").
- § 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (.5%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.
- § 8. Effective date and termination. This Ordinance shall become and be effective on and after the 1<sup>st</sup> day of October, 2008, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law. This Ordinance and the sales tax referenced herein shall terminate and cease to be levied seven (7) years from the effective date of this Ordinance, or on the 30th day of September, 2015 provided that this tax, at the discretion of the then sitting City Council, may be submitted to the registered voters of the City of Norman for re-approval prior to the expiration of the tax.
- § 9. Purposes of revenues. The proceeds of the one half of one percent (.5%) sales tax levied and assessed by this Ordinance shall be used, to the extent feasible from the revenues generated hereby, as follows:
- First, for staffing of forty-one (41) additional police personnel and thirty (30) additional fire personnel in accordance with the staffing plan adopted herein, vehicles and equipment for such personnel, acquiring, constructing, and equipping two fire stations in the vicinity of 36<sup>th</sup> Avenue Northwest and Tecumseh Street and in the vicinity of East Alameda and East 36<sup>th</sup> Avenue in the City of Norman, Oklahoma, all to be owned exclusively by the City of Norman and for the promotion of community relations through a philosophy of community policing which promotes a partnership and interaction between public safety personnel and the citizens of the City of Norman, and then for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.
- §10. Establishment of Citizens Public Safety Oversight Committee. A Citizens Public Safety Oversight Committee shall be established to review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. Members of the Citizens Public Safety Oversight Committee shall be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. The Committee shall consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.
- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.
- §13. Staffing Plan. Revenues collected hereunder shall be expended first for the staffing, compensation and equipping of police and fire personnel over the period of the tax in accordance with the Staffing Plan set forth herein, and the excess for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

Year of Tax	Additional Police Personnel	Additional Fire Personnel
1	12	0
2	9	15
3	9	0
4	5	15
5	2	0
6	2	0
7	<u>2</u>	<u>0</u>
Total added Personnel	41	30

- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.

- §17. Amendment. The citizens of the City of Norman, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make any such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that the purpose, rate and limitation of time for collection of the tax herein provided shall not be changed without the approval of the qualified electors of the City as provided by law. Prior to approval of such amendatory Ordinance, the Oversight Committee established pursuant to Section 10 herein shall review and make recommendation to the Council regarding the amendment.
- §18. Provisions cumulative. Provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.
- §19. Exclusion from "Non-dedicated" UNP TIF revenues. The additional tax authorized under this Ordinance shall not be considered a "non-dedicated" tax as contemplated in the Norman University North Park Project Plan, and accordingly no revenues generated from this additional tax levied on retail sales occurring within the Increment District shall be considered part of the Sales Tax Increment apportioned to the University North Park Tax Increment Finance District.
- §20. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this 11<sup>th</sup> day of March, 2008.

Cindy S. [Signature]  
Mayor

NOT ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

ATTEST:

Brenda Hall  
City Clerk

# Resolution

R-0809-125

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING COMMUNITY ORIENTED POLICING (COP) IN ORDER TO IDENTIFY POLICING PRIORITIES OF THE COMMUNITY AND CREATE A STRATEGY FOR DEVELOPING PROCESSES FOR THOSE PRIORITIES.

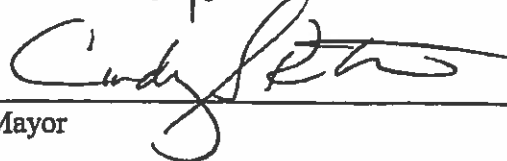
- § 1. WHEREAS, on May 13, 2008, a special election was held in the City of Norman for a proposed temporary increase in the city sales tax by one half of one percent (.5%).
- § 2. WHEREAS, one purpose of the revenues was for the promotion of community relations through a philosophy of community policing which promotes partnership and positive interaction between the public safety personnel and the citizens of the City of Norman.
- § 3. WHEREAS, the Citizens Public Safety Oversight Committee (CPSOC) was established to review expenditures, monitor the successful implementation of community policing concepts and issue reports on their findings to the City Council and the public at least annually, or as frequently as the committee deems appropriate, or as requested by Council, and make recommendations on other issues related to public safety as may be assigned by Council.
- § 4. WHEREAS, the City of Norman, Oklahoma, desires to establish Community Oriented Policing (COP) to assist the Police Department in identifying policing priorities and develop processes to achieve implementation of community policing.
- § 5. WHEREAS, that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.
- § 6. WHEREAS, it is believed that the development of identified activities that focus on all City departmental efforts will assist in the achievement of Community Oriented Policing.
- § 7. WHEREAS, the Norman City Council encourages future City Councils to fully evaluate and seek reconsideration, as appropriate, of the Public Safety Tax (which expires on September 30, 2015) at least one (1) year prior to its expiration.



NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 8. That the Norman City Council and the Citizens Public Safety Oversight Committee shall assist the Police Department in identifying the policing priorities of the community and suggest processes to address those priorities.
- § 9. That the Police Department will prepare a Five Year Implementation Plan in order to set forth the strategies and activities to successfully implement community policing concepts based on the priorities and policies established by the Norman City Council and CPSOC.
- §10. That the Police Department will prepare an Annual Work Plan (AWP), consistent with the five (5) year plan on the basis of intended results, strategies, budget, and the formation of community partners. The AWP will provide detailed activity planning and set out what will be accomplished during the year. The AWP shall contain:
- a. Expected outcomes;
  - b. Activities to be carried out towards the achievement of the expected outcomes;
  - c. The time frame (by calendar quarter) for undertaking the planned activities; and
  - d. Identification of those responsible for implementing components of the plan.

PASSED AND ADOPTED this 28<sup>th</sup> day of April, 2009.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk



**City of Norman, Oklahoma  
2009  
Norman's Rededication to Community  
Oriented Policing**



**The Norman Police Department**

In September 1919, the City of Norman ("the City") received its charter and the Norman Police Department became the primary law enforcement agency for the City. All early documents indicate that the department's manpower at the time was in the single digits-employing one to four officers. As the population of the City has changed over the years, so has the Norman Police Department. Currently, the department consists of 147 commissioned and 55 civilian personnel, for a total of 202 employees.

All 202 employees are assigned to one of three bureaus: Patrol, Criminal Investigations and Staff Services. The Patrol Bureau is responsible for such things as responding to calls for service, investigating and taking appropriate action regarding traffic activity, criminal activity, and unusual circumstances. In addition, the Patrol Bureau is responsible for the apprehension of offenders, recovery of stolen property, and preparation of reports and presentation of court testimony. The department's Criminal Investigations Bureau is responsible for the investigation of criminal activity, collection and preservation of crime scene evidence, apprehension of offenders, recovery of stolen property, and preparation of reports. The Criminal Investigations Bureau also manages the presentation of evidence to the prosecutor's office and presentation of court testimony. The Staff Services Bureau is responsible for records, communications, training, personnel services, animal welfare, and fiscal management. In 2009, the total budget for the department is approximately \$17M (excluding capital projects).

**Initial Community Policing Efforts**

The concept of community oriented policing ("COP") was first implemented by the Norman Police Department in 1993. The department's focus was becoming more committed to providing the highest quality of police service by working in partnership with the community to create permanent solutions to problems and enhance the quality of life in Norman. Soon after the implementation of this philosophy, the department observed success in partnering with the community and addressing problems. Problem solving became a proactive task rather than a reactive one. However, over the next fifteen years, the department's COP approach was weakened by declining staffing levels, increasing population and calls for service.



crime, greater respect for law and order, increased crime control and crime prevention, and greater citizen satisfaction with police services.

Community policing represents a continuation of established traditions of policing in the United States. It flows from the following fundamental values:

- The police department believes that the prevention of crime is its number one priority.
- The police department involves the community in the delivery of its services.
- The police department holds itself accountable to the community it serves.
- The police department upholds three dimensions of equity: equal access to police services, equal treatment of all individuals under the U.S. Constitution, and equal distribution of police services and resources.

Research shows that community policing programs follow ten (10) underlying principals:

1. Crime prevention is the responsibility of the whole community.
2. The police and the community share ownership, responsibility, and accountability for the prevention of crimes.
3. Police effectiveness is a function of crime control, crime prevention, problem solving, community satisfaction, quality of life, and community engagement.
4. Mutual trust between the police and the community is essential for effective policing.
5. Crime prevention must be a flexible, long-term strategy in which the police and community collectively commit to resolving the complex and chronic causes of the crime.
6. Community policing requires knowledge, access and mobilization of community resources.
7. Community policing can only succeed when police administration and government officials enthusiastically support its principles and tenets.
8. Community policing depends on decentralized, community-based participation in decision-making.
9. Community policing allocates resources and services, which is based on analysis, identification and projection of patterns and trends, rather than incidents.
10. Community policing requires an investment in training with a special emphasis on: problem analysis and problem solving, facilitation, community organization, communication, mediation and conflict resolution, resource identification and use, networking and linkages, and cross-cultural competency.

It is a common misconception that COP is "soft on crime." This is not the case. Officers continue to make arrests and issue citations. However, the emphasis must shift with COP from activity indicators to long term solutions for problems. COP is also not "social work" or a cosmetic solution. The implementation of the COP philosophy merely formalizes and promotes community building and community-based problem solving which includes strong law enforcement components. COP must also not be viewed as a

### **Recent Events**

On May 13<sup>th</sup>, 2008, a special election was held in the City of Norman which proposed a temporary increase in the city sales tax by one half of one percent (.5%). Voters approved the proposition and it became effective on October 1, 2008. The approval of this additional tax, in part, will be used to staff additional police personnel, which in turn will allow COP to be reinstated in the community. With the enactment of this temporary public safety sales tax, a Citizen's Public Safety Oversight Committee was established to review the expenditures of the new monies and submit recommendations to the City Council regarding these expenditures. Members of the Citizen's Public Safety Oversight Committee are appointed by the Mayor upon approval by a majority of the City Council.

The Citizen's Public Safety Oversight Committee reviews the expenditures of revenues collected pursuant to the ordinance to determine if such funds are expended for the purposes specified in the ordinance. In addition, the Committee monitors the successful implementation of community policing concepts. Further, the City Council encourages the Citizens Oversight Committee to seek input and issue reports on their findings to the City Council and the public at least annually, or as frequently as the Committee deems appropriate or as requested by the Council. The Committee may review and make recommendations on such other issues related to Public Safety as may be assigned by the City Council.

In order to be successful, the COP mission and goals must be redefined to meet the current needs of the City of Norman. The City Council Oversight Committee along with members of the department recommend that the creation of a safe, diverse and inclusive community should be the paramount goal. The implementation of the COP philosophy is an opportunity to create positive interactions between the police department and the community.

### **Universal Principles of COP**

Community policing is best described as a philosophy, managerial style, and organizational strategy. The goals of community policing are to promote better police-community partnerships and more proactive problem solving with the community. Community policing can help solve a wide range of community problems and issues involving crime control, crime prevention, and fear of crime.

In addition to Community Oriented Policing (COP), community policing is referred to by several names such as Community Problem Solving, Neighborhood Policing, and Problem-Based Policing. In order to be effective, community policing must be based on collaboration between police and citizens in a non-threatening and cooperative spirit. COP requires that police listen to citizens, take seriously how citizens perceive problems and issues, and seek to solve problems which have been identified. A fundamental assumption of the community policing approach is that the community is more likely than the police to recognize and understand public safety needs. Effective community policing can result in enhanced quality of life in neighborhoods, reduction of the fear of

passing fad. In order to be effective, COP must be adopted as a philosophical change in the way the police interact with the public.

### **Norman's Desired COP Philosophy**

The purpose of this COP statement is to unify community efforts, build alignment and loyalty among the Police Department staff, communicate our COP stance to the entire organization and the community, and finally to empower employees to set correct priorities and make correct decisions.

In addition to defining the principles and values of COP, the Police Department and Council Oversight Committee developed a vision of COP for Norman. It is the position of the group that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.

The mission of community oriented policing is to enhance the quality of service to Norman by developing a partnership based on trust using community relations, problem identification/solutions, and crime prevention. These partnerships must be permanent relationships of trust between the police and the community that must be developed and maintained to establish a network of resources to help in the problem identification and problem solving process. These relationships of trust enable law enforcement to gain greater access to valuable information from the community that could lead to the solution and prevention of crimes. Trust must be achieved before the police can assess the needs of the community and develop the close ties that will create community support. Community partnerships require an adoption of a policing perspective that exceeds the standard/traditional law enforcement emphasis. It is well understood that these partnerships will not happen overnight and will require an ongoing effort to be maintained.

The first element in working towards community oriented policing is the formation of community partnerships. Partnerships between police and community stakeholders are needed in order to carefully examine the characteristics of problems in neighborhoods and apply appropriate remedies. The group has identified community stakeholders such as the University of Oklahoma, other Norman educational institutions, social service agencies, businesses, the media, law enforcement, elected and appointed civic officials, property owners associations, neighborhood watches and members of the community as entities that must work together to ensure the success of community oriented policing.

Another element of community oriented policing that must be in place for the program to become effective is problem solving. Problem solving must be implemented in a proactive method to identify problems, educate all parties involved, and assign resources to solve those problems. Problem solving will require statistical analysis of data to

produce feedback and evaluate the effectiveness of the solution. It is acknowledged that the results from this element may not be observed for several years after re-start-up.

The police must also enact a public information outreach to the community concerning community oriented policing programs, activities and opportunities. The police will in turn use these opportunities to develop partnerships to help identify and solve public safety issues. It is expected that the police will partner with Norman's diverse population to accomplish the expectations. The police must also open lines of communication from the youth to the elderly to address community concerns. The police will be able to then implement proactive crime prevention and increase the police visibility in the community, especially in neighborhoods.

Geographically based policing or the use of "beats" will allow for officers to be assigned to a specific area and remain as the primary person in the area. This will allow the officer to gain knowledge of that area and provide for accountability for the area. By remaining in one geographic location, officers are better able to act as liaisons for citizens with other city departments and give the community a clear understanding of whom to contact for COP issues. In addition, geographically based policing provides an opportunity for officers to focus on specific crime "hot spots" and adapt solutions. Officers should be continually evaluated on both their proactive and reactive programs.

Recruitment of new departmental personnel should be aimed at attracting new employees who are well suited to a COP philosophy. All commissioned and civilian departmental members will be COP knowledgeable, although some may have greater responsibilities. All department personnel, sworn and civilian, will be given initial and ongoing COP training. Their work plans, performance reviews, and performance measures will clarify expectations for employees under the COP philosophy. The entire organizational structure of the department will be structured to support COP.

The Citizens Oversight Committee should determine the mechanisms for measuring whether or not the benchmarks are being met, and if they should be adjusted based on their evaluations and public input. In order to facilitate this process, any needs should be directed to the City Manager and Council. The evaluation should be included in all reports. Our community's support of the COP program is essential to make it an enduring endeavor despite any changes in administration and political makeup of the Council. This can only be achieved by meeting the needs and expectations of the public. In order to achieve this, it is imperative for the Citizens Oversight Committee to create a means for public input and interaction.

### **Action**

To achieve its goals the Norman Police Department will prepare a Five Year Implementation Plan to set forth the strategies and activities to successfully implement community policing concepts. Further, the Norman Police Department will prepare an Annual Work Plan consistent with the Five Year Implementation Plan on the basis of intended results, strategies, budget and the formation of community partners. The

Norman's Rededication to COP  
Page 6 of 6

Annual Work Plan will provide detailed activity planning and accomplishments such as expected outcomes and activities, a time frame and identification of those responsible for implementation of all components of the Annual Work Plan.

**Conclusion**

Community oriented policing requires the police and the community to work together in partnership to solve community problems. Communication must be open and continuous with the youth of Norman and all other members of the community talking to police. COP allows for a better understanding of police duties and gives the citizens a greater voice in setting police priorities while improving the quality of life for the community. The partnerships created by community oriented policing will be permanent and help ensure a safe, diverse and inclusive city.

####

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE FIRST DAY OF APRIL, 2014, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-1314-33 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) SALES TAX TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE FIRST DAY OF OCTOBER, 2015, FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR

FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; AMENDING SECTIONS 8-403 AND 8-416 OF CHAPTER 8 OF THE CODE OF ORDINANCES TO ADD A PERMANENT TAX FOR PUBLIC SAFETY PURPOSES; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the first day of April, 2014, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

"SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED

PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015"

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.
- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.



- § 6. Citation and codification. This Ordinance shall be known and cited as the Norman Public Safety Sales Tax Ordinance of 2015, and the same shall be codified and incorporated into Chapter 8, Article IV of the Code of Ordinances of the City of Norman, Oklahoma (the "City") as follows:

\* \* \*

Section 8-403 – Tax Rate – Sales subject to tax.

There is hereby levied an excise tax of three and one half (3.5) percent, upon the gross proceeds or gross receipts derived from all sales taxable under the Sales Tax Law of Oklahoma . . . [remaining provisions of this section unchanged]

\* \* \*

Section 8-416 – Pledge of portions of tax for expenditure for certain purposes.

- (a) Seventy (70) percent of the additional or second one-percent excise tax (sales tax) will be expended solely for capital expenditures or debt service on obligations financing said capital expenditures for the City, or any public trust having the City as beneficiary, and the remaining thirty (30) percent of the additional or second one-percent tax will be expended for the general municipal government function of the City.
- (b) The additional one half percent of excise tax (sales tax) derived from the Public Safety Sales Tax of 2015 will be expended first to fund Public Safety Personnel positions that were initially funded by the Temporary Public Safety Sale Tax of 2008; to fund the addition of thirteen (13) police personnel to implement a school resource officer program, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of city radio communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of fire station no. 5; debt service if incurred for the above purposes.
- (c) Upon satisfaction of the purposes of subsection (b), then the revenues (sales tax) derived from the Public Safety Sales Tax of 2015 shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services;

projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

\* \* \*

- § 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (1/2%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.
- § 8. Effective date and termination. This Ordinance shall become effective on and after the first day of October, 2015, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law.
- § 9. Purposes of revenues. The proceeds of the one half of one percent (1/2%) sales tax levied and assessed by this Ordinance shall be dedicated to the Public Safety Sales Tax Fund and used, to the extent feasible from the revenues generated hereby, as follows:

For retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource officer program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5; debt service if incurred for the above purposes; the revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.

- §10. Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall continue to be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. Prior to the Mayor's recommended appointment of a new Committee member, the Mayor shall consult with the Councilmember for the Ward from which the Committee member is to be chosen. The Committee shall continue to consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.
- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may prospectively review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.
- §13. Staffing Plan. Revenues collected hereunder shall be accounted for in the Public Safety Sales Tax Fund and expended first for the retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource office program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5 over the period of the tax in accordance with the Staffing Plan set forth herein, and debt service if incurred for the above purposes. The revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

<u>Year of Tax</u>	<u>School Resource Police Officers</u>	<u>Additional Emergency Vehicle Mechanics</u>	<u>Additional Communications Officers</u>
1	7	2	2
2	6	0	0
3	0	0	2

- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is intended to replace the one half of one percent (1/2%) temporary Public Safety Sales Tax of 2008 provided for in Ordinance no. O-0708-32 upon its expiration on September 30, 2015 and is otherwise in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.
- §17. Amendment. The citizens of the City of Norman, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make any such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that the purpose, rate and limitation of time for collection of the tax herein provided shall not be changed without the approval of the qualified electors of the City as provided by law. Prior to approval of such amendatory Ordinance, the Oversight Committee established pursuant to Section 10 herein shall review and make recommendation to the Council regarding the amendment.
- §18. Provisions cumulative. Provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.
- §19. Exclusion from "Non-dedicated" UNP TIF revenues. The additional tax authorized under this Ordinance shall not be considered a "non-dedicated" tax as contemplated in the Norman University North Park Project Plan, and accordingly no revenues generated from this additional tax levied on retail sales occurring within the Increment District shall be considered part of the Sales Tax Increment apportioned to the University North Park Tax Increment Finance District.

§20. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this 28th day of

January, 2014.

Cindy S. Postell  
Mayor

NOT ADOPTED this \_\_\_\_\_ day of

\_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

ATTEST:

Brenda Hall  
City Clerk



SPECIAL ELECTION  
PROCLAMATION AND NOTICE OF ELECTION

Under and by virtue of the Statutes of the State of Oklahoma and acts complimentary, supplementary, and enacted pursuant thereto, and Ordinance No. O-1314-33 dated January 28, 2014, authorizing the calling of an elections on the Proposition hereinafter set forth, I, the undersigned Mayor of the City of Norman, Oklahoma. On the first day of April, 2014, for the purpose of submitting to the registered qualified voters in said City the proposed Proposition:

PROPOSITION

"SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA, INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL INITIALLY ADDED WITH REVENUES GENERATED FROM THE PUBLIC SAFETY SALES TAX OF 2008 LEVIED AND COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND

ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED AFTER CONSIDERING SPECIFIED CRITERIA; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015?"

The ballot used at said election shall set out the Proposition as set forth above and shall also contain the words:


1<sup>st</sup>    ☐    YES - FOR THE PROPOSITION  
2<sup>nd</sup>    ☐    NO - AGAINST THE PROPOSITION

(If the voter desires to vote for the above Proposition, he shall mark the ballot accordingly; if he desires to vote against the above Proposition, he shall mark the ballot accordingly.)

That only the registered qualified voters of the City of Norman, Oklahoma, may vote upon the Proposition as above set forth. The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

The special election shall be held at the same places and in the same manner prescribed by law for conducting county and state elections and the numbers and locations of the polling places and the persons who shall conduct said election shall be the same as for county and state elections, all as respectively designated and prescribed by the County Election Board of Cleveland County, Oklahoma.

WITNESS my hand as Mayor of the City of Norman, Oklahoma, and the seal of said City affixed hereto on the 28<sup>th</sup> day of JANUARY 2014.

  
Mayor

(SEAL)

ATTEST:

  
CITY CLERK



# Resolution

R-1314-111

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, EXPRESSING THE INTENT OF THE CITY COUNCIL TO USE THOSE REVENUES GENERATED FROM THE TEMPORARY PUBLIC SAFETY SALES TAX REFERENDUM THAT ARE UNENCUMBERED WHEN THE TAX EXPIRES ON SEPTEMBER 30, 2015 FOR PUBLIC SAFETY CAPITAL IMPROVEMENTS, PROVIDED VOTERS APPROVE THE PUBLIC SAFETY SALES LEVY UNDER ORDINANCE NO. O-1314-33.

- § 1. WHEREAS, on March 11, 2008, the City Council adopted Ordinance No. O-0708-32, the Public Safety Sales Tax ("PSST I"), creating a temporary one half of one percent sales tax on retail sales extending from October 1, 2008 to September 30, 2015 with the revenues generated thereby to be used primarily for public safety purposes; and
- § 2. WHEREAS, the voters of the City of Norman approved Ordinance No. O-0708-32, PSST I, at a duly called election held on May 13, 2008; and
- § 3. WHEREAS, the primary purposes of PSST I, including the addition of seventy-one (71) public safety personnel, will have been accomplished before its expiration on September 30, 2015; and
- § 4. WHEREAS, because PSST I was a temporary sales tax, Council previously directed staff to reserve adequate revenues generated from PSST I to continue to fund the seventy-one (71) public safety personnel positions and associated equipment expenditures for an additional six months beyond the expiration date of PSST I; and
- § 5. WHEREAS, the City Council has authorized funding from PSST I revenues to accomplish a number of additional public safety capital improvements and expenditures authorized by the PSST I Ordinance including: improved communication systems; remodeling and equipping the Norman Investigations Center (formerly Smalley Center); making a contribution to the "Rainy Day" Fund; and making a contribution to the General Fund in support of the emergency communications function; among other expenditures, and City Council anticipates revenues from PSST I to remain unencumbered beyond those purposes on September 30, 2015; and



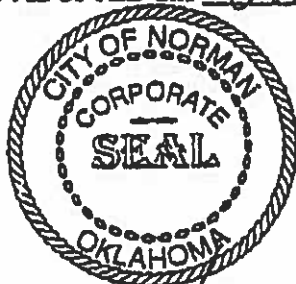


- § 6. WHEREAS, on January 28, 2014, the City Council adopted Ordinance No. O-1314-33, the continuation of the Public Safety Sales Tax ("PSST II"), that will continue to levy a one half of one percent tax on retail sales beginning on October 1, 2015; and
- § 7. WHEREAS, the voters of the City of Norman will consider approval of Ordinance No. O-1314-33, PSST II, at a duly called election held on April 1, 2014; and
- § 8. WHEREAS, if PSST II is approved by the voters, the revenues collected to be set aside from PSST I initially intended to pay for salaries, benefits, and associated equipment of the seventy-one (71) public safety personnel hired under PSST I for an additional six months beyond the expiration of PSST I will no longer be necessary for such a purpose, and revenues collected that are unencumbered on September 30, 2015, as described in Section 5 above, together, are estimated to be four million nine hundred thousand dollars (\$4.9 million); and
- § 9. WHEREAS, City Council desires to formally express its intent, should the voters approve PSST II, to utilize the PSST I revenues identified in Section 8 above, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:**

- § 10. That should the voters approve Ordinance O-1314-33, then the revenues collected under PSST I originally intended to provide for salary, benefits, and associated equipment for the seventy-one public safety personnel positions for an additional six months beyond the expiration date of PSST I, and the other unencumbered PSST I revenues on September 30, 2015, shall be used, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

PASSED AND ADOPTED this 25th day of February, 2014.



Cindy Rose  
Mayor

ATTEST:

Brenda Hall  
City Clerk

**2018 CALENDAR YEAR  
SCHEDULE OF REGULAR MEETINGS**

City Clerk's Office Use Only

Monthly Planner	<i>AK</i>
City Web Calendar	<i>AK</i>
Agenda Posted Web	
Bulletin Board	
Channel 20 Calendar	
Channel 20 Slide(s)	

**Citizen's Public Safety Sales Tax Oversight Committee**

Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:  
"Meetings scheduled as Needed" in the DATE column.

DATE	TIME	Physical Location
1/11/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
<i>1/18</i> 2/8/18	4:00 p.m.	<i>Police Dept. Briefing Room</i> Multi-Purpose Room, 201 W. Gray Street <i>Bldg B</i>
3/8/18	3:30 p.m.	Multi-Purpose Room, 201 W. Gray Street
4/12/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
5/10/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
6/14/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
7/12/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
8/9/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
9/13/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
10/11/18	4:00 p.m.	<i>Fire station #9</i> Multi-Purpose Room, 201 W. Gray Street
11/8/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street
12/13/18	4:00 p.m.	Multi-Purpose Room, 201 W. Gray Street

To be completed by person filing notice:

Name: Suzanne Krohmer, Budget Manager

Address: 201 W. Gray Street, Bldg. C  
Norman, OK 73069

Phone No.: 405-366-5362

Filed in the office of the Municipal Clerk at 4:00 a.m./p.m. on 11-16-17

Signed: *Dorenda Hall*  
City Clerk

\*Must be filed prior to December 1, 2017

**2019 CALENDAR YEAR  
SCHEDULE OF REGULAR MEETINGS**

Monthly Planner	<input checked="" type="checkbox"/>
City Web Calendar	<input checked="" type="checkbox"/>
Meeting Room Calendar	<input checked="" type="checkbox"/>

**Public Safety Oversight Committee**

Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:

"Meetings scheduled as Needed" in the DATE column.

DATE	TIME	Physical Location
January 10, 2019	4:00 pm	Multi-Purpose Room
February 14, 2019	4:00 pm	Multi-Purpose Room
March 14, 2019	4:00 pm	Fire Station No. 7
April 11, 2019	4:00 pm	Multi-Purpose Room
May 9, 2019	4:00 pm	Multi-Purpose Room
June 13, 2019	4:00 pm	Multi-Purpose Room
July 11, 2019	4:00 pm	Multi-Purpose Room
August 8, 2019	4:00 pm	Multi-Purpose Room
September 12, 2019	4:00 pm	Multi-Purpose Room
October 10, 2019	4:00 pm	Multi-Purpose Room
November 14, 2019	4:00 pm	Multi-Purpose Room
December 12, 2019	4:00 pm	Multi-Purpose Room

To be completed by person filing notice:

7-11-19 Study Session @ 2pm 6/20/19 gm

Name: Ashley Evans  
Administrative Technician IV  
 Address: 201 W. Gray St. Building C  
Norman, OK 73071  
 Phone No.: 405-366-5413

 Filed in the office of the Municipal Clerk at 11:00 a.m./p.m. on 12-14-18

Signed: Brenda Hall  
 City Clerk

\*Must be filed prior to December 15, 2018

# **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**July 12, 2018**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of June 14, 2018 Meeting
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Discussion regarding Committee's Annual Report
8. Establish Agenda Topics for the next August 9, 2018 Meeting
9. Miscellaneous Comments
10. Adjournment

# **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**August 9, 2018**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of July 12, 2018 Meeting
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Discussion and Possible Action regarding Committee's Annual Report
8. Establish Agenda Topics for the next September 13, 2018 Meeting
9. Miscellaneous Comments
10. Adjournment

# **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**September 13, 2018**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of August 9, 2018 Meeting
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Discussion and Possible Action regarding Committee's Annual Report
8. Establish Agenda Topics for the next October 11, 2018 Meeting
9. Miscellaneous Comments
10. Adjournment

## **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**October 11, 2018**

**4:00 p.m.**

### **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of September 13, 2018 Meeting
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Establish Agenda Topics for the next November 8, 2018 Meeting
8. Miscellaneous Comments
9. Adjournment

# **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

November 8, 2018

4:00 p.m.

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of October 11, 2018 Meeting
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Update on COP Management Plan
8. Discussion and Action on Meeting Schedule for 2019
9. Establish Agenda Topics for the next December 13, 2018 Meeting
10. Miscellaneous Comments
11. Adjournment



# **Citizens Public Safety Oversight Committee**

**Police Training Range**

**Building B**

**3942 S. Jenkins Ave.**

**December 13, 2018**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of October 11, 2018
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Update on COP Management Plan
8. Discussion and Action on Meeting Schedule for 2019
9. Establish Agenda Topics for the next January 10, 2019 Meeting
10. Miscellaneous Comments
11. Adjournment

# **Citizens Public Safety Oversight Committee**

Police Training Range

Building B

3942 S. Jenkins Ave.

**January 10, 2019**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of December 13, 2018
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Establish Agenda Topics for the next February 14, 2019 Meeting
8. Miscellaneous Comments
9. Adjournment

# **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**February 14, 2019**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of January 10, 2019
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Update on COP Work Plan
8. Establish Agenda Topics for the next March 14, 2019 Meeting
9. Miscellaneous Comments
10. Adjournment

# **Citizens Public Safety Oversight Committee**

Norman Fire station No. 7

2216 Goddard Ave.

**March 14, 2019**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of February 14, 2019
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Establish Agenda Topics for the next April 11, 2019 Meeting
8. Miscellaneous Comments
9. Adjournment

# **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**April 11, 2019**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of March 14, 2019
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Discussion of fiscal year 2020 SRO program
8. Establish Agenda Topics for the next May 9, 2019 Meeting
9. Miscellaneous Comments
10. Adjournment

# **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**May 9, 2019**

**4:00 p.m.**

## **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of April 11, 2019
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
    - i. COP Quarterly Report
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Establish Agenda Topics for the next June 13, 2019 Meeting
8. Miscellaneous Comments
9. Adjournment

## **Citizens Public Safety Oversight Committee**

Norman Municipal Building

Multi-Purpose Room

201 W. Gray Street

**June 13, 2019**

**4:00 p.m.**

### **AGENDA**

1. Call to Order
2. Introduction of staff and guests
3. Approval of Minutes of May 9, 2019
4. Monthly Updates
  - Finance
  - Fire Department
  - Police Department
5. Discussion regarding Phase III Radio Consultants and radio system update
6. Update on Emergency Operations Center (EOC) Project
7. Discussion about Annual Report
8. Establish Agenda Topics for the next July 11, 2019 Meeting
9. Miscellaneous Comments
10. Adjournment

The City of Norman will generally, upon request, provide appropriate aids and services leading to effective communications for qualified individuals with disabilities so they can participate equally in the city's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, and/or vision disabilities. Requests should go to the City's ADA Technician at 405-366-5424 Relay Service: 711 so effective communications can be achieved. To better serve you, five (5), business days' advance request is preferred.

**Public Safety Sales Tax Fiscal Year End 2019 Financial Report**

		<u>Jul-18</u>	<u>Aug-18</u>	<u>Sep-18</u>	<u>Oct-18</u>	<u>Nov-18</u>	<u>Dec-18</u>	<u>Jan-19</u>	<u>Feb-19</u>	<u>Mar-19</u>	<u>Apr-19</u>	<u>May-19</u>	<u>Jun-19</u>	<b>Fiscal Year To Date</b>	<b>Prior FY To Date</b>	<b>PSST II To Date</b>
	<b>Revenues:</b>															
	Public Safety Sales Tax	\$ 792,168	\$ 778,107	\$ 753,875	\$ 814,292	\$ 769,806	\$ 755,617	\$ 862,016	\$ 801,472	\$ 686,081	\$ 770,033	\$ 762,196	\$ 809,526	\$ 9,355,189	\$ 9,193,370	\$ 92,691,032
	Public Safety Use Tax	\$ 46,670	\$ 58,648	\$ 68,843	\$ 76,256	\$ 65,295	\$ 71,304	\$ 81,467	\$ 92,097	\$ 72,451	\$ 62,630	\$ 77,315	\$ 68,615	\$ 841,591	\$ 618,698	\$ 4,759,046
	Investment/Interest	\$ 3,544	\$ 20,620	\$ 20,685	\$ 27,871	\$ 22,436	\$ 20,761	\$ 17,990	\$ 18,798	\$ 18,034	\$ 17,249	\$ 16,549	\$ 16,459	\$ 220,995	\$ 188,724	\$ 856,878
	Refunds/Reimbursements	\$ -	\$ -	\$ 158,081	\$ -	\$ -	\$ 158,081	\$ -	\$ -	\$ -	\$ 158,081	\$ -	\$ 158,081	\$ 632,325	\$ 648,249	\$ 1,967,143
	Sale of Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,495	\$ 5,495	\$ -	\$ 8,638
	Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,825,000
	Inter-Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,294,340
	<b>Total Revenue</b>	<b>\$ 842,383</b>	<b>\$ 857,375</b>	<b>\$ 1,001,483</b>	<b>\$ 918,419</b>	<b>\$ 857,537</b>	<b>\$ 1,005,763</b>	<b>\$ 961,473</b>	<b>\$ 912,367</b>	<b>\$ 776,566</b>	<b>\$ 1,007,993</b>	<b>\$ 856,059</b>	<b>\$ 1,058,177</b>	<b>\$ 11,055,596</b>	<b>\$ 10,649,041</b>	<b>\$ 124,402,077</b>
	<b>Expenditures:</b>															
Patrol	Salaries & Benefits	\$ 380,831	\$ 551,711	\$ 207,059	\$ 594,206	\$ 427,736	\$ 409,909	\$ 400,960	\$ 402,029	\$ 384,045	\$ 572,405	\$ 359,412	\$ 396,910	\$ 5,087,214	\$ 4,867,051	\$ 32,212,563
	Supplies & Materials	\$ 87	\$ 9,998	\$ 10,995	\$ 10,721	\$ 14,526	\$ 8,171	\$ 10,405	\$ 7,564	\$ 5,895	\$ 10,514	\$ 11,011	\$ 9,433	\$ 109,321	\$ 142,221	\$ 1,246,701
	Services & Maintenance	\$ 4,936	\$ 31,832	\$ 4,613	\$ 4,284	\$ 2,950	\$ 485	\$ 4,504	\$ 206	\$ 1,330	\$ 7,135	\$ 8,936	\$ 2,126	\$ 73,338	\$ 82,805	\$ 600,863
	Internal Services	\$ 3,477	\$ 4,502	\$ 6,318	\$ 3,208	\$ 6,953	\$ 6,784	\$ 4,866	\$ 5,058	\$ 11,799	\$ 5,135	\$ 7,355	\$ 846	\$ 66,299	\$ 58,014	\$ 624,298
	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ 10,695	\$ -	\$ 2,424	\$ -	\$ -	\$ -	\$ -	\$ 15,836	\$ 28,955	\$ 245,153	\$ 2,869,040
Staff Services	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Supplies & Materials	\$ -	\$ 4,959	\$ -	\$ 2,728	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,687	\$ 2,302	\$ 16,005
	Services & Maintenance	\$ -	\$ 39,558	\$ 454	\$ -	\$ 319	\$ 874	\$ 559	\$ -	\$ 319	\$ 577	\$ 135	\$ 319	\$ 43,113	\$ 45,304	\$ 153,202
	Capital Equipment	\$ -	\$ -	\$ -	\$ 5,990	\$ -	\$ 6,000	\$ -	\$ -	\$ 213,278	\$ -	\$ -	\$ -	\$ 225,268	\$ 29,902	\$ 1,950,904
Criminal Investigations	Salaries & Benefits	\$ 47,633	\$ 69,294	\$ 24,925	\$ 74,021	\$ 52,577	\$ 50,327	\$ 48,941	\$ 47,848	\$ 48,062	\$ 72,922	\$ 45,196	\$ 46,585	\$ 628,330	\$ 616,401	\$ 5,110,836
	Supplies & Materials	\$ -	\$ 209	\$ 471	\$ 507	\$ 236	\$ 313	\$ 154	\$ 222	\$ 159	\$ 193	\$ 590	\$ -	\$ 3,055	\$ 4,014	\$ 54,785
	Services & Maintenance	\$ -	\$ -	\$ -	\$ 7,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,012	\$ -	\$ 80,245
	Internal Services	\$ 296	\$ 566	\$ 807	\$ 444	\$ 872	\$ 757	\$ 502	\$ 479	\$ 1,163	\$ 486	\$ 680	\$ 169	\$ 7,223	\$ 7,392	\$ 46,423
	Capital Equipment	\$ -	\$ 35,117	\$ -	\$ -	\$ 2,320	\$ -	\$ -	\$ 360	\$ -	\$ -	\$ -	\$ -	\$ 37,797	\$ 1,191	\$ 509,773
Special Investigations	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 503,489
	Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,554
	Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,707
	Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,667
	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,179
Emergency Communications	Salaries & Benefits	\$ 10,442	\$ 14,480	\$ 5,980	\$ 17,490	\$ 9,474	\$ 9,799	\$ 9,739	\$ 11,051	\$ 9,745	\$ 15,091	\$ 8,976	\$ 10,529	\$ 132,796	\$ 129,751	\$ 373,665
	Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Services & Maintenance	\$ -	\$ 140	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 270	\$ 619	\$ 129,138
	Internal Services	\$ 382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 382	\$ 17	\$ 399
	Sub-Total Police	\$ 448,085	\$ 762,366	\$ 261,652	\$ 720,612	\$ 528,658	\$ 493,419	\$ 483,055	\$ 474,817	\$ 675,894	\$ 684,457	\$ 442,290	\$ 482,753	\$ 6,458,061	\$ 6,232,137	\$ 46,600,437
Fire	Salaries & Benefits	\$ 279,913	\$ 368,298	\$ 132,574	\$ 394,376	\$ 245,284	\$ 260,421	\$ 277,339	\$ 248,638	\$ 260,250	\$ 392,441	\$ 237,720	\$ 312,905	\$ 3,410,158	\$ 3,232,456	\$ 22,446,277
	Supplies & Materials	\$ -	\$ 10,000	\$ 10,098	\$ 11,380	\$ 10,136	\$ 6,240	\$ 4,758	\$ 6,733	\$ 15,794	\$ 12,224	\$ 8,870	\$ 1,194	\$ 97,428	\$ 89,239	\$ 494,681
	Services & Maintenance	\$ 1,231	\$ 33,060	\$ 3,475	\$ 8,455	\$ 3,994	\$ 6,693	\$ 3,363	\$ 5,786	\$ 3,905	\$ 1,875	\$ 7,072	\$ 7,949	\$ 86,858	\$ 86,722	\$ 581,258
	Internal Services	\$ 2,502	\$ 4,414	\$ 8,254	\$ 3,097	\$ 14,309	\$ 6,181	\$ 4,096	\$ 3,847	\$ 6,245	\$ 6,456	\$ 6,859	\$ 507	\$ 66,767	\$ 43,081	\$ 256,969
	Capital Equipment	\$ -	\$ 108,245	\$ 563,738	\$ 1,082	\$ 12,102	\$ 11,469	\$ 1,295	\$ 1,019	\$ -	\$ 50	\$ 113,093	\$ 410	\$ 812,502	\$ 483,484	\$ 8,921,465
	CIP FUND - Fire Stations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,970	\$ 6,516,950
	Fire Apparatus Storage Facility Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-Total Fire	\$ 283,646	\$ 524,017	\$ 718,139	\$ 418,389	\$ 285,825	\$ 291,004	\$ 290,851	\$ 266,023	\$ 286,194	\$ 413,045	\$ 373,615	\$ 322,965	\$ 4,473,714	\$ 3,955,952	\$ 39,217,600
	Inter-Fund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,704,400
	Debt Service Costs	\$ -	\$ 239	\$ 1,173,337	\$ 239	\$ 228	\$ 228	\$ 228	\$ 228	\$ 1,177,258	\$ 228	\$ 215	\$ 215	\$ 2,352,642	\$ 2,346,647	\$ 7,760,945
	Radio System Design CIP	\$ -	\$ 3,492,135	\$ 4,918,780	\$ 77,070	\$ 1,092,478	\$ -	\$ 9,622	\$ 7,210	\$ 15,483	\$ 6,377	\$ 23,647	\$ 5,539	\$ 9,648,342	\$ 741,729	\$ 12,180,520
	EOC Design CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,507	\$ 51,675	\$ 23,483	\$ 4,305	\$ -	\$ 4,305	\$ 101,275	\$ 98,496	\$ 248,271
	<b>Total Expenditures</b>	<b>\$ 731,731</b>	<b>\$ 4,778,757</b>	<b>\$ 7,071,908</b>	<b>\$ 1,216,311</b>	<b>\$ 1,907,189</b>	<b>\$ 784,651</b>	<b>\$ 801,264</b>	<b>\$ 799,952</b>	<b>\$ 2,178,312</b>	<b>\$ 1,108,412</b>	<b>\$ 839,768</b>	<b>\$ 815,778</b>	<b>\$ 23,034,032</b>	<b>\$ 13,374,961</b>	<b>\$ 117,712,173</b>
	<b>Net Total</b>	<b>\$ 110,652</b>	<b>\$ (3,921,383)</b>	<b>\$ (6,070,425)</b>	<b>\$ (297,892)</b>	<b>\$ (1,049,652)</b>	<b>\$ 221,112</b>	<b>\$ 160,210</b>	<b>\$ 112,415</b>	<b>\$ (1,401,746)</b>	<b>\$ (100,418)</b>	<b>\$ 16,292</b>	<b>\$ 242,399</b>	<b>\$ (11,978,437)</b>	<b>\$ (2,725,920)</b>	<b>\$ 6,689,904</b>





# Community Oriented Policing



2019 - 2020  
Annual Work Plan

## **Introduction**

Community Oriented Policing (COP) is based on the concept that Norman police officers and Norman citizens work together in creative ways to help solve contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay. The City of Norman made a major commitment to revitalizing the COP philosophy in the police department and the community. That commitment included adopting a five year implementation plan that consists of objectives such as community assessment and readiness, education, partnership and community engagement, problem identification and solution, image and recruiting improvement, and a monitoring component. As a continuation of this commitment the police department will also establish annual work plans to ensure that the community policing goals of the department are accomplished in a timely fashion.

**The specific goals for the Annual Work Plan for 2018-2019 fiscal year (FYE 2019) are:**

- 1. Assess the needs and desires of the community in reference to policing in the community.**
- 2. Provide all Norman Police Department personnel with continuing education on community policing related activities and programs.**
- 3. Provide community policing philosophy, crime prevention and crime identification training to selected city employees.**
- 4. Offer and deliver community policing philosophy, crime prevention and crime identification training to civic groups, educational institutions, social service agencies, businesses, the media and other members of the community.**
- 5. Continue programs that will assist in building partnerships and educating the community in community policing.**
- 6. Implement the concept of problem identification and solution using the community policing philosophy.**
- 7. Continual monitoring of the annual work plan.**

<b>Goal 1: Assess the needs and desires of the community in reference to policing in the community.</b>
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**Success defined:** Feedback from customers through community meetings and surveys.

Project Activity	21 <sup>st</sup> Century Policing Pillar	Action Steps	Target Date for Completion	Persons Responsible	Status Update	Comments
Community interaction meetings to address community issues and concerns with members of the public	Pillar 1	1. Schedule meetings in different geographical or demographical areas. 2. Document concerns 3. Identify resources and responsible parties to address the concerns identified. 4. Provide information obtained to the appropriate police employees (i.e. beat officers) to increase their knowledge base of the desires and concerns.	Continuing	All Norman Police Department Personnel		
Determine the need for a community survey	Pillar 1	1.Continue participating in the Police Foundation survey internally 2. Complete the external Police Foundation survey. 3. Analyze survey results	June	Chief Foster		

<b>Goal 2: Provide all Norman Police Department personnel with continuing education on community policing related activities and programs.</b>
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**Success defined:** Employees should use their training to better deliver quality services to the community. This training should also help employees in dealing with problems or potential problems that are identified in the community.

Project Activity	21 <sup>st</sup> Century Policing Pillar	Action Steps	Target Date For Completion	Persons Responsible	Status Update	Comments
Research and implement a training plan to provide all commissioned personnel with a quality COP-related training during the period.	Pillar 5	1. Identify an instructor and course. The course should be a minimum of four (4) hours.  2. Coordinate with all Bureau Commanders in order to schedule training.	June	Lt. Woodard		Complete ICAT Training in in-service  Identify course for next in-service training session

**Goal 3: Provide community policing philosophy, crime prevention and crime identification training to selected City of Norman employees.**

**Success defined:** Inform selected groups in areas of COP, Prevention, as other related topics. Selected groups can use the information they receive to understand the goals of COP and reasons for its implementation. Both the police and the selected groups can use the partnerships to improve crime awareness and prevention.

Project Activity	21 <sup>st</sup> Century Policing Pillar	Action Steps	Target Date for Completion	Persons Responsible	Status Update	Comments
Give COP related training to selected groups within the City of Norman workforce.	Pillar 4	<ol style="list-style-type: none"> <li>1. Identify target audience</li> <li>2. Schedule time for presentations.</li> <li>3. Deliver presentations.</li> </ol>	June	Capt. Hawkins Lt. Bryant		.

**Goal 4: Offer and deliver community policing philosophy, crime prevention and crime identification training to civic groups, educational institutions, social service agencies, businesses, the media and other members of the community.**

**Success defined:** Education of customers on the philosophy and goals of Community Policing as well as to improve partnerships for crime awareness and addresses crime prevention.

Project Activity	21 <sup>st</sup> Century Policing Pillar	Action Steps	Target Date for Completion	Persons Responsible	Status Update	Comments
Make a presentation available to address the Community Policing philosophy, crime prevention and crime identification for selected groups.	Pillar 4	1. Use the COP calendar to schedule presentations when requested. 2. Deliver presentation as requested.	Continuing	Capt. Hawkins Lt. Bryant Sgt. Hunt Sgt. Casillas MPO Jaffery		
Continue the T.E.A.M. (Teaching Educations and Mentoring) concept and partnerships with school systems.	Pillar 4	1. Make presentations and officers available to schools upon request	Continuing	Capt Hawkins Lt. Tuschmann and SRO's		
Community interaction meetings to address community issues and concerns with members of the public	Pillar 1	1. Use the COP calendar to schedule presentations when requested. 2. Deliver presentation as requested.	Continuing	All Norman Police Department Personnel		
CareTrack	Pillar 4	1. Continue to provide a service to assist locating missing persons with cognitive impairments such as Alzheimer's, Dementia and Autism.	Continuing	Capt Hawkins Lt Bryant Sgt Hunt		
Child Passenger Safety	Pillar 4	1. Continue to provide child safety seat education and installation services to the community to help ensure that children are safe traveling as passengers in vehicles.	Continuing	Capt Hawkins Lt Bryant Sgt. Hunt Sgt. Casillas MPO Jaffery		
Graffiti Abetment	Pillar 4	1. Continue a program to assist the community and businesses identify graffiti and provide the resources to remove the graffiti	Continuing	Capt. Riddles Division 1		

<b>Goal 5: Continue programs that would assist in building partnerships and educating the community in community policing.</b>
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**Success defined:** Continued development and improvement of Norman Police Department programs that educates and promotes community policing.

Project Activity	21 <sup>st</sup> Century Policing Pillar	Action Steps	Target Date for Completion	Persons Responsible	Status Update	Comments
Citizen's Police Academy	Pillar 1	1.Continue conducting CPA's to educate citizens and gain ambassadors within our community.	Continuing	Capt. Hawkins Lt. Bryant Sgt Hunt MPO Jaffery		
Citizen's Police Academy Alumni	Pillar 1	1.Continue to utilize CPA Alumni for community events	Continuing	All Norman Police Department Personnel		
Crime Free Multi Housing	Pillar 4	1.Continue to promote and enroll apartment complexes with the crime free multi housing program. 2. Continue to explore the option of the crime free city ordinance.	Continuing	Capt. Hawkins Lt. Bryant Sgt Casillas		
Police Athletics League	Pillar 1	1.Continue the Police Athletics League to create positive relationships between law enforcement and the communities youth.	Continuing	Capt. Hawkins Lt. Tuschmann MPO Jaffery SRO's		
Volunteers in Policing Program	Pillar 4	1.Continue to build the V.I.P.S. Program 2. Identify ways to reenergize volunteers that are no longer active. 3. Clear volunteer roster of volunteers that have not been active in 6 months	June	Capt. Hawkins Lt. Bryant Sgt Hunt		
Safety Town	Pillar 4	1.Continue to educate children ages 5 and 6 on bicycle, pedestrian and personal safety.	June	Capt. Hawkins Lt. Tuschmann SRO's		
School Resource Officer Program	Pillar 4	1.Continue to work towards SRO expansion. The SRO program is still four officers short from being fully implemented as originally planned.	June	Chief Foster Major Jackson Capt. Hawkins Lt. Tuschmann		

Data Driven Approach to Crime and Traffic Safety (DDACTS)	Pillar 3	1. Monitor DDACTS zones to assess the need for rezoning. 2. Continue to develop plans on how each division in the department can contribute to the DDACTS effort. 3. Utilize DDACTS to forecast crime 4. Educate the community of the 3 identified social harms that assist us in determining DDACTS Zones	Continuing	Chief Foster Major Jackson Capt. Hawkins Capt. Riddles Capt. Shattuck Capt. Vincent Jason Redden		
Homeless Initiative	Pillar 4	1. Continue to facilitate a quarterly Homeless Resource Expo where the homeless community can receive services for housing, employment, mental health, state identification and pet care from partnering agencies at no cost to them. 2. Work to add physical well checks to the list of resources offered at the Homeless Resource Expo.	Continuing	Capt. Hawkins Lt. Bryant		
Coffee with a Cop	Pillar 1	1. Schedule one event per month, in different geographical locations, where members of the community and members of the police department can discuss community concerns and engage in general	Continuing	Capt. Hawkins Lt. Bryant Sgt. Hunt Sgt. Casillas MPO Jaffery		
Diverse Community Partnerships	Pillar 1	1. Continue to work with diverse cultures to address concerns. 2. Continue to promote inclusivity within our community.	Continuing	Capt. Hawkins Lt. Bryant Sgt Hunt Sgt Casillas		
Unidos	Pillar 1	1. Continue to schedule events with members of the Hispanic community in order to build trust. 2. Partner with leaders of the Hispanic Community to help bridge the gap.	June	Capt. Hawkins Lt. Bryant Sgt Casillas		
Handle with Care	Pillar 4/ Pillar 3	1. Initiate Handle with Care for the 2019-2020 School Year. 2. Train all patrol officers on Handle with Care procedures. 3. Work with Norman Public Schools to track Handle with Care referrals.	September 1 for initiating and training June for referral stats	Capt. Hawkins Lt. Tuschmann SRO's		
S.A.I.d	Pillar 4/ Pillar 3	1. Reenergize S.A.I.d program through education and social media 2. Provide bracelets for all S.A.I.d participants and train first responders to locate and recognize the bracelets	September 1 for training December for bracelets	Capt. Hawkins Lt. Bryant Sgt Hunt NPD Dispatch		



<b>Goal 6: Implement the concept of problem identification and solution using community policing philosophy.</b>
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**Success defined:** Continued philosophy change from reactive approaches to proactive approaches.

Project Activity	21 <sup>st</sup> Century Policing Pillar	Action Steps	Target Date for Completion	Persons Responsible	Status Update	Comments
Community interaction meetings to address community issues and concerns with members of the public.	Pillar 1	1. Schedule meetings in different geographical or demographical areas. 2. Document concerns 3. Identify resources and responsible parties to address the concerns identified. 4. Provide information obtained to the appropriate police employees to increase their knowledge base of the desires and concerns.	Continuing	All Norman Police Department Personnel		
Juvenile Intervention Program		1. Continue to offer services and resources to “at risk” juveniles and their families.	Continuing	Capt Hawkins MPO Jaffery		
Adult Bike Safety School		1. Provide a course that will be open to the public that will educate the community on adult bike safety.	June	Capt Hawkins Lt Wilson Lt Fletcher		
Police Data Initiative		1. Use Police Data Initiative to promote the use of open data to encourage joint problem solving, innovation, enhanced understanding and accountability with the community	Continuing	Chief Foster Sarah Jensen		
Norman Citizens Advisory Board (NCAB)	Pillar 2	1. Continue to work with NCAB on ways our department can improve	Continuing	Chief Foster		
Lexipol	Pillar 2	1. Continue to utilize Lexipol for policy guidance. Lexipol policies are model policies based on industry standards and best practices.	Continuing	Chief Foster John Stege		
Peer Support	Pillar 6	Continue to utilize the Peer Support system to assist officers with issues they encounter on and off duty.	Continuing	Capt. Vincent		
Officer Wellness Program	Pillar 6	Develop a program to allow officers the opportunity to attend a mental health wellness evaluation every five years if they choose to participate.	June	Capt. Hawkins Lt. Bryant		

<b>Goal 7: Continual monitoring of the annual work plan.</b>
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**Success defined:** All goals and issues are addressed and complete by the end of fiscal year.

Project Activity	21 <sup>st</sup> Century Policing Pillar	Action Steps	Target Date for Completion	Persons Responsible	Status Update	Comments
Develop an Annual Work Plan.		1. Create goals that will be achieved during FYE 2021.  2. Assign tasks to personnel to be completed.  3. Follow up with assigned personnel to ensure tasks will be completed on time.	June	Chief Foster Major Jackson Capt. Hawkins		
Review of activities, plans and goals.		1. Ensure that activities, plans and goals that were planned for FYE 2020 have been completed.	June	Major Jackson Capt. Hawkins PSST Committee		
Annual review of long term goals.		1. Review goals completed as well as future goals.	June	Chief Foster Major Jackson Major Teuscher		

## **PSST II Original Plan– Project, equipment and personnel**

### **FYE 2015**

Continue PSST I requirements including:

2 additional Patrol Officers, totaling 71 Public Safety personnel hired

- Fire Administration Building Remodel (\$70,000 of Capital Funds)
- Replacement of Fire self-contained breathing apparatus (SCBA) - (\$500,000 of PSST Funds)
- Replacement of 7 Patrol vehicles - (\$312,200 of PSST Funds)
- Replacement of 1 Pumper - (\$450,000 of PSST Funds)
- Replacement of 1 Passenger Van - (\$150,000 of PSST Funds)
- Replacement of 2 Brush Pumper units - (\$173,640 of PSST Funds)

### **FYE 2016**

September 30, 2015 – PSST I ends

October 1, 2015 – PSST II begins

PSST I fund balance will be drawn down by paying for the 71 Public Safety personnel hired and other Police and Fire operating expenses.

#### **Personnel:**

Add 5 School Resource Officers (SRO) and 1 Lieutenant for SRO Program

Design of Emergency Operations/Dispatch Facility

Replace Fire Department Elevated Platform

Design of Emergency Communication System

### **FYE 2017**

#### **Personnel:**

Add 7 School Resource Officers

Add 2 Emergency Vehicle Mechanics

Add 2 Emergency Communication Officers

Construction of Emergency Operations/Dispatch Facility

Replace Fire Engine

Replacement of Emergency Communications System

### **FYE 2018**

Replace Fire Engine

## **FYE 2019 and beyond**

### **Personnel:**

Add 2 Emergency Communication Officers

Relocate Fire Station # 5

100% of PSST II revenues will be used for all of the above.

Approximately 12 years after PSSTII begins and requirements met, 75% (3/8<sup>th</sup> of 1%) of PSST II revenues will go to General Fund to permanently fund the 90 additional PSST positions and 25% (1/8<sup>th</sup> of 1%) of the revenues will go to Public Safety Capital expenses (police vehicle/fire apparatus replacement, communications system replacement, etc.) as needed and/or other uses as restricted by the Ordinance.

*\*Note: Appendix I reflects updates to the original fire apparatus procurement schedule.*

## PSST II - Fire Apparatus Replacement Schedule

	<u>As originally planned</u>	<u>As revised in FYE 17</u>	<u>As revised in FYE 18</u>	<u>As revised in FYE 19</u>	<u>Difference between FYE 19 &amp; FYE 18</u>	
<b>FYE 16</b>	Elevated Platform \$ 1,106,700	\$ 1,106,700	\$ 1,106,700	\$ 1,106,700		
<b>FYE 17</b>	Fire Engine \$ 493,500	\$ 540,000	\$ 540,000	\$ 540,000		
<b>FYE 18</b>	Fire Engine \$ 508,000	\$ 508,000	\$ 625,000	\$ 625,000		
<b>FYE 19</b>	Air Supply Unit \$ 350,000	\$ 350,000	\$ 450,000	\$ 725,000	Pumper/Tanker	
	Command Vehicle \$ 80,000	\$ 80,000	\$ 85,000			\$ 190,000
		\$ 430,000	\$ 535,000			
<b>FYE 20</b>	Fire Engine \$ 539,000	\$ 539,000	\$ 675,000	\$ 750,000	Pumper/Tanker	
	Rescue \$ 650,000	\$ 650,000	\$ 850,000			\$ (775,000)
		\$ 1,189,000	\$ 1,525,000			
<b>FYE 21</b>	Tanker \$ 385,000	\$ 385,000	\$ 450,000	\$ 415,000	Air and Light Unit	\$ (35,000)
<b>FYE 22</b>	Fire Engine \$ 571,000	\$ 571,000	\$ 700,000	\$ 750,000		\$ 50,000
<b>FYE 23</b>	Fire Engine \$ 589,000	\$ 589,000	\$ 725,000	\$ 775,000		\$ 50,000
<b>FYE 24</b>	Quint \$ 1,000,000	\$ 1,000,000	\$ 1,500,000	\$ 1,700,000	Ladder/Quint	\$ 200,000
<b>GRAND TOTAL</b>		\$ 6,272,200	\$ 6,318,700	\$ 7,706,700		\$ (320,000)
		\$ 46,500	\$ 1,388,000	\$ (320,000)		\$ 1,114,500