

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**NOVEMBER 10, 2016**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 10<sup>th</sup> day of November, 2016. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Chairman Andy Sherrer called the meeting to order at 6:30 p.m.

\* \* \*

Item No. 1, being:

**ROLL CALL**

MEMBERS PRESENT

Sandy Bahan  
Roberta Pailes  
Chris Lewis  
Andy Sherrer  
Lark Zink  
Dave Boeck  
Tom Knotts

MEMBERS ABSENT

Erin Williford  
Neil Robinson

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &  
Community Development  
Janay Greenlee, Planner II  
Roné Tromble, Recording Secretary  
Larry Knapp, GIS Analyst II  
Leah Messner, Asst. City Attorney  
David Riesland, Traffic Engineer  
Drew Norlin, Asst. Development Coordinator  
Ken Danner, Subdivision Development  
Manager  
Terry Floyd, Development Coordinator

\* \* \*

Item No. 4, being:

**O-1617-11 – JOHN AND PATRICIA BRIDGES REQUEST CLOSURE AND VACATION OF A UTILITY EASEMENT AND BUILDING SETBACK LINE FOR PROPERTY LOCATED AT 117 BOULEVARD DU LAC IN SUMMIT LAKES VILLAS 1.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Petition to Close Easement & Exhibit A
4. Letters of Non-Objection from Utility Companies

**PRESENTATION BY STAFF:**

1. Ken Danner reviewed the staff report, a copy of which is filed with the minutes.

**PRESENTATION BY THE APPLICANT:**

1. Zia Muneer, attorney for the applicant – I have nothing really to add, other than it's just a matter of closing that portion of the easement in order to clear the title for the owners who are living there.

**AUDIENCE PARTICIPATION:**

None

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

*Roberta Pailles moved to recommend approval of Ordinance No. O-1617-11 to the City Council. Chris Lewis seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Roberta Pailles, Chris Lewis, Andy Sherrer, Lark Zink, Dave Boeck, Tom Knotts
NAYES	None
MEMBERS ABSENT	Erin Williford, Neil Robinson

Ms. Tromble announced that the motion, to recommend approval of Ordinance No. O-1617-11 to the City Council, passed by a vote of 7-0.

\* \* \*