



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: GID-1920-86

File ID: GID-1920-86

Type: Donation

Status: Consent Item

Version: 1

Reference: Item 31

In Control: City Council

Department: Parks and Recreation
Department

Cost:

File Created: 05/21/2020

File Name: Donation Acceptance from Norman Park Foundation
for Forestry Software

Final Action:

Title: CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$6,500 FROM THE NORMAN PARK FOUNDATION TO BE USED TO REIMBURSE THE INFORMATION TECHNOLOGY DEPARTMENT FOR THE PURCHASE OF SOFTWARE USED BY THE CITY FORESTER AND BUDGET APPROPRIATION.

Notes: ACTION NEEDED: Motion to accept or reject a donation of \$6,500 from the Norman Park Foundation to be used to reimburse the Information Technology Department for the purchase of software for the City Forester; and, if accepted, increase the Revenue Account (109-363373) by \$6,500 and appropriate \$6,500 to the IT Capital Equipment Expenditure Account (10123121-45304).

ACTION TAKEN: _____

Agenda Date: 06/09/2020

Agenda Number: 31

Attachments: Copy of Check

Project Manager: Tim Vermillion, City Forester

Entered by: lisa.griggs@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File GID-1920-86

Body

BACKGROUND: The City of Norman reinstated the Forester position as part of the fiscal year 2019-2020 (FYE 20) budget. In order for the Forester to be able to better maintain the urban forest and community canopy within the City, he needs to be able to track the condition of the trees throughout Norman. This process can be accomplished with a software that enables him to inventory and track the conditions of the trees.

DISCUSSION: During the FYE 21 budget process the Forestry Division of the Parks and Recreation Department requested Capital Equipment funding for the Tree Inventory Software. Since that time, the Norman Park Foundation has offered to reimburse the City for this software, and is now requesting that the City accept a donation in the amount of \$6,500 to be used for that reimbursement. The Information Technology Department (I.T.) was able to provide the funds necessary to purchase the software from FYE 20 budget allocations, and has now completed that purchase.

RECOMMENDATION: It is recommended that City Council accept the donation of \$6,500 from The Norman Park Foundation and it be deposited into Donations-Organizations (account 109-363373) and then appropriated to the I.T. Division, Computer Software account (10123121-45304) for reimbursement.