

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, March 24, 2015

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Clint Williams
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jerry Lang
Council Member Stephen Holman
Council Member Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1415-37](#) APPROVAL OF THE MINUTES AS FOLLOWS:

PUBLIC MEETING MINUTES OF JANUARY 6, 2015
PUBLIC MEETING MINUTES OF JANUARY 7, 2015
PUBLIC MEETING MINUTES OF JANUARY 8, 2015
CITY COUNCIL STUDY SESSION MINUTES OF FEBRUARY 3, 2015
CITY COUNCIL SPECIAL SESSION MINUTES OF FEBRUARY 17,
2015
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF FEBRUARY
19, 2015
CITY COUNCIL BUDGET RETREAT MINUTES OF FEBRUARY 24,
2015
CITY COUNCIL MINUTES OF MARCH 10, 2015
NORMAN UTILITIES AUTHORITY MINUTES OF MARCH 10, 2015
NORMAN MUNICIPAL AUTHORITY MINUTES OF MARCH 10, 2015
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
MARCH 10, 2015

Attachments: [Text File Minutes.pdf](#)

[January 6 Public Meeting Minutes](#)

[January 7 Public Meeting Minutes](#)

[January 8 Public Meeting Minutes.pdf](#)

[February 3 Study Session Minutes](#)

[February 17 Special Session Minutes](#)

[February 19 Oversight Comm minutes](#)

[February 24 Budget Retreat Minutes](#)

[March 10 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

- 4 [P-1415-22](#) PROCLAMATION P-1415-22: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL, 2015, AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF NORMAN.

Attachments: [Text File Proclamation.pdf](#)

[Child Abuse Prevention Month](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1415-22 proclaiming the month of April, 2015, as Child Abuse Prevention Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

5 **Consent Docket**

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 24 be placed on the consent docket.

ACTION NEEDED: Motion to place Item through Item on the Consent Docket by unanimous vote.

ACTION TAKEN:

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

Ordinance First Reading

- 6 [O-1415-32](#) CONSIDERATION OF ORDINANCE O-1415-32 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THE RIGHT-OF-WAY KNOWN AS 60TH AVENUE N.W. LOCATED BETWEEN WEST MAIN STREET AND WEST ROBINSON STREET IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1415-32](#)

[O-1415-32](#)

[Location Map](#)

[Clerk memo](#)

[Request and Exhibits](#)

[Staff Report](#)

[Utility Company Responses](#)

[2-12-15 PC Minutes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1415-32 upon First Reading by title.

ACTION TAKEN: _____

- 7 [O-1415-37](#) CONSIDERATION OF ORDINANCE O-1415-37 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA FURTHER AMENDING ORDINANCE NO. O-0910-9 AS AMENDED BY ORDINANCE NO. O-1314-48 FIXING THE COMPENSATION OF THE CITY MANAGER AS PROVIDED BY ARTICLE XVII, SECTION 1, OF THE CHARTER OF THE CITY OF NORMAN; PROVIDING FOR THE EFFECTIVE DATE FOR AN ADJUSTMENT IN COMPENSATION TO BEGIN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1415-37.pdf](#)

[Memo City Manager Compensation](#)

[O-1415-37 Annotated](#)

[O-1415-37](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1415-37 upon First Reading by title.

ACTION TAKEN: _____

Report/Communication

- 8 [RPT-1415-5](#)
[2](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE
DIRECTOR'S INVESTMENT REPORT AS OF FEBRUARY 28, 2015,
AND DIRECTING THE FILING THEREOF.
Attachments: [Text File Finance Director's Report.pdf](#)
[Finance Director's Report](#)
*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing
thereof.*
ACTION TAKEN: _____
- 9 [RPT-1415-5](#)
[1](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY
DEPARTMENTAL REPORTS FOR THE MONTH OF FEBRUARY,
2015, AND DIRECTING THE FILING THEREOF.
Attachments: [Text File Monthly Report.pdf](#)
[Monthly Report February 2015](#)
*ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing
thereof.*
ACTION TAKEN: _____
- 10 [RPT-1415-4](#)
[9](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE PUBLIC
ARTS BOARD ANNUAL REPORT AND DIRECTING THE FILING
THEREOF.
Attachments: [Text File Public Art.pdf](#)
[2015 Annual Report](#)
*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing
thereof.*
ACTION TAKEN: _____

Bid

- 11 [K-1415-8](#) CONSIDERATION OF AWARDED BID 1415-2, APPROVAL OF CONTRACT K-1415-8 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RDNJ L.L.C., D/B/A A-TECH PAVING IN THE AMOUNT OF \$848,756.50; PERFORMANCE BOND B-1415-3, STATUTORY BOND B-1415-4, MAINTENANCE BOND MB-1415-2, AND PROJECT AGENT RESOLUTION R-1415-5 FOR THE URBAN ROAD RECONSTRUCTION 2010 BOND PROGRAM, MOSIER STREET FROM COCKREL AVENUE TO CARTER AVENUE, AND NEBRASKA STREET FROM UNIVERSITY BOULEVARD TO FLOOD AVENUE.

Attachments: [Text File Urban Reconstruction.pdf](#)

[Location Map of Projects](#)

[Bid Tabulation](#)

[Contract K-1415-8](#)

[Performance Bond](#)

[Statutory Bond](#)

[Maintenance Bond](#)

[R-1415-5](#)

[PR RDNJ](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$848,756.50 to RDNJ, L.L.C., d/b/a A-Tech Paving, as the lowest and best bidder meeting specifications; approve Contract K-1415-8 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds, and adopt Resolution R-1415-5.

ACTION TAKEN: _____

- 12 [K-1415-17](#) CONSIDERATION OF AWARDING BID 1415-22, APPROVAL OF CONTRACT K-1415-17 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND LANDMARK STRUCTURES I, L.P., IN THE AMOUNT OF \$2,636,000; PERFORMANCE BOND B-1415-9, STATUTORY BOND B-1415-10, AND MAINTENANCE BOND MB-1415-5 FOR THE HIGH PRESSURE PLANE ONE (1) MILLION GALLON ELEVATED WATER STORAGE TANK PROJECT LOCATED IN NORTHEAST NORMAN.

Attachments: [Text File Landmark.pdf](#)

[Aerial Map](#)

[Bid Tab](#)

[Bid Tab Letter](#)

[K-1415-17](#)

[Perf B-1415-9](#)

[Stat B-1415-10](#)

[MB-1415-5](#)

[Pr Landmark.pdf](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$2,636,000 to Landmark Structures I, L.P., as the lowest and best bidder meeting specifications; approve Contract K-1415-17 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the High Pressure Plane Elevated Water Storage Tank Project; and direct the filing of the bonds.

ACTION TAKEN: _____

- 13 [K-1415-91](#) CONSIDERATION OF AWARDING BID 1415-36, CONTRACT K-1415-91 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND URBAN CONTRACTORS, L.L.C., IN THE AMOUNT OF \$2,873,020; PERFORMANCE BOND B-1415-56; STATUTORY BOND B-1415-57, AND MAINTENANCE BOND MB-1415-55 FOR THE SEWER MAINTENANCE PROJECT FYE 2013.

Attachments: [Text File SMP 13](#)

[Location map](#)

[Bid Tab FYE 2013 SMP](#)

[K-1415-91](#)

[Perf B-1415-56](#)

[Stat B-1415-57](#)

[MB-1415-55](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$2,873,020 to Urban Contractors, L.L.C., as the best bidder meeting specifications; approve Contract K-1415-91 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Sewer Maintenance Project FYE 2013; and direct the filing of the bonds.

ACTION TAKEN: _____

- 14 [K-1415-114](#) CONSIDERATION OF REQUEST FOR PROPOSAL RFP-1415-41, APPROVAL OF CONTRACT K-1415-114 WITH MERRITT TENNIS AND TRACK SYSTEMS WHICH INCLUDES THE BASE BID OF \$83,880 AND ADD ALTERNATE A IN THE AMOUNT OF \$20,500 FOR A TOTAL CONTRACT PRICE OF \$104,380; PERFORMANCE BOND B-1415-77, STATUTORY BOND B-1415-78, AND MAINTENANCE BOND MB-1415-72 FOR THE WESTWOOD TENNIS CENTER YOUTH COURTS PROJECT AND ADOPTION OF PROJECT AGENT RESOLUTION R-1415-89 AND BUDGET APPROPRIATION FROM THE ROOM TAX FUND BALANCE.

Attachments: [Text File Merritt](#)

[Westwood Courts Landscape](#)

[Bid Tab](#)

[K-1415-114](#)

[Perf B-1415-77](#)

[Stat B-1415-78](#)

[MB-1415-72](#)

[R-1415-89](#)

[Pr Merritt](#)

ACTION NEEDED: Motion to accept or reject Request for Proposal RFP-1415-41 from Merritt Tennis & Track Systems for the Westwood Tennis Youth Courts Project; and, if accepted, approve Contract K-1415-114 which includes the base bid of \$83,880 and Add Alternate A in the amount of \$20,500 for a total contract price of \$104,380 and the performance, statutory, and maintenance bonds; authorize the execution of the contract and bonds; direct the filing of the bonds; adopt Resolution R-1415-89; and appropriate \$14,000 from the Room Tax Fund Balance (023-0000-253.20-00) to Project RT0082, Westwood Tennis Youth Courts, Construction (023-9364-451.61-01)

ACTION TAKEN: _____

Limited License

- 15 [LL-1415-14](#) LIMITED LICENSE LL-1415-14: LIMITED LICENSE TO PLACE THIRTEEN (13) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE ASSISTANCE LEAGUE OF NORMAN FOR THE MAY FAIR ARTS FESTIVAL- MAY FAIR 5K TO BE HELD MAY 2 AND 3, 2015.

Attachments: [Text File Limited License.pdf](#)

[May Fair application](#)

[May Fair Arts Festival Locations](#)

[May Fair](#)

ACTION NEEDED: Motion to approve or reject Limited License LL-1415-14 to place thirteen (13) ground banners within the public rights-of-way pursuant to a request from the Assistance League of Norman for the May Fair Arts Festival - May Fair 5K; and, if approved, authorize the issuance thereof.

ACTION TAKEN: _____

Grant

- 16 [K-1415-117](#) CONSIDERATION OF THE ACCEPTANCE OF A PUBLIC FLEET CONVERSION GRANT FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) IN THE AMOUNT OF \$209,484 TO BE USED TO PURCHASE TEN (10) COMPRESSED NATURAL GAS (CNG) VEHICLES FOR VARIOUS CITY DEPARTMENTS, APPROVAL OF CONTRACT K-1415-117, AND ADOPTION OF RESOLUTION R-1415-19.

Attachments: [Text File ACOG Grant.pdf](#)

[K-1415-117](#)

[Cost and Savings Chart](#)

[Fuel Usage History](#)

[R-1415-19](#)

ACTION NEEDED: Acting as the City Council and Norman Municipal Authority, motion to accept or reject a grant from ACOG in the amount of \$209,484 for ten (10) CNG vehicles for the Fleet Maintenance Division; and, if accepted, approve Contract K-1415-119; authorize execution of the contract; and adopt Resolution R-1415-19.

ACTION TAKEN: _____

- 17 [K-1415-125](#) CONSIDERATION OF THE ACCEPTANCE OF A SAFE ROOM GRANT IN THE AMOUNT OF \$1,019,975 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) THROUGH THE STATE OF OKLAHOMA EMERGENCY MANAGEMENT HAZARD MITIGATION PROGRAM TO BE USED TO FUND A REBATE PROGRAM FOR NORMAN RESIDENTS WHO PREVIOUSLY SUBMITTED A REQUEST FOR FUNDING TO HAVE A SAFE ROOM INSTALLED AT THEIR RESIDENCE; APPROVAL OF CONTRACT K-1415-125; AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Attachments: [Text File Safe Room Grant](#)

[Safe Room Grant](#)

[Contract K-1415-125](#)

ACTION NEEDED: Motion to accept or reject a Safe Room Grant in the amount of \$1,019,975 from FEMA through the State of Oklahoma Emergency Management Hazard Mitigation Program; and, if accepted, approve Contract K-1415-125; authorize the execution thereof and the Mayor to sign any supplementation documentation related to the grant; appropriate \$1,019,975 from the Capital Fund Balance (050-0000-253.20-00) to Miscellaneous Services/Misc. Pass-Thru Refunds (022-6450-422.47-54) and upon receipt of payments from FEMA, funds will be receipted into Other Revenue/Shelter Rebate-Federal (022-0000-331.13-90) and then transferred back to the Capital Fund.

ACTION TAKEN: _____

Contract

- 18 [K-1415-24](#)
 [AMD #1](#) AMENDMENT NO. ONE TO CONTRACT K-1415-24: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND PSC ENVIRONMENTAL SERVICES, L.L.C., D/B/A STERICYCLE ENVIRONMENTAL SOLUTIONS INCREASING THE CONTRACT AMOUNT BY \$4,418.28 FOR A REVISED CONTRACT AMOUNT OF \$79,418.28 TO COVER ADDITIONAL COSTS FOR INCREASED PARTICIPATION FOR THE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT HELD AT THE LLOYD NOBLE CENTER PARKING LOT ON NOVEMBER 1, 2014.

Attachments: [Text File HHW](#)

[Text File PSC](#)

[Amdmt 1 K-1415-24](#)

[PO PSC](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-1415-24 with PSC Environmental Services, L.L.C., d/b/a Stericycle Environmental Solutions, increasing the contract amount by \$4,418.28 for a revised contract amount of \$79,418.28; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 19 [K-1415-123](#) CONTRACT K-1415-123: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND COMPLETE LAWN MAINTENANCE FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE REVITALIZATION DIVISION THROUGH MARCH 31, 2016.

Attachments: [Text File K-1415-123](#)

[K-1415-123](#)

ACTION NEEDED: Motion to approve or reject Contract K-1415-123 with Complete Lawn Maintenance through March 31, 2016; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 20 [K-1415-124](#) CONTRACT K-1415-124: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PROPERTY IMAGE SOLUTIONS, INC., FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE REVITALIZATION DIVISION THROUGH MARCH 31, 2016.

Attachments: [Text File K-1415-124](#)

[K-1415-124](#)

ACTION NEEDED: Motion to approve or reject Contract K-1415-124 with Property Image Solutions, Inc., through March 31, 2016; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Resolution

- 21 [R-1415-94](#) RESOLUTION R-1415-94: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR; RATIFYING A LEGAL SERVICES AGREEMENT AND A FINANCIAL ADVISOR SERVICES AGREEMENT WITH RESPECT TO THE ISSUANCE OF THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; ADOPTING CONTINUING DISCLOSURE POLICIES AND PROCEDURES; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW; AND FIXING OTHER DETAILS OF THE ISSUE.

Attachments: [Text File R-1415-94](#)

[Resolution Authorizing Sale of Bonds](#)

[Notice of Sale of Bonds](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1415-94.

ACTION TAKEN: _____

WCC Court

- 22 [R-1415-95](#) RESOLUTION R-1415-95: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF THE CLAIM FILED BY JOSEPH SMITH UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JOSEPH SMITH V. THE CITY OF NORMAN, WORKERS' COMPENSATION CASE NO. WCC-2010-03196F; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Attachments: [Text File Joseph Smith.pdf](#)

[Resolution](#)

[PR Smith](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1415-95; and, if adopted, direct payment of claims in the amount of to \$94,850 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

- 23 [GID-1415-41](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$9,690 REGARDING DAVID AWBREY VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC 2013-10572 Q.

Attachments: [Text File Awbrey](#)

[Awbrey Order](#)

[Purchase Regs](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$9,690, which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

- 24 [GID-1415-52](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$19,541.50 REGARDING DERRALD R. KIZZIA VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC 2014-06995 K.

Attachments: [Text File Kizzia](#)

[Kizzia Order](#)

[Purchase Req - Kizzia](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$19,541.50, which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

25 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

26 **Adjournment**