

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**DECEMBER 14, 2017**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 14<sup>th</sup> day of December, 2017. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Chair Erin Williford called the meeting to order at 6:30 p.m.

\* \* \*

Item No. 1, being:

**ROLL CALL**

MEMBERS PRESENT

Sandy Bahan  
Nouman Jan  
Chris Lewis  
Neil Robinson  
Erin Williford  
Lark Zink (arrived at 6:33 p.m.)  
Dave Boeck  
Tom Knotts  
Andy Sherrer

MEMBERS ABSENT

None

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &  
Community Development  
Jane Hudson, Principal Planner  
Janay Greenlee, Planner II  
Roné Tromble, Recording Secretary  
Larry Knapp, GIS Analyst II  
David Riesland, Traffic Engineer  
Todd McLellan, Development Engineer  
Drew Norlin, Asst. Development Coordinator  
Terry Floyd, Development Coordinator  
Jeff Bryant, City Attorney

\* \* \*

Item No. 7, being:

**O-1718-24 – VERITAS DEVELOPMENT, L.L.C. AND ALDI (TEXAS), L.L.C. REQUEST CLOSURE OF THREE UTILITY EASEMENTS FOR PROPERTY LOCATED IN LOTS 1, 2 AND 3, BLOCK 1, SOUTH LAKE ADDITION, SECTION 11.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Petition/Request to Close Platted/Public Easement
4. Site Plan
5. Aerial Photo
6. Site Plan
7. Letters of Non-Objection from Utilities

**PRESENTATION BY STAFF:**

1. Jane Hudson reviewed the staff report, a copy of which is filed with the minutes. With the redesign of the site plan, staff recommends approval of this request to close and ultimately vacate the 15' utility easements within Lots 1, 2 and 3, Block 1, South Lake Addition, Section 11 that interfere with the proposed projects.

**PRESENTATION BY THE APPLICANT:**

The applicant's representative was present to answer questions, but did not make a presentation.

**AUDIENCE PARTICIPATION:**

None

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

*Chris Lewis moved to recommend adoption of Ordinance No. O-1718-24 to City Council. Dave Boeck seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Nouman Jan, Chris Lewis, Neil Robinson, Erin Williford, Lark Zink, Dave Boeck, Tom Knotts, Andy Sherrer
NAYES	None
MEMBERS ABSENT	None

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1718-24 to City Council, passed by a vote of 9-0.

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