

## CITY COUNCIL BUDGET RETREAT MINUTES

November 15, 2016

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in a Budget Retreat at 5:30 p.m. in the Municipal Building Conference Room on the 15th day of November, 2016, and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Castleberry, Chappel, Clark, Heiple, Holman, Karjala, Mayor Miller

ABSENT: Councilmembers Allison and Hickman

Item 1, being:

### DISCUSSION REGARDING THE FYE 2017 CAPITAL IMPROVEMENT PROGRAM BUDGET AND THE FYE 2018-2021 CAPITAL IMPROVEMENTS PLAN.

Ms. Susan Connors, Director of Planning and Community Development, said tonight's presentation will give an update on funded projects in the Capital Improvements Budget and discussion of Council priorities. She said the discussion on proposed new projects is scheduled for February 28, 2017; and a review of the final proposed plan for FYE 2018 is scheduled for May 2, 2017. She highlighted all the funds included in the CIP Budget as follows:

#### DEDICATED PURPOSE FUNDS

- 15 Public Safety Sales Tax Fund (PSST)
- 21 Community Development Block Grant (CDBG) Fund
- 22 Special Grants Fund
- 23 Room Tax Fund
- 50 Capital Fund (Pay-Go)
- 50 Capital Fund (General Obligation Bonds)
- 51 Norman Forward Sales Tax Fund (NFST)
- 52 Park Land and Development Fund
- 57 University North Park Tax Increment Finance (UNPTIF) District Fund
- 78 Arterial Road Recoupment Fund

#### UTILITY FUNDS

- 31 Water Fund
- 32 Water Reclamation Fund
- 33 Sanitation Fund
- 321 Sewer Maintenance Fund
- 322 New Development Excise Tax Fund
- 323 Sewer Sales Tax Capital Fund

Ms. Connors highlighted graphs depicting the FYE 17 sources of revenue for all funds as well as expenses by purpose for all funds. She said the CIP Fund is established to account for capital projects funded by sales tax receipts or General Obligation (GO) bond issues. Projects relating to enterprise funds and funded with fees and charges are accounted for in a separate study session for enterprise funds.

Ms. Connors said the Fund 50 is funded by 70% of one percent (0.7%) of sales tax, set aside for capital improvements. She said those projects approved for construction with this funding are accounted for in the CIP Fund (Fund 50).

Ms. Connors highlighted a graph depicting the Fund 50 Capital Sales Tax allocation as General Contingency – 7%; Capital Outlay – 27%; Street Maintenance – 25%; Other Projects and Debt Service - 36%; and Existing Facility Maintenance – 5%.

Ms. Connors said a capital project generally costs more than \$100,000; is relatively fixed or permanent in nature; has an expected life of more than five (5) years; consists of the construction of a new expanded or improved tangible asset; takes more than one fiscal year to complete; and contracted services for design, acquisition and utility relocations that may be required.

Ms. Connors said the difference between closed and completed projects is that completed projects have not had all the paperwork finished, i.e., bills have not been paid. She highlighted the significant projects that closed during FYE 2017.

***Significant projects that closed during FYE 2017 (between July 1, and October 31, 2016):***

GO Bond Street Maintenance (5 projects); Senior Center Flooring and Paint; Westwood Pool Tank and Pump Replacement; Fire Station No. 8 (PSST –Fund 15); and the Senior Center Space Study (library).

Ms. Connors highlighted the significant projects completed during FYE 2017 and FYE 2016-2017 projects underway as follows:

***Significant projects completed during FYE 2017***

Fire Department: Fire Station No. 9 (PSST –Fund 50);

Police Department: Animal Welfare Building;

Parks Department: Westwood Pool Demolition; Little Axe Improvements, and Saxon Park (trail complete); and

Public Works: Lindsey Street Bond Project, Phase 2 (storm water); Sutton Wilderness Dam Project; State Highway 9 Widening 36<sup>th</sup> Avenue NE – 72<sup>nd</sup> Avenue SE (Oklahoma Department of Transportation) (ODOT); Lake Thunderbird Total Maximum Daily Load (TMDL) Monitoring and Compliance Plan; Wayfinding Pilot Project on Main Street; Parking Study Update for Downtown and Campus Corner; Kennedy Elementary Safe Route to Schools; Main Street/Gray Street Two-Way Conversion Study; University North Park Addition Transportation Impact Assessment (TIA) Update; Community Development Block Grant (CDBG) Core Area Horizontal Saw Cutting Sidewalk Project; Rock Creek Road Sidewalk from Grandview Avenue to 36<sup>th</sup> Avenue NW (1,000 linear feet); and McKinley School Sidewalk, Pickard Avenue from Lakewood Drive to Belmont Drive with connections to Broad Acres (950 linear feet).

***FYE 2016-2017 projects underway:***

Information Technology (IT) Department: Access control on all building on main campus; City Website and Mobile App Redesign; City Data Storage Project; Fire Suppression System at data sites – main campus almost complete, data back-up site expected to be complete this fiscal year; and Fiber Optics Infrastructure Phase 1, expected to complete this fiscal year, Phase 2 needed to make repairs on Berry Road (line damaged during emergency water line repair), expect completion this fiscal year with available funds.

Fire Department: Fire Administration Building Remodel.

Planning and Community Development Department: Comprehensive Plan Update.

***FYE 2016-2017 projects underway, continued:***

Parks Department: Andrews Park Electrical Service Upgrades, ongoing; Andrews Park Rental Building Air Conditioning, scheduled for winter/spring; NE Lions Restroom Building Replacement, scheduled for winter/spring; Park Electrical, Shelter and Restroom Upgrades – ongoing; Santa Fe Depot Renovations, contract awarded to rebuild south end of building; Sooner Theatre Seats, seats purchased to be installed this winter, waterproof and lighting upgrades bid this winter; Sports Complex Bleacher Replacement at Little Axe, scheduled for winter/spring; and Sutton Wilderness Trail, construction scheduled for winter.

Public Works Department: I-35 State Highway 9 East Interchange Phase II and Lindsey Street Interchange (ODOT), includes Lindsey Street Drainage Project Phase II; West Main Street Drainage Project (Arbor House); West Lindsey Street Bond Project, 24th Avenue SW to Berry Road; Imhoff Creek Stabilization Study; Franklin Road Bridge Replacement (2012 Bond Project); TMDL Compliance and Monitoring Plan Implementation, Year 1; OKR04 Stormwater Permit Implementation, Year 1; CDGB-DR Infrastructure Program (100% Federally funded); Intersection improvements at 24th Avenue NW and Radius Way, University North Park (UNP); Pavement Rehabilitation Project, Constitution Street, Lindsey Street between Pickard Avenue and Jenkins Avenue, Imhoff Road; Railroad Quiet Zone; Traffic Signal Video Detection Upgrade (15 intersections); Main Street Streetscape, University Boulevard to James Garner Avenue; Legacy Trail Extension along 24th Avenue NW and 36th Avenue NW; 36th Avenue NW and Havenbrook Street Traffic Signal and Intersection Widening; Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) Disaster Assistance Projects; May 2015 Storm Rebuilding; Rock Creek Road and Sequoyah Trail Traffic Signal; Boyd Street Traffic Signal Interconnect and Replacement of Traffic Signal at University Boulevard; 12th Avenue NE and Indian Hills Road Traffic Signal; Sidewalks and Trails, 24th Avenue NE; and Robinson Street Sidewalk, 24th Avenue NW to 12<sup>th</sup> Avenue NE.

Other projects underway are as follows:

***Sutton Wilderness Lake Dam and Spillway Repair:***

This project is a restoration of a high-hazard dam and was completed in 2016. It is the largest installation of concrete block reinforced mat (CBRM) on an auxiliary spillway in Norman and is a Low Impact Development (LID) Practice.

***FYE 2016 CDBG Core Area Horizontal Saw Cutting Sidewalk Project:***

This project includes the area between Boyd Street to Lindsey Street and Pickard Avenue to Elm Avenue and is a one quarter mile square area adjacent to the university with a large pedestrian use. The estimated project cost is \$70,000 and the cost is 75% less than a conventional repair.

***Proposed State Highway 9 East and Lindsey Street Interchanges:***

The estimated project cost is \$81,500,000 and was bid by ODOT in November 2014. The Lindsey Street Bridge closed on April 2016 and the Lindsey Street Interchange construction is estimated to be completed the in April 2017. The Lindsey Street Interchange includes aesthetic features on the bridge.

***State Highway East Interchange Phases 1 and 2:***

Phase 1 of the drainage structure for the Lindsey Street Bond Projects was completed in Phase 1 of the Highway 9 improvements. Phase 2 of the drainage structure for the Lindsey Street Bond Project included ODOT bid and is also completed.

***Lindsey Street Bond Project from 24<sup>th</sup> Avenue SW to Berry Road:***

Construction began in July 2016, and projected completion date is October 2017.

***Franklin Road between 12<sup>th</sup> Avenue NW and 24<sup>th</sup> Avenue NW Bridge Replacement:***

Construction begins February 2017.

***Interstate 35 and Robinson Street Interchange, West Side:***

This project considered a variety of options and the alternative selected will work through 2025. The estimated cost is \$4.5 million and the construction will be performed in 2018/2019.

***Fund 21 CDBG Disaster Relief Grant Infrastructure Projects:***

• 108th Avenue S.E. from Etowah Road to SH9 (3 miles)	\$ 3,694,000
• 120th Avenue S.E. from Etowah Road to SH9 (3 miles)	\$ 1,080,000
• 84th Avenue N.E. from Tecumseh Road to Franklin Road (1 mile)	\$ 1,236,000
• Tecumseh Road from 84th Avenue N.E. to 120th Avenue N.E. (3 miles)	\$ 3,694,000
• 96th Avenue N.E. from Tecumseh Road to Arrowhead Drive (1+ miles)	\$ 1,236,000
• 120 <sup>th</sup> Avenue NE from Tecumseh Road to Stella Road (4 miles)	\$ 3,939,240
• Stella Road from 132 <sup>nd</sup> Avenue NE to 144 <sup>th</sup> Avenue NE (1 mile)	\$ 919,810
<b><i>TOTAL OF APPROVED PROJECTS</i></b>	<b><i>\$15,799,050</i></b>

***Fund 15 PSST Project Programmed and/or Underway:***

- Fire Apparatus Storage Building (\$800,000);
- Fire Apparatus Replacement (\$540,000);
- Emergency Communications Center (\$6,500,000); and
- Emergency Communications System (\$14,955,936).

***Fund 51 Norman Forward Projects FYE 2017 Budget:***

- Griffin Park Remodel – FYE17 (\$2,150,000) design and construction, year one (1) of four (4);
- Indoor Aquatics Facility – FYE17 (\$750,000) design, year one (1) of three (3);
- Community Sports Park – FYE17 (\$800,000) design and land, year one (1) of two (2);
- Reaves Park Remodel – FYE17 (\$800,000) design year one (1) of three (3);
- Westwood Tennis Center Addition – FYE17 (\$1,000,000) design and construction;
- Westwood Swim Complex – FYE17 (\$11,731,110) design and construction;
- Public Arts Projects – FYE17 (\$145,000);
- Neighborhood Parks Improvements – FYE17 (\$250,000), year one (1), annual;
- Griffin Park Regrading – FYE17 (\$46,136);
- New Central Branch Library – FYE17 (\$37,727,924) design, land, construction and materials; and
- New East Branch Library – FYE17 (\$4,924,202) design, construction and materials.

***2010 Street Maintenance Bond Program 5-year, \$19 million:***

- Street Maintenance FYE 2011-2013 – complete
- Street Maintenance FYE 2014
  - Urban Asphalt pavement (complete)
  - Urban Concrete pavement (complete)
  - Rural Road Rehabilitation (complete)
  - Urban Road Reconstruction (February 2017 construction)
- Street Maintenance FYE 2015
  - Urban Asphalt pavement (complete)
  - Urban Concrete pavement (70% complete)
  - Rural Road Rehabilitation (complete)
  - Urban Road Reconstruction (February 2017 construction)

**2012 Transportation/Stormwater Bond Program:**

Ms. Connors said project costs are \$89,502,680 with City's share being \$42,575,000 and Federal Transportation Funds of \$46,927,680. She highlighted the 2012 Transportation/Storm Water Bond Program as follows:

2014/2015

- Cedar Lane Road: 12th Avenue S.E. one-half mile east of 24th Avenue S.E.
  - Completed July 2015

2015/2016

- Lindsey Street: 24th Avenue S.W. to Berry Road
  - Construction began July 5, 2016
  - Complete Construction October 2017

2017

- Franklin Road Bridge: one-half mile west of 12th Avenue N.W.
- Main Street Bridge: one half mile west of 36th Avenue S.W.
  - Design 95% complete
  - ODOT bid opening May 2017
  - Construction to begin August 2017
- 12th Avenue S.E.: SH9 to Cedar Lane Road
  - Design 65% complete
  - Environmental review, right of way acquisition and utility relocation underway
  - ODOT bid opening May 2017
  - Construction to begin August 2017

2018/2019

- 24th Avenue East: Lindsey Street – Robinson Street
  - Design 50% complete
  - Environmental review underway
  - Right of way acquisition underway
  - Utility relocation design underway

2019/2020

- Alameda Street: one-half mile east of 24th Avenue S.E. – 48th Avenue S.E.
  - Design 35% complete
- 36th Avenue N.W.: Tecumseh Road – Indian Hills Road
  - Design 35% complete

Ms. Connors said on March 1, 2016, Norman voters approved an additional street bond maintenance program in the amount of \$25 million. She highlighted the FYE 2017-2021 Street Maintenance Bond Program as follows:

**FYE 2017-2021 Street Maintenance Bond Program**

- \$25,000,000 no new tax, to be used as follows:
  - \$5,000,000 for Roadway Reconstruction
  - \$20,000,000 for Rehabilitation/Maintenance:
    - ❖ 40% Urban Asphalt Rehabilitation/Maintenance
    - ❖ 45% Urban Concrete Rehabilitation/Maintenance
    - ❖ 15% Rural Road Rehabilitation/Maintenance
    - ❖ (Complete paving of all unpaved public roads)
- Street Maintenance (Year 1) FYE 2017
  - Urban Asphalt Pavement (bids in February 2017)
  - Urban Concrete Pavement (bids in February 2017)
  - Rural Road Rehabilitation (50% complete)
  - Urban Road Reconstruction (design Request for Proposal (RFP) November 2016)

***Association of Central Oklahoma Government (ACOG) FYE 2017-2018 Transportation Improvement Program (TIP) Projects:***

Ms. Connors said project readiness is critical in the score of a project. Funding of pre-construction activities, e.g., engineering design, ROW acquisition, utility relocations, etc., is critical for projects in FYE 2017 and beyond. She highlighted other notable Association of Central Oklahoma Government (ACOG) FYE 2017-2018 Transportation Improvement Program (TIP) Projects to include the following: Pavement markings at multiple locations (Phase 4), \$190,000 (completed in 2016); Main Street Traffic Signal Interconnect (36<sup>th</sup> Avenue West to 24<sup>th</sup> Avenue West), \$200,000 (completed in 2016); Robinson Street Traffic Signal Interconnect, \$229,500 (completed in 2016); Rock Creek Road and Sequoyah Trail Traffic Signal, \$260,000 (completed in 2016); Pavement Markings at multiple locations (Phase 5), \$119,400 (bid awarded, construction to begin in March 2017); Boyd Street Traffic Signal Upgrade and Interconnect, \$602,900 (bid awarded, construction to begin in March 2017); Robinson Street and 48th Avenue NW Traffic Signal, \$344,225 (bid awarded, construction to begin in March 2017); Traffic Signal Upgrade (citywide) Manual on Uniform Traffic Control Devices (MUTCD Compliance), \$405,130 (bid awarded, construction to begin in March 2017); 36<sup>th</sup> Avenue NW and Havenbrook Traffic Signal and Widening, \$937,720 (bid awarded, construction to begin in March 2017); Traffic Signal Video Detection Upgrade (Phase 2), \$557,560 (bid awarded, construction to begin in March 2017); Main Street Traffic Signal Interconnect (24<sup>th</sup> Avenue West to University Boulevard), \$311,500 (design complete, bid scheduled for January 2017); Roadway Resurfacing (3 locations), \$498,618 (design complete, bid scheduled for November 2016); Main Street Traffic Signal Interconnect and Lighting (Downtown), \$604,200 (design complete, bid scheduled for January 2017); Traffic Signal Upgrades (citywide) (pedestrian controls), \$517,545 (under design, bid scheduled for October 2017); and Pavement markings at multiple locations (Phase 6), \$200,000 (under design, bid scheduled for October 2017). Ms. Connors said the total cost for the Federal Funds are \$5,978,298 and the City share is \$187,544, which is 3.14% of the total cost.

***Intersection Projects Needing New Traffic Signals***

Ms. Connors highlighted 11 intersection areas located within the City but on State highways that need to be improved with new traffic signal installations and stated they would cost approximately \$2.2 million. She said ODOT would need to approve these projects and they are not funded at this time. The City cannot contribute funds on State highway projects; therefore, ODOT would provide the funding and bear the cost(s). Ms. Connors highlighted 18 additional areas within the City that also need new traffic signal improvements/installations having a cost of \$3.6 million. She said the City could apply for ACOG funding to assist with these intersection improvement projects. Ms. Connors said nine (9) of the 18 projects are funded at this time.

***City Vehicle Replacement Program***

Ms. Connors said the City sets aside approximately \$2.3 to \$2.6 million each year for vehicle replacement. She said in FYE 2017, Council authorized \$788,660 in Capital Fund Contingency for additional vehicle replacement for a total of \$3,046,969. Ms. Connors said the additional funds approved by Council were due to a backlog in vehicle replacement and the need for additional street sweepers.

***Fund 15 - Public Safety Sales Tax (PSST) – Upcoming Significant Projects in FYE 2018***

- Fire Apparatus Replacement - \$625,000 annually.

***Fund 23 - Room Tax – Upcoming Significant Projects in FYE 2018***

- Sooner Theater Seat Replacement and Interiors – \$150,000 year two (2) of three (3).

***Fund 51 - Norman Forward – Upcoming Significant Projects in FYE 2018***

- Andrews Park Development - \$1,200,000 year one (1) of two (2)
- Griffin Park Remodel – \$5,000,000 year two (2) of four (4)
- Indoor Aquatic Facility - \$3,000,000 year two (2) of three (3)
- Indoor Sports Construction - \$1,500,000 year two (2) of four (4)
- New Community Sports Park Development – \$6,200,000 year two (2) of three (3)
- Neighborhood Park Improvements - \$250,000 year two (2) of many
- New Neighborhood Park Development - \$300,000 year one (1) of four (4)
- Public Arts Projects - \$290,000 year two (2) of four (4)
- Ruby Grant Park Development - \$1,200,000 year one (1) of four (4)

***Fund 50 - Capital Fund – Upcoming Significant Projects in FYE 2018***

- City Clerk Department:
  - 201 W. Gray Administration Building Generator - \$150,000
- Information Technology (IT) Department:
  - Building Security/Access Systems - \$290,000 year one (1) of five (5)
  - City Datacenter Storage - \$467,000 year three (3) of three (3)
  - City Website Design and Mobile App - \$137,000 year two (2) of two (2)
- Public Works Department:
  - CDBG-DR Infrastructure Program - \$15,799,100
  - West Main Street Bridge Replacement – Bond Project \$7,079,500; (Project Design is 95% Complete and Construction to Begin in 2017)
  - 12<sup>th</sup> Avenue SE Bond Project - \$2,875,000; (ROW Acquisition Underway; Utility Relocation Underway; Project Design is 70% Complete; and Construction to Begin in 2017)

***Fund 50 - Capital Fund – Upcoming Significant Projects in FYE 2018***

- Imhoff Creek Improvements Phase 1 – FEMA Project to Repair Damaged/Existing Block - \$890,000 (\$250,000 City Matching Funds in FYE 2017)
- Creston way and Schulz Drive Storm Sewer Construction - \$292,000
- 36<sup>th</sup> Avenue NW and Tecumseh Road Storm Sewer Improvements - \$83,623
- Bank Stabilization and Stream Restoration on Merkle Creek Near Cleveland Elementary - \$40,000
- Disaster Debris Management Plan Update - \$20,000
- Tecumseh Road Improvements at 24<sup>th</sup> Avenue NW and Flood Avenue - \$3,300,000
- Porter Avenue and Acres Street Traffic Signal and Intersection Widening (Design and ROW) - \$250,000
- 24<sup>th</sup> Avenue East 2012 Bond Project - \$8,300,000
- Cedar Lane Road-Black Locust Court to East of the Intersection of 36<sup>th</sup> Avenue SE (Design) - \$200,000
- James Garner Avenue-Flood Avenue to Acres Street (Design) - \$250,000
- Sidewalk Project Ongoing
  - ❖ Sidewalk Program for Schools and Arterials - \$80,000
    - Classen Boulevard – East Side of Macy Street to Ferrill Street (Lincoln Elementary)
    - Wylie Road-East Side from Smoking Oak Road to Westbrook Terrace (Monroe Elementary)
- Sidewalk Accessibility Project - \$30,000
  - ❖ 12<sup>th</sup> Avenue SE Sidewalk Ramps from Alameda Street to Brooks Street
- Citywide Sidewalk Project - \$50,000
  - ❖ Citywide 50/50 Repair
- Downtown Area Sidewalk Project - \$50,000
- Horizontal Saw Cut Program - \$50,000

***Fund 50 - Capital Fund – Upcoming Recurring Appropriations in FYE 2018***

- Capital Outlay - \$2,547,405
- Street Maintenance - \$2,440,377
- Maintenance of Existing Facilities - \$288,750
- Storm Water Drainage Maintenance - \$630,000
- Personnel- \$1,560,584
- Association of Disability Act (ADA) Compliance Audit and Repair - \$100,000
- ODOT Audit Adjustments - \$100,000
- Bridge Maintenance- \$100,000
- Community Neighborhood Plan Projects - \$100,000
- Driveway Repairs - \$10,000
- Sidewalks and Trails - \$120,000
- Street Striping - \$50,000
- Traffic Calming - \$50,000
- Building Maintenance Mechanical/Electrical - \$50,000
- Greenbelt Acquisition - \$50,000

***Upcoming Challenges***

- IT Department
  - Enterprise Resource Planning (ERP) System Needs Assessment (providing a source of technology for the City that will update and have better data for both internally and externally)
  - Website/Mobile App Upgrade
  - City Core Switch Replacement
  - City Data Center Air Conditioning Replacement
  - Replace Demilitarize Zone (DMZ) Server and Storage Infrastructure
  - City Server Upgrade/Replacement
- Public Works Department
  - Future Stormwater Utility Fee Election
  - Stormwater Quality Programs
    - ❖ TMDL Implementation
    - ❖ OKR04 Permit Implementation
  - May 2015 Storm Rebuilding Program Appeal of FEMA Reimbursement (\$2,800,000)
  - I-35 Corridor Study (Norman-Moore-ODOT)
  - New Traffic Signals on State Highways/City Arterials
  - Fleet Replacement
  - Upgrade Sidewalks and Alleys
  - Follow-up to Parking Study
  - Follow-up to Main Street/Gray Street Two Way Conversion Study

Ms. Connors said the City has historically spent budgets in the amount of \$40 million to \$60 million annually; however, the City will have a tremendous jump in the FYE 2017 budget due to the PSST funds, Norman Forward funds, Water and Wastewater funds, and bond projects. She said there is a great deal of activity going on in the City because the Capital Budget expenses have increased approximately \$140 million with all of the afore mentioned programs.

***Council Comments/Questions***

Councilmember Castleberry asked whether the increase in the FYE 2017 Capital Budget expenses included federal funding and requested a detailed breakdown of the \$140 million in projects. Mr. Anthony Francisco, Finance Director, said it does not include federal funding, but does include the



***Council Comments/Questions, continued:***

bond projects. He said the FYE 2018 and FYE 2019 Capital Budget expenses will go down some because of the \$70 million one-time construction projects, i.e., Wastewater Treatment Plant (WTP), Emergency Operations Center (EOC), etc., will be completed in FYE 2017. Councilmember Castleberry asked whether the expenses will drop back down to the \$40 to \$60 million quantity or stay near the \$100 million dollar calculation. Mr. Francisco said FYE 2018 will go down some; however, he reminded Council the NF New Central Library Branch will begin construction. He said staff will provide a more detailed breakdown of the projects to Council.

Mr. Shawn O'Leary, Director of Public Works, said Staff wanted to give a comparison illustration of previous Capital Budget expenses versus Capital Budget expenses for FYE 2017 because of the numerous City projects during the last year, e.g., I-35 construction, street maintenance, road closures, bridge repairs/replacements, water pipeline repairs/replacements, etc. He said the culmination of all the elections in 2016, i.e., water rate, sewer rate, NF Initiative, and General Obligation (GO) Bonds, etc., ignited the increase in the 2017 Capital Budget expenses. Mr. O'Leary said Staff was aware that the increase in City projects would be significant; however, he felt the citizens did not realize the substantial work that began and/or was completed within the City over the last year.

Councilmember Clark asked what the water rate increase would be funding and Mr. Francisco said the water rate increase would provide funding for the \$30 million WTP improvements, which will begin construction next year.

Councilmember Holman asked whether the development impact fees collected from Walmart, etc., (to upgrade or install traffic signals) could be used for the unfunded State highway traffic signal projects, i.e., State Highway 77, Ann Branden Boulevard, and Renaissance Drive. Mr. O'Leary said yes, the City can contribute a local share to those projects; however, the City prefers ODOT pay for any improvements to state highways because ODOT is 100% responsible for the State Highway System. He said the 29 traffic signals will not be installed at the same time and are development driven, but the key to remember is only nine (9) of the 29 traffic signals are currently funded.

Mayor Miller asked whether the City is obligated on matching funds for projects in out years and Ms. Connors said if matching funds are required the City must pay those funds in the year the project is constructed.

Mr. O'Leary said, as an example, the 24<sup>th</sup> Avenue East Project is a 2012 GO Bond project and the City's share is \$8,300,000 million; however, the City will most likely be receiving the federal funding (match) of \$10 million in FYE 2018. He said the City will need to have the \$8.3 million (match) ready when the federal funding (match) is received. Mr. O'Leary said several of the projects coming up in FYE 2018 have been underway for many years; however, Council has the discretion to change the timeline of the project(s) if so desired.

Councilmember Castleberry said he would like a list of what are the discretionary projects versus committed projects. Mr. O'Leary requested a clarification for "discretionary" projects and used Havenbrook Bridge as an example stating the bridge can be kept closed or the bridge can be replaced with a \$2 million project in FYE 2018. Councilmember Castleberry felt that particular project would not be discretionary because it is an emergency project. He felt GO Bond projects that have already been funded would be committed projects and felt discretionary projects could possibly be sidewalk projects, traffic calming projects, and/or other projects that would not have a cost increase if they were delayed, i.e., design and/or engineering fees and costs. Mayor Miller felt all the projects are important and Councilmember Heiple said he did not consider any of the projects optional.

***Council Comments/Questions, continued:***

Councilmember Holman said he would like to be able to stripe all the section line roads and asked the cost per mile to stripe a road. Staff said they did not have the exact figure, but would get the information.

Councilmember Clark asked for more information on the Citywide Sidewalk Project 50/50 Repair and Mr. O'Leary said this is the repair of existing sidewalks. He said from time to time the City is notified about a sidewalk complaint and/or tripping hazard on a sidewalk. If the sidewalk is located in front of a property owner's home, the City will notify them because it is their responsibility to maintain the sidewalk (in front of their property). The City will offer a 50/50 cost share program to the property owner in order to get the sidewalk repaired. Mr. O'Leary highlighted the specifics for the arterial sidewalk, downtown area, and horizontal saw cut programs to Council.

Councilmember Karjala asked for clarification on the Imhoff Creek Bank Stabilization Project and Bank Stabilization and Mr. O'Leary said two (2) years ago, a specific property owner whose back yard abuts Imhoff Creek, came to a Council meeting stating their back yard was flooding/eroding. Council directed Staff to do an analysis of the Imhoff Creek to determine what needed to be done to correct the issue as well as any other issues within the Imhoff Creek watershed. Mr. O'Leary said the study has been completed and Staff will bring back to Council at a future study session meeting which includes project phases and some available FEMA funding. He said the City would need to gain the right of access (easement) from the property owner(s) in order to enter the creek and make the repairs. Councilmember Karjala asked about the Stream Restoration on Merkle Creek near Cleveland Elementary and Mr. O'Leary said Cleveland Elementary School has expanded to the west side of Merkle Creek. He said the channel between the school and creek has eroded and City crews are unable to mow the area. Mr. O'Leary said this project would stabilize the creek channel so City crews can gain access and maintain the area with large equipment which will be more efficient than by hand which is how it is currently maintained.

Councilmember Holman said is it anticipated that the new Imhoff Bridge over Lindsey Street will create additional problems downstream and Mr. O'Leary said the new bridge will make the road better; however, it will not impact the channel in any way, better or worse. He said the bridge was carefully designed according to the City's FEMA ordinance, i.e., no rise in elevation or change in the channel flow.

Councilmember Clark would like to include a Vineyard Addition Stormwater Design Study in FYE 2018 and Mr. O'Leary said Staff has the information and will bring back for Council consideration.

Councilmember Chappel asked how the readiness points are achieved and Mr. O'Leary said there is a cap on how much money any City can get through the ACOG Transportation Improvement Program. Mr. O'Leary said Norman has been at that cap for the last three (3) years and commended Council and Staff for doing a great job. He said being ready means the City must have matching funds available and having the 2012 GO Bond election was very critical in obtaining the matching funds. Mr. O'Leary felt if the City intends to keep the trend, a GO Bond election needs to take place 2018. He said the GO Bond

elections allows the City to buy the land, move the utilities, and/or design the projects which are the readiness points in order to compete against other cities.

Mayor Miller asked if a Stormwater Utility Fee is obtained by voter approval, could the City also have a GO Bond election for transportation/stormwater issues that would put the City in a better position to address the stormwater issues. Staff said yes, having both the SWU election and a GO Bond election simultaneously would definitely assist with stormwater related issues.

Councilmember Castleberry said in March 2017, three (3) bond projects mature and asked if that will free up GO bonding capacity. Mr. Francisco said the concept is to keep the assessment on property taxes

***Council Comments/Questions, continued:***

“where it is” by replacing new projects via (current/future) GO Bonds for matured GO Bond. Councilmember Castleberry said new projects are anticipated to take care of the old projects that fall off and Mr. Francisco said yes, those projects have already been programmed.

Councilmember Holman asked about sidewalks and crossings at Brooks Street and Constitution Avenue and Mr. Shawn O’Leary, Public Works Director, said the City may be able to accomplish as part of the Railroad Quiet Zone Project.

Mayor Miller asked whether there was a project programmed for the widening on 36<sup>th</sup> Avenue, East of Cedar Lane and Mr. O’Leary said a programming resolution in FYE 2018 to fund the widening of Cedar Lane, including the 36<sup>th</sup> Avenue East intersection, will come forward for Council consideration.

Items submitted for the record

1. PowerPoint presentation entitled, “FYE 2017 Capital Improvement Program (C.I.P.) Budget Status and FYE 2018-2021 Capital Improvements Plan”

The meeting adjourned at 6:38 p.m.

ATTEST:

---

City Clerk

---

Mayor