PROJECT NO. PT-13-03-13-05/K8-13-03-20-05 / OP-13-03-03-05 / CE-13-03-21-05

OKLAHOMA HIGHWAY SAFETY OFFICE GRANT AGREEMENT – PART I

TITLE OF PROJECT

Norman Occupant Protection Enforcement Project

GRANT EFFECTIVE DATE	PROJECT NUMBER	HIGHWAY SAFETY FUNDS OBLIGATED
_____	PT-13-03-13-05	$ 76,000.00
	K8-13-03-20-05	$ 25,000.00
GRANT PERIOD		
FROM October 1, 2012	OP-13-03-03-05	$ 25,000.00
TO September 30, 2013		
PROJECT PERIOD	CE-12-03-21-05	$ 3,000.00
FROM October 1, 2000		
TO September 30, 2013		$ 129,000.00

AFFIDAVIT

State of Oklahoma, County of Cleveland. I, Cindy S. Rosenthal, of lawful age, being duly sworn, on oath say, that I am the duly authorized agent of the City of Norman of Norman, Oklahoma, for executing this grant with the Oklahoma Highway Safety Office (OHSO). I further state and agree to comply, to the best of my knowledge, information and belief, with all municipal, state and federal laws, regulations and directives governing grants including, but not limited to, those listed in this agreement. Referenced documents are on file at the OHSO. I further state that any and all claims for reimbursement under this agreement will be true and correct, that the work, services, or materials as shown by any claim will have been completed or supplied in accordance with the plans, specifications, orders, requests and all other terms of the grant prior to the filing of claims. I further state that I am the duly authorized agent of the grantee for the purpose of certifying the facts pertaining to the giving of things of value to governmental personnel in order to procure the grant or obtain payment, I am fully aware of the facts and circumstances surrounding the making of the grant and have been personally and directly involved in the proceedings leading to the procurement of the grant; and neither the grantee nor anyone subject to the grantee's direction or control has been paid, given or donated or agreed to pay, give or donate (to any officer or employee of the State of Oklahoma) any money or other things of value, either directly or indirectly, in procuring the grant or obtaining payment.

In reviewing this grant agreement and the circumstances involved with its implementation, an opinion was derived by the undersigned that any negative environmental impact will be substantially outweighed by the projected benefits of this project.

Date _____, 20_____ Signature _____

APPROVED BY CITY OF NORMAN LEGAL DEPARTMENT
BY [signature] DATE 10-1-12

Title _____

Subscribed and Sworn to, before me, this _____ day of _____, 20_____

My Commission expires _____ Commission Number _____ _____

Notary Public

AFFIDAVIT

State of Oklahoma, County of Oklahoma.

I Garry Thomas, of lawful age, being first duly sworn on oath say, that I am the duly authorized representative of the Governor of the State of Oklahoma and am duly authorized to carry out the statutory provisions of 47 O.S. 1971, Section 40-107, and all other laws, regulations and directives, pertinent to highway safety in the State of Oklahoma to the best of my knowledge, information, and belief.

Date _____, 20_____ Signature _____

Director, Highway Safety Office

Subscribed and Sworn to, before me, this _____ day of _____, 20_____

My Commission expires _____ Commission Number _____ _____

Notary Public

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OKLAHOMA HIGHWAY SAFETY OFFICE GRANT AGREEMENT - PART I

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PROJECT DIRECTOR'S REPORT

LAW ENFORCEMENT ACTIVITY REPORT

Title of Project:

Norman Occupant Protection Enforcement Project

Project Number: PT-13-03-13-05/K8-13-03-20-05/OP-13-03-03-05/CE-13-03-21-05

Responsible Agency: Norman Police Department

Project Director: Captain David Teuscher

Phone Number: 405-366-5249

Address: 201-B West Gray Street
Norman, OK 73069

Fax: 405-366-5329

Email: David.teuscher@normanok.gov

Reimbursement Information (where check is to be mailed):

Payee: City of Norman

Address: PO Box 370
Norman, OK 73069

OHSO Funds Obligated: $ 129,000.00

Other Funds Obligated: $

Source of Other Funds:

Total of OHSO and Other Funds: $ 129,000.00

PROJECT SUMMARY NARRATIVE SECTION

The following pages of this PROJECT SUMMARY NARRATIVE SECTION will contain:
The Problem Identification, Project Goal, Project Description, Equipment and Equipment Justification, and Evaluation. The project objectives must be time-framed and measurable. The narrative also needs to include personnel utilization.

PROJECT GOAL:

To reduce the number of KAB crashes in Norman by 2% annually, from 361 in 2010 to 340 in 2013.

PROBLEM IDENTIFICATION:

The city of Norman, which encompasses 190 square miles, is located a short distance south of Oklahoma City in Cleveland County. Within its jurisdiction is a major lake and one of the largest universities in the state.

The population in the City of Norman continues to grow, currently with more than 111,000 year-round residents, and an additional 20,000+ transient population associated with the University of Oklahoma. Of this number, almost 4,000 are high school students. As a result, many of the city's drivers are young and inexperienced. Often these young drivers make the poor choice of driving after they have had too much to drink. Increased enforcement and education are needed to discourage impaired driving and encourage better choices.

Results of the initial Seat Belt Survey conducted in November of 2010, indicated a positive overall compliance rate for the City of Norman at 91.2%, with daytime compliance at 92.9% and night time compliance at 89.4%; however, a late evening compliance check conducted in the city after nine o'clock PM indicated only 76% compliance. The discrepancy in late evening compliance rates would tend to indicate that increased education and later evening enforcement activities may be necessary to increase consistent use of occupant restraints.

In 2011, the City of Norman reported 5 fatalities and 676 injury collisions, which represents a significant reduction compared to the 9 fatalities and 836 injury collisions reported in 2008. Compared to the 13 fatalities and 906 injury collisions reported in 2004, this represents a 61% reduction in fatalities and a 25% reduction in injury collisions during this 7-year span. Funding provided through previous grants has enabled the city to expand traffic enforcement efforts and increase public awareness. The implementation of motorcycles is expected to enhance efficiency in working traffic and increase citizen satisfaction with the duties being performed by local police officers.

PROJECT DESCRIPTION:
The Norman Police Department will implement activities in support of national highway safety goals and target violators that contribute to the causes and severity of motor vehicle crashes.

Using the appropriate funding source, this project will target occupant protection enforcement in an effort to decrease KAB crashes. Project officers will also utilize overtime pay for impaired driving enforcement, and will participate in overtime enforcement activities for the combined occupant protection and impaired driving project.

Overtime assignments will be focused on locations and times where high incidents of KAB crashes are likely to occur. Public information and education events will be conducted to inform the public of traffic safety issues and related events occurring in the city.

Enforcement waves conducted during the combined occupant protection and impaired driving project will take place during the months of November, April, and July/August. Norman PD will be responsible for scheduling appropriate overtime shifts between 1500 and 0300 hours during each wave, collecting enforcement activity from each wave, and reporting enforcement activity online.

In addition, the Norman Police Department will coordinate plans and host the IPTM Collision Reconstruction Course. The course will be taught by instructors from the Institute of Police Technology and Management (IPTM), and will be offered to approximately thirty (30) students, consisting of officers from partner agencies within the Oklahoma City metropolitan area.

The Norman Police Department will also support NHTSA's national initiatives by participating in the *Click-It or Ticket* mobilization and the *Drive Sober or Get Pulled Over* crackdown, including pre- and post-mobilization/crackdown reporting.

EQUIPMENT JUSTIFICATION:
Sixty thousand dollars ($60,000.00) has been allocated for the purchase of two, fully-equipped police motorcycles in support of this project. The two motorcycles will be utilized exclusively to work traffic enforcement. Purchase of the motorcycles will be in compliance with the purchasing/inventory policies of the City of Norman and the Oklahoma Highway Safety Office. (**Note:** Approval of equipment is contingent upon NHTSA's approval of the Oklahoma Highway Safety Plan. Equipment should not be purchased until a letter of approval from NHTSA has been received.)

EVALUATION:
At the conclusion of the project year, and no later than November 1, 2013, the Project Director will submit a Summary Report outlining the accomplishments and deficits of the project and will compare results to initial baseline data (2010) to determine whether the project's goals were met.

Contract No. K-1213-85

BUDGET SUMMARY

PROJECT TITLE:	Federal Fiscal Year: 2013	PROGRAM AREA
Norman Occupant Protection Enforcement Project	Project Number: PT-13-03-13-05, K8-13-03-20-05, OP-13-03-03-05, CE-13-03-21-05	Occupant Protection

COST CATEGORY ITEMS		1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			Annual Total
		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
I. PERSONNEL														
A. Salaries	P	5,573	5,573	4,644	4,644		4,644	5,573	4,644		5,573	4,644	3,715	49,227
	A													0.00
B. Benefits	P	427	427	356	356		356	427	356		427	356	285	3,773
	A													0.00
II. TRAVEL														
A. In-State Travel	P													0
	A													0.00
B. Out-of-State Travel	P													0
	A													0.00
III. OPERATING COSTS	P													0
	A													0.00
IV. CONTRACTUAL COSTS	P						16,000							16,000
	A													0.00
V. EQUIPMENT	P		60,000											60,000
	A													0.00
MONTHLY TOTAL	P	6,000	66,000	5,000	5,000	0	21,000	6,000	5,000	0	6,000	5,000	4,000	129,000
	A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

P = Projected Expenditures
A = Actual Expenditures (To be completed by Project Director each month.)

BUDGET DETAILS

PROJECT TITLE: Norman Occupant Protection Enforcement Project

Federal Fiscal Year: 2013

Project Number: PT-13-03-13-05/K8-13-03-20-05/ OP-13-03-03-05/CE-13-03-21-05

PROGRAM AREA Occupant Protection

COST CATEGORY ITEMS		DESCRIPTION OF EXPENDITURE ITEMS		MONTH OCT / APR	NOV / MAY	DEC / JUN	JAN / JUL	FEB / AUG	MAR / SEP	TOTALS SEMI-ANNUAL / ANNUAL
I.A.	1	Overtime salary for officers working dedicated impaired driving enforcement and/or PI&E, not to exceed 1.5 times regular hourly rate, unless contractually required and pre-approved by OHSO. **K8-13-03-20-05**	P	4,644	4,644	4,644				13,932
			A							0.00
			P	4,644				4,644		23,220
			A							0.00
I.A.	2	Overtime salary for officers working dedicated occupant protection enforcement and/or PI&E, not to exceed 1.5 times regular hourly rate, unless contractually required and pre-approved by OHSO. **OP-13-03-03-05**	P	929			4,644		4,644	10,217
			A							0.00
			P		4,644		4,644		3,715	23,220
			A							0.00
I.A.	3	Overtime salary for officers working enforcement during each of the 3 combined enforcement waves, not to exceed 1.5 times regular hourly rate, unless contractually required and pre-approved by OHSO. **CE-13-03-21-05**	P		929					929
			A							0.00
			P	929			929			2,787
			A							0.00
I.B.	1	Benefits for overtime enforcement hours worked/ PI&E dedicated to impaired driving. (Rate not to exceed .0765 times overtime salary paid, unless pre-approved by OHSO.) **K8-13-03-20-05**	P	356	356	356				1,068
			A							0.00
			P	356				356		1,780
			A							0.00
I.B.	2	Benefits for overtime enforcement hours worked/ PI&E dedicated to occupant protection. (Rate not to exceed .0765 times overtime salary paid, unless pre-approved by OHSO.) **OP-13-03-03-05**	P	71			356		356	783
			A							0.00
			P		356		356		285	1,780
			A							0.00

P = Planned Budget
A = Actual Expenditures (To be completed by Project Director each month.)

BUDGET DETAILS

PROJECT TITLE: Norman Occupant Protection Enforcement Project

Federal Fiscal Year: 2013

Project Number: PT-13-03-13-05/K8-13-03-20-05/ OP-13-03-03-05/CE-13-03-21-05

PROGRAM AREA Occupant Protection

COST CATEGORY ITEMS		DESCRIPTION OF EXPENDITURE ITEMS		MONTH						TOTALS
				OCT	NOV	DEC	JAN	FEB	MAR	SEMI-ANNUAL
				APR	MAY	JUN	JUL	AUG	SEP	ANNUAL
I.B.	3	Benefits for overtime enforcement hours worked during each of the 3 combined enforcement waves. (Rate not to exceed .0765 times overtime salary paid, unless pre-approved by OHSO.) **CE-13-03-21-05**	P		71					71
			A							0.00
			P	71			71			213
			A							0.00
IV.	1	Costs to host the IPTM Advanced Traffic Crash Investigation Course. Cost of the program includes Instructor Salaries, instructor travel and expenses, and classroom materials. **PT-13-03-13-05**	P						16,000	16,000
			A							0.00
			P							16,000
			A							0.00
V.	1	Cost to purchase two, fully-equipped police motorcycles. Motorcycles will be used exclusively to work traffic enforcement. **[Approval for the purchase of motorcycles is contingent upon NHTSA approval of the HSP.] PT-13-03-13-05**	P		60,000					60,000
			A							0.00
			P							60,000
			A							0.00
			P							0
			A							0.00
			P							0
			A							0.00
			P							0
			A							0.00
			P							0
			A							0.00

P = Planned Budget

A = Actual Expenditures (To be completed by Project Director each month.)

Contract No. K-1213-85

ACTIVITY / MILESTONES

PROJECT TITLE:	Federal Fiscal Year: 2013	PROGRAM AREA
Norman Occupant Protection Enforcement Project	Project Number: PT-13-03-13-05, K8-13-03-20-05, OP-13-03-03-05, CE-13-03-21-05	Occupant Protection

No.	Activities		MILESTONES												
			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			Total
			OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
1	Hours of overtime impaired driving enforcement worked. Estimate of 550 hours at an average overtime rate of $42.00 per hour.	P	110	110	110				110				110		550
		A													0
2	Number of DUI/DWI/APC arrests made during Impaired Driving overtime shifts. (Target is one arrest per ten overtime hours worked)	P	11	11	11				11				11		55
		A													0
3	Number of citations and written warnings issued (NOT TO INCLUDE DUI/DWI/APC ARRESTS PREVIOUSLY REPORTED ABOVE). No target established.	P	X	X	X				X				X		0
		A													0
4	Hours of overtime occupant protection enforcement worked. Estimate of 550 hours at an average overtime rate of $42.00 per hour.	P	22			110		110		110		110		88	550
		A													0
5	Number of occupant protection citations and written warnings issued during OP overtime shifts. (Target is two written OP contacts per overtime hour worked).	P	(survey)			220		220		220		220		220	1100
		A													0

P = Projected Activities

A = Actual Activities Accomplished (To be completed by Project Director each month.)

Contract No. K-1213-85

ACTIVITY / MILESTONES

PROJECT TITLE:	Federal Fiscal Year: 2013	PROGRAM AREA
Norman Occupant Protection Enforcement Project	Project Number: PT-13-03-13-05, K8-13-03-20-05, OP-13-03-03-05, CE-13-03-21-05	Occupant Protection

No.	Activities		MILESTONES												
			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			Total
			OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
6	Number of citations and written warnings issued during OP shifts. (NOT TO INCLUDE OCCUPANT PROTECTION CONTACTS PREVIOUSLY REPORTED - line 5). No target established.	P				X		X		X		X		X	0
		A													0
7	Number of overtime hours Combined Enforcement worked.	P		22					22			22			66
		A													0
8	Total number of written contacts issued during Combined Enforcement shifts, focusing on Impaired Driving and Occupant Protection.	P		X					X			X	X		0
		A													0
9	Report activity associated with Combined Enforcement waves on the on-line reporting system	P		X					X				X		0
		A													0
10	Conduct pre- and post- seat belt use surveys.	P	X											X	0
		A													0

P = Projected Activities

A = Actual Activities Accomplished (To be completed by Project Director each month.)

ACTIVITY / MILESTONES

PROJECT TITLE:	Federal Fiscal Year: 2013	PROGRAM AREA
Norman Occupant Protection Enforcement Project	Project Number: PT-13-03-13-05, K8-13-03-20-05, OP-13-03-03-05, CE-13-03-21-05	Occupant Protection

No.	Activities		MILESTONES												
			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			Total
			OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
11	Number of PI&E events/activities (to include media contacts, press releases, safety presentations, social media, etc.)	P	X	X	X	X	X	X	X	X	X	X	X	X	0
		A													0
12	Provide roster of students successfully completing the IPTM Crash Investigation Course.	P							X						0
		A													0
13	Support NHTSA's national goals and participate in the national *Click-It or Ticket* & *Drive Sober or Get Pulled Over* mobilizations, including pre and post activity reporting.	P								X			X		0
		A													0
14	Provide monthly claim submissions and support documentation, (include Law Enforcement Activity Report and **Motorcycle Use Report** - report # of hrs. used & # of citations generated).	P	X	X	X	X	X	X	X	X	X	X	X	X	0
		A													0
15	Submit Project Evaluation Summary to OHSO by November 1, 2013.	P		X (2013)											0
		A													0

P = Projected Activities

A = Actual Activities Accomplished (To be completed by Project Director each month.)

REGULATIONS AND DIRECTIVES

The Grantee, its assignee(s), successor(s) in interest, subcontractor(s), supplier(s), or anyone who is a recipient of financial assistance through this grant shall agree to all applicable provisions of the following; however, nothing here should be interpreted to limit the requirements to comply with regulations and directives not included in this list:

1. Grantee agrees to implement the project in accordance with federal statues, local statutes and regulations, as well as the policies and procedures established by the Oklahoma Highway Safety Office.

2. Compliance with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, as amended, as implemented by 49 CFR Parts 21 and 27. Title Viii of the Civil Rights Act of 1968 and any other nondiscrimination provisions in the specific statute(s) which may apply to the application.

3. Hatch Act (Political Activity), 5 U.S.C. Sections 1501-1508 and 5 CRF Part 151.

4. Buy America Act, 23 U.S.C. 101.

5. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions:
   (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
   (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

6. Certification Regarding Federal Lobbying; Certification for Contracts, Grant, Loans, and Cooperative Agreements. The undersigned certifies, to the best of his or her knowledge and belief, that: (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for the influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. (3) Then undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
   - *Restriction on State Lobbying;* None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

7. <u>Equipment Purchased with Highway Safety Funds</u>

   - Ownership of equipment purchased is vested in the Grantee, who must use the property only for the authorized purpose of this project(49 CFR, Part 18 (Common Rule))
   - Equipment must be entered into, and tracked through, the Grantee's inventory system and the OHSO inventory
   - Equipment maintenance and liability coverage are the Grantee's responsibility
   - Grantee shall not remove, transfer, or dispose of the property without prior written approval from OHSO
   - If equipment is lost or stolen, the OHSO must be notified immediately, in writing, accompanied by a police report

GENERAL PROVISIONS

To dispose of *ANY* equipment, the Grantee *MUST*:

1. **Write a letter of request to OHSO;**
2. **State how the disposal will occur (auction, transfer, etc.) and/or provide three (3) appraisals;**
3. **Maintain equipment until Grantee receives letter of approval.**
4. **Return Equipment to OHSO**

Nothing herein contained shall be construed as incurring for the Grantor Agency any liability for Workmen's Compensation, F.I.C.A., Withholding Tax, Unemployment Compensation, or any other payment which is not a part of this contract.

SPECIFIC AGREEMENTS – PART III

Grantee shall adopt (if none presently exists) and enforce a safety belt use policy requiring all employees and others riding in Grantee vehicles and/or on Grantee business to use safety belts in accordance with State law.

Regular compensation and/or overtime compensation provided in this grant award will be paid in accordance with established policies and regulations of your entity. Any deviation from the established policies and regulations must be specifically addressed in the written grant award.

Grantee shall verify that any officer using a grant purchased radar or grant purchased video camera has received training in the proper use of the equipment.

Grantee shall encourage all law enforcement officers participating in impaired driving enforcement programs to obtain certification in NHTSA sanctioned Standard Field Sobriety Test (SFST) procedures.

Grantee shall submit monthly activity and reimbursement reports (including all appropriate documentation) to OHSO. Reports shall be submitted within 30 days of the end of the reporting month. Failure to comply with this 30-day limit may result in denial of the reimbursement claim.

Reports should include, as a minimum, the following:

1. Project Director's Report.
2. Budget Summary (include all cumulative year-to-date information).
3. Budget Details (include all cumulative year-to-date information).
4. Activity Milestones (include all cumulative year-to-date information).
5. Financial documentation for the current report (time sheets, payroll documents, invoices, purchase orders, and/or other appropriate verification of expenditures).
6. Activity documentation for the current report (include information on all projected activities whether completed or not, and any additional activities that were conducted; an explanation should be provided for any activities not completed).
7. Any additional, pertinent information to the project for the current reporting period.

This is a Federally funded project. The Federal Funds are provided by the NHTSA and, as such, may be subject to audit under Office of Management and Budget (OBM) or A-133. Unless other arrangements are made, any required audit is the responsibility of the Grantee.

Any activities or cost items not specifically addressed in this agreement or any revisions to the items which are included in the agreement must be approved, in writing, by the OHSO Director/Governor's Representative or designee before they will be considered eligible activities and/or cost items. (For example, any out-of-state travel expenses not specifically identified in one's agreement require prior written permission from the OHSO Director/Governor's Representative or designee or the costs will not be reimbursed.)

These "Specific Agreement" topics have been provided in an effort to assist grantees. This is not in any way a complete list of all requirements. Any questions and/or concerns not addressed here or in other areas of this grant agreement should be directed to the OHSO Program Manager assigned responsibility for oversight of this project.

The continuation of this project is contingent on the availability and receipt by OHSO of Federal Funds.

Contract No. K-1213-85

OKLAHOMA HIGHWAY SAFETY OFFICE

PROJECT DIRECTOR'S REPORT

TITLE OF PROJECT		
Norman Occupant Protection Enforcement Project		
PROJECT NUMBER PT-13-03-13-05/K8-13-03-20-05/ OP-13-03-03-05/CE-13-03-21-05	**REIMBURSEMENT** CLAIMED $	
REPORTING PERIOD FROM TO	**OHSO USE ONLY**	AMOUNT DISALLOWED $ TOTAL ALLOWED $

SUMMARY OF ACCOMPLISHMENTS FOR REPORTING PERIOD

AFFIDAVIT

I, **Captain David Teuscher** , the undersigned, of lawful age, being first duly sworn, on oath, say that I am the duly authorized Project Director of the above mentioned grant agreement with the Oklahoma Highway Safety Office; do depose and say that I have full knowledge of this "Project Director's Report;" that said report is, in accordance with the aforementioned grant agreement, true and correct and that the claim for reimbursement is correct, just and due; that the amount claimed, after allowing all just credits, is now due and wholly unpaid; and that I am duly authorized to file this request for reimbursement of the aforementioned expenditure of funds. Affiant further states that he/she has fully complied with all Municipal, State and Federal Laws, Regulations and directives governing grants including, but not limited to, those listed in Parts II and III of the aforementioned grant agreement, to the best of his/her knowledge, information and belief.

Project Director's Signature

X _____

PROJECT DIRECTOR

City of Norman
Grantee

Norman Police Department
Department or Division

DATE_____

OHSO USE ONLY	The Oklahoma Highway Safety Office hereby acknowledges satisfactory performance of all grant activities required under the above mentioned grant agreement. Documentation of the receipt and/or performance is on file and available at OHSO. By_____ Date_____ P.O.#_____

Contract No..K-1213-85

OKLAHOMA HIGHWAY SAFETY OFFICE
Law Enforcement Activity Report Form

AGENCY	Norman Police Department							PROJECT NUMBER			PT-13-03-13-05/K8-13-03-20-05/ OP-13-03-03-05/CE-13-03-21-05		
MONTH	October	November	December	January	February	March	April	May	June	July	August	September	Total
CATEGORY													
Speed Related													0
Seat Belt/ CR													0
DUI/DWI/APC													0
All Other													0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0