



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: RPT-1718-33**

**File ID:** RPT-1718-33      **Type:** Communication or Report      **Status:** Consent Item

**Version:** 1      **Reference:**      **In Control:** City Council

**Department:** City Clerk Department      **Cost:**      **File Created:** 12/08/2017

**File Name:** City Manager's Change Order Report      **Final Action:**

**Title:** SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

**Notes:** ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 12/19/2017

**Agenda Number:**

**Attachments:** CO Memo, Change Order

**Project Manager:** Brenda Hall, City Clerk

**Entered by:** ellen.usry@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File RPT-1718-33

Body

**INFORMATION:** City Council, in its meeting of November, 8, 2011, adopted Resolution R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

Contract K-1516-72 with Central Contracting Services, Inc., in the amount of \$342,715 for the West Main Street Drainage Project was approved by City Council on May 10, 2016. This project was designed to complete the upgrade to the Midway Drive storm water system by upsizing the system at and downstream from the Arbor House.

Change Order No. One was approved by City council on October 25, 2016, in the amount of \$42,154.40 to add the replacement of 600 feet of 12-inch water line including the water line to be relocated under the new stormwater pipeline.

After a separate storm event, the Havenbrook Street Bridge needed to be permanently repaired immediately within current budget limitations. City Council approved Change Order No. 2 to Contract K-1617-72 in the amount of

\$58,750 on December 13, 2016, adding these emergency repairs.

Change Order No. Three in the amount of \$17,565 for additional labor and materials for pavement replacement during repair/reconstruction of the Havenbrook Street Bridge was approved by the City Manager on April 4, 2017. The total amount utilized for the Havenbrook Street Bridge Project was \$76,315.

Change Order No. Four in the amount of \$15,400 is a final change order adjusting the contract based on the actual measured quantity costs. The change order amends the current contract to furnish additional materials for construction of a concrete channel lines south of Main Street.