



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: RPT-1718-32

File ID: RPT-1718-32 **Type:** Communication or Report **Status:** Consent Item

Version: 1 **Reference:** Item 8 **In Control:** City Council

Department: Finance Department **Cost:** **File Created:** 12/07/2017

File Name: CAFR & Single Audit Report **Final Action:**

Title: SUBMISSION AND ACKNOWLEDGING RECEIPT OF REPORTS ENTITLED "COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2017," AND "THE CITY OF NORMAN SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2017," AS PREPARED BY THE CITY OF NORMAN FINANCE DEPARTMENT AND AUDITED BY THE FIRM OF BKD, LLP, FOR THE CITY OF NORMAN, OKLAHOMA, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY.

Notes: ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Agenda Date: 12/19/2017

Agenda Number: 8

Attachments: Text File CAFR, City of Norman Draft FS, City of Norman Draft SAS, City of Norman Draft Opinion, CAFR FYE 2017

Project Manager: Anthony Francisco, Finance Director

Entered by: clint.mercer@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File RPT-1718-32

Body

BACKGROUND: Oklahoma Statutes, Title 11, Section 17-105 require that an audit of the funds, assets, books, and records of the clerk and treasurer of the City be prepared and reviewed by an independent, qualified accountant. The City of Norman has, since fiscal year 1988-89, prepared an audit in conformance with Generally Accepted Accounting Principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB). For the past twenty fiscal years, the City has received the Government Finance Officers Association's Award for Excellence in Financial Reporting. The Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2017 (FYE 2017) is included here. The CAFR includes financial statements for the City of Norman, the Norman Utilities Authority, the Norman Municipal Authority, the Norman Tax Increment Finance Authority (NTIFA) and Norman Economic Development Authority (NEDA) as required by the Trust Indentures of various Trusts of which the City of Norman is the beneficiary.

Many of the federal and state grants that the City receives also require an audit report to be reviewed by independent accountants, as directed by the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award. The "Single Audit" report is also included to meet those requirements.

On April 23, 2013, the Council accepted the proposal of BKD, LLP, (RFP 1213-69), to provide independent auditing services for the City of Norman, the Norman Municipal Authority, Norman Utilities Authority, Norman Tax Increment Finance Authority and related entities for a period of three fiscal years with an option to extend the services for an additional two fiscal years.

DISCUSSION: The financial statements of both the City and its Trusts have received an unmodified (clean) opinion from BKD, LLP that they fairly represent the financial position of the City and its related Trusts as of June 30, 2017, in all material respects. These statements, in near-final form, were reviewed and discussed at the Council Finance/Audit Committee meeting on November 9, 2017.

Under separate cover, the Council Audit/Finance Committee will receive a "management letter" from the City's external auditor. The management letter may discuss findings during the audit review that are not considered material to the overall operations of the City, future audit and accounting standards to be considered, or other items that would impact on the fair representation of the City's financial position.

RECOMMENDATION: It is recommended that the Fiscal Year 2016-2017 Comprehensive Annual Financial Report and Single Audit Report be accepted. All documents are available for review in the City Clerk's Office.