

City of Norman



Monthly Departmental Report

August 2014

MONTHLY PROGRESS

TABLE OF CONTENTS
MONTHLY PROGRESS REPORTS

City Clerk	1
Facility Maintenance	1A
City Manager	2
CIP Financial Status	2A
Community Relations	2B
Development Coordinator	2C
Finance	3
Accounting	3A
City Revenue Reports	3B
Data Processing	3C
Utility	3D
Fire	4
Human Resources	5
Information Technology	6
Legal	7
Municipal Court	8
Parks	9
Westwood/Norman Municipal Authority	9A
Planning and community Development	10
Comprehensive Planning	10A
Development	10B
Revitalization	10C
Police	11
Animal Control	11A
Public Works	12
Utilities	13

CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
AUGUST 2014**

CITY COUNCIL

Councilmember Chad Williams submitted his resignation as Councilmember for Ward Eight on August 12, 2014, due to moving out of State and Mr. Dan Quinn is scheduled to be appointed by City Council to serve as Councilmember to Ward Eight on September 9, 2014, until the regular City Council election are held in the spring of 2015.

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	5	10	Municipal Court	1	1
Building Permits	13	27	Noise	1	4
CDBG	2	3	Parks and Recreation	13	26
City Clerk	9	*287	Planning	5	17
City Manager/Mayor	0	1	Police	18	45
Code Enforcement	83	160	Sanitation	27	48
Data Processing	4	6	Sidewalks	2	4
Engineering/Public Works	20	34	Storm Debris	0	1
Finance	14	23	Storm Water	2	6
Fire/Civil Defense	5	14	Streets	20	35
Human Resources	0	2	Street Lights	8	14
Information (General)	23	45	Traffic	18	34
Legal	1	5	Utilities	2	11
Line Maintenance	8	22	WC Questions	6	14
Recycling Questions	9	14	WC Violations	2	6

Total for August	321	Total FYE YTD	919
------------------	-----	---------------	-----

WC (Water Conservation)

* Volume due to Citywide Garage Sale

LICENSES

22 New licenses were issued during the month of August. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	4	9	Bee Keeper	0	0
Class I Beer	1	1	Solicitor/Peddler (30 day)	2	3
Class II Beer	1	2	Solicitor/Peddler (60 day)	0	0
Mixed Beverage	1	2	Solicitor/Peddler (one day)	0	6
Mixed Beverage/Caterer	0	0	Coin-Operated Devices	0	1
Wine & Beer/Winemaker	0	0	Game Machines	0	88
Temporary Food (30 day)	1	4	Taxi/Motorbus/Limousine	1	1
Temp Food (180 day)	0	0	Impoundment Yard	0	0
Temp Food (one day)	8	8	Salvage Yard	0	0
Kennel	1	1	Transient Amusement	0	0
Pawnbrokers	0	0	Special Event	2	3
Retail Liquor Store	0	0	Sidewalk Dining	0	1

Monthly Progress Report

August 2014

Page 2

LICENSES, continued

- 1 30 Day Temporary Mobile Food License was issued to Kona Ice Yukon for August 30 through September 28, 2014
- 1 One Day Temporary Mobile Food License was issued to Chick N Wangs for August 24, 2014, at 730 Stinson
- 2 One Day Temporary Mobile Food Licenses were issued to G's Chili Company for August 8, 2014, at 127 West Main for the Second Friday Art Walk, and August 24, 2014, at 730 Stinson
- 1 One Day Temporary Mobile Food License was issued to Green & Grilled on Wheels for August 24, 2014, at 730 Stinson
- 1 One Day Temporary Mobile Food License was issued to Klemm's Smoke Haus for August 24, 2014, at 730 Stinson
- 1 One Day Temporary Mobile Food License was issued to La Gumbo Ya Ya for August 24, 2014, at 730 Stinson
- 1 One Day Temporary Mobile Food License was issued to Off the Hook Seafood & More for August 24, 2014, at 730 Stinson
- 1 One Day Temporary Mobile Food License was issued to Roxy's Ice Cream Social for August 24, 2014, at 730 Stinson
- 1 30 Day Door-to-door Solicitor/Peddler Permit was issued to AT&T U-Verse for August 20 through September 18, 2014
- 1 30 Day Door-to-door Solicitor/Peddler Permit was issued to Protection One for August 29 through September 27, 2014
- 1 Special Event License was issued to Norman Firehouse Art Center for Midsummer Night's Fair on August 22 and August 23, 2014, in Lion's Park
- 1 Special Event License was issued to Campus Corner Merchants Association for OU Game Days of August 30; September 13; October 4; October 18; November 8; November 22; and December 6, 2014.

New Establishments/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Amy Cakes	113 Hal Muldrow	Food Service
Big Dog Daddy's Ice House	1150 West Lindsey	Food Service, Class I and Class II Beer, and Mixed Beverage

Existing Establishments/New Owner

NAME	ADDRESS	LICENSE TYPE(S)
Which Wich Superior Sandwiches	215 West Boyd	Food Service

Existing Establishments/New Location

NAME	ADDRESS	LICENSE TYPE(S)
Abbey Road Catering	201 Hal Muldrow (previously at 113 Hal Muldrow)	Food Service

Monthly Progress Report

August 2014

Page 3

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
08-08-14	Outside Plant Damage Recovery, Agent for Cox Communications	Damages incurred to overhead cable – claimant alleges a City of Norman sanitation truck, with its mechanical arms raised, pulled down the cable and damaged attached facilities on May 20, 2014, at 825 Drake Drive.	\$ 6,309.34
08-12-14	CMR Claims Management Resources on behalf of Oklahoma Gas and Electric Company (OG&E)	Damages to electric pole – claimant alleges a sanitation truck backed into the pole after emptying a dumpster at 215 East Constitution Street on March 28, 2014.	\$ 3,323.02
08-29-14	Outside Plant Damage Recovery, Agent for Cox Communications	Damages incurred to overhead cable – claimant alleges a sanitation truck pulled the overhead cable down with its mechanical arms when emptying the dumpster behind Johnnies Charcoal Broiler at 1230 West Main on August 6, 2014.	\$ 1,938.31

CLAIMS PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
HAC, Inc.	Damages to company vehicle when struck by a sanitation truck emptying the dumpster at the Burger King Restaurant located at 110 Ed Noble Parkway on June 6, 2014.	08-26-14	\$ 3,568.65

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Peter Sek-Yong Khor	Damages to brick mailbox when struck by mechanical arm of sanitation truck when emptying the polycart on June 2, 2014, at 4105 Teton Oval	07-18-14 (received in August)	\$ 325.00
Martha L. Axton	Damages to brick mailbox when struck by mechanical arm of sanitation truck when emptying the polycart on February 13, 2014, at 2701 Northern Hills Road.	08-04-14	\$ 975.00
J. Lynn McMahan	Damages to vehicle when a Norman Police Officer opened his driver's side door and the wind caught the door slamming it into her vehicle in the parking lot of TJ Max just off 24th Avenue S.W., on April 16, 2014.	08-04-14	\$ 617.16

WORKERS COMPENSATION

Name: Rodney Burton

Compromise Settlement Amount: \$120,000

Department: Line Maintenance Division

Injury: (four separate injuries) head, neck, back, left side, right/left shoulder, ribs, body, and depression

Date Approved: July 8, 2014

CITY COUNCIL CONFERENCE

A City Council Conference was held on August 12, 2014, regarding a presentation of Citizens' Quality of Life Initiative entitled, "Norman Forward."

A City Council Conference was held on August 26, 2014, regarding oil and gas well site security and fencing.

EXECUTIVE SESSION

A Special Session was held on August 19, 2014, to discuss adjourning into Executive Session to discuss Workers' Compensation Case Nos. WCC-2010-11090J, WCC-2011-06594Y, and WCC-2011-11026R for Rodney Burton.

FINANCE COMMITTEE

A Finance Committee meeting was held on August 14, 2014, regarding submission of the Pre-Audit Report from BKD, L.L.C.; the report on General Fund transfers between expenditure categories for July, 2014; the revenue/expenditure reports for July, 2014; and the report on open positions.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on August 21, 2014, to discuss ordinance requirements associated to three unrelated persons residing in a single family residence.

RETREAT

A City Council Retreat was held on August 15, 2014, regarding City Council Policy Agenda for FYE 2015 and FYE 2016.

SPECIAL SESSION

A Special Session was held on August 19, 2014, to discuss amending Chapter 8, Section 8-103 regarding requirements for Reserve Funds; Resolution No. R-1314-141 establishing requirements for Reserve Funds; and adjourning into Executive Session to discuss Workers' Compensation Case Nos. WCC-2010-11090J, WCC-2011-06594Y, and WCC-2011-11026R for Rodney Burton.

STUDY SESSION

A City Council Conference was held on August 5, 2014, to discuss Change Order No. One to Contract No. K-1011-42 with Oil Capital Electric, L.L.C., decreasing the contract amount by \$91,259.51 for a revised contract amount of \$2,213,740.49 for the Wastewater Reclamation Facility Energy Improvements Project; Change Order No. Four to Contract No. K-1213-88 with Urban Contractors, L.L.C., decreasing the contract amount by \$129,513.43 for a revised contract price of \$3,145,318.57 for the Sewer Maintenance Project FY 2011; and a presentation by The Retail Coach, L.L.C., consultant hired to perform the Norman Retail Market Analysis.

Work Order by Facility Serviced

August, 2014

AcctCodes:	Facility	Employee	Hours
010-2080			
2080.1 LIBRARY			
8/5/2014	ELECTRICAL	Repaired power on roof	120 2
8/13/2014	ELECTRICAL	Repaired vents	150 2.5
8/14/2014	ELECTRICAL	Repaired the exhaust fans	150 2.5
8/20/2014	ELECTRICAL	Worked on lights	60 1
		Bill Sandison	480 8
8/1/2014	MISCELLANEOUS	Added new hinges on 6 cabinets	120 2
8/1/2014	PLUMBING	Relocated the ice machine in the kitchen	120 2
8/1/2014	PLUMBING	Blockage in toilet in men's bathroom	60 1
8/6/2014	MISCELLANEOUS	Worked on the door locks	120 2
8/6/2014	PLUMBING	Blockage in toilet in women's bathroom	60 1
8/12/2014	MISCELLANEOUS	Repaired the gate and lock	120 2
8/12/2014	PLUMBING	Cleaned out the sewer	120 2
8/14/2014	MISCELLANEOUS	Replaced the toilet paper dispenser in men's bathroom	60 1
8/15/2014	MISCELLANEOUS	Replaced door hinges on cabinets	60 1
8/15/2014	PLUMBING	Replaced bowl wax on boy's/girl's toilet in kids bathroom	120 2
8/18/2014	PLUMBING	Replaced cartridges on bathroom sinks	120 2
8/19/2014	MISCELLANEOUS	Worked on dock door	60 1
8/19/2014	PLUMBING	Blockage in toilet in men's bathroom	60 1
8/28/2014	PLUMBING	Blockage in toilet in women's bathroom	60 1
8/29/2014	PLUMBING	Blockage in drinking fountain	60 1
		Jeff Lewis	1320 22
8/12/2014	HVAC	Washed the condensors and serviced the chillers	240 4
8/14/2014	HVAC	Washed the condensor coils	240 4
		Jerry Wilson	480 8
8/13/2014	ELECTRICAL	Worked on exhaust fans	60 1
8/14/2014	ELECTRICAL	Worked on the exhaust fans and ordered new motors	150 2.5
8/20/2014	ELECTRICAL	Assembled exhaust fans	60 1
8/22/2014	ELECTRICAL	Installed new exhaust fan motor in bathroom	120 2
		Larry E. Long	390 6.5
		Facility Subtotal	2670 44.5
		AcctCode Total	2670 44.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-3001				
3090.3	MUNICIPAL BLDG - BUILDING C			
8/7/2014	ELECTRICAL	Worked on lights	90	1.5
8/7/2014	ELECTRICAL	Checked the power and controls on roof	60	1
8/13/2014	ELECTRICAL	Repaired vents	60	1
8/21/2014	ELECTRICAL	Worked on lights	120	2
		Bill Sandison	330	5.5
8/8/2014	PLUMBING	Rebuild flush valve on urinal	60	1
8/14/2014	MISCELLANEOUS	Worked on the door	60	1
8/14/2014	MISCELLANEOUS	Replaced the toilet paper dispenser in men's bathroom	60	1
8/18/2014	PLUMBING	Rebuilt flush valve on urinal in men's bathroom	60	1
8/19/2014	MISCELLANEOUS	Drilled holes in desk for Human Resource Department	60	1
8/20/2014	PLUMBING	Adjusted temp. control valve on sink	60	1
8/28/2014	PLUMBING	Worked with Matt Smith on circulating pump	120	2
		Jeff Lewis	480	8
8/20/2014	HVAC	Washed the condensor coils	240	4
		Jerry Wilson	240	4
8/7/2014	ELECTRICAL	Worked on lights	90	1.5
8/13/2014	ELECTRICAL	Worked on exhaust fans	60	1
8/21/2014	ELECTRICAL	Worked on lights	120	2
		Larry E. Long	270	4.5
		Facility Subtotal	1320	22
AcctCode Total			1320	22

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>
010-3090		
3090.1 MUNICIPAL BLDG - BUILDING A		
8/1/2014 ELECTRICAL	Checked the IT voltage and device location	30 0.5
8/13/2014 ELECTRICAL	Repaired vents	60 1
	Bill Sandison	90 1.5
8/5/2014 MISCELLANEOUS	Worked on the doors	60 1
8/12/2014 PLUMBING	Blockage in toilet in women's bathroom	60 1
8/22/2014 PLUMBING	Worked with Matt Smith on circulating pump	120 2
8/25/2014 PLUMBING	Adjusted the hot water on sinks in both bathrooms	60 1
8/25/2014 PLUMBING	Blockage in floor drain in men and women's bathrooms	120 2
8/25/2014 PLUMBING	Installed new circulating pump on water heater	120 2
8/28/2014 PLUMBING	Blockage in toilet in men's bathroom	60 1
	Jeff Lewis	600 10
8/13/2014 HVAC	Serviced the air handlers	240 4
8/19/2014 HVAC	Serviced the A/C unit	240 4
8/27/2014 HVAC	Serviced the air handlers	240 4
8/29/2014 HVAC	Serviced the HVAC system	240 4
	Jerry Wilson	960 16
8/13/2014 ELECTRICAL	Worked on exhaust fans	60 1
	Larry E. Long	60 1
	Facility Subtotal	1710 28.5
3090.2 MUNICIPAL BLDG - BUILDING B		
8/11/2014 ELECTRICAL	Worked on lights, exit lights, outdoor lights, switch power	120 2
	Bill Sandison	120 2
8/1/2014 MISCELLANEOUS	Reinstalled/adjusted the door closer in women's bathroom	120 2
8/8/2014 MISCELLANEOUS	Worked on doors	60 1
8/13/2014 PLUMBING	Blockage in basement sewer	90 1.5
8/18/2014 MISCELLANEOUS	Worked on NE door	60 1
8/18/2014 PLUMBING	Blockage in toilet in women's public bathroom	60 1
8/25/2014 PLUMBING	Worked on the kitchen sink faucet	60 1
8/29/2014 MISCELLANEOUS	Worked on doors	60 1
	Jeff Lewis	510 8.5
8/21/2014 HVAC	Washed the condensor coils	240 4
	Jerry Wilson	240 4
8/11/2014 ELECTRICAL	Worked on the lights	120 2
	Larry E. Long	120 2
	Facility Subtotal	990 16.5
2020.4 MUNICIPAL BLDG - CITY HALL		
8/5/2014 ELECTRICAL	Removed and replaced water heater	120 2
	Bill Sandison	120 2
8/5/2014 PLUMBING	Replaced water heater	180 3
8/7/2014 MISCELLANEOUS	Replaced door closer in City Clerk's Office	120 2
8/12/2014 MISCELLANEOUS	Moved furniture	60 1
8/13/2014 PLUMBING	Sealed the water heater vent	120 2

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
8/14/2014 PLUMBING	Removed the broken ice machine		60	1
8/21/2014 MISCELLANEOUS	Repaired door lock in Legal Department		120	2
8/27/2014 MISCELLANEOUS	Worked on doors		60	1
		Jeff Lewis	720	12
8/21/2014 HVAC	Serviced the A/C unit		240	4
		Jerry Wilson	240	4
8/5/2014 ELECTRICAL	Worked with Jeff Lewis on replacing the water heater		120	2
8/12/2014 ELECTRICAL	Repaired the lights and moved furniture		240	4
		Larry E. Long	360	6
		Facility Subtotal	1440	24
AcctCode Total			4140	69
010-5022				
5022.0	Road and Channel			
8/15/2014 PLUMBING	Rebuilt the flush valve on toilet in men's bathroom		60	1
8/22/2014 PLUMBING	Replaced the toilet supply line in Streets		60	1
		Jeff Lewis	120	2
8/27/2014 HVAC	Serviced the A/C unit		240	4
		Jerry Wilson	240	4
8/22/2014 PLUMBING	Worked on water leak		90	1.5
8/26/2014 ELECTRICAL	Repaired the gate automation		180	3
		Larry E. Long	270	4.5
		Facility Subtotal	630	10.5
AcctCode Total			630	10.5
010-6010				
6010.0	Police Administration			
8/6/2014 PLUMBING	Installed new shut off valve on water main at NIC		180	3
8/7/2014 PLUMBING	Rebuilt 2 outside faucets at NIC		120	2
		Jeff Lewis	300	5
8/26/2014 HVAC	Washed the chillers at NIC		240	4
		Jerry Wilson	240	4
		Facility Subtotal	540	9
AcctCode Total			540	9

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-6016			
6016.2 POLICE RANGE			
8/22/2014 PLUMBING	Installed new water line and hung dispenser	300	5
	Jeff Lewis	300	5
8/11/2014 ELECTRICAL	Worked on the lights outside	60	1
8/22/2014 ELECTRICAL	Worked with Jeff Lewis to run water line/hang dispenser	120	2
	Larry E. Long	180	3
	Facility Subtotal	480	8
AcctCode Total		480	8
010-6030			
6030.0 SPECIAL OPS			
8/14/2014 HVAC	Washed the condensor coils	240	4
	Jerry Wilson	240	4
	Facility Subtotal	240	4
AcctCode Total		240	4
010-6070			
6070.0 ANIMAL WELFARE			
8/5/2014 ELECTRICAL	Worked on the exhaust fan and reset the A/C unit	240	4
8/6/2014 ELECTRICAL	Serviced the A/C unit and exhaust fan for air flow/quality	480	8
8/7/2014 ELECTRICAL	Repaired the temp. vent fan in north hall of dog room	150	2.5
	Bill Sandison	870	14.5
8/12/2014 PLUMBING	Sealed the exhaust fan in dog room	60	1
8/28/2014 PLUMBING	Consulted with plumbers on hair separator	120	2
	Jeff Lewis	180	3
8/19/2014 HVAC	Serviced the A/C unit	240	4
	Jerry Wilson	240	4
8/5/2014 ELECTRICAL	Worked on the exhaust fan	180	3
8/6/2014 ELECTRICAL	Worked on wall vent fan and A/C unit in dog room	360	6
8/12/2014 ELECTRICAL	Taped the openings for the exhaust fan	90	1.5
	Larry E. Long	630	10.5
	Facility Subtotal	1920	32
AcctCode Total		1920	32

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-6440				
6443.1	FIRE STATION #1			
8/7/2014 ELECTRICAL	Worked on lights at Fire Administration		150	2.5
8/8/2014 ELECTRICAL	Worked on lights at Fire Administration		60	1
		Bill Sandison	210	3.5
8/7/2014 ELECTRICAL	Worked on lights and bought parts for the lights		150	2.5
8/8/2014 ELECTRICAL	Worked on the outside lights at the Fire Administrative		60	1
		Larry E. Long	210	3.5
		Facility Subtotal	420	7
AcctCode Total			420	7

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-6443				
6443.2	FIRE STATION #2			
8/18/2014	ELECTRICAL	Serviced the A/C unit	120	2
		Bill Sandison	120	2
8/18/2014	HVAC	Serviced the A/C unit	240	4
		Jerry Wilson	240	4
8/18/2014	ELECTRICAL	Serviced A/C unit	120	2
		Larry E. Long	120	2
		Facility Subtotal	480	8
6443.4	FIRE STATION #4			
8/4/2014	ELECTRICAL	Worked on lights	300	5
		Bill Sandison	300	5
8/4/2014	PLUMBING	Checked the sewer line with the sewer camera	90	1.5
		Jeff Lewis	90	1.5
8/4/2014	ELECTRICAL	Worked on lights, outlets and time clock	240	4
		Larry E. Long	240	4
		Facility Subtotal	630	10.5
6443.6	FIRE STATION #6			
8/27/2014	PLUMBING	Rebuilt outside faucet	120	2
		Jeff Lewis	120	2
		Facility Subtotal	120	2
6443.7	FIRE STATION #7			
8/20/2014	PLUMBING	Blockage in toilet	60	1
		Jeff Lewis	60	1
8/20/2014	HVAC	Washed the condensor coils	240	4
		Jerry Wilson	240	4
8/5/2014	ELECTRICAL	Worked on lights	60	1
		Larry E. Long	60	1
		Facility Subtotal	360	6
AcctCode Total			1590	26.5

AcctCodes:	Facility	Employee	Hours
010-7010			
7010.2	PARK - GRIFFIN PARK		
8/5/2014	PLUMBING	Consulted with Jerry Keeler and Mike Carter	120 2
8/6/2014	PLUMBING	Rebuilt flush valve on urinal in Silo Bathroom	60 1
8/29/2014	MISCELLANEOUS	Replaced the paper dispenser in Silo men's bathroom	60 1
		Jeff Lewis	240 4
		Facility Subtotal	240 4
7010.6	PARK - LIONS PARK		
8/19/2014	ELECTRICAL	Located power lines	15 0.3
8/20/2014	ELECTRICAL	Repaired, checked and located power lines	300 5
		Bill Sandison	315 5.25
8/5/2014	PLUMBING	Blockage in toilet in men's bathroom	60 1
8/21/2014	PLUMBING	Blockage in toilet in men's bathroom at NE Lion's Park	60 1
		Jeff Lewis	120 2
8/20/2014	ELECTRICAL	Spotted power lines and checked power to lights/outlets	300 5
		Larry E. Long	300 5
		Facility Subtotal	735 12.25
7010.7	PARK - LITTLE AXE PARK		
8/8/2014	PLUMBING	Met with plumbing contractor at concession stand	120 2
		Jeff Lewis	120 2
		Facility Subtotal	120 2
7070.6	WESTWOOD TENNIS CENTER		
8/22/2014	HVAC	Traced smell at tennis center	240 4
		Jerry Wilson	240 4
		Facility Subtotal	240 4
AcctCode Total			1335 22.25
010-7070			
7070.0	PARKS AND REC ADMIN		
8/4/2014	PLUMBING	Blockage in kitchen sink and replaced drains	180 3
8/4/2014	PLUMBING	Replaced the water lines on sink at Lakeview Park	90 1.5
8/4/2014	PLUMBING	Cleaned out cartridge on drinking fountain in Sonoma Park	60 1
8/5/2014	MISCELLANEOUS	Replaced the paper towel dispenser	60 1
8/18/2014	PLUMBING	Replaced the gate valve in well house at Lake View Park	90 1.5
8/27/2014	MISCELLANEOUS	Worked on door lock at Lakeview Park	60 1
8/27/2014	PLUMBING	Worked on drinking fountain at NE Lion's Park	60 1
		Jeff Lewis	600 10
8/13/2014	ELECTRICAL	Worked on the electrical outlet in planters on Main Street	120 2
		Larry E. Long	120 2
		Facility Subtotal	720 12
AcctCode Total			720 12

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-7081				
7081.0 FIREHOUSE ART CENTER				
8/4/2014 ELECTRICAL	Serviced the A/C unit (lines froze)		30	0.5
		Bill Sandison	30	0.5
8/7/2014 PLUMBING	Worked on the bathroom and kitchen sinks		60	1
8/8/2014 PLUMBING	Replaced the bathroom sink faucet		60	1
8/8/2014 PLUMBING	Cleaned out the water lines		120	2
8/8/2014 PLUMBING	Replaced the jewelry room kitchen faucet		60	1
8/18/2014 PLUMBING	Cleaned out the grease trap in ceramic room		90	1.5
8/25/2014 PLUMBING	Replaced water heater element		120	2
		Jeff Lewis	510	8.5
8/1/2014 HVAC	Serviced the upstairs A/C unit		150	2.5
8/12/2014 HVAC	Worked on getting bids for the A/C replacement project		240	4
8/13/2014 HVAC	Worked on getting bids for the A/C replacement project		240	4
8/15/2014 HVAC	Serviced the A/C		240	4
8/18/2014 HVAC	Serviced the A/C unit		240	4
8/22/2014 HVAC	Serviced the A/C unit		240	4
8/25/2014 HVAC	Serviced the A/C unit		240	4
8/26/2014 HVAC	Washed condensor coils		240	4
		Jerry Wilson	1830	30.5
8/4/2014 ELECTRICAL	Worked on the A/C unit (lines froze)		90	1.5
8/5/2014 ELECTRICAL	Serviced the A/C unit		120	2
8/6/2014 ELECTRICAL	Checked the gas level on A/C unit		60	1
8/7/2014 ELECTRICAL	Serviced and added gas to A/C unit		60	1
8/8/2014 ELECTRICAL	Added freon to the A/C unit		60	1
		Larry E. Long	390	6.5
		Facility Subtotal	2760	46
AcctCode Total			2760	46
010-7082				
9000.2 HISTORICAL HOUSE				
8/12/2014 MISCELLANEOUS	Worked on doors		60	1
8/13/2014 PLUMBING	Installed new toilet in bathroom		60	1
		Jeff Lewis	120	2
		Facility Subtotal	120	2
AcctCode Total			120	2

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
020-7021				
7021.2	PARK - REAVES PARK			
8/28/2014	ELECTRICAL	Serviced A/C unit	120	2
		Bill Sandison	120	2
8/27/2014	PLUMBING	Blockage in building sewer of public bathroom	60	1
		Jeff Lewis	60	1
8/28/2014	HVAC	Serviced the A/C unit	480	8
		Jerry Wilson	480	8
8/28/2014	ELECTRICAL	Serviced the roof A/C unit (not running properly)	120	2
		Larry E. Long	120	2
		Facility Subtotal	780	13
7021.3	REC CTR - 12TH AVE			
8/13/2014	ELECTRICAL	Worked on lights	60	1
		Bill Sandison	60	1
8/7/2014	PLUMBING	Blockage in urinal in men's bathroom	60	1
8/13/2014	PLUMBING	Consulted with Mitch Miles regarding remodel for kitchen	120	2
8/13/2014	PLUMBING	Started on the kitchen remodel	90	1.5
8/14/2014	PLUMBING	Adjusted the water flow on drinking fountain	60	1
8/15/2014	PLUMBING	Completed the remodel and installed ice machine	240	4
8/27/2014	PLUMBING	Blockage in urinal in men's bathroom	60	1
		Jeff Lewis	630	10.5
8/11/2014	HVAC	Serviced the A/C unit	240	4
		Jerry Wilson	240	4
8/13/2014	ELECTRICAL	Installed new light on outside wall	60	1
		Larry E. Long	60	1
		Facility Subtotal	990	16.5
7021.0	REC CTR - IRVING			
8/11/2014	ELECTRICAL	Worked on lights	120	2
8/25/2014	ELECTRICAL	Worked on lights	120	2
		Bill Sandison	240	4
8/4/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
		Jeff Lewis	60	1
8/11/2014	ELECTRICAL	Worked on the lights outside	180	3
8/25/2014	ELECTRICAL	Serviced the roof A/C unit and worked on lights in gym	120	2
		Larry E. Long	300	5
		Facility Subtotal	600	10
7021.1	REC CTR - LITTLE AXE			
8/19/2014	PLUMBING	Consulted with Mitch Miles to flush water lines	240	4
8/20/2014	PLUMBING	Ran the camera through all sewer lines (concession stand)	240	4
8/21/2014	PLUMBING	Flushed water lines (needed to be flushed a second time)	300	5

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
	Jeff Lewis	780	13
	Facility Subtotal	780	13
7021.4 REC CTR - WHITTIER			
8/11/2014 ELECTRICAL	Worked on lights	120	2
	Bill Sandison	120	2
8/14/2014 MISCELLANEOUS	Replaced the bleacher seats	120	2
8/14/2014 PLUMBING	Blockage in toilet in women's bathroom	60	1
8/20/2014 MISCELLANEOUS	Replaced belts on gym fans	120	2
	Jeff Lewis	300	5
8/11/2014 ELECTRICAL	Worked on the lights outside	120	2
8/12/2014 ELECTRICAL	Worked on the lights outside	150	2.5
	Larry E. Long	270	4.5
	Facility Subtotal	690	11.5
AcctCode Total		3840	64
030-7032			
7032.0 WESTWOOD GOLF COURSE			
8/14/2014 ELECTRICAL	Westwood golf course power outage - restarted power	90	1.5
8/19/2014 ELECTRICAL	Located power lines	15	0.3
8/21/2014 ELECTRICAL	Located power lines	360	6
	Bill Sandison	465	7.75
8/6/2014 PLUMBING	Blockage in toilet in women's bathroom	60	1
	Jeff Lewis	60	1
8/14/2014 ELECTRICAL	Westwood golf course power outage - restarted power	90	1.5
8/21/2014 ELECTRICAL	Spotted power lines and talked with Mitch Miles about lines	360	6
	Larry E. Long	450	7.5
	Facility Subtotal	975	16.25
AcctCode Total		975	16.25

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
030-7033				
7033.0	WESTWOOD POOL			
8/1/2014	ELECTRICAL	Worked on the lights for the pool and the pool slide	60	1
8/8/2014	ELECTRICAL	Worked on lights	180	3
8/11/2014	ELECTRICAL	Worked on lights	120	2
8/13/2014	ELECTRICAL	Worked on the slide pumps	150	2.5
8/14/2014	ELECTRICAL	Westwood pool power outage - restarted power	90	1.5
8/14/2014	ELECTRICAL	Worked on the slide pumps	150	2.5
8/15/2014	ELECTRICAL	Worked on the pool pumps	120	2
		Bill Sandison	870	14.5
8/19/2014	PLUMBING	Blockage in shower drain in men's bathroom	60	1
		Jeff Lewis	60	1
8/8/2014	ELECTRICAL	Worked on the outside lights and added new lights	180	3
8/13/2014	ELECTRICAL	Westwood pool power outage - restarted power	120	2
8/14/2014	ELECTRICAL	Worked on slide pump	150	2.5
8/14/2014	ELECTRICAL	Westwood pool power outage - restarted power	90	1.5
8/15/2014	ELECTRICAL	Took amp readings on pump, adjusted overload settings	120	2
		Larry E. Long	660	11
		Facility Subtotal	1590	26.5
AcctCode Total			1590	26.5
031-5531				
5531.1	WATER TREATMENT PLANT			
8/19/2014	ELECTRICAL	Worked on lights	60	1
8/20/2014	ELECTRICAL	Worked on lights	120	2
		Bill Sandison	180	3
8/19/2014	ELECTRICAL	Worked on lights	90	1.5
8/20/2014	ELECTRICAL	Worked on lights	120	2
		Larry E. Long	210	3.5
		Facility Subtotal	390	6.5
AcctCode Total			390	6.5

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
032-5546			
5546.3 WASTEWATER MAINTENANCE SHOP			
8/28/2014 ELECTRICAL	Repaired the paddle drive motor controls (shorting out)	360	6
	Larry E. Long	360	6
	Facility Subtotal	360	6
5546.0 WASTEWATER TREATMENT PLANT			
8/18/2014 ELECTRICAL	Rewired and installed new pipe for clarifier #2	360	6
8/19/2014 ELECTRICAL	Repaired and rewired clarifier #2	330	5.5
8/25/2014 ELECTRICAL	Worked on lights	360	6
8/26/2014 ELECTRICAL	Worked on lights and the clarifier	120	2
8/27/2014 ELECTRICAL	Worked on lights and repaired paddle drive	480	8
8/28/2014 ELECTRICAL	Worked on lights and repaired paddle drive	360	6
	Bill Sandison	2010	33.5
8/28/2014 PLUMBING	Replaced the sink faucets in men's bathroom	120	2
8/29/2014 ELECTRICAL	Worked with Larry Long on electric power	240	4
	Jeff Lewis	360	6
8/1/2014 HVAC	Serviced the A/C unit	240	4
8/11/2014 HVAC	Serviced the A/C unit	240	4
8/15/2014 HVAC	Serviced the A/C	240	4
8/25/2014 HVAC	Serviced the A/C unit	240	4
8/29/2014 HVAC	Serviced the A/C unit	240	4
	Jerry Wilson	1200	20
8/6/2014 ELECTRICAL	Worked on lights	60	1
8/7/2014 ELECTRICAL	Serviced and added freon to A/C unit	150	2.5
8/18/2014 ELECTRICAL	#2 Clarifier down - ran new powerline to it	360	6
8/19/2014 ELECTRICAL	Serviced the Clarifier and did motor amp readings	360	6
8/22/2014 ELECTRICAL	Worked on lights	150	2.5
8/25/2014 ELECTRICAL	Worked on lights	360	6
8/26/2014 ELECTRICAL	Worked on lights	300	5
8/27/2014 ELECTRICAL	Repaired the paddle drive motor controls (shorting out)	240	4
8/27/2014 ELECTRICAL	Worked on lights	240	4
8/29/2014 ELECTRICAL	Worked on lights	360	6
	Larry E. Long	2580	43
	Facility Subtotal	6150	102.5
AcctCode Total		6510	108.5

AcctCodes:	Facility	Employee	Hours
033-5560			
5560.0	SANITATION DIV BLDG		
8/1/2014	ELECTRICAL	Repaired the dumpster barn circuits	180 3
8/4/2014	ELECTRICAL	Repaired the dumpster barn circuits	90 1.5
8/15/2014	ELECTRICAL	Worked on electric circuits	120 2
		Bill Sandison	390 6.5
8/7/2014	PLUMBING	Replaced the buried hydrant	120 2
8/29/2014	PLUMBING	Blockage in toilet at Transfer Station	60 1
		Jeff Lewis	180 3
8/4/2014	ELECTRICAL	Worked on outside lights and electrical power	90 1.5
8/15/2014	ELECTRICAL	Looked for electrical contractor sticker, list of items broken	120 2
		Larry E. Long	210 3.5
		Facility Subtotal	780 13
AcctCode Total			780 13
033-5565			
5565.0	COMPOST FACILITY		
8/1/2014	ELECTRICAL	Worked with Bill Sandison on electric at Compost Facility	60 1
		Jeff Lewis	60 1
		Facility Subtotal	60 1
AcctCode Total			60 1
040-5070			
5070.0	FLEET MAINTENANCE		
8/8/2014	ELECTRICAL	Repaired and serviced the lights, breakers, reels circuits	240 4
8/15/2014	ELECTRICAL	Repaired the vehicle servicer welders	150 2.5
8/19/2014	ELECTRICAL	Worked on bathroom lights	60 1
		Bill Sandison	450 7.5
8/27/2014	PLUMBING	Rebuilt the flush valve on urinal in men's bathroom	60 1
		Jeff Lewis	60 1
8/4/2014	MISCELLANEOUS	Picked up van and loaded it with tools	60 1
8/8/2014	ELECTRICAL	Worked on the bay lights	60 1
8/15/2014	ELECTRICAL	Installed new electrical plugs on welder	150 2.5
8/19/2014	ELECTRICAL	Worked on lights	30 0.5
		Larry E. Long	300 5
		Facility Subtotal	810 13.5
AcctCode Total			810 13.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
041-2030			
2020.6	FACILITY MAINTENANCE		
8/4/2014	MISCELLANEOUS	Changed out vans with Larry Long	60 1
8/7/2014	ELECTRICAL	Worked on purchases and considered what is expendable	30 0.5
8/15/2014	ELECTRICAL	Restocked truck with parts, cleaned truck, paperwork	90 1.5
		Bill Sandison	180 3
8/7/2014	ELECTRICAL	Checked on the prices for different tools	30 0.5
8/8/2014	ELECTRICAL	Purchased tools	60 1
8/8/2014	MISCELLANEOUS	Cleaned out the van and returned tools to Jerry Wilson	60 1
8/15/2014	MISCELLANEOUS	Cleaned out truck and worked on paperwork	90 1.5
8/29/2014	ELECTRICAL	Refueled/stocked truck, purchased spark plugs, keys made	120 2
		Larry E. Long	360 6
		Facility Subtotal	540 9
AcctCode Total			540 9
Grand Total			573

CITY MANAGER 2

CIP Financial Status 2A

As previously reported in the July 2014 Monthly Departmental Report; Next quarterly update will be October 2014.

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

7/25/2014

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
UTILITIES				
WW0262	Tecumseh Interceptor	7/15/2014		
		\$0	\$165,000	Sewer Sales Tax 323
		\$0	\$20,000	New Development Excise Tax 322
WW0303	Lift Station D Improvements	\$0	\$450,000	New Development Excise Tax 322
SA0002	Transfer Station	\$0	\$50,000	Sanitation Fund 033
WA0196	I-35 Waterline Relocations (ODOT)***	\$0	\$40,000	Water Fund 031
WA0188	High Pressure Plane Waterline	\$0	\$29,500	Water Fund -31
WW0050	WW Effluent Truck Wash Facility	\$0	\$270,300	Water Reclamation Fund 032
WW0065	WRF Street Lighting (part of Phase 2 Improvements)	\$0	\$160,000	Water Reclamation Fund 032
PUBLIC WORKS				
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 60,000.00	-	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ 1,100,000.00	-	Capital 50
TR0049	Indian Hills Road Overpass Reconstruction	\$ 100,000.00	-	Capital 50
TR0075	Main Street Roadway Lighting	\$ 50,000.00		Capital 50
INFORMATION TECHNOLOGY				
BG0040	City Phone System Replacement (VOIP)	\$ -	\$ 36,000.00	Capital 50
PARKS AND RECREATION				
UT 0098	UNP Legacy Park and Trail****	7/16/2014	\$0	UNPTIF Fund 57

Notes

* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion. New landscaping included.

** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

*** ODOT mandate to relocate 3 water lines for I-35 widening. Revised costs to be 100% reimbursed by ODOT at project audit completion.

**** The original contract amount of \$5,897,900 has been changed through four different change orders and is currently at \$6,528,278.09. project completion. New landscaping included.

COMMUNITY RELATIONS 2B

Community Relation's Office
August 2014

Number of press releases	19
Contacts with the media	11
<i>Norman News</i> membership	947
Website visits	70,673
Facebook followers	2,256
Twitter followers	1,088

DEVELOPMENT COORDINATOR 2C

City of Norman
Development Coordinator Monthly Report
August 2014

Below are activities and projects that the Development Coordinator has been involved with during the month of August.

General Inquiries, Contacts and Meetings

- Planning Commission
- Development Review Team
- City Council Meeting
- City Council Study Session
- Oversight Committee
- Plat Review Team
- Chamber of Commerce Legislative Luncheon
- Ward 5 Meeting
- ICSC Oklahoma Idea Exchange

Building Permit and Plat Application Meetings

- Discussed requirements for a new retail development with potential property tenant.
- Assisted homeowners in permit requirements and regulations for a building permit.
- Met with staff and potential restaurant owner regarding permit requirements for new restaurant.
- Met with staff and project representatives to discuss construction process and development plans for revitalization of a multifamily project.
- Met with staff and project representatives to discuss requirements for a new industrial building.
- Met with staff and property owners to discuss zoning and platting options for residential property.
- Met with staff and project representatives to discuss bank parking lot renovation.
- Discussed project requirements with staff and project representative for expansion of a Church.

Development Process Improvements

- ***Retail Market Analysis***—Final report and documents are now online at: <http://www.normanok.gov/cm/city-norman-retail-market-analysis>. Staff will be working to add additional elements to the page in the future.
- ***Citizen Retail and Restaurant Survey***—A Final Report has been presented to Council.
- ***I-35 Construction Signage Project***: Project is being finalized.. This project will be similar to the construction direction signage that was developed for the Main St./I-35 construction project. Following finalization of the signage plan, staff in Public Works will develop and place signage as construction begins on the Lindsey St. project.
- ***Customer Service Survey for Development Services Division***— Staff began distribution of the survey in November. Ninety-Five surveys have been sent, with a continued return rate of about 13%. This return rate is similar for the rate experienced for similar surveys in other cities. Another round of surveys will be sent in early September 2014.

- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.. Work continues to research processes and obtain examples from other cities. During this month research continued to look at examples from other communities and determine some common themes of code clarification topics.
- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)

FINANCE 3

CITY OF NORMAN

Department of Finance Monthly Report – August 2014

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in August are discussed below:

Treasury Division:

In the month of August, the Treasury Division processed 28,108 total payments. The traffic counter at the Drive-up Facility counted 5,665 customers. The Treasury Division processed 1,190 credit card utility payments, a decrease of -8.3% from last month, and the IVR (Interactive Voice Response) system processed 1,419 credit card utility payments, a decrease of -2.3% from last month. Utility customers also have the option of paying on the City of Norman website. There were 3,120 credit card payments made on the internet in August, an increase of 3.3% from last month. The Municipal Court processed 800 credit card payments for court fines, an increase of 11.9% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$17,571 in convenience fees in the month of August with a fiscal year-to-date total of \$34,485.

Utility Services Division:

The Meter Reading Division read 38,703 meters. Out of 75 meter reading routes, 59 (79%) were read within the targeted 30-day reading cycle. All routes were read by the 33rd day. No routes were estimated in August.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are slightly above target for the month of August at +1.3%. Revenues from the City's largest single source of revenue, sales tax, are below target at -2.1% for the year to date and below last fiscal year by -1.4%. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 15 Budget To Date	FYE 15 Actual To Date	FYE 14 Actual To Date	FYE 13 Actual To Date
Sales Tax Revenue*	\$6,364,742	\$6,230,066	\$6,321,721	\$5,969,570
General Fund Revenue*	\$12,249,462	\$11,839,995	\$11,197,733	\$10,322,037
General Fund Expenses*	\$12,948,640	\$12,451,818	\$12,021,592	\$11,912,551

* Excludes Public Safety Sales Tax

Administration Division

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	800.00	480.00	800.00
Total Comp Time Available	0.00	21.13	0.00	21.13
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 480.00	 821.13	 480.00	 821.13
Benefit Hours Taken	56.25	104.75	33.50	65.00
 TOTAL ACCOUNTABLE STAFF HOURS	 423.75	 716.38	 446.50	 756.13
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

ACCOUNTING 3A

Accounting Division

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
Total Regular Hours Available	1,440.00	2,400.00	1,440.00	2,400.00
Total Comp Time Available	11.75	16.50	13.50	26.75
Total Overtime Hours	0.00	3.00	6.00	7.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,451.75	 2,419.50	 1,459.50	 2,433.75
Benefit Hours Taken	170.25	298.50	133.50	329.00
 TOTAL ACCOUNTABLE STAFF HOURS	 1,281.50	 2,121.00	 1,326.00	 2,104.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	43.50	68.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 43.50	 68.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 15 AUGUST	FYE 14 AUGUST	
Total Revenue Received (\$)	\$11,699,797	\$11,521,177	\$178,620
Utility Payments - Office (#)	2,319	3,215	(\$896)
Utility Payments - Office (\$)	\$445,548	\$370,561	\$74,987
Lockbox (#)	19,320	19,063	257
Lockbox (\$)	\$1,819,463	\$1,691,993	\$127,470
IVR Credit Card (#)	1,419	1,256	\$163
IVR Credit Card (\$)	\$151,826	\$117,170	\$34,656
Click to Gov (#)	3,120	2,437	683
Click to Gov (\$)	\$269,380	\$169,288	\$100,092
UT Credit Card Payments (#)	1,190	1,140	50
UT Credit Card Payments (\$)	\$118,137	\$104,110	\$14,027
Art Donations (#)	115	80	35
Art Donations (\$)	\$134	\$96	\$38
Bank Draft Payments (#)	6,436	6,611	(175)
Bank Draft Payments (\$)	\$580,129	\$555,501	\$24,628
Utility Deposits (#)	41	29	12
Utility Deposits (\$)	\$1,230	\$870	\$360
Fix Payments (#)	4	0	4
Fix Payments (\$)	\$324	\$0	\$324
Processed Return Checks (#)	41	71	(30)
Processed Return Checks (\$)	(\$12,839)	(\$5,567)	(\$7,272)
Other Revenue Transactions (#)	288	350	(62)
Other Revenue Received (\$)	\$7,659,300	\$7,579,919	\$79,381
Accounts Receivable Payments (\$)	\$82,841	\$429,385	(\$346,544)
Accounts Receivable - Credit Card #	2	6	(4)
Accounts Receivable - Credit Card \$	\$430	\$2,482	(\$2,052)
Municipal Court - Fines/Bonds (\$)	\$171,036	\$138,413	\$32,623
Municipal Court - Credit Card (#)	800	460	340
Municipal Court - Credit Card (\$)	\$114,041	\$68,756	\$45,285
Municipal Court - C2G (#)	440	78	362
Municipal Court - C2G (\$)	\$28,076	\$9,786	\$18,290
Building Permits Cash Report (\$)	150,488	\$207,647	(\$57,159)
Building Permits Credit Card (#)	128	193	(65)
Building Permits Credit Card (\$)	\$60,548	\$57,292	\$3,256
Building Permits C2G (#)	64	41	23
Building Permits C2G (\$)	\$35,595	\$1,932	\$33,663
Occupational License - Bldg Insp. (\$)	\$1,900	\$2,400	(\$500)
Occupational License - Bldg Insp. CC (#)	9	13	(4)
Occupational License - Bldg Insp. CC (\$)	\$1,200	\$2,310	(\$1,110)
Business License - City Clerk (\$)	\$2,575	\$2,939	(\$364)
Business License - City Clerk CR CD (#)	6	0	6
Business License - City Clerk CR CD (\$)	\$865	\$0	\$865
Convenience Fees - All Payments (#)	5,867	4,531	1,336
Convenience Fees - All Payments (\$)	17,571	13,894	\$3,677
Bank Drafts Billed (#)	6,966	6,622	344
Bank Drafts Billed (\$)	621,162	568,347	\$52,815
Interdepartmental Billing (#)	152	140	12
Interdepartmental Billing (\$)	\$19,692	\$18,977	\$715
Accounts Receivable Billed (\$)	231,853	131,836	\$100,017

Budget Services Division

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	240.00	400.00	240.00	400.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 240.00	 400.00	 240.00	 400.00
Benefit Hours Taken	40.00	48.00	32.00	48.00
 TOTAL ACCOUNTABLE STAFF HOURS	 200.00	 352.00	 208.00	 352.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Treasury Division

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,200.00	2,000.00	1,200.00	2,000.00
Total Comp Time Available	41.00	83.50	26.25	56.50
Total Overtime Hours	10.75	20.75	35.25	43.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,251.75	2,104.25	1,261.50	2,100.25
Benefit Hours Taken	194.50	401.50	157.50	342.00
TOTAL ACCOUNTABLE STAFF HOURS	1,057.25	1,702.75	1,104.00	1,758.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,712.00	4,544.00	2,624.00	4,224.00
Total Comp Time Available	9.00	9.00	3.75	18.25
Total Overtime Hours	151.75	302.75	189.75	393.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,872.75	4,855.75	2,817.50	4,635.75
Benefit Hours Taken	120.50	361.25	196.25	380.00
TOTAL ACCOUNTABLE STAFF HOURS	2,752.25	4,494.50	2,621.25	4,255.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	800.00	400.00	720.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	2.00	10.75	8.00	19.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 482.00	 810.75	 408.00	 739.50
Benefit Hours Taken	8.00	80.00	60.75	108.75
 TOTAL ACCOUNTABLE STAFF HOURS	 474.00	 730.75	 347.25	 630.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments

	FYE 15 AUGUST	FYE 14 AUGUST
Mail Payments - Lockbox	19,320	19,063
Mail Payments - Office	306	299
Mail Payments - Subtotal	19,626	19,362
Night Deposit	434	476
Click-to-Gov Payments	3,120	2,437
IVR Payments	1,419	1,256
Without assistance payments - Subtotal	4,973	4,169
Drive-up window & inside counter	2,319	2,440
Credit Card machine payments (swipe)	695	641
Credit Card machine payments (phone)	495	499
With assistance payments - Subtotal	3,509	3,580
Total Payments Processed - Subtotal	28,108	27,111
Bank Draft (ACH) Payments	6,436	6,611
Total Payments (Utility)	34,544	33,722
Total Convenience Fees - all Payments	5,867	4,531
Grand Total Payments	40,411	38,253

Traffic Counter at Drive-up Facility

Night Drop *	660	568
8-5 Drive-up Window Customers *	5,005	4,286
Total Traffic Counter	5,665	4,854

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
Number of Meters Read	38,703	77,155	39,262	76,886
New Service	2,260	4,347	2,101	4,206
Request for Termination	1,820	3,961	1,704	3,890
Delinquent On(s)	234	531	75	145
Delinquent Offs	385	872	144	293
Collect Deposit Tags Hung	33	56	6	71
Collect Deposit Cut Offs	1	4	17	36
Blue Tags	7	19	1	5
Number of Meters Re-read	1,741	3,448	1,089	2,059
Meters Cleaned	56	183	29	62
Customer Assists	37	182	37	88
Meters Pulled	0	2	1	1
Meters Re-set	1	2	0	0
TOTAL	45,278	90,762	44,466	87,742

Utility Division Activity Report

	FYE 15		FYE 14	
	AUGUST	YTD	AUGUST	YTD
STATUS REPORT				
Regular Utility Accounts Billed	36,207	72,333	39,426	78,871
New Ons	1,108	2,053	1,158	2,207
Final Accounts Billed	1,018	2,191	1,188	2,286
TOTAL METERS READ	38,333	76,577	41,772	83,364

FIRE DEPARTMENT

4

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
August, 2014**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections	179 / 166 staff hours
Re-Inspections	84 / 49.75 staff hours
Residential Inspections	0
Smoke Detector Batteries	23 / 13.75 staff hours
Plan/Platt Review	50/ 60 staff hours
Company Inspections	0
Re-Inspections	0
Total Inspections	263/ 215 staff hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	99 / 75 staff hours
Training (hours)	20 / 61 staff hours
Fire Education Classes	7 / 14 staff hours
Investigations	8 / 18
Investigative Activities	11/ 10.25 staff hours
Miscellaneous/Special	

1 man Interview Class held at the NIC
4 man Firearms Qualifications

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
August 2014**

FIRE SUPPRESSION DIVISION ACTIVITIES

Incident Response Type Summary

Type	Count	% of Incidents	
Fire	23	2.13%	
Overpressure Rupture, Explosion, Overheat - no fire	0	0%	
Rescue & Emergency Medical Service Incidents	730	70.87%	
Hazardous Conditions (No Fire)	22	2.13%	
Service Call	76	7.37%	
Good Intent Call	93	9.02%	
False Alarm & False Call	81	7.86%	
Severe Weather & Natural Disaster	0	0%	
Special Incident Type	1	.09%	
Incomplete Reports & Reports That Have Not Imported	4	.38%	
Total Incident Count	1030		
Total Fire Loss			\$24,050

Average Response Times

	Number of Calls	Average Time
Station #1	207	4:56
Station #2	147	5:06
Station #3	220	6:18
Station #4	101	5:31
Station #5	43	9:29
Station #6	38	10:06
Station #7	85	6:06
Station #8	69	4:47
Station #9	120	6:05

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: August
Mitigation:	
Mitigation grant for shelters submitted	Review at State level ongoing
Red Cross Shelter Grant received	Eligible applicants being notified
Sirens at 100%	
Preparedness:	
Medical Reserve CORPS	Volunteer workshop 1-2 Aug
Children's Annex draft continues	Collaboration with Columbia University and Feed the Children
Amateur Radio Testing	7 Aug
Amateur Radio Club meeting	9 Aug
University Freshman Move In Day	14 Aug
State Emergency Management Conference	18-22 Aug
Public Safety Committee	21 Aug
Central EM meeting	21 Aug
State meeting on animal response	29 Aug
Response:	
Recovery:	
Full Long Term Recovery Meeting	Case management continues from DR-4117, May 2013 tornados

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
August, 2014

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- Conducted three (3) pre-disciplinary meeting – Police, Sanitation (2)
- Investigated a hostile work environment complaint
- Attended Oklahoma Public Employers Labor Relations Association (OKPELRA) meeting

B. Grievances (active AFSCME and Non-Union)

- AFSCME Grievance FYE14- 02 – Rollins (Traffic) – demotion
Grievance settled prior to arbitration
- AFSCME Grievance FYE14-05 – Fox (Sewer Line Maint.) – termination –
Arbitration has been scheduled
- AFSCME Grievance FYE14-06 – Green (Sewer Line Maint.) – termination
Arbitration has been scheduled

C. Collective Bargaining

- Held one (1) negotiation session with IAFF
- Scheduled contract mediation with AFSCME

D. Administrative Support

- Processed Monthly Department Report
- Closed United Way Pledge Card Campaign
- Compiled and distributed August 2014 City Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized one (1) negotiation session
 - 1 – IAFF

BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Toured on-site health clinic in Oklahoma City
- Orientation held for Public Works Supervisor; Safety Manager; Maintenance Worker I in Water Line Maintenance
- Weekly Service call with Meritain Health (Health Insurance Third Party Administrator)
- Responded to 42 benefit/wellness inquiries

COMPENSATION

The following personnel actions were processed:

Fifteen (15) employees hired:

- 2 – City Clerk – Custodians (PPT)
- 1 – Municipal Court – Part-time Deputy Marshal
- 1 – Human Resources – Safety Manager
- 1 – Finance/Utilities – Customer Service Rep I
- 1 – Public Works/Streets – Maintenance Worker I
- 1 – Public Works/Fleet – Public Works Supervisor
- 1 – Utilities/Water Line Maintenance – Maintenance Worker I
- 4 – Utilities/Sewer Line Maintenance – (3) Maintenance Worker I and (1) Maintenance Worker II
- 1 – Police/Emergency Communications – Communications Officer
- 1 – Utilities/Sanitation – Sanitation Worker I
- 1 – Parks and Recreation – Part-time Tennis Shop Attendant

Sixty-five (65) employees terminated employment from the City of Norman:

- 1 – Public Works/Fleet – Public Works Supervisor
- 1 – Utilities/Water Reclamation – Part-time Laborer
- 3 – Utilities/Water Line Maintenance – (1) Crew Chief and (2) Maintenance Worker I
- 1 – Fire – Fire Driver Engineer
- 1 – Utilities/Water Treatment – Utilities Supervisor
- 1 – Utilities/Water Reclamation – Maintenance Worker II
- 1 – Municipal Court – Marshal/Hearing Officer
- 1 – Public Works/Engineering – Stormwater Compliance Inspector
- 1 – Utilities/Sewer Line Maintenance – Crew Chief
- 54 – Parks and Recreation – (1) Heavy Equipment Operator, (1) part-time Special Instructors, (1) part-time Bus Driver, (31) part-time Pool employees, (1) part-time Parks Laborer, (1) part-time Tennis Shop Attendant, and (18) part-time umpires

Nine (9) employees promoted:

- 1 – Public Works/Fleet – Public Works Supervisor
- 1 – Utilities/Water Line Maintenance – Maintenance Worker I (from temporary position)
- 2 – Utilities/Sanitation – Sanitation Worker II
- 2 – Municipal Court – Deputy Marshal and Marshal/Hearing Officer
- 1 – Utilities/Water Line Maintenance – Maintenance Worker II
- 1 – Utilities/Sewer Line Maintenance – Crew Chief
- 1 – Parks – Parks Supervisor

COMPENSATION/BENEFIT SURVEYS

No compensation or benefit surveys were conducted this month.

RECRUITMENT

Accepted applications for the following positions:

- Call Taker (PPT), Police/Emergency Communications Bureau
- Tennis Shop Attendant (PT), Parks & Recreation, Westwood Tennis Center
- Communications Officer, Police/Emergency Communications Bureau
- Retail Marketing Coordinator, City Manager
- Temporary Laborer, Utilities/Water Reclamation Facility
- Temporary Laborer, Utilities/Water Treatment Plant
- Maintenance Worker I, Utilities/Water Line Maintenance
- Maintenance Worker I, Utilities/Sewer Line Maintenance
- Safety Manager, Human Resources Department
- Field Service Mechanic II, Public Works/Fleet Management
- Systems Administrator, Information Technology/Network Support
- Custodian (PPT), City Clerks Office
- Sanitation Worker I, Utilities/Sanitation
- Sanitation Worker II, Utilities/Sanitation
- Auto Service Technician, Public Works/Fleet
- Mechanic II, Public Works/Fleet
- Maintenance Worker II, Utilities/Sewer Line Maintenance
- Maintenance Worker II, Utilities/Water Line Maintenance
- Crew Chief, Utilities/Sewer Line Maintenance
- Crew Chief, Utilities/Water Line Maintenance
- Laboratory Intern (PPT), Utilities/Water Treatment Plant
- Administrative Technician II, Public Works/Fleet
- Parks Supervisor, Parks & Recreation/Park Maintenance
- Solid Waste Division Manager, Utilities/Solid Waste
- Deputy Marshal, Municipal Court (PT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	425	Written Exams	3
Phone	525	Practical Testing/Assessment Center	3
Mail	285	Panel Board Interviews	9
Email	205	Promotions	3
Total Subscribers on E-mail Vacancy List	1955	Oral Interviews	3
Total Visits to City of Norman HR website	4,853	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	24	Advertisements Placed	7
Pre-Employment Drug Screens	13	Applications Received	123
Pre-Employment Physicals	9	Job Announcements Emailed	85
Pre-Employment OSBI	12	Job Announcements to CON Depts.	588

TRAINING AND DEVELOPMENT

Conducted training for 10 new employees on the topics of Workplace Harassment, Workplace Violence, Customer Service, and various safety orientation topics.

The Computer Training Lab was the site for New World records management system training for the Police and Fire Departments and training for the Police Department, Emergency Communications.

SAFETY

Held one Personal Protective Equipment (PPE) safety meeting with the Streets and Storm Water Divisions in Public Works.

Held one (1) fitness for duty meetings – Municipal Court

Recordable Injuries –13

Employee	Nature of the injury	Activity	Prognosis
Fire	Strain/Sprain Back	Lifting	Minor Medical Care, Returned to Work
Police, Patrol	Blood Exposure	Arresting suspect	Minor Medical Care, Returned to Work
Police, Patrol	Hernia/Abdomen	Arresting suspect	Minor Medical Care, Returned to Work
Police, Patrol	Strain/Sprain Back	Vehicle Accident	Under Medical Care, Returned to Work
Police, Patrol	Exposure TB	Arresting suspect	Minor Medical Care, Returned to Work
Police, Patrol	Exposure TB	Arresting suspect	Minor Medical Care, Returned to Work
Police, Patrol	Strain/Sprain Hand/Wrist	Arresting suspect	Under Medical Care, On Restricted Duties
Police, Patrol	Abrasion/Knees/Elbows	Arresting suspect	Minor Medical Care, Returned to Work
Police, Patrol	Dehydration	Dehydration	Minor Medical Care, Returned to Work
Police, Patrol	Blood Exposure	Fight	Minor Medical Care, Returned to Work
Police, Patrol	Exposure TB	Arresting suspect	Minor Medical Care, Returned to Work
Utilities, WLM	Strain/Sprain Leg(s)	Climbing in trailer	Under Medical Care, On Restricted Duties
Utilities, WLM	Contusion/Elbow	Slipped	Under Medical Care, On Restricted Duties

Vehicle Collisions– 0

Division	Description of Collision	Discipline Status

Cumulative number of Vehicle Collisions of the indicated year, 2014 is total year to date.					
2014	2013	2012	2011	2010	2009
8	23	15	18	34	42

CITY OF NORMAN

Information Technology Department
Monthly Report –August 2014.

Working projects for the IT Department are as follows:

Project	Benefit	Status
Voice over IP (VOIP) roll out to main campus.	Cost savings for telecommunications, better communications among city employees.	In Progress, all departments but the PD dispatch and records and main console are finished on 201 Gray Campus
VOIP roll out to remote locations.	Cost savings for telecommunications, better communications among city employees.	PBX system will be removed and all 201 campus complete the week of 9-15-14
New World Software roll out currently in development, training, and testing phases.	Improved Public Safety system with centralized tracking of data and integration of several systems in to one.	In Development, Training, and Testing (pending NW release of version 11.2 in Mid-October).
New World equipment upgrades and configuration working with vendor for completion.	Improved reliability of connectivity and speed for mobile users in the public safety sector.	Awaiting Vendor
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Planning
Animal Welfare building stand up scheduled.	Improved speed and communications for Animal Welfare Division.	Scheduled
Lindsey Street Widening Fiber management.	Improved connectivity and speed for City of Norman Metropolitan Area Network (MAN).	In Planning
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
Examining the possibility of Coordination with Norman Public Schools/ODOT/Cleveland County for EOC Redundant Data Center	Increased disaster recovery and hardened security for the City of Norman information systems in coordination with other entities in the Norman area.	In Planning
HR module installation for iSeries through SunGard.	Improved user experience for hiring and recruiting employees.	Scheduled FYE15
Procedures for online ticketing system for IT work order tracking.	Process Improving communication and speed of resolution for users who open work order trouble tickets for the IT department.	In Development
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning
City of Norman backup software suite and hardware upgrade.	Upgrade to expand storage space and ensure that city data is properly backed up and stored for easy access in data recovery.	In Planning

Genetec replacement for current access control system	Full replacement of old technology that manages building access on a building by building basis. This new systems will provide centralized management system for all city buildings, and gates.	In Planning
WTP Plant Data Center Upgrade	Increase virtualized environment to shrink the amount of physical space used as well as increase reliability by eliminating physical hardware. This will save power and cooling energy.	In Planning
PD Range Fiber	This will extend our fiber from Hwy 9 to the police range and will provide faster, more enhanced connectivity.	In Planning
WTP Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	In Planning
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers and could cause server failure if not properly circulated.	In Planning
WRF network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure which is currently in a very high temperature environment which degrades the equipment life.	In Planning (unfunded) visiting with Utilities for other options.
PD body camera and patrol car dash camera infrastructure build.	IT infrastructure including wireless, speed, and storage must be enhanced to support this important public safety project.	In Planning
Abbot House/Fire Admin/Building A network	Enhanced connectivity for no recurring monthly costs. Current network links are saturated and in need of a rebuild. This is critical to daily work and VOIP roll out to these locations.	In development
Fire suppression System for Main IT Datacenter in 201 Building C	Safety concern for disaster recovery. Currently no fire suppression system exists.	In Planning
Main Street Fiber to new traffic signal	More connectivity to control the new traffic signal at the main street I 35 bridge	In Planning

Support Tickets:

The IT department tracks work requests with a software package called Trackit. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of August 2014.

Mass Communications:

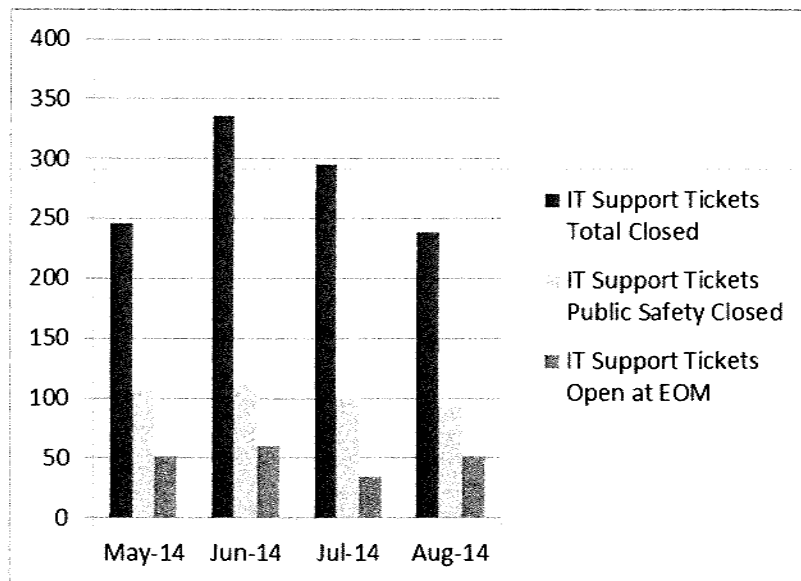
The following statistics represent email space and resource savings. 43 emails from the groups shown in the table below were sent from city servers using city resources – of those 34,782 were delivered to outside mailboxes for the month of August 2014. Basically the city generated mass communications of 34,782 messages from only 43 sent (see **IT table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from outside malicious attacks via email. IT had a total of 574,984 attempted incoming and 41,845 outgoing messages for the month of July. 442,194 of the incoming messages were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT table 3**). Without the email filter our email server would have received that much additional mail which increases waste and decreases valuable storage space. Additionally the filter kept city employees from being bombarded with spam and potentially harmful emails.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of August 2014 the City of Norman's web site had 70,673 individual web sessions access the web site for a total of 167,425 total page views. Of those sessions 38,428 were identified as New Users to view content on the City web site.

Table 1**Table 2**

Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	17	5	85
Job Posting	1,955	5	9,757
Norman News	947	24	22,724
Police – Citizens' Academy	83	0	0
Police – Neighborhood Watch	106	0	0
Public Works Consultants	137	0	0
Westwood Golf	653	3	1916
Westwood Golf Members	27	0	0
Westwood Men's Golf Assoc.	100	3	288
Westwood Women's Golf Assoc.	5	3	12
Totals	4,030	43	34,782

Table 3



EMAIL SECURITY APPLIANCE

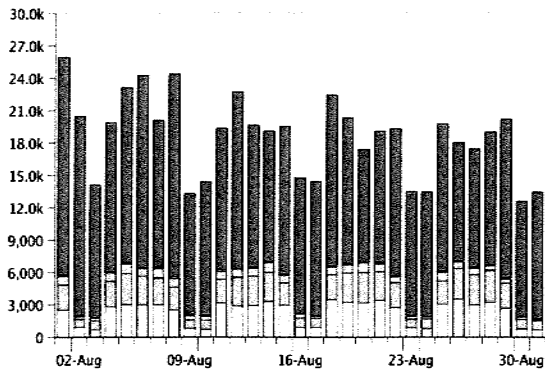
Executive Summary

mail.ci.norman.ok.us

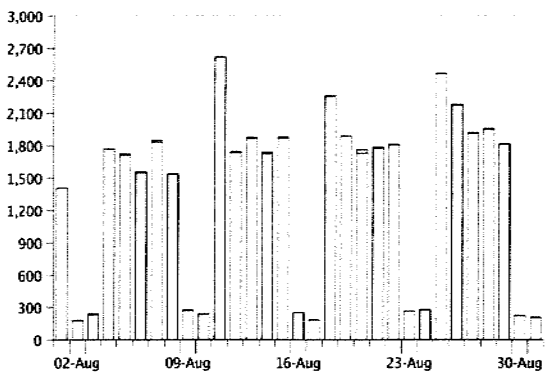
01 Aug 2014 00:00 to 31 Aug 2014 23:59 (GMT -05:00)

Data in time range: 100.0 % complete

Incoming Mail Graph



Outgoing Mail Graph



Incoming Mail Summary

Stopped by Reputation Filtering	73.3%	421,456
Stopped as Invalid Recipients	0.5%	2,826
Spam Detected	3.1%	17,624
Virus Detected	0.0%	39
Stopped by Content Filter	0.0%	249
Total Threat Messages:	76.9%	442,194
Marketing Messages	10.7%	61,576
Clean Messages	12.4%	71,214
Total Attempted Messages:		574,984

Outgoing Mail Summary

Spam Detected	0.0%	0
Virus Detected	0.0%	0
Stopped by Content Filter	0.5%	203
Clean Messages	99.5%	41,642
Total Messages Processed:		41,845

Message Delivery	%	Message Count
Hard Bounces	2.0%	843
Delivered	98.0%	40,970
Total Messages Delivered:		41,813

mail.ci.norman.ok.us - 01 Sep 2014 01:00 (GMT -05:00)

Copyright © 2003-2012 Cisco Systems, Inc. All rights reserved.

MONTHLY REPORT - LEGAL DEPARTMENT

August Report

(Submitted September 12, 2014)

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Holloway v. City of Norman, CIV 13-01204 (K)

Morris v. Humphrey, et al., CJ 2014-490; CIV 2014-00497

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Perry v. City of Norman, Case No. CJ-2014-328 TS; SD-113109 (K)

COURT OF CRIMINAL APPEALS – None pending

OTHER COURTS

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (K, W)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Easley, Kevin v. City of Norman, CV-2012-346 L (K, B)

Fabian v. City of Norman, et al., CJ 2013-1388 W (K)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876 L (K)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

Red Cliff v. Norman Utilities Authority, CJ-2013-1223 (K, M)

Young v. City of Norman, CJ 2006-819 BH (K)

B. Condemnation Proceedings

Dunn v. City of Norman, CJ-2012-1097 (K)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Arvest v. Jessica Baker, et al., CJ 2012-696

Bank of Oklahoma v. AGLC, et al., CJ-2011-14

Mortgage Clearing Corp. v. Weaver, CJ-2014-325

D. *Municipal Court Appeals*

E. *Small Claims Court*

Hamoush v. City of Norman, SC 2013-3366 (K)

Latham v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

None.

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor). Moved to arbitration, however there has been no initiation of same by the Union.

AFSCME Grievance FYE 14-02 – (Rollins – Discipline/Demotion) This case has been settled and will no longer appear on the monthly report.

AFSCME Grievance FYE 14-05 – (Fox Termination). This grievance is scheduled for Arbitration on September 16, 2014.

AFSCME Grievance FYE 14-06 – (Green Termination). This grievance is scheduled for Arbitration on September 16, 2014.

FOP Grievance FYE 13 – (Amason – Termination). This grievance was arbitrated on April 29, 2014. The arbitrator ruled in favor of the City. This grievance will no longer appear on the monthly report.

FOP Grievance FYE 14 – (Cotrone – Termination). Arbitration on this grievance was held on May 13, 2014. Post-hearing briefs are now due.

FOP Grievance FYE 14 – (Lawton – Suspension). Arbitration scheduled on October 15, 2014.

FOP Grievance FYE 14 – (Crane – Termination). Arbitration scheduled on November 20, 2014.

IAFF Grievance FYE14 – (Time Exchange)

IAFF Grievance FYE14 – (Bobby Smith Time Exchange)

IAFF Grievance FYE14 – (Bobby Smith Time Exchange)

IAFF Grievance FYE14 – (Relief Captain)

IAFF Grievance FYE14 – (Keith Scott)

IAFF Grievance FYE14 – (Unscheduled Leave)

IAFF Grievance FYE14 – (Cody Goodnight Grievance)
IAFF Grievance FYE14 – (Jason Rogers). Arbitration is scheduled on November 14, 2014.
IAFF Grievance FYE14 – (Joseph Lashbrook). Arbitration is scheduled on October 15, 2014.
IAFF Grievance FYE14 – (Water at Station No. 5)
IAFF Grievance FYE14 – (Nathan Yarborough)

B. *Public Employees Relations Board (PERB)*

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K)

C. *Equal Employment Opportunity Commission (EEOC)*

None.

D. *Oklahoma Corporation Commission*

MEDIATION PROGRAM

For the month of August, 2014, the Early Settlement Norman Mediation Program accepted 55 new cases, closed 63 cases and conducted 7 mediations.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through August 31, 2014. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>				<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>	
<u>Month</u>	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15
JULY	409	478	548	54	30	40	17	16	16
AUG	907	460	795	83	55	32	19	17	15
SEPT	467	450		111	40		15	14	
OCT	614	497		75	52		13	16	
NOV	404	456		26	58		14	12	
DEC	352	413		47	84		11	13	
JAN	555	551		77	46		14	14	
FEB	533	632		44	49		11	12	
MAR	673	634		68	40		14	12	
APR	587	651		73	38		16	15	
MAY	561	548		64	57		7	12	
JUNE	477	734		39	49		10	13	
TOTALS / YTD	6539	6504	1343	761	598	72	161	166	31

WORKERS' COMPENSATION COURT

The total number of pending cases is 36. There were no new cases filed in August 2014. Three settlements were approved by Council August 26, 2014 and two Court Awards are scheduled on the September 9, 2014 Council Agenda. The remaining cases are proceeding in active litigation in the Workers' Compensation Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE15 CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES
City Clerk	Building Maintenance					
Finance	IT	1			1	
Fire	Administration					
Fire	Suppression	17		9	11	10
Municipal Court	Court Officer	1		1		
Parks/Rec.	Recreation					
Parks/Rec.	Park Maintenance	2	1	1		1
Police	Animal Control					
Police	Patrol	6		2	3	
Police	Records					
Police	Administration					2
Public Works	Street Maintenance	1		1	3	
Public Works	Traffic Control					2
Public Works	Vehicle Maintenance	1	1			
Public Works	Stormwater	2			2	
Utilities	Line Maintenance	3		1		1
Utilities	Sanitation	2		1	1	1
Utilities	Water/WW Treatment					
Utilities	HCO					
TOTALS		36	2	16	21	15

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K
(Police Patrol, Intestinal)

Andrews, Jimmy v. City of Norman, WCC 2012-00538 L
(PW MWI, Stormwater, right foot burn)

Andrews, Carla v. City of Norman, WCC 2013-03568 X
(Death Claim – Jimmy Andrews)

The Court Orders in the above Andrews cases will be presented to Council for approval on September 9, 2014 and, if approved, will no longer appear on the Monthly Report.

Awbrey, David v. City of Norman, WCC 2013-10572 Q
(Fire, Lungs/Pulmonary (Denied))

Barnes, Darron v. City of Norman, WCC 2014-02140 A
(Firefighter; R. Ankle/Foot)

Barnes, Darron v. City of Norman, WCC 2014-02142 K
(Firefighter, Bilateral Hearing)

Blalock, Rick v. City of Norman, WCC 2009-08466 H
(Sanitation, Back, Neck, Depression)

Borcherding, Alan "Kent" v. City of Norman, WCC 2014-05125Q

(Municipal Court, Court Officer; right shoulder, neck)
Burton, Rodney v. City of Norman, WCC 2010-11090 J
(Utilities, Line Maintenance, Back, Body, Depression)
Burton, Rodney v. City of Norman, WCC 2011-06594 Y
(Utilities, Line Maintenance, Head)
Burton, Rodney v. City of Norman, WCC 2011-11026 R
(Utilities, Line Maintenance, Left Shoulder, Body, Depression)
Settlement of the above Burton cases was approved by Council on August 26, 2014 and will no longer appear on the Monthly Report.
Cecil, Gary v. City of Norman, WCC 2007-04745 A
(Firefighter, Re-injured Right Knee, Depression)
Cochran, Marcus v. City of Norman, WCC 2013-13012 F
(Firefighter, Left shoulder, hip and back)
Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L
(Firefighter, Suppression, Lungs)
Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q
(Firefighter, Suppression, Spine, Neck, Left Arm)
Deason, Grant W. v. City of Norman, WCC 2012-10668 H
(Firefighter, Spine)
Glover, Harold v. City of Norman, WCC 2010-09686 F
(Fire Captain, REOPEN knee case)
Grady, Thomas J. v. City of Norman, WCC 2014-05405 A
(SWII, Sanitation, Utilities, Right Foot)
Hays, Garrett K. v. City of Norman, WCC 2013-04390 K
(PD, Lumbar Back)
Kizzia, Derrald v. City of Norman, WCC 2014-06995 K
(HEO, Parks & Rec, right knee, body)
Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J
(Finance, Tech Support, Left Shoulder/Arm)
Miller, Jason v. City of Norman, WCC 2014-07030 H
(Field Serv. Mechanic, Fleet, PW; spine)
Nation, Tabitha v. City of Norman, WCC 2014-04282 L
(PSO/Police, Left Shoulder)
Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J
(Firefighter, Hearing)
Pelfrey, Leonard Don v. City of Norman, WCC 2013-12958 X
(Firefighter, Low Back)
Pelfrey, Leonard Don v. City of Norman, WCC 2013-13409 A
(Firefighter, Right shoulder)
Robertson, Kellee v. City of Norman, WCC 2010-13896 F
(Police Patrol, Respiratory/Circulatory)
Shelton, Allen W. v. City of Norman, WCC 2010-09832 A
(PW Street Maintenance, Reinjury of Left Knee)
Simpson, Jason v. City of Norman, WCC 2013-05574 J
(Police, MPO Officer, Back/Neck/Head)
Smith, Joseph B. v. City of Norman, WCC 2010-03196 F
(Firefighter, Back)

Suchy, Tim v. City of Norman, WCC 2013-11624 J

(Fire, Lungs)

Suchy, Tim v. City of Norman, WCC 13117 X

(Fire, Back)

Wansick, Brandon v. City of Norman, WCC 2013-11070 A

(Master Policar Office, Police Department, Back, hips, legs, left knee)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through August 31, 2014.

<u>DEPARTMENT</u>	<u>FYE 15 Month</u>	<u>FYE 15 YTD</u>	<u>FYE 14</u>	<u>FYE 13</u>	<u>FYE 12</u>
Animal Control					2
City Clerk					
Code Enforcement					
PW-Engineering			2	2	
Finance (meter covers)					
Fire				1	2
Fleet					
Human Resources			1		
Legal					1
Utilities-Sewer & Line Maintenance			6	11	4
Parks				2	3
Planning					
Police			11	9	7
Public Works-Traffic		2	4	4	11
Road & Channel			2		
Utilities-Sanitation	3	5	19	7	
Streets		2	5	7	4
Utilities			13	3	24
Utilities-Waste Water (runoff water)					
Other	1	1			
TOTAL CLAIMS	4	10	63	46	58

<u>CURRENT CLAIM STATUS</u>	<u>FYE 15 TO DATE</u>	<u>FYE 14</u>	<u>FYE 13</u>	<u>FYE 12</u>
Claims Filed	9	63	46	58
Claims Open and Under Consideration	6	13	3	2
Claims Not Accepted Under Statute/Other	1	2	0	0
Claims Paid Administratively	1	13	13	22
Claims Paid Through Council Approval		13	11	12
Claims Resulting in a Lawsuit for FY14		2	1	1
Claims Barred by Statute (No Further Action Allowed)		13	18	20
Claims in Denied Status (Still Subject to Lawsuit)	2	9	0	1

UNIVERSITY NORTH PARK TIF

Staff is finalizing formation of a Business Improvement District to provide for maintenance of Legacy Park as well as other enhancements for the area.

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
AUGUST - FY '15**

CASES FILED

	<u>AUGUST</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	1,933		3,587	1,222		2,325
Non-Traffic	373		853	311		691
SUB TOTAL	2,306		4,440	1,533		3,016
Parking	1,472		3,455	771		1,319
GRAND TOTAL	3,778		7,895	2,304		4,335

CASES DISPOSED

	<u>AUGUST</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	1,734		3,038	1,132		2,180
Non-Traffic	373		795	331		644
SUB TOTAL	2,107		3,833	1,463		2,824
Parking	1,133		2,726	620		1,171
GRAND TOTAL	3,240		6,559	2,083		3,995

REVENUE

	<u>AUGUST</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	165,201		313,283	101,619		195,495
Non-Traffic	63,094		114,988	50,954		98,350
SUB TOTAL	228,295		428,271	152,573		293,845
Parking	25,550		54,002	16,909		31,065
GRAND TOTAL	253,845		482,273	169,482		324,910

Juvenile Community Service Program

In August, 2014, juveniles provided 42.50 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 16 hours valued at \$116.00, if paid at minimum wage, were devoted to City of Norman parks and other projects.

PARKS AND RECREATION 9

**AUGUST 2014
PARK PLANNING DIVISION
MONTHLY REPORT**

Landscaping projects:

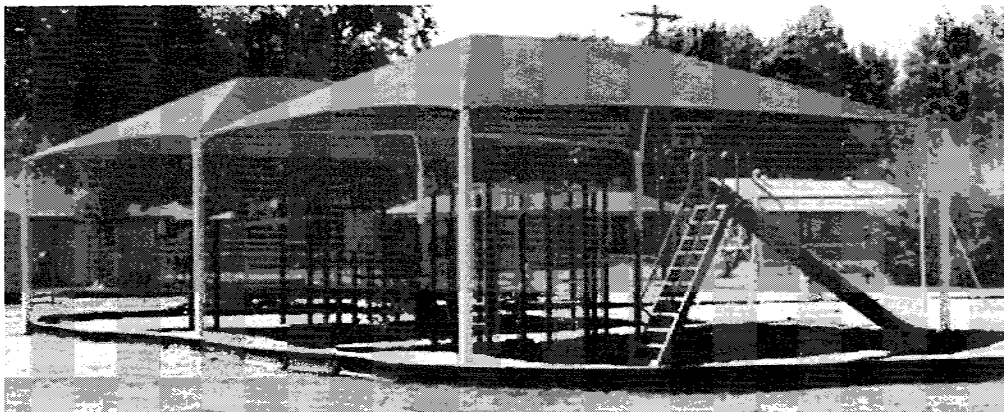
We have been working with the contractor hired to replace plants in the medians along West Main Street. Removal of dead and overgrown plant material was done first. New plant material was then installed. We are following the concrete repair work around the medians that is being done by the Streets Department. Also, the "Welcome to Norman" sign at W. Main and 26th Avenue was replaced in the middle of the month. The original sign had been damaged and then removed after being hit by a car several months ago.



A separate contractor began work to install electrical outlets in the downtown Main Street tree wells. The outlets will service a tree lighting project that the Downtowners Association is planning for next month. We also worked with our Maintenance Division to trim trees in the campus corner area and plan for some tree replacements there this fall.

Rotary Park

A new shade structure was installed over the Rotary Park Playground. The project was funded in large part from donations made by the Norman Rotary Clubs, as they continue to support improvements at the park.



Saxon Park

Work on the entry drive and trail has resumed at Saxon Park. Areas of the trail that were impacted by the rains earlier this summer are being re-dressed and some of the trail side areas are being re-graded. Trimming and mowing activities along the trail are being addressed by city crews when time allows. Also, we will be addressing park fencing and entry road aesthetics in conjunction with the Highway 9 and 36th Ave SE project that is currently under construction. Drain pipe and grading for the drainage ways along the park entry are also being done this month. The final trail compaction and trail head construction will follow. Initial layout of the Phase II fitness trail will begin next month. The park property is closed to access from Highway 9 at this time while the intersection of Highway 9 and 36th Avenue SE is re-constructed.

AUGUST 2014
RECREATION DIVISION
MONTHLY REPORT

Senior Citizens Center: There were three rentals at the facility this month with 610 people participating. There were 1530 seniors participating in activities at the center this month which included, Western Line Dance, Bridge, Friday Writers, and Dominoes, and the Congregate Meal Site. Forty seniors attended the monthly birthday party.

Little Axe Community Center: The Pioneer Library Service Statistics Report stated there were 372 units of service provided through the Community Book Place for the month. There are currently 9 children enrolled in the Head Start program which started August 25th. They continue to take applications. The food pantry distribution for the month resulted in 253 adults and 137 children being served.

12th Avenue Recreation Center: There were four rentals at the center this month with 322 in attendance. The day camp program ended this month with a daily attendance average of 40 campers. Campers enjoyed on-site and off-site activities which included field trips to the Warren Theater to see "Teenage Mutant Ninja Turtles", roller skating at Star Skate, and swimming at the Westwood Pool. There were 210 participants in Open Gym this month.

Irving Recreation Center: There were 4 rentals at the facility this month with 110 in attendance. Tippi Toes and Flamenco Dance began their fall session this month. Summer Camp ended this month at the center. Staff participated in the "Back to School Night" at Kennedy, Reagan and Washington Elementary Schools and currently have 25 children enrolled in their after school program.

Whittier Recreation Center: This month there were 3 different sports camps; Speed and Agility Camp, Strength and Power Camp and Lacrosse Camp held at the Center. There were 189 participants in these camps. Sports Camps are contract classes with a different specialty coach instructing the camps. The After School Program began this month with 25 children enrolled from Jackson, Truman and Truman Primary Elementary Schools. Registration is underway for the Fall session of Junior Jammer Basketball.

FACILITY ATTENDANCE:	Month	Year to Date
Senior Citizens Center (includes congregate meals)	1,530	3,460
Little Axe Community Center	1,505	3,203
12th Avenue Recreation Center	2,015	4,129
Irving Recreation Center	864	1,883
Whittier Recreation Center	968	2,712
Reaves Center	300	600
Tennis Center	2,049	5,698

AUGUST 2014 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine maintenance including trash removal, mowing, trimming, flower bed and median maintenance. Crews prepared the Griffin Park ball fields for the Fall Baseball and Softball Season. Crew prepared Lions Park for the annual Midsummer Nights' Fair hosted by the Firehouse Art Center.

SAFETY REPORT	FYE-15MTD	FYE-15YTD		FYE-14MTD	FYE-14YTD
On-The-Job Injuries	0	1		0	1
Vehicle Accidents	1	2		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours MONTH- TO-DATE	YEAR-TO- DATE		Total Man Hours MONTH- TO-DATE	YEAR-TO- DATE
Mowing	371.50	811.75		474.50	763.50
Trim Mowing	1578.00	3108.00		1946.50	3152.00
Chemical Spraying	96.50	216.50		75.00	158.50
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	8.00	8.00		0.00	0.00
Tree & Stump Removal	83.50	146.50		58.00	148.00
Tree Trimming/Limb Pick-Up	174.50	328.50		64.00	283.50
Restroom/Trash Maintenance	719.00	1417.50		339.00	769.50
Play Equipment Maintenance	140.00	255.00		62.00	155.50
Sprinkler Maintenance	147.00	371.75		36.50	158.00
Watering	167.00	279.00		8.00	30.00
Grounds/Building Maintenance	83.00	216.00		12.00	52.50
Painting	0.00	30.00		0.00	0.00
Planning Design	0.00	0.00		0.00	0.00
Park Development	36.00	56.00		0.00	0.00
Special Projects	198.50	525.50		103.00	236.00
Nursery Maintenance	6.00	6.00		0.00	0.00
Flower/Shrub Bed Maintenance	84.00	123.00		89.00	148.50
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	146.00	276.00		10.00	37.00
Fence Repairs	0.00	1.00		0.00	0.00
Equipment Repairs/Maintenance	214.25	415.00		291.50	555.75
Material Pick-Up	19.50	31.00		21.50	39.25
Miscellaneous	199.00	560.25		73.00	344.00
Shop Time	55.00	193.50		38.00	51.00
Snow/Ice Removal	0.00	0.00		0.00	0.00
Christmas Lights	0.00	0.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	0.00		0.00	0.00
Graffiti Clean-Up	4.50	4.50		0.00	0.00

AUGUST 2014
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control	1	1	30.00	30.00	5	7	138.00	202.00	6	8	168.00	232.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value			\$7.25				\$7.25				\$7.25	
Value of hours Month			\$217.50				\$1,000.50				\$1,218.00	
Value of hours Y-T-D			\$217.50				\$1,464.50				\$1,682.00	

*clients and hours are counted in month in which total service hours are completed

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A

AUGUST 2014
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2015	FY 2015	FY 2014	FY 2014
	MTD	YTD	MTD	YTD
Injuries On The Job	1	1	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

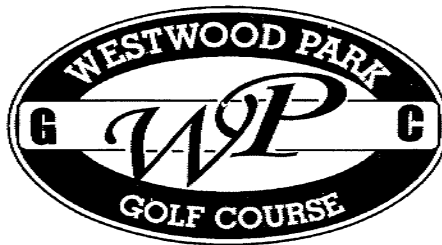
	FY 2015	FY 2015	FY 2014	FY 2014
	MTD	YTD	MTD	YTD
Green Fees	\$68,549.17	\$134,547.08	\$75,765.73	\$139,449.21
Driving Range	\$12,814.17	\$25,911.26	\$15,394.03	\$28,232.60
Cart Rental	\$41,943.36	\$78,540.26	\$45,617.00	\$82,933.31
Restaurant	\$1,639.72	\$3,042.22	\$1,460.56	\$2,887.87
Insufficient Check Charge	\$25.00	\$50.00	\$0.00	\$0.00
Interest Earnings	\$31.27	\$60.07	\$52.87	\$111.69
TOTAL INCOME	\$125,002.69	\$242,150.89	\$138,290.19	\$253,614.68
Expenditures	\$77,069.96	\$180,068.41	\$109,851.75	\$215,590.64
Income vs Expenditures	\$47,932.73	\$62,082.48	\$28,438.44	\$38,024.04
Rounds of Golf	4228	8458	4514	8763

Routine Maintenance practices include: Daily greensmowing, cup changing (putting green hole relocation), handwatering of putting green dry spots, trash pick up, restroom maintenance, irrigation monitoring, testing, and repair as required, and manual valve irrigation of 10 acres. Additionally we rake sand bunkers seven days a week. Weekly we mow tees twice. Fairways and aprons are mowed three times. Roughs, buffer zones, and peripheral areas are mowed once a week.

August requires extra effort to keep plants hydrated; handwatering of greens, supplemental water to trees and fescue areas is required. Irrigation repair is definitely on the rise. Aging components both electronic and mechanical have required attention. In addition, our weed control program continues with an above average number of post emerge herbicide applications. Above normal rains this spring and early summer have strained the efficacy of pre-emerge herbicides.

An application of pre-emerge for the greens was made. Fertilizing of greens is started in the latter half of the month, in preparation of aerification. An application of fungicide and insecticide was made to all greens as well as an application of wetting agent.

The driving range tee has been topdressed and fertilized.



AUGUST 2014

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	AUGUST FY'15	AUGUST FY'14
Regular Green Fees	984	1076
Senior Green Fees	327	316
Junior Fees	189	192
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	437	472
Employee Comp Rounds	304	248
Golf Passport Rounds	0	1
9-Hole Green Fee	201	190
2:00 Fees	121	135
4:00 Fees	567	590
6:00 Fees	0	141
PGA Comp Rounds	7	8
*Rainchecks (not counted in total round count)	42	34
Misc Promo Fees (birthday fees, players cards; OU student fees, Military player pass)	1080	1132
Green Fee Adjustments (fee difference on rainchecks)	11	13
Total Rounds (*not included in total round count)	4228	4514
% change from FY '14	-6.34%	
Range Tokens	3778	4436
% change from FY '14	-14.83%	
18 - Hole Carts	247	248
9 - Hole Carts	142	87
1/2 / 18 - Hole Carts	1687	1851
1/2 / 9 - Hole Carts	476	561
Total Carts	2552	2351
% change from FY '14	8.55%	
18 - Hole Trail Fees	0	3
9 - Hole Trail Fees	1	0
18 - Hole Senior Trail Fees	10	2
9 - Hole Senior Trail Fees	4	0
Total Trail Fees	15	8
% change from FY '14	87.50%	
TOTAL REVENUE	\$125,002.69	\$138,290.19
% change from FY '14	-9.61%	

AUGUST 2014 WESTWOOD POOL MONTHLY REPORT

Westwood Pool closed for the season 8-17-14

FINANCIAL INFORMATION

	FY2014 MTD	FY2014 YTD	FY2013 MTD	FY2013 YTD
Admission Fees	\$10,835.00	\$35,218.00	12,171.00	\$39,848.90
Waterslide Fees	\$2,922.00	\$10,824.00	3,230.50	\$8,316.50
Swim Lesson Fees	\$468.00	\$5,138.00	19.50	\$5,960.50
Pool/Slide Rental	\$4,750.00	\$9,900.00	1,700.00	\$3,800.00
Locker Fees	\$7.50	\$46.00	11.00	\$41.00
Concessions	\$0.00	\$1,012.25	2,580.00	\$2,580.00
TOTAL INCOME	\$18,982.50	\$62,138.25	19,712.00	\$60,546.90
Expenditures	\$40,542.39	\$100,471.55	40,191.50	\$97,644.48
Income verses Expenditures	(\$21,559.89)	(\$38,333.30)	(20,479.50)	(\$37,097.58)

ATTENDANCE INFORMATION

	FY 2015 Month to Date	FY 2015 Season to Date (May-Jul 14)	FY 2014 Month to Date	FY 2014 Season to Date (May-Jul 13)
a. swim tags	1062	5811	967	4827
b. pool admission	1979	10381	1901	13680
c. slide admission- (not inc. in total)	1461	8976	1615	7589
d. group admission	435	2206	1152	3108
e. noon admission	18	73	0	56
f. evening admission	509	2411	334	2118
g. evening tags	323	2051	150	994
TOTAL ATTENDANCE	4326	22933	4504	24783

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

PLANNING DEPARTMENT ACTIVITY

August 2014

ADMINISTRATIVE DIVISION

Center City Vision Plan (CCV)

City Council approved a Memorandum of Understanding (MOU) between the City of Norman and the University of Oklahoma (OU) on January 14, 2014. The MOU sets forth the terms and conditions that govern the development of a Center City Vision Plan and outlines the responsibilities of the City of Norman and the University of Oklahoma. Under the terms of the MOU, each party is responsible for providing representation in the selection of a Consultant for the Project; providing representation on the Project Steering Committee; providing support to the Consultant in their respective areas of expertise; and providing funding for the project up to \$100,000 each with a total funding allocation not to exceed \$200,000.

The Plan for this Project will be generated and recommended through a Steering Committee. In addition, an Executive Subcommittee of the Steering Committee shall be comprised of one representative from the City of Norman, one representative from the University of Oklahoma, and one citizen chosen jointly by the City of Norman and the University of Oklahoma. The three member Executive Subcommittee has been identified as: the Co-Chairs of the Steering Committee, Mayor Cindy Rosenthal and Richard McKown; and Daniel Pullin for the University of Oklahoma.

The boundaries of the Plan contain an approximately 42-block area generally bounded by Gray Street on the north, the railroad tracks on the east, Boyd Street on the south and Park Avenue and Flood Avenue on the west.

The Charrette Summary Report was submitted in the middle of July. It was reviewed by staff and resubmitted for corrections. Corrections were made by the consultant and the final draft was sent to the Executive Committee for review. The draft Charrette Summary Report was submitted to the Steering Committee for review.

There were two conference calls to discuss the draft of the Form-based Code between Ferrell-Madden, the consultants preparing the Form Based Code, and the Executive Committee. A revised draft code is in preparation based on those discussions.

Greenbelt Commission

There were eight Greenbelt Enhancement Statements submitted for the August 18, 2014 meeting.

GBC 14-13, Bill Wilson, Terra Verde, was a rural certificate of survey for residential use, located at 60th SE and Post Oak Road.

GBC 14-14, Mark Cochran, Box Acres, was a rural certificate of survey for residential use, located at 2013 West Franklin Road.

GBC 14-15, Landstar Development LLC, Eastridge Place, was a land use plan amendment and preliminary plat for commercial use, located on the east side of 24th Avenue SE and south of Lindsey Street.

GBC 14-16, Musgrave, Diehm Acres, was a rural certificate of survey for residential use, located at Highway 9 and 84th Avenue SE.

GBC 14-17, Aria Development LLC, West Main Lofts, was a land use plan amendment and preliminary plat for residential use, located on the south side of Main Street and east of 48th Avenue SW.

GBC 14-18, Sooner Traditions, Shops at Tecumseh, was a land use plan amendment and preliminary plat for commercial and industrial use, located on the south side of Tecumseh Road and west of 24th Avenue NW.

GBC 14-19, Bio-Cide International, Bio-Cide-East Park, was a preliminary plat for industrial use, located on the east side of North Flood Avenue at 24th Avenue NW.

GBC 14-20, Builders Rock Creek Land Investments, Trailwoods West, was a land use plan amendment and preliminary plat for residential use, located on the east side of 12th Avenue NW and ½ mile north of Rock Creek Road.

Miscellaneous

	2013 Aug	Sept	Oct	Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug
Walk-Ins	47	80	67	72	45	62	58	71	56	72	70	31	57
Email Contacts	297	301	273	212	288	259	274	276	239	264	347	249	312
Lot Line Adjustments	2	4	3	2	2	1	3	1	4	2	4	2	2
Landscape Maint. & Replacement Bonds	7	2	1	2	2	1	2	3	-	1	3	2	1
Board of Adjustment Variance Appl.	5	1	0	3	3	2	2	1	2	1	2	3	5
Legal Notices Sent	115	35	0	129	129	113	63	31	27	18	60	124	174
Planning Commission Applications Rec'd	4	5	4	0	4	3	6	2	2	6	2	2	1
Legal Notices Sent	103	227	43	0	220	188	103	58	43	252	229	46	16
Pre-Development Meeting Appl. Rec'd	4	3	0	1	6	3	3	1	4	2	4	0	7
Notices Sent	191	116	0	18	167	65	66	20	95	204	277	0	142

CURRENT PLANNING DIVISION**Planning Commission – number of applications received**

	2013 Aug	Sept	Oct	Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug
Ordinance Amendments	1						1						
NORMAN 2025 Land Use Plan Amendments	1		1		1	3	2		2	4		1	
Rezoning Requests	1		3		4	3	7	2	2	5	2	2	1
Utility Easement/Road Closures	2						1			1			
Preliminary Plats	3		1	1	3	1	2		2	2		2	1
Rural Certificates of Survey				2			1	1					3
Short Form Plats								1		1		1	
Site Plan Amendments								1					
Certificate of Plat Correction													

During August, seven applications for Pre-Development were received.

During August, submittals for the September 11, 2014 Planning Commission meeting included three Norman Rural Certificates of Survey, and one project which included rezoning, and preliminary plat. One project which included a NORMAN 2025 Plan amendment, rezoning and preliminary was postponed at the August meeting and rescheduled for September.

The Planning Commission met in Regular Session on August 14, 2014 and approved one short form plat; and one project which included rezoning and preliminary plat. One project which included a NORMAN 2025 Plan amendment, rezoning and preliminary plat was postponed to the September meeting. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of August, 21 commercial building applications were submitted for review. Of those applications submitted for review, Current Planning staff reviewed and approved 15.

Board of Adjustment

The Board of Adjustment met on August 28, 2014 and considered four variance applications and one special exception; three of the variance applications and the special exception were approved unanimously. One variance application was unanimously denied. The next meeting is scheduled for September 24, 2014.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

The City Council approved the Enterprise License Agreement (ELA) with Environmental Research Systems, Inc. on August 12. The ELA is a three year contract which provides unlimited licensing and maintenance of all of ESRI's core GIS software products. This is the third renewal of the ELA.

Staff continued developing internal web services to allow users to access GIS data with a focus on improving web printing options, particularly updates that will allow users to print maps with portrait orientation without having to use Desktop ArcGIS. Staff also completed implementing a new service to assist staff in determining areas that are more than 300 feet from nearest hydrant. Staff is assisting internal users to migrate to the web services from direct database connections. GIS Staff is continuing to work with the Clerk's office to finalize the upgrade to the A/V system in the council chamber and study session conference room.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 76 requests for service that resulted in the production of 111 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of August, as well as providing information for and staffing of City Council and Planning Commission Meetings.

DEVELOPMENT SERVICE

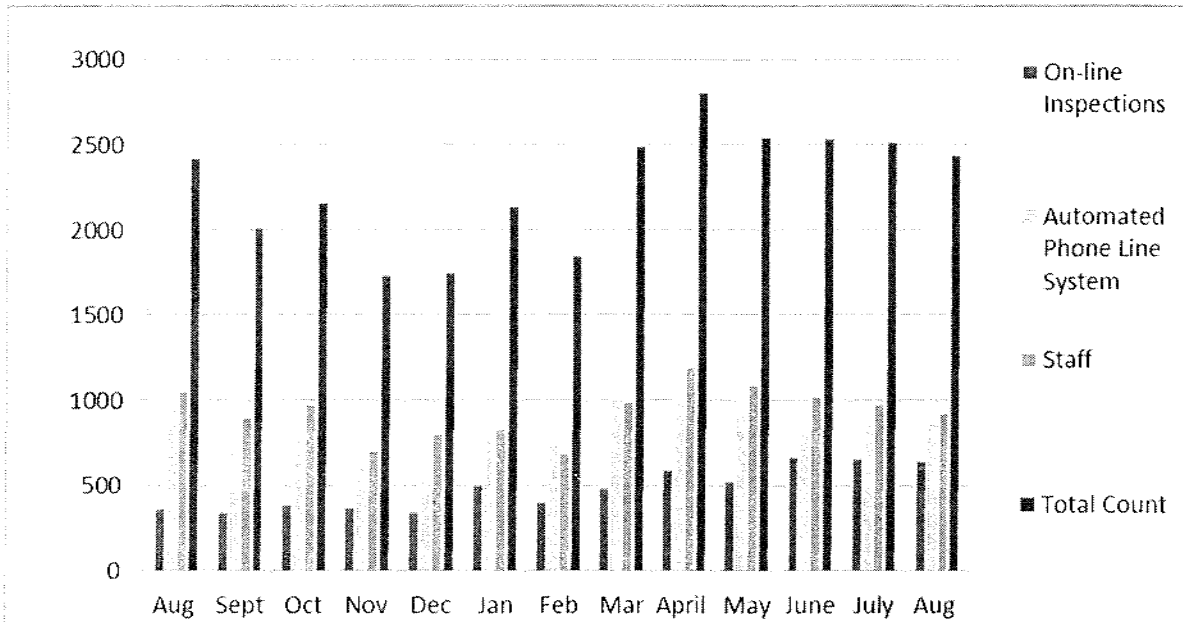
10B

DEVELOPMENT SERVICES DIVISION

On-line Inspection Services

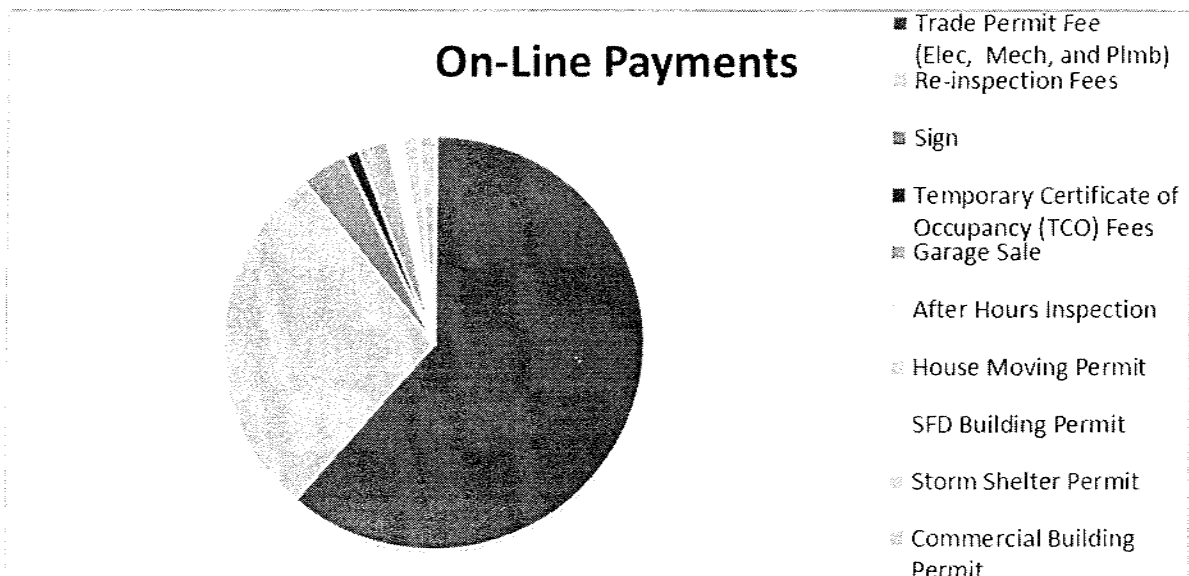
Inspection Requests

During August, 2014, 649 inspection requests were made on-line. The graph below indicates the inspection requests received during the last twelve months on-line, through the automated phone line system and the permit staff. The staff scheduled inspection requests include phone and in-person requests as well as administrative items.



On-line Payments

To date 794 payments have been made on-line totaling \$98,540.38. This includes 61 payments in August totaling \$35,324.22.



Mobile Field Inspection System

During August 1,786 inspection results were entered using the Mobile Field Inspection (MFI) System. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 24 photos or document attachments of specific inspection conditions were attached to the permanent inspection record using the MFI technology in the field. The dates below include inspection results conducted and resulted during the weekend. Inspection requests were completed on Saturday's to accommodate citizen's schedules and the heavy workload. The storm shelter inspections significantly contributed to the inspection workload.

	August 1-2	August 3-9	August 10-16	August 17-23	August 24-31
MFI Inspection Results	77	451	462	378	418
Photos or Document Attachments	4	3	2	2	13

Storm Shelter Permits

The volume of storm shelter applicants has reduced considerably this month with a total of 36 storm shelter permits issued during August. 189 storm shelter permits were issued during August of 2013. Staff continues to provide the best customer service by coordinating the inspection requests times with the homeowners of the storm shelters accommodating homeowner/occupant schedules as much as possible, particularly for the shelters installed inside the garage that require access.

August 1-2	August 3-9	August 10-16	August 17-23	August 24-31
1	9	8	7	11

Construction Activity

The value of all construction activity permitted in AUGUST of 2014 totaled \$29,321,070, up from \$16,227,413 for the same month last year. A total of 163 permits were issued in AUGUST 2014 compared to 309 in AUGUST 2013. The lower number of permits in AUGUST 2014 is primarily due to fewer storm shelters. The higher value in 2014 is primarily due to increased values in commercial permits.

Total new residential permitting activity in AUGUST 2014 was valued at \$10,002,290 compared to \$9,935,490 in AUGUST 2013. New single-family detached residential construction in AUGUST 2014 represented 39 new homes with an average value of \$248,110, compared with 41 new homes in AUGUST 2013 with an average value of \$242,329. There were no attached single family permits either year. There were 3 new mobile home permits in AUGUST 2014 valued at \$326,000 compared to none in AUGUST 2013. There were 2 new duplex permits in AUGUST 2014 valued at \$400,000 compared

to no duplex units permitted in AUGUST 2013. There were no new multi-family permits in either year.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in AUGUST 2014 numbered 89 valued at \$2,217,480 compared to 242 permits valued at \$3,410,039 for AUGUST 2013. The average value in AUGUST 2014 was \$24,916 compared to \$14,091 in AUGUST 2013. The lower number and higher total value of permits in AUGUST 2014 was primarily due to fewer storm shelter permits.

New commercial construction permits in AUGUST 2014 totaled 11 with a value of \$10,369,200 compared to 17 permits valued at \$2,543,384 for AUGUST 2013. The lower number of permits is primarily due to several smaller projects. The higher value in AUGUST 2014 is primarily due to two projects. The new construction portion of the Water Reclamation Facility Project valued at \$4,560,000 and the Wal Mart Neighborhood Market and Fuel Station valued at \$1,833,200.

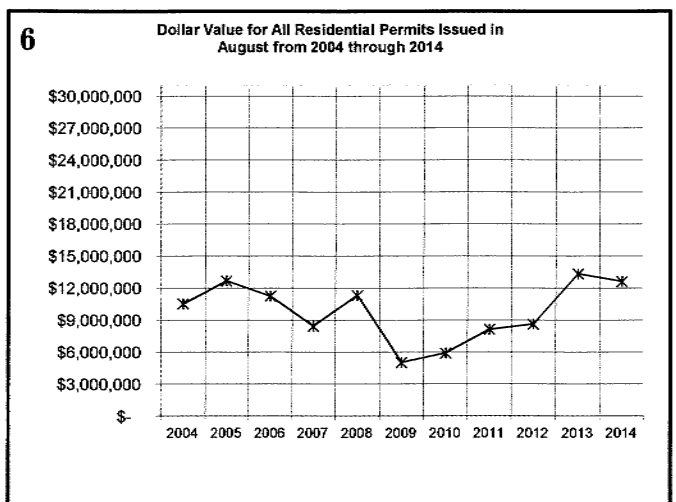
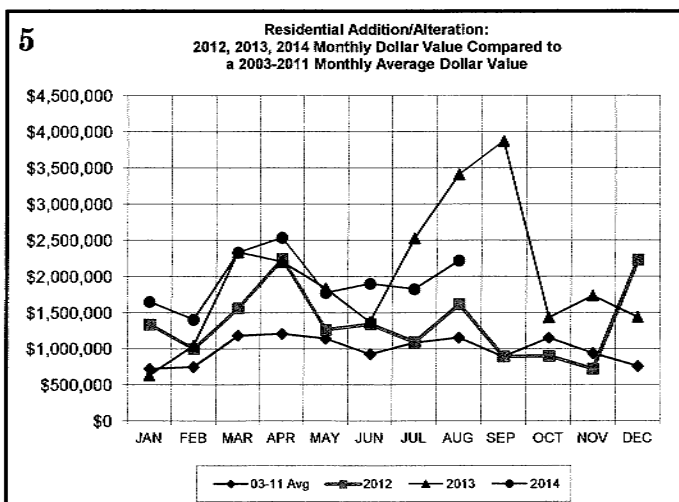
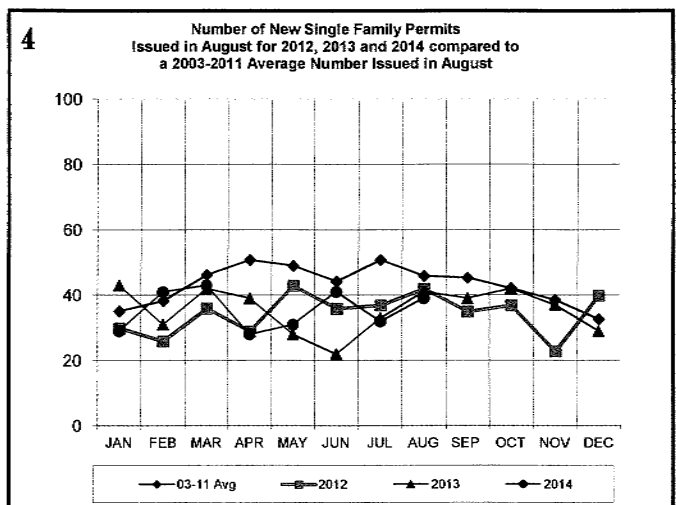
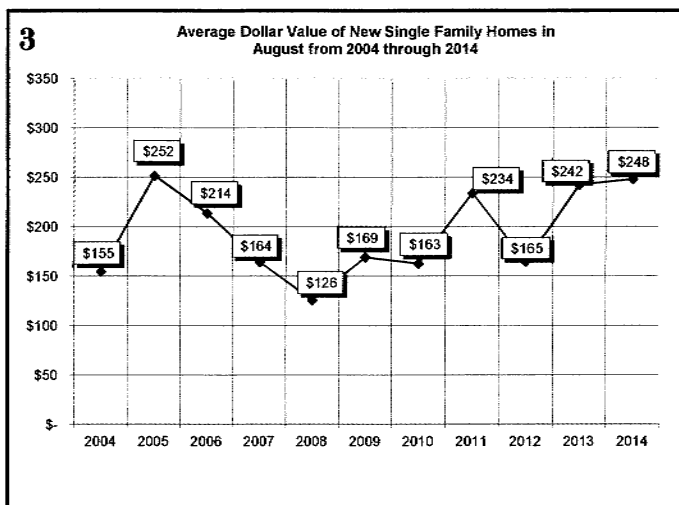
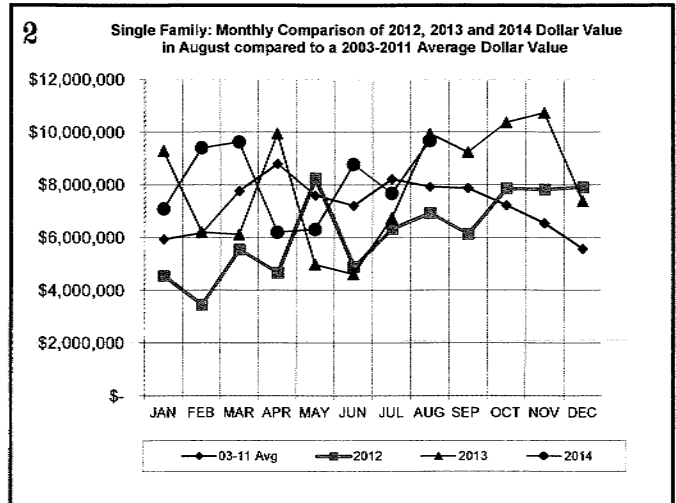
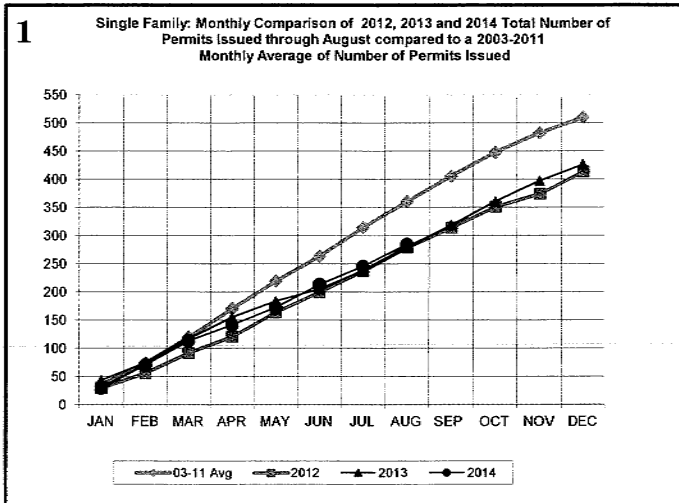
Commercial Addition/Alteration permits in AUGUST 2014 totaled 19 with a value of \$6,332,100 compared to 9 permits valued at \$338,500 for AUGUST 2013. The higher number of permits in AUGUST 2014 is primarily due to more small projects. The higher value in AUGUST 2014 is primarily due to the remodeling portion of the Water Reclamation Facility Project valued at \$5,213,000.

Construction Activity Summary for August 2014

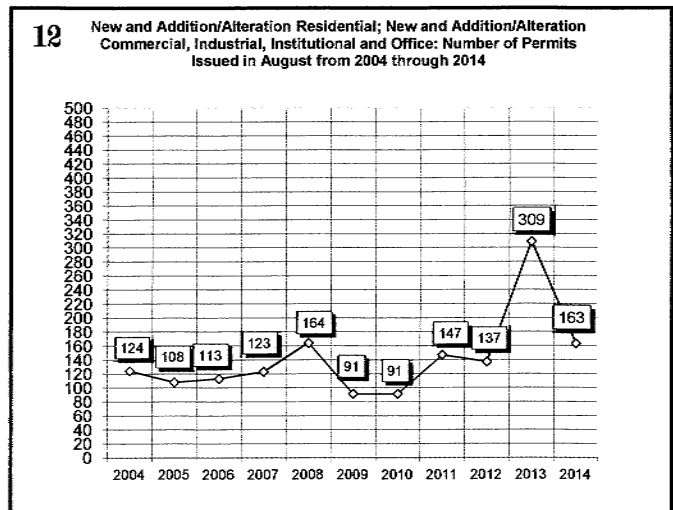
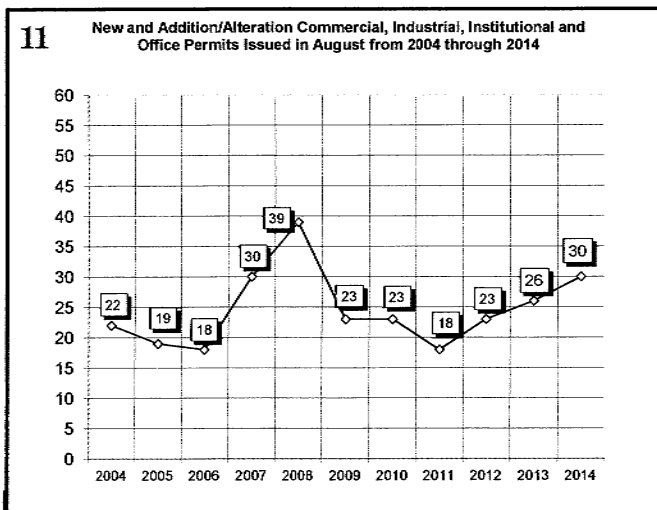
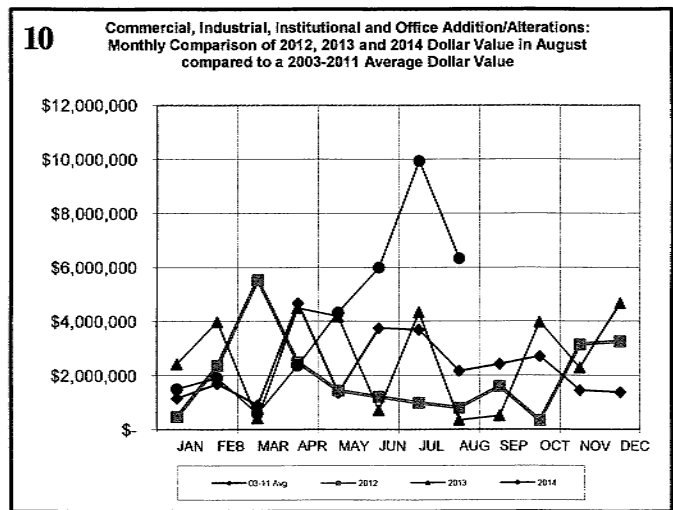
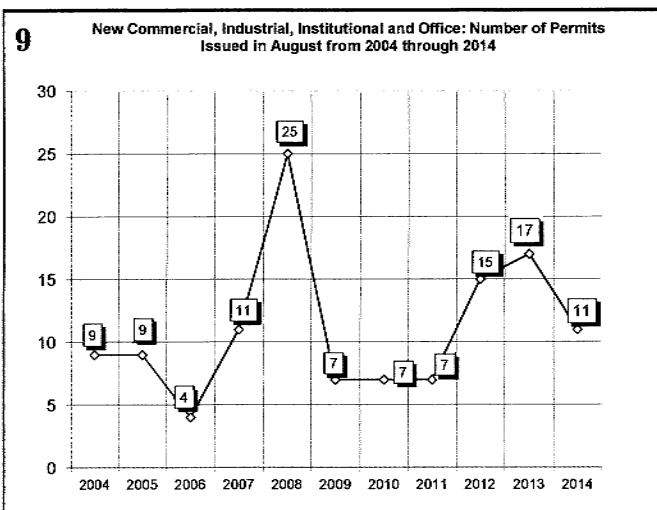
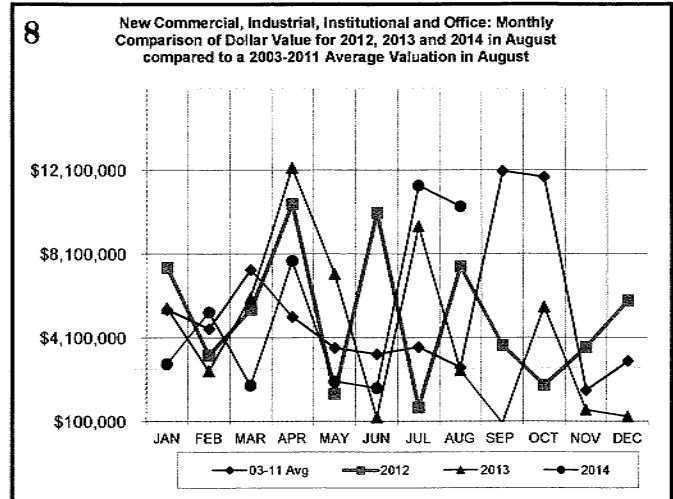
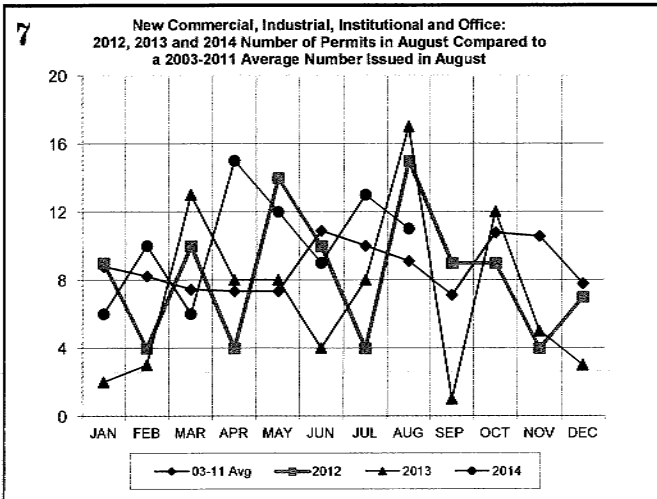
Permit Type	No. of Permits		No. of Units		Const. Value		Average Value	
New Residential (sing fam, mob homes, dupl)		44		44	\$	10,402,290	\$	236,416
New Multi-Family		0		0	\$	-	\$	-
New Non-Residential		11		N/A	\$	10,369,200	\$	942,655
Add/Alter Residential (All)		89		N/A	\$	2,217,480	\$	24,916
Add/Alter Non-Residential		19		N/A	\$	6,332,100	\$	333,268
Total Construction Permits/Value		163		44	\$	29,321,070		
Detailed Permit Activity	Calendar Year 2014			Calendar Year 2013			2013	
Residential Activity	August	YTD	August	YTD	Total Year			
Single Family Permits	39	284	41	279	426			
Total Construction Value	\$ 9,676,290	\$ 64,746,533	\$ 9,935,490	\$ 57,783,943	\$	95,494,259		
Avg Construction Value	\$ 248,110	\$ 227,981	\$ 242,329	\$ 207,111	\$	224,165		
Single Family Attached Permits	-	-	-	-	-			
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-
New Mobile Home Permits	3	7	-	2	4			
Total Construction Value	\$ 326,000	\$ 440,300	\$ -	\$ 104,900	\$	215,900		
Duplex Permits	2	7	-	6	20			
Number of Units	2	7	-	6	20			
Total Construction Value	\$ 400,000	\$ 1,095,000	\$ -	\$ 781,555	\$	2,726,435		
Avg Construction Value per Unit	\$ 200,000	\$ 156,429	\$ -	\$ 130,259	\$	136,322		
Multi-Family Permits	-	32	-	1	19			
Number of Units	-	377	-	4	260			
Total Construction Value	\$ -	\$ 29,275,890	\$ -	\$ 200,000	\$	10,647,683		
Avg Construction Value per Unit	\$ -	\$ 77,655	\$ -	\$ 50,000	\$	40,953		
New Residential Units	44	675	41	291	710			
New Residential Value	\$ 10,402,290	\$ 95,557,723	\$ 9,935,490	\$ 58,870,398	\$	109,084,277		
Residential Demo Permits	9	27	9	39	44			
Residential Demo Units	-8	-21	-10	-32	-36			
Net Residential Units	36	654	31	259	674			
Addition/Alteration Permits**	20	129	17	136	196			
Other Permits***	69	1,529	225	1,211	1,875			
Total Construction Value****	\$ 2,217,480	\$ 15,633,327	\$ 3,410,039	\$ 15,352,664	\$	23,825,316		
Avg Construction Value	\$ 24,916	\$ 9,429	\$ 14,091	\$ 11,398	\$	11,504		
Residential Permits	133	1,988	283	1,635	2,540			
Residential Value	\$ 12,619,770	\$ 111,191,050	\$ 13,345,529	\$ 74,223,062	\$	132,909,593		
Commercial Activity								
Commercial Permits	11	82	17	63	84			
Total Construction Value	\$ 10,369,200	\$ 43,207,893	\$ 2,543,384	\$ 45,655,025	\$	52,234,546		
Avg Construction Value	\$ 942,655	\$ 526,926	\$ 149,611	\$ 724,683	\$	621,840		
Addition/Alteration Permits	19	134	9	88	130			
Total Construction Value	\$ 6,332,100	\$ 32,960,897	\$ 338,500	\$ 20,873,852	\$	32,309,310		
Avg Construction Value	\$ 333,268	\$ 245,977	\$ 37,611	\$ 237,203	\$	248,533		
Non-Residential Value	16,701,300	76,168,790	2,881,884	66,528,877	84,543,856			
Non-Residential Permits	30	216	26	151	214			
Total Construction Value	\$ 29,321,070	\$ 187,359,840	\$ 16,227,413	\$ 140,751,939	\$	217,453,449		
Total Construction Permits	163	2204	309	1786	2754			
Other Permits								
Electrical Permits	137	1,013	111	885	1,321			
Heat/Air/Refrigeration Permits	114	1,060	128	1,090	1,512			
Plumbing & Gas Permits	131	1,161	103	1,019	1,537			
Foundation Permits	-	44	-	28	32			
Temp Tents/Construction Trailers	5	26	3	20	32			
Demo Permits (Residential)	9	27	9	39	44			
Demo Permits (Commercial)	2	26	4	11	18			
House Moving Permits	7	26	5	32	44			
Sign Permits	27	171	32	239	300			
Water Well Permits	8	27	1	24	36			
Garage Sale Permits	177	1,466	183	1,519	2,089			
Swimming Pool Permits	2	56	12	54	72			
Storage Building Permits	13	99	9	81	125			
Carports	3	16	-	8	11			
Storm Shelter Permits	36	1,278	189	1,002	1,571			
Residential Paving	15	80	15	66	96			
Additional Division Activity								
Miscellaneous/PODS/ROLOFS	19	109	9	81	105			
Lot Line Adjustments	2	16	-	11	21			
Certificates of Occupancy	102	1,486	196	1,059	1,762			
All Field Inspections	2,454	19,392	2,422	17,970	25,699			

**Count includes: Add/Alt, Fire Rpr, Reprmt
 Mobile Homes & Multi-family Add/Alt.
 ***Count includes: Pools, Storage Bldgs,
 Carports, Residential Paving, Storm Shelters.
 ****Total Construction Value includes these
 permits listed above.

AUGUST 2014 CONSTRUCTION REPORT



AUGUST 2014 CONSTRUCTION REPORT



City of Norman
BUILDING PERMITS AND INSPECTIONS

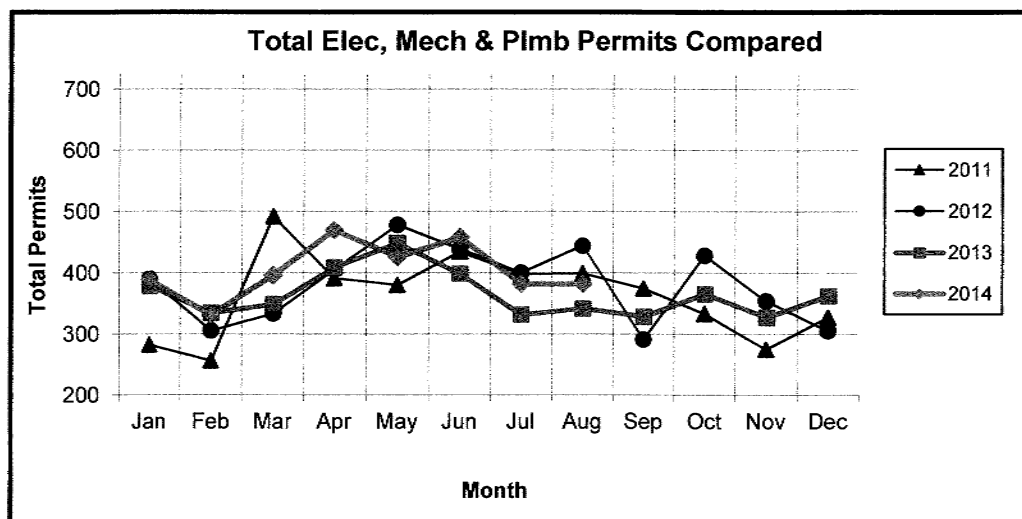
TRADE PERMITS & GARAGE SALES
Sorted by Permit Type

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
ELEC + MECH + PLBG	282	256	492	391	380	434	398	399	374	333	275	327	4341
Total	317	314	648	710	714	896	674	564	705	645	430	363	6980

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
ELEC + MECH + PLBG	390	305	333	405	478	439	400	444	291	428	354	305	4572
Total	453	363	388	666	940	822	590	649	519	667	527	359	6943

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114	107	101	114	1321
HVAC (MECH)	102	99	119	138	185	163	156	128	101	123	95	103	1512
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114	136	132	136	1537
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170	253	97	10	2049
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5	5	0	2	44
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2	3	4	3	62
SIGN (SIGN)	23	26	48	34	17	23	36	32	14	23	13	11	300
ELEC + MECH + PLBG	379	335	349	409	449	399	332	342	329	366	328	363	4380
Total	432	381	496	720	766	804	660	575	520	650	442	379	6825

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	123	93	129	152	124	148	107	137	0	0	0	0	1013
HVAC (MECH)	124	110	120	121	157	178	136	114	0	0	0	0	1060
PLUMBING (PLBG)	142	128	147	197	145	132	139	131	0	0	0	0	1161
GARAGE SALE (GARA)	32	31	113	213	338	357	205	177	0	0	0	0	1466
HOUSE MOVING (MOVE)	2	1	4	4	1	5	2	7	0	0	0	0	26
DEMOLITION (BDEM)	1	10	4	8	6	6	5	102	0	0	0	0	142
SIGN (SIGN)	27	28	23	28	14	19	15	27	0	0	0	0	181
ELEC + MECH + PLBG	389	331	396	470	426	458	382	382	0	0	0	0	3234
Total	451	401	540	723	785	845	609	695	0	0	0	0	5049



City of Norman
BUILDING PERMITS AND INSPECTIONS

COMMERCIAL BUILDING PERMITS
Issued August 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL ADD/ALT-2	KOETTER, KENNY	731	08/04/14	2756		BROCK	DR	5	1	BROCK INDUSTRIAL PARK #2	I1	\$ 7,000	150
COMMERCIAL ADD/ALT-2	PARADIGM CHURCH	2867	08/15/14	724		FAIRWAY	DR	26	3W	NOT SUBDIVIDED	RM6	\$ 25,000	436
COMMERCIAL ADD/ALT-2	ARCHER WESTERN CONSTRUCTION	4020	08/19/14	3500	S	JENKINS	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 1,815,000	1,000
COMMERCIAL ADD/ALT-2	ARCHER WESTERN CONSTRUCTION	4023	08/19/14	3500	S	JENKINS	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 2,145,000	2,500
COMMERCIAL ADD/ALT-2	ARCHER WESTERN CONSTRUCTION	4025	08/19/14	3500	S	JENKINS	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 1,253,000	50
COMMERCIAL ADD/ALT-2	KHOURI, RODOLPHE	4081	08/14/14	620	N	BERRY	RD	1	A	WOODSLAWN ADD #3	C2	\$ 38,000	2,400
COMMERCIAL ADD/ALT-2	POPE CONTRACTING, INC.	4185	08/12/14	4801	E	FRANKLIN	ST	1	2W	NOT SUBDIVIDED	A2	\$ 300,000	5,040
COMMERCIAL ADD/ALT-2	ACTION RETAIL CONSTRUCTION	4234	08/22/14	3439	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 180,000	3,262
COMMERCIAL ADD/ALT-2	RED SUN CONSTRUCTION CO. INC.	4275	08/22/14	2701	E	WASHINGTON	DR	1	3	FRANKLIN BUSINESS PARK SEC 1	C2	\$ 320,000	3,000
COMMERCIAL ADD/ALT-2	MORSE, BRADLEY W.	4598	08/04/14	1317	W	LINDSEY	ST	1	1	COLONIAL EST 'A'	C2	\$ 10,000	1,134
COMMERCIAL ADD/ALT-2	GRAHAM CONSTRUCTION	4692	08/25/14	3101	W	TECUMSEH	RD	4	1	COVENANT DEVELOPMENT ADD SE	PUD	\$ 108,000	2,375
COMMERCIAL ADD/ALT-2	GRACE LIVING CENTERS	4793	08/29/14	201	SW	48TH	AVE	1	1	WILLOWCREST ADD	RM4	\$ 7,500	100
COMMERCIAL ADD/ALT-2	BRIGHT LIGHTING, INC.	4814	08/26/14	188	SE	24TH	AVE	33	2W	NOT SUBDIVIDED	C2	\$ 15,000	5
COMMERCIAL ADD/ALT-2	CAMBELL CELL, INC.	5054	08/25/14	3188	S	BERRY	RD	12	3W	NOT SUBDIVIDED	C1	\$ 45,000	5
COMMERCIAL ADD/ALT-2	BRANCH COMMUNICATIONS	5056	08/25/14	3099	E	IMHOFF	RD	3	2W	NOT SUBDIVIDED	A2	\$ 50,000	80
COMMERCIAL ADD/ALT-2	STEWART, LORIE	5176	08/26/14	913	N	FLOOD	AVE	1	1	POWELL FLOOD ST ADD	C2	\$ 10,000	1,000
COMMERCIAL INTERIOR FINISH-2	CORNMAN, TRAY	4924	08/12/14	1100	E	CONSTITUTION	ST	1	37	NAVAL AIR TECH TRAINING CENTER	C2	\$ 16,000	2,300
COMMERCIAL INTERIOR FINISH-2	BRADY'S PROPERTIES	5052	08/29/14	751	E	CANADIAN TRAILS	DR	1	1	CANADIAN TRAILS ADD REPLAT	C1	\$ 10,000	1,564
COMMERCIAL NEW CONSTRUCTION-2	TRIO CONSTRUCTION	1648	08/11/14	109	E	TONHAWA	ST	1	3	NORMAN ORIGINAL TOWNSHIP	C3	\$ 250,000	4,235
COMMERCIAL NEW CONSTRUCTION-2	CARLSON CONSTRUCTION	2455	08/28/14	2551		CLASSEN	BLVD	1	1	SOONER MOBILE HOME PARK	C2	\$ 1,670,000	41,983
COMMERCIAL NEW CONSTRUCTION-2	ARCHER WESTERN CONSTRUCTION	2456	08/28/14	2551		CLASSEN	BLVD	1	1	SOONER MOBILE HOME PARK	C2	\$ 163,200	4,060
COMMERCIAL NEW CONSTRUCTION-2	ARCHER WESTERN CONSTRUCTION	4021	08/19/14	3500	S	JENKINS	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 2,869,000	2,240
COMMERCIAL NEW CONSTRUCTION-2	ARCHER WESTERN CONSTRUCTION	4022	08/19/14	3500	S	JENKINS	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 3,897,000	1,230
COMMERCIAL NEW CONSTRUCTION-2	ARCHER WESTERN CONSTRUCTION	4024	08/19/14	3500	S	JENKINS	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 663,000	440
COMMERCIAL NEW CONSTRUCTION-2	SWIFT GROUP	4787	08/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 400,000	3,219
COMMERCIAL NEW CONSTRUCTION-2	SWIFT, BRENT	5195	08/29/14	720	W	BOYD	ST	45	1	LANDT'S #1	R3	\$ 25,000	2,260
COMMERCIAL NEW SHELL BLDG-2	CADDELL & CO. L.L.C.	4274	08/15/14	3501		WELLSITE	DR	8	7	NORTHBRIDGE IND PARK #3	I1	\$ 316,000	13,655
COMMERCIAL PARKING LOT-2	RILEY CONCRETE LLC.	5097	08/15/14	1820		CHERRY STONE	ST	1	1	HILLTOP ADD	R3	\$ 1,200	64
COMMERCIAL PARKING LOT-2	RILEY CONCRETE LLC.	5098	08/15/14	2011	W	LINDSEY	ST	1	1	VILLAGE WEST ADD	RM6	\$ 1,200	0
COMMERCIAL PARKING LOT-2	RILEY CONCRETE LLC.	5099	08/15/14	2073	W	LINDSEY	ST	1	1	VILLAGE WEST ADD	RM6	\$ 1,200	100
TEMPORARY BLDG/CONST TRAILER-2	HENSHAW, TERRY	3923	08/25/14	2421	W	MAIN	ST	26	3W	NOT SUBDIVIDED	C2		
TEMPORARY BLDG/CONST TRAILER-2	MARIANNE'S RENTALS	5005	08/14/14	800		CHAUTAUQUA	AVE	31	7	PARSONS ADDITION	R2		
TEMPORARY BLDG/CONST TRAILER-2	MURPHY, BRETT	5047	08/15/14	577		BUCHANAN	AVE	21A	1	LARSH'S UNIVERSITY ADD	C3		
TEMPORARY BLDG/CONST TRAILER-2	CARLSON CONSTRUCTION	5069	08/15/14	2551		CLASSEN	BLVD	1	1	SOONER MOBILE HOME PARK	C2		
TEMPORARY BLDG/CONST TRAILER-2	RENT-A-TENT	5291	08/29/14	105	E	BOYD	ST	43	4	STATE UNIVERSITY ADD	C1		
Total Permits		30	Average Valuation		\$ 556,710	Total Valuation		\$ 16,701,300		Average Project Area		3,329	
										Total Project Area		99,867	

NEW CONSTRUCTION INFORMATION				USE /CLASSIFICATION	
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE			BUSINESS
TRIO CONSTRUCTION	4,235	10,500 sf	RESTAURANT	N	NOON
CARLSON CONSTRUCTION	41,983	565,000 sf mol	RETAIL		WAL MART
CARLSON CONSTRUCTION	4,060	4,060 sf	RETAIL		NBHD MKT
ARCHER WESTERN CONSTRUCTION	2,240	2,240 sf	INSTITUTIONAL		FUEL STATION
ARCHER WESTERN CONSTRUCTION	1,230	1,230 sf	INSTITUTIONAL		WRF PUMP STATION
ARCHER WESTERN CONSTRUCTION	440	440 sf	INSTITUTIONAL		WRF BLOWER
PARK 7 GROUP	3,219	3,219 sf	SWIMMING POOL		WRF SLUDGE PUMP
SWIFT, BRENT	2,260	2,260 sf	PARKING CANOPY		AVENUE AT NORMAN
					LOGAN APTS

ADDITIONS AND ALTERATIONS				TOTAL NEW COMMERCIAL			
COMMERCIAL, ADD/ALT-2	COMMERCIAL FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL BLDG-2	COMMERCIAL, CONSTRUCTION-2	NEW CONSTRUCTION		
\$ 6,328,500	\$ -	\$ 26,000	\$ 316,000	\$ 10,027,200			
16	-	2	1	8	SUBTOTAL NEW CONSTRUCTION		
3	19			11			
\$ 3,600	\$ 6,332,100			\$ 10,369,200	TOTAL ADD/ALT AND NEW		
				\$ 16,701,300			
				30			

OTHER PERMITS			
COMMERCIAL FOUNDATION PERMIT#2	\$ -		

City of Norman
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS
Issued August 2014 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
D.R. HORTON, INC.	4612	8/16/2014	1411		ZACHARY	LN	40	3	CEDAR LANE SEC #1	R1	\$ 211,140	2,915	2,346
BYRD BUILDING COMPANY	4639	8/5/2014	1907		ROSEBROOK	CT	2	1	BROOKHAVEN #43	R1	\$ 750,000	5,674	4,812
BROOKFIELD CUSTOM HOMES LLC.	4737	8/4/2014	2336		BRETTFORD	WAY	1	3	ST JAMES PARK ADD 6	R1	\$ 222,000	2,932	2,141
MANDALAY CUSTOM HOMES	4739	8/13/2014	529		YARMOUTH	RD	12	12	VINEYARD PHASE III	R1	\$ 227,700	3,560	2,530
DAVID CADDELL CONSTRUCTION	4761	8/6/2014	535		HIGHLAND HILLS	CIR	6	1	HIGHLAND HILLS #4	RE	\$ 400,000	5,394	3,950
IDEAL HOMES OF NORMAN	4797	8/6/2014	2810		TRAILWOOD	DR	18	1	TRAILWOODS SEC 7	PUD	\$ 161,280	1,925	1,295
IDEAL HOMES OF NORMAN	4798	8/6/2014	2912		TRAILWOOD	DR	24	1	TRAILWOODS SEC 7	PUD	\$ 179,010	1,989	1,365
STONEWALL HOMES, LLC.	4802	8/4/2014	3109		LOCHINVER	DR	6	1	HIGHLAND VILLAGE ADD SEC 2	R1	\$ 235,000	3,477	2,350
DP GAMBLE HOMES	4836	8/7/2014	2726		FAIRFIELD	DR	5	3	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 250,000	3,481	2,676
IDEAL HOMES OF NORMAN	4875	8/13/2014	4210		LORINGS	CIR	10	4	CARRINGTON PLACE ADD #11	R1	\$ 228,770	3,547	2,563
BROOKFIELD CUSTOM HOMES LLC.	4876	8/11/2014	2723	E	LAUREL	DR	7	3	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 210,060	3,054	2,334
BROOKFIELD CUSTOM HOMES LLC.	4878	8/13/2014	8151		CEDAR	LN	8	1W	NOT SUBDIVIDED	A2	\$ 225,000	3,056	1,925
KELLY, JONATHAN & LESLIE	4880	8/6/2014	6800		DAY	DR	19	1W	SMITH RANCH	A2	\$ 330,000	5,321	3,717
BYRD BUILDING COMPANY	4925	8/15/2014	4313		FARM HILL	RD	16	1	FOUNTAIN VIEW SEC. #1	R1	\$ 590,000	4,751	3,680
PINEHURST HOMES	4950	8/11/2014	3928		PRESIDIO	DR	7	1	MONTEREY ADD. #1	R1	\$ 135,000	2,933	1,933
PINEHURST HOMES	4951	8/11/2014	3936		PRESIDIO	DR	9	1	MONTEREY ADD. #1	R1	\$ 135,000	2,933	1,922
IDEAL HOMES OF NORMAN	4967	8/14/2014	905		BLUE FISH	RD	3	5	TRAILWOODS SEC 7	R1	\$ 185,670	2,063	1,411
FIRST OKLAHOMA CONST. INC.	4982	8/18/2014	2305		BRETTFORD	WAY	14	2	ST JAMES PARK ADD 6	R1	\$ 198,900	3,127	2,210
FIRST OKLAHOMA CONST. INC.	4984	8/18/2014	2908		SOUTHAMPTON	DR	26	2	ST JAMES PARK ADD 6	R1	\$ 213,030	3,330	2,367
FIRST OKLAHOMA CONST. INC.	4992	8/18/2014	114		BOULEVARD DU LAC	DR	4	6	SUMMIT LAKE VILLAS #1	PUD	\$ 129,960	1,919	1,444
FIRST OKLAHOMA CONST. INC.	4994	8/18/2014	130		RUE DE MONTERRAT		5	4	SUMMIT LAKE VILLAS #1	PUD	\$ 136,170	2,027	1,513
IDEAL HOMES OF NORMAN	4996	8/14/2014	4215		LORINGS	CIR	9	5	CARRINGTON PLACE ADD #11	R1	\$ 268,830	4,101	2,987
CANTERRA HOMES	5018	8/20/2014	622		DOE RUN RIDGE	CT	16	2	VISTA SPRINGS ESTATES ADD 2	RE	\$ 350,000	3,365	2,485
CANTERRA HOMES	5020	8/20/2014	5713		WINDSTONE	DR	15	1	GLENRIDGE SEC. #1	PUD	\$ 350,000	3,365	2,485
SOONER TRADITIONS, LLC.	5026	8/28/2014	3806		REID PRYOR	RD	24	1	CEDAR LANE SEC #1	R1	\$ 271,600	2,355	2,277
LANDMARK FINE HOMES, LP.	5041	8/21/2014	4128		CANNON	DR	3	6	CARRINGTON PLACE ADD #5	R1	\$ 265,000	3,397	2,402
MUIRFIELD HOMES	5042	8/12/2014	3113		TERRACE PARK	TR	3	2	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 241,650	3,717	2,685
LANDMARK FINE HOMES, LP.	5088	8/21/2014	4507		HAWK OWL	DR	6	1	EAGLE CLIFF SOUTH ADD #4	R1	\$ 137,790	2,019	1,531
LANDMARK FINE HOMES, LP.	5089	8/21/2014	4511		HAWK OWL	DR	7	1	EAGLE CLIFF SOUTH ADD #4	R1	\$ 147,060	2,235	1,634
IDEAL HOMES OF NORMAN	5133	8/27/2014	3319		BERGEN PEAK	DR	5	2	GREENLEAF TRAILS ADD 6	PUD	\$ 220,320	2,448	1,853
RIVERSTONE HOMES	5173	8/20/2014	4008		SAM GORDON	DR	2	2	BROOKHAVEN #42	R1	\$ 479,600	3,962	2,868
DA VINCI HOMES	5212	8/20/2014	3916		PRESIDIO	DR	4	1	MONTEREY ADD. #1	R1	\$ 250,000	2,885	1,979
WESTPOINT DEVELOPERS	5225	8/21/2014	3108		LOCHINVER	DR	6	2	HIGHLAND VILLAGE ADD SEC 2	R1	\$ 201,780	3,075	2,242
VESTA HOMES, INC.	5265	8/25/2014	2320		BRETTFORD	WAY	5	3	ST JAMES PARK ADD 6	R1	\$ 240,250	2,918	1,922
VESTA HOMES, INC.	5266	8/25/2014	2324		BRETTFORD	WAY	4	3	ST JAMES PARK ADD 6	R1	\$ 248,250	2,880	1,986
IDEAL HOMES OF NORMAN	5268	8/27/2014	2802		TRAILWOOD	DR	16	1	TRAILWOODS SEC 7	R1	\$ 185,400	2,060	1,464
LEGACY HOMES CONSTRUCTION,LLC.	5272	8/25/2014	3329		WOOD VALLEY	RD	7	5	SUMMIT VALLEY	R1	\$ 164,070	2,470	1,838
LANDMARK FINE HOMES, LP.	5313	8/26/2014	4510		HAWK OWL	DR	7	2	EAGLE CLIFF SOUTH ADD #4	R1	\$ 147,000	2,210	1,634
LANDMARK FINE HOMES, LP.	5314	8/28/2014	4506		HAWK OWL	DR	6	2	EAGLE CLIFF SOUTH ADD #4	R1	\$ 153,000	2,311	1,709
Total Permits											Average Valuation \$ 248,110	121,036	Total Proj Area
											Total Valuation \$ 9,676,290	2,269	Average Living Area
												88,475	Total Living Area

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued August 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4835	08/01/14	6921		GLENN	CIR	2	2	CONNELLY PARK	R1	\$ 2,700	18
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4838	08/04/14	1912		WESTBROOKE	TER	21	7	HILLTOP ADD	R1	\$ 3,100	23
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	4842	08/04/14	2917		DEVONSHIRE	DR	5	1	ROYAL OAKS ADD #2	R1	\$ 3,799	35
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	4843	08/04/14	4125		GOSHAWK	DR	8	5	EAGLE CLIFF ADD #11	R1	\$ 3,100	55
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4866	08/04/14	4104		WOOD CASTLE	ST	16	3	CASTLEROCK ADD #1	R1	\$ 4,295	32
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	4826	08/05/14	7800		GORDON	CIR	7	2	OAKCREST ADD	A2	\$ 2,900	35
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	4927	08/05/14	4700		FINON	CT	62	2	ROCK CREEK POLO CLUB #3	A2	\$ 2,300	48
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	4943	08/07/14	2453		FAIRWAY	CT	14	2	WESTPORT #2	R1	\$ 11,000	40
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	4944	08/07/14	4105		NICOLE	PL	29	1	CASTLEROCK ADD #3	R1	\$ 8,000	25
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	4960	08/14/14	1720		WINDHAM	CT	10	4	HALL PARK #3	R1	\$ 5,000	16
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4986	08/08/14	1117		BERRY	CIR	1	1	WOODLAND ADD #2	R1	\$ 750	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5007	08/11/14	11821		HILLTOP	DR	10	1	HILLTOP LAKE ESTATES 2ND	RE	\$ 2,553	45
1 & 2 FAMILY STORM SHELTER-3	MCCULLAR STORM CELLAR	5014	08/11/14	2207		OAKVISTA	CIR	9	29	OAKHURST ADD SEC 10	R1	\$ 4,000	80
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5028	08/12/14	3816		WELLINGTON	PL	19	3	CASTLEROCK ADD #6	R1	\$ 2,800	18
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	5043	08/12/14	2801		SHORERIDGE	AVE	26	8	ROLLING HILLS ESTATES #2	R1	\$ 2,660	95
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5045	08/12/14	2007		ITHACA	DR	5	2	HALLBROOKE ADD #4	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5075	08/13/14	1720		CHAUCER	DR	11	9	WOODSLAWN ADD #2	R1	\$ 2,545	16
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5100	08/14/14	3026		STEPHAN	RD	4	5	LITTLE AXE ACRES	RE	\$ 2,750	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5150	08/18/14	2817		BISHOPS	CT	21	2	BERKELEY ADD #6	R1	\$ 3,050	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5152	08/18/14	504		YARMOUTH	RD	18	12	VINEYARD PHASE III	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	5172	08/18/14	2025		EAST VIEW	DR	32	1	EAST RIDGE ADD #11	R1	\$ 2,800	55
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE	5190	08/19/14	815		RIVER VIEW	DR	3	2	WILDWOOD HILLS ESTATES	RE	\$ 3,200	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5194	08/25/14	309		TURNBERRY	DR	1	1	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 2,600	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5209	08/20/14	2320		MORGAN	DR	4	1	WESTWOOD ESTATES NORTH ADD	R1	\$ 3,200	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5239	08/22/14	2665		CHATEAU	DR	22	6	NORMANDY PARK	R1	\$ 4,000	26
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	5255	08/22/14	2209		DAKOTA	ST	10	15	WESTWOOD ESTATES	R1	\$ 2,899	48
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	5264	08/28/14	2332		CHADWICK	DR	5	8	HALLBROOKE ADD #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5280	08/25/14	2205		BURNING TREE	AVE	5	2W	NOT SUBDIVIDED	R3	\$ 40,000	180
1 & 2 FAMILY STORM SHELTER-3	STRAIGHT LINE SHELTERS	5294	08/26/14	1200		COLLEGE	AVE	7	1	WOODLAKE ESTATES	R1	\$ 2,700	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5300	08/27/14	3028		WEYMOUTH	WAY	7	1	SHILOH HEIGHTS	R1	\$ 200	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5302	08/27/14	1703		PAMELA	CIR	12	2	QUAILBROOK ADD #6	R1	\$ 8,000	25
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	5305	08/27/14	505		GOLDEN OAKS	DR	1	3	CASCADE ADDITION	R1	\$ 2,490	48
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	5315	08/28/14	3501		BRIGHT	ST	1	4	INDIAN HILLS ESTATES	RE	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5326	08/28/14	1800		KIAMI CHI	RD	8	2	NORMANDY ACRES FIRST	R1	\$ 3,900	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5337	08/29/14	202		WESTSIDE	DR	8	3	RED CANYON RANCH SEC 4	PUD	\$ 3,900	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5339	08/29/14	3812		SIERRA VISTA	WAY	10	3	WESTWOOD ESTATES	R1	\$ 18,000	900
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	4267	08/05/14	336		ROYAL OAK	DR	3	5	PARSONS ADDITION	NA	\$ 100,000	3,595
1 & 2 FAMILY, ADD OR ALTER-2	CARY E. JONES, INC.	4690	08/07/14	1005	S	PICKARD	AVE	5	10	TRAILS ADD #3	R1	\$ 200,000	1,895
1 & 2 FAMILY, ADD OR ALTER-2	METRO CONTRACTORS	4799	08/28/14	2909		MC GEE	DR	2	2	BROOKHAVEN #14	R1	\$ 11,800	200
1 & 2 FAMILY, ADD OR ALTER-2	KOKC, LLC	5048	08/12/14	1406		BROAD ACRES	DR	5	4	BROOKHAVEN #11	R1	\$ 4,000	323
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5064	08/14/14	3608		SILVERWOOD	CT	6	6	SHERWOOD FOREST #4	R1	\$ 20,000	500
1 & 2 FAMILY, ADD OR ALTER-2	HALL DAVID	5139	08/29/14	1161		ROBINHOOD	LN	19	2	COLONIAL EST #8	R1	\$ 15,000	200
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5151	08/18/14	1510		BROAD ACRES	DR	18	2	COUNTRY RIDGE ESTATES	A2	\$ 35,000	585
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5191	08/19/14	1813		AIKEN	CT	5	7	NOT SUBDIVIDED	A2	\$ 100,000	744
1 & 2 FAMILY, ADD OR ALTER-2	METRO CONTRACTORS	5201	08/25/14	2601	SE	36TH	AVE	11	2W	BRADBURY'S ADD #2	R1	\$ 100,000	360
1 & 2 FAMILY, ADD OR ALTER-2	LECHMAN, PETER J.&PATRICIA L	5223	08/27/14	13900		DEER CREEK	RD	19	1E	EDGEWERE ADDITION #1	R1	\$ 17,000	1,100
1 & 2 FAMILY, ADD OR ALTER-2	BRENT SWIFT DESIGN BUILD	5245	08/22/14	724		HOOVER	ST	3	3	NOT SUBDIVIDED	A2	\$ 30,000	1,260
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5249	08/22/14	1318		HUNTINGTON	WAY	10	3	WEST UNIVERSITY ADD	R3	\$ 20,000	245
1 & 2 FAMILY, ADD OR ALTER-2	SINGH, MADANJIT & JOYCE	5252	08/28/14	5315		POST OAK	RD	18	1W	WOODY BRYANT ADD	RE	\$ 1,650	600
1 & 2 FAMILY, ADD OR ALTER-2	SINGH, MADANJIT & JOYCE	5253	08/28/14	6315		POST OAK	RD	18	1W	HARDE RUCKER ADDITION	R2	\$ 2,375	300
1 & 2 FAMILY, ADD OR ALTER-2	V&M FINE WOODWORK	5282	08/29/14	444		COLLEGE	AVE	42	1	LAKECREST ESTATES	R1	\$ 1,270	324
1 & 2 FAMILY, ADD OR ALTER-2	RED BRIDGE FINE HOMES	5345	08/29/14	4116		MOORGATE	CIR	8	3	DEERFIELD ADD SEC 6	R1	\$ 168,000	1,784
1 & 2 FAMILY, CARPORT-2	OWNER	2541	08/18/14	6310	NE	CORKY	DR	9	1	TOWN & COUNTRY ESTATES #2	R1	\$ 4,500	900
1 & 2 FAMILY, CARPORT-2	SOONER CARPORTS	4934	08/13/14	1422		GEORGE	AVE	43	5	NOT SUBDIVIDED	A2	\$ 20,000	1,300
1 & 2 FAMILY, FIRE REPAIR	AMERICAN STEEL CARPORTS, INC	4935	06/06/14	1313		LAKECREST	DR	4	6	HALL PARK #7	R1	\$ 700	39
1 & 2 FAMILY, FIRE REPAIR	TRIULIN RESTORATION GROUP	4964	08/08/14	2508		FAWN RUN CROSSIN	DR	3	5	WESTFIELD MANOR ADDITION	R1	\$ 2,900	240
1 & 2 FAMILY, PAVING-2	ALL AMERICAN CONCRETE	3609	08/19/14	211		FOREMAN	AVE	2	5	GREENLEAF TRAILS ADD 4	PUD	\$ 500	117
1 & 2 FAMILY, PAVING-2	CANOE, RANDY	4277	08/14/14	5445	NW	12TH	AVE	6	2W	OAKHURST ADD SEC 04	R1	\$ 4,000	600
1 & 2 FAMILY, PAVING-2	SQUARED AWAY HANDYMAN	4822	08/01/14	2100		WHEATON	DR	13	1	SUNSET ADDITION	R1	\$ 1,300	225
1 & 2 FAMILY, PAVING-2	BURGERT, JOSEPH	4882	08/22/14	1314		NEBRASKA	ST	10	2	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 10,000	626
1 & 2 FAMILY, PAVING-2	OWNER	4949	08/07/14	932		RINGWOOD	ST	5	3				
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	5006	08/15/14	1404		OAKCREST	AVE	6	12				
1 & 2 FAMILY, PAVING-2	RODRIGUEZ, MARIBEL	5070	08/13/14	1629		IOWA	ST	34	3				
1 & 2 FAMILY, PAVING-2	TURNING POINT INDUSTRIES, INC.	5090	08/14/14	513	E	BROOKS	ST	28	10				
1 & 2 FAMILY, PAVING-2	HUNTINGTON INVESTMENTS, CORP	5103	08/15/14	423	S	FINDLAY	AVE	29E	47				

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued August 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY, PAVING-2	RICKARD, KEVIN	5154	08/20/14	308	N	FLOOD	AVE	7	3	KUNKEL ADDITION	R1	\$ 1,000	400
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	5175	08/25/14	2733		MEADOWBROOK	DR	20	7	BROAD ACRES SEC 1	R1	\$ 3,700	500
1 & 2 FAMILY, PAVING-2	OWNER	5180	08/22/14	310	N	FLOOD	AVE	9	3	KUNKEL ADDITION	R1	\$ 2,000	435
1 & 2 FAMILY, PAVING-2	PARATHEN CONSTRUCTION, LLC.	5189	08/25/14	1726		CLASSEN	BLVD	25	13	SOUTHRIDGE ADD	R1	\$ 6,000	1,385
1 & 2 FAMILY, PAVING-2	OPES, INC.	5215	08/25/14	1715		VILLAGE	DR	4	2	VILLAGE ESTATES ADD	R1	\$ 4,800	880
1 & 2 FAMILY, PAVING-2	JOHNSON, TERRY D. CONCRETE	5254	08/22/14	1648		WILSHIRE	AVE	18	3	WESTLAND ADD	R1	\$ 2,260	720
1 & 2 FAMILY, STORAGE BLDG-2	KJONES CONSTRUCTION	4810	08/06/14	1800		KIAMICHI	RD	4	2	INDIAN HILLS ESTATES	RE	\$ 30,000	432
1 & 2 FAMILY, STORAGE BLDG-2	BRADFORD'S BUILDINGS	4831	08/01/14	9711		BRUSH CREEK	RD	6	2	OAKRIDGE EST #1	RE	\$ 22,666	1,500
1 & 2 FAMILY, STORAGE BLDG-2	STEER, K MICHAEL	4837	08/01/14	351	SW	48TH	AVE	34	3W	NOT SUBDIVIDED	A2	\$ 3,500	160
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	4928	08/05/14	2500		WALNUT	RD	5	1	OAK BROOK ESTATES	R1	\$ 3,200	192
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	4954	08/07/14	17501		REYNOLDS LAKE	DR	15	1E	REYNOLDS LAKE ADD (SURVEY)	A2	\$ 100,000	1,040
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	4965	08/12/14	2701	E	TECUMSEH	RD	10	2W	NOT SUBDIVIDED	A2	\$ 6,000	600
1 & 2 FAMILY, STORAGE BLDG-2	WILLIAMS, KYLE & RHONDA	5000	08/13/14	11722		HILLTOP	DR	17		HILLTOP LAKE ESTATES	RE	\$ 10,000	735
1 & 2 FAMILY, STORAGE BLDG-2	MOORE, JERRY	5001	08/11/14	8600	E	POST OAK	RD	21	1W	NOT SUBDIVIDED	A2	\$ 1,300	468
1 & 2 FAMILY, STORAGE BLDG-2	BURNS, LARRY	5109	08/20/14	820	S	FLOOD	AVE	34	5	PARSONS ADDITION	R1	\$ 20,000	432
1 & 2 FAMILY, STORAGE BLDG-2	PHASE II CONSTRUCTION	5123	08/19/14	5400	NW	36TH	AVE	3	3W	NOT SUBDIVIDED	A2	\$ 100,000	6,000
1 & 2 FAMILY, STORAGE BLDG-2	MEYER, BRANDON & APRYL	5197	08/27/14	5450	W	TECUMSEH	RD	16	3W	NOT SUBDIVIDED	A2	\$ 155,000	10,050
1 & 2 FAMILY, STORAGE BLDG-2	PALERMO, MICHAEL	5290	08/26/14	509		KENSINGTON	RD	5	1	QUAILBROOK ADD #1	R1	\$ 6,300	192
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	5298	08/28/14	930	N	BERRY	RD	6	1	WOODSLAWN ADD #2	R1	\$ 2,500	384
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	4821	08/11/14	3204		ROLLING WOODS	DR	12A	3	FOUNTAIN VIEW SEC. #1	R1	\$ 45,000	544
1 & 2 FAMILY, SWIMMING POOL-3	BLUE HAVEN POOLS OF OK	5115	08/19/14	3020		SUMMIT HILL	RD	16	1	SUMMIT LAKES ADD #5	R1	\$ 46,272	930
1 FAMILY, MANUF HOME REPLACE-2	OWNER	4847	08/06/14	5951		BIG BEND	CIR	5	1E	NOT SUBDIVIDED	A2	\$ 68,000	1,920
1 FAMILY, MANUF HOME REPLACE-2	HOWARD, KENNETH	4975	08/08/14	10510	E	POST OAK	RD	22	1W	NOT SUBDIVIDED	A2	\$ 46,900	1,216
1 FAMILY, MANUFACTURED HOME-2	OWNER	4931	08/06/14	11810		LAGO VISTA	RD	9	1	LAGO VISTA	A2	\$ 120,000	2,432
1 FAMILY, MANUFACTURED HOME-2	PETERS, DEE & MCENTYRE, MIKE	4993	08/12/14	10150		POST OAK	RD	22	1W	NOT SUBDIVIDED	A2	\$ 100,000	2,400
2 FAMILY, NEW CONSTRUCTION	MORRIS, NOEL & KATHY	5178	08/19/14	9851		KYLE	DR	34	1W	CARSON LAKE EST	A2	\$ 106,000	2,016
2 FAMILY, NEW CONSTRUCTION	MORRIS, NOEL & KATHY	4687	08/08/14	830 North Unit		MONNETT	AVE	4	28	STATE UNIVERSITY ADD	R3	\$ 200,000	1,688
2 FAMILY, NEW CONSTRUCTION	MORRIS, NOEL & KATHY	4688	08/08/14	830 South Unit		MONNETT	AVE	4	28	STATE UNIVERSITY ADD	R3	\$ 200,000	1,688
3+ FAMILY, FIRE REPAIR	BASHAW CONSTRUCTION COMPANY	3831	08/18/14	1616		ALAMEDA	ST	1	5	SHILOH HEIGHTS #2	RM6	\$ 410,000	6,066
TEMPORARY ROLL-OFF, OTHER	WASTE MANAGEMENT	4845	08/05/14	131	E	MAIN	ST	15	5	NORMAN, ORIGINAL TOWNSHIP	C3		
TEMPORARY ROLL-OFF, OTHER	SOONER ROLL-OFF	4848	08/04/14	730		ASP	AVE	8	1	LARSH'S UNIVERSITY ADD	C3		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5003	08/15/14	724	NW	24TH	AVE	14	4	WESTPORT PROFESSIONAL PARK	M1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5009	08/12/14	904		COLLEGE	AVE	6	2W		R3		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5071	08/13/14	3301	W	MAIN	ST	1	1		C2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5185	08/22/14	1637		STUBBEMAN	AVE	1	1	CRYSTAL HEIGHTS #3	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5211	08/22/14	1610	W	LINDSEY	ST	6	A	HOLLYWOOD ADD	C2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	4865	08/06/14	512		SHAWNEE	ST	6	10	SOUTHRIDGE ADD	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5049	08/14/14	2009		LA DEAN	DR	13	2	UNIVERSAL HEIGHTS 2ND ADD	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5063	08/13/14	1510		BROAD ACRES	DR	18	2	BROOKHAVEN #8	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	5074	08/13/14	1022	W	BOYD	ST	1A	1		R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5128	08/15/14	627		TULSA	ST	33	2	SOUTHRIDGE ADD	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5183	08/20/14	2601	SE	36TH	AVE	11	2W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5196	08/20/14	4402		NORTHRIDGE	RD	3	6	BROOKHAVEN #8	R1		
TEMPORARY ROLL-OFF, OTHER	WASTE MANAGEMENT	5242	08/25/14	104	E	DAWS	ST	27	3	NORMAN, ORIGINAL TOWNSHIP	R3		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5257	08/25/14	703	NE	60TH	AVE	30	1W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	5267	08/25/14	205	E	BOYD	ST	20	3	STATE UNIVERSITY ADD	R3		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	5301	08/27/14	123	E	ACRES	ST	1	9	J A JONES ADDITION	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	5316	08/28/14	4205		ROLLING MEADOWS PL		8	1	GRANDVIEW EST NORTH #4	RE		
Total Permits 92												Average Project Area	744
Average Valuation \$ 31,314												Total Project Area	69,929
Total Valuation \$ 2,943,480													

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued August 2014- Sorted by Permit Type

Page 3 of 3

REVITALIZATION 10C

[illegible]

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; 2,049 in FYE 2013; and 1,454 in FYE 2014. The table below shows signs pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	40	49											40

Oil & Gas

Oil & gas inspections continued with 165 operating oil wells. One drilling permit has been issued. There were no pipeline location issues in August.

Historic District Commission

The Commission met on August 4, 2014.

Staff reported no Administrative Bypass was reviewed in July. Five responses were received from the RFP for the FY 14 CLG program - Southridge Neighborhood survey. The selected consultant was Cynthia Savage dba Architectural Resources & Community Heritage Consulting.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma the judge for the Bench Trial recused himself and a new judge has been appointed without a court date set; 720 W. Boyd exterior completed with no new work on a new COA for a carport and screening wall; 410 S. Peters owners have found a contractor and the project should begin this summer; 517 S. Lahoma project completed; 322 Alameda has until 2016 to complete and owner still plans to proceed; 428 Chautauqua is weighing options as to adding on to existing structure or moving it and building a second house as previously discussed (property recently sold); 727 Chautauqua project has not been started; 321 Duffy to remove the current front porch steps and replace with steps that do not flare has not begun, but windows are complete; 231 E. Symmes (Mary Abbot House) to demolish an existing garage and construct a replacement garage that will include a storm shelter is on hold due to funding issues; 621 Chautauqua project to remove an old addition is moving along quickly and demolition of existing garage not started; 434 Chautauqua to remove non-original rear additions on the first and second floors on the west rear elevation, to construct a 190 sf two-story replacement addition on the west elevation, construct a wood staircase and small deck on the west elevation, and remove two windows on the north elevation and reinstall one of the original windows on the second floor north elevation is underway; 434 Chautauqua to change the front screened in porch to one with open railing and baluster system with piers with tapered cedar columns has not started; by the City Council; 315 E. Castro request for a COA to remove a door opening on non-original rear addition and to cover that opening with siding has not been started; 635 S. Lahoma to install balcony bars on second floor French doors has not started; 645 S. Lahoma to replace 4' chain link fence on east boundary with opaque fence at 8' on north end tapering to 4' at south end has not started; and 408 Chautauqua to add basement access door to the rear has not started. Request by 408 Chautauqua on front porch deck was approved with changes to fascia board.

Next meeting is scheduled for September 8, 2014.

Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

One Vision One Voice is continuing with their ten-agency education campaign, and the group is focusing on the "Housing First" model. The group held a special event in August with stakeholders to explain the Housing First model.

There were eight 2013 renewal applications approved through the Continuum of Care for five agencies. East Main Place for \$43,895; COCAA for \$32,769; Progressive Independence for \$41,593; HOPE Community Services for \$90,220; and Food and Shelter for four grants for \$51,337, \$31,680, and two for \$11,892. One new application for Food and Shelter for \$23,313 and a planning grant for \$10,000 were approved.

2014 Applications for the Continuum of Care were due in to HUD on February 4, 2014 with eight renewals submitted; and all were approved in June.

2013 Emergency Solutions Grants were submitted directly to ODOC by three agencies, but the Salvation Army chose to back out. These applications were coordinated to equal the estimated funding available for Norman of \$179,848. The grant contracts are as follows: Food and Shelter for \$100,000; and Thunderbird Clubhouse for \$79,848. 2014 grants will be submitted by the agencies directly to ODOC, not through the City.

CDBG-DR

An application for \$550,000 was approved by the City Council on June 2, 2014 and subsequently submitted to the Oklahoma Department of Commerce. The money would fund base repairs, asphalt paving, should grading and vegetation restoration for two miles of 108th Avenue NE from Rock Creek Road to Franklin Road, and three miles on 168th Avenue NE from Rock Creek Road to Indian Hills Road. These funds are a special grant for disaster relief using the Community Development Block Grant rules and regulations with additional requirements related to the tornadoes in 2013.

A second round of funding for this program is underway. All projects have to be CDBG eligible and in the designated disaster areas. For Norman that includes the wildfires in August 2012 that occurred between August 3-14, 2012; and the tornadoes that occurred from May 18 through June 2, 2013. \$41,228,000 is designated to be utilized in Cleveland and Creek Counties. A proposal totaling over \$49,000,000 was submitted jointly by the City of Norman and Cleveland County that included 27 infrastructure projects and equipment.

After reviewing all submittals across the state, ODOC is submitting to HUD, as a part of their statewide plan, \$21,711,500 in projects for the City of Norman/Cleveland County application. That list includes four bridges, five road projects and equipment.

A public meeting on the projects will be held at 7:00 p.m. Monday, September 15, 2014 at the Little Axe Community Center. A subsequent meeting will be held before the City Council on September 23, 2014.

SOCIAL AND VOLUNTARY SERVICES COMMISSION

Applications for agency funding were sent out in August with a due date of September 12, 2014. Presentations will be heard on September 22, 2014 with Commission review and recommendations to be handled in a meeting on September 29, 2014.

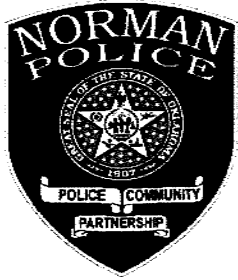
**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRESS REPORT
September 1, 2014**

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
YEARS ONE THRU THIRTY-ONE (FY 1975/06)	\$ 32,212,751	100%
YEAR THIRTY-TWO (FY 2006/07)	\$ 1,480,629	98.21%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	78.58%
YEAR THIRTY-THREE (FY 2007/08)	\$ 1,448,917	97.17%
All projects completed prior to 7/2014 except those itemized below:		
1. Street Improvement	\$ 48,181	0.00%
YEAR THIRTY-FOUR (FY 2008/09)	\$ 1,396,192	95.26%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	33.72%
YEAR THIRTY-FIVE (FY 2009/10)	\$ 1,503,773	98.75%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 124,262	84.83%
2. HOME 09	\$ 632,844	100.00%
YEAR THIRTY-SIX (FY 2010/11)	\$ 1,516,000	95.86%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 131,150	52.55%
YEAR THIRTY-SEVEN (FY 2011/12)	\$ 1,306,077	98.54%
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	46.73%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	98.58%
YEAR THIRTY-EIGHT (FY 2012/13)	\$ 1,125,147	68.85%
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 40,000	27.63%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	59.40%
3. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	62.33%
YEAR THIRTY-NINE (FY 2013/14)	\$ 1,100,827	53.38%
All projects completed prior to 7/2014 except those itemized below:		
1. Housing Rehabilitation (Original Budget \$477,951)	\$ 497,951	25.43%
2. Admin & Planning	\$ 152,342	67.91%
3. HOME 13 (Original Budget \$339,118+\$20,000 PI)	\$ 319,118	69.10%
YEAR FORTY (FY 2014/15)	\$ 1,040,054	6.48%
(Original Budget \$1,040,054)		
1. CART	\$ 25,000	0.00%
2. Housing Rehabilitation	\$ 167,809	6.54%
3. Neighborhood Improvement Projects	\$ 334,786	0.00%
5. Acquisition of Property	\$ 50,000	0.00%
4. Admin & Planning	\$ 144,392	23.89%
5. HOME 13 (Original Budget \$319,118)	\$ 318,067	0.00%

TARGET AREA PROJECTS NOT COMPLETED

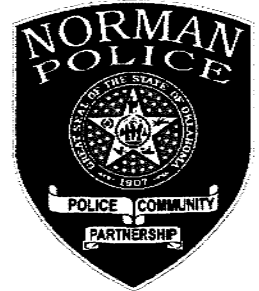
<u>Project Description & Status</u>	<u>Budget</u>		<u>% Expend- itures</u>
1. CDBG AND HOME Housing Projects	CDBG	\$ 386,631 Year 38	59.40%
		\$ 477,951 Year 39	25.43%
		\$ 167,809 Year 40	6.54%
CDBG Housing Programs include the administration for the following: Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications			
0 Deferred Payment Loans Completed			
1 Rehabilitation Deferred Payment Loans under contract			
1 Emergency Repair Loans Completed			
3 Emergency Repair Loans Under Contract			
0 Accessibility Modifications Completed			
	HOME	\$ 527,597 2011	93.87%
		\$ 381,420 2012	67.14%
		\$ 319,118 2013	1.64%
		\$ 319,118 2014	0.00%
HOME Housing Programs include the administration for the following: Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities			
3 Rehabilitation Deferred Payment Loans Under Contract			
0 Rehabilitation Deferred Payment Loans Completed			
2. Neighborhood Improvements		\$ 79,969 Year 32	78.58%
All funding will be utilized for park improvements in the five		\$ 66,179 Year 33	100.00%
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in		\$ 89,698 Year 34	33.72%
two additional locations in the Larsh/Miller neighborhood		\$ 124,262 Year 35	84.83%
Placemaking projects in all five neighborhoods. Street improvements		\$ 131,150 Year 36	52.55%
on Porter: Frank - Hughbert. Solar powered speed indicators for Jones		\$ 25,000 Year 37	39.67%
at Wilson School.		\$ 25,000 Year 38	37.00%
3. Neighborhood Owner Improvement Projects		\$ 334,786 Year 40	0.00%
Funds are to assist low income owner occupied residents of the CDBG Target Area correct property code violations			
12 Applications mailed			
0 Projects underway since 07/14			
0 Projects completed since 07/14			
4. Property Acquisition		\$ 50,000 Year 40	0.00%
Funds are for the acquisition and or/rehabilitation of property for activities benefitting low income citizens			
4. CART		\$ 25,000 Year 40	0.00%
Funds are for bus passes and other transportation services for low to moderate income persons.			
Passes issued since July 2014.			

**CDBG no longer funds social service agencies, with exception of the bus pass program,
beginning with the 14/15 year**



Administrative Summary

August



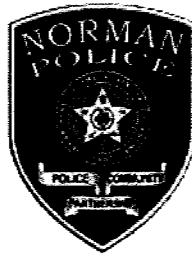
Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	14	13	14	13
Part I Crimes	302	415	2,986	2,926
Murder	0	0	3	2
Rape	4	9	33	56
Robbery	4	8	44	41
Agg. Ass.	3	9	44	63
Burglary	43	81	474	592
Larceny	224	280	2,217	1,980
Auto Theft	24	28	166	189
Arson	0	0	5	3
Part II Crimes				
DUI/APC	51	60	462	381
Drunkenness	75	64	512	500
Drug Violations	124	103	1,077	1,013
Littering	1	1	16	14
Forgery	20	23	191	139
Vandalism	63	74	550	590
Others	919	811	6,881	6,304
Total Crime	1555	1551	12675	11867
Collisions				
Fatality	0	0	3	4
Injury	52	66	433	486
Non-Injury	155	178	1099	1219
Miscellaneous				
CAD Activity (Total)	10048	9274	76319	71164
Calls for Service (Police)	5973	5805	43226	43429
Citations	1868	1172	13172	9629
Warnings	1234	822	10913	6453
Community Activity (Hours)	517	295	3778	2746
Avg Emergency Response Time (Min)	4.38			
Avg Non-Emerg Response Time (Min)	6.8			
Avg Call Time (Hours)	0.8			

Crime Free Multi-Housing Program

August 2014

During the month of August 2014, we have contacted several properties about conducting phase 2 security surveys for their properties. As of now, we have two scheduled for September. We have also continued giving an update to all of the officers in the department during in-service training. This includes instruction on use of the Crime Free software mobile capabilities for officers to use in their vehicles out in the field.



Teddy Wilson
MASTER POLICE OFFICER
Commission #0615
teddy.wilson@normanok.gov

Norman Police Department
201-B West Gray St.
Norman, OK 73069
(405)366-5438

Integrity * Accountability * Mutual Respect * Service Attitude * Partnerships

**ANIMAL CENTER DIVISION
PRELIMINARY REPORT FORM
August 2014**

	FY2015		FY2014	
OPERATIONAL INFORMATION	This Month	Year to Date	This Month	Year to Date
DOGS:				
Number on hand from last month	56		55	
Number impounded this month	130	252	141	292
Owner relinquish	12	17	14	19
In field pickup	3	3	2	2
Adoption returns	0	0	1	4
Disposal	3	4	3	7
Picked up dead	3	10	4	14
Number redeemed	23	61	37	66
Number adopted to public	39	69	58	101
Number turned to rescues	16	32	14	26
Number euthanized - Adoptable	0	6	1	24
Number euthanized - Non adoptable	22	37	17	36
Number died for unknown reason	0	1	0	1
Number fostered	28	39	3	10
Escaped	1	1	0	1
Total now on hand	51		59	
CATS:				
Number on hand from last month	22		41	
Number impounded this month	108	193	153	316
Owner relinquish	8	13	34	52
In field pickup	0	0	25	25
Adoption returns	0	0	0	2
Disposal	2	2	4	22
Picked up dead	13	24	13	21
Number redeemed	2	6	1	1
Number adopted to public	17	37	37	63
Number turned to rescues	33	54	3	40
Number euthanized - Adoptable	0	3	1	16
Number euthanized - Non adoptable	16	38	79	119
Number died for unknown reason	2	3	0	1
Number fostered	10	25	3	6
Escaped	0	0	0	1
Total now on hand	35		53	
MISCELLANEOUS:				
Domesticated Animals	1	3	0	2
Wildlife	133	177	73	206
TOTAL	134	180	73	208

NOTES:

	FY2015		FY2013	
SAFETY REPORT	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	0	0	0	1
City Vehicle Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
a. Employee Responsible	0	0	0	0
b. Employee Not Responsible	0	0	0	0

PET LICENSES ENFORCEMENT ACTION	This Month	Year to Date	This Month	Year to Date
January to December				
Total Licenses Sold (Annual)	883	4,071	130	2,579
Citations Issued (AWO)	26	407	6	18
Citations Issued (Private Citizen)	2	9	0	0
Warnings Issued	6	35	3	7

FINANCIAL INFORMATION	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$934.00	\$2,874.00	\$1,190.00	\$2,130.00
10-1532 Amount-dog adoption	\$2,040.00	\$3,780.00	\$3,600.00	\$6,120.00
10-1531 Amount-cat redemption	\$160.00	\$215.00	\$0.00	\$0.00
10-1532 Amount-cat adoption	\$1,020.00	\$2,160.00	\$2,160.00	\$3,720.00
10-1531 Amount-misc. redemption	\$0.00	\$0.00	\$0.00	\$55.00
10-1532 Amount-Misc. adoption	\$0.00	\$60.00	\$5.00	\$5.00
10-1533 Miscellaneous	\$315.00	\$595.00	\$480.00	\$5,680.00
TOTAL	\$4,469.00	\$9,684.00	\$7,435.00	\$17,710.00

Donation 010-0000-227.24-31 \$5.00 \$284.00 \$2,166.00 \$3,390.10

Donation account balance **\$19,985.55** \$35,370.60

Liability payback (July to June)	This Month	Year to Date	This Month	Year to Date
2003 Adoption expansion				
Payback Balance	-\$1,705.00		\$21,313.00	
22-L432 Liability - pet licenses	\$1,105.00	\$2,044.00	\$548.00	\$1,718.00
TOTAL (New Balance)	-\$2,810.00		\$20,765.00	

NOTES:

Replacement CPL \$1.50

SPAY / NEUTER PROCEDURES	FY2015		FY2013	
	This Month	Year to Date	This Month	Year to Date
Dogs	30	59	50	92
Cats	12	31	24	38
TOTAL	42	90	74	130

ANIMAL BITES July to June	FY2015		FY2013	
	This Month	Year to Date	This Month	Year to Date
Dogs	5	15	2	5
Cats	0	3	0	2
Other	0	0	0	0

SUMMARY

Dogs returned to the owner prior to coming to the shelter

6	City pet license
	Rabies tag
7	Microchips
	Personal ID tag
	Knew animal do to prior contact
3	Neighbor told officer
1	Lost & Found slip at shelter
17	Total

Incident No.	Offense	Court
2014-10630	Exposure report	
2014-10643	Rabies Vacc/Shots	Municipal court
2014-10688	Rabies Vacc/Shots	Municipal court
2014-10688	City Pet license	Municipal court
2014-11009	Rabies Vacc/Shots	Municipal court
2014-11009	City Pet license	Municipal court
2014-11009	Rabies Vacc/Shots	Municipal court
2014-11009	City Pet license	Municipal court
2014-11311	City Pet license	Municipal court
2014-10503	Rabies Vacc / Shots	Municipal Court
2014-10503	City Pet License	Municipal Court
2014-11061	Rabies Vacc / Shots	Municipal Court
2014-11061	City Pet License	Municipal Court
2014-11485	Exposure report	
2014-11486	Exposure report	
No enforcement action taken		
2014-10958	Animal at Large	Municipal Court
2014-11410	City Pet License	Municipal Court
2014-11410	Animal at Large	Municipal Court
2014-11462	City Pet License	Municipal Court
2014-11462	Animal at Large	Municipal Court
2014-11287	Exposure report	
2014-11843	City Pet License	Municipal Court
2014-11843	City Pet License	Municipal Court
2014-11878	Rabies Vacc/Shots	Municipal Court
2014-11878	Rabies Vacc/Shots	Municipal Court
2014-11878	City Pet License	Municipal Court
2014-11878	City Pet License	Municipal Court
2014-11878	Animal at large	Municipal Court
2014-11878	Animal at large	Municipal Court
2014-11881	City Pet License	Municipal Court
2014-11881	Rabies Vacc/Shots	Municipal Court

**DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
August, 2014**

ENGINEERING DIVISION

DEVELOPMENT

The Development Coordinator processed 3 Certificate of Surveys and 1 Preliminary Plat for Planning Commission; 3 Final Plats were scheduled for Development Committee at DRT; 8 Final Plat for Development Committee; and 1 Preliminary Plat and 2 Final Plats for City Council review. The Development Engineer reviewed 20 sets of construction plans and 6 punch lists. There were 155 permits reviewed and/or issued. Fees were collected in the amount of \$6,446.85.

CAPITAL PROJECTS

I-35/Main Street Interchange:

Construction on the I-35/Main Street Interchange reconstruction project will begin Monday, January 7, 2013. This is a \$30 million construction project awarded to a joint venture between Allen Contracting and Manhattan Road and Bridge of Oklahoma City. The project has an estimated completion date of March 2014. The construction contract allows the contractor to earn early completion incentive pay at \$15,000 a day with a maximum of 100 days, for an early completion date of December 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- Replace the existing Main Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Main Street Bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic lights mounted at the center of the bridge. This is the second SPUI interchange in the State of Oklahoma; the first SPUI is located at I-40 and Morgan Road.
- Widen I-35, one half mile north and south of Main Street, from four to six lanes
- Widen Main Street over I-35 from four lanes to six lanes

Wednesday night, April 16, 2014, the contractor fully opened the Main Street Interchange to traffic. The I-35 on and off ramps were open as well as all the lanes for Main Street. Work will continue behind the curb as the contractor will continue to paint the bridge, abutment and sound walls, install sod/landscaping and finish installing the sidewalks.

I-35/SH-9 East Interchange

Construction of the first phase of the I-35/SH-9 East Interchange will begin on Sunday, November 17, 2013. This is a \$12 million construction project awarded to Sherwood Construction Company of Wichita, Kansas. The project has an estimated completion date of September 2014. The construction contract allows an early completion incentive pay of \$8,000 a day with a maximum of 90 days. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following construction elements:

- Relocate the existing northbound I-35 to SH-9 East ramp. This ramp will temporarily tie in to the existing SH- 9 East roadway
- Build the new southbound I-35 to SH-9 East ramp
- New SH-9 East Bridge over I-35. This bridge will be located on the south side of the existing bridge.
- The first phase of the West Lindsey Street Widening Project storm water box culvert. This section of the box culvert will be constructed from the Canadian River to the north side of the new SH-9 East Bridge over I-35

The contractor's activities this month are as follow:

- Completed the construction of the phase 1 portion of the Lindsey Street storm water box culvert
- Continue to construct the bridge abutments
- Completed the concrete pavement on the new northbound I-35 to SH-9 East ramp

State Highway 9 – 24th Avenue SE to 36th Avenue SE

The State Highway 9 Widening Project is a \$9.6 million highway improvement project awarded to Allen Contracting of Oklahoma City. The project began on July 7, 2014 and will be completed in April 2015. The construction contract allows the contractor to earn early completion incentive pay at \$7,000 a day with a maximum of 90 days, for an early completion date of January 2015. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

When the project is complete, the roadway will be widened to four lanes with a center median, intersection improvements at 24th Avenue SE, signalization of Technology Place, John Saxon Boulevard and 36th Avenue SE, improved drainage and a new bridge over a Dave Blue Creek tributary. The Oklahoma Department of Transportation will be administering the construction of the project.

The contractor has switched traffic to the north side of SH-9. This switch began on July 21 and was completed on July 22. When the traffic was switched, the traffic signals at Technology Place and John Saxon Boulevard were no longer able to detect vehicles and the signals had to operate on a timed program. This resulted in poor traffic flow through construction zone. Staff has worked with the contractor to install video detection systems on the signals to improve traffic flow through the work area. Currently, the signals at 24th Avenue SE and Technology Place have been upgraded with video detection equipment but John Saxon Boulevard won't be able to be upgraded for a couple of weeks. Adding the video detection equipment to the signals has

improved traffic flow through the construction zone. City staff is currently working on travel time and delay studies through the work zone in order to better understand traffic flow through the area.

The contractor's activities this month are as follow:

- Continue the earthwork on the south side of SH-9E
- Install the storm water system
- Began to construct the bridge on 36th Avenue SE
- Widen the intersection at John Saxon Boulevard

Imhoff Road Reconstruction between Chautauqua Avenue and Jenkins Avenue

The University of Oklahoma is reconstructing Imhoff Road from Chautauqua Avenue to Jenkins Avenue. From its inception, this portion of Imhoff Road has been a University-owned street, not a city street. This project has an estimated completion date of mid-August. When this project is complete, the roadway pavement and curb and gutter will be replaced, improvements to the storm water system and lighted crosswalks to the Lloyd Noble Arena will be completed. The University of Oklahoma is administering the construction of the project. The prime contractor is Allen Contracting.

The contractor was substantially complete and all four lanes of Imhoff Road were opened on Wednesday, August 27, 2014. As the contractor completes the punch list of items to address, the road will have temporary lane closures in the area of the work but the road will remain open.

Interstate Drive East Extension

The Interstate Drive East Extension Project is a \$3.9 million roadway construction project that will extend Interstate Drive north from Conference Drive and tie into 24th Avenue NW at Corporate Center Drive. When the project is complete, a new road will be constructed with curb and gutter, a modern roundabout will be added, storm water system improvements and add a signalized intersection at 24th Avenue NW. The project was awarded on April 22, 2014 to Silver Star Construction Company. The project will begin on May 20, 2014 and should be completed by December 2014.

The contractor's activities this month are as follow:

- Continue to install the drainage box on the west side of 24th Avenue NW
- Removed the concrete pavement from the west side of the intersection of 24th Avenue NW and Corporate Center Drive
- Install the storm water system along Interstate Drive
- Continue the earthwork along Interstate Drive

Cedar Lane Road – 12th Avenue SE to ½ mile east of 24th Avenue SE

The Cedar Lane Road Widening Project is an \$8.1 million roadway construction project awarded to Duit/TTK construction of Oklahoma City. The contractor will start work on the project on June 23, 2014 and will be complete in May 2015. The project involves the construction of a new four-lane roadway that will include five foot bike lines on each side of the road. The project will also include improvements to 12th Avenue SE and 24th Avenue SE as they approach Cedar Lane Road, improve the BNSF railroad crossing and resurface U.S. Highway 77 on the north and south sides of Cedar Lane Road. Signalization of the 12th Avenue SE and Cedar Lane Road intersection

will also help relieve traffic congestion at peak travel times during the day. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Construct the temporary widening along edge of the roadway at various locations along Cedar Lane between 12th Avenue SE and 24th Avenue SE
- Install the storm water system at the intersection of 12th Avenue SE and Cedar Lane Road
- Continue earthwork along Cedar Lane Road
- Place asphalt for the temporary roadway widening

STORMWATER MANAGEMENT PROGRAM:

- Inspections – 52 (August)
- 68 sites are currently open.
- Earth Change Permits issued – 24 YTD
- Citizen Calls/Complaints – 17 in August, 88 YTD
- Fert. Applicator Registrations – 2 (August), 13 YTD
- We are still working with GIS on the detention basin layer for inspections.

AUGUST 2014

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

FY 14-15 Associated Fees

Subdivision Development:

Planning Commission/Dev Comm Review: This Month Last Month Total

*Norman Rural Cert of Survey..3
 *Final Plats.....3
 *Preliminary Plats.....1
 *Short Form Plat.....0

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....1
 Final Plats.....2
 Consent to Encroach.....0
 Easement.....0
 Closure of Easement & ROW..0
 Release of Deferred Const.....0

Development Committee:

Final Plats.....8

\$3,315.00 \$1,335.00 \$4,650.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....53
 ***Commercial.....29
 Multi-Family.....1
 Addition/Alteration.....14
 House Moving.....5
 Paving Only.....13
 Storage Building.....10
 Swimming Pool.....3
 Storm Shelters.....23
 Public Improvements.....2
 Temporary Encroachments.....2
 Fire Line Pits/Misc.....0
 Flood Plain (@\$100.00 each).....0

Total Permits..... \$3,131.85 \$0.00 \$26,685.99

Grand Total..... \$6,446.85 \$1,335.00 \$31,335.99

******Construction Plan Review occurrences** 20 23 43

*******Punch Lists prepared.....** 6 6 12

* All Final Plat review completed within ten days.....PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.....PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

AUGUST 2014

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	53	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	29	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	20	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	7	100%

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

FLEET MANAGEMENT ACTIVITY REPORT

August

FYE 2015

FUEL REPORT

IN GALLONS

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	21,336.00	24,386.00	29,940.00
Outside - sublet	320.34	468.90	0.00
TOTAL	21,656.34	24,854.90	29,940.00

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	22,613.98	27,443.75	9,379.50	20,560.50

FYE 2015 TO DATE CONSUMPTION

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	45,814.09	54,271.05	18,010.24	39,946.81

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.97	Low	\$2.88	UNLEADED	High	\$3.31	Low	\$2.94
DIESEL	High	\$3.00	Low	\$2.93	DIESEL	High	\$3.43	Low	n/a
CNG	High	n/a	Low	\$0.85	CNG	High	n/a	Low	n/a

MAINTENANCE REPORT

REPAIR PARTS SOLD	\$64,055.01
TIRES SOLD	\$26,645.60
TOTAL PARTS SOLD	\$90,700.61

PUBLIC CNG SALES

August	\$34,727
FYE 2015 TO DATE	\$65,796

SUBLET REPAIRS **\$20,056.13**

Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	361,253
TOTAL SOLD DOLLARS TO DATE:	\$ 500,882

	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
ROAD SERVICE	23	29	13	52
EMERGENCY ROAD CALLS	8	13	14	21
PM SERVICES	119	129	134	248
DISASTER REPAIRS	0	0	0	0
WORK ORDERS	422	532	493	954
SCHEDULED REPAIRS	86	114	89	200
NON SCHEDULED REPAIRS	221	220	224	441

FLEET MANAGEMENT
Mechanic Productivity
Report

FYE 2015

August

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	82.40	72%	80.9%	8.9%	
# 002	71.95	72%	69.9%	-2.1%	
# 003	158.04	72%	81.0%	9.0%	
# 005	146.87	72%	86.3%	14.3%	
# 006	0.04	72%	100.0%	28.0%	
# 007	132.06	72%	80.3%	8.3%	
# 008	104.21	72%	85.2%	13.2%	
# 010	110.39	72%	79.2%	7.2%	
# 011	123.57	72%	72.0%	0.0%	
# 012	113.91	72%	73.2%	1.2%	
# 013	110.89	72%	67.3%	-4.7%	
# 021	146.33	72%	82.5%	10.5%	

DIRECT LABOR HOURS

1300.66

TOTAL AVAILABLE HOURS

1665.40

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

78.1%

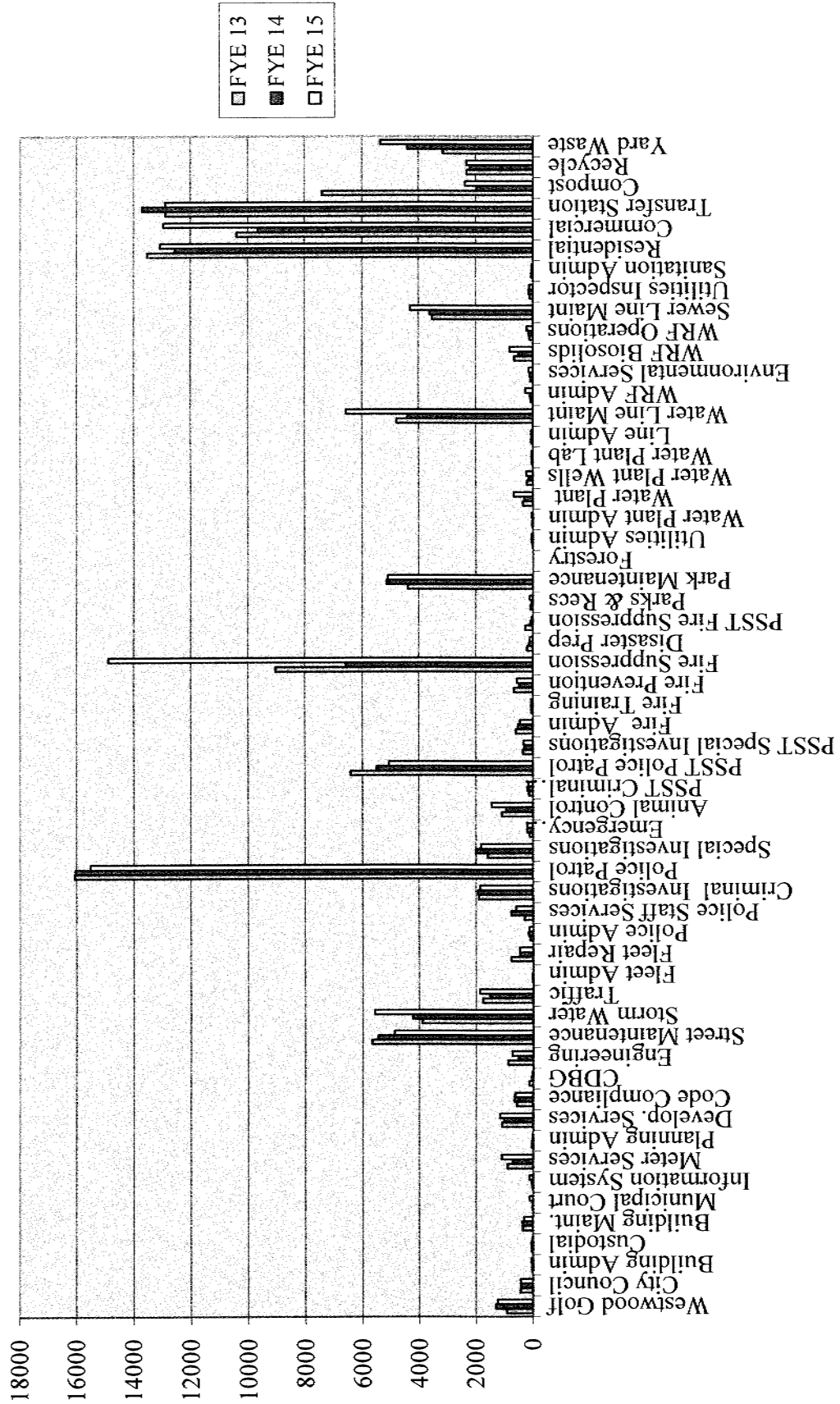
Equipment Late for PM by Equipment Number

Unit #	Description	Division	Latest Meter	Due at Meter	Meter Past	DUE DATE	SERVICE
1210	2006 Chevy Uplander	Emergency Communic.	91,589	90,498	1,091	27-Aug	PMA
0009	2011 Ford Escape	Fire Prevention	35,538	34,415	1,123	21-Aug	PMA
0012	2000 John Deere Groundmaster	Fire Suppression	1	1	0	20-Aug	PMA
0032	2014 Pierce Velocity	Fire Suppression	1	1	0	29-Aug	PMA
0473	2005 Toro Mower	Park Maintenance	2,013	1,952	61	4-Aug	PMB
1142	2007 Dodge Charger	Police Patrol	77,370	77,125	245	28-Aug	PMA
1145	2008 Ford Crown Victoria	Police Patrol	71,688	71,577	111	28-Aug	PMA
1095	2010 Chevy Impala	Police Staff Services	1	1	0	19-Aug	PMA
0235	2005 Rolloff	Sanitation Commercial	15,106	14,955	151	24-Jul	PMA
0289	2009 John Deere Z510A	Sanitation Compost	1	1	0	26-Feb	PMB
0206T	1999 BMO TR Dollie	Sanitation Compost	1	1	0	24-Mar	PMC
0288	2004 E-Z Go Golf Cart	Sanitation Compost	1	1	0	21-Jul	PMC
0287	2004 E-Z Go Golf Cart	Sanitation Transfer	1	1	0	26-Jun	PMA
0276	2005 IHC 7400 Rearloader	Sanitation Yard Waste	14,419	14,029	390	13-Aug	PMA
0114T	1980 Shop Built Trailer	Streets	1	1	0	15-Aug	PMB
0126	2013 Caterpillar CW14 Compactor	Streets	1	1	0	29-Aug	PMA
0559	2010 John Deere Gator	Water Plant	1	1	0	18-Aug	PMA
					0		
					0		
					0		
					0		
rescheduled:							Rescheduled for:
0298T	2007 Steco Trailer	Sanitation Transfer	1	1	0	18-Aug	PMB
1007	2010 Chevy Impala	PSST Police Criminal Inv.	22,467	21,780	687	overdue	PMA
					0		

Missed Preventive Maintenance

	COMPLETED FYE 14	PENDING FYE 14	TO DATE FYE 15	PENDING FYE 15
CITY COUNCIL	0	0	0	0
FIRE ADMINISTRATION	3	0	0	0
FIRE TRAINING	0	0	0	0
FIRE PREVENTION	6	0	1	1
FIRE SUPPRESION	2	0	2	2
FIRE DISASTER PREPAREDNESS	4	0	0	0
ENGINEERING	1	0	0	0
UTILITIES (METER READERS)	2	0	0	0
INFORMATION SYSTEMS	0	0	0	0
FLEET MANAGEMENT	0	0	0	0
STREET MAINTENANCE	11	0	1	0
STORM WATER	8	0	0	0
TRAFFIC	0	0	0	0
SANITATION ADMINISTRATION	0	0	0	0
SANITATION RESIDENTIAL	5	0	0	0
SANITATION COMMERCIAL	10	0	2	1
SANITATION TRANSFER	8	1	1	0
SANITATION COMPOST	5	2	2	1
SANITATION RECYCLE	2	0	1	0
SANITATION YARD WASTE	3	0	1	1
LINE MAINTENANCE ADMIN.	0	0	0	0
WATER LINE MAINTENANCE	11	0	0	0
SEWER LINE MAINTENANCE	5	0	0	0
PARK MAINTENANCE	9	0	2	1
PARKS & RECREATION	1	0	0	0
FORESTRY	0	0	0	0
PLANNING	0	0	0	0
PLANNING CDBG	0	0	0	0
WATER PLANT	1	0	2	1
WATER RECLAMATION	1	0	0	0
UTILITIES - ENVIRONMENTAL	0	0	0	0
BUILDING MAINTENANCE	1	0	0	0
CUSTODIAL	0	0	0	0
DEVELOPMENT SERVICES	0	0	0	0
CODE COMPLIANCE	0	0	0	0
ANIMAL CONTROL	8	0	0	0
POLICE ADMINISTRATION	2	0	0	0
POLICE STAFF SERVICES	7	0	2	1
POLICE CRIMINAL INVESTIGATIONS	8	0	2	0
POLICE PATROL	36	0	6	2
POLICE SPECIAL INVESTIGATIONS	4	0	0	0
POLICE COMMUNICATIONS	0	0	1	1
TOTALS	164	3	26	12

AUGUST



Any Division over 10% usage in gallons highlighted in red

AUGUST

SHOULD NOT EXCEED 16.66% SPENT

CONSUMPTION

2015

DEPARTMENT Division	ACCT #	FYE 15 BUDGET \$	MONTH COST	PERCENT SPENT	MONTH GALLONS	Fiscal Year Ending YTD Totals			3 Year average gallons	2015 (+ or -) gallons	2015 (+ or -) %
						YTD 13 GALS.	YTD 14 GALS.	YTD 15 GALS.			
Westwood Golf	307031	\$ 11,854.00	\$ 1,906.73	33.26%	598.3	911.7	1293.9	1232.5	1146.0	86.5	7.54%
CITY CLERK											
City Council	101001	\$ 7,061.00	\$ 560.33	18.20%	192.6	431.3	416.6	434.8	427.6	7.2	1.69%
Building Admin	102030	\$ 691.00	\$ 114.51	27.09%	39.3	28.6	12.6	63.8	35.0	28.8	82.29%
Custodial	102031	\$ 844.00	\$ 34.69	8.46%	12.0	54.9	59.66	24.5	46.4	-21.9	-47.15%
Building Maint.	102032	\$ 9,332.00	\$ 640.49	6.86%	316.5	360.05	368.74	316.5	348.4	-32.0	-9.17%
Municipal Court	102120	\$ 92.00	\$ -	354.04%	0.0	13.7	16.6	110.7	47.0	63.7	0.00%
FINANCE											
Information System	103021	\$ 6,548.00	\$ 38.90	5.57%	13.2	24.4	29.7	123.9	59.3	64.6	108.82%
Meter Services	103022	\$ 12,045.00	\$ 944.40	16.62%	531.6	897.72	710.26	1105.1	904.4	200.8	22.20%
PLANNING											
Planning Admin	104040	\$ 1,228.00	\$ -	2.67%	0.0	31.9	27.9	10.6	23.5	-12.9	-54.83%
Develop. Services	104051	\$ 17,585.00	\$ 1,661.84	19.37%	571.2	1094.1	1012.1	1155.4	1087.2	68.2	6.27%
Code Compliance	104052	\$ 5,484.00	\$ 764.95	30.48%	298.9	570.1	657.13	630.0	619.1	10.9	1.76%
CDBG	214060	\$ 2,640.00	\$ 40.71	1.54%	14.0	130.4	39.3	14.0	61.2	-47.2	-77.14%
PUBLIC WORKS											
Engineering	105010	\$ 9,519.00	\$ 691.42	15.94%	331.9	877.6	520.92	734.7	711.1	23.6	3.32%
Street Maintenance	105021	\$ 115,606.00	\$ 6,815.83	11.29%	2585.3	5668.39	5451.62	4874.3	5331.5	-457.1	-8.57%
Storm Water Utilities	105022	\$ 72,903.00	\$ 8,749.72	20.83%	3224.4	3890.83	4215.96	5571.0	4559.3	1011.7	22.19%
Traffic	105023	\$ 25,203.00	\$ 2,366.88	18.37%	981.5	1757.47	1511.67	1868.7	1712.6	156.1	9.11%
Fleet Admin	105070	\$ 553.00	\$ -	0.00%	0.0	8.9	15.5	0.0	8.1	-8.1	-100.00%
Fleet Repair	105071	\$ 10,010.00	\$ 609.82	10.05%	233.0	773.85	446.7	459.1	559.9	-100.8	-18.00%
POLICE											
Admin	106010	\$ 2,376.00	\$ 164.77	15.06%	57.0	104.1	151.79	121.7	125.9	-4.2	-3.31%
Staff Services	106015	\$ 13,300.00	\$ 881.14	13.15%	300.8	300.3	771.3	593.6	555.1	38.5	6.94%
Criminal Investigations	106021	\$ 33,770.00	\$ 2,811.63	15.96%	968.7	1897.36	1928.29	1838.2	1888.0	-49.7	-2.64%
Police Patrol	106022	\$ 303,470.00	\$ 22,341.43	14.97%	7738.0	16066.76	16036.76	15507.5	15870.3	-362.8	-2.29%
Special Investigations	106030	\$ 35,279.00	\$ 2,227.71	15.50%	760.1	1579.51	1988.03	1811.6	1793.0	18.5	1.03%
Animal Control	106070	\$ 21,305.00	\$ 1,977.89	18.78%	722.2	1092.3	943.29	1448.0	1161.2	286.8	24.70%
Emerg Communic.	246039	\$ 3,543.00	\$ 249.10	12.39%	111.1	112.6	204.11	197.5	171.4	26.1	15.23%
PSST Criminal Investigations	156121	\$ 1,000	\$ 161.16	11.59%	55.3	140	190	149.8	159.9	-10.1	-6.34%
PSST Police Patrol	156122	\$ 37,000	\$ 8,235.45	15.15%	2830.4	6406.4	5494.9	5054.7	5652.0	-597.3	-10.57%
PSST Special Investigations	156130	\$ 1,250	\$ 292.70	12.44%	137.8	364.26	291.68	328.2	328.0	0.1	0.04%

STREETS

ASPHALT OPERATIONS

84TH AVE SE B/HWY 9 AND POST OAK RD OVERLAY

3,651.38 tons of asphalt

MCKINLEY SCHOOL CIRCULATION ZONE NEW CONSTRUCTION

359.65 tons of asphalt and 75.5 cubic yards of concrete

DEEP PATCH OPERATIONS

1713 WINDHAM CT

8.39 tons of asphalt

2413 GLEN OAKS

29.25 tons of asphalt

424 BARON DR

12.01 tons of asphalt

CONCRETE OPERATIONS

2312 LAFAYETTE PANEL REPLACEMENT

19.5 cubic yards of concrete

600 BLK FINDLEY AVE PANEL REPLACEMENT

42 cubic yards of concrete

1500 CREEKSIDE PANEL REPLACEMENT

68.5 cubic yards of concrete

2000 BROOKHAVEN BLVD PANEL REPLACEMENT

28.0 cubic yards of concrete

FLINTRIDGE CT PANEL REPLACEMENT

22.5 cubic yards of concrete

3700 BLK DANFIELD PANEL REPLACEMENT

23.0 cubic yards of concrete

430 SUNRISE ST PANEL REPLACEMENT

32.5 cubic yards of concrete

2413 GLEN OAKS PANEL REPAIR

2.0 cubic yards of concrete

OTHER

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 120.0 tons of asphalt was utilized in routine pothole patching

STORM WATER

Month of August, 2014

422 GOLDEN OAKS DRIVE

Repairing concrete curb and gutter. Placed 2 cubic yards of concrete and hauled 1 ton debris.

FOWLER POINT

Excavating sediment from roadside drainage ditch and flushing culvert pipe. Placed 1.09 tons of asphalt, placed 20 tons asphalt millings and hauled 25 tons debris.

TECUMSEH ROAD

Repairing storm water inlet structure between Porter Avenue and 12TH Avenue N.E. Placed 5 cubic yards of concrete, placed 4.06 tons of asphalt, placed 1 ton select fill material and hauled 8 tons debris.

ROADSIDE MAINTENANCE

Trimming trees on roadside right-of-ways in the rural area and hauled 1 tons of debris.

DRAINAGE MAINTENANCE

Removed 23 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

URBAN/RURAL LITTER PROGRAM

Removed 2.74 tons of trash/debris from urban/rural right-of-ways.

URBAN STREET SWEEPING OPERATIONS

Urban street sweeping operations, a total of 561 miles were swept resulting in the removal of approximately 367 tons of debris from various curblane streets.

STORM WATER MANAGEMENT

Cleared 4 inlets of debris from drainage right-of-ways in the urban/rural area.

PLANT GROWTH REGULATOR APPLICATION

Applied plant growth regulator to 5 miles roadside right-of-ways in the urban/rural area.

MOWING OF DRAINAGE/ROADSIDE RIGHT-OF-WAYS

Mowed and trim mowed 3,374,639 feet of drainage right-of-ways in the urban area.

Mowing 35 miles of urban roadside right-of-ways (smooth cut).

Mowing 319.25 miles of urban/rural roadside right-of-ways (rough mowing).

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014

STREET DIVISION					
	FYE 2015 August, 2014	FYE 2015 August, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	120.00	100%	128.16	100%	95%
Overlay/pave 10 miles per year.	2.00	20%	5.25	53%	100%
Replace 1,160 square yards of concrete pavement panels	313.50	27%	476.00	41%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	18.00	4%	28.00	7%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	84.00	50%	100%

STORM WATER DIVISION					
	FYE 2015 August, 2014	FYE 2015 August, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	561.00	112%	844.00	14%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	4.00	0%	900.00	6%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	35.00	1%	66.75	2%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	319.25	108%	579.75	196%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	3,374,639.00	25%	5,428,694.00	40%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	5.00	2%	36.00	11%	65%

DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

AUGUST 2014	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	77	77	100%	158	158	100%
Provide information requested by citizens within 7 days	95%	77	77	100%	158	158	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	64	64	100%	138	138	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		312	130.75	0.42	645	226.25	0.35
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		3	49	16.33	7.81	117	14.98
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		17	17	100%	30	30	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		35	35	100%	64	64	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	4	4	100%	14	14	100%
<i>Lower Priority</i> all other signs within one day	90%	78	78	100%	98	98	100%
<i>Street Name Signs</i> within two weeks	90%	19	19	%	53	53	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3192	0	0.00%	6536	0	0.00%

Monthly Report

August 2014

Line Maintenance:

Division Fiscal Year 2014 Capital Projects

- Brownwood Lane – 100% Complete
- Crawford Ave. - 100% Complete
- Buckingham Ln – 80% Complete
- Comanche St. - 100% Complete
- Peters Ave. – 20% Complete

D Lift Station Flows:

- Days - 31
- Average daily flow: .82 MGD.
- Average total flow: 25.42 MG

Wastewater Projects:

Canadian River TMDL Study (Project WW0044): Project considers ten (10) wastewater dischargers to the Canadian River from above OKC to below Lexington. Most of the dischargers are considering upgrades or improvements to Wastewater Treatment Plants (Water Reclamation Facilities). All discharging entities are getting stricter permits and the final report will be sent to EPA for acceptance. The project group selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP); QAPP was approved by EPA, Region 6 (EPA 6) in Dallas on 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft reports and subsequent ODEQ comments received Sep 2012, March 13 and August 13; additional delay due to decision on final discharge location(s) by other project entities. New Final Revised Projection Simulations received on 2/24/14; follow up group meeting on 3/14/14; all parties concur with results. Next steps: forward data and model to EPA6 for technical review, not formal approval; final formal report from consultant due in sixty (60) days, during May. ODEQ will prepare public notice for Water Quality Management Plan revisions, public hearing and 45 day comment period; submit entire package to EPA6 for approval; future new permits must concur with final results; permits are not expected to be re-opened, but ODEQ will wait for permit renewal time frame; project is again delayed, due to errors in the modeling program code. Discharge limits may be more stringent. Payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 linear feet of 16-inch ductile iron force main installed in 1984 along 24th Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. Staff will soon engage Cardinal Engineering for design assistance under their on-call Professional Services contract. Utility staff is coordinating with Public Works Department on 24th Avenue NE widening bond project.

SE Bishop Interceptor, Phase 2B (Project WW0267): Project will increase size of interceptors serving SE Norman, and has been completed in phases. Construction of 2B, Section 1 complete March 2007; Section 2A & 2B complete August 15, 2013; Section 2C consists of approximately 5,500 LF of 24-inch sewer located south of Highway 9 between Pebblebrook Park and Classen Boulevard. Project advertised 1/2/2014; received bids 1/23/14; Krapff-Reynolds Construction Company low: \$1,064,690 with six (6) other bidders; award and contract approved by NUA 2/11/14; pre-work meeting held 2/13; Notice to Proceed effective 2/24; construction is on schedule and within budget; payments totaling \$797,779 of \$1,064,690 or 75% have been processed.

Sewer Maintenance Project FYE11 (WW0064): Annual project rehabilitated about 45,045 feet (8½ miles) of sewers and 229 manholes in an approved area bounded by Alameda to the north, Bishop Creek to the west, partially Boyd and partially Brooks to the south, and Shiloh to the east. Project advertised 4/27/13; received bids 5/27/13; Urban Contractors low: \$2,774,200 with three (3) other bidders; award and contract approved by NUA 6/11/13; Notice to Proceed effective 7/1/13. Change Order No. 1 increasing contract by \$19,334 approved by City Manager 10/1/13. CO#2 increasing contract amount by \$139,708 approved by NUA on 2/25/14; CO#3 increasing contract amount by \$341,590 approved by NUA on 4/8/14; all work complete 6/15/14. Final Change Order #4 decreasing contract by \$129,513 and project acceptance approved by NUA on 8/12/14; \$3,145,318 of revised contract amount \$3,145,318 or 100% paid to date; this is the final project report.

Sewer Maintenance Project FYE12 (WW0070): Annual project will replace about 32,320 feet (over 6 miles) of residential sanitary sewer lines, and rehabilitate or replace about 120 manholes in the area bounded by Boyd to the north, Imhoff Creek to the west, Timberdell to the south, and Elm to the east. The NUA approved an on-call contract with Lemke on 1/22/13; bid advertisement 8/7 & 8/14/14; opened bids 8/28/14 with PM Construction and Rehab, LLC, of Pasadena, TX, providing low bid of \$2,577,053 with four (4) other bidders. Acceptance of bids, and award of contract will be presented to the NUA on 10/14/14; payments totaling \$0 of \$2,577,053 or 0% processed.

Sewer Maintenance Project FYE13 (WW0200): Annual project will rehabilitate about 14,000 feet of sanitary sewers and 90+ manholes in an approved area bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; NUA approved on-call surveying contract with Lemke 7/23/13; preliminary survey in hand; video inspection complete; staff in-house design continuing; scheduled to bid this calendar year.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in the area bounded by Robinson to the North, Sherry to the West, Main Street to the South, and Berry to the East, excluding Dakota & Iowa, which were in the 2009 project area; staff in-house preliminary design is in progress; staff is awaiting an on-call Professional Services price estimate from Lemke to issue purchase order for surveying and drafting assistance; City video inspection in progress. Alternates may also be bid, but are not finalized.

Wastewater Supervisory Control and Data Acquisition (SCADA) (WW0052): SCADA electronically reports plant and lift station activity to a central location. Project combined with WW0043 & WW0047 for construction efficiency. Received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; liquidated damages commenced 9/27/11; final inspection and substantial completion effective 4/24/13; as-builts and O&M's received 10/8/13; settlement negotiations complete; \$80,000 in liquidated damages recommended; final punch list items received 12/18/13; project acceptance and final payment approved by NUA on 8/12/14; payments totaling \$949,500 of \$949,500 or 100% paid to date; this is the final project report.

WWTP - Aeration Basin Blower VFD (WW0043): Replacement of obsolete motors and controls enhance efficiency and save energy and money by reducing electrical demand and use. Project partnered with WW0047 for Department of Energy (DOE) ARRA grant, and combined with WW0047 & WW0052 for design and construction efficiency; received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; liquidated damages commenced 9/27/11; substantial completion & punch list effective 4/24/13; DOE grant closed 6/26/13; settlement negotiations complete; \$80,000 in liquidated damages recommended; Received as-built drawings and O&M manuals 10/8/13; final punch list items received 12/18/13; project acceptance and final payment approved by NUA on 8/12/14; payments totaling \$1,060,326 of \$1,060,326 or 100% paid to date; this is the final project report.

WWTP - North Digester Boiler(s) (WW0047): Replacement of obsolete sludge heaters (vintage 1960's) saving energy and money. Project partnered with WW0043 for Department of Energy (DOE) ARRA grant and combined with WW0043 & WW0052 for design and construction efficiency; see WW0043 for milestones; final punch list items received 12/18/13; project acceptance and final payment approved by NUA on 8/12/14; payments totaling \$395,174 of \$395,174 or 100% paid to date; this is the final project report.

Woodcrest Interceptor (WW0120): Project will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road. Final project design by RJN Group is under review; supplemental TV survey requested of line maintenance; due late August. Permits are in hand. Easement acquisition is nearing completion. Project should bid this year.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the effect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13. Collection system improvements report received 04/28/14 and is under review. Payments totaling \$530,804 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. Draft ER received 08/03/11 with findings presented to NUA 11/08/11. ER finalized and submitted to DEQ 11/18/11 with DEQ comments received 03/26/12. Request for variances submitted to DEQ 05/21/12. Garver and staff met with DEQ on 12/05/12 to discuss variance requests and DEQ approved 4 variances 01/15/13. DEQ approved final variance request for primary clarifier weir loading rate on 03/20/13. Final ER was submitted to DEQ on 03/29/13 and was approved 06/27/13.

Garver Amendment No.1 for final design and bidding was approved 06/12/12. Final design kickoff meeting was held 06/25/12 with subsequent monthly design meetings. Geotechnical work completed by Terracon on 11/12/12; draft report received 11/29/12 and final report received 06/24/13. 90% design plans and specifications (P&S) were provided 06/19/13 for NUA review. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13. DEQ comments received 08/28/13. Garver and NUA submitted response to DEQ in 11/01/13 and DEQ approved the P&S on 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman on 04/05/13. Proposed Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals received; approved by NUA on 4/22/2014.

After presentation of ER findings, staff was directed to proceed with design of \$52 M project expanding design capacity from 12 to 17 MGD, adding ultra violet disinfection, effluent aeration and odor control technologies. Additional scope includes headworks modifications, primary clarification rehab, three activated sludge basins and two final clarifiers, sludge thickening, blending and digestion and other miscellaneous improvements. 90% design estimate of \$63 M presented to NUA 07/10/13 along with several user rate alternatives in support of required \$38M loan. Public Meeting on proposed rate hike held 08/12/13. On 09/10/13, NUA approved ordinance calling for public vote on 11/12/13, and the vote passed by an approximate majority of 76%. NUA approved Resolution 1314-89 authorizing staff to prepare document necessary of loan application submission to OWRB. Loan application submitted to OWRB 02/11/14 ; \$50.3 million loan approved by OWRB on 04/15/14. Public hearing on Environmental Information Document (EID) held 01/21/14 and the NUA adopted EID and public participation documentation on 02/11/14. Final FONSI issued by the by OWRB on 04/28/14.

Five prime contractors were pre-qualified on 01/28/14 and bids for the Phase 2 WRF Improvements were opened 03/27/14. Bids were received from three and the NUA approved award to Archer Western Construction, LLC of Irving, TX on 04/22/14. Notice of Award forwarded 04/22/14; contract and bonds approved by NUA 05/13/14.

Archer Western Construction, LLC began construction of the Phase 2 Improvements on June 2, 2014. All work is scheduled to be complete by November 18, 2016. The following briefly summarizes the work completed this period:

- Primary Clarifiers 1, 2, 3 and 4: begin demolition of clarifier mechanisms, one at a time.
- RBC and Bio-Tower structures: removal of both structures is essentially complete to make way for aeration basin construction.

- Aeration Basins 4, 5 and 6: OGE must install new transformer at Westside LS to allow excavation to begin (existing electrical conduit must be abandoned).
- Final Clarifiers 5 and 6: Completed sludge removal from storm holding ponds 4 and 5 with sludge land applied on farmland. Began demolition of structures; effluent trough and old clarifier mechanisms removed.
- Compost Facility Waterline Relocation: 6-inch waterline relocated a second time to make way for installation of shoring around UV Facility.
- UV/Post Aeration Facility: 12 dewatering wells installed at the site south of Bratcher Minor Road; steel shoring installed to north and west; approximately 12 of 24 feet of excavation complete.
- Outfall structure and 66-inch Piping: access road to the Canadian River outfall structure and 54-inch bypass line around existing outfall structure complete. Bottom slab of new outfall structure poured this week. Continued disposal of trash excavated from construction on top of landfill as per DEQ; additional cover materials also stockpiled on landfill.
- Digester Modifications: installing electrical conduit to new mixing system for Digester 4; sludge removal from Digesters 2 and 4 to be initiated soon.
- Pay Estimate No. 3 was submitted in the amount of \$886,613 for total of \$3,980,235 or 8.1% of the contract amount.
- 90 calendar days or 10% of the 900 calendar day contract time has been consumed.
- Monthly Progress Meeting No. 3 was held 08/27/14.

The Contractor expects to perform the following work during the next pay period:

- Continue primary clarifier rehabilitation.
- Continue demolition of holding pond structures.
- Begin Digester sludge disposal.
- Continue construction of new outfall structure.
- Continue excavation of UV/Post Aeration Basin; pour base slab.
- Continue relocation of electrical transformers 4 and 6 to allow excavation of new aeration basins.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff advised DEQ this was unreasonable prior to issuance. Staff has been reporting progress as required and DEQ forwarded proposed Consent Order (CO) #13-077 to NUA 04/15/13. Staff forwarded suggested modifications to DEQ on 05/17/13 and DEQ forwarded revised CO to NUA on 09/05/13. CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- | | |
|---|----------|
| • Submit approvable P&S | 11/01/13 |
| • Begin construction of Phase 2 Improvements | 07/01/14 |
| • Complete disinfection improvements | 01/01/16 |
| • Attain compliance with fecal coliform limits | 07/01/16 |
| • Complete Phase 2 improvements | 01/01/17 |
| • Attain compliance with Ammonia and TSS limits | 07/01/17 |

With voter approval of the sewer rate hike and DEQ approval of the P&S, staff submitted a follow-up letter to DEQ on 12/27/13 confirming the above dates and clarifying that fecal coliform sampling will not begin until proposed disinfection units are operable on 01/01/16.

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road. Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work

delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; expect revisions with draft ER in September 2014.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WWTP site is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the new Compost Facility south of the WWTP. Wastewater reuse in this manner can significantly reduce water demand and delay the need for expensive water supply projects. Reuse will also reduce the amount of pollutants discharged to the Canadian River. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12; composting and effluent reuse data submitted to APAI during October. Meeting with DEQ held 12/21/12; APAI and staff presented reasoning for allowing irrigation with treated effluent as Category 3 reuse. DEQ met with APAI and staff at Compost facility on 01/16/13 and DEQ concerns were received 02/08/13. APAI submitted draft Engineering Report for Compost Facility Reuse to staff on 04/23/13; Final ER forwarded to DEQ on 09/04/13. Comments received from DEQ 11/28/13; response to DEQ comments submitted 12/18/13. DEQ provided additional questions 02/10/14; NUA/APAI submitted response and revised ER to DEQ 08/22/14.

Water Projects:

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections. The project has been bid with Central Contracting Services, Inc. being the low bidder. Construction should begin in October.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project replaced failing ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal approved 2/14/12; floodplain permit approved 4/16/12; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26/13; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29/13; all work complete 7/23/14; final change order and project acceptance scheduled for September; payments totaling \$924,882 of \$934,225 or 99% have been processed.

Waterline replacement: Bishop Creek (WA0199): Project will replace a failed 12" Ductile Iron (DI) water main under Bishop Creek near the west terminus of Cedar Lane Road. On 1/28/14 the NUA approved budget transfers from other nearly complete projects to fund urgent waterline replacement. On 1/29/14 staff issued a survey and design work order to Lemke Land Surveying (Lemke) under their On-call Services Contract; survey work complete, design in progress. Concept layout was approved about 3/30. Fifty percent (50%) complete plans received 4/9; comments returned to CP&Y 4/23; Ninety percent (90%) plans due.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the

summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces. Project is complete and final payment has been made to contractor. Staff will closeout project once all accounts are reconciled.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, UV treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council January 2014. Total costs are estimated at \$33,540,000. The design contract is underway and was approved by NUA May 22, 2012. Council was update with engineering plans and pilot plant results on July 8, 2014.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

2060 Strategic Water Supply Plan (WA0174): RFP distributed and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetratech as most qualified and contract was approved 03/13/12. Kick-off meeting was held 04/06/12 and Ad-hoc committee of 15 citizens was appointed 05/08/12 to provide citizen input during development of the plan. Seven Ad-Hoc meetings and four public meetings were held between 05/30/12 and 07/16/13. Carollo has developed of costs for upgrading and expanding existing sources (Thunderbird, wells, OKC water and conservation) and for potential new water supply sources. Viable existing and future water supply options grouped into portfolios with each portfolio supplying the 2060 average annual water demand of about 29 MGD. Water supply portfolios were evaluated on a monetary basis as well as on non-economic criteria. Received draft version of the 2060 Strategic Water Supply Plan 09/04/13;. The 8th Adhoc committee meeting and 6th public meeting were held on 06/03/14. Portfolio 14 appears to be favored by most commenters; this portfolio will eventually provide additional water supply by constructing additional groundwater wells and augmenting Lake Thunderbird with highly treated WRF effluent. Council discussed the two portfolios at the 06/10/14. Portfolio 14 appears to be favored by committee and public. NUA authorized Carollo to finalize report selecting Portfolio 14; this portfolio will provide additional water supply by constructing additional groundwater wells and augmenting Lake Thunderbird with highly treated WRF effluent. Final version of SWSP received 09/05/14 and ready for distribution.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began

06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street; Bore pit excavated to depth of 30 feet in Jim Stanley Cherolet parking lot; boring to start soon.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13. APAI was selected as most qualified for the project the NUA approved preliminary design contract on 01/28/14. Kickoff meeting held 02/14/14 with consultant, NUA and Public Works staff. Staff met with representatives of ODOT. Draft report received 04/18/14; meeting held 04/30/14 to discuss alternative ranking matrix. Staff provided comments to APAI on draft engineering report on 7/31/14.

Water Line Replacement, Flood Avenue (WA0306): This project will install 8,400 feet of 12-inch waterline along Flood between Robinson and Boyd. Project delayed due to lack of funding. Design now expected in FYE16.

USGS Aquifer Study: USGS to complete pilot project to evaluate pumping of non-potable groundwater to the Little River to augment the Lake Thunderbird water supply. Contract K-1112-57 with USGS approved on 09/27/11 with 50/50 cost sharing by NUA and USGS. Pumping from 6 wells began in late April continued into May; pre and post-pumping testing water and soils testing is complete. All of the \$150,000 total contract amount has been paid. The report was published July 17, 2013.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans have been submitted to ODEQ for approval. However, OU wants to replace their waterline along this route at the same time and possibly consolidate the construction into our project. Details are being discussed.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

Water Storage Tank (WA0293): Originally, this project proposed construction of a new 2 MG water storage facility in SE or SW Norman. However, through water modeling completed under project WB0134, the most appropriate location for new storage was found to be in the high-pressure zone in NE Norman. Staff has considered various locations and comparing costs of ground versus elevated storage. Staff submitted a memo to the NUA regarding the siting of the proposed water storage tank on 12/30/13. The NUA approved engineering contract with PEC on 01/14/14 for design of the 1 MG elevated storage tank just northeast of the intersection of Robinson and 24th NE. Design drawings submitted to DEQ 08/22/14; comments received 09/09/14 and response submitted 09/11/14.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 11 commercial entities this month. This resulted in assessments made upon 6 entities whose project did not increase wastewater flows. A total of \$3,413.26 was assessed on the remaining 5 entities.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. NEDC and City of Norman have been advised of need to pay for connection of new roadways along 24th Avenue NW. NEDC made payment of \$5,885.46 on 06/30/14; total of \$60,398 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is to begin in May.

Summit Valley Interceptor Payback: Staff is working with developers to establish new payback project for sewer improvements in Summit Valley Addition. The NUA desires that approximately 2,000 feet of sewer be enlarged to elimination of proposed Stone Lake LS and allow Eastridge and Siena Springs lift stations to be decommissioned in future. NUA was expected to consider payback project on 05/27/14 but applicant has chosen to withdraw the land use and zoning application. Project will be delayed or cancelled.

DEVELOPMENT PLAN REVIEW:

As shown on the attached spreadsheet, staff reviewed 9 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 21 sets of plans with an average review time of 9.5 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 71% of the time.

DEVELOPMENT PLAN REVIEW DEVELOPMENT PLAN REVIEW

August 2014

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
8/11/2014	Rules Emerald Springs Addition	COS	Great Plains	8/18/2014	Returned	7	0
8/11/2014	Sycamore Acres Previous Lot2, Arms Acres	FP	Centerline	8/18/2014	Returned	7	0
8/11/2014	Terra Verde, LLC	COS	Centerline	8/18/2014	Returned	7	0
8/11/2014	Diehm Acres	COS	Centerline	8/18/2014	Returned	7	0
8/11/2014	Franklin Business Park Section 2	Final Plat	SMC	8/18/2014	Returned	7	0
8/11/2014	Eagle Cliff South Addition Section 5	Final Plat	SMC	8/18/2014	Returned	7	0
8/11/2014	Box Acres	Preliminary Plat	Cardinal	8/18/2014	Returned	7	0
8/12/2014	Franklin Business Park Section 2	Water	SMC	8/18/2014	Returned	6	0
8/12/2014	Franklin Business Park Section 2	Sewer	SMC	8/18/2014	Returned	6	0

FYE14 Data

Average Days to Return =	9.5
Number of Plans Reviewed	21
Plan Review > 10 days	6
Percentage Reviewed < 10 Days	71%
Goal for Review < 10 Days	90%

Utilities Administration
Monthly Capital Projects Report

Project Information						Design Information						Construction Information					
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contract Number	Contract Amount	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete	Completion Date			
WA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%											
WA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,800	\$309,800	100%											
WA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%											
WA0199	Bishop Creek Waterline Replacement	Lemke/CP&Y	0910-55	21,850	\$13,030	60%											
WW0044	WWTP Canadian River TMDL	ACOG/Guernsey	0910-185	268,644	\$256,818	96%											
WW0062	Royal Oaks Force Main Rehabilitation	Staff / Lemke		-													
WW0064	Sewer Maintenance Project FYE 2011	Staff / Lemke	0910-55	89,805	\$77,765	87%											
WW0070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	73,580	\$71,875	98%											
WW0120	Interceptor Improvements: Woodcrest	RJN Group	0405-159	133,849	\$113,641	85%											
WW0200	Sewer Maintenance Project FYE 2013	Staff / Lemke	0910-55	69,415	\$49,498	71%											
WW0202	Sewer Maintenance Project FYE 2014	Staff / Lemke	0910-55	-													
WW0267	Interceptor Bishop Ph 2B Sect 2C	CP&Y	0304-147	147,463	\$141,936	96%											
WW0011	WW Flow Metering Phase 2	NA	-	-	\$0												
WW0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0											
WA0198	Franklin Road Waterline Relocation	Through Public Works		-	NA												
WA0305	Berry Road Waterline Replacement	Poe & Associates	0910-51	172,000	\$122,500	71%											
WB0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%											
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709												
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,846												
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%											
WW0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%											
WA0173	Master Meter Replacement	Staff	NA	-													
WA0173	Master Meter Replacement	Staff	NA	-													
WA0174	Strategic Water Supply Plan	Carollo	1112-114	384,447	\$377,541	96%											
WA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$171,464	98%											
WA0195	Robinson/L-35 Waterline Replacement	Alan Plummer	01314-110	89,900	\$79,074	79%											
WA0196	L-35 Waterline Relocations	SAIC	1314-66	82,000	\$0	0%											
WA0293	HPP Water Storage Tower	PEC	1314-98	218,900	\$127,550	58%											
WB0184	Waterline Segment D, Lindsey	SAIC/Poe & Associate	1314-66	81,000													
WW0042	Wastewater Flow Monitoring	(see construction)		-													
WW0050	WRF Effluent Truck Wash	Alan Plummer	1213-54	18,700	\$16,830	90%											
WW0058	Effluent Reuse at Composting Facility	Alan Plummer	1213-54	8,900	\$8,010	90%											
WW0065	WRF Phase 2 Expansion	Garver	1011-148	9,432,700	\$4,357,968	46%											
WW0204	North WRF Engineering Report	HDR/Alan Plummer	1213-134	249,935	\$172,772	69%											

**AUGUST 2014
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS	August	Year to date
Fats, oil and grease (FOG) program	32	52
Food license renewal	1	3
Significant Industrial Users	1	1
Total inspections	34	56

ROUTINE ACTIVITIES	August	Year to date
Line Maintenance calls	0	0
Significant Industrial User sites sampled	0	0
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	25%
Household hazardous waste disposal calls	32	53

REVENUE	August	Year to date
FOG Program	\$150.00	\$300.00
Surcharge	\$5,411.94	\$13,050.11
Lab Analysis Recovery	\$334.00	\$334.00
Total revenue	\$5,895.94	\$13,684.11

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservancy District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. Selected second recipient of the Water's Worth It Landscape Award with yard sign.

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day and Norman Music Festival, Summer Breeze, and MidSummer Night Fair
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of August 2014, approx. 38,000 gallons of grease/solids did not enter the sanitary sewer in FYE 15 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer.
7. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
8. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
9. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
10. Sampling domestic wastestream for technically based local limit development
11. Started plans for Gray Water Workshop
12. Staff attended and assisted with the EPA Region VI annual pretreatment workshop.
13. Staff gave a presentation at the EPA Region VI annual pretreatment workshop.
14. Staff attended the OWEA Lunch and Learn and the board meeting.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 15		FYE 14	
August, 2014	MONTH	YTD	MONTH	YTD
Number of Complaints of Sewer Stoppage:				
City Responsibility	2	2	0	4
Property Owner Responsibility	22	41	16	46
TOTAL	24	43	16	50
Number of Feet of Sewer Cleaned:				
Cleaned	132,830	227,365	176,940	243,290
Rodded	400	6,285	1,950	4,220
Foamed	85,350	88,615	13,940	96,463
TOTAL	218,580	322,265	192,830	343,973
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	2	2	0	0
Private	2	2	0	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	4	4	0	1
Feet of Sewer Lines Televised	10,366	32,357	24,700	49,535
Locates Completed	403	920	432	854
Manholes:				
Inspected	846	1,491	841	1,505
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	0	2	2
Hours Worked at Lift Station	138	312	210	394
Hours Worked for Other Departments	75	75	17	27
OJI Percentage	0.00	0.00	0.00	1.98
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.51	0.41	0.44	0.43
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 15		FYE 14	
August, 2014	MONTH	YTD	MONTH	YTD
New Meter Sets:	68	109	43	80
Number Short Sets	66	107	43	80
Number Long Sets	2	2	0	0
Average Meter Set Time	3.35	3.46	3.18	3.67
Number of Work Orders:				
Service Calls	319	680	431	808
Meter Resets	0	2	0	0
Meter Removals	9	14	1	1
Meter Changes	36	62	13	19
Locates Completed	463	953	234	662
Number of Water Main Breaks	15	28	16	35
Average Time Water Off	2.84	3.11	2.60	2.75
Fire Hydrants:				
New	0	0	1	1
Replaced	2	3	1	1
Maintained	107	181	163	218
Number of Valves Exercised	1,125	1,305	307	524
Feet of Main Construction	615	1,039	325	395
Hours of Main Construction	4	636	390	1,736
Meter Changeovers	8	14	0	8
OJI Percentage	7.66	5.22	7.20	5.70
Hours Flushing/Testing New Mains	42	277	94	174
Hours Worked Outside of Division	46	134	202	377

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

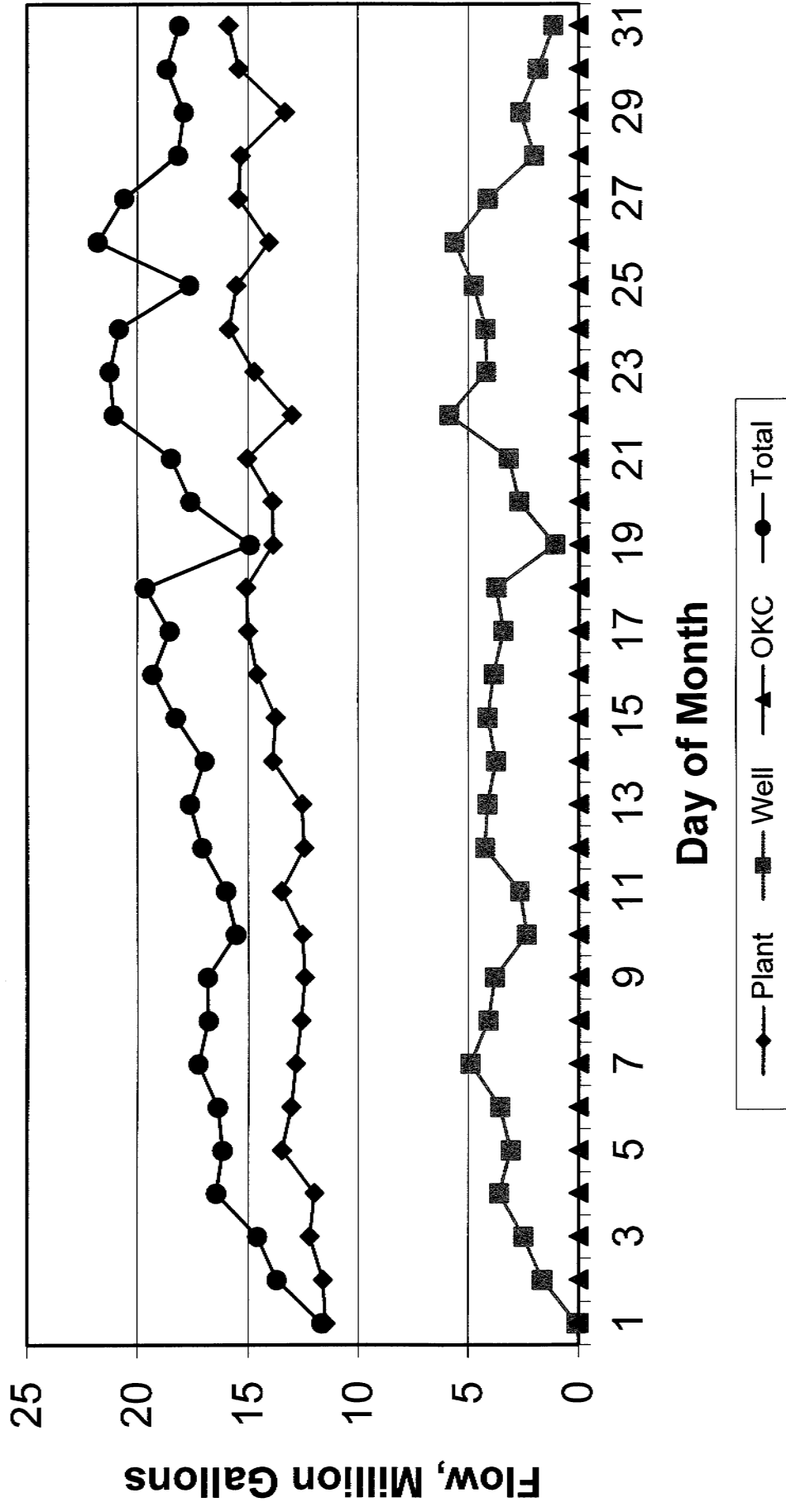
MONTH: August-14

	FYE 2015		FYE 2014	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	426.64	829.57	357.931	696.52
Well Production (MG)	103.10	205.06	111.45	249.20
Oklahoma City Water Used (MG)	0.00	4.17	0.28	0.58
Total Water Produced (MG)	529.74	1038.81	469.66	946.29
Average Daily Production	17.09	16.75	15.15	15.26
Peak Day Demand				
Million Gallons	21.80	21.80	18.70	20.61
Date	8/26/2014	8/26/2014	8/7/2013	7/11/2013
System Capacity (see note)	23.70	23.70	23.50	23.50
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note: System Capacity does not include the Oklahoma City water line.				
Costs				
Plant	\$400,559.93	\$803,551.48	\$377,226.42	\$763,245.90
Wells	\$74,718.90	\$159,549.67	\$79,525.75	\$173,140.63
OKC (Estimated)	\$1,438.39	\$24,680.65	\$2,776.25	\$5,658.13
Total	\$476,717.22	\$987,781.80	\$459,528.42	\$942,044.66
Cost per Million Gallons				
Plant	\$938.87	\$968.63	\$1,053.91	\$1,095.80
Wells	\$724.72	\$778.05	\$713.55	\$694.80
OKC (Estimated)	N/A	\$5,920.04	\$10,022.56	\$9,840.23
Total	\$899.91	\$950.88	\$978.43	\$995.51
Water Quality				
Total Number of Bacterial Samples	89	189	114	194
Bacterial Samples out of Compliance	1	1	0	0
Total number of complaints	2	13	2	4
Number of complaints per 1000 service connections	0.06	0.36	0.06	0.11
Safety				
Hours lost to OJf	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	2	1	2
Public Education				
Number of tours conducted	4	5	1	1
Number of people on tours	34	35	23	23

Notes:

The 30" water line going in to SCC #3 had a leak and was repaired. The ferric injection point for SCC #3 broke and has been repaired as well.

Water Production for August, 2014



City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
August 1-31, 2014
Flow Statistics

	FYE 2015		FYE 2014	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	291.1	574.9	336.1	680.0
Total Effluent Flow (M.G.)	283.2	557.2	327.5	649.0
Influent Peak Flow (MGD)	10.5	11.6	14.0	23.8
Effluent Peak Flow (MGD)	10.3	10.8	13.2	20.8
Daily Avg. Influent Flow (MGD)	9.4	9.3	10.8	11.0
Daily Avg. Effluent Flow (MGD)	9.1	9.0	10.6	10.3
Precipitation (inches)	0.3	4.1	3.1	13.4

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:	<u>Avg.</u>	<u>Avg.</u>
Influent Total (mg/l)	209	205
Effluent Carbonaceous Total	3	2
Percent Removal	98.6	98.9
Total Suspended Solids:		
Influent (mg/L)	135	131
Effluent (mg/L)	5	2
Percent Removal	96.6	98.3
Dissolved Oxygen:		
Influent (min)	0.6	0.8
Effluent (min)	5.1	5.2
pH		
Influent (Low)	6.7	6.9
(High)	7.2	7.3
Effluent (Low)	6.7	6.7
(High)	7.6	7.1
Ammonia Nitrogen		
Influent (mg/L)	27.1	22.2
Effluent (mg/L)	0.88	0.5
Percent Removal	96.8	98.0

Utilities

Electrical

Total kWh Used (Plant wide)	499,400	934,700	478,820	963,000
Aeration Blowers, WSL&Headworks	354,560	644,160	341,600	659,840

Natural Gas

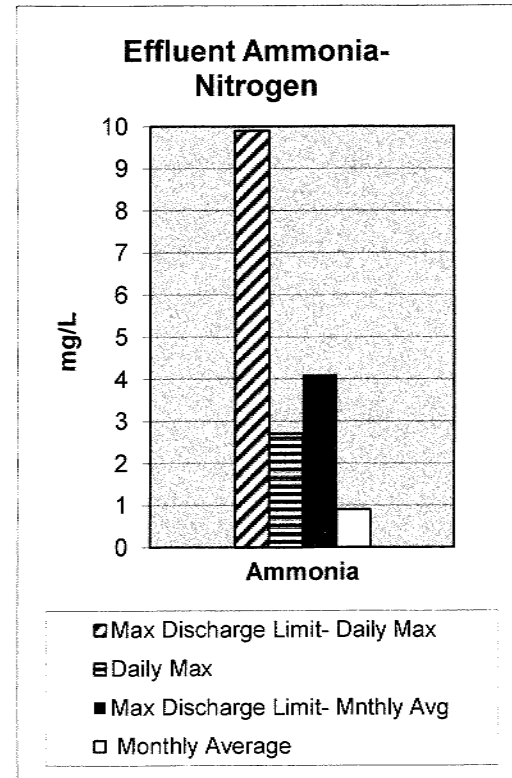
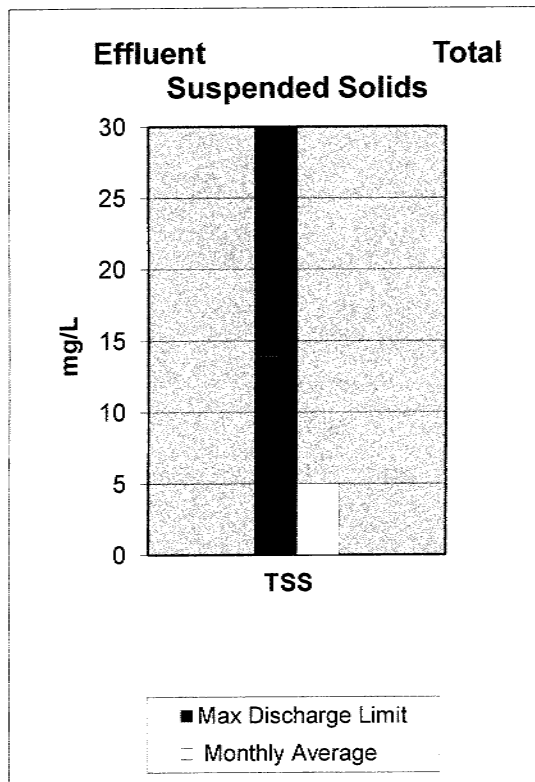
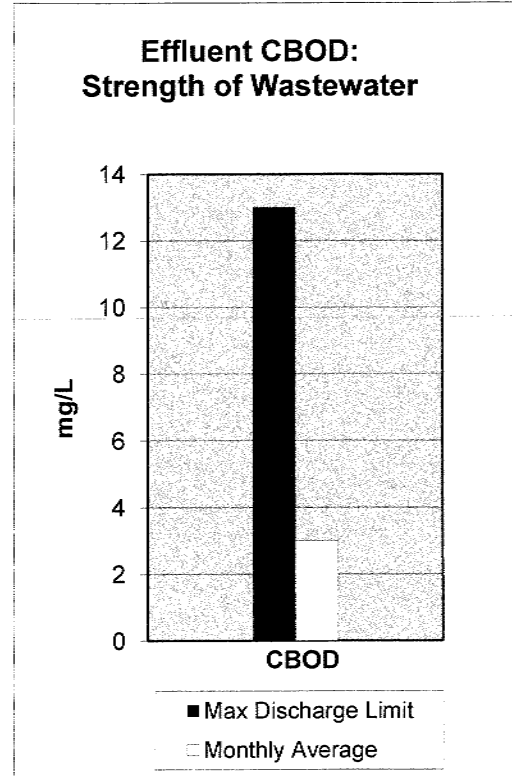
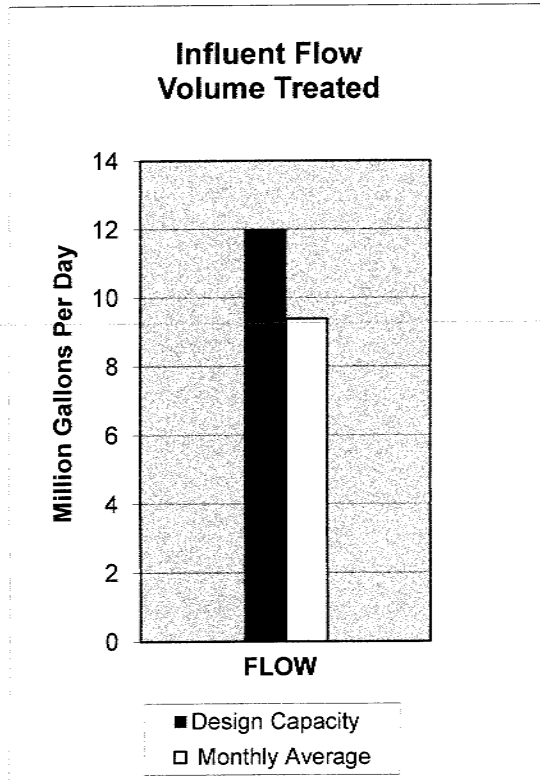
Total cubic feet/day (plant wide)	950,000	1,842,000	709,000	1,682,000
-----------------------------------	---------	-----------	---------	-----------

Public Education (Tours)	0	0	4	10
Attendees Totals		9		64

Reclaimed Water System (MG)	15.6	31.5	12.9	27.1
OU Golf Course	13.6	23.6	9.2	17.3

SP Digester boilers are beginning to show signs of aging. Natural gas useage significant when in use.

CITY OF NORMAN
WATER RECLAMATION FACILITY
August 2014



SANITATION DIVISION PROGRESS REPORT

AUGUST 2014

	FY 14		FY 15	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	3	1	3
<u>On The Job Injuries</u>	1	1	0	1
<u>Bulk Pickups</u>	37	70	38	78
<u>Refuse Complaints</u>	58	182	55	129
<u>New Polycarts Requests</u>	74	141	76	132
<u>Polycarts Exchanges</u>	25	56	22	31
<u>Additional Polycart Requests</u>	60	140	60	128
<u>Replaced Stolen Polycarts</u>	37	72	32	68
<u>Replaced Damaged Polycarts</u>	184	427	202	478
<u>Polycarts Repaired</u>	22	48	25	67

COMPOST MONTHLY REPORT

AUGUST 2014

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	479.34	1,045.55
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 9,021.18	\$ 19,677.25
TONS BROUGHT IN BY PUBLIC:	162.00	429.00
TONS BROUGHT IN BY CONTRACTORS :	355.00	819.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	41.00	66.50
LANDFILL TIPPING FEE'S	\$ 18.82	37.64
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,501.56	24,738.89
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 19,522.74	\$ 44,416.14
REVENUE COLLECTED FROM COMPOST SALES:	\$ -	\$ -

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	0	5	0	0
DRYING BEDS	640	1,260	0	0
TOTAL:	640	1,265	0	0

MONTHLY RECYCLING REPORT
(CURBSIDE)
Aug-14

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	90%	178%
AVERAGE TONS PER DAY :	21.42	41.56
POUNDS PER HOME:	15.87	31.13

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.1	4.95	10.05
#1 PET	3.2	14.4	29.23
NEWS	42	188.93	383.56
GLASS CONTAINERS	20	89.97	182.65
MIX PAPER	7.5	33.74	68.5
#2 NATURAL	1.5	6.75	13.7
#2 COLOR	2	9	18.27
#3-#7	3	13.5	27.4
TIN-STEEL SCRAP	2.2	9.9	20.08
TRASH	10	44.99	91.33
OCC	7.5	33.74	68.5
TOTAL	100	449.87	913.27

	MONTH	YTD
SERVICE CALLS (MISSES)	37	94
REMINDER NOTICES	5	12
MISC. (throwing bins, left in driveway, blowing trash)	2	3
MISSING BINS	6	16
BROKEN GLASS	0	0
PICK UP CART	7	7
REPAIR	5	16
DELIVERY REQUEST	0	0
SCATTERED	5	6
NEW	50	97
EXCHANGE	2	4
ADD	8	12
HOUSESIDE	6	7
	0	0
TOTAL CALLS	133	274

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$8,466.55	\$17,187.74

MONTHLY RECYCLING REPORT (DROP CENTERS)

AUGUST 2015

TONNAGES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.45	2.99	0.29	2.94	0.21	4.18
PLASTICS:	3.03	3.44	2.63	3.21	2.26	3.21
STEEL CANS:	0.72	1.34	0.60	1.11	0.43	1.14
CLEAR GLASS:	1.54	4.50	3.36	6.68	2.87	4.05
GREEN GLASS:	0.91	2.94	1.45	3.43	1.75	2.93
BROWN GLASS:	0.80	2.25	1.07	2.71	1.41	2.59
MIXED OFFICE PAPER:	5.80	13.86	4.72	10.08	5.88	11.14
CARDBOARD CENTERS TONS:	9.99	17.89	8.57	16.20	10.21	18.68
NEWSPAPER CENTERS TONS:	3.16	6.36	3.40	6.84	2.88	6.65
TOTAL TONS:	26.40	55.57	26.09	53.20	27.90	54.57

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	37.95	79.23
CARDBOARD COMPACTORS:	38.56	76.54
OTHER NEWSPAPER CONTAINERS:	4.00	7.00
TOTAL TONS:	80.51	162.77

REVENUES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	\$ 387.00	\$ 2,571.40	\$ -	\$ 2,279.00	\$ -	\$ 3,414.20
PLASTICS:	\$ 60.60	\$ 68.80	\$ 52.60	\$ 64.20	\$ 45.20	\$ 64.20
STEEL CANS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MIXED OFFICE PAPER:	\$ 812.00	\$ 1,188.81	\$ 660.80	\$ 911.38	\$ 823.20	\$ 1,069.11
CARDBOARD:	\$ 1,648.35	\$ 2,252.70	\$ 1,414.05	\$ 1,997.75	\$ 1,684.65	\$ 2,332.61
NEWSPAPER:	\$ 410.80	\$ 587.60	\$ 442.00	\$ 632.06	\$ 374.40	\$ 582.69
TOTAL REVENUE:	\$ 3,318.75	\$ 6,669.31	\$ 2,569.45	\$ 5,884.39	\$ 2,927.45	\$ 7,462.80

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	\$ 6,261.75	\$ 9,419.67
CARDBOARD COMPACTORS:	\$ 6,362.40	\$ 9,267.87
OTHER NEWSPAPER CONTAINERS:	\$ 520.00	\$ 685.75
TOTAL REVENUE:	\$ 13,144.15	\$ 19,373.29

COLLECTION BY MATERIAL

	TONS	TONS	PRO/FEE	PRO/FEE	REVENUE	REVENUE
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.95	10.11			\$ 817.00	\$ 8,694.60
PLASTIC:	7.92	9.86			\$ 158.40	\$ 197.20
STEEL:	1.75	3.59			\$ -	\$ -
CLEAR GLASS:	7.77	7.77			\$ -	\$ -
GREEN GLASS:	4.11	4.11			\$ -	\$ -
BROWN GLASS:	3.28	3.28			\$ -	\$ -
MIXED OFFICE PAPER	16.40	35.08	319.80	712.08	\$ 1,976.20	\$ 4,199.12
CARDBOARD:	105.28	129.28	\$ 2,289.84	2,883.84	\$ 15,081.36	\$ 18,447.36
NEWSPAPER:	13.44	26.85	\$ 272.16	533.66	\$ 1,475.04	\$ 2,956.85
REVENUE FROM OCC CONTAINERS:		0.00		0.00	\$ 9,648.76	\$ 19,297.52
TOTALS:	160.90	229.93	\$ 2,881.80	\$ 4,129.58	\$29,156.76	\$53,792.65

COLLECTION COST

	CAGE ROLL OFFS		GLASS		CARDBOARD		NEWSPAPER	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MAN HOURS:	46.00	106.08	10.00	20.00	54.00	120.00	2.00	4.00
LABOR COST:	\$ 1,231.88	2,838.68	\$ 267.80	535.60	\$ 1,446.12	3,213.60	\$ 53.56	107.12
VEHICLE COST:	\$ 1,581.48	3,624.48	\$ 343.80	752.40	\$ 9,483.65	9,768.23	\$ 1,603.35	1,644.40
TOTALS:	\$ 2,813.36	\$ 6,463.16	\$ 611.60	\$ 1,288.00	\$ 10,929.77	\$ 12,981.83	\$ 1,656.91	\$ 1,751.52

	OCC COMPACTORS		MIXED OFFICE PAPER			MONTH		YTD	
	MONTH	YTD	MONTH	YTD		MONTH	YTD	MONTH	YTD
MAN HOURS:	18.00	30.00	6.00	20.00	MAN HOURS:	136.00	300.00		
LABOR COST:	\$ 482.04	803.40	\$ 160.68	535.60	LABOR COST:	\$ 3,642.08	7,712.64		
VEHICLE COST:	\$ 618.84	1,354.32	\$ 618.84	1,190.88	VEHICLE COST:	\$ 14,249.96	18,334.71		
TOTALS:	\$ 1,100.88	\$ 2,157.72	\$ 779.52	\$ 1,726.48	GRAND TOTAL:	\$ 17,892.04	\$ 26,047.35		

LABOR COST INCLUDES 30% FOR BENEFITS

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$ 3,028.14	\$ 4,327.28

MONTHLY TRANSFER STATION REPORT

August 2014

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	324.85	574.73	12,672.18	22,424.64
CONT. TONS:	121.28	226.13	\$ 5,857.04	11,258.28
CASH TONS:	1,061.08	2,168.33	\$ 50,359.82	101,132.70
BRUSH/YDS:	0	0.00	\$ -	0.00
PULL OFFS:	42	84.00	\$ 546.00	1,092.00
TOTALS:	1,507.21	2,969.19	\$ 69,435.04	\$ 135,907.62

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	393	803
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,102.21	14,887.78
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	61	97
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	389.42	658.96
GRAND TOTAL TONS TO LANDFILLS	7,552.63	15,607.74

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 140,992.48	\$ 292,589.65
GRAND TOTAL TIPPING FEE'S	\$ 140,992.48	\$ 292,589.65

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	541	994
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,010.46	5,859.24
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	323	660
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,286.67	4,778.52

TOTAL LOADS BROUGHT TO TRANSFER STATION:	864	1,654
TOTAL TONS BROUGHT TO TRANSFER STATION:	5,620.13	10960.76
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	3.08	24.53

