

City of Norman



Monthly Departmental Report

November 2014

MONTHLY PROGRESS

TABLE OF CONTENTS
MONTHLY PROGRESS REPORTS

City Clerk	1
Facility Maintenance	1A
City Manager	2
CIP Financial Status	2A
Community Relations	2B
Development Coordinator	2C
Finance	3
Accounting	3A
City Revenue Reports	3B
Data Processing	3C
Utility	3D
Fire	4
Human Resources	5
Information Technology	6
Legal	7
Municipal Court	8
Parks	9
Westwood/Norman Municipal Authority	9A
Planning and community Development	10
Comprehensive Planning	10A
Development	10B
Revitalization	10C
Police	11
Animal Control	11A
Public Works	12
Utilities	13

CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
NOVEMBER 2014**

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	9	40	Municipal Court	2	10
Building Permits	9	60	Noise	1	10
CDBG	1	12	Parks and Recreation	10	50
City Clerk	7	*311	Planning	4	41
City Manager/Mayor	2	7	Police	8	83
Code Enforcement	21	265	Sanitation	17	110
Data Processing	3	15	Sidewalks	2	13
Engineering/Public Works	11	60	Storm Debris	0	1
Finance	3	45	Storm Water	2	18
Fire/Civil Defense	1	19	Streets	14	75
Human Resources	1	4	Street Lights	10	42
Information (General)	24	124	Traffic	11	75
Legal	4	12	Utilities	3	**52
Line Maintenance	7	46	WC Questions	0	15
Recycling Questions	2	27	WC Violations	0	7

Total for November	241	Total FYE YTD	1,653
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WC (Water Conservation)
Sale

* Volume due to Citywide Garage

LICENSES

6 New licenses were issued during the month of November. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	3	20	Bee Keeper	0	0
Class I Beer	0	4	Solicitor/Peddler (30 day)	1	9
Class II Beer	0	9	Solicitor/Peddler (60 day)	0	0
Mixed Beverage	0	2	Solicitor/Peddler (one day)	0	8
Mixed Beverage/Caterer	0	2	Coin-Operated Devices	0	26
Brewer or Distiller	0	1	Game Machines	0	89
Wine & Beer/Winemaker	0	0	Taxi/Motorbus/Limousine	0	6
Temporary Food (30 day)	1	7	Impoundment Yard	0	0
Temp Food (180 day)	1	3	Salvage Yard	0	0
Temp Food (one day)	0	19	Transient Amusement	0	0
Kennel	0	1	Special Event	0	8
Pawnbrokers	0	0	Sidewalk Dining	0	1
Retail Liquor Store	0	0			

LICENSES, continued

- 1 30 Day Temporary Mobile Food License was issued to The Loaded Bowl for November 6 through December 5, 2014
- 1 180 Day Temporary Mobile Food License was issued to Taco Locos for November 25 through May 24, 2015
- 1 30 Day Outdoor Solicitor/Peddler Permit was issued Jon Wiggins for November 28 through December 27, 2014, in the Sooner Mall parking lot

New Establishments/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Papa Murphy's Take 'N' Bake Pizza	320 12th Avenue S.E.	Food Service

Existing Establishments/New Location

NAME	ADDRESS	LICENSE TYPE(S)
Arby's	2490 West Main	Food Service

Existing Establishments/New Owner

NAME	ADDRESS	LICENSE TYPE(S)
Il Dolce Gelato	1318 Interstate Drive	Food Service

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
11-04-14	Ruth Ann Carr	Damages to mailbox – claimant alleges a Line Maintenance crew replacing a waterline at 3613 Buckingham Drive on or about September 12, 2014, damaged her mailbox.	\$ 350.00
11-05-14	Douglas and Paula McBee	Carpet replacement and water restoration services – claimants allege a sewer backup caused by an obstruction in the City's main occurred at 513 Alpine Circle while they were out of town between October 8 and October 14, 2014.	\$ 2,744.20
11-10-14	John E. and Pat J. Roller	Emergency plumbing expenses and labor – claimants allege a Line Maintenance crew replacing a waterline on Tropicana Avenue on October 14, 2014, stripping the valve stem on their hydrant and when they watered their flowerbeds on October 17, 2014, the water would not turn off requiring the services of a plumber.	\$ 334.99
11-13-14	Richard Day	Damage to his driver's license– claimant alleges a City Police Officer dropped his driver's license then stepped on it and dragged it away from his vehicle.	\$ 20.00

CLAIMS FILED, continued

11-18-14	Jarrold Calhoun and Sally Smith	Damage to brick wall that conceals polycarts – claimants allege a sanitation truck struck the brick wall that conceals the polycarts in the alley behind 341 and 345 Cotswold Commons on September 29, 2014.	\$ 675.00
11-19-14	Claims Management Resources on behalf of Oklahoma Gas and Electric Company (OG&E)	Damages to a utility pole – claimant alleges a sanitation truck, with mechanical arms raised, pulled down an overhead Cox Communications cable on May 20, 2014, which broke the utility pole at 821 Drake Drive.	\$ 3,368.41
11-20-14	David Vaughn	Requesting reinstatement of employment and investigation of the City's Fleet Maintenance Division; mental and physical anguish; defamation of character; and emotional distress of himself and his spouse – claimant alleges he was unfairly released from employment.	No monetary value specified

LAWSUITS FILED

NAME	JUSTIFICATION	DATE FILED	AMOUNT
Oklahoma Association of Broadcasters, Inc., (OAB) and Oklahoma Not-for-Profit Corporation	Right to access the requested surveillance video confiscated from Pickleman's Gourmet Café on June 25, 2014, regarding a confrontation between two University of Oklahoma students, Joe Mixon and Amelia Molitor.	11-04-14	No monetary value specified

LAWSUITS PAID

NAME	JUSTIFICATION	DATE FILED	AMOUNT
Decker Center, L.L.C.	Damages to the parking lot at 1208 North Interstate Drive due to a waterline break on July 31, 2012, which washed dirt from under the parking lot foundation weakening the asphalt.	11-25-14	\$ 20,000.00

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Ruth Carr	Damages to mailbox when a Line Maintenance crew replacing a waterline at 3613 Buckingham Drive on or about September 12, 2014, damaged the mailbox.	10-21-14 (received in November)	\$ 350.00
Joe Deleon	Damages to brick mailbox when a sanitation truck struck his brick mailbox on June 4, 2014, at 1013 Greenway Circle.	10-28-14 (received in November)	\$ 1,500.00

CLAIMS PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Southwestern Bell Telephone Company d/b/a AT&T	Damages to cable when a Line Maintenance crew damaged the cable while repairing a waterline at 1418 George Avenue on June 8, 2014.	11-25-14	\$ 2,238.08

WORKERS COMPENSATION

Name: Dale DeBerry
Settlement Amount: \$16,102.80
Department: Police Department
Injury: death benefits to spouse after remarriage
Date Approved: November 25, 2014

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

A City Council Business and Community Affairs Committee meeting was held on November 6, 2014, to discuss electrical service in the downtown area.

CITY COUNCIL CONFERENCE

A City Council Conference was held on November 25, 2014, to discuss the proposed Emergency Communications Center and potential site selection.

COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE

A Community Planning and Transportation Committee meeting was held on November 24, 2014, to discuss the CART Ridership Report for the month of October, 2014, and Transportation Network Companies such as Uber and Lyft in relation to City of Norman Public Transportation Ordinance.

EXECUTIVE SESSION

A City Council Executive Session was held on November 10, 2014, to discuss Dunn vs. the City of Norman, Case No. CJ-2012-1097TS., Decker Center, L.L.C., vs. the City of Norman, Case No. CJ-2012-1097TS, and DeBerry vs. the City of Norman, Case No. 99-04367Q.

FINANCE COMMITTEE

A Finance Committee meeting was held on November 20, 2014, regarding a presentation on the FYE 2014 Audit and Comprehensive Financial Report; Request for Proposal related to the analysis of Wastewater Excise Tax/City Connection Fees; FYE 2014 Budget Calendar; submission of revenue/expenditure reports for October, 2014; and the report on open positions.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on November 13, 2014, to discuss possible ordinance amendments to Chapter 13, Section 13-501., Oil and Gas Well Regulations.

RETREAT

A City Council Retreat was held on November 18, 2014, to discuss the FYE 2015 Capital Budget.

SPECIAL SESSION

A City Council Special Session was held on November 10, 2014, regarding adjourning into Executive Session to discuss Dunn vs. the City of Norman, Case No. CJ-2012-1097TS., Decker Center, L.L.C., vs. the City of Norman, Case No. CJ-2012-1097TS, and DeBerry vs. the City of Norman, Case No. 99-04367Q.

STUDY SESSION

A Study Session was held on November 4, 2014, regarding a presentation of the Norman Public Library Master Plan Update by Jeff Scherer from Meyer, Scherer and Rockcastle (MSR) Design and to discuss proposed increases in the City of Norman water rates and water connection fees.

Work Order by Facility Serviced

November, 2014

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-2080			
2080.1 LIBRARY			
11/4/2014 ELECTRICAL	Worked on lights and ballasts	60	1
11/5/2014 HVAC	Assisted Jerry Wilson with air filters	150	2.5
11/6/2014 ELECTRICAL	Repaired the door and worked on lights and controls	120	2
11/7/2014 ELECTRICAL	Worked on lights	90	1.5
11/19/2014 ELECTRICAL	Serviced the A/C unit and chillers	30	0.5
	Bill Sandison	450	7.5
11/6/2014 PLUMBING	Blockage in toilet in men's bathroom	60	1
11/10/2014 PLUMBING	Blockage in toilet in women's bathroom	60	1
11/10/2014 PLUMBING	Added anti-freeze to boiler	30	0.5
11/12/2014 PLUMBING	Installed new toilet paper dispenser in men's bathroom	60	1
11/17/2014 MISCELLANEOUS	Reattached panels	240	4
11/21/2014 PLUMBING	Blockage in sewer	180	3
11/25/2014 MISCELLANEOUS	Worked on door striker in Lowrey Room	60	1
	Jeff Lewis	690	11.5
11/3/2014 HVAC	Serviced the HVAC system	240	4
11/5/2014 HVAC	Changed the air filters in the Library Penthouse	240	4
11/10/2014 HVAC	Changed the air filters	240	4
11/19/2014 HVAC	Changed the air filters	120	2
11/20/2014 HVAC	Changed the air filters	120	2
11/21/2014 HVAC	Changed the air filters inside the library	120	2
11/25/2014 HVAC	Serviced the air handlers	120	2
	Jerry Wilson	1200	20
11/4/2014 ELECTRICAL	Reattached lights in westside parking lot	60	1
11/5/2014 ELECTRICAL	Assisted Jerry Wilson with roof top air filters	150	2.5
11/6/2014 ELECTRICAL	Reattached the ballard to the braces	60	1
11/7/2014 ELECTRICAL	Worked on the outside lights	90	1.5
11/10/2014 ELECTRICAL	Reset the breaker on the coffee pot and microwave	30	0.5
11/10/2014 ELECTRICAL	Worked on lights	90	1.5
11/10/2014 MISCELLANEOUS	Serviced and oiled the automatic doors	45	0.8
11/19/2014 ELECTRICAL	Reset the chillers	30	0.5
11/20/2014 ELECTRICAL	Repaired the chiller pumps and automatic door	60	1
	Larry E. Long	615	10.25
	Facility Subtotal	2955	49.25
AcctCode Total		2955	49.25

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-3001				
3090.3	MUNICIPAL BLDG - BUILDING C			
11/6/2014	ELECTRICAL	Worked on lights and repaired the controls	60	1
11/7/2014	ELECTRICAL	Worked on lights, photo eye and controls	390	6.5
11/20/2014	ELECTRICAL	Worked on lights	90	1.5
		Bill Sandison	540	9
11/5/2014	PLUMBING	Blockage in men's bathroom	120	2
11/10/2014	PLUMBING	Added anti-freeze to boiler	30	0.5
11/12/2014	PLUMBING	Replaced the spud on toilet in men's bathroom	60	1
11/14/2014	PLUMBING	Repaired sink faucet in men's bathroom	60	1
11/17/2014	MISCELLANEOUS	Worked on safe door in Finance Department	60	1
11/21/2014	PLUMBING	Worked on the sink faucet in men's bathroom	60	1
11/24/2014	ELECTRICAL	Assisted Larry Long with drive through counter	120	2
11/24/2014	MISCELLANEOUS	Installed paper towel dispenser in men's bathroom	60	1
		Jeff Lewis	570	9.5
11/6/2014	HVAC	Serviced the air handlers	240	4
11/24/2014	HVAC	Serviced the air handlers	180	3
		Jerry Wilson	420	7
11/3/2014	ELECTRICAL	Worked on lights	60	1
11/5/2014	ELECTRICAL	Reset time clocks in mechanical room	30	0.5
11/6/2014	ELECTRICAL	Worked on the outside lights	60	1
11/7/2014	ELECTRICAL	Worked on the outside lights	390	6.5
11/10/2014	PLUMBING	Repaired leak on toilet	60	1
11/20/2014	ELECTRICAL	Worked on lights	90	1.5
11/24/2014	ELECTRICAL	Worked on the drive through bell and counter	180	3
		Larry E. Long	870	14.5
		Facility Subtotal	2400	40
AcctCode Total			2400	40

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-3090				
3090.1	MUNICIPAL BLDG - BUILDING A			
11/5/2014	PLUMBING	Blockage in building sewer	60	1
11/10/2014	MISCELLANEOUS	Worked on door	60	1
11/20/2014	PLUMBING	Blockage in toilet in women's bathroom	60	1
11/25/2014	PLUMBING	Consulted with plumbing contractor on check valve	120	2
		Jeff Lewis	300	5
		Facility Subtotal	300	5
3090.2	MUNICIPAL BLDG - BUILDING B			
11/4/2014	MISCELLANEOUS	Worked on door in the court room	60	1
11/6/2014	PLUMBING	Blockage in basement sewer	120	2
11/10/2014	PLUMBING	Added anti-freeze to boiler	30	0.5
11/12/2014	MISCELLANEOUS	Worked on door	60	1
11/17/2014	PLUMBING	Blockage in toilet in men's public bathroom	60	1
		Jeff Lewis	330	5.5
11/4/2014	HVAC	Washed the air filters	240	4
11/25/2014	HVAC	Replaced the open duct and sealed the replacement	120	2
		Jerry Wilson	360	6
		Facility Subtotal	690	11.5
2020.4	MUNICIPAL BLDG - CITY HALL			
11/14/2014	ELECTRICAL	Reset the time clocks	30	0.5
		Bill Sandison	30	0.5
11/10/2014	PLUMBING	Added anti-freeze to boiler	30	0.5
11/13/2014	MISCELLANEOUS	Reattached the sound panels to wall	60	1
11/13/2014	MISCELLANEOUS	Assisted the City Clerk's office in moving chairs	60	1
11/14/2014	PLUMBING	Installed a paper towel dispenser in break room	60	1
11/21/2014	ELECTRICAL	Assisted Larry Long with electrical issues	60	1
		Jeff Lewis	270	4.5
11/4/2014	HVAC	Serviced the HVAC system	240	4
11/6/2014	HVAC	Serviced the HVAC system	240	4
11/26/2014	HVAC	Serviced the HVAC system	240	4
		Jerry Wilson	720	12
11/14/2014	ELECTRICAL	Reset time clocks in the clock tower	30	0.5
11/21/2014	ELECTRICAL	Worked on outside lights	150	2.5
		Larry E. Long	180	3
		Facility Subtotal	1200	20
2020.5	MUNICIPAL BLDG - COMPLEX			
11/5/2014	ELECTRICAL	Reset the time clocks	30	0.5
11/12/2014	ELECTRICAL	Reset time clocks	120	2
		Bill Sandison	150	2.5
11/12/2014	ELECTRICAL	Reset time clocks and checked breakers after power loss	120	2
		Larry E. Long	120	2

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
	Facility Subtotal	270	4.5
AcctCode Total		2460	41
010-5023			
5023.0 TRAFFIC CONTROL			
11/4/2014 ELECTRICAL	Worked on lights at Traffic	120	2
	Bill Sandison	120	2
11/4/2014 ELECTRICAL	Worked on lights	120	2
	Larry E. Long	120	2
	Facility Subtotal	240	4
AcctCode Total		240	4
010-6010			
6010.0 Police Administration			
11/25/2014 PLUMBING	Consulted with plumbing contractor on check valve at NIC	120	2
	Jeff Lewis	120	2
11/7/2014 HVAC	Checked on strainer cleaning at NIC	120	2
	Jerry Wilson	120	2
	Facility Subtotal	240	4
AcctCode Total		240	4
010-6016			
6016.2 POLICE RANGE			
11/12/2014 ELECTRICAL	Located electrical lines	90	1.5
	Bill Sandison	90	1.5
11/12/2014 ELECTRICAL	Located underground wires	90	1.5
	Larry E. Long	90	1.5
	Facility Subtotal	180	3
AcctCode Total		180	3
010-6070			
6070.0 ANIMAL WELFARE			
11/18/2014 PLUMBING	Rebuilt pump on dishwasher	120	2
11/18/2014 PLUMBING	Thawed out frozen water lines	120	2
	Jeff Lewis	240	4
11/7/2014 HVAC	Serviced the heaters in the cat room	240	4
11/10/2014 HVAC	Serviced the heaters at the dog pound	240	4
11/12/2014 HVAC	Serviced and repaired the heater in the cat room	240	4
11/26/2014 HVAC	Serviced the heater in the cat room	120	2
	Jerry Wilson	840	14
	Facility Subtotal	1080	18
AcctCode Total		1080	18

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-6440			
6443.1	FIRE STATION #1		
11/13/2014	ELECTRICAL	Repaired the heater and panel issues	120 2
11/14/2014	ELECTRICAL	Repaired the heater and panel	90 1.5
		Bill Sandison	210 3.5
11/12/2014	PLUMBING	Blockage in sewer	120 2
		Jeff Lewis	120 2
11/20/2014	HVAC	Checked the exhaust fans in bathrooms	240 4
		Jerry Wilson	240 4
11/13/2014	ELECTRICAL	Serviced the A/C unit (buzzing in panel)	120 2
		Larry E. Long	120 2
		Facility Subtotal	690 11.5
AcctCode Total			690 11.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-6443			
6443.2	FIRE STATION #2		
11/12/2014	PLUMBING	Repaired water leak under sink	60 1
11/20/2014	PLUMBING	Blockage in kitchen sink drain	60 1
		Jeff Lewis	120 2
		Facility Subtotal	120 2
6443.3	FIRE STATION #3		
11/13/2014	ELECTRICAL	Repaired the heater in truck bay	60 1
		Bill Sandison	60 1
11/19/2014	HVAC	Serviced the heaters in truck bay area	120 2
11/24/2014	HVAC	Serviced the heaters in truck bay area	240 4
		Jerry Wilson	360 6
11/13/2014	ELECTRICAL	Serviced the heaters in the truck bay area	60 1
11/24/2014	HVAC	Assisted Jerry Wilson servicing the heaters	240 4
		Larry E. Long	300 5
		Facility Subtotal	720 12
6443.4	FIRE STATION #4		
11/13/2014	ELECTRICAL	Repaired the heater in truck bay	60 1
11/17/2014	ELECTRICAL	Repaired the heater	240 4
		Bill Sandison	300 5
11/18/2014	HVAC	Serviced the heaters in truck bay area	240 4
11/20/2014	HVAC	Serviced the heaters in truck bay area	120 2
11/21/2014	HVAC	Requested bids for new heaters for truck bay area	120 2
		Jerry Wilson	480 8
11/13/2014	ELECTRICAL	Serviced the heaters in the truck bay area	60 1
11/17/2014	ELECTRICAL	Repaired the heaters in truck bay area	150 2.5
		Larry E. Long	210 3.5
		Facility Subtotal	990 16.5
6443.5	FIRE STATION #5, LITTLE AXE		
11/21/2014	PLUMBING	Worked on mop sink in truck bay	120 2
		Jeff Lewis	120 2
11/10/2014	ELECTRICAL	Replaced doorbell button/discussed adding more buzzer	150 2.5
		Larry E. Long	150 2.5
		Facility Subtotal	270 4.5
6443.6	FIRE STATION #6		
11/24/2014	PLUMBING	Repaired broken water line	120 2
		Jeff Lewis	120 2
		Facility Subtotal	120 2
6443.8	FIRE STATION #8		
11/17/2014	PLUMBING	Blockage in sewer	120 2

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
		Jeff Lewis	120
			2
		Facility Subtotal	120
			2
		AcctCode Total	2340
			39

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-7010			
7010.1	PARK - ANDREWS PARK		
11/12/2014 ELECTRICAL	Repaired the heater	60	1
11/13/2014 ELECTRICAL	Repaired the heater	60	1
11/19/2014 ELECTRICAL	Repaired the existing voltage on electrical	90	1.5
	Bili Sandison	210	3.5
11/7/2014 PLUMBING	Winterized drinking fountains at Andrew's Park	90	1.5
11/10/2014 PLUMBING	Winterized the bathrooms at Andrews Park	60	1
	Jeff Lewis	150	2.5
11/12/2014 ELECTRICAL	Repaired heaters in bathrooms	60	1
11/13/2014 ELECTRICAL	Serviced the heaters	60	1
11/19/2014 ELECTRICAL	Worked on Christmas lights and Christmas tree	150	2.5
11/19/2014 ELECTRICAL	Changed 220V to 120V for heat trace	90	1.5
	Larry E. Long	360	6
	Facility Subtotal	720	12
7010.13	PARK - COLONIAL ESTATES		
11/3/2014 PLUMBING	Winterized drinking fountain at Colonial Common's Park	60	1
	Jeff Lewis	60	1
	Facility Subtotal	60	1
7010.4	PARK - FALLS LAKEVIEW		
11/12/2014 PLUMBING	Winterized the bathrooms at Falls Lakeview Park	60	1
	Jeff Lewis	60	1
	Facility Subtotal	60	1
7010.2	PARK - GRIFFIN PARK		
11/4/2014 PLUMBING	Replaced paper towel dispenser in women's bathroom	60	1
11/7/2014 PLUMBING	Winterized drinking fountains at Griffin Park	150	2.5
11/13/2014 PLUMBING	Winterized the bathrooms at Griffin Park	180	3
11/18/2014 MISCELLANEOUS	Added insulation around A/C window unit in NE Complex	60	1
11/18/2014 PLUMBING	Winterized bathrooms in NE Complex	60	1
	Jeff Lewis	510	8.5
	Facility Subtotal	510	8.5
7010.6	PARK - LIONS PARK		
11/5/2014 PLUMBING	Winterized drinking fountain at Lion's Park	60	1
11/5/2014 PLUMBING	Winterized drinking fountain at Lion's Memorial Park	60	1
11/10/2014 PLUMBING	Winterized the bathrooms at Lions Park	60	1
	Jeff Lewis	180	3
11/10/2014 ELECTRICAL	Consulted with Mitch Miles about pole lights/quotes	60	1
	Larry E. Long	60	1
	Facility Subtotal	240	4
7010.7	PARK - LITTLE AXE PARK		
11/7/2014 PLUMBING	Winterized drinking fountain at Little Axe Park	90	1.5
11/14/2014 PLUMBING	Winterized the bathrooms at Little Axe Park	180	3

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		Jeff Lewis	270	4.5
		Facility Subtotal	270	4.5
7010.8	PARK - NE LIONS PARK			
11/3/2014 PLUMBING	Winterized drinking fountain at NE Lion's Park		60	1
11/10/2014 PLUMBING	Winterized the bathrooms at NE Lions Park		60	1
		Jeff Lewis	120	2
		Facility Subtotal	120	2
9000.8	PARK - PRAIRIE CREEK PARK			
11/6/2014 PLUMBING	Winterized drinking fountain at Prairie Creek Park		60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
7010.9	PARK - REAVES - COMM BLDG			
11/7/2014 PLUMBING	Winterized drinking fountain at Reaves Park		90	1.5
		Jeff Lewis	90	1.5
		Facility Subtotal	90	1.5
7010.10	PARK - ROTARY PARK			
11/5/2014 PLUMBING	Winterized drinking fountain at Rotary Park		60	1
11/10/2014 PLUMBING	Winterized the bathrooms at Rotary Park		60	1
		Jeff Lewis	120	2
		Facility Subtotal	120	2
7033.1	PARK - WESTWOOD PARK			
11/5/2014 PLUMBING	Winterized drinking fountain at Westwood Park		60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
7070.7	WESTWOOD TENNIS COURT			
11/5/2014 ELECTRICAL	Reset the time clocks		60	1
		Bill Sandison	60	1
11/5/2014 ELECTRICAL	Reset time clocks on tennis courts		60	1
		Larry E. Long	60	1
		Facility Subtotal	120	2
AcctCode Total			2430	40.5

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-7070			
7070.0 PARKS AND REC ADMIN			
11/3/2014 ELECTRICAL	Worked on Christmas lights, electrical outlets and timers	360	6
11/12/2014 ELECTRICAL	Worked on lights at East Main Art	210	3.5
	Bill Sandison	570	9.5
11/3/2014 PLUMBING	Winterized drinking fountain at Sunrise Park	60	1
11/3/2014 PLUMBING	Winterized drinking fountain at Sonoma Park	60	1
11/3/2014 PLUMBING	Winterized drinking fountain at June Benson Park	60	1
11/3/2014 PLUMBING	Winterized drinking fountain at Sutton Park	60	1
11/3/2014 PLUMBING	Winterized drinking fountain at Centennial Park	60	1
11/4/2014 PLUMBING	Winterized drinking fountain at Canadian Trails Park	60	1
11/4/2014 PLUMBING	Winterized drinking fountain at Eagle Cliff Park	60	1
11/5/2014 PLUMBING	Winterized drinking fountain at Brookhaven Park	60	1
11/6/2014 PLUMBING	Winterized drinking fountain at Kevin Gottshall Park	60	1
11/6/2014 PLUMBING	Winterized drinking fountain at Berkley Park	60	1
11/6/2014 PLUMBING	Winterized drinking fountain at Cascade Park	60	1
11/6/2014 PLUMBING	Winterized drinking fountain at William Morgan Park	60	1
11/7/2014 PLUMBING	Winterized drinking fountain at Eastridge Park	60	1
11/19/2014 PLUMBING	Installed ball valve in drinking fountain - K. Gottshall Park	120	2
11/19/2014 PLUMBING	Installed ball valve in drinking fountain - Sonoma Park	120	2
11/19/2014 PLUMBING	Installed ball valve in drinking fountain - Canadian Trail Park	120	2
11/19/2014 PLUMBING	Installed ball valve in drinking fountain - Brookhaven Park	120	2
11/20/2014 PLUMBING	Installed ball valve in drinking fountain - Eastridge Park	120	2
	Jeff Lewis	1380	23
11/3/2014 ELECTRICAL	Checked/repared electrical outlets for Christmas lights	120	2
11/12/2014 ELECTRICAL	Repaired lights on East Main St. traffic turn around	210	3.5
11/14/2014 ELECTRICAL	Worked on lights and replaced ballast (statue on Main St.)	90	1.5
11/19/2014 ELECTRICAL	Worked on Christmas lights on Legacy Trail	150	2.5
11/20/2014 ELECTRICAL	Worked on electrical outlets/time clocks on Legacy Trail	240	4
11/21/2014 ELECTRICAL	Worked on electrical outlets/time clocks on Legacy Trail	330	5.5
	Larry E. Long	1140	19
	Facility Subtotal	3090	51.5
AcctCode Total		3090	51.5
010-7081			
7081.0 FIREHOUSE ART CENTER			
11/18/2014 ELECTRICAL	Worked on lights	30	0.5
	Bill Sandison	30	0.5
11/18/2014 PLUMBING	Worked on the sink faucet	60	1
	Jeff Lewis	60	1
11/18/2014 ELECTRICAL	Worked on lights	30	0.5
	Larry E. Long	30	0.5
	Facility Subtotal	120	2
AcctCode Total		120	2

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-7082				
9000.2	HISTORICAL HOUSE			
11/5/2014	HVAC	Changed the air filters	240	4
11/7/2014	HVAC	Located gas leak in the Carriage House	120	2
		Jerry Wilson	360	6
		Facility Subtotal	360	6
AcctCode Total			360	6
010-7083				
7083.0	SOONER THEATRE			
11/3/2014	HVAC	Changed the air filters	240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
AcctCode Total			240	4
010-7097				
7097.0	CHRISTMAS LIGHTS			
11/19/2014	ELECTRICAL	Worked on the Christmas lights	300	5
11/20/2014	ELECTRICAL	Worked on the Christmas lights	390	6.5
11/21/2014	ELECTRICAL	Worked on the Christmas lights	240	4
		Bill Sandison	930	15.5
11/26/2014	ELECTRICAL	Worked on Christmas lights, electrical outlets and timers	480	8
		Larry E. Long	480	8
		Facility Subtotal	1410	23.5
AcctCode Total			1410	23.5
020-7010				
7010.12	SANTA FE DEPOT			
11/18/2014	ELECTRICAL	Worked on lights	180	3
		Bill Sandison	180	3
11/4/2014	ELECTRICAL	Serviced lift, checked/repared outlets for Christmas lights	120	2
11/17/2014	ELECTRICAL	Worked on outside lights	90	1.5
11/18/2014	ELECTRICAL	Worked on outside lights and Christmas lights	180	3
		Larry E. Long	390	6.5
		Facility Subtotal	570	9.5
AcctCode Total			570	9.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
020-7021				
7021.2	PARK - REAVES PARK			
11/4/2014	ELECTRICAL	Worked on lights	180	3
11/14/2014	ELECTRICAL	Repaired the heater	60	1
11/19/2014	ELECTRICAL	Worked on the electrical lines	60	1
		Bill Sandison	300	5
11/13/2014	PLUMBING	Winterized the bathrooms at Reaves Park	120	2
11/14/2014	PLUMBING	Winterized the bathrooms at baseball complex	60	1
		Jeff Lewis	180	3
11/3/2014	ELECTRICAL	Repaired the conduit on light pole (laying on the ground)	120	2
11/4/2014	ELECTRICAL	Checked/repared electrical outlets for Christmas lights	180	3
11/10/2014	MISCELLANEOUS	Made spare keys to baseball field gates/returned keys	45	0.8
11/14/2014	ELECTRICAL	Checked on installation of power cords through walls	60	1
11/17/2014	ELECTRICAL	Repaired electrical outlets for heaters in bathroom	60	1
11/19/2014	ELECTRICAL	Checked the power to the baseball complex	60	1
		Larry E. Long	525	8.75
		Facility Subtotal	1005	16.75
7021.3	REC CTR - 12TH AVE			
11/5/2014	ELECTRICAL	Reset the time clocks and worked on gym lights	180	3
		Bill Sandison	180	3
11/4/2014	PLUMBING	Blockage in sewer in men's bathroom	120	2
11/12/2014	PLUMBING	Blockage in urinal in men's bathroom	60	1
11/24/2014	PLUMBING	Repaired water heater	120	2
		Jeff Lewis	300	5
11/5/2014	ELECTRICAL	Reset time clocks on gym lights capcitor and ballasts	180	3
		Larry E. Long	180	3
		Facility Subtotal	660	11
7021.0	REC CTR - IRVING			
11/14/2014	ELECTRICAL	Repaired the heater	120	2
		Bill Sandison	120	2
11/14/2014	PLUMBING	Replaced sink faucet in the men's bathroom	60	1
		Jeff Lewis	60	1
11/14/2014	ELECTRICAL	Serviced the heater on roof	120	2
		Larry E. Long	120	2
		Facility Subtotal	300	5
7021.4	REC CTR - WHITTIER			
11/5/2014	ELECTRICAL	Reset the time clocks	60	1
		Bill Sandison	60	1
11/20/2014	MISCELLANEOUS	Worked on doors	60	1
11/25/2014	PLUMBING	Worked on roof leak in gym	120	2
		Jeff Lewis	180	3

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
11/5/2014 ELECTRICAL	Reset time clocks and repaired outside lights		60	1
11/6/2014 ELECTRICAL	Worked on the outside lights		60	1
		Larry E. Long	120	2
		Facility Subtotal	360	6

AcctCode Total	2325	38.75
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020-7023

7023.0 SENIOR CITIZENS CTR

11/4/2014 PLUMBING	Rebuilt flush valve on toilet in women's bathroom		60	1
11/4/2014 PLUMBING	Replaced toilet seat in men's bathroom		60	1
11/21/2014 PLUMBING	Cleaned out the dishwasher drain in kitchen area		60	1
		Jeff Lewis	180	3
		Facility Subtotal	180	3

AcctCode Total	180	3
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030-7032

7032.0 WESTWOOD GOLF COURSE

11/6/2014 ELECTRICAL	Located electrical lines		300	5
11/18/2014 ELECTRICAL	Worked on lights		150	2.5
		Bill Sandison	450	7.5
11/14/2014 PLUMBING	Cleaned out the floor drain in the kitchen area		60	1
11/20/2014 PLUMBING	Blockage in urinal in men's bathroom		60	1
11/25/2014 PLUMBING	Cleaned out floor drain in mechanical room		60	1
		Jeff Lewis	180	3
11/6/2014 MISCELLANEOUS	Located the drain line and ran metal tube through the line		300	5
11/18/2014 ELECTRICAL	Worked on lights in parking lot		150	2.5
		Larry E. Long	450	7.5
		Facility Subtotal	1080	18

AcctCode Total	1080	18
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030-7033

7033.0 WESTWOOD POOL

11/3/2014 ELECTRICAL	Worked on lights		60	1
11/4/2014 ELECTRICAL	Worked on lights		60	1
		Bill Sandison	120	2
		Facility Subtotal	120	2

AcctCode Total	120	2
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<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
031-5531				
5531.1 WATER TREATMENT PLANT				
11/20/2014 PLUMBING	Blockage in floor drain in basement		120	2
		Jeff Lewis	120	2
11/19/2014 HVAC	Serviced the A/C unit in the electrical room		150	2.5
		Jerry Wilson	150	2.5
11/14/2014 ELECTRICAL	Serviced the heater on roof		150	2.5
		Larry E. Long	150	2.5
		Facility Subtotal	420	7
AcctCode Total			420	7
032-5546				
5546.0 WASTEWATER TREATMENT PLANT				
11/13/2014 ELECTRICAL	Worked on the centrifuge		180	3
11/14/2014 ELECTRICAL	Worked on the centrifuge and controls		150	2.5
11/17/2014 HVAC	Assisted Jerry Wilson with A/C repair		180	3
11/18/2014 ELECTRICAL	Worked on the centrifuge and A/C unit controls		60	1
		Bill Sandison	570	9.5
11/18/2014 HVAC	Serviced the A/C unit in the electrical room		240	4
11/21/2014 HVAC	Serviced A/C unit		240	4
11/25/2014 HVAC	Serviced the A/C unit in blower room		240	4
11/26/2014 HVAC	Serviced the A/C unit in blower room		120	2
		Jerry Wilson	840	14
11/13/2014 ELECTRICAL	Serviced the heaters		180	3
11/17/2014 ELECTRICAL	Repaired the A/C unit on blower building		180	3
11/18/2014 ELECTRICAL	Installed thermostat		60	1
		Larry E. Long	420	7
		Facility Subtotal	1830	30.5
AcctCode Total			1830	30.5
033-5560				
5560.0 SANITATION DIV BLDG				
11/21/2014 ELECTRICAL	Worked on the compactor at Antique Garden		180	3
		Bill Sandison	180	3
11/13/2014 MISCELLANEOUS	Worked on door		60	1
		Jeff Lewis	60	1
		Facility Subtotal	240	4
AcctCode Total			240	4

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
040-5070				
5070.0 FLEET MAINTENANCE				
11/4/2014	ELECTRICAL	Worked on lift	60	1
11/21/2014	ELECTRICAL	Worked on the canopy lights	60	1
11/24/2014	ELECTRICAL	Installed the lift	480	8
11/25/2014	ELECTRICAL	Installed the lift	480	8
			Bill Sandison	1080 18
11/24/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
			Jeff Lewis	60 1
11/25/2014	ELECTRICAL	Connected the electrical power for lifts	480	8
			Larry E. Long	480 8
			Facility Subtotal	1620 27
			AcctCode Total	1620 27
041-2030				
2020.6 FACILITY MAINTENANCE				
11/3/2014	MISCELLANEOUS	Attended a safety meeting	60	1
11/14/2014	MISCELLANEOUS	Cleaned out truck	30	0.5
11/17/2014	MISCELLANEOUS	Attended a safety meeting	60	1
11/18/2014	MISCELLANEOUS	Cleaned up the shop	60	1
			Bill Sandison	210 3.5
11/3/2014	PLUMBING	Attended Safety Meeting	60	1
11/18/2014	MISCELLANEOUS	Cleaned out truck	60	1
			Jeff Lewis	120 2
11/3/2014	ELECTRICAL	Attended safety meeting	60	1
11/3/2014	ELECTRICAL	Cleaned, restocked parts and added fuel to truck	60	1
11/3/2014	ELECTRICAL	Worked on paperwork	60	1
11/14/2014	MISCELLANEOUS	Cleaned out the truck and added fuel to the truck	30	0.5
11/18/2014	ELECTRICAL	Repaired overhead door in truck bay area	60	1
11/24/2014	MISCELLANEOUS	Worked on paperwork	60	1
			Larry E. Long	330 5.5
			Facility Subtotal	660 11
			AcctCode Total	660 11
			Grand Total	488

CIP Financial Status 2A

As previously reported in the October 2014 Monthly Departmental Report; Next quarterly update will be January 2015.

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

11/19/2014

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
UTILITIES				
WW0262	Tecumseh Interceptor	\$0	\$165,000	Sewer Sales Tax 323
		\$0	\$20,000	New Development Excise Tax 322
WW0303	Lift Station D Improvements	\$0	\$450,000	New Development Excise Tax 322
SA0002	Transfer Station	\$0	\$50,000	Sanitation Fund 033
WA0196	I-35 Waterline Relocations (ODOT)***	\$0	\$40,000	Water Fund 031
WA0188	High Pressure Plane Waterline	\$0	\$29,500	Water Fund -31
WW0050	WW Effluent Truck Wash Facility	\$0	\$270,300	Water Reclamation Fund 032
WW0065	WRF Street Lighting (part of Phase 2 improvements)	\$0	\$160,000	Water Reclamation Fund 032
PUBLIC WORKS				
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 60,000.00	\$ -	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ -	\$ -	Capital 50
TR0049	Indian Hills Road Overpass Reconstruction	\$ 100,000.00	\$ -	Capital 50
TR0075	Main Street Roadway Lighting	\$ 50,000.00		Capital 50
INFORMATION TECHNOLOGY				
BG0040	City Phone System Replacement (VOIP)	\$ -	\$ 36,000.00	Capital 50
PARKS AND RECREATION				
UT 0098	UNP Legacy Park and Trail****	7/16/2014	\$0	UNPTIF Fund 57

Notes

* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion. New landscaping included.

** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

*** ODOT mandate to relocate 3 water lines for I-35 widening. Revised costs to be 100% reimbursed by ODOT at project audit completion.

COMMUNITY RELATIONS 2B

Community Relation's Office
November 2014

Number of press releases	15
Contacts with the media	7
<i>Norman News</i> membership	953
Website visits	62,392
Facebook followers	2,581
Twitter followers	1,166

DEVELOPMENT COORDINATOR 2C

City of Norman
Development Coordinator Monthly Report
November 2014

Below are activities and projects that the Development Coordinator has been involved with during the month of November.

General Inquiries, Contacts and Meetings

- Development Review Team
- City Council Meeting
- City Council Study Session
- Oversight Committee
- Community Planning and Transportation Committee
- Plat Review Team
- Business and Community Affairs
- Finance Committee
- Builders Association of South Central Oklahoma (BASCO) Brown Bag Lunch
- Planning Commission
- Pre-Development Meetings
- Lt. Royce O. Weddle Police Firing Range - Sign Dedication Ceremony

Building Permit and Plat Application Meetings

- Discussed building permit requirements for a new retail prospect with staff
- Assisted homeowners in permit requirements and regulations for a building permit.
- Met with staff and potential restaurant owner regarding permit requirements for new restaurant.
- Met with staff and project representatives to discuss construction process and development plans for new a multifamily project.
- Met with staff and project representatives to discuss requirements for a new industrial building.
- Met with staff and property owners to discuss redevelopment options for agriculturally zoned property.
- Met with project representatives to discuss potential new multi-family development.
- Discussed project requirements with staff and project representative for expansion of a Church.

Development Process Improvements

- ***Wastewater Excise Tax/Connection Fee Analysis RFP*** – Staff and I presented a draft RFP to the Finance Committee at the November 2014 meeting and are now finalizing the RFP for distribution to firms in December. It is anticipated that a contract for services could come forward to Council as early as February 2015, with work continuing to complete the final analysis in June 2015.
- ***Customer Service Survey for Development Services Division*** – The 2013-2014 Annual Report has been completed and will be posted on the Development Coordinator webpage and Development Services page. The latest round of surveys for the November 2014 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.

- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.. Work continues to research processes and obtain examples from other cities. During this month research of examples from other communities is being compiled for discussion with staff.
- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)

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FINANCE 3

CITY OF NORMAN

Department of Finance Monthly Report –November 2014

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in November are discussed below:

Treasury Division:

In the month of November, the Treasury Division processed 27,007 total payments. The traffic counter at the Drive-up Facility counted 4,786 customers. The Treasury Division processed 1,051 credit card utility payments, a decrease of -19.1% from last month, and the IVR (Interactive Voice Response) system processed 1,378 credit card utility payments, a decrease of -13.9% from last month. Utility customers also have the option of paying on the City of Norman website. There were 3,304 credit card payments made on the internet in November, a decrease of -6.6% from last month. The Municipal Court processed 633 credit card payments for court fines, a decrease of -23.1% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$17,133 in convenience fees in the month of November with a fiscal year-to-date total of \$90,039.

Utility Services Division:

The Meter Reading Division read 40,929 meters. Out of 75 meter reading routes, 27 (36%) were read within the targeted 30-day reading cycle. All routes were read by the 36th day. No routes were estimated in November.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are on target for the month of November at 0.8%. Revenues from the City's largest single source of revenue, sales tax, are below target at -1.7% for the year to date and below last fiscal year by -0.2%. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 15 Budget To Date	FYE 15 Actual To Date	FYE 14 Actual To Date	FYE 13 Actual To Date
Sales Tax Revenue*	\$16,197,161	\$15,918,568	\$15,954,938	\$15,193,987
General Fund Revenue*	\$30,624,596	\$30,476,393	\$29,398,374	\$27,497,584
General Fund Expenses*	\$32,324,775	\$29,137,300	\$29,143,065	\$28,825,666

* Excludes Public Safety Sales Tax

Administration Division

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,760.00	320.00	1,760.00
Total Comp Time Available	0.00	0.00	0.00	21.13
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	1,760.00	320.00	1,781.13
Benefit Hours Taken	35.25	216.50	26.75	155.50
TOTAL ACCOUNTABLE STAFF HOURS	284.75	1,543.50	293.25	1,625.63
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
Total Regular Hours Available	960.00	5,120.00	872.00	5,080.00
Total Comp Time Available	0.00	1.25	4.50	44.25
Total Overtime Hours	0.50	3.50	12.00	19.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 960.50	 5,124.75	 888.50	 5,143.25
Benefit Hours Taken	126.75	602.75	72.00	622.75
 TOTAL ACCOUNTABLE STAFF HOURS	 833.75	 4,522.00	 816.50	 4,520.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	43.50	68.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 43.50	 68.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

FYE 15
NOVEMBER

FYE 14
NOVEMBER

Total Revenue Received (\$)	\$10,955,100	\$11,142,763	(\$187,663)
Utility Payments - Office (#)	2,179	3,157	(\$978)
Utility Payments - Office (\$)	\$381,343	\$419,559	(\$38,216)
Lockbox (#)	18,497	19,341	(844)
Lockbox (\$)	\$1,782,551	\$1,682,793	\$99,758
IVR Credit Card (#)	1,378	1,326	\$52
IVR Credit Card (\$)	\$133,197	\$115,703	\$17,494
Click to Gov (#)	3,304	2,706	598
Click to Gov (\$)	\$285,353	\$209,205	\$76,148
UT Credit Card Payments (#)	1,051	1,127	(76)
UT Credit Card Payments (\$)	\$93,638	\$116,007	(\$22,369)
Art Donations (#)	119	86	33
Art Donations (\$)	\$134	\$92	\$42
Bank Draft Payments (#)	6,182	5,860	322
Bank Draft Payments (\$)	\$573,280	\$515,256	\$58,024
Utility Deposits (#)	19	24	(5)
Utility Deposits (\$)	\$570	\$950	(\$380)
Fix Payments (#)	0	2	(2)
Fix Payments (\$)	\$0	(\$28)	\$28
Processed Return Checks (#)	70	61	9
Processed Return Checks (\$)	(\$12,780)	(\$52,693)	\$39,913
Other Revenue Transactions (#)	233	291	(58)
Other Revenue Received (\$)	\$7,010,104	\$7,361,921	(\$351,817)
Accounts Receivable Payments (\$)	\$216,305	\$88,506	\$127,799
Accounts Receivable - Credit Card #	1	4	(3)
Accounts Receivable - Credit Card \$	\$76	\$515	(\$439)
Municipal Court - Fines/Bonds (\$)	\$128,507	\$103,039	\$25,468
Municipal Court - Credit Card (#)	633	459	174
Municipal Court - Credit Card (\$)	\$121,754	\$70,134	\$51,620
Municipal Court - C2G (#)	354	165	189
Municipal Court - C2G (\$)	\$37,762	\$14,514	\$23,248
Building Permits Cash Report (\$)	147,391	\$433,231	(\$285,840)
Building Permits Credit Card (#)	87	130	(43)
Building Permits Credit Card (\$)	\$33,927	\$39,736	(\$5,809)
Building Permits C2G (#)	60	43	17
Building Permits C2G (\$)	\$2,607	\$7,596	(\$4,989)
Occupational License - Bldg Insp. (\$)	\$1,000	\$1,251	(\$251)
Occupational License - Bldg Insp. CC (#)	7	7	0
Occupational License - Bldg Insp. CC (\$)	\$450	\$245	\$205
Business License - City Clerk (\$)	\$735	\$595	\$140
Business License - City Clerk CR CD (#)	1	0	1
Business License - City Clerk CR CD (\$)	\$65	\$0	\$65
Convenience Fees - All Payments (#)	6,821	4,805	2,016
Convenience Fees - All Payments (\$)	17,133	14,636	\$2,497
Bank Drafts Billed (#)	7,014	6,702	312
Bank Drafts Billed (\$)	574,728	487,932	\$86,796
Interdepartmental Billing (#)	152	150	2
Interdepartmental Billing (\$)	\$14,551	\$15,834	(\$1,283)
Accounts Receivable Billed (\$)	208,521	190,846	\$17,675

Budget Services Division

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	880.00	160.00	880.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	880.00	160.00	880.00
Benefit Hours Taken	24.00	104.00	24.00	120.00
TOTAL ACCOUNTABLE STAFF HOURS	136.00	776.00	136.00	760.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	4,400.00	800.00	4,400.00
Total Comp Time Available	25.25	160.00	34.75	139.00
Total Overtime Hours	2.50	37.50	3.00	69.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 827.75	 4,597.50	 837.75	 4,608.25
Benefit Hours Taken	167.75	696.00	122.75	725.00
 TOTAL ACCOUNTABLE STAFF HOURS	 660.00	 3,901.50	 715.00	 3,883.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

UTILITY 3C

Utility Division

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,920.00	10,304.00	1,832.00	9,576.00
Total Comp Time Available	0.00	9.50	4.25	24.50
Total Overtime Hours	99.50	475.75	145.75	710.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,019.50	10,789.25	1,982.00	10,310.75
Benefit Hours Taken	239.00	1,000.25	151.25	889.75
TOTAL ACCOUNTABLE STAFF HOURS	1,780.50	9,789.00	1,830.75	9,421.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	1,440.00	320.00	1,680.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	3.00	22.75	6.50	36.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	163.00	1,462.75	326.50	1,716.00
Benefit Hours Taken	8.00	139.50	24.00	167.50
TOTAL ACCOUNTABLE STAFF HOURS	155.00	1,323.25	302.50	1,548.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 15 NOVEMBER	FYE 14 NOVEMBER
Mail Payments - Lockbox	18,497	19,341
Mail Payments - Office	200	289
Mail Payments - Subtotal	18,697	19,630
Night Deposit	398	430
Click-to-Gov Payments	3,304	2,706
IVR Payments	1,378	1,326
Without assistance payments - Subtotal	5,080	4,462
Drive-up window & inside counter	2,179	2,438
Credit Card machine payments (swipe)	655	642
Credit Card machine payments (phone)	396	485
With assistance payments - Subtotal	3,230	3,565
Total Payments Processed - Subtotal	27,007	27,657
Bank Draft (ACH) Payments	6,182	5,860
Total Payments (Utility)	33,189	33,517
Total Convenience Fees - all Payments	6,821	4,805
Grand Total Payments	40,010	38,322

Traffic Counter at Drive-up Facility

Night Drop *	544	675
8-5 Drive-up Window Customers *	4,242	2,569
Total Traffic Counter	4,786	3,244

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
Number of Meters Read	40,929	195,513	37,891	188,267
New Service	881	7,808	940	7,269
Request for Termination	799	7,174	877	6,748
Delinquent On(s)	146	1,294	140	529
Delinquent Offs	248	2,055	294	1,091
Collect Deposit Tags Hung	8	166	59	344
Collect Deposit Cut Offs	1	39	45	219
Blue Tags	3	31	14	28
Number of Meters Re-read	1,418	8,199	1,220	5,656
Meters Cleaned	39	278	35	183
Customer Assists	41	297	38	224
Meters Pulled	0	2	2	4
Meters Re-set	0	2	1	3
TOTAL	44,513	222,858	41,556	210,565

Utility Division Activity Report

	FYE 15		FYE 14	
	NOVEMBER	YTD	NOVEMBER	YTD
STATUS REPORT				
Regular Utility Accounts Billed	36,546	184,841	39,867	198,180
New Ons	602	4,423	532	4,153
Final Accounts Billed	546	4,095	521	3,985
TOTAL METERS READ	37,694	193,359	40,920	206,318

FIRE DEPARTMENT

4

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
November, 2014**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections	128/ 134 staff hours
Re-Inspections	62/ 45.75 staff hours
Residential Inspections	0
Smoke Detector Batteries	22/ 14 staff hours
Plan/Platt Review	34/ 62staff hours
Company Inspections	0
Re-Inspections	0
Total Inspections	190/ 179 staff hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	66/ 65.5 staff hours
Training (hours)	7/ 12 staff hours
Fire Education Classes	9/4. staff hours
Investigations	10/31 staff hours
Investigative Activities	22.5/28.25 staff hours
Miscellaneous/Special	

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
November 2014**

FIRE SUPPRESSION DIVISION ACTIVITIES

Incident Response Type Summary

Type	Count	% of Incidents	
Fire	36	3.4%	
Overpressure Rupture, Explosion, Overheat - no fire	2	.18%	
Rescue & Emergency Medical Service Incidents	708	66.91%	
Hazardous Conditions (No Fire)	27	2.55%	
Service Call	78	7.37%	
Good Intent Call	119	11.24%	
False Alarm & False Call	86	8.12%	
Severe Weather & Natural Disaster	0	0%	
Special Incident Type	0	0%	
Incomplete Reports & Reports That Have Not Imported	2	0.18%	
Total Incident Count	1058		
Total Fire Loss			\$202,200

Average Response Times

	Number of Calls	Average Time
Station #1	186	5:12
Station #2	181	5:48
Station #3	207	6:19
Station #4	100	5:42
Station #5	58	10:01
Station #6	40	9:34
Station #7	98	5:38
Station #8	82	5:38
Station #9	106	6:02

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: November 2014r
Mitigation:	
Red Cross Safe Room Program	Received initial disbursement and processing applications
Siren system	100 %, planning first battery replacements
Mitigation grant for safe rooms	Second review has been submitted to FEMA anticipate response by mid-January 2015
Community outreach event for Red Cross grant money	Nov 8 Conducted at Little Axe Rec Center, 150 citizens attended, supported very well by various vendors.
Preparedness:	
National Weather Festival	Nov 1
Participation in the Public Works Reaccreditation	Process beginning Nov 4
State Level WebEOC Exercise	Nov 13 Conducted at the new EOC in Moore. Several players in Division participated remotely at their offices
Response:	N/A
Recovery:	
Cleveland County Long Term Recovery Committee	The committee is very active and meeting monthly. They are continuing to process requests for assistance from citizens affected by the May 2013 storms

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
November, 2014

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- Held one (1) pre-disciplinary meeting – Municipal Court
- Attended Oklahoma Public Employers Labor Relations Association (OKPELRA) training seminar
- Completed review of Violence in the Workplace and Discrimination Based Workplace Harassment Policy Manuals

B. Grievances (active AFSCME and Non-Union)

- AFSCME Grievance FYE14-05 - Fox (Sewer Line Maint.) – termination – *Pending arbitrator's ruling*
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination *Pending arbitrator's ruling*

C. Collective Bargaining

- Held one (1) negotiation session with FOP

D. Administrative Support

- Processed Monthly Department Report
- Complied Employee Recognition List in preparation for January event
- Compiled and distributed November 2014 City Newsletter
- Distributed Workplace Violence Policy and Procedures to all City employees
- Distributed Discrimination Based Workplace Harassment Manual to all City employees
- Attended/Summarized one (1) negotiation session
 - 1 - FOP
- Processed invoices and reconciled expense accounts

BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- New Employee orientation for: Plant Operator (Water Treatment Plant); Stormwater Compliance Inspector (Engineering); Admin Tech IV (PW Admin); Printing Services Officer (Finance); Maintenance Worker I (Sewer Line Maintenance)
- Weekly Service call with Meritain Health (Health Insurance Third Party Administrator)
- Responded to 84 benefit/wellness inquiries
- Open Enrollment for Health/Dental Benefits

COMPENSATION

The following personnel actions were processed:

Six (6) employees hired:

- 2 – Utilities/Water Treatment – (1) Plant Operator and (1) part-time Laborer
- 1 – Finance/Utilities – Printing Service Operator I
- 1 – Public Works/Administration – Administrative Technician IV
- 1 – Public Works/Engineering – Stormwater Compliance Inspector
- 1 – Utilities/Sewer Line Maintenance – Maintenance Worker I

Eleven (11) employees separated employment from the City of Norman:

- 1 – Municipal Court – Municipal Court Officer
- 2 – Police – (1) Police Lieutenant and (1) Communications Officer
- 1 – City Clerk/Custodial Services – Custodian (PPT)
- 2 – Finance/Utilities – (1) Customer Service Supervisor and (1) Meter Reader
- 1 – Utilities/Water Line Maintenance – Maintenance Worker I
- 1 – Fire/Suppression – Firefighter
- 3 – Parks and Recreation/Park Maintenance - (3) part-time Laborers

Two (2) employees promoted:

- 1 – Fire/Suppression – Fire Captain
- 1 – Utilities/Water Line Maintenance – Maintenance Worker II

COMPENSATION/BENEFIT SURVEYS

Responded to a survey request for benefits/compensation from Knoxville, TN.

RECRUITMENT

Accepted applications for the following positions:

- Temporary Laborer, Utilities/Water Reclamation Facility
- Maintenance Worker I, Utilities/Water Line Maintenance
- Maintenance Worker I, Utilities/Sewer Line Maintenance
- Maintenance Worker I, Parks & Recreation/Park Maintenance
- Systems Administrator, Information Technology/Network Support
- Custodian (PPT), City Clerk's Office
- Sanitation Worker II, Utilities/Sanitation
- Solid Waste Division Manager, Utilities/Solid Waste
- Mechanic II, Public Works/Fleet Management
- Golf Course Attendant, Parks & Recreation/Westwood Golf Course
- Plant Operator, Utilities/Water Treatment Plant
- Radio Systems Technician, Police/Emergency Communications

- Heavy Equipment Operator, Parks & Recreation/Park Maintenance
- Customer Service Supervisor, Finance Department
- Forensic Technician, Police/Investigations
- Legal Administrative Technician, Legal Department

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	415	Written Exams	1
Phone	515	Practical Testing/Assessment Center	2
Mail	270	Panel Board Interviews	5
Email	195	Promotions	1
Total Subscribers on E-mail Vacancy List	1,981	Oral Interviews	0
Total Visits to City of Norman HR website	4,754	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	8	Advertisements Placed	5
Pre-Employment Drug Screens	6	Applications Received	176
Pre-Employment Physicals	6	Job Announcements Emailed	64
Pre-Employment OSBI	4	Job Announcements to CON Depts.	245

TRAINING AND DEVELOPMENT

Conducted training for five new employees on the topics of Workplace Harassment, Workplace Violence, Customer Service, and various safety orientation topics.

Conducted Fire Driver Assessment Center Awareness training for 25 Norman Fire Department Firefighters.

The Computer Training Lab was the site for Legistar Agenda Management training and New World training for the Police and Fire Departments.

Coordinated with various departments regarding APWA Re-Accreditation practices.

SAFETY

Safety Activities during November, 2014:

- Safety meetings were held at City of Norman facilities and the topic covered was “Fire Extinguisher Safety”. (10 meetings total with walkthrough inspections)
- Held one return to work meeting - Fire Department.
- Safety chapter for APWA was completed.
- Sent 5 minute safety talks to all facilities each week.
- Conducted five new employee orientations.

Recordable Injuries – 4

Dept./Division	Nature of the injury	Activity	Prognosis
Planning & Development	Left shoulder and upper arm strain	Conducting an inspection and fell into a ditch falling on the left shoulder & arm	Minor Medical Care Returned to Work Light Duty Restrictions
Fire Department	Lower back injury	Employee was at the firing range when he felt pain in his lower back	Minor Medical Care Light Duty Restrictions
Public Works Department/Streets	Left little finger laceration	Employee was setting up mixer and it tipped over pinching finger between mixer and door	Minor Medical Care Returned to Work
Police Department	Left upper back/side Strained shoulder	While performing defensive tactics training, areas of body began hurting after session	Minor Medical Care Light Duty Restrictions

Cumulative number of Recordable Injuries per year, 2014 is total year to date:

2014	2013	2012
70	96	117

Vehicle Collisions– 1

Division	Description of Collision	Discipline Status
Sanitation	Parked vehicle was hit due to the forks being down	Written Reprimand

Cumulative number of Vehicle Collisions of the indicated year: 2014 is total year to date

2014	2013	2012	2011	2010	2009
5	23	15	18	34	42

INFORMATION TECHNOLOGY

6

CITY OF NORMAN

Information Technology Department
Monthly Report –November 2014.

Working projects for the IT Department are as follows:

Project	Positive Impact/Benefit for the City	Status
VOIP roll out to remote locations. WebEx deploy	Cost savings in telecommunications, better communications among city employees.	Working: Deploying equipment, creating automated phone scripts for remote sites
New World Software roll out currently in development, training, and testing phases.	Improved Public Safety system with centralized tracking of data and integration of several systems in to one.	Working: In Development, Training, and Testing (pending NW 2nd fix of version 11.2 In Dec 14).
New World equipment upgrades and configuration working with vendor for completion.	Improved reliability of connectivity and speed for mobile users in the public safety sector.	Working: Ordering Equipment thorough Brite Computers
Animal Welfare building stand up scheduled.	Improved speed and communications for Animal Welfare Division.	Scheduled
Lindsey Street Widening Fiber management.	Improved connectivity and speed for City of Norman Metropolitan Area Network (MAN).	In Planning - redundant fiber connection to NIC needed
City of Norman backup software suite and hardware upgrade.	Upgrade to expand storage space and ensure that city data is properly backed up and stored for easy access in data recovery.	In Planning
WTP Plant Data Center Upgrade	Increase virtualized environment to shrink the amount of physical space used as well as increase reliability by eliminating physical hardware. This will save power and cooling energy.	In Planning
WTP Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	In Planning
WRF network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure which is currently in a very high temperature environment which degrades the equipment life.	In Planning (unfunded) visiting with Utilities for other options.

Project	Positive Impact/Benefit for the City	Status
PD body camera and patrol car dash camera infrastructure build.	IT infrastructure including wireless, speed, and storage must be enhanced to support this important public safety project.	In Planning
Fire suppression System for Main IT Datacenter in 201 Building C	Safety concern for disaster recovery. Currently no fire suppression system exists.	In Planning, working with new Safety Manager
HR module installation for iSeries through SunGard.	Improved and automated process for hiring and recruiting employees.	iSeries Updates Scheduled with SunGard
Examining the possibility of Coordination with Norman Public Schools/ODOT/Cleveland County for EOC Redundant Data Center	Increased disaster recovery and hardened security for the City of Norman information systems in coordination with other entities in the Norman area.	In Planning
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning
PD Range Fiber	This will extend our fiber from Hwy 9 to the police range and will provide faster, more enhanced connectivity.	In Planning
Website Rebuild/Redesign	Our current design is 5 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a more friendly mobile device design.	In Planning
Bait Car Tracking System	Improved investigative ability to identify and apprehend motor vehicle theft suspects.	In Planning
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
Genetec replacement for current access control system	Full replacement of old technology that manages building access on a building by building basis. This new systems will provide centralized management system for all city buildings, and gates.	In Planning

Project	Positive Impact/Benefit for the City	Status
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers and could cause server failure if not properly circulated.	In Planning
Main Street Fiber to new traffic signal	More connectivity to control the new traffic signal at the main street I 35 bridge	In Planning
License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	When hardware is installed IT will install the client on PD selected PC
Guest WiFi for PD Locations	Allows for secure guest connectivity for visitors and vendors at the various Norman Police facilities.	In Planning

Support Tickets:

The IT department tracks work requests with a new software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of November 2014. A transition period from our old to our new system between October and November 2014 accounts for the incomplete stats for the month of October in this table.

Mass Communications:

The following statistics represent email space and resource savings. 64 emails from the groups shown in the table below were sent from city servers using city resources – of those 27,641 were delivered to outside mailboxes for the month of November 2014. Basically the city generated mass communications of 27,641 messages from only 64 sent (see **IT Table 2**).

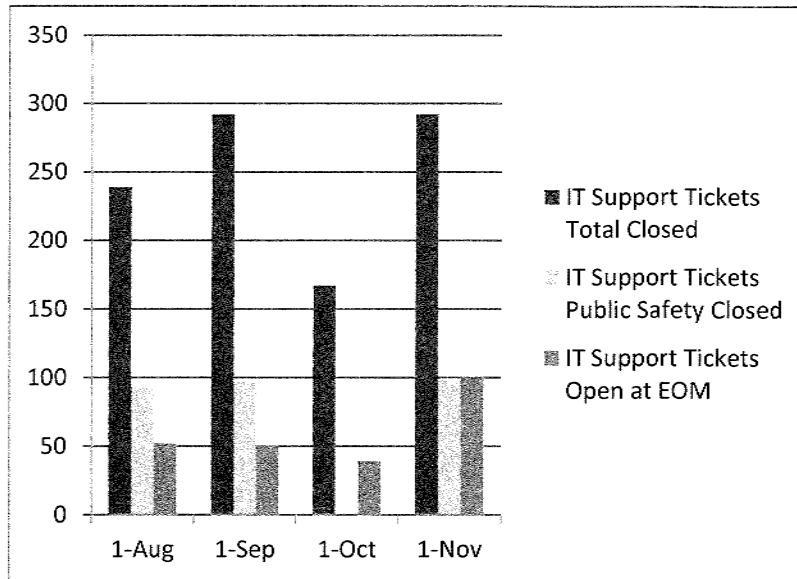
Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. IT had a total of 492,128 attempted incoming and 46,543 outgoing messages for the month of November. 347,252 of the incoming messages were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). Without the email filter our email server would have received that much additional mail which increases waste and decreases valuable storage space. Additionally the filter kept city employees from being bombarded with spam and potentially harmful emails.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of November 2014 the City of Norman's web site had 62,392 individual web sessions access the web site for a total of 137,843 total page views. Of those sessions 35,620 were identified as New Users to view content on the City web site.

IT Table 1



IT Table 2

Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	17	4	64
Job Posting	1,984	4	7,891
Norman News	954	19	18,111
Police - Animal Welfare Volunteers	45	0	0
Police – Citizens' Academy	83	0	0
Police – Neighborhood Watch	106	0	0
Public Works Consultants	128	0	0
Westwood Golf	664	2	1,312
Westwood Golf Members	29	0	0
Westwood Men's Clinic	12	2	20
Westwood Men's Golf Assoc.	100	2	201
Westwood Women's Clinic	22	2	34
Westwood Women's Golf Assoc.	5	2	8
Totals	4,149	37	27,641

IT Table 3

EMAIL SECURITY APPLIANCE



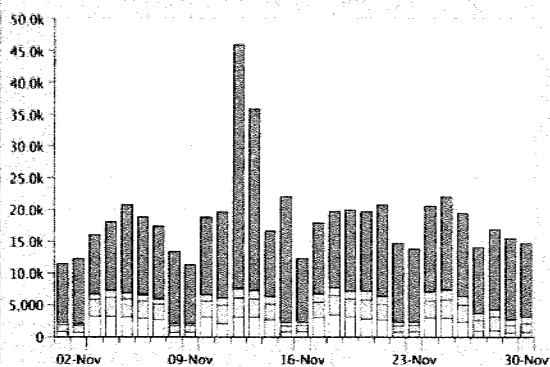
Executive Summary

mail.ci.norman.ok.us

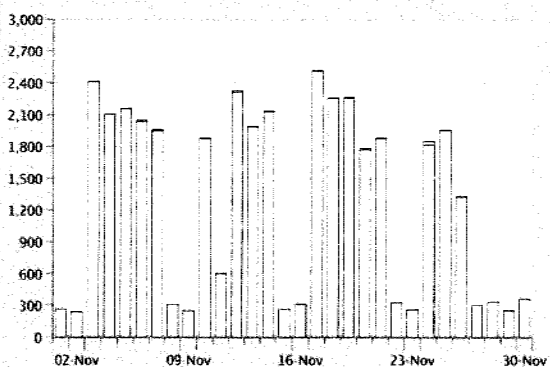
01 Nov 2014 00:00 to 30 Nov 2014 23:59 (GMT -06:00)

Data in time range: 100.0 % complete

Incoming Mail Graph



Outgoing Mail Graph



Incoming Mail Summary

Message Category	%	Messages
<input checked="" type="checkbox"/> Stopped by Reputation Filtering	72.2%	404,552
<input type="checkbox"/> Stopped as Invalid Recipients	0.5%	2,834
<input type="checkbox"/> Spam Detected	4.9%	27,748
<input checked="" type="checkbox"/> Virus Detected	0.0%	65
<input type="checkbox"/> Stopped by Content Filter	0.0%	82
Total Threat Messages:	77.6%	435,281
<input type="checkbox"/> Marketing Messages	11.3%	63,434
<input type="checkbox"/> Clean Messages	11.1%	61,977
Total Attempted Messages:		560,692

Outgoing Mail Summary

Message Processing	%	Messages
<input type="checkbox"/> Spam Detected	0.0%	0
<input checked="" type="checkbox"/> Virus Detected	0.0%	0
<input type="checkbox"/> Stopped by Content Filter	0.5%	176
<input type="checkbox"/> Clean Messages	99.5%	38,817
Total Messages Processed:		38,993

Message Delivery	%	Messages
Hard Bounces	1.4%	531
Delivered	98.6%	38,427
Total Messages Delivered:		38,958

mail.ci.norman.ok.us - 01 Dec 2014 01:00 (GMT -06:00)

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MONTHLY REPORT - LEGAL DEPARTMENT
November Report
(Submitted December 12, 2014)

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Holloway v. City of Norman, CJ-2013-566 D; CIV 13-01204 (K, B)

Morris v. Humphrey, et al., CJ 2014-490; CIV 2014-00497 W (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Perry v. City of Norman, Case No. CJ-2014-328 TS; SD-113109 (K)

COURT OF CRIMINAL APPEALS – None pending

OTHER COURTS

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. *See Ashton Grove, et al. v. City of Norman*, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Decker Center, LLC v. City of Norman, Case No. CJ-2013-424 (K, B)

On November 25, 2014, Council accepted Decker Center, LLC's offer to settle this case for \$20,000. This case will no longer appear on the monthly report.

Easley, Kevin v. City of Norman, CV-2012-346 L (K, B)

Fabian v. City of Norman, et al., CJ-2013-1388 W (K)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV-2011-876 L (K)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

Oklahoma Association of Broadcasters v. City of Norman, et al., CJ-2014-1360 TB (K, B)

This case was filed by the Oklahoma Association of Broadcasters, Inc. on November 3, 2014, against the City, the Norman Police Department, and the District Attorney's Office

for the Twenth First Judicial District. The plaintiff alleges that the Defendants have violated the Oklahoma Open Records Act, 51 O.S. § 24A.1 *et seq.*, and asks the court to order the defendants to provide the plaintiff with a copy of surveillance video obtained during a criminal investigation. A motion to dismiss was filed by the City and the Norman Police Department on November 24, 2014.

Red Cliff v. Norman Utilities Authority, CJ-2013-1223 (K, M)

Rogers, Kody v. City of Norman, CJ-2014-1116; Hamoush v. City of Norman, SC 2013-3366 (K, B)

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

Young v. City of Norman, CJ-2006-819 BH (K)

B. *Condemnation Proceedings*

Dunn v. City of Norman, CJ-2012-1097 (K)

On December 9, 2014, City Council accepted the Plaintiff's offer to settle this lawsuit for \$47,000. This case will no longer appear on the Monthly Report.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Arvest v. Jessica Baker, et al., CJ-2012-696

Waiting on Leave until we get notice of the sherriff's sale confirmation.

Bank of America v. Jarrod Tarp, et al., CJ-2014-1245

Bank of Oklahoma v. AGLC, et al., CJ-2011-14

Application to Vacate and Foreclose the right to reopen a part of Farmer Street between Mortgage Clearing Corp. v. Weaver, CJ-2014-325

D. *Municipal Court Appeals*

E. *Small Claims Court*

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court's CJ docket.

Latham v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

None.

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor). Moved to arbitration, however there has been no initiation of same by the Union.

AFSCME Grievance FYE 14-05 – (Fox Termination). This grievance was arbitrated on September 16, 2014. On November 24, 2014, the arbitrator sustained Mr. Fox's grievance.

AFSCME Grievance FYE 14-06 – (Green Termination). This grievance was arbitrated on September 16, 2014. On November 24, 2014, the arbitrator sustained Mr. Fox's grievance.

FOP Grievance FYE 14 – (Crane – Termination). Arbitration was held on November 20, 2014. The deadline for post-hearing briefs will be established when the transcript is completed.

FOP Grievance FYE15 – (Barrett – Discipline). This grievance arises out of a 5-day suspension without pay imposed on Officer Barrett for using information obtained from a citizen during a traffic stop for a private purpose.

IAFF Grievance FYE14 – (Time Exchange)

IAFF Grievance FYE14 – (Bobby Smith Time Exchange)

IAFF Grievance FYE14 – (Relief Captain). The deadline for IAFF to request arbitration has expired. This grievance will no longer appear on the monthly report.

IAFF Grievance FYE14 – (Keith Scott). The deadline for IAFF to request arbitration has expired. This grievance will no longer appear on the monthly report.

IAFF Grievance FYE14 – (Unscheduled Leave). The deadline for IAFF to request arbitration has expired. This grievance will no longer appear on the monthly report.

IAFF Grievance FYE14 – (Cody Goodnight Grievance). The deadline for IAFF to request arbitration has expired. This grievance will no longer appear on the monthly report.

IAFF Grievance FYE14 – (Jason Rogers). Arbitration was held on November 14, 2014. The deadline for post-hearing briefs will be established when the transcript is completed.

IAFF Grievance FYE14 – (Joseph Lashbrook). Arbitration was held on October 15, 2014. The deadline for post-hearing briefs will be established when the transcript is completed.

IAFF Grievance FYE14 – (Water at Station No. 5). The deadline for IAFF to request arbitration has expired. This grievance will no longer appear on the monthly report.

IAFF Grievance FYE14 – (Nathan Yarborough). The deadline for IAFF to request arbitration has expired. This grievance will no longer appear on the monthly report.

Non-Union Grievance FY14 – (Alan K. Borcharding). Mr. Borcharding claims that he was wrongfully terminated and seeks reinstatement and three (3) years of back pay and benefits as a severance package.

B. *Public Employees Relations Board (PERB)*

C. *Equal Employment Opportunity Commission (EEOC)*

Alan K. Borcharding v. City of Norman, EEOC Charge No. 561-2014-1472 – In his Charge of Discrimination, Mr. Borcharding alleges that he was discriminated against based on a perceived disability. The City denies this allegation but has agreed to mediation if it includes Mr. Borcharding's workers' compensation claim.

MEDIATION PROGRAM

For the month of November, 2014, the Early Settlement Norman Mediation Program accepted 49 new cases, closed 49 cases and conducted 7 mediations.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through November 30, 2014. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
<u>Month</u>	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15
JULY	409	478	548	54	30	40	17	16	16
AUG	907	460	795	83	55	32	19	17	15
SEPT	467	450	684	111	40	25	15	14	8
OCT	614	497	711	75	52	46	13	16	17
NOV	404	456	437	26	58	21	14	12	10
DEC	352	413		47	84		11	13	
JAN	555	551		77	46		14	14	
FEB	533	632		44	49		11	12	
MAR	673	634		68	40		14	12	
APR	587	651		73	38		16	15	
MAY	561	548		64	57		7	12	
JUNE	477	734		39	49		10	13	
TOTALS / YTD	6539	6504	3175	761	598	164	161	166	66

WORKERS' COMPENSATION COURT

The total number of pending cases is 32. One new case was filed in October, 2014. One case was settled and Council approved the settlement on November 10, 2014. There were no Court Awards issued. The remaining cases are proceeding in active litigation in the Workers' Compensation Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE15 CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES
Finance	IT	1			1	
Fire	Suppression	14		9	11	10
Municipal Court	Court Officer	1		1		
Parks/Rec.	Park Maintenance	3	1	1		1
Police	Patrol	7	1	2	3	

Police	Administration					2
Public Works	Street Maintenance	1		1	3	
Public Works	Traffic Control					2
Public Works	Vehicle Maintenance	1	1			
Public Words	Stormwater	3	2		2	
Utilities	Line Maintenance	1	1	1		1
Utilities	Sanitation	2		1	1	1
TOTALS		32	6	16	21	15

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police Patrol, Intestinal)

Awbrey, David v. City of Norman, WCC 2013-10572 Q

(Fire, Lungs/Pulmonary (Denied))

Barnes, Darron v. City of Norman, WCC 2014-02140 A

(Firefighter; R. Ankle/Foot)

Barnes, Darron v. City of Norman, WCC 2014-02142 K

(Firefighter, Bilateral Hearing)

Blalock, Rick v. City of Norman, WCC 2009-08466 H

(Sanitation, Back, Neck, Depression)

Borcherding, Alan "Kent" v. City of Norman, WCC 2014-05125Q

(Municipal Court, Court Officer; right shoulder, neck)

Cecil, Gary v. City of Norman, WCC 2007-04745 A

(Firefighter, Re-injured Right Knee, Depression)

Cochran, Marcus v. City of Norman, WCC 2013-13012 F

(Firefighter, Left shoulder, hip and back)

Condit, Shelby v. City of Norman, AWCC 2014-10691 R

(911 Call Taker, PD, Carpel Tunnel both arms)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L

(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q

(Firefighter, Suppression, Spine, Neck, Left Arm)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H

(Firefighter, Spine)

Duffey, Jesse v. City of Norman, WCC 201410080 X

(MWI/Utilities, Right thumb/hand)

Glover, Harold v. City of Norman, WCC 2010-09686 F

(Fire Captain, REOPEN knee case)

Grady, Thomas J. v. City of Norman, WCC 2014-05405 A

(SWII, Sanitation, Utilities, Right Foot)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(HEO, Parks & Rec, right knee, body)

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J

(Finance, Tech Support, Left Shoulder/Arm)

Miller, Jason v. City of Norman, WCC 2014-07030 H

(Field Serv. Mechanic, Fleet, PW; spine)

Mosley, Kent D. v. City of Norman, WCC 2014-09203 A

(Police/MPO, Low back/body)

Nation, Tabitha v. City of Norman, WCC 2014-04282 L
(PSO/Police, Left Shoulder)
Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J
(Firefighter, Hearing)
Pelfrey, Leonard Don v. City of Norman, WCC 2013-12958 X
(Firefighter, Low Back)
Pelfrey, Leonard Don v. City of Norman, WCC 2013-13409 A
(Firefighter, Right shoulder)
Robertson, Kellee v. City of Norman, WCC 2010-13896 F
(Police Patrol, Respiratory/Circulatory)
Simpson, Jason v. City of Norman, WCC 2013-05574 J
(Police, MPO Officer, Back/Neck/Head)
Smith, Joseph B. v. City of Norman, WCC 2010-03196 F
(Firefighter, Back)
Suchy, Tim v. City of Norman, WCC 2013-11624 J
(Fire, Lungs)
Suchy, Tim v. City of Norman, WCC 13117 X
(Fire, Back)
Wansick, Brandon v. City of Norman, WCC 2013-11070 A
(Master Policar Office, Police Department, Back, hips, legs, left knee)
Woods, Arthur v. City of Norman, WCC 2014-08678 A
(HEO/Stormwater/PW, Back and body)
Woods, Arthur v. City of Norman, WCC 2014-08679 X
(HEO/Stormwater/PW, Right shoulder)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through November 30, 2014.

<u>DEPARTMENT</u>	<u>FYE 15 Month</u>	<u>FYE 15 YTD</u>	<u>FYE 14</u>	<u>FYE 13</u>	<u>FYE 12</u>
Animal Control					2
City Clerk					
Code Enforcement					
PW-Engineering			2	2	
Finance (meter covers)					
Fire				1	2
Fleet	1	1			
Human Resources			1		
Legal					1
Utilities-Sewer & Line Maintenance	2	4	6	11	4
Parks		1		2	3
Planning					
Police	1	2	11	9	7
Public Works-Traffic		3	4	4	11
Road & Channel			2		

Utilities-Sanitation	2	8	19	7	
Streets		2	5	7	4
Utilities		2	13	3	24
Utilities-Waste Water (runoff water)					
Other		2			
TOTAL CLAIMS	6	25	63	46	58

<u>CURRENT CLAIM STATUS</u>	<u>FYE 15 TO DATE</u>	<u>FYE 14</u>	<u>FYE 13</u>	<u>FYE 12</u>
Claims Filed	25	63	46	58
Claims Open and Under Consideration	14	11	3	2
Claims Not Accepted Under Statute/Other	2	2	0	0
Claims Paid Administratively	2	13	13	22
Claims Paid Through Council Approval	2	13	11	12
Claims Resulting in a Lawsuit for FY14		2	1	1
Claims Barred by Statute (No Further Action Allowed)		13	18	20
Claims in Denied Status (Still Subject to Lawsuit)	5	9	0	1

UNIVERSITY NORTH PARK TIF

Staff is preparing to send invoices out for the first Business Improvement District assessments approved by Council. These assessments will fund a portion of Legacy Park maintenance in

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
NOVEMBER - FY '15**

CASES FILED

	<u>NOVEMBER</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	1,274		8,027	1,099		5,534
Non-Traffic	334		2,030	303		1,775
SUB TOTAL	1,608		10,057	1,402		7,309
Parking	944		7,421	753		4,509
GRAND TOTAL	2,552		17,478	2,155		11,818

CASES DISPOSED

	<u>NOVEMBER</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	579		6,453	955		5,216
Non-Traffic	121		1,641	358		1,637
SUB TOTAL	700		8,094	1,313		6,853
Parking	867		6,121	638		3,631
GRAND TOTAL	1,567		14,215	1,951		10,484

REVENUE

	<u>NOVEMBER</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	141,416		777,710	99,473		521,333
Non-Traffic	47,462		276,192	46,806		231,840
SUB TOTAL	188,878		1,053,902	146,279		753,173
Parking	21,450		142,189	15,460		91,520
GRAND TOTAL	210,328		1,196,091	161,739		844,693

Juvenile Community Service Program

In November, 2014, juveniles provided 130 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 20 hours valued at \$145.00, if paid at minimum wage, were devoted to City of Norman parks and other projects.

PARKS AND RECREATION 9

Park Planning Monthly Report November 2014

Tree and Landscaping Projects

Park Planning received quotes for the tree replacements along Robinson Street from Flood Ave. west to Westwood Park. That work will start on or around December 9th and be completed before Christmas, weather permitting. Approximately 45 trees will be replaced along Robinson St.

Staff has also completed revisions to a new landscape planting plan for the areas around the Norman Public Library. Bids have been received, and the installation will begin in December.

Curb and Sidewalk Repairs

Contractors continued the replacement of concrete curb and gutter and sidewalks in the parks receiving CDBG funding assistance. The new east-west sidewalk and curb cuts along Keith Street were completed, along with the new curb and gutter around the entire landscape triangle at the intersection of Miller, Crawford and Keith Streets. That area will have trees installed over the winter as the final part of the beautification effort at that intersection.



Looking east on Keith at the corner of Crawford and Keith

Saxon Park:

We met with an Eagle Scout candidate in November who plans to install trail distance markers along the new cross-country trail in December as his Eagle Scout project. We have met at the site several times to identify the locations for the new wood posts which will have color-coded markers mounted on them to identify the different routes and distances. We will also hire a contractor to build an information kiosk and trailhead area in December to complete the construction on the first phase of the work at the park, while we continue to receive design drawings for the fitness trail and clear cedar trees this winter south of the new entry road.

NOVEMBER 2014
RECREATION DIVISION
MONTHLY REPORT

Senior Citizens Center: There were two rentals at the facility this month with 460 people participating. Valir Physical Therapy sponsored a balance assessment clinic at the center this month. There were 35 seniors tested for fall risks. Ten seniors took a field trip to Mrs. Fields Pies in Pauls Valley and purchased their Thanksgiving pies. The exercise, ceramics and bridge classes continue to be well attended at the center.

Little Axe Community Center: The Pioneer Library Service reported 275 units checked out through the Community Book Place located at the center. Approximately 300 individuals attended an Information Fair at the center in cooperation with the City of Norman Emergency Management and Cleveland County Emergency Management to provide tornado vendor information and take applications for a Red Cross rebate program. The center provided food to 331 adults and 165 children through their food distribution program. There were three rentals for the month with 120 in attendance.

12th Avenue Recreation Center: There were five rentals at the center this month with 482 in attendance. The After School program currently has 28 active participants. Pickle Ball continued this month with 8-12 participants each weekday morning and 40-45 participants on Friday evenings. The Pickle Ball schedule is 9-12pm Monday through Fridays and 6-9pm on Friday evenings. The fall season of the Adult Basketball League continued league play this month with 12 teams consisting of 72 participants.

Irving Recreation Center: There were 4 rentals at the facility this month with 120 in attendance. Junior Jammer Basketball games were held every week in November. The center hosted a Children's Book Drive and collected 50-60 gently used books to be donated to an organization that serves underprivileged youth. Tippi Toes Dance continues with a steady enrollment. The center will begin offering Zumba after the first of the year.

Whittier Recreation Center: The After School Program continued this month with 25 children enrolled from Jackson, Truman and Truman Primary Elementary Schools. Junior Jammer Basketball continued this month with games being played at Whittier and Irving and a few at 12th Avenue Recreation Centers. The League will conclude in December. Registration began for the Winter Junior Jammer League which begins in January. Clogging, Karate and Sydney's Art in Motion Dance Classes continue at the center.

FACILITY ATTENDANCE:	Month	Year to Date
Senior Citizens Center (includes congregate meals)	1,813	8,256
Little Axe Community Center	1,631	8,546
12th Avenue Recreation Center	2,950	13,539
Irving Recreation Center	1,872	6,621
Whittier Recreation Center	2,680	6,958
Reaves Center	300	1500
Tennis Center	1,061	13,710

NOVEMBER 2014 PARK MAINTENANCE DIVISION

Park Maintenance crews continued working on Christmas decorations, and prepared Andrews Park for the 27th annual Holiday Celebration. Crews performed snow and ice removal at City facilities.

SAFETY REPORT	FYE-15MTD	FYE-15YTD		FYE-14MTD	FYE-14YTD
On-The-Job Injuries	0	1		0	2
Vehicle Accidents	0	2		0	3
Employee responsible	0	0		0	3
ROUTINE ACTIVITIES	Total Man Hours MONTH- TO-DATE	YEAR-TO- DATE		Total Man Hours MONTH- TO-DATE	YEAR-TO- DATE
Mowing	0.00	1106.75		18.00	1526.75
Trim Mowing	33.00	4881.50		128.50	5379.50
Chemical Spraying	0.00	304.50		4.00	267.50
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	0.00	8.00		0.00	8.00
Tree & Stump Removal	0.00	497.50		0.00	251.00
Tree Trimming/Limb Pick-Up	16.50	612.00		133.00	789.00
Restroom/Trash Maintenance	209.50	2616.50		239.50	1592.50
Play Equipment Maintenance	9.00	420.00		16.00	355.50
Sprinkler Maintenance	34.00	529.25		56.50	434.50
Watering	0.00	389.00		0.00	38.00
Grounds/Building Maintenance	59.00	523.75		91.50	274.50
Painting	16.00	54.00		0.00	0.00
Planning Design	0.00	0.00		0.00	0.00
Park Development	0.00	62.00		0.00	41.50
Special Projects	118.00	1536.50		163.00	793.00
Nursery Maintenance	0.00	42.00		0.00	24.00
Flower/Shrub Bed Maintenance	15.00	263.50		68.00	422.00
Seeding/Sodding	0.00	44.00		0.00	0.00
Ballfield Maintenance/Marking	48.50	586.75		0.00	37.00
Fence Repairs	11.00	72.50		0.00	0.00
Equipment Repairs/Maintenance	82.25	867.50		76.50	1013.50
Material Pick-Up	15.00	104.25		5.25	83.75
Miscellaneous	282.00	1248.00		278.25	874.25
Shop Time	95.50	416.25		136.00	321.00
Snow/Ice Removal	119.00	127.00		32.00	32.00
Christmas Lights	1033.50	1044.50		1056.50	1113.50
Close to Home Fishing		0.00		0.00	0.00
Forestry		3.00		0.00	0.00
Graffiti Clean-Up		7.00		0.00	2.00

NOVEMBER 2014
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control		1		30.00	1	9	20.00	272.00	1	10	20.00	302.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value				\$7.25				\$7.25				\$7.25
Value of hours Month								\$145.00				\$145.00
Value of hours Y-T-D				\$217.50				\$1,972.00				\$2,189.50

*clients and hours are counted in month in which total service hours are completed

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A

**NOVEMBER 2014
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2015	FY 2015	FY 2014	FY 2014
	MTD	YTD	MTD	YTD
Injuries On The Job	0	1	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2015	FY 2015	FY 2014	FY 2014
	MTD	YTD	MTD	YTD
Green Fees	\$21,364.31	\$245,175.60	\$25,440.88	\$253,621.78
Driving Range	\$2,749.08	\$47,142.22	\$3,900.41	\$49,730.82
Cart Rental	\$12,269.59	\$143,527.99	\$13,247.98	\$147,928.17
Restaurant	\$902.50	\$6,094.72	\$658.49	\$5,851.36
Insufficient Check Charge	\$25.00	\$75.00	\$0.00	\$0.00
Interest Earnings	\$13.13	\$118.96	\$21.56	-\$4,059.99
TOTAL INCOME	\$37,323.61	\$442,134.49	\$43,269.32	\$453,072.14
Expenditures	\$92,865.44	\$436,995.26	\$107,733.80	\$502,998.59
Income vs Expenditures	(\$55,541.83)	\$5,139.23	(\$64,464.48)	(\$49,926.45)
Rounds of Golf	1422	15569	1661	16039

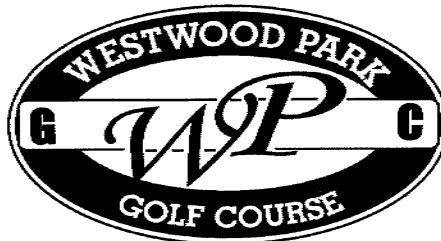
Routine maintenance practices in November include: Greensmowing, cup changing and sand trap raking are daily at the start of the month and twice a week by months end. Leaf management becomes an issue in November. Blowers are used almost daily on traps and greens, as well as the club house area. A mower is sent to mulch the leaves that gather. Collars, an area immediately around the greens, are mowed weekly. Irrigation water is added as required by the weather conditions. Some hand watering of greens was needed due to dry conditions. Irrigation repairs were more frequent this fall.

November is the month for winterizing the golf course. Heaters are added to all out buildings. Vents are sealed and insulated. The outdoor drinking fountain is removed. Exposed water hydrants are turned off and insulated.

This month we started the process of retooling for next season. Ball washers were brought in for refurbishing. Metal cups are replaced with plastic to minimize freezing with the ground. In the next few months every piece of equipment will be examined and serviced. Our annual fuel station inspection was performed.

Agronomically, greens were fertilized. All other cool season grasses were fertilized. Post emergent herbicides were applied where needed. An application of wetting agent was applied to the greens. Seedlings established in October were watered daily.

Refurbishing sand traps continues. The square footage of sand in #12 fairway trap is being reduced in order to enhance playability. Drainage repairs are being addressed on #1 greens trap and #16 fairway trap. New signage is being installed around the clubhouse.



NOVEMBER 2014

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	NOVEMBER FY'15	NOVEMBER FY'14
Regular Green Fees	328	385
Senior Green Fees	96	112
Junior Fees	23	29
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	189	200
Employee Comp Rounds	185	225
Golf Passport Rounds	0	0
9-Hole Green Fee	14	91
2:00 Fees	5	14
4:00 Fees	136	78
6:00 Fees	0	11
PGA Comp Rounds	4	2
*Rainchecks (not counted in total round count)	2	6
Misc Promo Fees (birthday fees, players cards, OU student fees, Military player pass)	440	511
Green Fee Adjustments (fee difference on rainchecks)	2	3
Total Rounds (*not included in total round count)	1422	1661
% change from FY '14	-14.39%	
Range Tokens	769	1100
% change from FY '14	-30.09%	
18 - Hole Carts	60	74
9 - Hole Carts	20	30
1/2 / 18 - Hole Carts	573	560
1/2 / 9 - Hole Carts	62	109
Total Carts	715	773
% change from FY '14	-7.50%	
18 - Hole Trail Fees	0	1
9 - Hole Trail Fees	0	2
18 - Hole Senior Trail Fees	0	1
9 - Hole Senior Trail Fees	0	0
Total Trail Fees	0	4
% change from FY '14	-100.00%	
TOTAL REVENUE	\$37,323.61	\$43,269.32
% change from FY '14	-13.74%	

NOVEMBER 2014
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool closed for the season 8-17-14

FINANCIAL INFORMATION

	FY2015 MTD	FY2015 YTD	FY2014 MTD	FY2014 YTD
Admission Fees	\$0.00	\$37,693.00	0.00	\$41,150.90
Waterslide Fees	\$0.00	\$11,360.00	0.00	\$8,568.50
Swim Lesson Fees	\$0.00	\$5,138.00	0.00	\$5,960.50
Pool/Slide Rental	\$0.00	\$9,900.00	0.00	\$6,200.00
Locker Fees	\$0.00	\$46.00	0.00	\$41.00
Concessions	\$0.00	\$1,962.25	0.00	\$2,580.00
TOTAL INCOME	\$0.00	\$66,099.25	0.00	\$64,500.90
Expenditures	\$1,748.84	\$109,753.33	1,151.92	\$115,429.24
Income verses Expenditures	(\$1,748.84)	(\$43,654.08)	(1,151.92)	(\$50,928.34)

ATTENDANCE INFORMATION

	FY 2015 Month to Date	FY 2015 Season to Date (May-Jul 14)	FY 2014 Month to Date	FY 2014 Season to Date (May-Jul 13)
a. swim tags		5811	0	4827
b. pool admission		10381	0	13680
c. slide admission- (not inc. in total)	0	9014	0	7589
d. group admission	0	2314	0	3108
e. noon admission		73	0	56
f. evening admission		2411	0	2118
g. evening tags		2051	0	994
TOTAL ATTENDANCE	0	23041	0	24783

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

PLANNING DEPARTMENT ACTIVITY
November 2014

ADMINISTRATIVE DIVISION

Center City Vision Plan (CCV)

City Council approved a Memorandum of Understanding (MOU) between the City of Norman and the University of Oklahoma (OU) on January 14, 2014. The MOU sets forth the terms and conditions that govern the development of a Center City Vision Plan and outlines the responsibilities of the City of Norman and the University of Oklahoma. Under the terms of the MOU, each party is responsible for providing representation in the selection of a Consultant for the Project; providing representation on the Project Steering Committee; providing support to the Consultant in their respective areas of expertise; and providing funding for the project up to \$100,000 each with a total funding allocation not to exceed \$200,000.

The Plan for this Project will be generated and recommended through a Steering Committee. In addition, an Executive Subcommittee of the Steering Committee shall be comprised of one representative from the City of Norman, one representative from the University of Oklahoma, and one citizen chosen jointly by the City of Norman and the University of Oklahoma. The three member Executive Subcommittee has been identified as: the Co-Chairs of the Steering Committee, Mayor Cindy Rosenthal and Richard McKown; and Daniel Pullin for the University of Oklahoma.

The boundaries of the Plan contain an approximately 42-block area generally bounded by Gray Street on the north, the railroad tracks on the east, Boyd Street on the south and Park Avenue and Flood Avenue on the west.

The Draft City Center Form Based Code was completed for presentation to the Steering Committee and City Council members on November 4, 2014. Mary Madden of Ferrell Madden made the trip to Norman for the presentation. The Steering Committee was asked to review the Code draft for a review meeting in early December. Staff worked with the consultant to clarify issues during the review of the draft.

Greenbelt Commission

There was one Greenbelt Enhancement Statement submitted for the November 17, 2014 meeting.

GBC14-028, Evans Enterprises Addition, was a preliminary plat for industrial use, located on the east side of Interstate Drive NE and north of Indian Hills Road approximately ½ mile.

Miscellaneous

	2013 Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Walk-Ins	72	45	62	58	71	56	72	70	31	57	48	30	43
Email Contacts	212	288	259	274	276	239	264	347	249	312	281	300	350
Lot Line Adjustments	2	2	1	3	1	4	2	4	2	2	1	1	1
Landscape Maint. & Replacement Bonds	2	2	1	2	3	-	1	3	2	1	3	4	3
Board of Adjustment Variance Appl.	3	3	2	2	1	2	1	2	3	5	2	1	0
Legal Notices Sent	129	129	113	63	31	27	18	60	124	174	100	16	16
Planning Commission Applications Rec'd	0	4	3	6	2	2	6	2	2	1	6	3	8
Legal Notices Sent	0	220	188	103	58	43	252	229	46	16	105	99	179
Pre-Development Meeting Appl. Rec'd	1	6	3	3	1	4	2	4	0	7	5	3	4
Notices Sent	18	167	65	66	20	95	204	277	0	142	100	130	97

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2013 Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Ordinance Amendments				1									1
NORMAN 2025 Land Use Plan Amendments		1	3	2		2	4		1		4	2	4
Rezoning Requests		4	3	7	2	2	5	2	2	1	6	3	7
Utility Easement/Road Closures				1			1					1	2
Preliminary Plats	1	3	1	2		2	2		2	1	5	3	4
Rural Certificates of Survey	2			1	1					3	1		2
Short Form Plats					1		1		1		1	2	
Site Plan Amendments					1								
Certificate of Plat Correction													

During November, four applications for Pre-Development were received.

During November, submittals for the December 11, 2014 Planning Commission meeting included two Norman Certificates of Survey (postponed in November), one project which included a NORMAN 2025 amendment, rezoning, and preliminary plat (postponed in November), one right-of-way closure (postponed in November), three Special Use applications, and three projects which included NORMAN 2025 amendment rezoning, and preliminary plat (one of which also includes utility easement closures).

The Planning Commission met in Regular Session on November 13, 2014 and postponed two Norman Rural Certificates of Survey, one project including a NORMAN 2025 amendment, rezoning, and preliminary plat, and one right-of-way closure to the December meeting. They approved one project which included a NORMAN 2025 amendment, rezoning, and preliminary plat, and one project which included rezoning and preliminary plat. One set of minutes was prepared for the Planning Commission Regular Meeting.

The Planning Commission met in Special Session on November 25, 2014 to consider an ordinance increasing the water line connection charges. One set of minutes was prepared for the Planning Commission Special Session.

During the month of November, 16 commercial building applications were submitted for review. Of those applications submitted for review, Current Planning staff reviewed and approved 7.

Board of Adjustment

The Board of Adjustment met in Special Session on November 19, 2014 and considered one Special Exception, which was approved. The next regular meeting is scheduled for December 10, 2014.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

The RFP for the GIS mapping update was let by ACOG on November 26. This project will update the City's base map to reflect new construction and any other changes on the ground, which have occurred since the last base map update was completed. The deliverable products will be color aerial photography, an update of the planimetric (structures, paving, etc.) base map, and updated contours of the entire city. This is standard maintenance of the GIS database. This information is used for many purposes throughout the city including: permitting, storm water planning, utility management, and public safety. Almost every development project, both public and private, starts with a map. The availability of recent, accurate, and complete mapping facilitates the effective management of the City's resources. ACOG communities participating in the project this year include: Norman, Edmond, Choctaw, Del City, Midwest City, Moore, and Oklahoma County. Proposals are due December 17th.

GIS had a booth at GIS Day, November 13 at the University of Oklahoma. GIS Staff took the opportunity to introduce students to its website. Hopefully, students will be able to make use of the website as end of year projects are due for students.

Staff continued developing internal web services to allow users to access GIS data with a focus on allowing users to redline maps in the field. Staff is assisting in the migration of internal users to the web services from direct database connections. GIS Staff continued working with the Clerk's office to finalize the upgrade to the A/V system in the council chamber and study session conference room.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 53 requests for service that resulted in the production of 105 mapping products and reports. The GIS division did work for 9 of the City's departments during the month of November, as well as providing information for and staffing of City Council and Planning Commission Meetings.

DEVELOPMENT SERVICE

10B

DEVELOPMENT SERVICES DIVISION

Commercial and Multi-Family Certificate of Occupancies (CO's) and Certificate of Completions (CC's) issued:

New Construction CO's

ADDRESS	DESCRIPTION	VALUATION	WARD
1415 W. Main St.	The Cube	\$350,000	2
2430 W. Main St.	Goodwill Store	\$1,200,000	2
1115 Eaglerock Ln.	Greenleaf Trails Pavilion	\$30,000	6
1400 12 th Ave. SE	East Village – Shell for Retail	\$1,076,000	7
3517 National Dr.	UKAG Inc. Storm Shelter	\$7,577	8

Additions and Alteration CO's

ADDRESS	DESCRIPTION	VALUATION	WARD
900 24 th Ave. NW	Fast Signs Remodel	\$15,000	2
1742 W. Lindsey St.	Salvation Army Remodel	\$35,000	2
825 Wall St.	Sigmon Pilkington Remodel	\$15,000	2
730 Asp Ave.	Millenium Leasing Office Remodel	\$45,000	4
730 Asp Ave.	Landlord Improvements	\$250,000	4
210 S. Cockrel Ave.	Center for Children & Families	\$1,750,000	4
318 E. Gray St.	Norman Community Church Remodel	\$57,420	4
1150 W. Lindsey St.	TK's Ice House/Big Dog Daddy's Addition/ Remodel	\$250,000	4
223 E. Main St.	Champions on Display Remodel	\$125,000	4
316 W. Main St.	Miller Vision Care Remodel	\$200,000	4
901 N. Porter Ave.	NRH Behavioral Med. Interior Remodel	\$500,000	4
101 S. Webster Ave.	A T & T Office Interior Remodel	\$800,000	4
1223 Alameda St.	Supercuts Interior Remodel	\$50,000	6
3300 Marshall Ave.	Astella's Pharma Tech., Inc. Canopy and Renovation	\$800,000	7

3300 Marshall Ave.	Astell's Pharma Tech., Inc. Interior Remodel	\$500,000	7
3300 Marshall Ave.	Astell's Pharma Tech., Inc. Vision Machine Renovation	\$15,000	7
1800 Interstate Dr.	Nextep, Inc. Office Interior Remodel	\$2,000,000	8

Additions and Alterations (continued)

2601 Venture Dr. 110	PDC Logic Office Remodel	\$75,000	8
1580 24 th Ave. NW	TJ Maxx Interior Remodel	\$49,000	8

Tenant Finish CO's

1100 Constitution Ave. 110	The Friendly Market	\$16,000	1
751 Canadian Trails Dr. 120	Goodwill Drop-off	\$10,000	2
320 12 th Ave. SE 100	Papa Murphy's Pizza	\$75,000	4
3517 Wellsite Dr. 103	Caddell & Company Offices	\$65,000	8

Multi-Family CO's

1420 12 th Ave. SE	East Village 34-units	\$2,924,000	7
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Parking Lot (CC)

1200 W. Rock Creek Rd.	Norman Industrial Complex Parking Lot	\$120,000	8
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Mobile Field Inspection System

During November, 1,428 inspection results were entered using the Mobile Field Inspection (MFI) System. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 17 photos or document attachments of specific inspection conditions were attached to the permanent inspection record using the MFI technology in the field. The dates below include inspection results conducted and resulted during the weekend. Inspection requests were completed on Saturday's to accommodate citizen's schedules and the heavy workload.

	November 1-8	November 9-15	November 16-22	November 23-30
MFI Inspection Results	429	352	373	274
Photos or Document Attachments	12	2	1	2

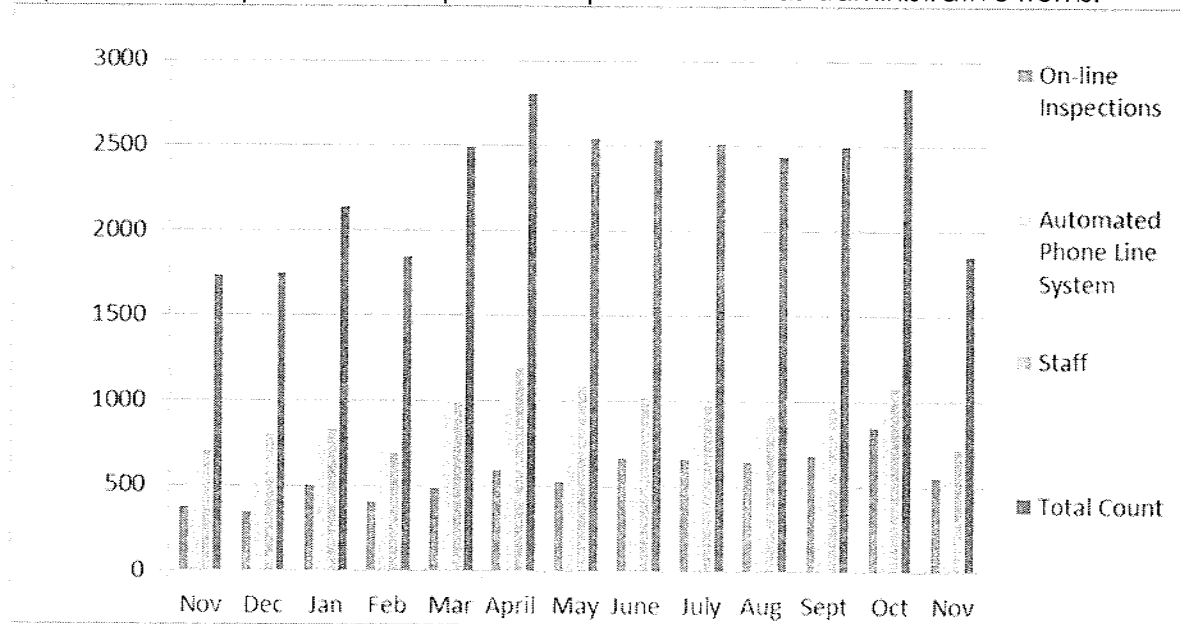
Brown Bag Lunch

On Thursday, November 13, 2014, the Development Services Staff met with Builders Association of South Central Oklahoma (BASCO) Members during a brown bag lunch. The lunch was hosted by BASCO Government Affairs Committee Chair Trey Bates at Heyday Entertainment located at 3201 Market Place. BASCO President Bob Thompson along with several BASCO Members attended the lunch. The staff provided attendees with a list of the most common items noted for correction on disapproved inspections during calendar year 2014 (to-date) in the areas of Building, Electrical, Mechanical and Plumbing. Additionally, BASCO Government Affairs Committee Chair, Trey Bates expressed appreciation to the City of Norman Staff for the ongoing communication efforts in the field with the contactors and trade contractors. City Staff concurred and expressed the same to all BASCO Members. City Staff and BASCO Members agreed the brown bag lunches have assisted greatly in keeping communication open among all parties.

ON-LINE INSPECTION SERVICES

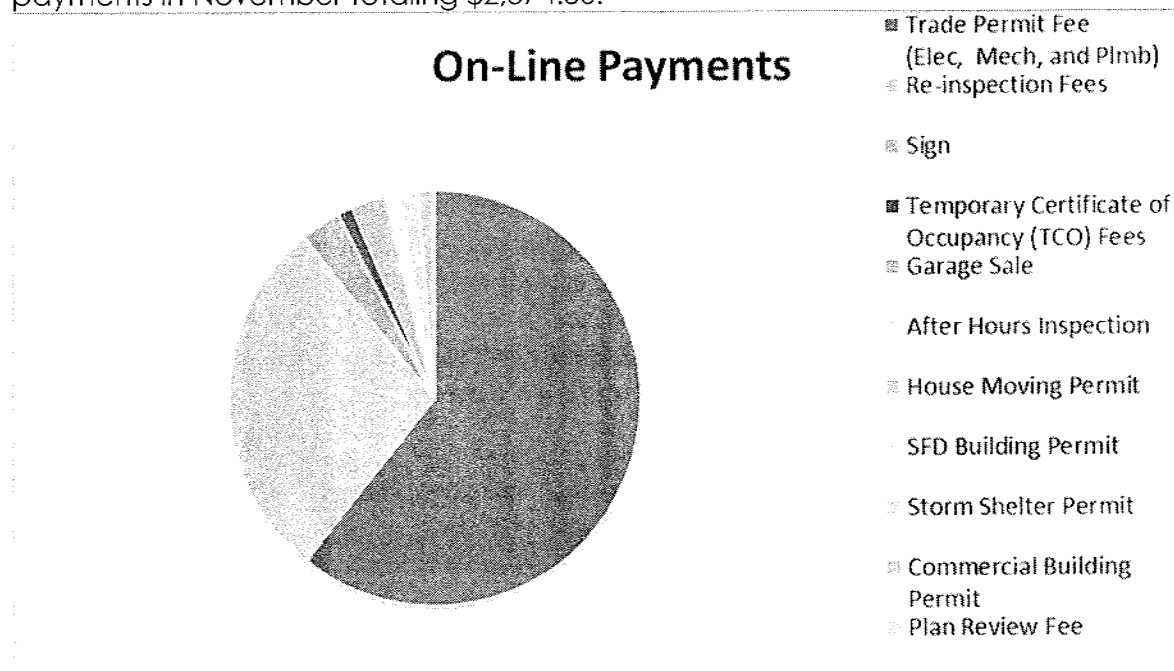
Inspection Requests

During November, 2014, 563 inspection requests were made on-line. The graph below indicates the inspection requests received during the last twelve months on-line, through the automated phone line system and the permit staff. The staff scheduled inspection requests include phone and in-person requests as well as administrative items.



On-line Payments

To date 999 payments have been made on-line totaling \$113,840.02. This includes 57 payments in November totaling \$2,374.50.



Construction Activity

The value of all construction activity permitted in NOVEMBER of 2014 totaled \$12,145,994, down from \$25,860,457 for the same month last year. A total of 107 permits were issued in NOVEMBER 2014 compared to 232 in NOVEMBER 2013. The lower number of permits in NOVEMBER 2014 is primarily due to fewer storm shelters. The higher value in 2014 is primarily due to multi-family residential and commercial additions/alterations.

Total new residential permitting activity in NOVEMBER 2014 was valued at \$9,536,055 compared to \$21,182,503 in NOVEMBER 2013. New single-family detached residential construction in NOVEMBER 2014 represented 30 new homes with an average value of \$307,585, compared with 37 new homes in NOVEMBER 2013 with an average value of \$290,130. There were no single family attached permits either year. There was 1 new mobile home valued at \$8,500 in NOVEMBER 2014 compared to no new mobile home permits in NOVEMBER 2013. There were no new duplex permits in either year. There was 1 new multi-family permit (3 units) in NOVEMBER 2014 valued at \$300,000 compared to 16 permits (256 units) valued at \$10,447,683 in NOVEMBER 2013.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in NOVEMBER 2014 numbered 68 valued at \$1,282,939 compared to 162 permits valued at \$1,732,800 for NOVEMBER 2013. The average value in NOVEMBER 2014 was \$18,867 compared to \$10,696 in NOVEMBER 2013. The lower number and lower value of permits in NOVEMBER 2014 were primarily due to fewer storm shelter permits.

New commercial construction permits in NOVEMBER 2014 totaled 3 with a value of \$1,203,000 compared to 5 permits valued at \$657,721 for NOVEMBER 2013. The difference in number of permits is insignificant. The higher value in NOVEMBER 2014 is primarily due to the Terra Verde School project valued at \$600,000.

Commercial Addition/Alteration permits in NOVEMBER 2014 totaled 4 with a value of \$124,000 compared to 10 permits valued at \$2,287,433 for NOVEMBER 2013. There were fewer permits in NOVEMBER 2014 than in NOVEMBER 2013. The lower value in NOVEMBER 2014 is primarily due to two larger projects in NOVEMBER 2013 located at 715 E Eufaula (Center for Children & Families) and 2255 W Main (10 Gym) valued at a combined total of \$2,050,000.

Construction Activity Summary for November 2014

Permit Type		No. of Permits	No. of Units	Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)		31	31	\$ 9,236,055	\$ 297,937
New Multi-Family		1	3	\$ 300,000	\$ -
New Non-Residential		3	N/A	\$ 1,203,000	\$ 401,000
Add/Alter Residential (All)		68	N/A	\$ 1,282,939	\$ 18,867
Add/Alter Non-Residential		4	N/A	\$ 124,000	\$ 31,000
Total Construction Permits/Value		107	34	\$ 12,145,994	
Detailed Permit Activity	Calendar Year 2014		Calendar Year 2013		2013
Residential Activity	November	YTD	November	YTD	Total Year
Single Family Permits	30	389	37	397	426
Total Construction Value	\$ 9,227,555	\$ 92,716,838	\$ 10,734,820	\$ 88,121,739	\$ 95,494,259
Avg Construction Value	\$ 307,585	\$ 238,347	\$ 290,130	\$ 221,969	\$ 224,165
Single Family Attached Permits	-	-	-	-	-
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -
New Mobile Home Permits	1	8	-	4	4
Total Construction Value	\$ 8,500	\$ 448,800	\$ -	\$ 215,900	\$ 215,900
Duplex Permits	-	11	-	16	20
Number of Units	-	11	-	16	20
Total Construction Value	\$ -	\$ 1,681,160	\$ -	\$ 1,906,435	\$ 2,726,435
Avg Construction Value per Unit	\$ -	\$ 152,833	\$ -	\$ 119,152	\$ 136,322
Multi-Family Permits	1	41	18	19	19
Number of Units	3	605	256	260	260
Total Construction Value	\$ 300,000	\$ 54,996,881	\$ 10,447,683	\$ 10,647,683	\$ 10,647,683
Avg Construction Value per Unit	\$ 100,000	\$ 90,904	\$ 40,811	\$ 40,953	\$ 40,953
New Residential Units	34	1013	293	677	710
New Residential Value	\$ 9,536,055	\$ 149,843,679	\$ 21,182,503	\$ 100,891,757	\$ 109,084,277
Residential Demo Permits	2	31	0	42	44
Residential Demo Units	0	-23	0	-35	-36
Net Residential Units	34	990	293	642	674
Addition/Alteration Permits**	17	174	8	185	196
Other Permits***	51	1,731	154	1,749	1,875
Total Construction Value****	\$ 1,282,939	\$ 18,978,317	\$ 1,732,800	\$ 22,388,130	\$ 23,825,316
Avg Construction Value	\$ 18,867	\$ 9,962	\$ 10,696	\$ 11,576	\$ 11,504
Residential Permits	100	2,354	217	2,370	2,540
Residential Value	\$ 10,818,994	\$ 168,821,996	\$ 22,915,303	\$ 123,279,887	\$ 132,909,593
Commercial Activity					
Commercial Permits	3	95	5	81	84
Total Construction Value	\$ 1,203,000	\$ 47,688,164	\$ 657,721	\$ 51,899,746	\$ 52,234,546
Avg Construction Value	\$ 401,000	\$ 501,981	\$ 131,544	\$ 640,738	\$ 621,840
Addition/Alteration Permits	4	174	10	124	130
Total Construction Value	\$ 124,000	\$ 37,403,272	\$ 2,287,433	\$ 27,641,910	\$ 32,309,310
Avg Construction Value	\$ 31,000	\$ 214,961	\$ 228,743	\$ 222,919	\$ 248,533
Non-Residential Value	1,327,000	85,091,436	2,945,154	79,541,656	84,543,856
Non-Residential Permits	7	269	15	205	214
Total Construction Value	\$ 12,145,994	\$ 253,913,432	\$ 25,860,457	\$ 202,821,543	\$ 217,453,449
Total Construction Permits	107	2623	232	2575	2754
Other Permits					
Electrical Permits	95	1,367	101	1,207	1,321
Heat/Air/Refrigeration Permits	113	1,418	95	1,409	1,512
Plumbing & Gas Permits	153	1,629	132	1,401	1,537
Foundation Permits	41	86	1	32	32
Temp Tents/Construction Trailers	3	32	2	31	32
Demo Permits (Residential)	2	31	-	42	44
Demo Permits (Commercial)	-	29	4	17	18
House Moving Permits	3	30	-	42	44
Sign Permits	22	253	13	289	300
Water Well Permits	3	35	2	32	36
Garage Sale Permits	69	2,026	137	2,079	2,089
Swimming Pool Permits	5	70	8	68	72
Storage Building Permits	6	119	13	113	125
Carports	1	19	-	11	11
Storm Shelter Permits	34	1,419	128	1,467	1,571
Residential Paving	5	104	5	90	96
Additional Division Activity					
Miscellaneous/PODS/ROLOFS	8	127	9	98	105
Lot Line Adjustments	2	20	4	21	21
Certificates of Occupancy	93	1,809	179	1,634	1,762
All Field Inspections	1,880	26,604	1,766	23,950	25,699

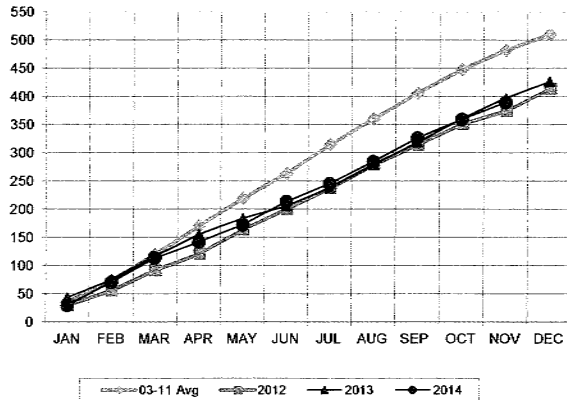
**Count includes: Add/Alt, Fire Rpr, Reprmt

Mobile Homes & Multi-family Add/Alt.

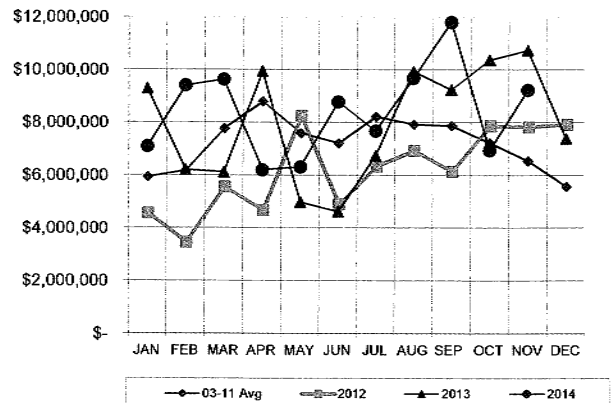
***Count includes: Pools, Storage Bldgs,
Carports, Residential Paving, Storm Shelters.****Total Construction Value includes these
permits listed above.

NOVEMBER 2014 CONSTRUCTION REPORT

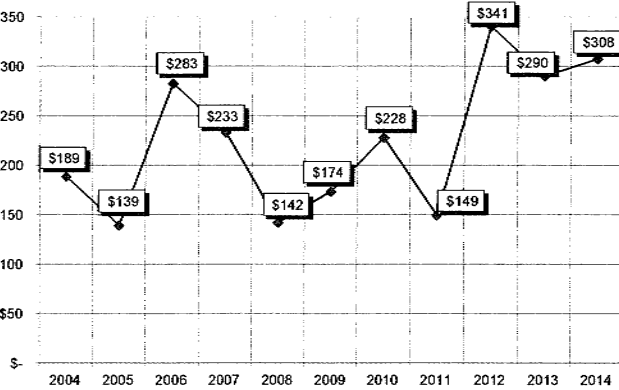
1 Single Family: Monthly Comparison of 2012, 2013 and 2014 Total Number of Permits Issued through November compared to a 2003-2011 Monthly Average of Number of Permits Issued



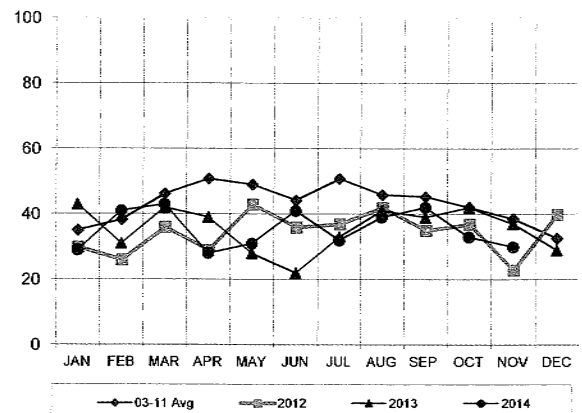
2 Single Family: Monthly Comparison of 2012, 2013 and 2014 Dollar Value in November compared to a 2003-2011 Average Dollar Value



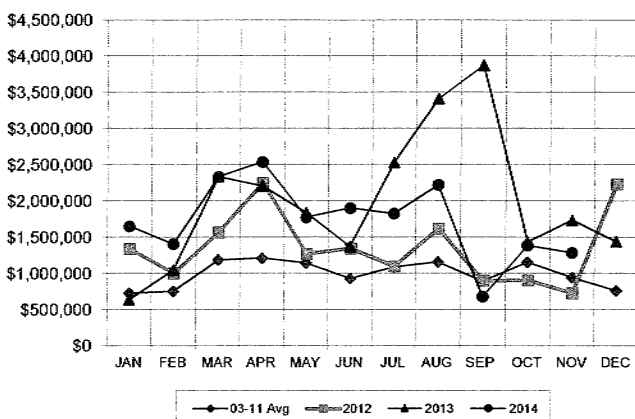
3 Average Dollar Value of New Single Family Homes in November from 2004 through 2014



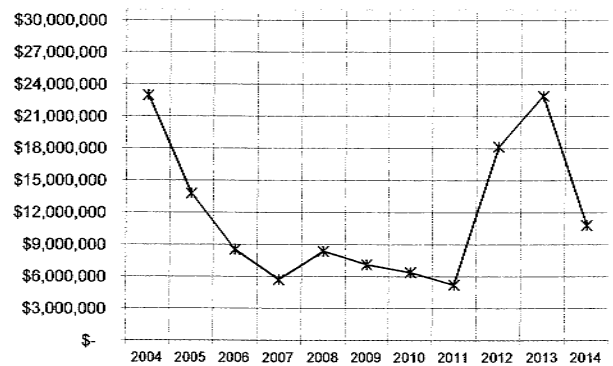
4 Number of New Single Family Permits Issued in November for 2012, 2013 and 2014 compared to a 2003-2011 Average Number Issued in November



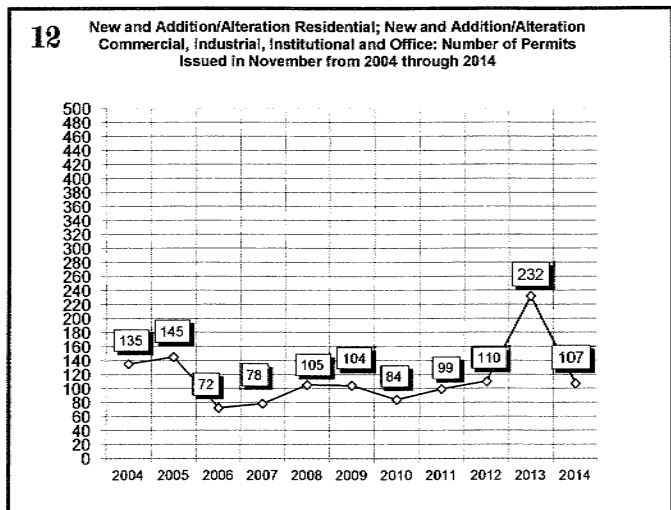
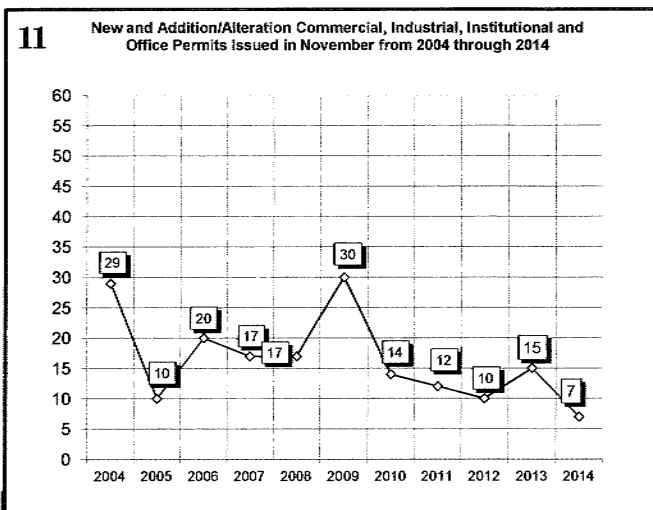
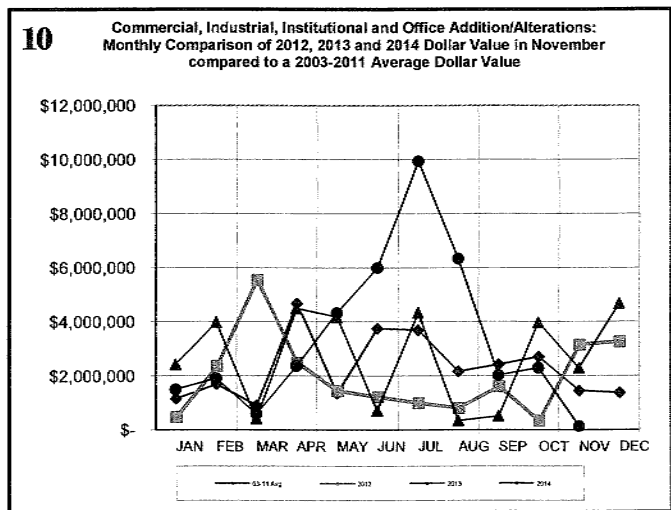
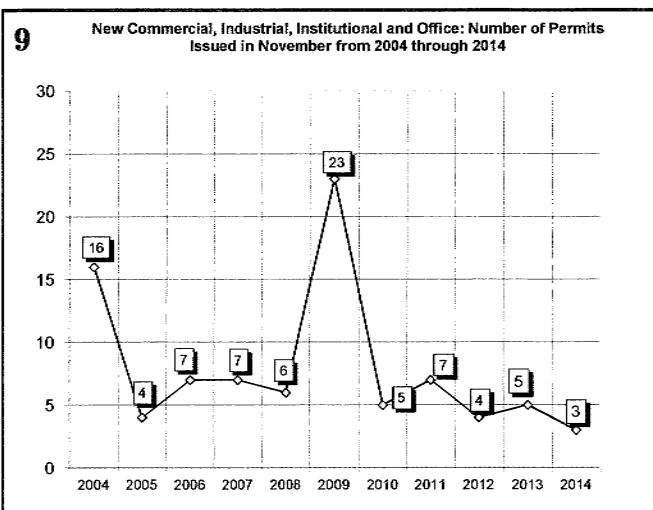
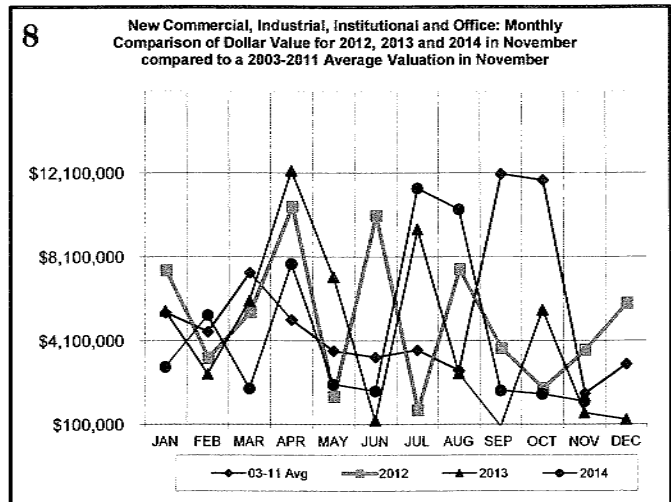
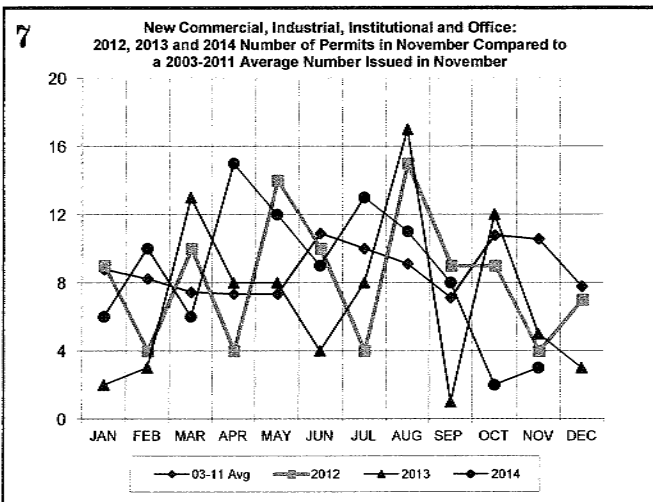
5 Residential Addition/Alteration: 2012, 2013, 2014 Monthly Dollar Value Compared to a 2003-2011 Monthly Average Dollar Value



6 Dollar Value for All Residential Permits Issued in November from 2004 through 2014



NOVEMBER 2014 CONSTRUCTION REPORT



City of Norman
BUILDING PERMITS AND INSPECTIONS

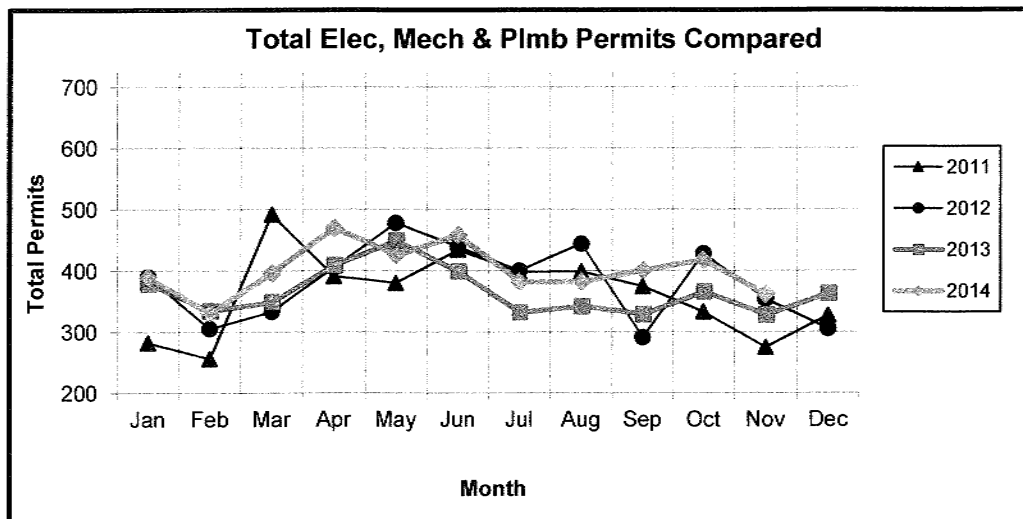
TRADE PERMITS & GARAGE SALES
Sorted by Permit Type

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
ELEC + MECH + PLBG	282	256	492	391	380	434	398	399	374	333	275	327	4341
Total	317	314	648	710	714	896	674	564	705	645	430	363	6980

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
ELEC + MECH + PLBG	390	305	333	405	478	439	400	444	291	428	354	305	4572
Total	453	363	388	666	940	822	590	649	519	667	527	359	6943

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114	107	101	114	1321
HVAC (MECH)	102	99	119	138	185	163	156	128	101	123	95	103	1512
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114	136	132	136	1537
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170	253	97	10	2049
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5	5	0	2	44
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2	3	4	3	62
SIGN (SIGN)	23	26	48	34	17	23	36	32	14	23	13	11	300
ELEC + MECH + PLBG	379	335	349	409	449	399	332	342	329	366	328	363	4380
Total	432	381	496	720	766	804	660	575	520	650	442	379	6825

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	123	93	129	152	124	148	107	137	133	126	95	0	1367
HVAC (MECH)	124	110	120	121	157	178	136	114	121	124	113	0	1418
PLUMBING (PLBG)	142	128	147	197	145	132	139	131	147	168	153	0	1629
GARAGE SALE (GARA)	32	31	113	213	338	357	205	177	225	266	69	0	2026
HOUSE MOVING (MOVE)	2	1	4	4	1	5	2	7	1	0	3	0	30
DEMOLITION (BDEM)	1	10	4	8	6	6	5	102	2	3	2	0	149
SIGN (SIGN)	27	28	23	28	14	19	15	27	22	38	22	0	263
ELEC + MECH + PLBG	389	331	396	470	426	458	382	382	401	418	361	0	4414
Total	451	401	540	723	785	845	609	695	651	725	457	0	6882



City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued November 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	6695	11/03/14	3617		FLORA	DR	2	2	CEDAR LANE PARK EST	RE	\$ 2,706	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6704	11/04/14	1130		ROBINHOOD	LN	6	1	SHERWOOD FOREST #4	R1	\$ 2,600	20
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6711	11/04/14	800		CEDARBROOK	DR	11	5	BROOKHAVEN #31	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6711	11/04/14	3541		BROOKFORD	DR	4	2	BROOKHAVEN SQUARE #1	PUD	\$ 2,450	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6730	11/06/14	1415		EAGLE ROCK	WAY	63	3	CEDAR LANE SEC #1	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6733	11/06/14	3325		SKYLER	LN	2	3	GREENLEAF TRAILS ADD 4	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	6741	11/06/14	801		NANCY LYNN	TER	13	1	UNIVERSAL HEIGHTS 2ND ADD	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	STONEWALL HOMES, LLC.	6750	11/06/14	3018		TIMBER SHADOWS	DR	4	3	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 2,500	32
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE TORNADO SHELTERS	6756	11/10/14	905		BLUE FISH	RD	3	5	TRAILWOODS SEC 7	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	HOME CREATIONS, INC.	6757	11/10/14	2626		TRAILWOOD	DR	7	1	TRAILWOODS SEC 7	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6759	11/07/14	425		TECUMSEH MEADOW	CT	7	1	TECUMSEH MEADOWS ADD #3	R1	\$ 2,700	18
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	6770	11/07/14	213		TECUMSEH MEADOW	CT	1	1	TECUMSEH MEADOWS ADD #2	R1	\$ 2,700	18
1 & 2 FAMILY STORM SHELTER-3	BEST BET STORM SHELTERS, INC.	6775	11/07/14	1908		SHELBY	CT	17	3	COLONIAL EST #8	R1	\$ 2,700	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6786	11/10/14	2625		TRUFFULA	CIR	6	1	TRAILWOODS SEC 3	PUD	\$ 2,350	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6788	11/10/14	4129		PINE HILL	CIR	6	1	CASCADE ESTATES PUD #2	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6819	11/12/14	4229		LORINGS	CIR	5	5	CARRINGTON PLACE ADD #11	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	6840	11/14/14	1902		ITHACA	DR	11	3	HALLBROOKE ADD #4	R1	\$ 2,700	18
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	6841	11/14/14	650	SE	72ND	AVE	31	1W	NOT SUBDIVIDED	A2	\$ 2,650	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6850	11/14/14	3925	SE	48TH	AVE	13	2W	NOT SUBDIVIDED	A2	\$ 2,400	45
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6855	11/14/14	4325		FRONTIER	TR	16	2	GLENRIDGE SEC. #1	R1	\$ 3,000	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6867	11/17/14	3301		ENTERPRISE	DR	23		FAIOF 2	A2	\$ 3,195	84
1 & 2 FAMILY STORM SHELTER-3	INTEGRATED ENVIRONMENT INC.	6882	11/17/14	7616		LANDSAW	DR	7	5	REDBUD ESTATES	RE	\$ 2,579	45
1 & 2 FAMILY STORM SHELTER-3	JOHNSON CONSTRUCTION	6883	11/24/14	5990	NE	168TH	AVE	4	1E	NOT SUBDIVIDED	A2	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6888	11/17/14	3517		BERGEN PEAK	DR	2	2	GREENLEAF TRAILS ADD 5	PUD	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	6892	11/19/14	1913		VANESSA	DR	15	4	CRESTLEAF ESTATES #1	R1	\$ 4,000	16
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6893	11/18/14	4417		SPYGLASS	DR	19	2	COBBLESTONE CREEK II	R1	\$ 3,635	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6950	11/19/14	1913		CREIGHTON	DR	15	12	HALL PARK #3	R1	\$ 3,900	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6998	11/21/14	4303		LORINGS	CIR	4	5	CARRINGTON PLACE ADD #11	R1	\$ 3,100	34
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6992	11/21/14	4215		LORINGS	CIR	9	5	CASCADE ESTATES PUD #5	PUD	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7015	11/21/14	3813		ELIE	ST	11	3	TRAILWOODS SEC 6	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	7026	11/24/14	2619		LERKIM	LN	4	2	TRAILWOODS SEC 6	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	7031	11/24/14	3320		BERGEN PEAK	DR	3	3	GREENLEAF TRAILS ADD 6	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	7045	11/24/14	608		RIDGE LAKE	BLVD	2	2	SUMMIT LAKES ADD #7	R1	\$ 2,000	23
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE	7207	11/25/14	8100	NE	156TH	AVE	32	1E	NOT SUBDIVIDED	A2	\$ 2,500	55
1 & 2 FAMILY, ADD OR ALTER-2	LAW CONSTRUCTION	991	11/18/14	2200		MORGAN	DR	14	1	WESTWOOD ESTATES NORTH ADD	R1	\$ 40,000	465
1 & 2 FAMILY, ADD OR ALTER-2	LAW CONSTRUCTION	4190	11/18/14	1200		COUNTRY CLUB	DR	1	4	COUNTRY CLUB EST WILLA	R1	\$ 50,000	925
1 & 2 FAMILY, ADD OR ALTER-2	LAW CONSTRUCTION	5186	11/06/14	2710		WALNUT	DR	24	1	LAKEWOOD PARK	R1	\$ 30,000	58
1 & 2 FAMILY, ADD OR ALTER-2	LAW CONSTRUCTION	5417	11/10/14	4401		SHORELINE	DR	10	2	WELLINGTON LAKE ADD A PUD	PUD	\$ 100,000	670
1 & 2 FAMILY, ADD OR ALTER-2	GOTCHA COVERED INC.	6894	11/08/14	5501	NE	108TH	AVE	35	1W	NOT SUBDIVIDED	A2	\$ 8,900	704
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	6789	11/12/14	3605		HAMPTON	CT	2	1	OAK CREEK #2	RW6	\$ 30,000	38
1 & 2 FAMILY, ADD OR ALTER-2	COLE, GREG	6790	11/14/14	420	N	FLOOD	AVE	9	4	KUNKLE ADDITION	R1	\$ 12,000	0
1 & 2 FAMILY, ADD OR ALTER-2	KONES CONSTRUCTION	6829	11/17/14	1521	S	PICKARD	AVE	19	2	VALLEY VIEW ADD	R1	\$ 50,000	2,084
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	6963	11/26/14	404		RHODES	CT	9	7	CAMBRIDGE ADD	R1	\$ 102	373
1 & 2 FAMILY, ADD OR ALTER-2	MARSHALL, WESLEY & CARRIE	6984	11/20/14	3200		SMOKING OAK	DR	10	3	SMOKING OAK #1-REPLAT	R1	\$ 75,000	696
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	6995	11/20/14	3812		ENTERPRISE	DR	27		FAIOF 2	A2	\$ 6,000	362
1 & 2 FAMILY, ADD OR ALTER-2	DAVID CADDELL CONSTRUCTION	7054	11/26/14	1501		SIERRA VISTA	WAY	10	3	RED CANYON RANCH SEC 4	PUD	\$ 3,000	195
1 & 2 FAMILY, CARPORT-2	OWNER	6825	11/17/14	910	E	CEGAR	LN	9	2W	NOT SUBDIVIDED	A2	\$ 90,000	349
1 & 2 FAMILY, FIRE REPAIR	OWNER	6713	11/04/14	6500	E	TECUMSEH	ST	29	2W	NOT SUBDIVIDED	R2	\$ 400	160
1 & 2 FAMILY, PAVING-2	FORSHEE, SCOTT	6727	11/24/14	1221		IOWA	ST	40	1W	SUNSET ADDITION	A2	\$ 1,500	300
1 & 2 FAMILY, PAVING-2	VALDEZ, RAFAEL	6743	11/14/14	402	N	SHERRY	AVE	6	2	TOWN & COUNTRY ESTATES #2	R1	\$ 2,100	496
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	6744	11/14/14	4304		BROOKFIELD	DR	27	1	THE TROPHY CLUB	R1	\$ 4,000	696
1 & 2 FAMILY, PAVING-2	AVIDAS, BENNY	6771	11/07/14	1407		MAGNOLIA	ST	20	7	FOREST HILLS ADD	R1	\$ 20,920	2,115
1 & 2 FAMILY, PAVING-2	PUCKETT CONSTRUCTION INC.	6987	11/24/14	509	S	CARTER	AVE	7	4	ANIC ADD	R2	\$ 4,224	704
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	6584	11/07/14	709	E	SYMIES	ST	27	56	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 20,000	616
1 & 2 FAMILY, STORAGE BLDG-2	QUALITY BUILDINGS INC.	6828	11/13/14	2710		SHORELINE	DR	10	1	WELLINGTON LAKE ADD A PUD	PUD	\$ 7,000	192
1 & 2 FAMILY, STORAGE BLDG-2	BODWELL, BYRON	6945	11/19/14	1425		CHAMBERS	ST	8	2	PARK PLACE ADD #5	R1	\$ 7,500	240
1 & 2 FAMILY, STORAGE BLDG-2	GOBER POST FRAME CONSTRUCTION	7009	11/21/14	2116		LOMA	DR	7	6	COUNTRY CLUB EST WILLA	R1	\$ 5,700	288
1 & 2 FAMILY, STORAGE BLDG-2	SEXTON, DEWAYNE	7052	11/25/14	2208		OAKRIDGE	RD	2	1	OAKRIDGE EST #2	RE	\$ 23,000	1,800
1 & 2 FAMILY, SWIMMING POOL-3	PLEASANT POOLS	6605	11/03/14	4901	NE	HARRIET	RD	4	1	TEALL ADD	RE	\$ 18,000	864
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	6691	11/07/14	504		MANOR HILL	DR	6	5	BROOKHAVEN #33	A2	\$ 20,000	900
1 & 2 FAMILY, SWIMMING POOL-3	HY-TEK POOLS, LLC	6703	11/04/14	1525	E	TECUMSEH	RD	9	2W	NOT SUBDIVIDED	A2	\$ 102,000	1,200
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	6705	11/07/14	4505		FARM HILL	RD	9	1	FOUNTAIN VIEW SEC. #1	R1	\$ 41,000	1,076
1 & 2 FAMILY, SWIMMING POOL-3	OK INNOVATIVE CONSTRUCTION	7203	11/25/14	4401		SHORELINE	DR	10	2	WELLINGTON LAKE ADD A PUD	PUD	\$ 12,000	196

City of Norman
BUILDING PERMITS AND INSPECTIONS

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Issued November 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 FAMILY, MANUF HOME REPLACE-2	OWNER	7027	11/25/14	1716	SE	138TH AVE	AVE	8	11	THUNDERBIRD HILLS	RE	\$ 31,000	2,128
1 FAMILY, MANUFACTURED HOME-2	OWNER	6969	11/18/14	6908	SE	132ND AVE	AVE	19	1E	NOT SUBDIVIDED	A2	\$ 8,500	980
3+ FAMILY, FIRE REPAIR	FOREVER YOUNG	2442	11/18/14	940	S	UNIVERSITY LINSEY	BLVD	7	2	ELMWOOD	RM6	\$ 1,800	48
3+ FAMILY, FIRE REPAIR	WEBB ROOFING	5908	11/18/14	522	E	STEAMBOAT WAY	WAY	1	1	BOYD VIEW #2	RO	\$ 328,728	3,500
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6874	11/25/14	1300		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 29,000	6,493
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6875	11/20/14	1218		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 6,800	1,517
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6903	11/20/14	1230		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 6,800	1,517
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6904	11/20/14	1232		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 6,800	1,517
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6905	11/20/14	1304		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 6,800	1,517
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6907	11/20/14	1312		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 6,800	1,517
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6908	11/20/14	1318		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 6,800	1,517
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6909	11/20/14	1204		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,100	1,137
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6910	11/20/14	1216		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,100	1,137
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6911	11/20/14	1222		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,100	1,137
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6912	11/20/14	1246		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,100	1,137
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6913	11/20/14	1310		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,100	1,137
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6914	11/20/14	1366		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,100	1,137
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6915	11/20/14	1214		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 8,000	1,817
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6916	11/20/14	1220		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 8,000	1,817
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6917	11/20/14	1322		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 8,000	1,817
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6918	11/20/14	1326		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 8,000	1,817
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6919	11/20/14	1228		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 8,000	1,817
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6920	11/20/14	1368		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 8,000	1,817
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6921	11/20/14	1354		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 8,000	1,817
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6922	11/20/14	1212		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,300	1,177
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6923	11/20/14	1224		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,300	1,177
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6924	11/20/14	1240		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,300	1,177
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6925	11/20/14	1302		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,300	1,177
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6926	11/20/14	1346		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,300	1,177
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6927	11/20/14	1362		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 5,300	1,177
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6928	11/20/14	1200		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6929	11/20/14	1202		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6930	11/20/14	1206		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6931	11/20/14	1210		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6932	11/20/14	1226		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6933	11/20/14	1234		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6934	11/20/14	1236		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6935	11/20/14	1238		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6936	11/20/14	1242		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6937	11/20/14	1244		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6938	11/20/14	1306		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6939	11/20/14	1308		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6940	11/20/14	1314		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6941	11/20/14	1350		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, FOUNDATION PERMIT-2	ASPEN HEIGHTS CONSTRUCTION,LLC	6942	11/20/14	1370		STEAMBOAT WAY	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 4,400	972
3+ FAMILY, NEW CONSTRUCTION-2	BARNETT BUILDING CO.	6079	11/13/14	124	W	ELFAULA ST	ST	19	69	LARSH ADD #1	R3	\$ 300,000	4,101
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	6720	11/10/14	2110	W	MAIN ST	ST	2	5	MELROSE ADD	C2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	6811	11/12/14	3499	W	MAIN ST	ST	1	1		C2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	6982	11/20/14	1918	W	MAIN ST	ST	1	1		C2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	6783	11/10/14	804		HAWKS NEST	DR	12	4	EAGLE CLIFF ADD # 1	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	6979	11/20/14	820		KANSAS	ST	13	4	KUNKEL ADDITION	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	6986	11/20/14	9651		ETOWAH	RD	22	1W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7035	11/25/14	1213		GREENBRIAR	CT	3	11	COLLEGE MANOR	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7038	11/25/14	3708		BUCKINGHAM	DR	8	4	CASTLEROCK ADD #6	R1		

Total Permits
111

Average Valuation \$ 16,627
Total Valuation \$ 1,845,639

Average Project Area
Total Project Area

795
88,294

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued November 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
ALL OTHER RESIDENTIAL TOTAL													
\$			1,845,639										
			111										
Subtotal Add/Alt Permits **													
			1 & 2 FAMILY, ADD OR ALTER-2										
			FAMILY, 3+ FAMILY, 1 FAMILY,										
			FIRE ADD OR FIRE REPAIR MANUF										
			REPAIR ALTER HOME										
\$			435,002 \$ 1,500 \$ - \$ 330,528 \$ 31,000										
			13 1 2										
			17										
Subtotal Other Permits ***													
			1 & 2 FAMILY STORM SHELTER-3										
			1 & 2 1 & 2 FAMILY, 1 & 2 FAMILY, 1 & 2										
			FAMILY, STORAGE SWIMMING FAMILY, 1 & 2										
			PAVING-2 BLDG-2 POOL-3 CARPORT-2										
\$			93,465 \$ 35,844 \$ 81,200 \$ 214,000 \$ 400										
			34 5 6 5 1										
Subtotal Permits Special Count													
			1 FAMILY, MANUFACTURED HOME-2										
			NEW CONSTRUCT PERMIT-2										
			CONSTRUC TION ON-2										
\$			8,500 \$ - \$ 300,000 \$ 254,200										
			1 - 1 41										
			43										

City of Norman

COMMERCIAL BUILDING PERMITS

BUILDING PERMITS AND INSPECTIONS

Issued November 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	OWNER	3969	11/21/14	1515	W	MAIN	ST	25	3W	NOT SUBDIVIDED	PUD	\$ 50,000	500
COMMERCIAL, ADD/ALT-2	PARK ON MAIN, INC	6784	11/17/14	210	SW	36TH	AVE	1	1	MAGB2	C2	\$ 20,000	500
COMMERCIAL, ADD/ALT-2	MIDLAND CONSTRUCTION	5477	11/18/14	3571	W	ROCK CREEK	RD	1	1	S&S FAMILY PROPERTIES SEC. 1	C2	\$ 44,000	371
COMMERCIAL, ADD/ALT-2	TEXOMA PAVING AND CONST. LLC.	6380	11/04/14	3000	NW	12TH	AVE	13	3W	NOT SUBDIVIDED	I1	\$ 10,000	1,053
COMMERCIAL, NEW CONSTRUCTION-2	SUN CONSTRUCTION SERVICES	4113	11/08/14	3940	W	TECUMSEH	RD	3	1	TECUMSEH PROJECT	PUD	\$ 600,000	5,244
COMMERCIAL, NEW CONSTRUCTION-2	RED SUN CONSTRUCTION CO. INC.	6425	11/21/14	1000	SE	36TH	AVE	34	2W	NOT SUBDIVIDED	A2	\$ 600,000	5,838
COMMERCIAL, NEW CONSTRUCTION-2	MCCOY TREE SURGERY CO A	6568	11/24/14	3201		BROCE	DR	3	1	BROCE INDUSTRIAL PARK #1	I1	\$ 3,000	9
TEMPORARY BLDG/CONST TRAILER-2	CROSSLAND CONSTRUCTION	6566	11/13/14	708	NW	28TH	AVE	20	10	WESTPORT PROFESSIONAL PARK	C2		
TEMPORARY BLDG/CONST TRAILER-2	BETA THETA PI	6641	11/07/14	800		CHAUTAUQUA	AVE	31	7	PARSONS	R2		
TEMPORARY BLDG/CONST TRAILER-2	STANTECH	6873	11/07/14	1200	W	MAIN	ST	2	1	FUZZELLS ADD #2	C2		
Total Permits 7													
Average Valuation \$ 189,571													
Total Valuation \$ 1,327,000													
Average Project Area 1,902													
Total Project Area 13,315													

NEW CONSTRUCTION INFORMATION					USE /CLASSIFICATION			ADDITIONS AND ALTERATIONS			TOTAL NEW COMMERCIAL			OTHER PERMITS		
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE						COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL BLDG-2	COMMERCIAL, NEW CONSTRUCTION-2		COMMERCIAL, FOUNDATION PERMIT-2		
SUN CONSTRUCTION SERVICES	5,244	0.57 acres	Office					\$ 124,000	\$ -	\$ -	\$ -	\$ 1,203,000				
RED SUN CONSTRUCTION CO. INC.	5,838	11.62 acres	Institutional													
MCCOY TREE SURGERY CO A	9	9 sf	Commercial													
					SUBTOTAL ADDITIONS AND ALTERATIONS			SUBTOTAL NEW CONSTRUCTION			TOTAL ADD/ALT AND NEW					
					\$ - \$ 124,000 4			\$ - \$ 1,203,000 3			\$ 1,327,000 7					

City of Norman
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS
Issued November 2014 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Stree Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
LEGACY HOMES CONSTRUCTION LLC.	6417	11/6/2014	116		BOULEVARD DU LAC		3	6	SUMMIT LAKE VILLAS #1	PUD	\$ 135,000	1,836	1,407
STONEWALL HOMES, LLC.	6542	11/4/2014	3018		TURNBERRY	CT	11	3	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 350,000	3,989	2,765
CALM CREEK FINE HOMES	6578	11/14/2014	7201		LETT	CIR	25	1W	LETT FARMS COS	A2	\$ 270,000	4,677	2,815
D.R. HORTON, INC.	6585	11/17/2014	1407		ZACHARY	LN	39	3	CEDAR LANE SEC #1	R1	\$ 254,015	2,798	2,839
BROOKFIELD CUSTOM HOMES LLC.	6608	11/4/2014	2252		BRETTFORD	WAY	11	3	ST JAMES PARK ADD 3	R1	\$ 220,000	2,923	2,141
DA VINCI HOMES	6611	11/3/2014	2017		PROVIDENCE	DR	1	3	HALLBROOKE ADD #6	R1	\$ 800,000	4,166	3,807
DA VINCI HOMES	6612	11/3/2014	2001		PROVIDENCE	DR	5	3	HALLBROOKE ADD #6	R1	\$ 399,000	3,591	2,566
DAVID WILLIAMS CONTRACTING	6646	11/18/2014	344		COTSWOLD	DR	12B	2	BROOKHAVEN SQUARE #3	PUD	\$ 600,000	5,180	4,298
IDEAL HOMES OF NORMAN	6681	11/17/2014	2804		TRAILWOOD	DR	22	1	TRAILWOODS SEC 7	PUD	\$ 182,160	2,024	1,365
IDEAL HOMES OF NORMAN	6682	11/17/2014	2900		TRAILWOOD	DR	21	1	TRAILWOODS SEC 7	PUD	\$ 118,700	1,950	1,319
IDEAL HOMES OF NORMAN	6683	11/17/2014	3824		SIERRA VISTA	WAY	13	3	RED CANYON RANCH SEC 4	PUD	\$ 196,920	3,084	2,188
RED LEAF CONSTRUCTION, INC.	6702	11/19/2014	4504		GREEN MEADOW	CIR	19	3	BROOKHAVEN #37	R1	\$ 320,000	5,068	3,894
RICE, TRAVIS	6724	11/20/2014	1418		LINDALE	AVE	19	5	LYDICK'S #1	R1	\$ 144,000	1,650	1,150
IDEAL HOMES OF NORMAN	6782	11/17/2014	3403		BERGEN PEAK	DR	8	2	GREENLEAF TRAILS ADD 6	PUD	\$ 237,600	2,640	1,989
OWNER	6812	11/14/2014	5471		BROADWAY		6	2W		A2	\$ 100,000	2,280	1,118
IDEAL HOMES OF NORMAN	6843	11/18/2014	2710	N	TRAILWOOD	DR	12	1	TRAILWOODS SEC 7	PUD	\$ 124,650	2,024	1,365
CUSTOM BUILDERS OF OK, LLC.	6861	11/14/2014	4325		FRONTIER	TR	16	2	GLENRIDGE SEC. #1	R1	\$ 355,000	3,685	2,566
DA VINCI HOMES	6871	11/18/2014	2013		PROVIDENCE	DR	7	2	HALLBROOKE ADD #6	R1	\$ 449,500	3,810	2,988
DA VINCI HOMES	6872	11/18/2014	2312		BURNING TREE		7	2	HALLBROOKE ADD #6	R1	\$ 399,000	3,708	2,648
LANDMARK FINE HOMES, LP.	6873	11/21/2014	4301		HACKNEY WICK	RD	6	4	CARRINGTON PLACE ADD #12	R1	\$ 510,000	4,991	3,973
BROOKFIELD CUSTOM HOMES LLC.	6885	11/20/2014	2716		FAIRFIELD	DR	3	3	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 300,000	3,043	2,257
HOME CREATIONS, INC.	6889	11/18/2014	424		DALTON	LN	11	5	INDEPENDENCE VALLEY SEC. #1	R1	\$ 148,140	2,191	1,646
HOME CREATIONS, INC.	6890	11/18/2014	500		DALTON	LN	8	5	INDEPENDENCE VALLEY SEC. #1	R1	\$ 148,140	2,191	1,646
CANTERRA HOMES	6902	11/20/2014	601		TURKEY RUN	CT	10	2	VISTA SPRINGS ESTATES ADD 2	RE	\$ 400,000	5,518	3,179
BROOKFIELD CUSTOM HOMES LLC.	6953	11/20/2014	809		LAKEWOOD	DR	22	1	BROAD ACRES SEC 1	R1	\$ 625,000	3,754	3,097
BYRD BUILDING COMPANY	6954	11/19/2014	4701		FOUNTAIN VIEW	DR	3	1	FOUNTAIN VIEW SEC. #1	R1	\$ 400,000	5,541	3,766
CANTERRA HOMES	6958	11/20/2014	1124		WOODROW	CT	8	1	BUNGALOWS AT WOODS ROW	PUD	\$ 400,000	4,318	3,228
IDEAL HOMES OF NORMAN	6986	11/26/2014	4303		LORINGS	CIR	4	5	CARRINGTON PLACE ADD #11	R1	\$ 224,550	3,411	2,495
IDEAL HOMES OF NORMAN	6997	11/21/2014	1006		EAGLE ROCK	LN	11	1	GREENLEAF TRAILS ADD 6	PUD	\$ 216,180	2,402	1,853
CANTERRA HOMES	7012	11/24/2014	5705		WINDSTONE	DR	13	2	GLENRIDGE SEC. #1	PUD	\$ 400,000	3,524	2,711
Total Permits	30			Average Valuation	\$ 307,585					Average Project Area	3,399	101,977	Total Proj Area
				Total Valuation	\$ 9,227,555					Average Living Area	2,491		
										Total Living Area	74,739		

REVITILIZATION 10C

REVITALIZATION DIVISION

Community Development Block Grant (CDBG)

Citizen Participation

Funding for FYE 2015 is **\$721,987 for CDBG and \$318,067 for HOME**. Citizen participation for FYE 2016 began with a Community Dialogue on September 3, 2014. Five citizens were elected to serve on the Policy Committee. Neighborhood meetings held October 8th and ten citizens were elected to serve on the Policy Committee. The Committee was reduced to 15 members beginning this fiscal year.

A New Five-Year Consolidated Plan for the Community Development Block Grant and other HUD Programs will be formulated in FYE 15 for approval by City Council in the spring of 2015. An RFP for portions of the consolidated plan resulted in two proposals. A contract is being prepared with the chosen proposer to submit to the City Council.

Housing Programs

July – November 2014:

HOME

4 rehabilitation projects have been qualified with all complete.

CDBG

- 4 rehabilitation projects have been qualified with 2 under contract; 1 on hold at owner's request; and specifications being prepared on 1.
- 8 emergency repairs have been qualified with 4 completed; 3 under contract; and specifications being prepared on 1.
- 1 accessibility modification project has been qualified and is under contract.

Code Compliance

Code Compliance investigated 360 complaints in November which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 423 cases were closed in November with 401 remaining open. 244 reinspections were also made in November. City-wide proactive enforcement began on March 15, 2012.

PROACTIVE INFORMATION

[# of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/8/0	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272	410/369	823/690	215/167	203/165	194/175	132/113
14	204/181	122/101	300/270	148/127	416/360	565/483	382/317	489/430	295/255	195/175	146/141	

Work Orders, Owner Abatement after Work Order Issued, and Liens Filed
FYE 2014

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	67	75	30	18	7								197
Owner Abated	5	12	3	4	2								26
Liens Filed	21	24	52	30	30								157

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; 2,049 in FYE 2013; and 1,454 in FYE 2014. The table below shows signed pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	40	49	114	182	295								631

Oil & Gas

Oil & gas inspections continued with 164 operating oil wells. There were two pipeline location questions in November, but did not develop into issues that needed any action. The Oil and Gas Ordinance discussion is continuing at the Oversight Committee with input from several City Departments including Planning and Community Development.

Historic District Commission

The Commission met on November 3, 2014.

Staff reported two Administrative Bypass requests were approved since October 6th: 916 Miller for a storm shelter in the back yard, and 315 E. Keith for a rear 6' stockade fence. The FY 14 CLG program - Southridge Neighborhood is underway with Cynthia Savage dba Architectural Resources & Community Heritage Consulting. City directories and Sanborn Fire Insurance maps for the area were acquired in November, and work on dating the properties was begun. Photographs of properties will be taken by the end of December.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma the judge set a new court date at the end of February 2015; 720 W. Boyd carport and screening wall completed; 410 S. Peters project is underway with a new contractor; 322 Alameda has until 2016 to complete and owner still plans to proceed; 428 Chautauqua owner plans to bring infill plans to the Commission in December as well as an application to relocate the existing house; 727 Chautauqua project has not been started; 321 Duffy to remove the current front porch steps and replace with steps that do not flare has not begun, but windows are complete; 231 E. Symmes (Mary Abbot House) to demolish an existing garage and construct a replacement garage that will include a storm shelter is on hold due to funding issues; 621 Chautauqua project to remove an old addition is moving along and the owner hopes the "grasscrete" driveway extension will begin in November or December; 434 Chautauqua to remove non-original rear additions on the first and second floors on the west rear

elevation, to construct a 190 sf two-story replacement addition on the west elevation, construct a wood staircase and small deck on the west elevation, and remove two windows on the north elevation and reinstall one of the original windows on the second floor north elevation is near completion; 434 Chautauqua to change the front screened in porch to one with open railing and baluster system but retaining south half wall has not started; 315 E. Castro request for a COA to remove a door opening on non-original rear addition and to cover that opening with siding is complete; 635 S. Lahoma to install balcony bars on second floor French doors has not started; 645 S. Lahoma to replace 4' chain link fence on east boundary with opaque fence at 8' on north end tapering to 4' at south end has not started; 408 Chautauqua to add basement access door to the rear has not started; 710 S. Lahoma for a 6' opaque fence on south property line has not started; and 648 S. Lahoma for replacing garage doors on two-car, non-original garage has not started. The COA request for 648 S. Lahoma to add a 24 X 21 concrete parking pad off the alley at the rear of the lot was approved.

Next meeting is scheduled for December 1, 2014.

Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

One Vision One Voice is continuing with their ten-agency education campaign, and the group is focusing on the "Housing First" model. The group held a special event "I Count" in October. Street homeless were counted and interviewed in an effort to determine greatest need and to set priorities on who should be housed first.

2014 Applications for the Continuum of Care were due in to HUD on February 4, 2014 with eight renewals submitted; and all were approved in June.

2014 Emergency Solutions Grants were submitted by the agencies directly to ODOC, not through the City. That process will continue in 2015.

The Notice of Funding Availability (NOFA) has been released for the Continuum of Care for 2015.

CDBG-DR

An application for \$550,000 was approved by the City Council on June 2, 2014 and subsequently submitted to the Oklahoma Department of Commerce. The money would fund base repairs, asphalt paving, should grading and vegetation restoration for two miles of 108th Avenue NE from Rock Creek Road to Franklin Road, and three miles on 168th Avenue NE from Rock Creek Road to Indian Hills Road. These funds are a special grant for disaster relief using the Community Development Block Grant rules and regulations with additional requirements related to the tornadoes in 2013.

A second round of funding for this program is underway. All projects have to be CDBG eligible and in the designated disaster areas. For Norman that includes the wildfires in August 2012 that occurred between August 3-14, 2012; and the tornadoes that occurred from May 18 through June 2, 2013. \$41,228,000 is designated to be utilized in Cleveland and Creek Counties. A proposal totaling over \$49,000,000 was submitted

jointly by the City of Norman and Cleveland County that included 27 infrastructure projects and equipment.

After reviewing all submittals across the state, ODOC is submitting to HUD, as a part of their statewide plan, \$21,711,500 in projects for the City of Norman/Cleveland County application. That list includes road projects only. HUD determined that the bridges and equipment submitted by the City and County are not eligible, so the funding will be used for additional infrastructure projects submitted on the original list of 27 projects.

SOCIAL AND VOLUNTARY SERVICES COMMISSION

Applications for agency funding were sent out in August with a due date of September 12, 2014. Presentations were heard on September 22, 2014 with Commission review and recommendations decided in a meeting on September 29, 2014. Contracts for funding were approved by the City Council at the October 28, 2014 meeting, and agencies are proceeding with their proposed work.

**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRESS REPORT
December 1, 2014**

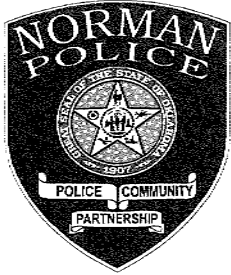
<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
YEARS ONE THRU THIRTY-ONE (FY 1975/06)	\$ 32,212,751	100%
YEAR THIRTY-TWO (FY 2006/07)	\$ 1,480,629	
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	81.71%
YEAR THIRTY-THREE (FY 2007/08)	\$ 1,448,917	97.17%
All projects completed prior to 7/2014 except those itemized below:		
1. Street Improvement	\$ 48,181	14.53%
YEAR THIRTY-FOUR (FY 2008/09)	\$ 1,396,192	95.50%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	37.05%
YEAR THIRTY-FIVE (FY 2009/10)	\$ 1,503,773	98.92%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 124,262	86.89%
2. HOME 09	\$ 632,844	100.00%
YEAR THIRTY-SIX (FY 2010/11)	\$ 1,516,000	96.37%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 131,150	58.18%
YEAR THIRTY-SEVEN (FY 2011/12)	\$ 1,306,077	98.98%
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	46.73%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	100.00%
YEAR THIRTY-EIGHT (FY 2012/13)	\$ 1,125,147	71.19%
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 40,000	40.41%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	65.67%
3. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	62.33%
YEAR THIRTY-NINE (FY 2013/14)	\$ 1,100,827	58.77%
All projects completed prior to 7/2014 except those itemized below:		
1. Housing Rehabilitation (Original Budget \$497,951)	\$ 497,951	37.64%
2. Neighborhood Projects	\$ 58,673	0.00%
3. HOME 13 (Original Budget \$339,118+\$20,000 PI)	\$ 319,118	69.10%
YEAR FORTY (FY 2014/15)	\$ 1,040,054	13.26%
(Original Budget \$1,040,054)		
1. CART	\$ 25,000	32.73%
2. Housing Rehabilitation	\$ 167,809	14.10%
3. Neighborhood Improvement Projects	\$ 334,786	0.00%
5. Acquisition of Property	\$ 50,000	0.00%
4. Admin & Planning	\$ 144,392	46.41%
5. HOME 13 (Original Budget \$319,118)	\$ 318,067	0.00%
CDBG DR1		
1. Street and Bridge	\$ 550,000	91.01%

TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
1. CDBG AND HOME Housing Projects	CDBG \$ 386,631 Year 38	65.67%
	\$ 477,951 Year 39	37.64%
	\$ 167,809 Year 40	14.10%
CDBG Housing Programs include the administration for the following: Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications		
0 Deferred Payment Loans Completed		
2 Rehabilitation Deferred Payment Loans under contract		
4 Emergency Repair Loans Completed		
3 Emergency Repair Loans Under Contract		
1 Accessibility Modifications Completed		
	HOME \$ 527,597 2011	100.00%
	\$ 381,420 2012	62.33%
	\$ 319,118 2013	69.10%
	\$ 319,118 2014	0.00%
HOME Housing Programs include the administration for the following: Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities		
4 Rehabilitation Deferred Payment Loans Completed		
2. Neighborhood Improvements	\$ 79,969 Year 32	81.71%
All funding will be utilized for park improvements in the five	\$ 66,179 Year 33	14.53%
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in	\$ 89,698 Year 34	37.05%
two additional locations in the Larsh/Miller neighborhood	\$ 124,262 Year 35	86.89%
Placemaking projects in all five neighborhoods. Street improvements	\$ 131,150 Year 36	58.18%
on Porter: Frank - Hughbert. Solar powered speed indicators for Jones	\$ 25,000 Year 37	46.73%
at Wilson School.	\$ 25,000 Year 38	40.41%
3. Neighborhood Owner Improvement Projects	\$ 334,786 Year 40	0.00%
Funds are to assist low income owner occupied residents of the CDBG Target Area correct property code violations		
36 Applications mailed		
1 Projects underway since 07/14		
1 Projects completed since 07/14		
4. Property Acquisition	\$ 50,000 Year 40	0.00%
Funds are for the acquisition and or/rehabilitation of property for activities benefitting low income citizens		
4. CART	\$ 25,000 Year 40	15.54%
Funds are for bus passes and other transportation services for low to moderate income persons.		
3,646 Passes issued since July 2014.		

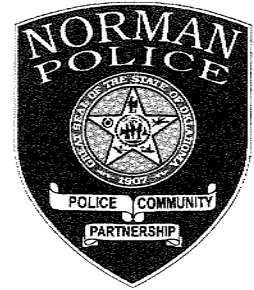
**CDBG no longer funds social service agencies, with exception of the bus pass program,
beginning with the 14/15 year**

POLICE 11



Administrative Summary

November



Operations

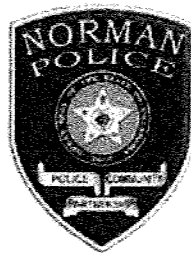
	<u>Current</u>		<u>Year-To-Date</u>	
	14	13	14	13
Part I Crimes	331	346	4,045	4,166
Murder	0	0	3	3
Rape	5	5	54	73
Robbery	7	5	66	61
Agg. Ass.	6	6	68	86
Burglary	56	55	646	796
Larceny	237	244	2,959	2,867
Auto Theft	20	30	242	276
Arson	0	1	7	4
Part II Crimes				
DUI/APC	44	53	577	529
Drunkenness	66	67	704	697
Drug Violations	121	90	1,403	1,306
Littering	2	3	22	20
Forgery	16	23	236	197
Vandalism	66	74	750	820
Others	726	690	9,314	8,645
Total Crime	1372	1346	17051	16380
Collisions				
Fatality	1	0	4	6
Injury	58	82	610	720
Non-Injury	144	175	1591	1788
Miscellaneous				
CAD Activity (Total)	8334	8313	102899	97745
Calls for Service (Police)	5091	5067	59439	60338
Citations	1245	1086	17298	12834
Warnings	836	761	13613	8578
Community Activity (Hours)	555	325	5593	3733
Avg Emergency Response Time (Min)	3.60			
Avg Non-Emerg Response Time (Min)	6.77			
Avg Call Time (Hours)	0.85			

Crime Free Multi-Housing Program

November 2014

During the month of November 2014, we had a security survey scheduled for November 20th; however, due to an illness the security survey was cancelled. The manager will call back to reschedule.

I will hopefully have other surveys scheduled in the near future. I also remain in contact with several managers on a weekly basis. We have three properties that are very close to completing phase 2 of the program and becoming fully certified.



Teddy Wilson
MASTER POLICE OFFICER
Commission #0615
teddy.wilson@normanok.gov

Norman Police Department
201-B West Gray St.
Norman, OK 73069
(405)366-5438

Integrity * Accountability * Mutual Respect * Service Attitude * Partnerships

**ANIMAL CENTER DIVISION
PRELIMINARY REPORT FORM
November 2014**

	FY2015		FY2014	
OPERATIONAL INFORMATION	This Month	Year to Date	This Month	Year to Date
DOGS:				
Number on hand from last month	46		59	
Number impounded this month	116	649	83	608
Owner relinquish	9	55	4	33
In field pickup	1	13	0	5
Adoption returns	6	10	0	12
Disposal	2	10	2	18
Picked up dead	6	28	0	21
Number redeemed	33	151	20	146
Number adopted to public	35	184	38	230
Number turned to rescues	14	72	11	68
Number euthanized - Adoptable	3	19	0	27
Number euthanized - Non adoptable	10	72	11	75
Number died for unknown reason	0	5	0	1
Number fostered	18	125	16	30
Escaped	1	2	0	1
Total now on hand	40		44	
CATS:				
Number on hand from last month	35		33	
Number impounded this month	66	483	64	583
Owner relinquish	2	51	0	62
In field pickup	0	0	0	28
Adoption returns	0	0	1	3
Disposal	0	2	3	52
Picked up dead	5	49	2	45
Number redeemed	2	12	0	4
Number adopted to public	17	92	16	130
Number turned to rescues	14	113	11	91
Number euthanized - Adoptable	4	30	2	18
Number euthanized - Non adoptable	30	120	25	211
Number died for unknown reason	0	6	0	4
Number fostered	8	71	15	30
Escaped	0	1	0	2
Total now on hand	21		23	
MISCELLANEOUS:				
Domesticated Animals	1	4	2	8
Wildlife	117	462	132	450
TOTAL	118	466	134	458

NOTES:

	FY2015		FY2014	
SAFETY REPORT	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	1	1	0	6
City Vehicle Damaged	0	1	0	0
Vehicle Accidents Reviewed	0	0	1	1
a. Employee Responsible	0	1	0	0
b. Employee Not Responsible	0	0	1	1

PET LICENSES ENFORCEMENT ACTION	This Month	Year to Date	This Month	Year to Date
January to December				
Total Licenses Sold (Annual)	400	4,842	90	3,007
Citations Issued (AWO)	18	529	11	72
Citations Issued (Private Citizen)	1	13	1	1
Warnings Issued	4	43	0	12

FINANCIAL INFORMATION	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$995.00	\$5,779.00	\$570.00	\$4,805.00
10-1532 Amount-dog adoption	\$2,190.00	\$10,441.00	\$1,645.00	\$12,715.00
10-1531 Amount-cat redemption	\$75.00	\$370.00	\$0.00	\$185.00
10-1532 Amount-cat adoption	\$780.00	\$4,860.00	\$825.00	\$6,945.00
10-1531 Amount-misc. redemption	\$0.00	\$110.00	\$0.00	\$55.00
10-1532 Amount-Misc. adoption	\$50.00	\$140.00	\$0.00	\$20.00
10-1533 Miscellaneous	\$285.00	\$1,925.00	\$170.00	\$6,443.00
TOTAL	\$4,375.00	\$23,625.00	\$3,210.00	\$31,168.00
Donation 010-0000-227.24-31	\$62,808.00	\$63,627.00	\$500.00	\$21,155.10
Donation account balance		\$83,328.55		\$53,135.60

Liability payback (July to June) 2003 Adoption expansion	This Month	Year to Date	This Month	Year to Date
Payback Balance	-\$4,510.00		\$19,127.50	
22-L432 Liability - pet licenses	\$1,999.00	\$5,743.00	\$564.00	\$3,919.50
TOTAL (New Balance)	-\$6,509.00		\$18,563.50	

NOTES:

Replacement CPL \$1.50
Gans Charitable Trust donation of \$62,398.00

	FY2015		FY2014	
SPAY / NEUTER PROCEDURES	This Month	Year to Date	This Month	Year to Date
Dogs	28	130	26	189
Cats	12	82	12	85
TOTAL	<u>40</u>	<u>212</u>	<u>38</u>	<u>274</u>

	FY2015		FY2013	
ANIMAL BITES July to June	This Month	Year to Date	This Month	Year to Date
Dogs	3	24	5	16
Cats	0	6	2	5
Other	0	0	1	1

SUMMARY

Dogs returned to the owner prior to coming to the shelter

3	City pet license
1	Rabies tag
3	Microchips
	Personal ID tag
3	Knew animal do to prior contact
	Neighbor told officer
2	Lost & Found slip at shelter
12	Total

Incident No.	Offense	Court
2014-15140	Rabies Vacc/Shots	Municipal Court
2014-15140	City Pet license	Municipal Court
2014-16499	Animal Exposure	
2014-15180	City Pet license	Municipal Court
2014-15180	Rabies Vacc/Shots	Municipal court
2014-15483	City Pet license	Municipal court
2014-15483	Rabies Vacc/Shots	Municipal court
2014-15906	Animal Exposure	
2014-16884	Animal Exposure	
2014-15807	City Pet License	Municipal court
2014-15807	City Pet License	Municipal court
2014-15340	City Pet license	Municipal Court
2014-15340	City Pet license	Municipal Court
2014-15340	Rabies Vacc/Shots	Municipal Court
2014-15340	Rabies Vacc/Shots	Municipal Court
2014-15894	Nuisance Animal	Sign Complaint
2014-15894	City Pet License	Municipal court
2014-15894	City Pet License	Municipal court
2014-16000	City Pet License	Municipal court
2014-16000	City Pet License	Municipal court
2014-16000	Rabies Vacc/Shots	Municipal court
2014-16000	Rabies Vacc/Shots	Municipal court

**DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
November, 2014**

ENGINEERING DIVISION

DEVELOPMENT

The Development Coordinator processed 2 Certificate of Surveys and 4 Preliminary Plats for Planning Commission; 1 Final Plat and 5 Preliminary Plats for City Council review. The Development Engineer reviewed 21 sets of construction plans and 6 punch lists. There were 115 permits reviewed and/or issued. Fees were collected in the amount of \$5,709.82.

CAPITAL PROJECTS

I-35/SH-9 East Interchange

Construction of the first phase of the I-35/SH-9 East Interchange will begin on Sunday, November 17, 2013. This is a \$12 million construction project awarded to Sherwood Construction Company of Wichita, Kansas. The project has an estimated completion date of November 2014. The construction contract allows an early completion incentive pay of \$8,000 a day with a maximum of 90 days. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following construction elements:

- Relocate the existing northbound I-35 to SH-9 East ramp. This ramp will temporarily tie in to the existing SH- 9 East roadway
- Build the new southbound I-35 to SH-9 East ramp
- New SH-9 East Bridge over I-35. This bridge will be located on the south side of the existing bridge.
- The first phase of the West Lindsey Street Widening Project storm water box culvert. This section of the box culvert will be constructed from the Canadian River to the north side of the new SH-9 East Bridge over I-35

The contractor's activities this month are as follow:

- Completed the final grading
- Continued to install sod on the disturbed areas
- Continue to paint the bridge over I-35

State Highway 9 – 24th Avenue SE to 36th Avenue SE

The State Highway 9 Widening Project is a \$9.6 million highway improvement project awarded to Allen Contracting of Oklahoma City. The project began on July 7, 2014 and will be completed in April 2015. The construction contract allows the contractor to earn early completion incentive pay at \$7,000 a day with a maximum of 90 days, for an early completion date of January 2015.

*Monthly Progress Report
Public Works (November 2014)*

The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

When the project is complete, the roadway will be widened to four lanes with a center median, intersection improvements at 24th Avenue SE, signalization of Technology Place, John Saxon Boulevard and 36th Avenue SE, improved drainage and a new bridge over a Dave Blue Creek tributary. The Oklahoma Department of Transportation will be administering the construction of the project.

The contractor's activities this month are as follow:

- Completed the installation of the storm water system
- Completed the concrete paving on 24th Avenue SE, and John Saxon Blvd
- Continue constructing bridge on 36th Avenue SE
- Continue concrete paving for south lanes of State Highway 9
- Continue placing concrete paving on Technology Place.

Interstate Drive East Extension

The Interstate Drive East Extension Project is a \$3.9 million roadway construction project that will extend Interstate Drive north from Conference Drive and tie into 24th Avenue NW at Corporate Center Drive. When the project is complete, a new road will be constructed with curb and gutter, a modern roundabout will be added, storm water system improvements and add a signalized intersection at 24th Avenue NW. The project was awarded on April 22, 2014 to Silver Star Construction Company. The project will begin on May 20, 2014 and should be completed by December 2014.

The contractor's activities this month are as follow:

- Completed the earthwork along Interstate Drive
- Completed the curb and gutter installation along Interstate Drive
- Continue asphalt paving along Interstate Drive
- Continue paving the 24th Avenue NW intersection
- Continue final grading outside the curb

Cedar Lane Road – 12th Avenue SE to ½ mile east of 24th Avenue SE

The Cedar Lane Road Widening Project is an \$8.1 million roadway construction project awarded to Duit/TTK construction of Oklahoma City. The contractor will start work on the project on June 23, 2014 and will be complete in May 2015. The project involves the construction of a new four-lane roadway that will include five foot bike lines on each side of the road. The project will also include improvements to 12th Avenue SE and 24th Avenue SE as they approach Cedar Lane Road, improve the BNSF railroad crossing and resurface U.S. Highway 77 on the north and south sides of Cedar Lane Road. Signalization of the 12th Avenue SE and Cedar Lane Road intersection will also help relieve traffic congestion at peak travel times during the day. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Continue installing the storm water system along Cedar Lane Road
- Continue earthwork along Cedar Lane Road

*Monthly Progress Report
Public Works (November 2014)*

- Begin to install asphalt along Cedar Lane Road

STORMWATER MANAGEMENT PROGRAM:

- Inspections – 25 (just for comparison, Nick Prince has already done 27 since he started!)
- 69 sites are currently active/open (2 pending closures)
- Earth Change Permits issued – 1 issued in November , 27 YTD
- Citizen Calls/Complaints – 5 in November, 103 YTD
- There were 3 field contacts with lawn care/landscaping crews where they were given the “Don’t Blow It” brochure.
- We have done 4 detention basin inspections in November.
- The “Pet Waste” Public Service Announcement was published in the Transcript in November and was run on the City Cable Access Channel.
- Stormwater Quality had one Public Participation event in the form of a Stormwater Project discussion with the OU Geography Dept. Graduate Class on Environmental Sustainability

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

*Monthly Progress Report
Public Works (November 2014)*

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

STREETS

ASPHALT OPERATIONS

84TH AVE SE B/HWY #9 AND POST OAK RD DRIVEWAY APPROACHES

90.78 tons of asphalt

DEEP PATCH OPERATIONS

2508 BURNING TREE

8.47 tons of asphalt and 2.0 cubic yards of concrete

CONCRETE OPERATIONS

2400 OAK FORREST DR PANEL REPLACEMENT

9.0 cubic yards of concrete

W.500 DAWS PANEL REPLACEMENT

10.0 cubic yards of concrete

DRAINAGE OPERATIONS

108TH NE B/ROCK CREEK RD AND FRANKLIN RD CROSSOVER PIPES

12.0 cubic yards of concrete

OTHER

INTERLOCAL AGREEMENT CLEVELAND CO. DIST. 1
149TH ST B/120TH AVE AND 132ND AVE OVERLAY

1,615.91 tons of asphalt

ROUTINE CITY PATCHING OPERATIONS

This month approximately 4.22 tons of asphalt was utilized in routine city patching.

STORM WATER

Month of November, 2014

401 THORTON DRIVE

Repaired storm water inlet grate.

SNOW/ICE CONTROL OPERATIONS

Crews performed snow/ice control operations in the urban area.

NORTH PORTER AVENUE

Pushing/leveling construction debris at dumpsite.

ROADSIDE MAINTENANCE

Trimming trees on roadside right-of-ways in the rural area and hauled 16 tons of debris.

DRAINAGE MAINTENANCE

Removed 24 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

URBAN/RURAL LITTER PROGRAM

Removed .41 tons of trash/debris from urban/rural right-of-ways.

URBAN STREET SWEEPING OPERATIONS

Urban street sweeping operations, a total of 260 miles were swept resulting in the removal of approximately 137 tons of debris from various curblane streets.

STORM WATER MANAGEMENT

Cleared 661 inlets of debris from drainage right-of-ways in the urban/rural area.

MOWING OF DRAINAGE/ROADSIDE RIGHT-OF-WAYS

Mowed and trim mowed 5,000 feet of drainage right-of-ways in the urban area.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014

STREET DIVISION					
	FYE 2015 November, 2014	FYE 2015 November, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	23.70	100%	168.68	100%	95%
Overlay/pave 10 miles per year.	3.05	31%	12.57	126%	100%
Replace 1,160 square yards of concrete pavement panels	226.50	20%	976.50	84%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	60.00	14%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	252.00	150%	100%

STORM WATER DIVISION					
	FYE 2015 November, 2014	FYE 2015 November, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	482.00	96%	1,983.00	33%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	685.00	5%	2,408.00	16%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	11.75	0%	118.50	3%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	112.50	38%	889.75	301%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,937,221.00	14%	8,388,824.00	62%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	47.50	15%	65%

NOVEMBER 2014

DEVELOPMENT COORDINATION, ENGINEERING, AND

PERMIT REVIEW

FY 14-15 Associated Fees

Subdivision Development:

Planning Commission/Dev Comm Review: This Month Last Month Total

*Norman Rural Cert of Survey..2
 *Final Plats.....0
 *Preliminary Plats.....4
 *Short Form Plat.....0

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....5
 Final Plats.....1
 Consent to Encroach.....0
 Easement.....0
 Closure of Easement & ROW..0
 Certif. of Plat Correction.....0

Development Committee:

Final Plats.....0

\$915.00 \$2,775.00 \$21,735.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....36
 ***Commercial.....16
 Multi-Family.....0
 Addition/Alteration.....9
 House Moving.....4
 Paving Only.....6
 Storage Building.....4
 Swimming Pool.....5
 Storm Shelters.....28
 Public Improvements.....4
 Temporary Encroachments.....2
 Fire Line Pits/Misc.....1
 Flood Plain (@\$100.00 each).....0

\$200.00 \$0.00 \$400.00

Total Permits..... \$4,594.82 \$10,985.64 \$67,384.19

Grand Total..... \$5,709.82 \$13,760.64 \$89,519.19

****Construction Plan Review occurrences 21 31 115

*****Punch Lists prepared..... 6 6 30

* All Final Plat review completed within ten days.....PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.....PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

NOVEMBER 2014

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	36	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	16	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	21	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	6	100%

FLEET MANAGEMENT ACTIVITY REPORT

November

FYE 2015

FUEL REPORT IN GALLONS

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	17,830.00	20,772.00	25,104.00
Outside - sublet	396.54	437.20	0.00
TOTAL	18,226.54	21,209.20	25,104.00

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	18,043.81	20,521.40	8,564.56	16,539.44

FYE 2015 TO DATE CONSUMPTION

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	107,302.78	130,335.55	42,439.76	95,727.29

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.36	Low	\$1.94	UNLEADED	High	\$3.43	Low	\$2.38
DIESEL	High	\$3.10	Low	\$2.54	DIESEL	High	\$2.94	Low	n/a
CNG	High	n/a	Low	\$0.85	CNG	High	n/a	Low	n/a

MAINTENANCE REPORT

REPAIR PARTS SOLD	\$48,578.23
TIRES SOLD	\$32,159.13
TOTAL PARTS SOLD	\$80,737.36

PUBLIC CNG SALES

November	\$27,897
FYE 2015 TO DATE	\$95,698

SUBLET REPAIRS \$10,749.86

Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	417,088
TOTAL SOLD DOLLARS TO DATE:	\$595,186

	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
COMBINED SHOPS				
ROAD SERVICE	22	25	34	77
EMERGENCY ROAD CALLS	5	10	7	31
PM SERVICES	123	141	150	389
DISASTER REPAIRS	0	0	0	0
WORK ORDERS	404	458	468	1,412
SCHEDULED REPAIRS	59	81	85	281
NON SCHEDULED REPAIRS	225	247	250	688

Light Shop	CURRENT MONTH	CURRENT MONTH	LAST MONTH	YEAR TO DATE
ROAD SERVICE	3	4	29	36
EMERGENCY ROAD CALLS	1	1	7	9
PM SERVICES	69	76	50	195
DISASTER REPAIRS	0	0	0	0
WORK ORDERS	184	219	243	646
SCHEDULED REPAIRS	27	43	45	115
NON SCHEDULED REPAIRS	89	106	149	344

Heavy Shop	CURRENT MONTH	CURRENT MONTH	LAST MONTH	YEAR TO DATE
ROAD SERVICE	18	21	5	64
EMERGENCY ROAD CALLS	4	9	0	21
PM SERVICES	54	65	100	258
DISASTER REPAIRS	0	0	0	0
WORK ORDERS	219	239	225	892
SCHEDULED REPAIRS	32	38	40	170
NON SCHEDULED REPAIRS	136	141	101	489

FLEET MANAGEMENT
Mechanic Productivity
Report

FYE 2015

November

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	88.06	72%	71.6%	-0.4%	
# 002	92.62	72%	83.1%	11.1%	
# 003	127.60	72%	75.5%	3.5%	
# 004	79.02	72%	86.5%	14.5%	
# 005	81.97	72%	70.7%	-1.3%	
# 006	0.00	72%	100.0%	28.0%	
# 007	113.04	72%	76.0%	4.0%	
# 008	68.64	72%	83.8%	11.8%	
# 009	91.73	72%	95.6%	23.6%	
# 010	88.74	72%	82.9%	10.9%	
# 011	88.59	72%	85.1%	13.1%	
# 012	159.49	72%	83.2%	11.2%	
# 013	88.72	72%	75.4%	3.4%	
# 014	82.74	72%	85.9%	13.9%	
# 022	145.80	72%	78.8%	6.8%	

DIRECT LABOR HOURS

1396.76

TOTAL AVAILABLE HOURS

1739.17

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

80.3%

as of 12/2/2014

Equipment Late for PM by Equipment Number

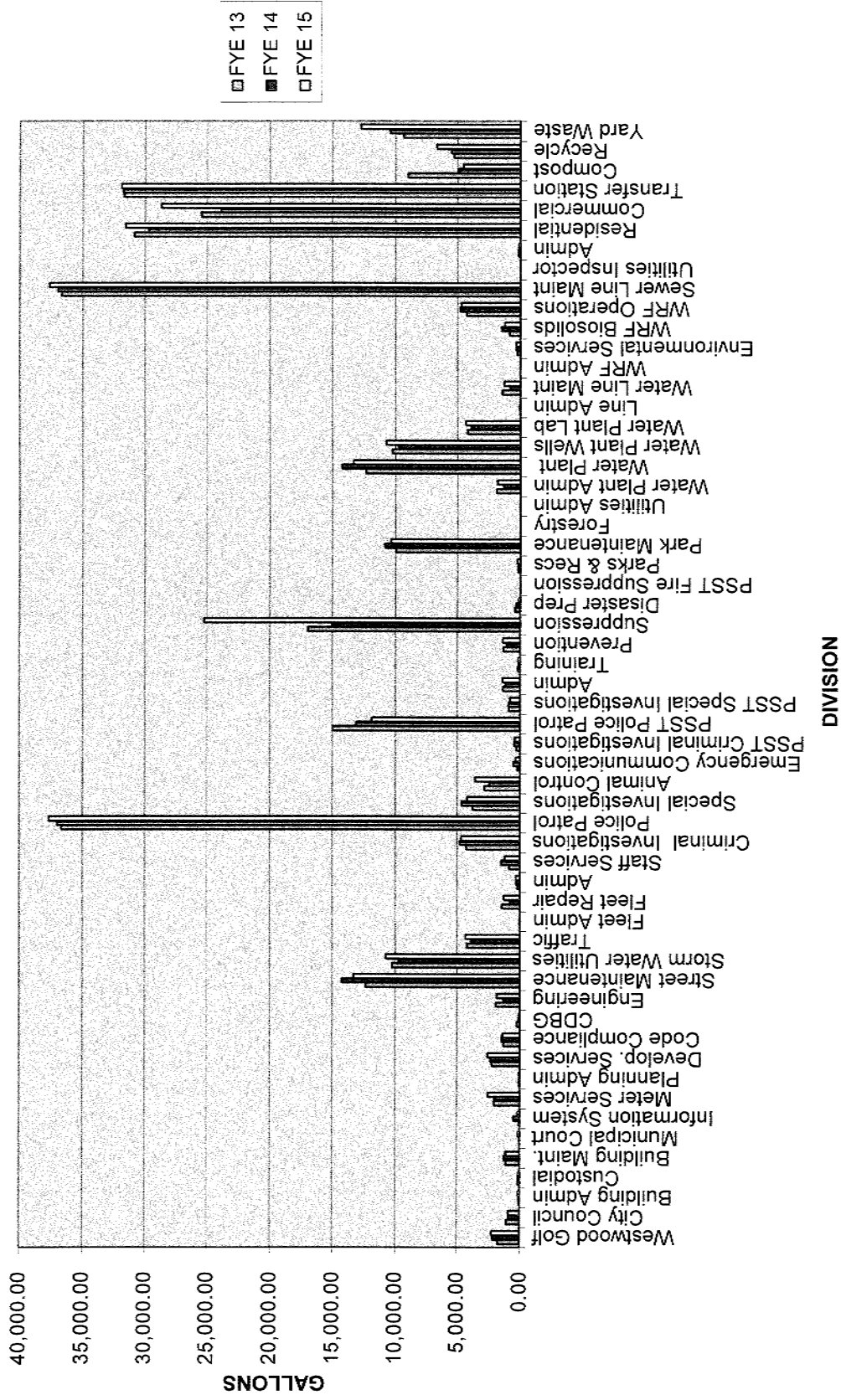
Unit #	Description	Division	Latest Meter	Due at Meter	Meter Past	Scheduled DATE	SHOP	SERVICE
1119	2007 Chevy Impala	Police Patrol	77,067	76,554	513	23-Oct	Light Shop	PMA
0289	2009 John Deere Z510A	Sanitation Compost	1	1	0	26-Feb	Heavy Shop	PMB extremely overdue !!
0206T	1999 BMO TR Dollie	Sanitation Compost	1	1	0	24-Mar	Light Shop	PMC extremely overdue !!
0288	2004 E-Z Go Golf Cart	Sanitation Compost	1	1	0	21-Jul	Light Shop	PMC extremely overdue !!
0201	1995 Dodge 1500 Pickup	Sanitation Compost	140,737	140,156	581	2-Sep	Light Shop	PMB 1st MISS
0201	1995 Dodge 1500 P/U	Sanitation Compost	140,747	140,156	591	12-Nov	Light Shop	PMB 2ND MISS
0669P	2002 Meyers c-8 SNOW PLOW	Storm Water	1	1	0	10-Nov	Light Shop	PMA
					0			
					0			
					0			
					0			
Rescheduled for:								
rescheduled:								
0030	2010 Pierce Pumper	Fire Suppression	27,287	25,971	1,316	19-Sep	Heavy Shop	PMA
					0			

To Reschedule PM Service: 307-0448 Light Equipment & 292-9708 Heavy Equipment

Missed Preventive Maintenance

	COMPLETED FYE 14	PENDING FYE 14	TO DATE FYE 15	PENDING FYE 15
CITY COUNCIL	0	0	0	0
BUILDING MAINTENANCE	1	0	0	0
CUSTODIAL	0	0	0	0
FIRE ADMINISTRATION	3	0	1	0
FIRE TRAINING	0	0	1	0
FIRE PREVENTION	6	0	3	0
FIRE SUPPRESSION	2	0	6	0
FIRE DISASTER PREPAREDNESS	4	0	0	0
ANIMAL CONTROL	8	0	4	0
POLICE ADMINISTRATION	2	0	0	0
POLICE STAFF SERVICES	7	0	4	0
POLICE CRIMINAL INVESTIGATIONS	8	0	6	1
POLICE PATROL	36	0	27	2
POLICE SPECIAL INVESTIGATIONS	4	0	0	0
POLICE COMMUNICATIONS	0	0	1	0
METER SERVICES	2	0	2	1
INFORMATION TECHNOLOGY	0	0	0	0
ENGINEERING	1	0	1	0
FLEET MANAGEMENT	0	0	0	0
STREET MAINTENANCE	11	0	2	0
STORM WATER	8	0	1	1
TRAFFIC	0	0	0	0
PARK MAINTENANCE	9	0	3	0
PARKS & RECREATION	1	0	1	0
FORESTRY	0	0	0	0
PLANNING	0	0	0	0
PLANNING CDBG	0	0	0	0
DEVELOPMENT SERVICES	0	0	0	0
CODE COMPLIANCE	0	0	0	0
WATER PLANT	1	0	2	0
WATER RECLAMATION	1	0	0	0
UTILITIES - ENVIRONMENTAL	0	0	0	0
LINE MAINTENANCE ADMIN.	0	0	0	0
WATER LINE MAINTENANCE	11	0	1	0
SEWER LINE MAINTENANCE	5	0	1	0
SANITATION ADMINISTRATION	0	0	0	0
SANITATION RESIDENTIAL	5	0	0	0
SANITATION COMMERCIAL	10	0	5	0
SANITATION TRANSFER	8	1	3	0
SANITATION COMPOST	5	2	9	5
SANITATION RECYCLE	2	0	2	0
SANITATION YARD WASTE	3	0	2	0
TOTALS	164	3	88	10

NOVEMBER



November FYE 2015

Any Division over 10% usage in gallons highlighted in red

CONSUMPTION

CONSUMPTION

DEPARTMENT		ACCT #	SHOULD NOT EXCEED 41.65% SPENT				Fiscal Year Ending YTD Totals				3 Year average	2015 (+ or -) gallons	2015 (+ or -) %
Division			FYE 15 BUDGET \$	MONTH COST	PERCENT SPENT	MONTH GALLONS	YTD 13 GALS.	YTD 14 GALS.	YTD 15 GALS.				
Westwood Golf		307031	\$11,854.00	\$213.52	58.31%	77.2	1735.3	2140.4	2217.7	2031.1	186.6	9.19%	
CITY CLERK													
City Council		101001	\$7,061.00	\$281.43	35.21%	121.1	1054.9	878.1	893.6	942.2	-48.6	-5.16%	
Building Admin		102030	\$691.00	\$26.96	40.81%	13.0	55.6	52.8	103.8	70.7	33.1	46.75%	
Custodial		102031	\$844.00	\$28.63	22.39%	13.9	121	101.26	72.0	98.1	-26.1	-26.60%	
Building Maint.		102032	\$7,630.00	\$356.25	27.82%	212.4	1105.35	1234.5	1094.1	1144.7	-50.6	-4.42%	
Municipal Court		102120	\$174.00	\$0.00	208.02%	0.0	24.7	29	123.8	59.2	64.6		
FINANCE													
Information System		103021	\$6,548.00	\$37.72	6.83%	16.5	58.5	487.6	157.2	234.4	-77.2	-32.94%	
Meter Services		103022	\$12,045.00	\$577.07	36.80%	386.5	2023.32	2009.44	2517.6	2183.4	334.1	15.30%	
PLANNING													
Planning Admin		104040	\$1,128.00	\$31.60	9.31%	15.3	41.9	52.9	43.9	46.2	-2.3	-5.05%	
Develop. Services		104051	\$17,585.00	\$921.64	40.03%	394.7	2242	2331.7	2556.9	2376.9	180.0	7.57%	
Code Compliance		104052	\$5,484.00	\$371.59	63.54%	177.3	1294.1	1434.47	1386.0	1371.5	14.5	1.05%	
CDBG		214060	\$2,640.00	\$29.04	5.00%	14.0	237.1	112.5	51.6	133.7	-82.1	-61.42%	
PUBLIC WORKS													
Engineering		105010	\$9,519.00	\$451.60	36.45%	273.0	1906.59	1318.58	1833.7	1686.3	147.4	8.74%	
Street Maintenance		105021	\$115,606.00	\$4,332.82	29.01%	1863.7	12308.04	14235.64	13295.0	13279.6	15.5	0.12%	
Storm Water Utilities		105022	\$72,903.00	\$2,515.47	39.89%	982.1	10238.91	9733.42	10726.4	10232.9	493.5	4.82%	
Traffic		105023	\$25,203.00	\$1,258.42	39.20%	673.4	4216.23	3885.57	4332.4	4144.7	187.7	4.53%	
Fleet Admin		105070	\$553.00	\$0.00	4.88%	0.0	20.1	54.4	11.3	28.6	-17.3	-60.49%	
Fleet Repair		105071	\$10,010.00	\$451.74	27.10%	173.0	1432.24	799.82	1275.9	1169.3	106.6	9.12%	
POLICE													
Admin		106010	\$2,376.00	\$218.49	35.70%	93.3	230.5	311.89	313.7	285.4	28.3	9.93%	
Staff Services		106015	\$13,300.00	\$281.31	25.81%	121.2	852.7	1483.35	1225.6	1187.2	38.4	3.24%	
Criminal Investigations		106021	\$33,770.00	\$1,801.74	37.70%	800.6	4267.5	4784.82	4684.2	4578.9	105.4	2.30%	
Police Patrol		106022	\$303,470.00	\$16,214.64	33.53%	7172.6	36658.37	36975.37	37638.7	37090.8	547.9	1.48%	
Special Investigations		106030	\$35,279.00	\$1,372.92	33.44%	581.4	3760.31	4657.92	4202.7	4207.0	-4.3	-0.10%	
Animal Control		106070	\$21,305.00	\$1,369.01	42.84%	632.0	2847.9	2456.66	3559.7	2954.8	604.9	20.47%	
Emergency Communications		106039	\$3,543.00	\$18.11	16.67%	27.0	239.7	537.23	331.1	369.3	-38.2	-10.35%	
PSST Criminal Investigations		156121	\$1,000	\$208.66	109.93%	86.9	311	474.1	404.4	396.5	7.9	1.99%	
PSST Police Patrol		156122	\$37,000	\$4,604.47	87.76%	2023.4	14995.4	13071.73	11832.2	13299.8	-1467.6	-11.03%	
PSST Special Investigations		156130	\$1,250	\$228.61	130.57%	122.7	914.17	928.98	795.6	879.6	-84.0	-9.55%	

November FYE 2015

Any Division over 10% usage in gallons highlighted in red
 SHOULD NOT EXCEED 41.65% SPENT Fiscal Year Ending YTD Totals

DEPARTMENT Division	#REF!	#REF!	#REF!	PERCENT SPENT	MONTH GALLONS	YTD 13 GALS.	YTD 14 GALS.	YTD 15 GALS.	3 Year average	2015 (+ or -) gallons	2015 (+ or -) %
FIRE											
Admin	106440	\$ 8,350.00	\$558.27	34.49%	296.8	1360.5	1181.4	1399.0	1313.6	85.4	6.50%
Training	106441	\$ 1,228.00	\$49.88	29.60%	21.1	173.4	120	134.9	142.8	-7.9	-5.51%
Prevention	106442	\$ 8,289.00	\$632.98	43.63%	280.8	1329.6	1061.3	1358.1	1249.7	108.4	8.67%
Suppression	106443	\$ 118,487.00	\$9,672.62	41.49%	3376.4	16963.95	15024.3	25204.8	19064.4	6140.5	32.21%
Disaster Prep	106444	\$ 3,070.00	\$0.00	11.30%	0.0	410	301.5	118.2	276.6	-158.4	-57.26%
PSST Suppression	156543	\$10,800	\$42.29	0.00%	18.0	0	0	0.0	0.0	0.0	0.00%
PARKS & RECS											
Parks & Recs	207021	\$ 1,739.00	\$69.47	36.43%	26.9	183.7	194.3	225.8	201.3	24.5	12.19%
Park Maintenance	107010	\$84,616.48	\$2,100.91	32.35%	971.4	9977.05	10827.55	10331.4	10378.7	-47.3	-0.46%
Forestry	107071	\$ 143.21	\$0.00	0.00%	0.0	0	0	0.0	0.0	0.0	0.00%
UTILITIES											
Utilities Admin	315530	\$ 687.64	\$21.95	34.59%	9.6	59	94.3	85.7	79.7	6.0	7.57%
Water Plant Admin	315531	\$ 253.75	\$5.22	20.37%	7.8	64.51	30.32	77.1	57.3	19.8	34.49%
Water Plant	315534	\$2,332.46	\$114.34	114.75%	47.8	570.99	794.32	1043.6	803.0	240.6	29.96%
Water Plant Wells	315535	\$ 3,346.25	\$140.64	30.88%	78.9	391.76	319.31	449.1	386.7	62.4	16.12%
Water Plant Lab	315536	\$ 1,903.00	\$22.44	10.21%	10.2	96.7	82.5	70.8	83.3	-12.5	-15.04%
Line Admin	315550	\$ 963.00	\$0.00	28.33%	0.0	121.1	100.4	97.5	106.3	-8.8	-8.31%
Water Line Maint	315551	\$94,103.38	\$5,493.79	36.07%	3548.5	9858.94	10216.48	15946.4	12007.3	3939.1	32.81%
WRF Admin	325541	\$9,412.93	\$54.97	10.32%	25.3	174.5	223.1	370.4	256.0	114.4	44.68%
Environmental Services	325543	\$ 2,159.56	\$121.41	31.46%	56.4	227.6	249.7	249.9	242.4	7.5	3.09%
WRF Biosolids	325545	\$ 8,105.18	\$545.87	49.08%	182.0	1751	919.5	1394.3	1354.9	39.4	2.90%
WRF Operations	325546	\$ 6,995.17	\$98.16	21.58%	44.6	557.7	351.8	546.5	485.3	61.2	12.61%
Sewer Line Maint	3215552	\$58,631.92	\$2,829.95	31.02%	1828.5	7556.84	6343.49	9944.5	7948.3	1996.2	25.12%
Utilities Inspector	3215553	\$ 1,098.50	\$84.39	34.40%	45.3	193.6	349.7	253.4	265.6	-12.2	-4.59%
SANITATION											
Admin	335560	\$ 1,162.55	\$34.06	22.47%	14.9	129	129.8	96.0	118.3	-22.3	-18.83%
Residential	335561	\$235,924.43	\$9,990.04	25.84%	5399.3	30844.46	29690.79	31580.5	30705.2	875.2	2.85%
Commercial	335562	\$ 190,879.15	\$11,922.12	34.75%	5040.7	25455	23888.35	28661.3	26001.6	2659.8	10.23%
Transfer Station	335563	\$285,260.60	\$15,972.48	31.80%	5620.9	31705.33	31761.71	31878.2	31781.7	96.4	0.30%
Compost	335565	\$37,568.05	\$1,620.65	34.45%	573.4	8979.37	4889.9	4529.0	6132.8	-1603.8	-26.15%
Recycle	335566	\$37,092.00	\$1,888.94	31.69%	1140.9	5289.31	5501.3	6650.8	5813.8	837.0	14.40%
Yard Waste	335568	\$74,750.00	\$4,662.79	34.16%	2298.5	9350.59	10432.14	12725.7	10836.1	1889.5	17.44%
TOTAL		\$2,097,319.52	\$ 106,954.09	33.34%	48033.32	269503.7	261653.4	293103.4	274753.5	18349.9	6.68%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

NOVEMBER 2014	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	50	50	100%	341	341	100%
Provide information requested by citizens within 7 days	95%	50	50	100%	341	341	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	39	39	100%	258	258	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		2	6	3.00	1311	468	0.36
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		1.88	22	11.70	11.63	159	13.67
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		17	17	100%	87	87	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		36	36	100%	179	179	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	5	5	100%	36	36	100%
Lower Priority all other signs within one day	90%	19	19	100%	240	240	100%
Street Name Signs within two weeks	90%	24	24	100%	117	117	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		2584	1.75	0.07%	15808	1.75	0.01%

Monthly Report
November 2014

Line Maintenance:

Division Fiscal Year 2014 Capital Projects

- Brownwood Lane – 100% Complete
- Crawford Ave. - 100% Complete
- Buckingham Ln – 100% Complete
- Comanche St. - 100% Complete
- Peters Ave. – 20% Complete

Division Fiscal Year 2014 Capital Projects

- Rancho Dr. – 70% Complete
- Knollwood St. – 80% Complete

Water Line Breaks for the Month – 15

Total obstructions service requests for month November - 37

- Private Plumbing: 32
- City Infrastructure: 5
- Sanitary Sewer Overflows: 1 – Collection obstruction

D Lift Station Flows:

- Days - 30
- Average daily flow: .94 MGD.
- Average total flow: 28.20 MG

Wastewater Projects:

Canadian River TMDL Study (Project WW0044): Project considers ten (10) wastewater dischargers to the Canadian River from above OKC to below Lexington. Most of the dischargers are considering upgrades or improvements to Wastewater Treatment Plants (Water Reclamation Facilities). All discharging entities are getting stricter permits and the final report will be sent to EPA for acceptance. The project group selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP); QAPP was approved by EPA, Region 6 (EPA 6) in Dallas on 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft reports and subsequent ODEQ comments received Sep 2012, March 13 and August 13; additional delay due to decision on final discharge location(s) by other project entities. New Final Revised Projection Simulations received on 2/24/14; follow up group meeting on 3/14/14; all parties concur with results. Next steps: forward data and model to EPA6 for technical review, not formal approval; final formal report from consultant due in sixty (60) days, during May. ODEQ will prepare public notice for Water Quality Management Plan revisions, public hearing and 45 day comment period; submit entire package to EPA6 for approval; future new permits must concur with final results; permits are not expected to be re-opened, but ODEQ will wait for permit renewal time frame; project is again delayed, due to errors in the modeling program code. Discharge limits may be more stringent. Payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 linear feet of 16-inch ductile iron force main installed in 1984 along 24th Avenue N.E., from near Alex Plaza Drive across Alameda to its

Department of Utilities Monthly Report

termination at an existing manhole to be replaced. . Utility staff is coordinating with Public Works staff on 24th Avenue NE widening bond project; Project Manager met with Cardinal Engineering to define scope for design assistance under their on-call Professional Services contract. Proposal from Cardinal due shortly.

SE Bishop Interceptor, Phase 2B (Project WW0267): Project will increase size of interceptors serving SE Norman, and has been completed in phases. Construction of 2B, Section 1 complete March 2007; Section 2A & 2B complete August 15, 2013; Section 2C consists of approximately 5,500 LF of 24-inch sewer located south of Highway 9 between Pebblebrook Park and Classen Boulevard. Project advertised 1/2/2014; received bids 1/23/14; Krapff-Reynolds Construction Company low: \$1,064,690 with six (6) other bidders; award and contract approved by NUA 2/11/14; pre-work meeting held 2/13; Notice to Proceed effective 2/24; all major construction is now complete; CO#1 increasing contract amount by \$28,319 will go to City Manager for approval shortly; final clean up and restoration in progress; payments totaling \$903,429 of \$1,064,690 or 85% have been processed.

Sewer Maintenance Project FYE12 (WW0070): Annual project will replace about 32,320 feet (over 6 miles) of residential sanitary sewer lines, and rehabilitate or replace about 120 manholes in the area bounded by Boyd to the north, Imhoff Creek to the west, Timberdell to the south, and Elm to the east. The NUA approved an on-call contract with Lemke on 1/22/13; bid advertisement 8/7 & 8/14/14; opened bids 8/28/14 with PM Construction and Rehab, LLC, of Pasadena, TX, providing low bid of \$2,577,053. Award and contract approved by NUA on 10/14/14; ; pre-work meeting held, and Notice to Proceed effective 12/3/14; construction is on schedule and within budget; payments totaling \$0 of \$2,577,053 or 0% processed.

Sewer Maintenance Project FYE13 (WW0200): Annual project will replace about 14,000 feet (over 2 ½ miles) of residential sanitary sewer lines and rehabilitate or replace 90+ manholes in an approved area bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East. The NUA approved an On-call surveying & drafting contract with Lemke on 7/23/13; TV survey complete; final plan review comments to Lemke about 11/20/14; scheduled to bid in January.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in the area bounded by Robinson to the North, Sherry to the West, Main Street to the South, and Berry to the East, excluding Dakota & Iowa, which were in the 2009 project area. Alternates may also be bid, but are not finalized; NUA approved on-call surveying contract with Lemke 10/28/14; NUA video inspection complete 11/12/14; staff in-house preliminary design is in progress.

Woodcrest Interceptor (WW0120): Project will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road. Permits are in hand. Easement acquisition is nearing completion; supplemental TV survey complete by Line Maintenance; final plan review scheduled with RJN Group 11/19/14; project should bid in January.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13. Collection system improvements report received 04/28/14 and is under review. Payments totaling \$541,387 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; Garver and staff met with DEQ on numerous occasions and DEQ approved 5 variances.. Final ER submitted to DEQ on 03/29/13 and was approved 06/27/13. Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13 and DEQ approved the P&S on 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman on 04/05/13. Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals approved by NUA on 04/22/14.

Public Meeting on proposed rate hike held 08/12/13 and the vote passed on 11/12/13 by an approximate majority of 67%. NUA approved Resolution 1314-89 authorizing loan application submission to OWRB; \$50.3 million loan approved by OWRB on 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates OLDER EQUIPMENT and adds ultra violet disinfection, effluent aeration and odor control technologies. Five prime contractors were pre-qualified and bids were opened 03/27/14. Bids were received from three and the NUA approved award to Archer Western Construction, LLC of Irving, TX on 04/22/14. Contract and bonds approved by NUA 05/13/14.

Archer Western Construction, LLC began construction of the Phase 2 Improvements on June 2, 2014. All work is scheduled to be complete by November 18, 2016. The following briefly summarizes the work completed this period:

- Headworks/Screening: existing screens inspected, no work to date
- Influent Flow Measurement Structure: no work date
- Primary Clarifiers 1, 2, 3 and 4: basins inspected to ensure new mechanisms are properly sized; will demolish clarifier mechanisms in the future, one at a time.
- RBC and Bio-Tower structures: removal is complete.
- Aeration Basins 4, 5 and 6: OGE must install new transformer at Westside LS to allow excavation to begin (existing electrical conduit must be abandoned). Relocation of 36-inch storm water bypass line initiated.
- Final Clarifiers 5 and 6: Continued dewatering and demolition; removal of bottom slabs ongoing. RAS/WAS Pump station excavation complete; 50% of bottom slab in place. Steel piers and shoring installed along east side of FC#6; excavation of both clarifiers nearing completion. Sludge piping on FC#6 being installed; mud slab poured over 25% of FC#6.
- UV/Post Aeration Facility: steel shoring and dewatering wells installed; excavation and base slab are now complete; steel placement for walls has begun.
- Outfall Structure and 66-inch Outfall Piping: access road and 54-inch bypass complete. New structure complete with exception of slide gates and final backfill. 66-inch outfall piping delivered; approximately 1500 LF installed to date. Continuing disposal of trash excavated from construction on top of landfill as per DEQ; additional cover materials also stockpiled on landfill.
- Sludge Blending Tank: old Co-Generation Facility removed by NUA; slab removed by AW.
- Sludge Thickeners: continuing electrical conduit installation to and within Main Control Building.
- Digester Modifications: sludge removal from Digester 4 almost complete, removal from digester 2 to be initiated soon.
- Standby Generators: approval of generator submittals nearing completion, no work to date.
- Odor Control: submittals ongoing; no work to date.
- Pay Estimate No. 6 was submitted in the amount of \$1,417,570 for total of \$8,096,843 or 16.6% of the contract amount.
- 176 calendar days or 19.6% of the 900 calendar day contract time has been consumed.
- Monthly Progress Meeting No. 6 was held 11/18/14.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- | | |
|---|----------|
| • Submit SEP project and schedule | 11/30/14 |
| • Complete disinfection improvements | 01/01/16 |
| • Attain compliance with fecal coliform limits | 07/01/16 |
| • Complete Phase 2 improvements | 01/01/17 |
| • Attain compliance with Ammonia and TSS limits | 07/01/17 |

North WRF Engineering Report (WW0204):: This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road. Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; expect revisions with draft ER in January 2015.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13. DEQ comments addressed and ER approved on 09/23/14; staff will bring APAI contract amendment for final design and construction administration to NUA in January 2015.

Water Projects:

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections. The project has been bid with Central Contracting Services, Inc. being the low bidder. Construction should begin in January.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project replaced failing ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal approved 2/14/12; floodplain permit approved 4/16/12; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26/13; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29/13; all work complete 7/23/14; Final change order and project acceptance approved on 10/14/14; payments totaling \$949,227 of revised contract amount \$949,227 or 100% paid to date; this is the final project report.

Waterline replacement: Bishop Creek (WA0199): Project will replace a failed 12" Ductile Iron (DI) water main under Bishop Creek near the west terminus of Cedar Lane Road. On 1/28/14 the NUA approved budget transfers from other nearly complete projects to fund waterline replacement. On 1/29/14 staff issued a survey and design work order to Lemke Land Surveying (Lemke) under their On-call Services Contract; survey work complete, design in progress. Concept layout was approved about 3/30. Fifty percent (50%)

complete plans received 4/9; comments returned to CP&Y 4/23; Ninety percent (90%) plans received 6/9; comments returned about 10/29/14; final plans and advertisement for bids due before year end.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces. Project is complete and final payment has been made to contractor. Staff will closeout project once all accounts are reconciled.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, UV treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council January 2014. Total costs are estimated at \$33,540,000. The design contract is underway and was approved by NUA May 22, 2012. Council was update with engineering plans and pilot plant results on July 8, 2014.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street and at Briggs Street. NUA expected to consider approval of Final change order #1 and project acceptance at 12/23/14 meeting. NUA submitted 1st reimbursement request to ODOT and \$840,780 has been reimbursed by ODOT.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13. APAI was selected as most qualified for the project the NUA approved preliminary design contract on 01/28/14. Kickoff meeting held 02/14/14 with consultant, NUA and Public Works staff. Staff met with representatives of ODOT. Draft report received 04/18/14; meeting held 04/30/14 to discuss alternative ranking matrix. Staff provided comments to APAI on draft engineering report on 7/31/14. Final ER received 09/25/14. APAI Amendment 1 for final design approved by NUA 10/14/14; kickoff meeting held 11/05/14.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans have been submitted to ODEQ for

approval. Bids will be opened January 8 for the first which runs along Lindsey from Chatauqua to Berry and then north approximately 400 feet.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chatauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

Water Storage Tank (WA0293): Originally, this project proposed construction of a new 2 MG water storage facility in SE or SW Norman. However, through water modeling completed under project WB0134, the most appropriate location for new storage was found to be in the high-pressure zone in NE Norman. Staff has considered various locations and comparing costs of ground versus elevated storage. Staff submitted a memo to the NUA regarding the siting of the proposed water storage tank on 12/30/13. The NUA approved engineering contract with PEC on 01/14/14 for design of the 1 MG elevated storage tank just northeast of the intersection of Robinson and 24th NE. Design drawings submitted to DEQ 08/22/14 and permit received 09/15/14; Expect to advertise for bids in December and open bids in January 2015. Staff met with OGE and Lemke to finalize alignment of new power lines.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 0 commercial entities this month.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. NEDC and City of Norman have been advised of need to pay for connection of new roadways along 24th Avenue NW. NEDC made payment of \$5,885.46 on 06/30/14; total of \$60,398 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is to begin in May.

Summit Valley Interceptor Payback: Staff is working with developers to establish new payback project for sewer improvements in Summit Valley Addition. The NUA desires that approximately 2,000 feet of sewer be enlarged to elimination of proposed Stone Lake LS and allow Eastridge and Siena Springs lift stations to be decommissioned in future. NUA was expected to consider payback project on 05/27/14 but applicant has chosen to withdraw the land use and zoning application. Project will be delayed or cancelled.

DEVELOPMENT PLAN REVIEW:

As shown on the attached spreadsheet, staff reviewed 6 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 58 sets of plans with an average review time of 8.0 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 83% of the time.

DEVELOPMENT PLAN REVIEW DEVELOPMENT PLAN REVIEW

November 2014

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
11/11/2014	Diehm Acres	COS	Centerline	11/17/2014	Returned	6	0
11/11/2014	Sunset Ridge	COS	Jividan	11/17/2014	Returned	6	0
11/11/2014	Classen Crossings Apartments & Retail PUD	Preliminary Plat	Arc Engineering	11/17/2014	Returned	6	0
11/11/2014	400 Page Circle	Preliminary Plat	NSE Engineering	11/17/2014	Returned	6	0
11/11/2014	Legacy Trail Apartments	Preliminary Plat	SMC	11/17/2014	Returned	6	0
11/11/2014	University House Norman at Bishops Landing Addition	Preliminary Plat	Huitt-Zollars	11/17/2014	Returned	6	0

FYE14 Data

Average Days to Return = 8.0
 Number of Plans Reviewed 58
 Plan Review > 10 days 10
 Percentage Reviewed < 10 Days 83%
 Goal for Review < 10 Days 90%

Utilities Administration Monthly Capital Projects Report

Project Information			Design Information			Construction Information								
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contractor	Contract Number	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete	Completion Date
WAA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%	Classic Protective Coatings	1112-01	\$437,400.00	\$447,390.00	0.00%	100%	102%	
WAA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,600	\$309,600	100%	Red Cliff, Inc.	0910-170	\$3,171,711.00	\$2,315,026.00	0.00%	100%	73%	
WAA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%	Central Contracting Services, Inc.	1213-87	\$949,224.00	\$949,224.00	1.61%	100%	100%	5/1/2014
WAA0199	Bishop Creek Waterline Replacement	Lenke/CP&Y	0910-55	21,850	\$13,030	60%	T.B.D.							
WAA0044	WWTP Canadian River TMDL	ACOG/Guemsey	0910-185	268,644	\$256,818	96%	N/A		\$0.00	\$0.00				
WAA0062	Royal Oaks Force Main Rehabilitation	Cardinal	T.B.A.	-			T.B.D.		\$0.00	\$0.00				
WAA0070	Sewer Maintenance Project FYE 2012	Staff / Lenke	0910-55	73,580	\$71,875	98%	PM Construction & Rehab	K-1415-26	\$2,577,053.00	\$0.00	0.00%	3%	0%	
WAA0120	Interceptor Improvements: Woodcrest	RJN Group	0405-159	133,849	\$113,641	85%	T.B.D.		\$0.00	\$0.00				
WAA0200	Sewer Maintenance Project FYE 2013	Staff / Lenke	0910-55	69,415	\$50,203	72%	T.B.D.		\$0.00	\$0.00				
WAA0202	Sewer Maintenance Project FYE 2014	Staff / Lenke	0910-55	69,520	\$0	0%	T.B.D.		\$0.00	\$0.00				
WAA0267	Interceptor Bishop Ph 2B Sect 2C	CP&Y	0304-147	147,463	\$145,069	98%	Krapff-Reynolds Construction	K-1314-107	\$1,064,690.00	\$903,429.00	0.00%	100%	85%	
WAA0011	WW Flow Metering Phase 2	NA	-	-	\$0	\$0	RJN Group	0405-116	\$154,244.00	\$130,981.80	0.00%		85%	
WAA0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0	Sewer Line Maintenance staff		\$100,000.00	\$7,288.00	0.00%		7%	
WAA0198	Franklin Road Waterline Relocation	Through Public Works		-	NA		Central Contracting Services, Inc.		\$44,800.00	\$0.00	0.00%		0%	
WAA0305	Berry Road Waterline Replacement	Poe & Associates	0910-61	172,000	\$122,500	71%	Future		\$0.00	\$0.00				
WBA0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%	NA		\$0.00	\$0.00				
WBA0140	FYE08 12-inch Waterline	Staff / Lenke	0910-55	-	\$83,709		Red Cliff, Inc.	1011-123	\$1,178,194.00	\$1,055,035.54	0.00%	100%	90%	
WBA0141	FYE08 16-inch Waterline	Staff / Lenke	0910-55	-	\$11,646		Red Cliff, Inc.	1011-123	\$294,548.00	\$226,808.86	0.00%	100%	77%	
WBA0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%	Future		\$0.00	\$0.00				
WAA0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%	Central Contracting Services, Inc.		\$0.00	\$0.00				
WAA0173	Master Meter Replacement	Staff	NA	-			Badger Meter Inc	PO#208124	\$88,144.80	\$88,145.00	0.00%		100%	
WAA0173	Master Meter Replacement	Staff	NA	-			Central Contracting Services, Inc.		\$0.00	\$0.00				
WAA0174	Strategic Water Supply Plan	Carollo	1112-114	394,447	\$394,447	100%	NA	NA						
WAA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$175,465	100%	Future		\$0.00	\$0.00				
WAA0195	Robinson/I-35 Waterline Replacement	Alan Plummer	01314-110	398,500	\$104,730	26%	Future		\$0.00	\$0.00				
WAA0196	I-35 Waterline Relocations	SAIC	1314-66	62,000	\$45,000	73%	Matthews Trenching Co., Inc.	K-1314-119	\$997,875.00	\$894,947.00	0.00%	100%	90%	9/9/2014
WAA0293	HPP Water Storage Tower	PEC	1314-98	218,900	\$157,470	72%	Future		\$0.00	\$0.00				
WBA0184	Waterline Segment D, Lindsey	SAIC/Poe & Associate	1314-66	81,000	\$55,700	69%	Future		\$0.00	\$0.00				
WAA0042	Wastewater Flow Monitoring	(see construction)		-			HDR Engineering/RJN Group	0910-164	\$576,699.00	\$541,378.00	0.00%	100%	94%	
WAA0050	WRF Effluent Truck Wash	Alan Plummer	1213-54	18,700	\$18,700	100%	Cannot be Permitted by DEQ		\$0.00	\$0.00				
WAA0058	Effluent Reuse at Composting Facility	Alan Plummer	1213-54	8,900	\$8,900	100%	Future		\$0.00	\$0.00				
WAA0065	WRF Phase 2 Expansion	Garver	1011-148	9,432,700	\$5,033,954	53%	Archer Western Construction LLC	1314-136	\$48,822,550.00	\$5,396,995.00	0.00%	21%	11%	
WAA0204	North WRF Engineering Report	HDR/Alan Plummer	1213-134	249,935	\$191,831	77%	NA		\$0.00	\$0.00				

**NOVEMBER 2014
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS

	November	Year to date
Fats, oil and grease (FOG) program	24	153
Food license renewal	4	9
Significant Industrial Users	6	18
Total inspections	34	180

ROUTINE ACTIVITIES

	November	Year to date
Line Maintenance calls	0	0
Significant Industrial User sites sampled	6	19
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	50%
Household hazardous waste disposal calls	15	115

REVENUE

	November	Year to date
FOG Program	\$0.00	\$550.00
Surcharge	\$8,148.07	\$24,993.71
Lab Analysis Recovery	\$2,358.77	\$3,026.77
Industrial Discharge Permit	\$2,500.00	\$3,000.00
Total revenue	\$10,506.84	\$31,570.48

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservancy District
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. ECAB was selected a finalist for the Keep Oklahoma Beautiful Environmental Excellence Award for their public education efforts and several members and staff attended the banquet.
6. ECAB has started plans for the annual poster contest.

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day and Norman Music Festival, Summer Breeze, MidSummer Night Fair and Groovefest
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of November 2014, approx. 84,000 of grease/solids did not enter the sanitary sewer in FYE 15 as a result of a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer.
7. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
8. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
9. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
10. Sampling domestic wastestream for technically based local limit development
11. Started plans for Gray Water Workshop
12. Attended the Keep Oklahoma Beautiful Award Banquet
13. Attended webinar - Wastewater Worker Safety - Addressing Concerns on Ebola in Wastewater
14. Staff updated APWA practices for the reaccreditation.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 15		FYE 14	
November, 2014	MONTH	YTD	MONTH	YTD
City Responsibility	5	17	1	9
Property Owner Responsibility	32	124	26	118
TOTAL	37	141	27	127
Number of Feet of Sewer Cleaned:				
Cleaned	90,450	589,320	86,650	594,188
Rodded	2,600	21,510	0	4,720
Foamed	0	99,470	0	96,463
TOTAL	93,050	710,300	86,650	695,371
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	1
Obstruction	1	5	1	1
Private	0	3	1	3
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	1	8	2	6
Feet of Sewer Lines Televised	6,685	79,683	1,930	70,838
Locates Completed	329	1,976	273	1,919
Manholes:				
Inspected	542	3,821	315	3,223
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	4	12	0	3
Hours Worked at Lift Station	96	637	137	86
Hours Worked for Other Departments	0	225	14	215
OJI Percentage	0.00	0.00	0.00	0.99
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.53	0.45	0.45	0.42
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 15		FYE 14	
November, 2014	MONTH	YTD	MONTH	YTD
New Meter Sets:	32	230	24	152
Number Short Sets	32	225	24	150
Number Long Sets	0	5	0	2
Average Meter Set Time	3.60	3.61	4.50	4.05
Number of Work Orders:				
Service Calls	437	2,096	398	2,155
Meter Resets	0	3	2	2
Meter Removals	1	17	5	7
Meter Changes	29	183	13	69
Locates Completed	338	2,188	460	2,192
Number of Water Main Breaks	15	87	12	87
Average Time Water Off	2.29	2.40	2.81	2.44
Fire Hydrants:				
New	2	2	0	1
Replaced	0	5	0	6
Maintained	57	332	71	576
Number of Valves Exercised	94	1,633	221	1,335
Feet of Main Construction	422	2,879	282	1,803
Hours of Main Construction	363	2,001	411	3,352
Meter Changeovers	10	42	0	41
OJI Percentage	0.00	4.25	3.33	4.78
Hours Flushing/Testing New Mains	133	537	51	324
Hours Worked Outside of Division	175	619	171	955

CITY OF NORMAN, OKLAHOMA

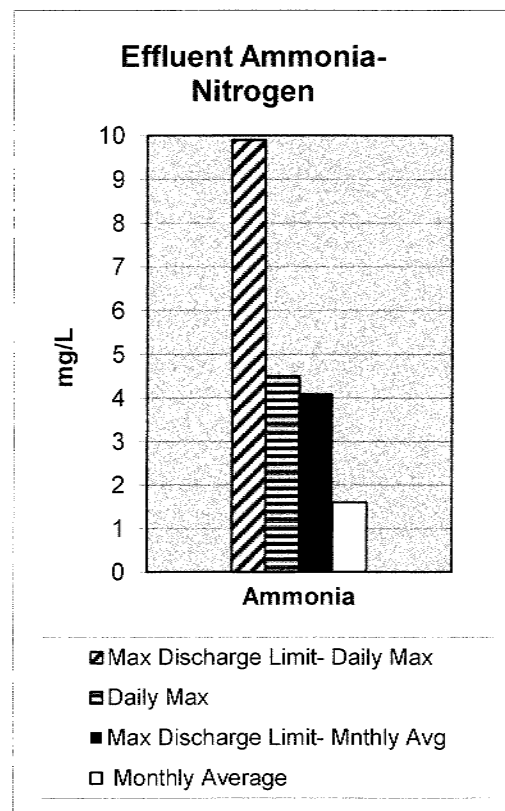
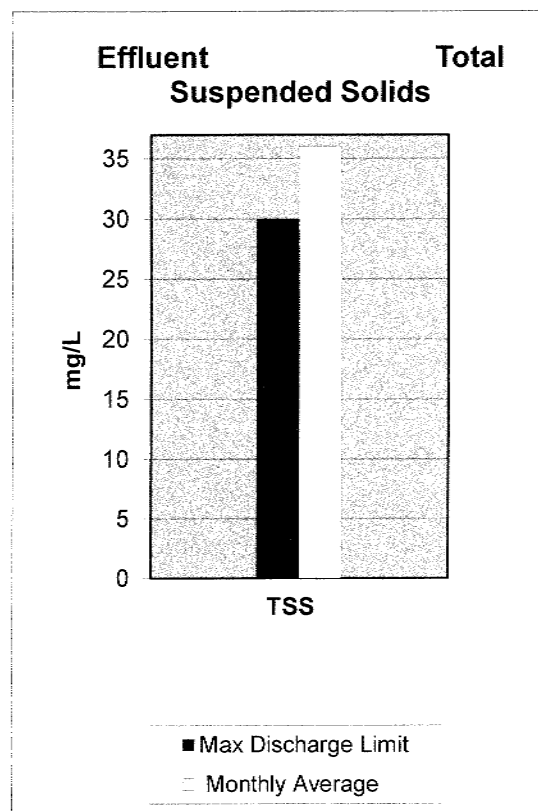
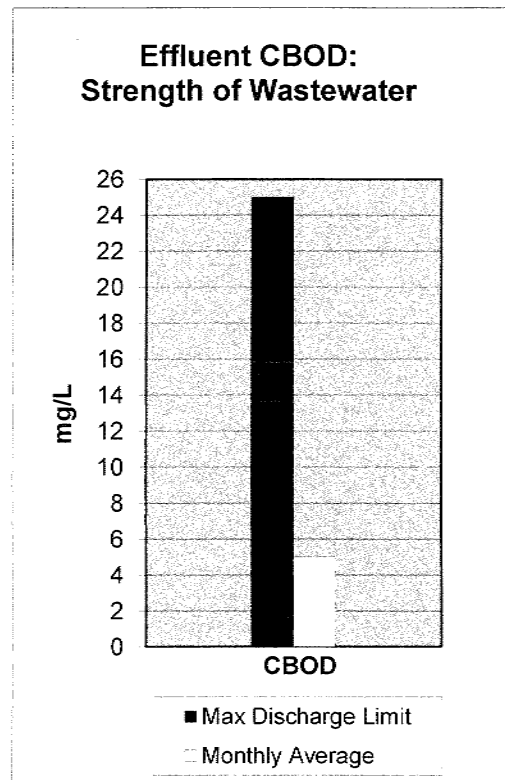
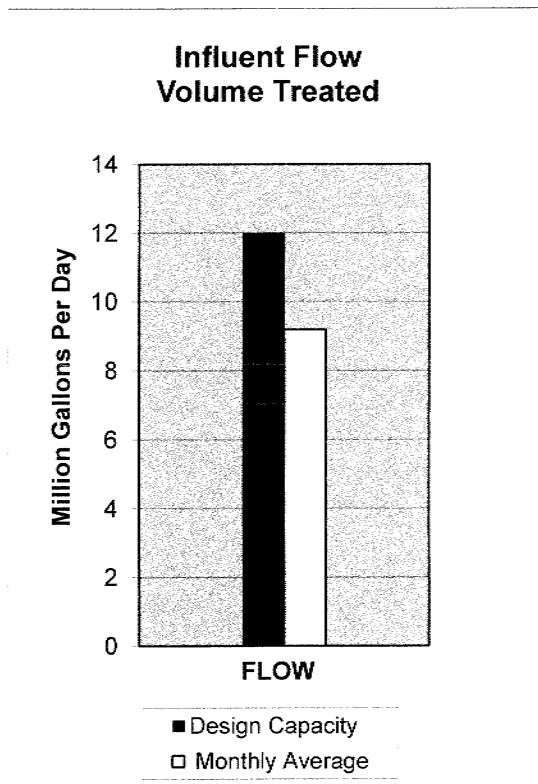
Department of Utilities
Wastewater Treatment Division
Monthly Progress Report

November, 2014

	<u>Current Year</u> <u>Monthly Total</u>	<u>Previous Year</u> <u>Monthly Total</u>
Daily Average Influent (M.G.D)	9.2	9.6
Wastewater Effluent (M.G.)	255.5	268.9
Daily Average Effluent (M.G.D)	8.5	9.0
Effluent Peak Day Flow (M.G.D)	14.2	13.7
Precipitation (Inches)	3.1	1.3
5 Day B.O.D.:		
Influent Total (mg/L)	245	244
Effluent Carbonaceous (mg/L)	5	3
Percent Removal	98.2	98.6
Total Suspended Solids:		
Influent (mg/L)	134	140
Effluent (mg/L)	36	4
Percent Removal	73.0	97.3
Dissolved Oxygen:		
Influent (Minimum)	0.1	0.9
Effluent (Minimum)	5.3	5.3
pH:		
Influent (Low)	6.9	7.0
(High)	7.5	7.5
Effluent (Low)	6.7	6.8
(High)	7.1	7.0
Ammonia Nitrogen:		
Influent (mg/L)	25.7	27.6
Effluent (mg/L)	1.63	0.8
Percent Removal	93.7	97.0

Fiscal Year:	<u>Current Fiscal YTD</u>	<u>Previous Fiscal YTD</u>
Total Effluent Flow (M.G.)	1380.2	1460.8
Avg. Effluent Flow (M.G.D)	9.0	9.5
Max. Effluent Flow (M.G.D)	14.2	20.8
Precipitation (Inches)	12.0	22.0

CITY OF NORMAN
WATER RECLAMATION FACILITY
November 2014



**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

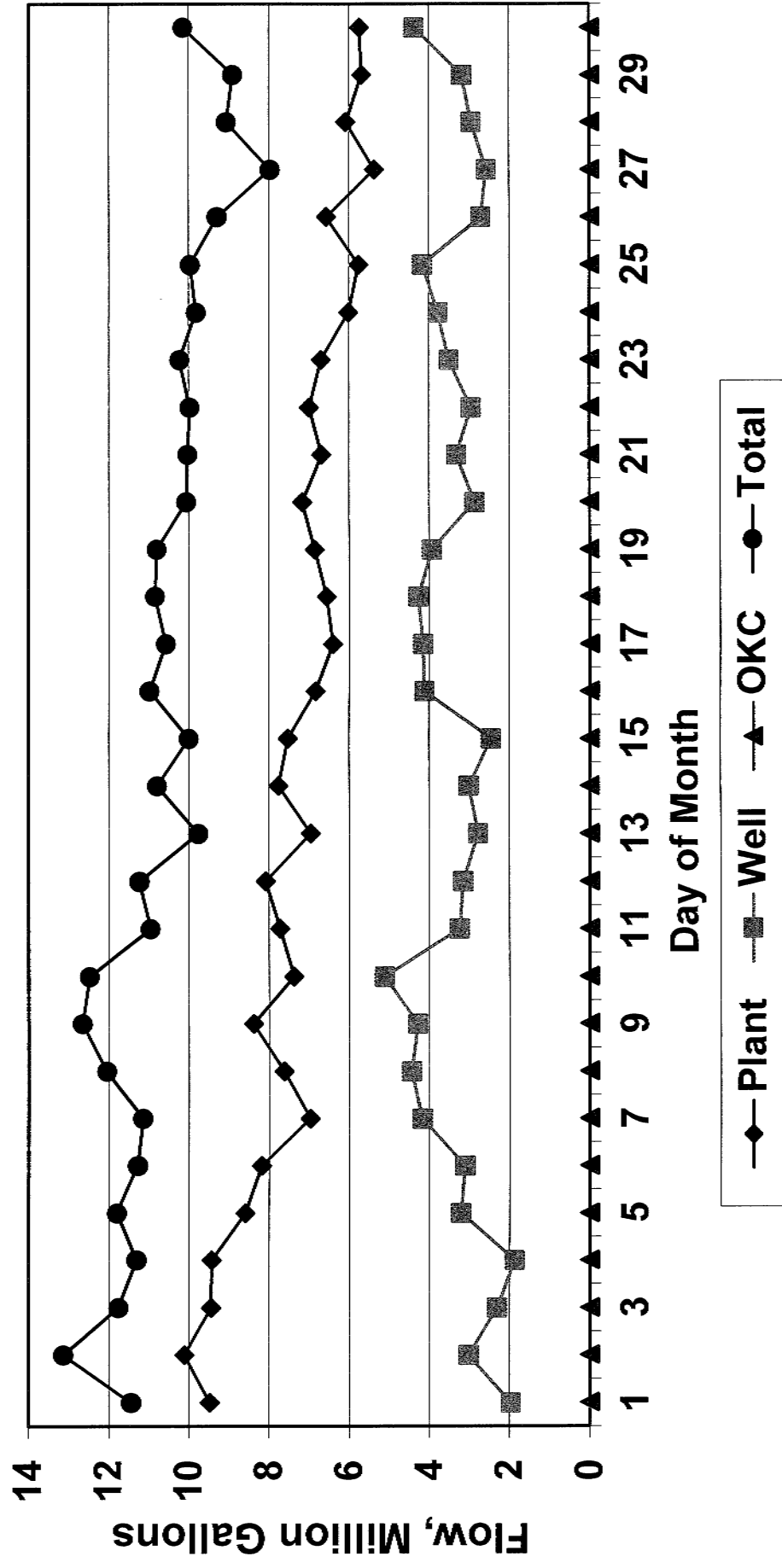
MONTH: November

	FYE 2015		FYE 2014	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	219.37	1,757.37	176.892	1446.96
Well Production (MG)	101.20	509.46	93.66	573.27
Oklahoma City Water Used (MG)	0.00	5.07	0.00	2.65
Total Water Produced (MG)	320.57	2271.89	270.55	2022.88
Average Daily Production	10.69	14.75	9.02	13.22
Peak Day Demand				
Million Gallons	13.14	21.80	10.60	20.61
Date	11/2/2014	8/26/2014	11/20/2013	7/11/2013
System Capacity (see note)	23.70	23.70	23.50	23.50
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note: System Capacity does not include the Oklahoma City water line.				
Costs				
Plant	\$342,190.17	\$1,937,900.39	\$382,720.38	\$1,923,706.91
Wells	\$72,655.87	\$390,526.33	\$64,413.43	\$405,971.95
OKC (Estimated)	\$3,779.82	\$36,487.45	\$1,438.39	\$20,360.13
Total	\$418,625.86	\$2,364,914.17	\$448,572.20	\$2,350,038.99
Cost per Million Gallons				
Plant	\$1,559.87	\$1,102.73	\$2,163.58	\$1,329.49
Wells	\$717.96	\$766.56	\$687.75	\$708.17
OKC (Estimated)	N/A	\$7,198.16	N/A	\$7,680.17
Total	\$1,305.89	\$1,040.95	\$1,658.00	\$1,161.73
Water Quality				
Total Number of Bacterial Samples	80	443	80	434
Bacterial Samples out of Compliance	0	1	0	0
Total number of complaints	4	153	2	12
Number of complaints per 1000 service connections	0.11	4.25	0.06	0.34
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	5	1	5
Public Education				
Number of tours conducted	0	10	1	4
Number of people on tours	0	77	4	72

Notes:

Ferric pump broke (was leaking) has been repaired and placed back in service. LAS pump had a leak - has been repaired and back in service. Replced liner in lime pinch valve on clarifier #3. Replaced bad motor on grit auger.

Water Production for November, 2014



SANITATION DIVISION PROGRESS REPORT

November 2014

	FY 14		FY 15	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	8	4	12
<u>On The Job Injuries</u>	0	6	0	2
<u>Bulk Pickups</u>	31	122	7	122
<u>Refuse Complaints</u>	73	409	61	311
<u>New Polycarts Requests</u>	52	302	42	309
<u>Polycarts Exchanges</u>	5	102	10	62
<u>Additional Polycart Requests</u>	30	264	32	264
<u>Replaced Stolen Polycarts</u>	22	171	21	142
<u>Replaced Damaged Polycarts</u>	96	751	89	863
<u>Polycarts Repaired</u>	18	116	18	129

COMPOST MONTHLY REPORT

NOV 2014

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	221.88	1,730.95
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 4,175.78	\$ 32,576.48
TONS BROUGHT IN BY PUBLIC:	141.00	913.00
TONS BROUGHT IN BY CONTRACTORS :	385.00	1,843.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	18.00	148.50
LANDFILL TIPPING FEE'S	\$ 18.82	18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,238.08	54,662.69
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 14,413.86	\$ 87,239.17
REVENUE COLLECTED FROM COMPOST SALES:	\$ 1,700.00	\$ 7,010.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	12	37	0	0
DRYING BEDS	560	2,404	0	0
COMPOST SOLD BY CUBIC YARD			511	2,640
TOTAL:	572	2,441	0	0

MONTHLY RECYCLING REPORT
(CURBSIDE)
Nov-15

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	87.0%	89%
AVERAGE TONS PER DAY :	20.3	61.46
POUNDS PER HOME:	15.67	46.43

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.1	4.46	28.82
#1 PET	3.2	12.99	69.68
NEWS	42	170.45	941.88
GLASS CONTAINERS	18	73.05	439.3
MIX PAPER	7.5	30.44	172.17
#2 NATURAL	1.5	6.09	38.04
#2 COLOR	3	12.18	49.11
#3-#7	5	20.29	76.18
TIN-STEEL SCRAP	2.2	8.93	48.64
TRASH	9	36.53	218.16
OCC	7.5	30.44	181.17
TOTAL	100	405.85	2263.15

	MONTH	YTD
SERVICE CALLS (MISSES)	32	224
REMINDER NOTICES	8	34
MISC. (throwing bins, left in driveway, blowing trash)	1	9
MISSING BINS	2	28
BROKEN GLASS	0	0
PICK UP CART	0	16
REPAIR	4	37
DELIVERY REQUEST	0	0
SCATTERED	0	6
NEW	28	227
EXCHANGE	0	4
ADD	7	29
HOUSESIDE	0	12
REPLACE	1	4
TOTAL CALLS	83	630

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$7,638.10	\$42,592.48

MONTHLY TRANSFER STATION REPORT

November 2014

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	333.89	1,695.73	13,021.71	66,162.87
CONT. TONS:	93.97	603.45	\$ 4,527.28	29,390.58
CASH TONS:	741.77	4,783.47	\$ 33,404.21	220,134.13
BRUSH/YDS:	0	0.00	\$ -	0.00
PULL OFFS:	13	153.00	\$ 169.00	1,989.00
TOTALS:	1,169.63	7,082.65	\$ 51,122.20	\$ 317,676.58

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	346	1,958
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	6,148.07	36,216.25
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	40	207
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	261.56	1403.57
GRAND TOTAL TONS TO LANDFILLS	6,409.63	37,680.82

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 120,629.24	\$ 708,005.01
GRAND TOTAL TIPPING FEE'S	\$ 120,629.24	\$ 708,005.01

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	398	2454
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	2,585.74	15,024.61
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	293	1581
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	1,992.99	11,164.76

TOTAL LOADS BROUGHT TO TRANSFER STATION:	691	4,035
TOTAL TONS BROUGHT TO TRANSFER STATION:	4,578.73	26833.37
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	0.59	32.77

