



office memorandum

DATE: September 17, 2014

TO: Jeff Bryant, City Attorney
Ken Komiske, Director of Utilities
Ken Danner, Subdivision Manager
Rone Tromble, Administrative Technician IV
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk

SUBJECT: Request to Vacate a Portion Fritzlan Road

I am receipt of a request to vacate a portion of Fritzlan Road located in portions of Lots 1, 4, and 5, Block 1, a/k/a as 2440, 2451, 2461, and 2468 Fritzlan Road. Ms. Nancy Muenzler said private roadway easements and utilities need to be addressed and is unsure of the next steps so I am requesting Mr. Ken Danner, Subdivision Manager, contact her at 405-740-1099 to discuss the process going forward.

In accordance with Resolution No. R-8182-66, I am forwarding the request; location map; radius map; and certified ownership list to your office and requesting that your office send notice to the furnished list of property owners and have the necessary ordinance prepared. If further action is needed from my office, please notify me.

BH:smr
attachments