

CITY COUNCIL MINUTES  
NORMAN UTILITIES AUTHORITY MINUTES  
NORMAN MUNICIPAL AUTHORITY MINUTES  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

January 10, 2017

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 10th day of January, 2017, at 6:37 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
ABSENT:	None

The Pledge of Allegiance was led by Mayor Rosenthal.

\* \* \* \* \*

Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL RETREAT MINUTES OF SEPTEMBER 12, 2016  
CITY COUNCIL CAPITAL BUDGET RETREAT MINUTES OF NOVEMBER 15, 2016  
CITY COUNCIL STUDY SESSION MINUTES OF NOVEMBER 17, 2016  
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MINUTES OF DECEMBER 1, 2016  
CITY COUNCIL STUDY SESSION MINUTES OF DECEMBER 6, 2016  
CITY COUNCIL MINUTES OF DECEMBER 13, 2016  
NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 13, 2016  
NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 13, 2016  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF DECEMBER 13, 2016  
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF DECEMBER 15, 2016

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Heiple moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File GID-1617-33 dated January 2, 2016, by Brenda Hall, City Clerk
2. City Council Retreat minutes of September 12, 2016
3. City Council Budget Retreat minutes of November 15, 2016
4. City Council Study Session minutes of November 17, 2016
5. City Council Community Planning and Transportation Committee minutes of December 1, 2016
6. City Council Study Session minutes of December 6, 2016
7. City Council minutes of December 13, 2016
8. Norman Utilities Authority minutes of December 13, 2016
9. Norman Municipal Authority minutes of December 13, 2016
10. Norman Tax Increment Finance Authority minutes of December 13, 2016
11. City Council Oversight Committee minutes of December 15, 2016

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

\* \* \* \* \*

Item 4, being:

**PROCLAMATION P-1617-15: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF JANUARY, 2017, AS SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH IN THE CITY OF NORMAN.**

Councilmember Heiple moved that receipt of Proclamation P-1617-15 proclaiming the month of January, 2017, as Slavery and Human Trafficking Prevention Month in the City of Norman be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File P-1617-15 dated December 28, 2016, by Kristina Bell, Assistant City Attorney
- 2. Proclamation P-1617-15

Participants in discussion

- 1. Professor Roksana Alavi, Professor of Interdisciplinary Studies, University of Oklahoma, and Ms. Lucy MaHaffey, Human Rights Commission member, accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation P-1617-15 proclaiming the month of January, 2017, as Slavery and Human Trafficking Prevention Month in the City of Norman and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and Proclamation P-1617-15 proclaiming the month of January, 2017, as Slavery and Human Trafficking Prevention Month in the City of Norman acknowledged; and the filing thereof was directed.

\* \* \* \* \*

Item 5, being:

**CONSENT DOCKET**

Councilmember Heiple moved that Item 6 through Item 18 excluding Item 15 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Holman; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 18 excluding Item 15, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and Item 6 through Item 18 excluding Item 15 were placed on the consent docket by unanimous vote.

\* \* \* \* \*

Item 6, being:

**SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF NOVEMBER, 2016, AND DIRECTING THE FILING THEREOF.**

Councilmember Heiple moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Item 6, continued:

Items submitted for the record

1. Text File RPT-1617-33 dated December 15, 2016, by Stacey Parker, Executive Assistant
2. Monthly Departmental Reports for the month of November, 2016

and the question being upon acknowledging receipt of the reports and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and receipt of the reports acknowledged; and the filing thereof was directed.

\* \* \* \* \*

Item 7, being:

CONSIDERATION OF THE RATIFICATION OF THE DECLARATION OF EMERGENCY REPAIRS TO THE EXISTING INFLUENT SEWER LINE TO PRIMARY CLARIFIERS 3 AND 4 AT THE WATER RECLAMATION FACILITY IN THE AMOUNT OF \$97,705.

Acting as the Norman Utilities Authority, Trustee Heiple moved that the declaration of emergency repairs to the existing influent sewer line to Primary Clarifiers 3 and 4 at the Water Reclamation Facility be ratified and payment to Jordan Contractors, Inc., in the amount of \$97,705 be approved, which motion was duly seconded by Trustee Holman;

Items submitted for the record

1. Text File GID-1617-31 dated December 29, 2016, by Mark Daniels, Utilities Engineer
2. Memorandum dated November 7, 2016, from Mark Daniels, Utilities Engineer, through Ken Komiske, Director of Utilities, to Steve Lewis, City Manager
3. Location map of sewer line
4. Monthly Pay Estimate dated December 14, 2016, from Jordan Contractors, Inc., in the amount of \$97,705
5. Scope of Work from Jordan Contractors, Inc.
6. Cost Breakdown from Jordan Contractors, Inc., to Mark Daniels, in the amount of \$10,655
7. Monthly Pay Estimate dated December 14, 2016, from Jordan Contractors, Inc., for Norman Slipline totaling \$44,426
8. Invoice #2041010073 dated November 28, 2016, in the amount of \$36,086 from Hobas Pipe USA
9. Invoice #2041010138 dated December 6, 2016, in the amount of \$5,670 from Hobas Pipe USA
10. Invoice #056334 dated December 6, 2016, in the amount of \$2,670 from Oklahoma City Winwater Works
11. Before and after photographs
12. Purchase Order 285011 dated November 16, 2016, to Jordan Contractors, Inc., in the original amount of \$85,300 and adding additional work in the amount \$12,405 for a total amount of \$97,705

Item 7, continued:

and the question being upon ratifying the declaration of emergency repairs to the existing influent sewer line to Primary Clarifiers 3 and 4 at the Water Reclamation Facility and upon the subsequent approval a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller

NAYES: None

The Chairman declared the motion carried and the declaration of emergency repairs to the existing influent sewer line to Primary Clarifiers 3 and 4 at the Water Reclamation Facility ratified; and payment to Jordan Contractors, Inc., in the amount of \$97,705 was approved.

\* \* \* \* \*

Item 8, being

CONSIDERATION OF BID 1617-23, CONTRACT K-1617-77 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND INDUSTRIAL HYDRO SERVICES, L.L.C., IN THE AMOUNT OF \$76,560, CHANGE ORDER NO. ONE INCREASING THE CONTRACT AMOUNT BY \$11,484 FOR A REVISED CONTRACT AMOUNT OF \$88,044; PERFORMANCE BOND B-1617-41, AND STATUTORY BOND B-1617-42 FOR REMOVAL AND LAND APPLICATION OF LIQUID BIOSOLIDS AT THE WATER RECLAMATION FACILITY.

Acting as the Norman Utilities Authority, Trustee Heiple moved that all bids meeting specifications be accepted; the bid in the amount of \$76,560 be awarded to Hydro Services, L.L.C., as the lowest and best bidder meeting specifications; Contract K-1617-77, Change Order No. One increasing the contract amount by \$11,484 for a revised contract amount of \$88,044, and the performance and statutory bonds be approved; execution of the contract, change order, and bonds be authorized; and the filing of the bonds be directed, which motion was duly seconded by Trustee Holman;

Items submitted for the record

1. Text File K-1617-77 dated November 21, 2016, by Steve Hardeman, Water Reclamation Facility Manager
2. Tabulation of bids for removal and land application of approximately 4,000,000 gallons of liquid biosolids for the Water Reclamation Division of the Utilities Department
3. Contract K-1617-77
4. Change Order No. One to Contract K-1617-77
5. Performance Bond B-1617-41
6. Statutory Bond B-1617-42
7. Photographs of the northeast and northwest cells
8. Purchase Requisition 0000274196 dated January 6, 2016, in the amount of \$88,044 to Hydro Services, L.L.C.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, and directive, a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller

NAYES: None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$76,560 was awarded to Hydro Services, L.L.C., as the lowest and best bidder meeting specifications; Contract K-1617-77, Change Order No. One increasing the contract amount by \$11,484 for a revised contract amount of \$88,044, and the performance and statutory bonds were approved; execution of the contract, change order, and bonds was authorized; and the filing of the bonds was directed.

\* \* \* \* \*

Item 9, being:

CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$500 FROM H. JOHN AND EVELYN F. SMITH TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER AND BUDGET APPROPRIATION.

Councilmember Heiple moved that a donation in the amount of \$500 from H. John and Evelyn F. Smith to be used by the Norman Animal Welfare Center be accepted, Other/Animal Control (010-0000-227.24-31) be increased by \$500, and \$500 be appropriated to Other Supplies/Materials - Medical (010-6070-441.31-17), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File GID-1617-51 dated December 30, 2016, by Captain Lance Arnold, Animal Welfare Center
2. Letter dated December 6, 2016, from H. John and Evelyn Smith to Norman Animal Welfare
3. Check No. 1791 dated December 6, 2016, in the amount of \$500 from H. John Smith, H. John Smith Trust

and the question being upon accepting a donation in the amount of \$500 from H. John and Evelyn F. Smith to be used by the Norman Animal Welfare Center and upon the subsequent increase and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and a donation in the amount of \$500 from H. John and Evelyn F. Smith to be used by the Norman Animal Welfare Center accepted; Other/Animal Control (010-0000-227.24-31) was increased by \$500 and \$500 was appropriated to Other Supplies/Materials - Medical (010-6070-441.31-17).

\* \* \* \* \*

Item 10, being:

CONSIDERATION OF THE ACCEPTANCE OF A \$1,000 GRANT FROM THE DUFFIELD FAMILY FOUNDATION D/B/A MADDIE'S FUND® TO SUPPORT OPERATIONS OF THE NORMAN ANIMAL WELFARE CENTER, AND BUDGET APPROPRIATION.

Councilmember Heiple moved that a grant in the amount of \$1,000 from the Duffield Family Foundation d/b/a Maddie's Fund® to be used by the Norman Animal Welfare Center be accepted, Other/Animal Control (010-0000-227.24-31) be increased by \$1,000, and \$1,000 be appropriated to Other Supplies/Materials - Medical (010-6070-441.31-17), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File GID-1617-53 dated December 30, 2016, by Captain Lance Arnold, Animal Welfare Center
2. Letter dated October 21, 2016, from Mary Ippoliti-Smith, Executive Leadership Team, Maddie's Fund, to Captain Lance Arnold, Norman Animal Welfare

Item 10, continued:

and the question being upon accepting a grant in the amount of \$1,000 from the Duffield Family Foundation d/b/a Maddie’s Fund® to be used by the Norman Animal Welfare Center and upon the subsequent increase and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and a grant in the amount of \$1,000 from the Duffield Family Foundation d/b/a Maddie’s Fund® to be used by the Norman Animal Welfare Center accepted; Other/Animal Control (010-0000-227.24-31) was increased by \$1,000 and \$1,000 was appropriated to Other Supplies/Materials - Medical (010-6070-441.31-17).

\* \* \* \* \*

Item 11, being:

AMENDMENT NO. ONE TO CONTRACT K-0607-56: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING SPACE FOR TELECOMMUNICATION EQUIPMENT ON THE BOYD WATER TOWER THROUGH DECEMBER 30, 2021.

Acting as the Norman Utilities Authority, Trustee Heiple moved that Amendment No. One to Contract K-0607-56 with T-Mobile Central, L.L.C., through December 30, 2021, be approved and the execution thereof be authorized; which motion was duly seconded by Trustee Holman;

Items submitted for the record

- 1. Text File K-0607-56, Amendment No. One, dated December 27, 2016, by Mark Daniels, Utilities Engineer
- 2. Letter dated June 16, 2016, from Mark Daniels, Utilities Engineer, to Lease Administrator, T-Mobile Central, L.L.C.
- 3. Amendment No. One to Contract K-0607-56

and the question being upon approving Amendment No. One to Contract K-0607-56 with T-Mobile Central, L.L.C., through December 30, 2021, and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller

NAYES: None

The Chairman declared the motion carried and Amendment No. One to Contract K-0607-56 with T-Mobile Central, L.L.C., through December 30, 2021, approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 12, being

AMENDMENT NO. ONE TO CONTRACT K-0607-57: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL, L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING SPACE FOR TELECOMMUNICATION EQUIPMENT ON THE BROOKHAVEN WATER TOWER THROUGH DECEMBER 30, 2021.

Acting as the Norman Utilities Authority, Trustee Heiple moved that Amendment No. One to Contract K-0607-57 with T-Mobile Central, L.L.C., through December 30, 2021, be approved and the execution thereof be authorized; which motion was duly seconded by Trustee Holman;

Item 12, continued:

Items submitted for the record

1. Text File K-0607-57, Amendment No. One, dated December 27, 2016, by Mark Daniels, Utilities Engineer
2. Letter dated June 16, 2016, from Mark Daniels, Utilities Engineer, to Lease Administrator, T-Mobile Central, L.L.C.
3. Amendment No. One to Contract K-0607-57

and the question being upon approving Amendment No. One to Contract K-0607-57 with T-Mobile Central, L.L.C., through December 30, 2021, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller
-------	--

NAYES:	None
--------	------

The Chairman declared the motion carried and Amendment No. One to Contract K-0607-57 with T-Mobile Central, L.L.C., through December 30, 2021, approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 13, being:

AMENDMENT NO. TWO TO CONTRACT K-0607-58: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL, L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING SPACE FOR TELECOMMUNICATION EQUIPMENT ON THE LINDSEY MONOPOLE THROUGH DECEMBER 30, 2021.

Acting as the Norman Utilities Authority, Trustee Heiple moved that Amendment No. One to Contract K-0607-58 with T-Mobile Central, L.L.C., through December 30, 2021, be approved and the execution thereof be authorized; which motion was duly seconded by Trustee Holman;

Items submitted for the record

1. Text File K-0607-58, Amendment No. Two, dated December 27, 2016, by Mark Daniels, Utilities Engineer
2. Amendment No. One to Contract K-0607-58

and the question being upon approving Amendment No. One to Contract K-0607-58 with T-Mobile Central, L.L.C., through December 30, 2021, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller
-------	--

NAYES:	None
--------	------

The Chairman declared the motion carried and Amendment No. One to Contract K-0607-58 with T-Mobile Central, L.L.C., through December 30, 2021, approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 14, being:

AMENDMENT NO. ONE TO CONTRACT K-0607-59: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL, L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING SPACE FOR TELECOMMUNICATION EQUIPMENT ON THE ROBINSON WATER TOWER THROUGH DECEMBER 30, 2021.

Acting as the Norman Utilities Authority, Trustee Heiple moved that Amendment No. One to Contract K-0607-59 with T-Mobile Central, L.L.C., through December 30, 2021, be approved and the execution thereof be authorized; which motion was duly seconded by Trustee Holman;

Items submitted for the record

1. Text File K-0607-59, Amendment No. One, dated December 27, 2016, by Mark Daniels, Utilities Engineer
2. Letter dated June 16, 2016, from Mark Daniels, Utilities Engineer, to Lease Administrator, T-Mobile Central, L.L.C.
3. Amendment No. One to Contract K-0607-59

and the question being upon approving Amendment No. One to Contract K-0607-59 with T-Mobile Central, L.L.C., through December 30, 2021, and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller

NAYES: None

The Chairman declared the motion carried and Amendment No. One to Contract K-0607-59 with T-Mobile Central, L.L.C., through December 30, 2021, approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 15, being:

CHANGE ORDER NO. ONE TO CONTRACT K-1516-76: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DOWNEY CONTRACTING, L.L.C., DECREASING THE CONTRACT AMOUNT BY \$11,770 FOR A REVISED CONTRACT AMOUNT OF \$536,381.90 FOR THE SUTTON WILDERNESS LAKE DAM AND SPILLWAY REPAIR PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

Councilmember Castleberry moved that Change Order No. One to Contract K-1516-76 with Downey Contracting, L.L.C., decreasing the contract amount by \$11,770 for a revised contract amount of \$536,381.90 be approved; the execution thereof be authorized; the project be accepted; and final payment in the amount of \$26,824.09 be directed to Downey Contracting, L.L.C., which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

1. Text File K-1516-76, Change Order No. One, dated December 8, 2016, by Chris Serrano, Construction Manager
2. Change Order No. One to Contract K-1516-76
3. Location map of Sutton Wilderness Dam and Spillway
4. Photograph of auxiliary spillway and concrete walkway



Item 15, continued:

and the question being upon approving Change Order No. One to Contract K-1516-76 with Downey Contracting, L.L.C., decreasing the contract amount by \$11,770 for a revised contract amount of \$536,381.90 and upon the subsequent authorization, acceptance, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Change Order No. One to Contract K-1516-76 with Downey Contracting, L.L.C., decreasing the contract amount by \$11,770 for a revised contract amount of \$536,381.90 approved; the execution thereof was authorized; the project was accepted; and final payment in the amount of \$26,824.09 was directed to Downey Contracting, L.L.C.

Thereupon, Councilmember Castleberry moved that the savings of \$11,770 from the Sutton Wilderness Lake Dam and Spillway Repair Project be placed into the Senior Citizen's Center Reserve Fund, which motion was duly seconded by Councilmember Hickman;

Participants in discussion

1. Ms. Joy Hampton, *The Norman Transcript*, 215 East Comanche Street, made comments
2. Mr. Dave Boeck, 925 Schulze Drive, proponent

and the question being upon placing the savings of \$11,770 from the Sutton Wilderness Lake Dam and Spillway Repair Project into the Senior Citizen's Center Reserve Fund, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Clark, Heiple, Hickman, Holman, and Karjala
NAYES:	Councilmember Chappel and Mayor Miller

The Mayor declared the motion carried and the savings of \$11,770 from the Sutton Wilderness Lake Dam and Spillway Repair Project will be placed into the Senior Citizen's Center Reserve Fund.

\* \* \* \* \*

Item 16, being:

AMENDMENT NO. ONE TO CONTRACT K-1617-36: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND KIRKPATRICK FOREST CURTIS, P.C., (KFC) INCREASING THE CONTRACT AMOUNT BY \$9,500 FOR A REVISED CONTRACT AMOUNT OF \$64,500 TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR THE NORMAN TRAIN DEPOT RECONSTRUCTION PROJECT AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Councilmember Heiple moved that Amendment No. One to Contract K-1617-36 with Kirkpatrick Forest Curtis, P.C., increasing the contract amount by \$9,500 for a revised contract amount of \$64,500 be approved, the execution thereof be authorized, and \$9,500 be transferred from Project EF0192, Park Maintenance Office Rewire, Construction (050-9677-319.61-01) to Project EF0212, Santa Fe Train Depot Reconstruction Project, Design (050-9677-419.62-01); which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1617-36, Amendment No. One, dated December 29, 2016, by Matt Hendren, Parks Superintendent
2. Amendment No. One to Contract K-1617-36
3. Letter dated December 29, 2016, from Larry Curtis, P.E., Kirkpatrick Forest Curtis, P.C., to Matthew Hendren, Parks Superintendent
4. Purchase Requisition 0000274082 dated January 4, 2017, in the amount of \$9,500 to Kirkpatrick Patrick Curtis, P.C.

Item 16, continued:

and the question being upon approving Amendment No. One to Contract K-1617-36 with Kirkpatrick Forest Curtis, P.C., increasing the contract amount by \$9,500 for a revised contract amount of \$64,500 and upon the subsequent authorization and transfer, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,  
Chappel, Clark, Heiple, Hickman,  
Holman, Karjala, Mayor Miller

NAYES: None

The Chairman declared the motion carried and Amendment No. One to Contract K-1617-36 with Kirkpatrick Forest Curtis, P.C., increasing the contract amount by \$9,500 for a revised contract amount of \$64,500 approved; the execution thereof was authorized, and \$9,500 was transferred from Project EF0192, Park Maintenance Office Rewire, Construction (050-9677-319.61-01) to Project EF0212, Santa Fe Train Depot Reconstruction Project, Design (050-9677-419.62-01).

\* \* \* \* \*

Item 17, being:

AMENDMENT NO. ONE TO CONTRACT K-1617-73: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA HIGHWAY SAFETY OFFICE INCREASING THE GRANT FUNDING BY \$8,800 FOR A REVISED GRANT AMOUNT OF \$76,800 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR ENFORCEMENT EFFORTS TO REDUCE UNDERAGE DRINKING AND/OR ADULT BINGE DRINKING AND BUDGET APPROPRIATION FROM THE SPECIAL GRANTS FUND BALANCE.

Councilmember Heiple moved that Amendment No. One to Contract K-1617-73 with the Oklahoma Highway Safety Office increasing the grant funding by \$8,800 for a revised contract amount of \$76,800 be approved, the execution thereof be authorized, and \$8,800 be appropriated from the Special Grant Fund Balance (022-0000-253.20-00) to Project GP0118, HWY SFTY AL-17-03-08-09, Other Salary/Overtime-Regular (022-6019-421.21-10), and, upon reimbursement, the funds be deposited into Other Revenue/Traffic & Alcohol Enforcement (022-0000-331.13-40); which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1617-73, Amendment No. One, dated December 13, 2016, by John Stege, Professional Standards
2. Amendment No. One to Contract K-1617-73

and the question being upon approving Amendment No. One to Contract K-1617-73 with the Oklahoma Highway Safety Office increasing the grant funding by \$8,800 for a revised contract amount of \$76,800 and upon the subsequent authorization, appropriation, and deposit, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,  
Chappel, Clark, Heiple, Hickman,  
Holman, Karjala, Mayor Miller

NAYES: None

The Chairman declared the motion carried and Amendment No. One to Contract K-1617-73 with the Oklahoma Highway Safety Office increasing the grant funding by \$8,800 for a revised contract amount of \$76,800 approved; the execution thereof was authorized, \$8,800 was appropriated from the Special Grant Fund Balance (022-0000-253.20-00) to Project GP0118, HWY SFTY AL-17-03-08-09, Other Salary/Overtime-Regular (022-6019-421.21-10), and, upon reimbursement, the funds will be deposited into Other Revenue/Traffic & Alcohol Enforcement (022-0000-331.13-40).

\* \* \* \* \*

Item 18, being:

**CONTRACT K-1617-86: A SUPPLEMENTAL CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PHOENIX CONSTRUCTION DISASTER SERVICES, INC., IN THE AMOUNT OF \$49,850 AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.**

Councilmember Heiple moved that supplemental Contract K-1617-86 with Phoenix Construction Disaster Services, Inc., in the amount of \$49,850 be approved, the execution thereof be authorized, and \$49,850 be transferred from Project EF1002, Building – Roofs, Construction (050-9540-419.61-01) to Project EF0201, Santa Fe Depot Repair, Construction (050-9677-419.61-01), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1617-86 dated December 28, 2016, by Matt Hendren, Parks Superintendent
2. Contract K-1617-86
3. Bond Rider dated October 11, 2016, from National American Insurance Company for Phoenix Construction Disaster Services, L.L.C.
4. Purchase Requisition 0000273852 dated December 28, 2016, in the amount of \$49,850 to Phoenix Construction Disaster Services, Inc.

and the question being upon approving supplemental Contract K-1617-86 with Phoenix Construction Disaster Services, Inc., in the amount of \$49,850 and upon the subsequent authorization and transfer, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and supplemental Contract K-1617-86 with Phoenix Construction Disaster Services, Inc., in the amount of \$49,850 approved; the execution thereof was authorized and \$49,850 was transferred from Project EF1002, Building – Roofs, Construction (050-9540-419.61-01) to Project EF0201, Santa Fe Depot Repair, Construction (050-9677-419.61-01).

\* \* \* \* \*

Item 19, being:

**CONSIDERATION OF ORDINANCE O-1617-11 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A PLATTED BUILDING LINE AND UTILITY EASEMENT WITHIN LOT 9, BLOCK 1, SUMMIT LAKE VILLAS, SECTION 1, TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (117 BOULEVARD DU LAC)**

Ordinance O-1617-11 having been Introduced and adopted upon First Reading by title in City Council's meeting of December 13, 2016, Councilmember Heiple moved that Ordinance O-1617-11 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File O-1617-11 dated October 18, 2016, by Ken Danner, Subdivision Development Manager
2. Ordinance O-1617-11
3. Location map
4. Petition to Close Easement at 117 Boulevard de Lac in Summit Lakes Villas 1 received September 9, 2016, from Zia Muneer, Attorney Agent (OBA #02527) to City of Norman c/o City Clerk Brenda Hall with Exhibit "A", legal description and site plan
5. Staff Report dated November 10, 2016, recommending approval
6. Memorandum dated September 9, 2016, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Rone Tromble, Administrative Technician IV; Ken Danner, Subdivision Manager; Ken Komiske, Director of Utilities; and Jane Hudson, Principal Planner

Item 19, continued:

Items submitted for the record, continued

- 7. Memorandum dated September 14, 2016, from Charlie Thomas, Capital Projects Engineer, to Brenda Hall, City Clerk
- 8. Email dated November 1, 2016, from Wes White, Oklahoma Electric Cooperative, to Ken Danner and Rone Tromble
- 9. Email dated October 31, 2016, from Pat Mason, Manager, Construction and Engineering/Right-of-Way, AT&T Technology Operations, to Ken Danner and Rone Tromble
- 10. Email dated October 31, 2016, from Drew Nixon, Right-of-Way and Damages Agent II, Oklahoma Natural Gas, to Ken Danner
- 11. Email dated November 1, 2016, from Ann Cypert, Right-of-Way Agent – Contract, Cox Communications, to Drew Norlin
- 12. Pertinent excerpts from Planning Commission minutes of November 10, 2016

Participants in discussion

- 1. Mr. Zia Muneer, 2252 North Broadway Street, Moore, attorney/agent for the applicant

and the question being upon adopting Ordinance O-1617-11 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-11 was adopted upon Second Reading section by section.

Thereupon, Councilmember Heiple moved that Ordinance O-1617-11 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Holman; and the question being upon adopting Ordinance O-1617-11 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-11 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 20, being:

CONSIDERATION OF ORDINANCE O-1617-15 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), AND TWENTY (20), IN BLOCK TWENTY-FOUR (24), OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-3, INTENSIVE COMMERCIAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (220 SOUTH PORTER AVENUE)

Ordinance O-1617-15 having been Introduced and adopted upon First Reading by title in City Council's meeting of December 13, 2016, Councilmember Hickman moved that Ordinance O-1617-15 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

Item 20, continued:

Items submitted for the record

1. Text File O-1617-15 dated October 18, 2016, by Janay Greenlee, Planner
2. Ordinance O-1617-15
3. Location map
4. Planning Commission Staff report dated November 10, 2016, recommending approval
5. Planned Unit Development Application for Rezoning submitted October 10, 2016, by S.W. Armstrong, Jr., and John Traw, Developers, with Exhibit A, Site Development Plan
6. Schematic drawing of proposed business
7. Photograph of existing building
8. Pertinent excerpts from Planning Commission minutes of November 10, 2016

Participants in discussion

1. Mr. Sean Rieger, 136 Thompson Drive, attorney representing the applicant
2. Ms. Susan Connors, Director of Planning and Community Development
3. Mr. Steve Ellis, 633 Reed Avenue, protestant

and the question being upon adopting Ordinance O-1617-15 upon Second Reading section by section, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-15 was adopted upon Second Reading section by section.

Thereupon, Councilmember Heiple moved that Ordinance O-1617-15 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Hickman; and the question being upon adopting Ordinance O-1617-15 upon Final Reading as a whole, the roll was called with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-15 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 21, being:

CONSIDERATION OF ORDINANCE O-1617-16 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 426.1, I-1, LIGHT INDUSTRIAL DISTRICT, OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO ALLOW FOR THE SALE OF BEER, WINE, AND SPIRITS AND ASSOCIATED RETAIL MERCHANDISE IN COMPLIANCE WITH OKLAHOMA ABLE COMMISSION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ordinance O-1617-16 having been Introduced and adopted upon First Reading by title in City Council's meeting of December 13, 2016, Councilmember Heiple moved that Ordinance O-1617-16 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Allison;

## Item 21, continued:

## Items submitted for the record

1. Text File O-1617-16 dated October 18, 2016, by Jane Hudson, Principal Planner
2. Ordinance O-1617-16
3. Legislatively notated copy of Ordinance O-1617-16
4. Planning Commission Staff Report dated November 10, 2016, recommending approval
5. Section 426.1 of Chapter 22 of the Norman Code of Ordinances, Light Industrial District
6. Senate Bill 424 by Crain of the Senate and Williams and Virgin of the House of Representatives
7. Attorney General Opinion dated August 23, 2016, from E. Scott Pruitt, Attorney General of Oklahoma, and Patrick R. Wyrick, Solicitor General, Oklahoma Office of the Attorney General to A. Keith Burt, Director, Oklahoma ABLE Commission
8. Alphabetic Listing of Oklahoma Brewers by County as of September, 2016, from Oklahoma ABLE Commission
9. Pertinent excerpts from Planning Commission minutes of November 10, 2016

## Participants in discussion

1. Ms. Susan Connors, Director of Planning and Community Development

and the question being upon adopting Ordinance O-1617-16 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-16 was adopted upon Second Reading section by section.

Thereupon, Councilmember Heiple moved that Ordinance O-1617-16 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Holman; and the question being upon adopting Ordinance O-1617-11 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-16 was adopted upon Final Reading as a whole.

\* \* \* \* \*

## Item 22, being:

CONSIDERATION OF ORDINANCE O-1617-13 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR LIGHT MANUFACTURING OR ASSEMBLY OPERATIONS, AND SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-3, INTENSIVE COMMERCIAL DISTRICT, FOR LOTS TEN (10) AND ELEVEN (11), BLOCK THIRTY-TWO (32), OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (422 EAST MAIN STREET)

Ordinance O-1617-13 having been Introduced and adopted upon First Reading by title in City Council's meeting of December 13, 2016, Councilmember Hickman moved that Ordinance O-1617-13 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Clark;

Item 22, continued:

Items submitted for the record

1. Text File O-1617-13 dated October 18, 2016, by Jane Hudson, Principal Planner
2. Ordinance O-1617-13
3. Location map
4. Planning Commission Staff Report dated November 10, 2016, recommending approval
5. Site plan
6. Senate Bill 424 by Crain of the Senate and Williams and Virgin of the House of Representatives
7. Attorney General Opinion dated August 23, 2016, from E. Scott Pruitt, Attorney General of Oklahoma, and Patrick R. Wyrick, Solicitor General, Oklahoma Office of the Attorney General, to A. Keith Burt, Director, Oklahoma ABLE Commission
8. Alphabetic Listing of Oklahoma Brewers by County as of September, 2016, from Oklahoma ABLE Commission
9. Predevelopment Summary Case PD-16-17 dated October 27, 2016, for Stephen Basey and Stephen and Holly Swanson for property located at 422 East Main Street
10. Pertinent excerpts from Planning Commission minutes of November 10, 2016

Participants in discussion

1. Mr. Steven Basey, Lazy Circles Brewery, applicant
2. Ms. Rebecca Bean, 1116 Caddell Lane, proponent
3. Mr. Mike Rainer, 4705 Augusta Drive, asked questions

and the question being upon adopting Ordinance O-1617-13 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-13 was adopted upon Second Reading section by section.

Thereupon, Councilmember Hickman moved that Ordinance O-1617-13 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Clark; and the question being upon adopting Ordinance O-1617-13 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-13 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 23, being:

CONSIDERATION OF ORDINANCE O-1617-20 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 13-2712 OF CHAPTER 13 OF THE CODE OF THE CITY OF NORMAN SO AS TO ALLOW FOR THE SALE OF ALCOHOLIC BEVERAGES IN COMPLIANCE WITH OKLAHOMA ALCOHOLIC BEVERAGE LAW ENFORCEMENT (ABLE) COMMISSION IN CONNECTION WITH OUTDOOR SPECIAL EVENTS AND FESTIVALS IN NORMAN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ordinance O-1617-20 having been Introduced and adopted upon First Reading by title in City Council's meeting of December 13, 2016, Councilmember Heiple moved that Ordinance O-1617-20 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File O-1617-20 dated December 6, 2016, by Brenda Hall, City Clerk
- 2. Ordinance O-1617-20
- 3. Legislatively notated copy of Ordinance O-1617-20

Participants in discussion

- 1. Ms. Brenda Hall, City Clerk
- 2. Mr. Keith Humphrey, Police Chief

and the question being upon adopting Ordinance O-1617-20 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-20 was adopted upon Second Reading section by section.

Thereupon, Councilmember Heiple moved that Ordinance O-1617-20 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Clark; and the question being upon adopting Ordinance O-1617-20 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-20 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 24, being:

**RESOLUTION R-1617-70: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING A GOAL THAT THE NORMAN ANIMAL WELFARE CENTER STRIVE TO ACHIEVE “NO EUTHANIZATION OF ADOPTABLE ANIMALS”; AND RENAMING OF THE CITIZEN OVERSIGHT COMMITTEE TO THE ANIMAL WELFARE OVERSIGHT COMMITTEE.**

Councilmember Hickman moved that Resolution R-1617-70 be adopted, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

- 1. Text File R-1617-70 dated January 5, 2017, by Jeanne Snider, Assistant City Attorney
- 2. Resolution R-1617-70
- 3. Recommendation to Establish an Animal Welfare Center Goal of “No Kill of Adoptable Animals received May 23, 2016, from Mark Howery, Chairman, Animal Shelter Oversight Committee
- 4. City Council Oversight Committee minutes of December 15, 2016



Item 24, continued:

Participants in discussion

1. Ms. Jeanne Snider, Assistant City Attorney
2. Mr. Mark Howery, 801 Heatherhill Court, Chairman of the Animal Shelter Oversight Committee
3. Ms. Kate Bierman, 209 Ridge Lake Boulevard, member of the Animal Shelter Oversight Committee, made comments
4. Ms. Rebecca Bean, 1116 Caddell Lane, member of the Animal Shelter Oversight Committee, made comments
5. Ms. Brynn Simons, 215 Emelyn Street, proponent
6. Ms. Hannah Elliott, 325 South Stewart Avenue, proponent
7. Ms. Sereta Wilson, 10400 East Highway 9, proponent
8. Ms. Marilyn Webb, 726 McCall Drive, proponent

and the question being upon adopting Resolution R-1617-70, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Resolution R-1617-70 was adopted.

\* \* \* \* \*

Item 25, being:

**RESOLUTION R-1617-72:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING A TEMPORARY ADMINISTRATIVE DELAY FOR A PERIOD OF (6) SIX MONTHS ON THE ACCEPTANCE OF ALL APPLICATIONS FOR BUILDING, DEMOLITION, PAVING, PLATTING, AND REZONING ACTIVITIES IN THE CENTRAL NORMAN STUDY AREA; DECLARING POSSIBLE EXCEPTIONS; DECLARING A PROCEDURE FOR ADMINISTRATIVE REVIEW AND APPEALS PROCESS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Heiple moved that Resolution R-1617-72 be adopted, which motion was duly seconded by Councilmember Holman

Items submitted for the record

1. Text File R-1617-72 dated January 5, 2017, by Leah Messner, Assistant City Attorney
2. Resolution R-1617-72 with Exhibit "A", Central Norman Study Area, and Exhibit "B", Central Norman Study Area Affected Building Permit Table
3. List of Number of Building Permits Approved/Issued on a R-3 Zoned Property in Ward 4 from October 7 to December 29, 2016 and Pending Building/Demolition Permit Applications in Ward 4

Participants in discussion

1. Ms. Susan Connors, Director of Planning and Community Development
2. Mr. Jeff Bryant, City Attorney
3. Ms. Lyntha Wesner, 616 Tulsa Street, asked questions
4. Mr. Cody Franklin, 1509 Dakota Street, asked questions
5. Ms. Jayne Crumpley, 423 Elm Avenue, proponent

Thereupon, Councilmember Castleberry moved that Resolution R-1617-72 be amended as follows:

\* \* \*

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- §18. That for a period of six (6) months, the Council of the City of Norman hereby formally adopts a temporary policy of delaying permits for residential building, demolition, paving in accordance with Exhibit B and delaying applications for platting and rezoning in the area defined by Exhibit A. This Resolution may be rescinded if the City completes those tasks in less than six (6) months; and

Item 25, continued:

§19. That the Planning and Community Development and Public Works Departments of the City of Norman are directed not to accept residential building, demolition, or paving permits in accordance with Exhibit B or platting, and rezoning applications within the area defined by Exhibit A; and

\* \* \*

§21. That applicants shall have the right to appeal the temporary Administrative Delay of Applications to the City Council of the City of Norman if the applicant believes that the decision not to accept residential building, demolition, paving, platting, or rezoning applications is unreasonable. Such appeal shall be filed with the Clerk of the Council within ten (10) business days after receiving written notification of a determination; and

\* \* \*

§23. That the applicant shall bear the burden of establishing by a preponderance of the evidence that processing the application for residential building, demolition, paving, platting, or rezoning will not undermine the current character of Central Norman nor will it overburden the existing infrastructure; and

\* \* \*

§25. That the provisions of this resolution are temporary in nature and are intended to be removed in totality or replaced by subsequent legislative enactment. The temporary administrative delay of applications and permits for residential building, demolition, paving, platting, and rezoning as specified in this resolution shall terminate six (6) months from the date of adoption.

\* \* \*

**Central Norman Study Area  
AFFECTED BUILDING PERMIT TABLE  
EXHIBIT B**

Activity	Allowed with No Permit	Allowed with Permit	Subject to Admin Delay*
Addition—residential			●
Addition—commercial		●	
Curb cut—new, modified or replacement, commercial		●	
Curb cut— new, modified or replacement, residential		●	
Demolition— residential			●
Demolition – commercial		●	
Doors—replacement, residential or commercial	●±		
Driveway—new, modified or replacement, commercial		●	
Driveway—new, modified or replacement, residential		●±	
Façade alteration—commercial		●	
Façade alteration—residential		●±	
Fence—new or modified, commercial	●		
Fence—under 8’, non-masonry, residential	●±		
Interior remodel—residential		●	
Interior remodel—commercial		●	
Interior tenant finish—commercial		●	
Lighting—repair, commercial and residential		●	
Lighting—new or replacement, commercial		●	
Lighting—new or replacement, residential		●	

Item 25, continued:

New construction—commercial		•	
New construction—residential			•
Painting—residential	•		
Painting—commercial	•		
Pavement— <u>residential</u> – new or replacement			•
Pavement – commercial – new or replacement		•	
Porches or decks—new or replacement, residential		•±	
Roof alterations		•	
Roofing—replace existing, commercial	•		
Roofing—replace existing, residential	•		
Sidewalk—private		•	
Siding—installation	•±		
Sign—free-standing		•	
Sign—building mounted		•	
Windows—replacement	•±		
Storm Shelters		•	

\* \* \*

which motion was duly seconded by Councilmember Hickman;

Participants in discussion

1. Mr. Jeff Bryant, City Attorney
2. Ms. Susan Connors, Director of Planning and Community Development
3. Ms. Joy Hampton, The Norman Transcript, 215 East Comanche Street, made comments
4. Mr. Dave Boeck, 922 Schulze Drive, made comments
5. Mr. Steve Ellis, 633 Reed Avenue, asked questions
6. Ms. Cindy Rogers, 633 Reed Avenue, made comments

and the question being upon amending Resolution R-1617-72, as stated above, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Resolution R-1617-72 was amended as stated above.

and the question being upon adopting Resolution R-1617-72, as amended, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: Councilmember Allison

The Mayor declared the motion carried and Resolution R-1617-72, as amended, was adopted.

\* \* \* \* \*

## MISCELLANEOUS DISCUSSION

Traffic Issues. Mr. Rich Holtzschue, 1109 Trout, said he drove a school bus and voiced concerns regarding the intersection of Boyd and Classen. He said the stop light needs to be reconfigured to release the east and west traffic separately because sometimes it creates a delay in movement of traffic. He said at the intersection of Boyd and Berry and Gray and Flood, there is one corner that extends out further into the intersection than the other three creating problems for buses and large trucks who are trying to turn right have to swing out farther putting them into the turn lane of the eastbound traffic.

Councilmember Castleberry said the Boyd and Classen intersection during University of Oklahoma Football Games is even more dangerous because people park on the curb and grassy area in the right-of-way blocking the view of drivers.

Councilmember Holman said he appreciated Mr. Holtzschue sitting and waiting until end of the meeting to speak. He said he agreed that both were problem intersections.

\*

Good Changes. Mr. Cody Franklin, 1509 Dakota Street, commended Council for making positive changes on several different issues this evening.

\*

Woodcreek Park. Councilmember Heiple thanked staff for the recent improvements to Woodcreek Park.

\*

A Policy for Dams. Councilmember Heiple said in the conference this evening Council took a huge step toward solving the issues with dams.

\*

Donation of Coats. Councilmember Heiple urged everyone to donate any unused coats, blankets, and sleeping bags to the homeless at Food and Shelter for Friends.

\*

Wild Fires. Councilmember Chappel thanked the Norman Fire Department for taking care of recent grass fires in East Norman and the surrounding area.

\*

Working Together. Councilmember Chappel said with the issues coming before Council, it is important for Council and citizens work together.

\*

Shop Local. Councilmember Karjala asked everyone to remember to “Shop Local”. She said all the sales tax is used to pay for city equipment and services.

Councilmember Castleberry said “Shop Norman.”

Councilmember Hickman said “Shop Local.”

\*

Ice Storm Warning for Drivers. Councilmember Castleberry warned everyone to be careful during the upcoming ice storm. He said salt and sand does not work very well when the temperatures are low. He said the City will do the best they can but please be patient because Norman does not have the resources that other states have who are used to a lot of ice and snow. He asked residents to contact their Councilmember if they had a problem with the roads.

\*

Miscellaneous Discussion, continued:

Upcoming Oversight Committee Meeting. Councilmember Castleberry said the City Council Oversight Committee meeting on January 19th will be discussing amendments to the City Charter to alleviate the problems with election dates created by changes in State law. He said also the possibility of changing two year terms for Councilmembers to three year terms.

\*

Event at Stash. Councilmember Holman said, weather permitting, he and several other candidates for City Council would be at a Meet and Greet at Stash during the Second Friday Art Walk, January 13th.

Councilmember Hickman urged everyone to make plans to come to this event and the Second Friday Art Walk.

\*

Street Lights Out. Councilmember Holman said when he was walking on East Main Street, he noticed quite a few street lights downtown are not working and asked City Staff to please check into this.

\*

Animal Welfare Center. Councilmember Clark thanked all who shared stories about their animals this evening during discussion of the resolution which established the goal that the Animal Welfare Center strive to achieve “no euthanization of adoptable animals.” She encouraged citizens to get involved in a board or commission that they are passionate about. She said she would like to schedule field trips at the new Animal Welfare Center.

Councilmember Hickman said there will be a public event at the Animal Welfare Center sometime in early Spring. He said he is very glad that the resolution was adopted establishing the goal of “no euthanization of adoptable animals.”

Councilmember Hickman announced that the magician of the year, Rob Lake, from Norman, will be performing at the Nancy O’Brien Center for the Arts on January 25th with all proceeds to go to the Animal Welfare Center.

\*

Citizens Police Academy. Councilmember Clark said the Police Department had posted information regarding the upcoming Citizens Police Academy which would begin in February. She said this was a wonderful opportunity to get to know Norman’s police officers and find out what they do.

\*

East Side Business Association. Councilmember Clark announced that the East Side Business Association is officially incorporated. She said members are selecting a board and hopefully there will be an organizational meeting at the end of this month.

\*

New Business in Ward Four. Councilmember Hickman said he was very happy that the new Nano-Brewery was opening up at 422 East Main Street.

\*

Search and Rescue Canine. Councilmember Hickman said he is proud to announce that the Ground Zero K-9 Emergency Training Center is donating a State Urban Search and Rescue K-9 dog to the Norman Fire Department.

\*

Miscellaneous Discussion, continued:

Educational Presentation on Stormwater Infrastructure. Mayor Miller said there have been several meetings about Stormwater and Council is being asked when this issue will be brought back. She said Monday, January 23rd, at 6:30 p.m. will be a Town Hall Education Meeting in City Council Chambers. Duke Altman from the Consultant firm that did the Stormwater Master Plan will be the key note speaker to discuss stormwater infrastructure and then there will be a panel that will make comments about the presentation. She said it is very important that the public understands that the reason this is being discussed is that the need for a stormwater utility is so great. Many neighborhoods have safety issues because of their detention ponds.

\*

Interfaith Breakfast. Mayor Miller said the Interfaith Breakfast honoring Martin Luther King, Jr., will be held Monday, January 16th at 7:30 a.m. at McFarlin Methodist Church. She said the City Website has all of the information including a telephone number to call to make a reservation. She strongly encouraged attendance. She said it is a wonderful inspirational time for people who care about the community to get together.

\*

### **CITY MANAGER'S REPORT**

**January Sales Tax Report.** The general purpose sales tax remittance for the month of January which reflects transactions that occurred during November is down \$443,270 or -8.64% from January 2016. Sales tax receipts are now 4.64% below last year's levels. There will be more discussion in the Mid-Year Budget Review which is one of the items on the Finance Committee Agenda for Thursday, January 12th.

\*

**NORMAN FORWARD – Westwood Family Outdoor Aquatic Center.** Construction continues on the Westwood Outdoor Aquatic Center. The excavation is visible for the lap pool and the lazy rivers. The footings are in place for the bathhouse. The target date for completion/opening is July 1, 2017.

\*

**Franklin Road Bridge.** The Franklin Road Bridge which is a \$3.7 million project that is part of the 2012 Bond Program. The contractor will begin work on January 16th to replace the two-lane bridge over Little River, replacing pavements and adding shoulders. Franklin Road will close between 24th Avenue N.W. and 12th Avenue N.W. The expected completion date is July/August 2017.

\*

**Sherwood Update.** The Oklahoma Department of Environmental Quality (ODEQ) inspected the site of the barrow pit following citizen complaints and found no violations. Sherwood has moved forward with installation of five (5) groundwater testing wells that surround the site. Violations have been filed in Municipal Court. Results have been received from an independent testing organization and found there is no evidence of contamination in that area. Staff will continue to make weekly inspections to insure continued compliance of the floodplain regulations.

\*

**Comprehensive Plan Update.** The Comprehensive Plan Steering Committee met on December 7th. Members of the Steering Committee and the consultants will be providing an update to City Council on January 31st.

\*

**Comprehensive Master Plan Survey.** Results from the Comprehensive Master Plan Survey show that what people live the most about Norman is the small town feel and an atmosphere supportive of arts, culture and education. The City is perceived as being a safe environment with a well-educated progressive populace that supports arts, culture, and a green infrastructure. Many are expressing concern about how development is infringing upon the small town atmosphere. The biggest concerns are water quality issues, affordability of living in the community, and crowding issues.

\*

Miscellaneous Discussion, continued:

**Comprehensive Plan Update.** The Comprehensive Plan Steering Committee met on December 7th. Members of the Steering Committee and the consultants will be providing an update to City Council on January 31st.

\* \* \* \* \*

ADJOURNMENT

There being no further business, Councilmember Castleberry moved that the meeting be adjourned, which motion was duly seconded by Councilmember Heiple; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the meeting was adjourned at 10:26 p.m.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor