



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1617-122

File ID: K-1617-122 **Type:** Contract **Status:** Consent Item

Version: 1 **Reference:** Item 14 **In Control:** City Council

Department: Fire Department **Cost:** \$110,675.00 **File Created:** 04/25/2017

File Name: Fire Admin Remodel **Final Action:**

Title: CONSIDERATION OF AWARDING OF BID 1617-42, APPROVAL OF CONTRACT K-1617-122 WITH CADDELL AND COMPANY, L.L.C., IN THE AMOUNT OF \$110,675; PERFORMANCE BOND B-1617-89, STATUTORY BOND B-1617-90, MAINTENANCE BOND MB-1617-76 AND PROJECT AGENT RESOLUTION R-1617-102 FOR THE FIRE ADMINISTRATION OFFICE REMODEL PROJECT.

Notes: ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$110,675 to Caddell and Company, L.L.C., as the lowest and best bidder meeting specifications; approve Contract K-1617-122 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; and adopt Resolution R-1617-102.

ACTION TAKEN: _____

Agenda Date: 05/09/2017

Agenda Number: 14

Attachments: Bid #1617-42 Tabulation, K-1617-122, Perf B-1617-89, Stat B-1617-90, MB-1617-76, R-1617-102, PR Caddell

Project Manager: Travis King, Fire Chief

Entered by: devra.smith@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File K-1617-122

body

BACKGROUND: The Fire Administration Building was built in 1994. With the City's acquisition of the Smalley Center, the Fire Prevention Division has relocated to the Smalley Center (now Norman Investigations Center) freeing up space in the Administration Building. This also provides an opportunity to remodel the building to better suit its current use, and to provide increased security for the employees working in the building.

DISCUSSION: Plans were developed in November 2016. They include plans for more efficiently using the available space by providing offices and meeting space, a file room for storage of records, updating fixtures and appliances, replacing inadequate lighting in some areas, painting the interior, replacing floor coverings, and installing security and access points. The security includes the construction of an interior wall with a window

and a buzz-in door. This will create restricted access to the interior offices.

Bids were solicited in March 2017. Four bids were received. The low bidder was Caddell & Co., LLC of Norman, Oklahoma with a bid of \$110,765.

RECOMMENDATION: Staff recommends approval of Contract K-1617-122, Performance Bond B-1617-89, Statutory Bond B-1617-90, and Maintenance Bond MB-1617-76 and adoption of Resolution R-1617-102 granting tax-exempt status to Caddell and Company, L.L.C. Funds are available in the Capital Fund, Maintenance of Existing Facilities, Construction (account 050-9677-419.61-01; projects BP0356 and EF0180).