




Oklahoma Office of  
**Homeland Security**  
*Prevent, Protect, Prepare*

P.O. Box 11415  
Oklahoma City, OK 73136  
(405) 425-7296 Office (405) 425-7295 Fax  
[www.homelandsecurity.ok.gov](http://www.homelandsecurity.ok.gov)

## SUB-GRANTEE AWARD

Sub-grantee – Required for Reimbursement <b>FEI#</b>		<b>DUNS #</b>		Original Award Amount <b>\$14,172.00</b>	
City of Norman Steve Lewis, City Manager 415 E Main Norman, OK 73071				Award Number #620.001	
				Award Effective Date 8/14/2014	
				Project Period 9/1/2014 – 5/31/2016	
				CFDA 97.073 (OKOHS # 97.073 - 6000)	
Project Title/IJ Homeland Security Grant Program Training – Swift Water Boat Operator/IJ #2		County Cleveland			
Applicable Funds Homeland Security Grant Program FY 2014 (SHSP - Local)		Region 6			
Method of Payment: This is a Reimbursement Grant.			Is Sub-Grantee NIMS Compliant? (Please Check One) YES <input type="checkbox"/> NO <input type="checkbox"/>		
Agency/Jurisdiction Chief Executive Officer Information-Primary Authorized Official City or County Official (Mayor, City Manager, County Commissioner)			Project Contact/ Secondary Authorized Official (If Applicable)		
Title of Primary Authorized Official City Manager			Title of Secondary Authorized Official Technical Rescue Coordinator		
Name Steve Lewis			Name Brian Weatherford		
Telephone 405-321-1600		Fax		Telephone 405-307-3700	
				Cell 405-226-2015	
Email <a href="mailto:Steve.lewis@normanok.gov">Steve.lewis@normanok.gov</a>			Email <a href="mailto:Brian.weatherford@normanok.gov">Brian.weatherford@normanok.gov</a>		
Signature of Primary Authorized Official: (Required)			Date		Signature of Secondary Authorized Official: (Required)
					Date
<b>The Primary Authorized Official certifies:</b> <ul style="list-style-type: none"><li>• Legal authorization to accept grants on behalf of the named governmental entity.</li><li>• Proposed project can be completed by May 31, 2016</li><li>• Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-5 (if applicable) each of which is attached hereto.</li><li>• All submitted data is true and correct to the best of signatory's knowledge.</li></ul>					
Special Conditions					
OKOHS Approving Official  Kim Edd Carter Director			OKOHS Contact Information Oklahoma Office of Homeland Security P.O. Box 11415 Oklahoma City, OK 73136-0415		
Signature of OKOHS Approving Official 			Telephone (405) 425-7296		Fax (405) 425-7295



**STATE OF OKLAHOMA  
OFFICE OF HOMELAND SECURITY**

TO: City of Norman  
Steve Lewis, City Manager  
FROM: Kim Edd Carter, Director *KEC*  
DATE: January 8, 2016  
RE: Oklahoma Office of Homeland Security 2014 Homeland Security Grant Program;  
Training – Swift Water Boat Operator; # 620.001

Your agency has been selected to receive \$14,172.00, (the Proposed Award), pursuant to the Oklahoma Office of Homeland Security (OKOHS) fiscal year 2014 Homeland Security Grant Program (the 2014 Program). Among other initiatives, the 2014 Program provides this funding for lodging and tuition for the Swift Water Boat Operator Course in Rock Island, Tennessee.

We have attached Schedule "C", which has a list of the approved items for this grant that should cost approximately \$14,172.00.

The 2014 Program is a federally funded grant using money provided to the State of Oklahoma as a part of the FY 2014 (FEMA/DHS) Homeland Security Grant Program. Like previous FEMA/DHS/OKOHS grant programs, the 2014 Program is a reimbursement grant. The process requires the following actions:

- (1) Acceptance of the terms and conditions of the 2014 Program including but not limited to those noted on the attached Schedule "I";
- (2) You may purchase approved items listed on Schedule "C" however reimbursement from OKOHS is limited to the amount of the Proposed Award; and
- (3) Upon receipt of the purchased items, you will need to submit a Reimbursement Request Form with copies of the associated invoices to OKOHS. (Copies of the Reimbursement Request Form and the BDW are available on the OKOHS website at [www.homelandsecurity.ok.gov](http://www.homelandsecurity.ok.gov)).

Reimbursement checks are generally mailed to sub grantees by OKOHS within 30 days of receipt of the signed Reimbursement Request Form and associated invoices. If this process will cause a significant hardship, please contact OKOHS for further guidance.

If your organization is willing to accept the Proposed Award subject to all the terms and conditions of the 2014 Program, please so indicate by: (1) affixing the signature of the appropriate chief executive officer (i.e. the chair of the county commissioners, the mayor, the agency director, or the city manager) in the space provided below; and (2) returning an original fully executed copy of this letter and each document listed on Schedule "I" (each of which is

included with this award packet) to OKOHS **ON OR BEFORE January 22, 2016** Post Office Box 11415, Oklahoma City, Oklahoma 73136.0415.

Should you have questions or need additional assistance contact Christina Daron at 405-425-7591 or by email at [christina.daron@okohts.ok.gov](mailto:christina.daron@okohts.ok.gov) or Robbie Foster at 405-425-7510 or by e-mail at [robbie.foster@okohts.ok.gov](mailto:robbie.foster@okohts.ok.gov).

Thank you for your willingness to participate in this important initiative. We appreciate your efforts to protect our citizens and we look forward to working with you.

Agreed and accepted this \_\_\_\_ day of \_\_\_\_\_ 2016:

Government/Agency Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Award ID#	Region	Subgrantee	Agency	IJ#	Project Description	Program	State / Local	ITEM (Approval Requested)	Est. Unit Cost	Qty	Total	January 2016 Approvals	Revised Award Amount	Total Approved To Date	Checks Written	Current Available
620.001	6	Norman, City of	OKOHS	2	Water Rescue Training	SHSP	Local	Swift Water Boat Operator Course - Rock Island, TN, March 29-30, 2016 and April 5-7, 2016 - Tuition	\$ 450.00	22.00	\$ 9,900.00	\$9,900.00	\$ 14,172.00	\$ 14,172.00	\$ -	\$ 14,172.00
620.001	6	Norman, City of	OKOHS	2	Water Rescue Training	SHSP	Local	Lodging for Swift Water Rescue Boat Operator Course - PER GSA RATE	\$ 89.00	48.00	\$ 4,272.00	\$4,272.00				

KEC  
1-8-16