



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K1415-50 AMD #1**

**File ID:** K1415-50 AMD #1

**Type:** Contract

**Status:** Consent Item

**Version:** 2

**Reference:** Item 25

**In Control:** City Council

**Department:** Police Department

**Cost:** \$4,976.14

**File Created:** 05/13/2015

**File Name:** Coverdale Grant Amendment#1

**Final Action:**

**Title:** AMENDMENT NO. ONE TO CONTRACT K-1415-50: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE DISTRICT ATTORNEY'S COUNCIL INCREASING THE GRANT FUNDING OF A COVERDALE NATIONAL FORENSIC ACT GRANT BY \$4,976.14 FOR A REVISED GRANT AMOUNT OF \$12,440.36 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR ACCREDITATION FEES AND FOR THE PURCHASE OF LABORATORY CAMERA EQUIPMENT AND BUDGET APPROPRIATION.

**Notes:** ACTION NEEDED: Motion to accept or reject Amendment No. One to K-1415-50 with the District Attorney's Council increasing the grant funding of a Coverdale National Forensic Sciences Improvement Act Grant by \$4,976.14 for a revised grant amount of \$12,440.36 to be used by the Police Department; and, if accepted, authorize the execution thereof and the Mayor to sign any supplemental documentation related to the grant; increase Other Revenue/Police Grants (022-0000-334.13-43) by \$4,976.14 and appropriate \$339.14 to Project GP0024, Coverdale NFSIA Grant, Books/Reports/Manuals (022-6011-421.30-11); \$1,825 to Professional License/Certification Fees (022-6011-421.40-99); \$960.40 to Training & Development Fees (022-6011-421.40-17); and \$1,851.60 to Travel Expenses (022-6011-421.46-04).

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 05/26/2015

**Agenda Number:** 25

**Attachments:** Notice of Grant Adjustment

**Project Manager:** Sergeant John Stege

**Entered by:** lisa.tullius@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

### Text of Legislative File K1415-50 AMD #1

Body

**BACKGROUND:** The Coverdale National Forensic Sciences Improvement Act (NFSIA) grant provides funding to crime laboratories through the Oklahoma District Attorneys Council based on population and crime statistics. The program provides funding for expenses related to facilities, personnel, equipment, computerization, supplies, accreditation, certification, and education and training. On 10/28/2014, the Council accepted an initial

grant amount of \$7,464.22 to be directed toward professional services and laboratory equipment. On 03/17/2015 the District Attorney's Council awarded the Norman Police Department a reallocation of \$4,976.14 in unexpended funds from the Broken Arrow Police Department who chose not to renew the lab accreditation and were disqualified from receiving funds.

**DISCUSSION:** The City of Norman has been offered funds from this grant adjustment in the amount of \$4,976.14 that does not require a match. The Norman Police Forensic Laboratory is accredited through the Forensic Quality Service, Inc. (FQS). Accreditation ensures that control of records, proficiency testing, traceability, safety and other daily laboratory operations coincide with rigorous standards and best practices. We intend to use the funds from this grant adjustment to pay FQS accreditation fees, internal auditing education/training, professional conferences, and crime scene photography/processing texts.

**RECOMMENDATION:** It is recommended that Council approve Amendment No. One to Contract K-1415-50, and accept the grant funds in the amount of \$4,976.14, and deposit the funds into Special Grant Fund, Grant Revenue (account #022-0000-334.13-43). Funds are recommended to be appropriated into and expended from the following accounts:

Books/Reports/Manuals (account 022-6011-421.30-11, project GP0024); amount \$339.14

Professional License/Certification Fees (account 022-6011-421.40-99, project GP0024); amount \$1,825.00

Training & Development Fees (account 022-6011-421.40-17, project GP0024); amount \$960.40

Travel Expenses (account 022-6011-421.46-04, project GP0024); amount \$1,851.60