

**NORMAN PLANNING COMMISSION
REGULAR SESSION MINUTES**

MAY 9, 2013

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 9th day of May 2013. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Chairman Chris Lewis called the meeting to order at 6:30 p.m.

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Item No. 1, being:

ROLL CALL

MEMBERS PRESENT

Curtis McCarty
Jim Gasaway
Roberta Pailles
Andy Sherrer
Cindy Gordon
Dave Boeck
Sandy Bahan
Tom Knotts
Chris Lewis

MEMBERS ABSENT

None

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &
Community Development
Jane Hudson, Principal Planner
Janay Greenlee, Planner II
Ken Danner, Subdivision Development
Manager
Roné Tromble, Recording Secretary
Leah Messner, Asst. City Attorney
Larry Knapp, GIS Analyst II
Terry Floyd, Development Coordinator

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Item No. 10, being:

ORDINANCE NO. O-1213-45 – CARRINGTON PLACE, L.L.C. REQUESTS CLOSURE OF A PORTION OF A UTILITY EASEMENT WITHIN LOTS 1 AND 2, BLOCK 5 OF CARRINGTON PLACE ADDITION SECTION 11 GENERALLY LOCATED ON THE EAST SIDE OF THE NORTH END OF LORINGS CIRCLE (WEST OF 36TH AVENUE N.W. AND APPROXIMATELY ½ MILE NORTH OF TECUMSEH ROAD).

ITEMS SUBMITTED FOR THE RECORD:

1. Location Map
2. Staff Memo
3. Closure Petition
4. Plats showing Easement to Close and Relocate

PRESENTATION BY STAFF:

1. Ken Danner – In relation to Lot 2, the applicant has made a request to close the south five feet of the ten foot easement for the purpose of allowing a larger structure to be placed on that property. Our regulations require a 15' utility easement for water lines or any utility going through these easements. This particular area has a water line in it, thereby we still have the need for 15'. The applicant is granting a 5' easement on Lot 1 on the north side of the existing 5' platted easement, for a total of 15'. Staff supports the request.

PRESENTATION BY THE APPLICANT:

1. Tom McCaleb, representing the applicant – The application was prepared by Harold Heiple. The application is pretty simple, as Ken has explained it. I would be glad to answer any questions.

AUDIENCE PARTICIPATION:

None

DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

*Jim Gasaway moved to recommend approval of Ordinance No. O-1213-45 to the City Council.
Dave Boeck seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS

Curtis McCarty, Jim Gasaway, Roberta Pailles, Andy Sherrer,
Cindy Gordon, Dave Boeck, Sandy Bahan, Tom Knotts,
Chris Lewis

NAYES

None

Ms. Tromble announced that the motion to recommend approval of Ordinance No. O-1213-45 to City Council passed by a vote of 9-0.

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