

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069



City Council

Tuesday, July 28, 2020

6:30 PM

**Virtual meeting w/Councilmembers Bierman, Perry, Petrone, Hall,
Wilson, Foreman, Holman, Peacock, and Mayor Clark**

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-2021-8](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL STUDY SESSION MINUTES OF MARCH 3, 2020
CITY COUNCIL CONFERENCE MINUTES OF MARCH 10, 2020
CITY COUNCIL SPECIAL SESSION MINUTES OF JUNE 23, 2020
CITY COUNCIL MINUTES OF JUNE 23, 2020
NORMAN UTILITIES AUTHORITY MINUTES OF JUNE 23, 2020
NORMAN MUNICIPAL AUTHORITY MINUTES OF JUNE 23, 2020
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JUNE 23, 2020
CITY COUNCIL MINUTES OF JULY 7, 2020

Attachments: [City Council Staff Report](#)

[March 3 SS minutes](#)

[March 10 Conf Minutes](#)

[June 23 Special Session minutes](#)

[June 23 CC Minutes](#)

[July 7 CC Minutes](#)

Resolution

4 [R-2021-29](#) RESOLUTION R-2021-29: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, RECOGNIZING AND COMMEMORATING THE 30TH ANNIVERSARY OF THE AMERICANS WITH DISABILITIES ACT.

Attachments: [City Council Staff Report](#)

[ADA Resolution](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-29.

ACTION TAKEN: _____

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 14 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Ordinance

6A [O-2021-6](#)

CONSIDERATION OF ORDINANCE O-2021-6 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADDING ARTICLE V CREATING THE POSITION OF MUNICIPAL AUDITOR TO BE APPOINTED AND REMOVED BY THE CITY COUNCIL, AND RENUMBERING ARTICLE DESIGNATIONS SET FORTH IN THE CHARTER AFTER ARTICLE V ACCORDINGLY; AND PROVIDING FOR THE SEVERABILITY THEREOF.

- Attachments:** [City Council Staff Report](#)
[O-2021-6 City Auditor Clean](#)
[O-2021-6 City Auditor Anno](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-2021-6 upon First Reading by title.

ACTION TAKEN: _____

- 6B** [O-2021-7](#) CONSIDERATION OF ORDINANCE O-2021-7 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, COUNTY OF CLEVELAND, STATE OF OKLAHOMA, ON THE 3RD DAY OF NOVEMBER, 2020, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED VOTERS OF THE CITY OF NORMAN THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-2021-6, WHICH ORDINANCE PROPOSES TO ADD ARTICLE V CREATING THE POSITION OF MUNICIPAL AUDITOR TO BE APPOINTED AND REMOVED BY THE CITY COUNCIL, RENUMBER ARTICLE DESIGNATIONS SET FORTH IN THE CHARTER AFTER ARTICLE V ACCORDINGLY, AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [City Council Staff Report](#)

[O-2021-7 Calling Special election - Charter](#)

[Proclamation & Notice Charter Amd - Auditor.doc](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-2021-7 upon First Reading by title.

ACTION TAKEN: _____

Appointment

- 6C** [AP-2021-2](#) CONSIDERATION OF THE MAYOR'S APPOINTMENT AS FOLLOWS:

PUBLIC ART BOARD

TERM: 06-23-20 TO 06-23-23: LIZ BARFIELD, WARD 6

Attachments: [City Council Staff Report](#)

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Report/Communication

- 7** [RPT-2021-2](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JUNE 30, 2020, AND DIRECTING THE FILING THEREOF.

Attachments: [City Council Staff Report](#)

[Finance Director's Investment Report 6-2020](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 8 [RPT-2021-3](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JUNE, 2020, AND DIRECTING THE FILING THEREOF.

Attachments: [City Council Staff Report](#)
[Monthly Report June 2020](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

- 9 [RPT-2021-1](#) SUBMISSION OF THE ANNUAL REPORT OF THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN

Attachments: [City Council Staff Report](#)
[7-9-20 PC Minutes - Annual Report 2025](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Contract

- 10 [K-2021-32](#) ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$5,000 FROM THE BLUEGREEN ALLIANCE FOUNDATION ON BEHALF OF HEALTHY BABIES BRIGHT FUTURES AND THE MAYORS INNOVATION PROJECT TO BE USED FOR A HEALTHY BABIES INITIATIVE "COMMUNITY ACCESS POP-UP SPOTS (CAPS)" IN CONJUNCTION WITH THE CLEVELAND COUNTY HEALTH DEPARTMENT AND OTHER COMMUNITY AGENCY PARTNERS, APPROVAL OF CONTRACT K-2021-32, AND BUDGET APPROPRIATION.

Attachments: [City Council Staff Report](#)
[K-2021-32](#)
[Healthy Babies Initiative RFP Norman-Clark](#)

ACTION NEEDED: Motion to accept or reject a grant in the amount of \$5,000 from the Bluegreen Alliance Foundation on behalf of Healthy Babies Bright Futures and the Mayors Innovation Project to be used for a Healthy Babies Initiative "Community Access Pop-Up Sports (Company, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1516-147 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; adopt Resolution R-1516-112; and appropriate \$160,000 from the Special Grant Fund Balance (022-0000-253.20-00) to Project PC0003, Saxon Park Development, Construction (022-9674-452.61-01).

ACTION TAKEN: _____

- 11 [K-1920-139](#) CONTRACT K-1920-139: A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE TRAE YOUNG FOUNDATION, INC., ESTABLISHING A MUTUAL COMMITMENT TO A LONG-TERM RELATIONSHIP IN FURTHERANCE OF INDOOR YOUTH SPORT ACTIVITIES IN NORMAN.

Attachments: [City Council Staff Report](#)
[MOU](#)

ACTION NEEDED: Motion to approve or reject Contract K-1920-139 with the Trae Young Foundation, Inc.; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 12 [K-2021-26](#) CONTRACT K-2021-26: A PROJECT AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) IN THE AMOUNT OF \$574,279 FOR FEDERAL-AID PROJECT STP-114E(300)EH, STATE JOB 28811(04), THE LEGACY TRAIL MULTI MODAL PATH EXTENSION PROJECT ALONG 24TH AVENUE N.W. AND 36TH AVENUE N.W., ADOPTION OF RESOLUTION R-2021-17, BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE, AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)
[Contract K-2021-26](#)
[Resolution R-2021-17](#)
[Location Map](#)

ACTION NEEDED: Motion to approve or reject Contract K-2021-26 with the Oklahoma Department of Transportation in the amount of \$574,279 for the City's share of the project; and, if approved, adopt Resolution R-2021-17, authorize the execution of the contract and resolution, and appropriate \$22,598 from the Capital Fund Balance and transfer \$191,781 from Project TR0055, Pavement Overlay Citywide (Lindsey Street, Constitution Street, and Imhoff Road), Construction, (50595511-46101) to Project TR0082, Legacy Trail Multi-Modal Path Extension, Construction (50596688-46101) to pay for the City's share of the construction cost.

ACTION TAKEN: _____

Resolution

- 13 [R-2021-23](#) RESOLUTION R-2021-23: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$7,000 FROM STATE SEIZURE ACCOUNT TO FUND THE MONTHLY PAYMENT OF MOBILE PHONES TO BE USED BY THE SPECIAL INVESTIGATIONS SECTION INVESTIGATORS FOR FISCAL YEAR 2021.

Attachments: [City Council Staff Report](#)

[R-2021-23](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-23.

ACTION TAKEN: _____

- 14 [R-2021-28](#) RESOLUTION R-2021-28: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY, MORE PARTICULARLY HEREINAFTER DESCRIBED, ALL WITHIN THE CITY OF NORMAN, COUNTY OF CLEVELAND, STATE OF OKLAHOMA, FOR THE PURPOSE OF THE PORTER AVENUE AND ACRES INTERSECTION BOND PROJECT IN THE CITY OF NORMAN; AND DECLARING THE NECESSITY FOR ACQUIRING SAID PROPERTY FOR ROADWAY PURPOSES, AND AUTHORIZING INITIATION OF EMINENT DOMAIN PROCEEDINGS FOR THAT PURPOSE.

Attachments: [City Council Staff Report](#)

[R-2021-28](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-28.

ACTION TAKEN: _____

Non-Consent Items

- 15 [R-1920-117](#) RESOLUTION R-1920-117: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA DECLARING FINAL COSTS ASSOCIATED WITH RUBY GRANT WATER LINE PAYBACK PROJECT AND AUTHORIZING THE UTILITIES DIRECTOR, OR HIS DESIGNEE, TO RELEASE PROPERTIES AS ASSESSMENTS ARE PAID.

Attachments: [City Council Staff Report](#)

[R-1920-117, Ruby Grant WL Payback Final Costs](#)

[Exhibit A Map](#)

[Exhibit B- Ruby Grant WL Payback List 052020 corrected](#)

[Final Payback Share of WL Costs](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-117; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

ACTION TAKEN: _____

16 [O-1920-55](#) CONSIDERATION OF ORDINANCE O-1920-55 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE PLANNED UNIT DEVELOPMENT ESTABLISHED IN ORDINANCE NO. O-0203-2, AMENDED BY O-0506-9, REPLACED BY O-0607-13, AND AMENDED BY O-1415-45, O-1516-24, O-1819-12, AND O-1819-37, TO AMEND THE SETBACKS AND LANDSCAPING REQUIREMENTS TO ALLOW CONSTRUCTION OF AN OFFICE COMPLEX FOR A TRACT OF LAND LYING IN THE WEST HALF OF SECTION 13 AND THE EAST HALF OF SECTION 14, ALL IN TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (EAST SIDE OF 24TH AVENUE NW AND NORTH OF CORPORATE CENTER DRIVE)

Attachments: [City Council Staff Report](#)

[O-1920-55](#)

[May 2020 UNP PUD - Clean](#)

[Location Map](#)

[Staff Report](#)

[Aerial Photo](#)

[6-11-20 PC Minutes - UNP PUD Amend](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-55 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-55 upon Final Reading as a whole.

ACTION TAKEN: _____

- 17 [R-1920-114](#) RESOLUTION R-1920-114: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE A TRACT OF LAND LYING IN THE NORTHEAST QUARTER (NE/4) OF SECTION NINE (9), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE OFFICE DESIGNATION AND PLACE THE SAME IN THE MIXED USE DESIGNATION. (SOUTHWEST CORNER OF THE INTERSECTION OF STATE HIGHWAY 9 AND 24TH AVENUE S.E.)

Attachments: [City Council Staff Report](#)

[R-1920-114](#)

[2025 Map](#)

[Staff Report R-1920-114](#)

[Predevelopment NRH](#)

[6-11-20 PC Minutes - NRHS East Campus](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-114; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

ACTION TAKEN: _____

- 18 [O-1920-57](#) CONSIDERATION OF ORDINANCE O-1920-57 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE A TRACT OF LAND LYING IN THE NORTHEAST QUARTER OF SECTION NINE (9), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE O-1, OFFICE-INSTITUTIONAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHWEST CORNER OF HIGHWAY 9 AND 24TH AVENUE S.E.)

Attachments: [City Council Staff Report](#)

[O-1920-57 Revised](#)

[NRHS PUD \(7-24-2020 RLG clean\)](#)

[6346.20 Site Plan - NRH East 07-23-20](#)

[Master Site Plan July 24](#)

[Location Map](#)

[PUD Narrative \(6-4-20 357pm\)](#)

[Staff Report](#)

[1 - Protest Map NRH 6-10-20](#)

[1 - NRH Protests 6-10-20](#)

[6-11-20 PC Minutes - NRHS East Campus](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-57 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-57 upon Final Reading as a whole.

ACTION TAKEN: _____

- 19 [PP-1920-15](#) CONSIDERATION OF A PRELIMINARY PLAT FOR NORMAN REGIONAL HEALTH SYSTEM EAST CAMPUS ADDITION, A PLANNED UNIT DEVELOPMENT. (GENERALLY LOCATED AT THE SOUTHWEST CORNER OF THE INTERSECTION OF STATE HIGHWAY 9 AND 24TH AVENUE S.E.)

Attachments: [City Council Staff Report](#)

[Attachment A](#)

[Location Map](#)

[Preliminary Plat](#)

[Master Development Site Plan](#)

[Staff Report](#)

[6-11-20 PC Minutes - NRHS East Campus](#)

- 20 [O-1920-61](#) CONSIDERATION OF ORDINANCE O-1920-61 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR "ONE AND ONLY ONE OF THE SPECIFIC USES PERMITTED IN THE M-1, RESTRICTED INDUSTRIAL DISTRICT ...", SPECIFICALLY "(G) MEDICAL MARIJUANA PROCESSOR (ANY TIER, EXCEPT THAT TIER I AND TIER II WILL NOT BE ALLOWED TO HAVE ON-SITE SALES), AS ALLOWED BY STATE LAW" IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR PART OF THE NORTHEAST QUARTER OF SECTION ELEVEN (11), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (4520 EAST FRANKLIN ROAD)

Attachments: [City Council Staff Report](#)

[O-1920-61 with Exhibits A-B](#)

[Location Map](#)

[Staff Report](#)

[Site Plan](#)

[Predevelopment Summary](#)

[1 - Protest Map - Fayak 6-10-20](#)

[1 - Fayak Protests 6-10-20](#)

[Additional Protest 6-11-20](#)

[6-11-20 PC Minutes - Fayak Spec Use](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-61 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-61 upon Final Reading as a whole.

ACTION TAKEN: _____

- 21 [O-1920-56](#) CONSIDERATION OF ORDINANCE O-1920-56 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADDING 13-108(U) SHORT TERM RENTAL FEE; ADDING ARTICLE XXXV SHORT TERM RENTALS, SECTIONS 13-3500 THROUGH 13-3508; ADDING PURPOSE, GENERAL CONDITIONS, LICENSE APPLICATION REQUIREMENTS, ISSUANCE OF LICENSE REQUIREMENTS, COVENANTS; DEED RESTRICTIONS; OVERLAY REQUIREMENTS, FEES, REQUIRED INFORMATION TO BE POSTED AND PROVIDED TO GUESTS, LICENSE RENEWAL, LICENSE DENIAL, SUSPENSION OR REVOCATION; AMENDING THE FOLLOWING SECTIONS IN ARTICLE XIV OF CHAPTER 22 (ZONING ORDINANCE), 420.1 (A-1, GENERAL AGRICULTURAL DISTRICT), 420.2 (A-2, RURAL AGRICULTURAL DISTRICT), 420.3 (RE, RESIDENTIAL ESTATE DWELLING DISTRICT), 421.1 (R-1, SINGLE-FAMILY DWELLING DISTRICT), 422.2 (RM-4, MOBILE HOME PARK DISTRICT), 422.9 (O-1, OFFICE-INSTITUTIONAL DISTRICT), 423.1 (CO, SUBURBAN OFFICE COMMERCIAL DISTRICT), 424.2 (TC, TOURIST COMMERCIAL DISTRICT), 429, (MUD, MIXED USE DEVELOPMENT DISTRICT); ADDING SECTION 431.11, SHORT-TERM RENTALS; AND AMENDING SECTION 450 (DEFINITIONS) ALL IN ORDER TO UPDATE CITY CODE LICENSING PROVISIONS AND THE ZONING ORDINANCE TO ALLOW FOR SHORT TERM RENTALS, AND TO ADD DEFINITIONS AND OTHER RELATED PROVISIONS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [City Council Staff Report](#)

[7-14-20 - O-1920-56 - STR \(Annotated\)](#)

[7-14-20 - O-1920-56 \(Clean\)](#)

[Host Compliance 2020 agreement](#)

[5-14-20 PC Minutes - O-1920-56](#)

[Staff Report - Short-Term Rentals](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-56 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-56 upon Final Reading as a whole.

ACTION TAKEN: _____

22 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to three minutes or less.

23 Adjournment