




office memorandum

Date: July 12, 2018
To: Brenda Hall, City Clerk
From: Charlie Thomas, P.E., Capital Projects Engineer 
Subject: Petition to Close a part of a Utility Easement
Lot 1, Block 1, St. Thomas More Church Addition (100 Stinson Street)

Subject lot includes an existing five foot (5') Utility Easement (UE) abutting the south property line. The owner, St. Thomas More Church, desires to close a portion of the easement as described in their request. NUA staff has reviewed the referenced request to release and close said portion of the U/E. No water or sewer lines are in the portion of the easement requested to be closed, nor will any be constructed in the future. NUA staff concurs with approval of the petition. Please advise if more is needed.

cc: Ken Danner
Utilities folder
Jeff Bryant