

REQUEST FOR QUOTE FOR
Police Pursuit Motorcycles

RFQ No. 1819-24

Monday, November 26, 2018
1:00 P.M.

CITY OF NORMAN, OKLAHOMA
CLEVELAND COUNTY



City of Norman
Norman Police Department
201 West Gray Building B
Norman, Oklahoma 73069
Phone: (405) 321-1600
Fax: (405) 366-5329

PUBLIC NOTICE
REQUEST FOR QUOTE
RFQ NO. 1819-24

The City of Norman, Oklahoma, is soliciting quotes from interested parties for Two (2) Police Pursuit Motorcycles, Accessories, and Installation.

Any correspondence and questions of the Request for Quote should be directed to: Major David Teuscher, 201 West Gray Building B, Norman, Oklahoma 73069, Telephone No. (405) 321-1600.

Any request for copies of the Request for Quote should be directed to: Mike White, Fleet Superintendent, 1301 Da Vinci, Norman, Oklahoma 73069, Telephone No. (405) 292-9709.

Quotes will be received in the Norman Public Works Fleet Superintendent's office 1301 Da Vinci, Norman, Oklahoma 73069, until 1:00 pm, Monday, November 26, 2018.

Advertise: Friday, November 2, 2018 & Sunday, November 4, 2018



The City of **NORMAN**

REQUEST FOR QUOTES

NOTICE is hereby given that The City of Norman will receive Quotes at the **Norman Public Works Fleet Superintendent's office 1301 Da Vinci, Norman, Oklahoma 73069, until 1:00 pm, Monday, 26, 2018** for the following.

Proposal Number: RFQ 1819-24 Title: Two (2) Police Pursuit Motorcycles, Accessories, & Installation

Quotes must be signed by a duly authorized official of the proposer. A minimum of five (5) copies of the proposal must be submitted. No reimbursement will be made for any cost incurred in preparing the quote or any cost prior to a formal notice of award. Only sealed, hard copy RFQs will be accepted in reply. Faxed or emailed Quotes will not be considered.

Quotes received after the above stated date and time, **will not be accepted, and will be returned to the proposer unopened.**

Any exceptions to the City of Norman quote will need to be listed at the end of the quote and marked "Exceptions List." In addition, the contractor provides a detailed description of each exception along with the corresponding section name listed.

The City reserves the right to request clarification of information submitted and to request additional information of one or more applicants.

Any quote may be withdrawn until the date and time set above for the submission of the Quotes. Any Quotes not so withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days, to provide to the City the services set forth in this Request for Quotes or until one or more of the Quotes have been awarded.

The City may award a contract resulting from this request for quote (RFQ) to the respondent whose offer will be most advantageous to the City. The City may reject any or all offers if such action is in the best interest of the City, and waives informalities and minor irregularities in offers received. Any contract resulting from this RFQ shall incorporate the General Terms and Conditions contained in this solicitation package. This RFQ is not to be construed as a commitment of any kind nor does it commit the City to pay for any cost incurred in the submission of an offer or for any other cost incurred prior to the execution of a formal contract.

Prior to pricing agreement/contract award: Original signatures will be required on the following forms: Anti-collision Affidavit. Other important forms include the Vendor Registration / W-9 Form, Authorization Agreement for Electronic Funds Transfer, General Instructions and Requirements for Proposers, technical requirements for proposers, and other pricing pages or questionnaires (if applicable).

If you have questions, or need additional information, you may contact me at (405) 366-5249 or email David.Teuscher@normanok.gov.

David Teuscher
Major/Operations Bureau
Norman Police Department

IMPORTANT: On hard copy RFQs please write the RFQ number, proposal opening date, and title (as listed above) on the lower left corner on the outside of your proposal envelope. Put the information on a label or draw a box around it to make it easier to notice.

ANTICOLLUSION AFFIDAVIT

THIS FORM MUST BE COMPLETED PRIOR TO PRICING AGREEMENT/CONTRACT AWARD.

The undersigned individual, of lawful age, being duly sworn, upon his/her oath, deposes and says: That the undersigned individual has the lawful authority to execute the within and foregoing proposal for, and on behalf of, the proposer; that the proposer has not, directly or indirectly, entered into any agreement, express or implied, with any proposer or proposers, having for its object the controlling of the price or amount of such proposal or Quotes, the limiting of the Quotes or the proposers, the parceling or farming out to any proposer or proposers or other persons, of any part of the pricing agreement/contract or any part of the subject matter of the proposal or Quotes, or of the profits thereof, and that proposer has not and will not divulge the sealed proposal to any person whomsoever, except those having a partnership or other financial interest with the proposer in the said proposal or Quotes, until after the said sealed proposal or Quotes are opened.

The undersigned individual further states that the proposer has not been a party to any collusion: among proposers in restraint of freedom of competition, by any agreement to propose at a fixed price or to refrain from proposing; or with any city/trust official, city/trust employee or city/trust agent as to the quantity, quality, or price in the prospective pricing agreement/contract, or any other terms of the said prospective pricing agreement/contract; or in any discussions between the proposers or city/trust official, city/trust employee or city/trust agent concerning the exchange of money or other thing of value for special consideration in the letting of a pricing agreement/contract. The proposer states that it has not paid, given or donated or agreed to pay, give or donate to any city/trust official, officer or employee of the City or awarding agency, any money or other thing of value, either directly or indirectly, in the procuring of the award of pricing agreement/contract pursuant to this proposal.

Witness the hands of the parties hereto:

The undersigned individual states that the Proposer will be bound by its proposal, the Request for Quotes, the terms and conditions of the pricing agreement/contract, and the requirements for proposers.

➔ ➔ ➔ **THIS FORM TO BE COMPLETED BY THE PROPOSER PRIOR TO PRICING AGREEMENT/CONTRACT AWARD** ← ← ←

Sign Here ✖

Signature of Individual

Title

Printed Name of Individual

Company Name and Address [Please Print]

Zip Code

Telephone Number and Fax Number if any

TO BE COMPLETED BY THE NOTARY:

State of * _____)

County of * _____)

[*State and County where notarized must be written in for proposal to be considered.]

SS.

Signed and sworn to before me on this ____ day of _____, _____ by _____.
[Day] [Month] [Year] [Print the name of the individual who signed above.]

My Commission Number: _____
[Oklahoma]

Notary Public Printed Name

My Commission Expires: _____
[Date/Year]

Notary Public Signature

[49 Okla. Stat. 1985 §119]

PROPOSER ☐ → → Return This Form

VENDOR REGISTRATION / W-9 FORM

***** SUBSTITUTE W-9 *****

Federal Taxpayer Identification Number
(FIN):

OR Social Security Number:
(IF INDIVIDUAL OR SOLE PROPRIETORSHIP)

PRINT HERE:

NAME OF BUSINESS OR OWNER, IF SOLE PROPRIETOR/INDIVIDUALLY OWNED

CERTIFICATION: Under penalties of perjury, I certify that:

(1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), **and**

(2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, **and**

(3) I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

SIGN HERE:

DATE:

*****VENDOR REGISTRATION FORM*****

INSTRUCTIONS: Please mark all that apply to you or your company.

Sole Proprietor/Individual Owned

☐

Medical Provider

☐

New Vendor

☐

Partnership

☐

Corporation

☐

One-Time Vendor

☐

Limited Liability Company (LLC)

☐

Non-Profit (Per IRS 501C3 Regs)

☐

Address Change

☐

Lawyer/Attorney

☐

Government

☐

Federal Tax ID No Change

☐

SALES ADDRESS:

Individual Name if Sole Proprietorship

Company Name

Contact Person

Street or PO Box

E-Mail Address

City, State, Zip

()
Telephone Number

()
Fax Number

BID/PROPOSAL ADDRESS (if different):

Individual Name if Sole Proprietorship

Company Name

Contact Person

Street or PO Box

E-Mail Address

City, State, Zip

()
Telephone Number

()
Fax Number

PAYMENT ADDRESS:

Individual Name if Sole Proprietorship

Company Name

Contact Person

Street or PO Box

E-Mail Address

City, State, Zip

()
Telephone Number

()
Fax Number

Do you have an electronic catalog? If so, please provide the link to your web site:

Do you wish to receive payments by electronic funds transfer? Attach an EFT/ACH form (available at www.okc.gov).

I certify that the information supplied herein is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer is now debarred or otherwise declared ineligible by an public agency for bidding/proposing or furnishing materials, supplies or services, to any other public agency thereof. **NOTE: Section 11 of the City Charter prohibits employees of the City from having direct or indirect interest in City Pricing Agreements/Contracts.**

Return to:

Purchasing Division

(405) 366-5355 Fax (405) 366-5417

201 W. Gray Building C

Norman, OK 73069

Signature of Person Authorized to Sign

Date Signed

Print Name

Title



The City of NORMAN

Authorization Agreement for Electronic Funds Payment

To assure prompt processing of your request, please complete the following information.

Please Print

SSN or Taxpayer ID No.: _____

Vendor Name: _____

Vendor Address: _____

City & State: _____ *Zip:* _____

Telephone Number: _____ *FAX Number:* _____

E-Mail Address: _____

Contact Person: _____

I hereby authorize The City of Norman and my financial institution to initiate deposit entries to my bank account. In the event of error, I authorize the institution to withdraw and return the same funds to The City of Norman.

Financial Institution: _____

Branch Location: _____

City & State: _____

Type of Account (Please Check One): *CHECKING* ☐ *SAVINGS* ☐ *OTHER* ☐

ABA Routing Transit Number: _____

Account Number: _____



You must attach a voided check with this completed form.

Signature ✕ _____ *Date:* _____

Title: _____

GENERAL INSTRUCTIONS AND REQUIREMENTS FOR PROPOSERS

THESE INSTRUCTIONS, REQUIREMENTS AND ANY SPECIAL INSTRUCTIONS CONTAINED IN THE REQUEST FOR QUOTES ARE A PART OF THE TERMS AND CONDITIONS OF THE PROPOSERS PROPOSAL. ANY EXCEPTIONS TO THESE INSTRUCTIONS/REQUIREMENTS OR REQUEST FOR QUOTES MUST BE SPECIFIED AND SUBMITTED WITH THE PROPOSER'S PROPOSAL. FAILURE TO INDICATE ANY EXCEPTIONS WILL BE REGARDED AS FULL ACCEPTANCE OF THESE REQUIREMENTS AND INSTRUCTIONS.

1. **EXAMINATION BY PROPOSERS.** All proposers must examine the request for Quotes, drawings, schedules, special instructions and these general requirements prior to submitting any proposal. Failure to examine is at the proposer's own risk.

2. **SUBMISSION OF FORMS.** All Quotes must be completed in ink or typewritten, on the forms provided by the contracting entity prior to contract award. Any erasures or other changes must be initialed by the individual signing the quote. The non-discrimination statement must be completed prior to pricing agreement/contract award. The anti-collusion affidavit must be executed by the proposer or an authorized representative and notarized prior to pricing agreement/contract award. The notarization must contain: [1] the notary's signature [2] jurisdiction where notarization took place (i.e., State of __, County of __), [3] date of notarization, [4] the notary's commission expiration date [5] the notary's commission number (Oklahoma) [6] the notarial seal and [7] comply with all other applicable laws.

3. **ORIGINAL PROPOSAL FILED WITH PURCHASING DIVISION.** Hard Copy Quotes: An original of the bid/proposal must be filed with the Fleet Administrative office in a sealed envelope which clearly identifies: [1] the proposal number, [2] description, [3] proposal opening date, and [4] the proposer's name and address. All Quotes must be time stamped by the Fleet Administrative office before the hour specified on the opening data. Request for Quote (RFQ) will be posted on the City's web site at: www.normanok.gov. The Request for Quote may be downloaded from that site. Only sealed, hard copy RFQs will be accepted in reply.

4. **DESCRIPTIVE TERMS.** Unless the term "no substitute" is used, the use of brand name, manufacturer, make, or catalogue designation in describing an item does not restrict proposers to that particular brand name, etc. The term is simply to indicate the type, character, quality and/or performance equivalence of the item desired. However, the proposed substitution item must be of such character, quality and/or performance equivalence as that indicated in the Request for Quotes. A proposed substituted item must include complete data as to the manufacturer's name, type, model number, any descriptive bulletins and specifications.

5. **EXCEPTIONS.** Any exceptions [variances] to these instructions or Request for Quotes must be submitted in writing with the proposer's proposal. Failure to indicate any exceptions [variance] will be regarded as full compliance with these requirements, Request for Quotes and instructions and will be construed to mean that the proposer proposes to furnish the exact commodity as described in the Request for Quotes/requirements.

6. **UNIT PRICES.** A unit price for each unit proposed must be shown and include packaging and/or packing, if any, unless otherwise specified. If the quantity is an estimate, the unit price only shall be listed. On items where a quantity is specified, a total shall be entered in the appropriate column of the proposal schedule. If an error is made in extension of the price, the unit price shall prevail. Items or estimated quantity will be awarded on a "no guarantee" basis. Prices shall be extended in decimals, not fractions, and shall include transportation and delivery charges, prepaid by the proposer to the destination specified in the special instructions of the Request for Quotes.

7. **EXEMPTIONS FROM CERTAIN TAXES.** The purchase of certain items of equipment and/or materials by the contracting entity is exempt from the payment of excise, transportation and sales tax imposed by the federal, state and/or city governments. Such taxes must not be included in the proposal prices. Upon request, applicable federal excise exemption certificates will be furnished.

8. **PAYMENTS AND DISCOUNTS.**

[a] Payment for the materials, supplies, or equipment as specified in the pricing agreement/contract shall be processed promptly after completion of delivery of items and after receipt of properly prepared invoice(s) and/or notarized claim voucher, if applicable. Purchases may be made using a purchasing card however; processing fees may not be added.

[b] Discounts for prompt payment will not be considered in proposal evaluations, unless otherwise specified. However, offered discounts will be taken if payment is made within the discount period.

[c] Late charges cannot be assessed against the City or a Trust.

9. DELIVERY.

[a] All prices quoted shall be based on delivery F.O.B. Norman, Oklahoma or to any points located within the municipal corporate limits (unless otherwise stated in the special instructions) with all charges prepaid to the actual point of delivery.

[b] Quotes must show the number of days required for delivery under normal conditions. Unrealistically short or long delivery promises may cause bids/Quotes to be rejected. A successful proposer is required to keep the purchasing agent advised at all times of the status of the order. All materials, supplies or equipment shall be delivered within thirty (30) days from the date of the award of the pricing agreement/contract, unless specified otherwise.

10. AWARD OF PRICING AGREEMENTS/CONTRACTS. *The contracting entity reserves the rights to: award by item, groups of items or all items of the proposal; to reject any or all Quotes in whole or in part; and, waive technical defects, irregularities and/or omissions.*

11. PROPOSAL BONDS. *If required by the Request for Quotes, a proposal bond [or a certified check or cashier's check] in the required amount must accompany the proposal. This bond may be retained by the contracting entity as liquidated damages should the successful proposer fail to comply with the terms of this bid/proposal. The City Clerk's/Secretary's office may return all bonds or deposits to unsuccessful proposers after the pricing agreement/contract has been awarded.*

12. PERFORMANCE BONDS. *If required by the Request for Quotes, the successful proposer must post the performance bond, a certified or cashier's check in the amount required prior to award of pricing agreement/contract. The proposal bond or deposit may be returned to the successful proposer upon the posting of the performance bond.*

13. PATENTS. *The proposer agrees to indemnify and save harmless the contracting entity, the purchasing agent and assistants from all suits and actions of every nature and description brought against the proposer and/or any assistants because or for the use of patented appliances, products or processes. The proposer shall pay all royalties and charges which are legal and equitable evidence of such payment or satisfaction shall be submitted upon request of the City/Trust, as a necessary requirement in connection with the final execution of any pricing agreement/contract in which patented appliances, products or processes are to be used.*

14. TERMINATION.

[a] The performance of services and/or the delivery of items under any pricing agreement/contract may be terminated by the contracting entity, in whole or in part, whenever it is determined to be in the best interest of the contracting entity.

[b] Any such termination will be effected by delivery to the proposer of a termination notice specifying the extent to which performance or services and/or delivery of ordered commodities is terminated, and the date the termination becomes effective.

[c] After receipt of a termination notice, the proposer shall stop performance of services and/or accept no further orders under the pricing agreement/contract.

15. COMPLIANCE WITH APPLICABLE LAW. *All proposers must comply with all applicable federal, state or local laws and regulations. Including Title VI and all provisions of the Civil Rights Act of 1964 42, U.S.C. 2000d-et seq.*

16. SELF-INSURED. *The City or Trust is self-insured for its own negligence, subject to the Governmental Tort Claims Act, Title 51 sections 151 et.seq.*

17. RIGHT TO AUDIT. *The contracting entity shall at all times have the right to examine books, papers and records of the successful proposer relative to all aspects of the pricing agreements/contracts awarded as a result of this Request for Quote to confirm pricing agreement/contract compliance. Failure to provide the requested information may result in termination of the pricing agreement/contract. This right to audit only affects pricing agreement/contract compliance as a result of this Request for Quote, and does not apply to vendor records beyond the scope of the pricing agreement/contract.*

18. PROPRIETARY INFORMATION. *All material submitted to the City becomes public property and is subject to the Oklahoma Open Records Act upon receipt. If a Proposer does not desire proprietary information in the proposal to be disclosed, each page must be identified and marked proprietary at the time of submittal. The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the District Court. If the Proposer fails to identify proprietary information, he agrees that by submission of proposal that those sections shall be deemed non-proprietary and available upon public request. Notwithstanding this provision, Proposers must not identify the entire proposal as proprietary.*

REQUEST FOR QUOTE

TWO (2) POLICE PURSUIT MOTORCYCLES, ACCESSORIES, & INSTALLATION

FISCAL YEAR 2018-19

POLICE PURSUIT MOTORCYCLES, ACCESSORIES, & INSTALLATION

INTENT:

The intent of these specifications is to set minimum requirements, not to otherwise limit bidding, to secure a source of supply of Harley Davidson Police Motorcycles or equivalent products for the City of Norman, Police Department, hereinafter referred to as NPD. Out of state bids will be accepted; however, warranty and service centers must be within 50 miles of the Norman Police Department.

EQUIPMENT:

Current year model (2018 or newer) Police Harley Davidson Electra Glide Motorcycles, FLHTP, with all advertised standard equipment black and white, or equivalent products

QUANTITY:

Two (2) Police Pursuit Motorcycles

ENGINE:

- 107 cubic inch Milwaukee Eight with integrated oil cooler
- Pushrod-operated overhead valves with hydraulic self-adjusting lifters
- 4 valves per cylinder with Engine Idle Temperature Management System
- Electronic Sequential Port Fuel Injection System
- Hydraulic Lifters requiring no maintenance service adjustments
- Single cam design
- Air and oil cooled
- Fan assisted oil cooler

HARLEY DAVIDSON PARTS AND ACCESSORIES – list cost for each part:

- Screamin Eagle High Flow Air Cleaner (Part No. 29400245) or equivalent product
- Screamin Eagle Street Cannon Performance Slip On Muffler (Part No. 64900552) or equivalent product
- Screamin Eagle Pro Street Tuner (Part No. 41000008C) or equivalent product
- Screamin Eagle Milwaukee Eight Stage II Torque Cam Kit (Part No. 92500047) or equivalent product
- Cool Flow Fan Kit (Part No. 26800128) or equivalent product
- Cool Flow Fan Left Switch Pack (Part No. 69200173) or equivalent product
- Fairing Switch Pack Blank Switch Buttons, 2 required (Part No. 71400031) or equivalent product
- Harley Davidson Digital Technician Download Required for Cool Flow Fan Installation
- Black Rubber Heated Hand Grips (Part No. 56100034) OEM Standard Equipment or equivalent product
- Saddlebag – As Described Below or equivalent product
- Saddlebag Mount Auxiliary Power Port, mounted in the high side bag (Part No. 69200091) or equivalent product
- Harley Davidson Diagnostic Scan Tool & Accessory Kit or equivalent product
- Three (3) Full, Complete Sets of Keys

IGNITION/ELECTRICAL SYSTEM:

- Sealed maintenance free battery
- Electronic ignition non-waste spark alpha control key operated

TRANSMISSION:

- Minimum 6 speeds forward

CLUTCH:

- Constant mesh, foot operated
- Hydraulically-actuated wet clutch design

FRAME:

- Heavy duty, tubular frame

SEAT:

- One-piece deluxe solo coil over shock absorber, adjustable police type covered with breathable material

SUSPENSION:

- Telescopic front fork 49 MM
- Rear adjustable shocks

WHEELS:

- Impeller cast aluminum wheels. Sealed automotive-style wheel bearings

TIRES:

- Bead-retention tires designed to remain on wheel during sudden loss of pressure
- Tires to be tubeless-black sidewall

SAFETY/CRASH BARS:

- Required front and rear, chrome, as equipped from the factory

BRAKES:

- Front – Reflex™ Linked Brakes with Anti-Locking Brake System or equivalent product
- Rear – Anti Locking Brake System with fixed rotor and 4 piston caliper

SADDLEBAGS:

- Two (2) law enforcement type, locking with hinged lids and “One Touch Latch Design”
- Color of saddlebags will match the rest of the motorcycle – Black & White

- REQUIRED – installation of Harley Davidson Saddlebag Mount Auxiliary Power Point in high side saddlebag or equivalent product
- Harley Davidson Power Port (Part No. 6920091) or equivalent product

SPEEDOMETER/TACHOMETER:

- Analog speedometer positioned in the fairing with odometer
- Trip A, Trip B, Clock, Gear Position Indicator, Digital Speed Display
- Instrument Display and Speed Capture: Tachometer, Fuel Gauge, and Volt Meter

CRUISE CONTROL:

- Electronic Cruise Control with handlebar controls

STEALTH MODE:

- Headlight shall be capable of being turned off electronically via “Stealth Mode” programmed from the factory

HORN:

- Horn switch shall be wired to control the Air Horn Mode through the siren speaker

MIRRORS:

- Two long stem “True Image” mirrors – one on each side of the handlebars or equivalent product

HANDLEBAR SWITCHES:

- Emergency light and siren activation switch for 30 minutes of use with ignition off
- Toggle functions in the odometer window: Trip A, Trip B, Clock, Low Fuel, Digital Speed Indicator, and Speed Capture
- Stealth Switch
- Emergency Light Activation switch independently controlling front and rear emergency lighting
- Independent Hazard Warning Light switch, Cruise Control switch, Siren switch, Air Horn switch, Push to Talk Radio switch

PURSUIT LIGHTS:

- As equipped from the factory – front mounted red and blue strobe lights (Part No. PAR 36) or equivalent product
- Integrated driving and warning light (Part No. PAR 32) or equivalent product

STARTER:

- Electric, handlebar button operated

REAR RACK:

- Required. As equipped from the factory. Rack to be mounted above rear fender with damped load mounting

SIDE STAND:

- Mounted on left side of motorcycle with starter lock out switch

HANDLEBAR GRIPS:

- Heated. OEM standard equipment. Factory installed and covered by warranty. Black rubber (Part No. 5610034) or equivalent product

COLOR:

- Chrome or black accessories. Frame: Black & White. All other painted surfaces: Black and White. All paintable surfaces shall be black and white, where applicable. Contractor will supply example of paint schematic prior to painting.

FAIRING: (Required)

- Fork mounted for Electra Glide models with Slipstream vent or equivalent product. Complete with 15" breakaway windshield. Fairing paint will match paint on the motorcycle

FUEL TANK:

- 6 gallon capacity including 1 gallon reserve when main supply is exhausted. Equipped with electric fuel pump and low fuel indicator.

SERVICE:

- The company/local dealership shall certify that Norman Police Motorcycles get priority in their service department for any repairs/service.
- NPD requires that any service or repairs being done to any City of Norman police motorcycle is to be completed by an Expert level or Master level technician. Entry level technicians are not to service any City of Norman police motorcycles.

SHOP MANUALS:

- NPD will be supplies one (1) technical manual (service manual) for the model specific motorcycle that is bid, preferably in electronic pdf format.

DELIVERY:

- New motorcycles shall be serviced and have all required Harley Davidson accessories or equivalent products installed
- Headlight shall be programmed to Stealth Mode
- All Harley Davison Parts and Accessories or equivalent product shall be installed and covered by the standard factory warranty and/or any extended warranty coverage
- All Screamin Eagle or equivalent parts shall be installed and covered by the standard factory warranty and/or any extended warranty coverage

WARRANTY:

- Motorcycles to be covered 100% for all parts and labor for 2 years while under the standard factory warranty, on all Harley Davidson or equivalent parts and accessories, unlimited miles. Warranty will start when all motorcycles are delivered meeting City of Norman specifications and free from defects. Bearing in mind that a standard factory warranty and/or extended factory warranty covers towing of the motorcycle if the motorcycle is incapable of operating under its own power, it is normally specified that the motorcycle be towed to the nearest dealership. If the company/dealership that secures the final bid is outside of the Norman City limits , please explain the cost, if any, to NPD in the event the motorcycle needs to be towed to a dealership outside of the Norman City limits.
- If the company/dealership that secures the final bid is also up-fitting the motorcycle with all the “additional police accessories”, NPD would like all labor to be covered 100% for two (2) years on all non-Harley Davidson parts and accessories. If the company is willing to warranty labor on all non-Harley Davidson parts and accessories, labor warranty will start on non-Harley Davidson parts and accessories when motorcycles are fully outfitted, delivered meeting City of Norman specifications, and free from defects.
- Vendor shall provide detailed matrix of warranty coverage.
- Vendor shall provide a filled out warranty sheet and equipment information prior to delivery (will be provided with Purchase Order).

MISCELLANEOUS:

- Vendor shall provide a list of common wear items by part number City of Norman should consider stocking.
- Vendor shall recognize the internal parts supplier for the City of Norman (currently IBS/NAPA Store #171) as representative for the City of Norman and therefore, shall receive all parts discounts which would normally have been afforded to the City of Norman.
- Vendor shall provide detailed, full Harley Davidson specifications.
- Vendor shall provide any updates/service bulletins released by the manufacturer to remedy safety concerns, potential breakdowns, operating control design flaws, structural,

flaws, operating system electronic issues, or any other pertinent information via email to fleetmaintenance@NormanOK.gov.

The below sections identified as alternatives meant the NPD would like these items bid on, but NPD may or may not purchase the items listed as Alternatives. The Alternative Sections are identified as follows:

Alternative 1 – Purchase of all described Police Equipment in Alternative 1 Section, to include Up-fitting/Installation of non-Harley Davidson parts and accessories as described in Alternative 1 Section. List cost for each part

Alternative 2 – Extended Warranty

Alternative 3 – Service Plan

ALTERNATIVE 1 – Non-Harley Davidson police equipment and accessories plus cost to install all items listed in this section

The following parts are manufactured by the Whelen Engineering Company

- Front windshield array with Micron LED Lightheads 3 blue/2 Red (Part No. M06MJ) or equivalent product
- 4” Super LED in required housing (Part No. P32HD1), Red/White with extended clear lens (Part No. O1026D404-J0) or equivalent product
- 4” Super LED in required housing (Part No. P32HD1), Blue/White with extended clear lens (Part No. O1026D404-J0) or equivalent product
- LINV LED lighthead for Passing/Fog Lamp Bracket, Blue, two (2) required (Part No. LINV2B) or equivalent product
- LINV LED lighthead for Passing/Fog Lamp Bracket, Red, two (2) required (Part No. LINV2R) or equivalent product
- Front passing/Fog Lamp bracket for LINV, 45 and 90 degree, two (2) required (Part No. RBKTHD8) or equivalent product
- Chrome Flange kit for LINV Lightheads, four (4) required (Part No. RFLANGEC) or equivalent product
- 100W Waterproof Siren Amplifier (Part No. WS321) or equivalent product
- Siren Amplifier Mounting Bracket (Part No. WS321B14) or equivalent product
- 100W Siren Speaker with Polished Aluminum Flare (Part No. SA350MH) or equivalent product
- Siren Speaker Mounting Bracket (Part No. SA350MB1) or equivalent product
- ION V Series Super LED lighthead for under radio box mount, Blue (Part No. IONSV1B) or equivalent product

- ION V Series Super LED lighthouse for under radio box mount, Red (Part No. IONSV1R) or equivalent product
- M2 Series Super LED, Surface Mount, Blue with Clear Lens (Part No M2BC) or equivalent product
- M2 Series Super LED, Surface Mount, Red with Clear Lens (Part No M2RC) or equivalent product
- Molded Motorcycle Touring Box System, Black, 6 M4 Linear Super LEDs, Cub Side Open (Part No. M4B6R) or equivalent product
- Touring Box Light Set Up – 1 solid Red LED and 1 solid Blue LED on each side of Touring Box, Left, Right, and Rear sides of box or equivalent product
- Adapter Mounting Plate for Touring Box System (Part No. MBADPT14) or equivalent product
- Motorcycle Gel Battery for Touring Box System (Part No. M1BATT) or equivalent product
- Touring Box separation Plate for Gel Battery (Part No. M4BSEP) or equivalent product
- 120 Volt A/C Battery Charging Receptacle (Part No. M4B6CHRG) or equivalent product
- Under Radio Box Mount kit for ION V Series LED, Curb Side (Part No. IONHD1R) or equivalent product
- Under Radio Box Mount kit for ION V Series LED, Road Side (Part No. IONHD1L) or equivalent product
- License Plate Bracket kit for M2 Series Super LED (Part No. M2KTHD1) or equivalent product
- Flange kit for M2 series Super LEDs, Black (Part No. M2FB) or equivalent product

TOUR BOX:

- Additional requirements – Police Tour Pack from Whelen Engineering Company, Black in color (Part No. M4B6R) or equivalent product
- Tour box will be equipped with the following items:
 - Strip-LiteTM Brake/taillight with amber turn lighthoods or equivalent product
 - 12V DC Receptacle and Terminal Block Fuses

RIFLE RACK:

- Rifle rack from Southern Composites. Mount is for a Colt Commando rifle. Keyed backup release system required; the backup release system is NOT to be accessible with a handcuff key. Rack to be mounted in low side saddlebag. NPD will decide final location of the electronic lock release button prior to installation. Must specify Colt Commando rifle for correct electronic lock.

WATCHGUARD CAMERA SYSTEM:

- In agreeance with NPD's requirements, the 4REM Motorcycle Video Camera system will be supplied by NPD, which will include all necessary components, brackets, and accessories, is to be installed by awarded bidder.
- **Complete Motorcycle with installed parts and accessories cannot exceed 25 amps max accessory load at idle.**

STALKER RADAR SYSEM:

- The Stalker Lidar RLR Radar system will be supplied by NPD, which will include all necessary components, brackets, and accessories, is to be installed by awarded bidder.
- **Complete Motorcycle with installed parts and accessories cannot exceed 25 amps max accessory load at idle.**

SETCOM LIBERATOR WIRELESS RADIO:

- Harris XG-200P Mobile Radio will be provided by NPD along with all necessary components, brackets, and accessories.
- Antenna Specs - PCTEL Mobile Antenna BMLPV4900, 4.9 - 5.9 GHz range, Gain 4 dBi, VSWR < 1.5:1, Maximum Power 150 Watts, Nominal Impedance 50 ohms, Vertical Polarization
- Groove Specs - MikroTik Groove 52HPn, 2 or 5GHz, One 10/100 Mbit/s Fast Ethernet Port, Operating Temp -30C to +70C
- **Complete Motorcycle with installed parts and accessories to include the radio cannot exceed 25 amps max accessory load at idle.**

DELIVERY WITH ALTERNATIVE 1 POLICE ACCESSORIES:

- If company/dealership that secures final bid also completes the up-fitting process (installation), all additional police accessories shall be installed prior to delivery.
- If dealership that secures final bid also completes the up-fitting process, Stalker Radar system shall be installed.
- If dealership that secures final bid also completes the up-fitting process, WatchGuard 4REM Motorcycle Video Camera system shall be installed.
- If dealership that secures final bid also completes the up-fitting process, Setcom Liberator Wireless Radio shall be installed to PMP Communications manufacturer specifications.

THE FOLLOWING SWITCHES WILL BE WIRED TO OPERATE AS FOLLOWS:

SIREN SWITCH:

- The siren switch will be wired to work as follows: pressing the siren switch forward, or to the "YELP" position will cause the siren to emit an intermittent or momentary yelp until the switch is released. Pushing the switch in toward the switch housing will activate the

siren into a continuous “WAIL” tone. While the siren is operating in continuous “WAIL” mode, pushing the switch forward or “YELP” will cause the siren to toggle between tones. By pushing the siren switch for a second time toward the switch housing will deactivate the continuous siren mode.

EMERGENCY LIGHT SWITCH:

- The emergency light switch will be wired to work as follows: pushing the switch in toward the switch housing will activate all emergency lights. Pushing the switch in for a second time will deactivate all emergency lights. When all emergency lights are activated, pushing the switch forward, or “FRONT” will deactivate the front lights only. When all emergency lights are activated, pushing the switch backward or “REAR” will deactivate the rear lights only. When all emergency lights are off, pushing the switch to either the “FRONT” or “REAR” positions will activate only that section of lights, respectively.
- It should also be noted that by activating any section of emergency lights or all emergency lights would automatically cause the L3 Camera system to begin recording. The Norman Police Department will be available during installation to assist with all camera relating wiring and activation, if necessary.

AIR HORN:

- The button on the left side switch housing with the “horn” or “bulge” icon will activate the Air Horn. The Air Horn tone will be emitted via the siren speaker. Per Harley Davison, the horn button will require that a wire position within the plug be changed in order to disable the factory-equipped horn and for the air horn function to be operational. The Air Horn tone will be emitted as long as the button is pressed.

ADDITIONAL:

- NPD Police Motorcycle wiring of all electronic accessories (i.e. police lights, siren, camera equipment) shall be soldered rosin core solder ends covered and insulated by weatherproof heat shrink tubing. When this is not a feasible solution, a weatherproof connector shall be used in its place, and shall protect the wire and connection from the elements.
- All accessories that are wired to the motorcycles shall be independent circuit protected.
- Scotch locks, wire taps, or T-Taps are never to be used on any electronic part or accessory.
- The technician or company/dealership that completes the up-fitting of NPD Police motorcycles will ensure that all wiring harnesses are routed properly to prevent any pinch points or kinks, which can cause electronic failure.

EXTENDED WARRANTY: ALTERNATIVE 2

- NPD will consider the option to purchase an extend 3-year, 4-year, or 5-year extended warranty. The warranty will cover parts and labor on all approved claims. Mileage will be unlimited during the extended warranty. Normal wear and tear items will not be covered, i.e. tires, brake pads, fluids, etc. if an optional extended warranty is purchased, and if the company that secures the final bid completes the up-fitting of the motorcycle, which is Alternative 1, NPD will also like for the labor to be covered on all non-Harley Davison parts and accessories for the duration of the time the motorcycles are covered under either the standard factory warranty and/or extended warranty plan.
- All Harley Davidson parts and accessories or equivalent product, to include Screamin Eagle parts or equivalent product that are dealer installed will be covered by the extended warranty.
- If the company/dealership that secures the final bid is also up –fitting the motorcycle with all the parts listed in Alternative 1 section, NPD would like all labor to be covered 100% for the duration of the extended warranty on all non-Harley Davison parts and accessories. If the company/dealership is willing to warranty labor on all non-Harley Davison parts and accessories, labor warranty will start on non-Harley Davison parts and accessories when motorcycles are fully outfitted, delivered meeting City of Norman specifications, and free from defects.
- If anything in this extended warranty section is not acceptable, please note what it is, why it is not acceptable, and what would be acceptable. NPD will review it for acceptance.
- If there is a cost or deductible associated with the extended warranty, please indicate cost and details of deductible.

SERVICE PLAN: ALTERNATIVE 3

- NPD will also consider the cost of a service plan through a minimum of 40,000 miles for all required parts and labor required for regular scheduled maintenance. **To all bidding companies – Please fill out the Scheduled Maintenance Sheet and include a cost for this as well.**

SELECTION COMMITTEE: *There will be a Selection Committee composed of members agreed upon by the Norman Police Department.*

Selection Process

A. Right to Reject

The City of Norman retains the right to reject all Quotes and to re-solicit if deemed to be in the best interest of the City of Norman.

B. RFQ Review Process

The City of Norman will review responses to this RFQ that meet the requirements enumerated and are received prior to the designated closing date. Firms without adequate insurance, in minimum amounts set forth herein, to protect the City's interest will not be considered and will not be evaluated.

Upon review of all qualified proposers, the selection committee will independently rank all the qualified proposers. The highest ranked proposers may be asked to make an oral presentation for further evaluation. The highest ranked proposer will then be chosen by the committee.

The City will negotiate a contract based on the services listed in the Scope of Work and based on a three (3) step process:

- (a) The highest ranked proposer will be contacted and contract negotiations will begin.
- (b) The City will attempt to negotiate a contract that represents fair and reasonable prices with the best qualified firm.
- (c) If the City is unable, after good faith efforts, to negotiate a satisfactory contract with the highest ranked proposer, the City shall formally end negotiations with that proposer and begin negotiations with the second highest ranked proposer.

Ranking Criteria	<u>Max. Possible Points</u>
City of Norman Priority in Shop for Maint. & Repair	35
Distance to travel for Maint. & Repair	20
Parts Pricing (to include in-house IBS/NAPA #171)	15
Experience in building (Factory/Aftermarket Up-fitting)	10
Cost to perform non-warrantable services/repairs	05
Financial Stability	05
Oklahoma Based Firm	05
Norman Based Firm	<u>05</u>
Total	100 Points

Proposed Project Schedule

The services/products sought by the City of Norman shall meet the following schedule:

EVENT	DATE
Proposal Submission	November 26, 2018
Interviews (if necessary)	December 17, 2018
Company/Dealership Selection	December 18-21, 2018
Council Approval of Contract	January 23, 2019
Notice to Proceed	January 24, 2019

Reviewed and approved:

Major David Teuscher
Norman Police Department

Date

CITY OF NORMAN

Police Department

FORM FOR BIDDERS Request for Quote No. 1819-24

Opening of Bids
City of Norman
Police Department
201 W. Gray #B
Norman, Oklahoma 73160

Bid Opening
November 26, 2018
1:00 PM

Dear Bidder:

The undersigned bidder declares that before preparing this bid the detailed specifications were carefully read and that this bid is made with full knowledge of the kind, quality, and quantity of the materials or services to be furnished.

The undersigned bidder offers and proposes to furnish the materials, equipment, or other services hereinafter set forth, in the manner and under the conditions and in accordance with the specifications on file in the Office of the Purchasing Agent.

The quantity of this product to be purchased by the City of Norman may be any number in the anticipated quantity range hereinafter listed. This is an estimated quantity to be purchased, but does not in any way bind the City of Norman to purchase said quantity. Purchase orders are applicable for one year from Council approval date. All bids are to be made on a per unit basis.

Two (2) 2018 (or newer) Harley Davidson Electra Glide Motorcycles, FLHTP, with all advertised standard equipment and Installation

Unit Price
(To include all fees)

Harley Davidson Electra Glide Motorcycles, Accessories & Installation	\$ _____
Alternative 1 Equivalent Product, Accessories, & Installation	\$ _____
Alternative 2 Extended Warranty	\$ _____
Alternative 3 Service Plan	\$ _____

All items or materials shall be delivered within 24 hours to the City of Norman with transportation charges prepaid by the bidder. The City shall complete payment within 30 days of invoice receipt.

Vendor List

Fort Thunder H-D

500 SW 11th Street
Moore, Oklahoma 73160
(405) 793-8877

Harley Davidson World

6904 West Reno Avenue
Oklahoma City, Oklahoma 73127
(405) 631-8680
FAX: 634-3042

Iron Nation Harley Davidson

3433 South Broadway
Edmond, Oklahoma 73013
(405) 478-4024
FAX: 478-4071

Dallas Harley Davidson

1334 West Centerville Road
Garland, Texas 75041
sales@DallasHD.com
(972) 270-3962

Twister City Harley Davidson

5427 Chuyzy Drive
Wichita, Kansas 67219
sales@DallasHD.com
(316) 440-5700