

SOCIAL AND VOLUNTARY SERVICES COMMISSION FUNDING REQUEST

Legal Name of Agency: Food for Thought Learning Institute.

Mailing Address: PO BOX 159, Norman, Ok. 73070

Application completed by: Matt Joplin, Director

Telephone Number: (405) 323-1892

Email Address: Joplin@FFTLI.org

Amount of Funding Request: \$4,202

In what year was your Agency incorporated: 2010

Are you associated with a national organization: No

Number of volunteers: 17

How many hours do volunteers donate: 2,652

How much money do volunteers save the agency: \$19,890

Has your Agency applied for SVSC funds before: Yes

Year 2010 **Amount** \$40,000 **Purpose** General Operating/StartUp

Year 2012 **Amount** \$7,289 **Purpose** Programs

Year _____ **Amount** _____ **Purpose** _____

Year _____ **Amount** _____ **Purpose** _____

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Financial Information from the last fiscal year:

Percent of the budget which is spent on fund-raising: 3%
Percent of your budget spent on programs: 84%
Percent of your budget spent on administrative expenses: 13%

Percentage of Organizational funding:

Religious Organizations	<u>0%</u>
Civic Clubs	<u>0%</u>
Corporate Donors	<u>0%</u>
Endowment/Interest Income	<u>0%</u>
Fees for services/products	<u>21%</u>
Government Grants	<u>24%</u>
Government Contracts	<u>0%</u>
Individual Donors	<u>19%</u>
Private Foundations	<u>4%</u>
Special Events (based on net earnings)	<u>32%</u>
United Way	<u>0%</u>
Other	<u>0%</u>

Overall Mission of Agency

Please provide a one page narrative in 10 or 12 point type describing the mission of your agency. List the client population (income, age, geographic location – percentage of City of Norman residents) and describe all programs and services offered currently by your agency. Include any duplication of services in our area and the percentage increase or decrease projected in staff numbers over previous year.



Board of Directors
Matthew Joplin, Director
Karen Sonntag, Associate Director
JoAnna Wall, Treasurer
Amy Radford, Secretary
EIN 80-0609567

SVSC 2014 Funding Request

Mission

Food for Thought Learning Institute

Food For Thought Learning Institute is a 501 (c) 3 non-profit organization based in Norman, Oklahoma. Our mission is to teach vulnerable members of our community basic kitchen safety, food preparation and nutritional skills needed to overcome the cycle of hunger and poverty in our state.

The need is very great. According to current State Department of Education statistics 42% of Norman Public Schools students qualify for the Free and Reduced Lunch program. Further, a recent study by the Annie E. Casey Foundation found that in Cleveland County alone, out of more than 53,000 residents under the age of 18, 7,190 (13.7%) experience some form of food insecurity.

Fortunately, here in Norman, hungry Oklahomans have access to several terrific feeding programs and pantries, including, our partnering agency, Food and Shelter, Inc. The mission of these pantries and feeding sites is to provide groceries or immediate meals to those in need. They do this very well, however, at this time there are no programs to teach them how to effectively, safely, and deliciously utilize the food and groceries, to which they may already have access.

Food for Thought is unique because we are the only organization whose sole mission is to provide hands-on cooking classes to all ages and all skill levels of vulnerable people in Norman, Oklahoma.

We have seen that with a little training, and encouragement, even the youngest among us can develop the skills and ability required to break the cycle of hunger and poverty in their homes. Too often, it is a child left at home to cook for brothers and sisters while parents are working, or otherwise absent. Hunger is not only a by-product of a lack of food, but also a direct result of a lack of control.

It is here that Food for Thought is making a difference. Our entire mission is centered towards teaching others how to prepare food. And more accurately, the food they already have access to through our many partner agencies.

The skills we teach last a lifetime. We also teach effective shopping techniques so that they may manage a family menu on a restricted budget.

Currently in our fourth year of operation, Food for Thought has partnered with a dozen organizations in the Oklahoma City and Norman area. These include The YMCA of Greater OKC, Bridges of Norman, the City of Norman, the Center for Children and Families Neighborhood Centers, Oklahoma County Health Dept., Pioneer Library System, and now, proudly, the United Way of Norman. Through these organizations, Food for Thought has taught more than 150 classes and almost 1,700 students of all ages the kitchen skills they will use the rest of their lives.

When we began Food for Thought, we knew the need for our program would be great, but we have already far surpassed our initial goals and expectations. In the past year alone, we had a 349% increase in students reached. With additional funding for our programs, we will be able to reach even more needy families and deliver our program to a greater portion of Norman's hungry population. And meet the need of our anticipated 75% increase in staff.

As much work as we have done since we began, we know that there is still much need, and many more people we can reach.





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**SVSC 2014 Funding Request
Programs
Food for Thought Learning Institute**

EIN 80-0609567

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The service we provide is not being duplicated in Norman or Oklahoma City.

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In the past, we have asked these agencies to cover the cost of groceries and equipment for our classes (while Food for Thought's instructors have gone uncompensated for their time). This model is not sustainable. In tough economic times our partnering organizations do not have the budget for auxiliary programs. For these reasons it is appropriate and beneficial for the City of Norman to fund the following specific programs so that we may continue our mission.

In order to continue our successful service to the community, we are asking the following funding:

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Cooking and nutritional information for High school aged mothers who are finishing their education and need instruction on cooking for themselves and their babies.

Amount Requested: \$1000

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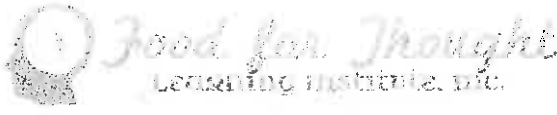
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Amount requested: \$2362





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Amy Radford, Secretary

**SVSC 2014 Funding Request
Financial Information
Food for Thought Learning Institute**

EIN 80-0609567

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Food for Thought Learning Institute is a 501 (c) 3 organization whose assets, annual budget and annual income is below \$100,000.

FFTLI is attaching a financial statement signed by our CFO.




FOOD FOR THOUGHT LEARNING INSTITUTE, NON PROFIT INC

INCOME STATEMENT

FOR CALENDAR YEAR 2012

REVENUE			
	Contributions	\$3,478.00	
	Grants	\$5,150.00	
	Fundraising	\$6,250.00	
	Program Service	\$3,826.00	
			<u>\$18,704.00</u>
EXPENSES			
	Admin	\$1,180.00	
	Fundraising	\$280.00	
	Programs	\$7,673.00	
			<u>\$9,133.00</u>
	2012 Ending Balance		<u>\$9,571.00</u>



 Matthew Joplin,
 Chief Financial Officer Food for Thought

9/1/13

 Date



**SVSC 2014 Funding Request
2012 Summary Budget.
Food for Thought Learning Institute**

EIN 80-0609567

Summary Budget for 2012

Expenditures		Income	
Food	\$ 4661	Fees and services	\$ 3826
Cleaning Supplies	\$ 1560	Fundraising	\$ 6250
Food Storage and packaging	\$ 1452	Grants	\$ 5150
Fundraising	\$ 280	Individual	
Insurance	\$ 780	Contributions	<u>\$ 3478</u>
Additional Administrative Costs	\$ 400		
Total	<u>\$9133</u>	Total	<u>\$18704</u>

EXPENSES

Food - This is the amount spent on food for a year's worth of lessons.

Cleaning Supplies - This includes all necessary supplies to sanitize and clean the cooking and serving equipment as well as all necessary kitchen cleaners.

Food Storage and Packaging - FTLI purchases food storage supplies for clients to take food from the lessons with them.

Insurance - FTLI purchased an insurance policy for transportation and facilities.

Fundraising - This expense includes costs associated with holding fundraisers for FTLI.

Additional Admin. Costs - This number includes telephone, travel and meeting expenses.

INCOME

Fees and Services - FTLI requested our partnering agencies to reimburse us for food and supplies.

Fundraising - As a small organization, our fundraising efforts were modest. We have been successful in getting most goods and services donated. Therefore our total fundraising cost was only \$280

Grants - Food for Thought Learning Institute was a proud recipient of a Norman SVSC grant for \$4,500 and a Norman Communities Foundation grant for \$650.

Individual Contributions - We are grateful to our donors and their continued support of Food for Thought.



Food for Thought Learning Institute, Inc.
2013 BUDGET

QUARTER	31-Mar	30-Jun	30-Sep	31-Dec
INCOME				
Fees & Services				
CCFI	-	142.00	-	-
Norman Public Library	-	124.00	-	-
Aldersgate House - Second Helpings	175.00	175.00	175.00	175.00
Bridges	75.00	75.00	75.00	75.00
The Willows	-	-	-	-
Planet Reaves	-	480.00	480.00	-
Baby Steps	-	1,000.00	-	-
Greater OKC YMCA	-	-	-	5,000.00
	<u>\$ 250.00</u>	<u>\$ 1,996.00</u>	<u>\$ 730.00</u>	<u>\$ 5,250.00</u>
Grants				
Donations	650.00	-	4,500.00	-
	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>	<u>6,500.00</u>
	<u>\$ 1,400.00</u>	<u>\$ 2,496.00</u>	<u>\$ 5,730.00</u>	<u>\$ 11,750.00</u>
EXPENSES				
Operations				
Phone	(50.00)	(50.00)	(50.00)	(50.00)
Web Design	(75.00)	(75.00)	(75.00)	(75.00)
Office Supplies	(20.00)	(20.00)	(20.00)	(20.00)
Office Equipment	(200.00)	-	-	-
Legal	-	-	-	(150.00)
Media/Advertising	(50.00)	(50.00)	(50.00)	(50.00)
Volunteer Appreciation	(50.00)	(50.00)	(50.00)	(50.00)
Board Meetings	(50.00)	(50.00)	(50.00)	(50.00)
Insurance	-	-	-	(700.00)
	<u>\$ (495.00)</u>	<u>\$ (295.00)</u>	<u>\$ (295.00)</u>	<u>\$ (1,145.00)</u>
Programs				
Food	(370.00)	(2,834.00)	(1,420.00)	(3,180.00)
Kitchen Supplies	(710.00)	(790.00)	(760.00)	(2,500.00)
Kitchen Equipment	(1,500.00)	-	-	(1,500.00)
Instructor Fees	(400.00)	(400.00)	(400.00)	(1,890.00)
	<u>\$ (2,980.00)</u>	<u>\$ (4,024.00)</u>	<u>\$ (2,580.00)</u>	<u>\$ (9,070.00)</u>
Fundraising				
	-	-	-	(610.00)
	<u>\$ (3,475.00)</u>	<u>\$ (4,319.00)</u>	<u>\$ (2,875.00)</u>	<u>\$ (10,825.00)</u>
Net Increase/Decrease	(2,075.00)	(1,823.00)	2,855.00	925.00
Beginning Balance	9,571.00	7,496.00	5,673.00	8,528.00
ENDING BALANCE	<u>\$ 7,496.00</u>	<u>\$ 5,673.00</u>	<u>\$ 8,528.00</u>	<u>\$ 9,453.00</u>

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 18 2011

FOOD FOR THOUGHT LEARNING INSTITUTE
902 E SYMMES ST
NORMAN, OK 73071

Employer Identification Number:
80-0609567
DLN:
17053293308030
Contact Person: SHEENA L BREWER ID# 31270
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 17, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

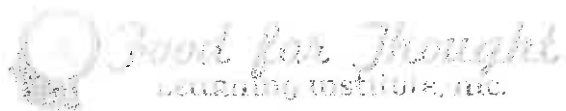
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



Board of Directors
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SVSC 2014 Funding Request
Current Board Members
Food for Thought Learning Institute

EIN 80-0609567

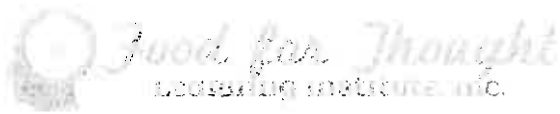
Matthew Joplin, Executive Director
902. E. Symmes, Norman, Ok 73071
Chef, O Asian Fusion

Karen Sonntag, Associate Director
PO Box 6237 Norman, Ok 73070
Baker, Small Business Owner

Amy Radford, Secretary
423 Page Circle, Norman, OK 73069
Food Service Director/ Chef, Food and Shelter, Inc.

JoAnna Wall, Treasurer
6400 W. Rock Creek Rd., Norman, Ok 73072
Adjunct Professor, University of Oklahoma.





Board of Directors
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**SVSC 2014 Funding Request
Current Staff Members
Food for Thought Learning Institute**

EIN 80-0609567

Matthew Joplin, CFO, Head Instructional Chef, and Director of Community Outreach.

Karen Sonntag, Co-instructional Chef, Director of Development, and Volunteers Coordinator.

Amy Radford, Co-instructional Chef, Director of Curriculum and Nutritional Standards.

Annette Barnhill, Accountant.



Financial Information from the last fiscal year:

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Percent of your budget spent on programs: 84%
Percent of your budget spent on administrative expenses: 13%

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Overall Mission of Agency

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SVSC 2014 Funding Request

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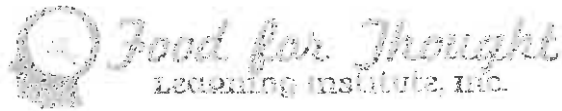
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www.foodforthoughtlearning.org
405 323-1892 501(c) 3



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405 323-1892 501(c) 3

FOOD FOR THOUGHT LEARNING INSTITUTE, NON PROFIT INC
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FOR CALENDAR YEAR 2012

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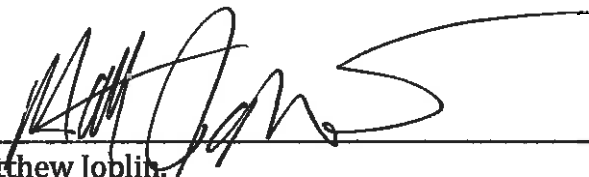
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Programs	\$7,673.00

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**2012 Ending
Balance**

\$9,571.00



Matthew Joplin,
Chief Financial Officer Food for Thought

9/1/13

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Food for Thought Learning Institute**

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Media/Advertising	(50.00)	(50.00)	(50.00)	(50.00)
Volunteer Appreciation	(50.00)	(50.00)	(50.00)	(50.00)
Board Meetings	(50.00)	(50.00)	(50.00)	(50.00)
Insurance	-	-	-	(700.00)
	<u>\$ (495.00)</u>	<u>\$ (295.00)</u>	<u>\$ (295.00)</u>	<u>\$ (1,145.00)</u>
Programs				
Food	(370.00)	(2,834.00)	(1,420.00)	(3,180.00)
Kitchen Supplies	(710.00)	(790.00)	(760.00)	(2,500.00)
Kitchen Equipment	(1,500.00)	-	-	(1,500.00)
Instructor Fees	(400.00)	(400.00)	(400.00)	(1,890.00)
	<u>\$ (2,980.00)</u>	<u>\$ (4,024.00)</u>	<u>\$ (2,580.00)</u>	<u>\$ (9,070.00)</u>
Fundraising				
	-	-	-	(610.00)
	<u>\$ (3,475.00)</u>	<u>\$ (4,319.00)</u>	<u>\$ (2,875.00)</u>	<u>\$ (10,825.00)</u>
Net Increase/Decrease	(2,075.00)	(1,823.00)	2,855.00	925.00
Beginning Balance	<u>9,571.00</u>	<u>7,496.00</u>	<u>5,673.00</u>	<u>8,528.00</u>
ENDING BALANCE	<u>\$ 7,496.00</u>	<u>\$ 5,673.00</u>	<u>\$ 8,528.00</u>	<u>\$ 9,453.00</u>

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 18 2011

FOOD FOR THOUGHT LEARNING INSTITUTE
902 E SYMMES ST
NORMAN, OK 73071

Employer Identification Number:
80-0609567
DLN:
17053293308030
Contact Person: SHEENA L BREWER ID# 31270
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 17, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



Board of Directors
Matthew Joplin, Director
Karen Sonntag, Associate Director
JoAnna Wall, Treasurer
Amy Radford, Secretary

SVSC 2014 Funding Request
Current Board Members
Food for Thought Learning Institute

EIN 80-0609567

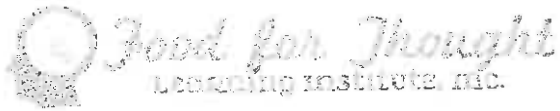
Matthew Joplin, Executive Director
902. E. Symmes, Norman, Ok 73071
Chef, O Asian Fusion

Karen Sonntag, Associate Director
PO Box 6237 Norman, Ok 73070
Baker, Small Business Owner

Amy Radford, Secretary
423 Page Circle, Norman, OK 73069
Food Service Director/ Chef, Food and Shelter, Inc.

JoAnna Wall, Treasurer
6400 W. Rock Creek Rd., Norman, Ok 73072
Adjunct Professor, University of Oklahoma.





Board of Directors
Matthew Joplin, Director
Karen Sonntag, Associate Director
JoAnna Wall, Treasurer
Amy Radford, Secretary

**SVSC 2014 Funding Request
Current Staff Members
Food for Thought Learning Institute**

EIN 80-0609567

Matthew Joplin, CFO, Head Instructional Chef, and Director of Community Outreach.

Karen Sonntag, Co-instructional Chef, Director of Development, and Volunteers Coordinator.

Amy Radford, Co-instructional Chef, Director of Curriculum and Nutritional Standards.

Annette Barnhill, Accountant.



www.foodforthoughtlearning.org
405 323-1892 501(c) 3

Appendix A

Program	# classes	# students/class	# total students	food cost/student	labor cost/student	total/student	extras	total program cost
Bridges	4	20	80	\$4.50	\$6	\$10.50	\$0.00	\$840
Baby Steps	6	15	90	\$4.11	\$7	\$11.11		\$1,000
Planet Reeves Camp	24	40	960	\$2.46	\$0	\$2.46	\$0	\$2,362
							Grand Total	\$4,202