

DATE: August 25, 2015

TO: Ken Komiske, Director of Utilities
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk



SUBJECT: Claim from Alice Ravenscroft

I am in receipt of a claim from Alice Ravenscroft in the amount of \$3,228.28 for damages to her vehicle due to her claim that on August 10, 2015, her vehicle was parked at the Transfer Station located at 3901 South Chautauqua when it was struck by a City truck. According to the accident report, Mr. James Ravenscroft parked the vehicle in a parking space at the Transfer Station and a City truck parked next to him. As the City truck, driven by David Jennings, Recycling Operator, was pulling out of its parking space he struck the right front passenger side door of Ms. Ravenscroft's unoccupied vehicle.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments



office memorandum